

## **NOTICE FOR APPLICATION**

**THE PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS  
IS ACCEPTING APPLICATIONS FOR:**

**CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY (COPCN)  
FOR SECONDARY SERVICE PROVIDERS, ALS & BLS TRANSPORT  
ENDORSEMENT**

**Applications will be accepted from October 25, 2024 through  
November 15, 2024 no later than 5:00 pm**

### **Submitting Applications**

All applications must be submitted on standard letter-sized 8 ½ X 11 inch paper.

Applications must be received in the Department of Public Safety, Division of Emergency Management, EMS Office, located at 20 S. Military Trail, West Palm Beach, FL 33415 no later than November 15, 2024, 5:00 pm local time.

Completed applications including all of the required attachments shall be submitted with one (1) original bound in a three-ring binder with tabs for each attachment.

Applications and/or replacement applications received after the deadline for receipt of applications specified above will be considered late and will not be accepted.

The Secondary Provider applicant must specify the service start date, and shall expire on June 30, 2027, aligning with the expiration of current Secondary Provider COPCNs issued under the regular six-year application process, as outlined in Palm Beach County Code of Ordinances, Chapter 13, Article II, Division 1.

The contact person for the COPCN application is **Lee Moultrie**, EMS Manager  
At 561-712-6484, email address [JMoultrie@pbc.gov](mailto:JMoultrie@pbc.gov) in the Division of Emergency Management

For information on obtaining a memorandum of understanding for radio communications that is executed between the applicant and Palm Beach County (Facilities Development and Operations Dept.) please contact:

Melicia Wilson, M.P.A J  
Contract Analyst | Business Operations Division  
Palm Beach County, Facilities Development and Operations  
2633 Vista Parkway  
West Palm Beach, FL 33411  
Phone: 561-233-2544