

Commonwealth of Kentucky Council on Postsecondary Education

KENTUCKY LICENSURE FEE SCHEDULE

Edition February 2021

In addition to any costs connected with a site visit per 13 KAR 1:020 or 13 KAR 1:050, colleges shall pay the following fees for licensure:

I. FOR COLLEGES NOT CURRENTLY LICENSED BY THE COUNCIL ON POSTSECONDARY EDUCATION:

When a new college seeking licensure by the Council on Postsecondary Education submits an

-State, Non-Public Institution to Operate

-state college,

as an Out-of-State Institution to Operate in the

-of-state college,

then the college shall pay at the time of submission of the application the following fees:

New College Application Fee

- New in-state college \$10,000.00
- New out-of-state college (each site licensed separately) \$15,000.00

PLUS

Offering Fee

(per program, or per course if not offering entire program)

- Course if not offering entire program \$200.00
- \$200.00
- \$500.00
- \$1,500.00
- Doctoral program \$2,000.00

II. FOR COLLEGES ALREADY LICENSED BY THE COUNCIL ON POSTSECONDARY EDUCATION:

Annual Fee for Maintenance of License or Renewal of License (annual)

Beginning April 1, 2014, all licensed college shall pay this fee at the time of submission of an

An out-of-state college shall be charged this fee for each licensed instructional site in Kentucky, and enrollment shall be calculated per site, as each instructional site is licensed separately. Licensed online offerings for an out-of-state college shall be considered an online campus and an instructional site for purposes of this fee.

Enrollment shall be calculated using fall enrollment data from the prior academic year. For example, a fee due April 1, 2014 will be based upon enrollment data from the fall of 2012.

Where a newly licensed college is unable to submit actual fall enrollment data, the annual fee shall be based on the enrollment data from the most recent fall enrollment application.

Thereafter, enrollment shall be calculated using fall enrollment data from the prior academic year.

- For a college with a license from CPE for five (5) years or more, the fee shall be:

<u>Enrollment</u>	<u>April 1, 2022</u>	<u>April 1, 2023</u>	<u>April 1, 2024+</u>
1,000 or less	\$750.00	\$875.00	\$1,000.00
1,001-2,000	\$1,500.00	\$1,750.00	\$2,000.00
2,001-3,000	\$3,000.00	\$3,500.00	\$4,000.00
3,001-4,000	\$4,500.00	\$5,250.00	\$6,000.00
4,001-5,000	\$6,000.00	\$7,000.00	\$8,000.00
5,001-6,000	\$7,500.00	\$8,750.00	\$10,000.00
6,001-7,000	\$9,000.00	\$10,500.00	\$12,000.00
7,001-8,000	\$10,500.00	\$12,250.00	\$14,000.00
8,001-9,000	\$12,000.00	\$14,000.00	\$16,000.00
9,001-10,000	\$13,500.00	\$15,750.00	\$18,000.00
10,001 or more	\$15,000.00	\$17,500.00	\$20,000.00

- For a college that has had a license from CPE for less than five (5) years, the fee shall be:

<u>Enrollment</u>	<u>April 1, 2022</u>	<u>April 1, 2023</u>	<u>April 1, 2024+</u>
100 or less	\$1,500.00	\$1,750.00	\$2,000.00
101-500	\$3,000.00	\$3,500.00	\$4,000.00
501-1,000	\$4,500.00	\$5,250.00	\$6,000.00
1,001-2,000	\$6,750.00	\$7,875.00	\$9,000.00
2,001-3,000	\$9,000.00	\$10,500.00	\$12,000.00
3,001-4,000	\$12,000.00	\$14,000.00	\$16,000.00
4,001-5,000	\$15,000.00	\$17,500.00	\$20,000.00
5,001 or more	\$18,000.00	\$21,000.00	\$24,000.00

Note that in each fee schedule the April 1, 2024 fee will become the standard annual fee in subsequent years.

III. LATE FEES

A college submitting an application more than five (5) working days after the due date shall be assessed a late fee of 10% of the required fee for each five (5) working days the application is past due.

If a college submits an application by the due date but the application is incomplete, then CPE will notify the college and establish a specific date by which the college shall submit the remainder of the application. If the remainder of the application is not submitted by the established date, then CPE may assess a late fee of 10% of the required fee.

The president may waive or reduce a late fee in the case of mitigating circumstances as determined by the president.

IV. ALL FEES SHALL BE:

- Due at the time of application
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- Nonrefundable
- In the form of a check or money order
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CPE reserves the right to amend 13 KAR 1:020 in accordance with KRS Chapter 13A to adjust fees based on the consumer prices index or other appropriate indicator.