

# **Transit Agency Meeting**

**Presented by Alaska DOT&PF, Civil Rights Office**

**April 2024**



# AGENDA

1. Upcoming Deadlines
2. Reminders
3. Website
4. Q&A

# UNIFORM REPORT

- ➔ Subrecipients of FTA funds **must submit** a semi-annual Uniform Report to the Alaska DOT&PF Civil Rights Office biannually.
- ➔ Recipients of FTA funds are expected to maintain accurate and detailed data pertaining to contracting opportunities made available to businesses funded through FTA dollars.
- ➔ Failure to submit comprehensive contracting data related to the Disadvantaged Business Enterprise (DBE) program may lead to noncompliance with Part 26 standards.

# UNIFORM REPORT CONT...

The overarching objective of the Uniform Report is to capture and document information regarding the **current actual payments** made to DBEs for the work performed on ongoing federally-assisted contracts.

- These payments provide a snapshot of the utilization of DBEs in projects funded by the FTA.

FTA Subrecipients play a vital role in upholding the integrity of the DBE program by diligently submitting accurate and timely reports, thereby contributing to the overall success of federally-assisted transportation initiatives.

# UNIFORM REPORT CONT...

Subrecipients play a vital role in upholding the integrity of the DBE program by submitting accurate and timely reports, thereby contributing to the overall success of federally-assisted transportation initiatives.

Reporting periods and due dates:

	<b>Reporting Period</b>	<b>Due to Alaska DOT&amp;PF Civil Rights Office</b>
<b>Uniform Report 1</b>	December 1: April 1 – September 30	Due October 30th of every year
<b>Uniform Report 2</b>	June 1: October 1 – March 31	Due April 30th of every year

# UNIFORM REPORT CONT..

**The next Uniform Report Training for Subrecipients will be on Friday, April 26 from 10:00 AM - 11:00 AM.**

Register here: [Zoom Link for Uniform Report Training](#)



# TRANSIT VEHICLE PURCHASE LOG

A huge thank you to those who have filled out the Transit Vehicle Purchase Log Survey!

We do have several folks that need to fill out the survey:

- Inter-Island Ferry Authority (IFA)
- Sunshine Transit
- Upper Tanana Development Corporation
- Valley Transit

# TRANSIT VEHICLE PURCHASE LOG CONT..

- ➔ Subrecipients receiving funds from FTA for the acquisition of vehicles or ferries intended for paratransit services are required report purchase information.
- ➔ FTA Subrecipients **must submit** Transit Vehicle Purchase information **within 15 days** from the date of the contract award.
- ➔ The reporting requirement aims to ensure transparency and accountability in the utilization of FTA funds for paratransit-related vehicle acquisitions.



# TRANSIT VEHICLE PURCHASE LOG CONT..

➔ Submit information within 15 days of contract award.



**Alaska Transit**  
Alaska Transit  
Alaska Transit

### FTA Subrecipient Transit Vehicle Log

**What is a Transit Vehicle Manufacturer (TVM)?**  
Under the U.S. DOT DBE regulations, a transit vehicle manufacturer means any manufacturer whose primary business purpose is to build vehicles specifically for public mass transportation. Such vehicles include, but are not limited to, buses, rail cars, trolleys, ferries and vehicles manufactured specifically for paratransit purposes.

Paratransit definition includes producers of vehicles that receive post-production alterations or retrofitting to be used for public transportation purposes. Businesses that manufacture vehicles solely for personal use and for sale "off the lot" are not considered transit vehicle manufacturers ([49 CFR 26.5](#)).

BUDGET						
Type	Grant #	CFDA #	ActFunds	State Match	Local Match	Totals

Example of Paratransit Vehicle.

responsibility when reporting vehicle purchases?  
require FTA recipients to report transit vehicle procurement  
FTA recipients are required to submit, within 30 days of  
successful bidder and the total dollar value of the contract,  
bid on FTA-assisted transit vehicle procurements.

they are required to submit a vehicle purchase? The  
grant/Project Agreement are required to submit purchases:

SAA IFA, 5311: CARES, 5311 - CRRSAA, STP 5311

# NEWSLETTER

Did you know that the Civil Rights Office sends out a quarterly newsletter to DBEs and Stakeholders? Interested in staying in the loop of what our office is doing?

➔ Email Zhenia C. Peterson at [zhenia.peterson@alaska.gov](mailto:zhenia.peterson@alaska.gov)

➔ Want to see previous Newsletters? Go to our website [here!](#)

# WEBSITE INFORMATION

We have a website for all of you!! Yay!!!

As of this moment there are two reporting requirements listed on this website but we will eventually have a lot more. We will notify all of you as those changes happen.

Check it out, bookmark it, refer back to it as needed!

- View website [here](#).

# WEBSITE INFORMATION



Link: <https://dot.alaska.gov/cvlrts/subrecipient.shtml>

# CONTACT INFORMATION

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