



STATE OF ALASKA
DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES

REQUIRED DOCUMENTS

Federal-Aid Contracts
(FAA)

REQUIRED FOR BID. Bids will not be considered if the following documents are not completely filled out and submitted at the time of bidding:

1. **Bid Forms**
 - a. **Bid Cover Sheet**
 - b. **Bid Schedule**
 - c. **Bid Attachments (as applicable)**
 - **Certificate of Buy American Compliance (Form 25D-151)**
 - d. **Addenda Acknowledgement**
 - e. **Bidder's Acknowledgement and Certification**
2. **Bid Security**

REQUIRED FOR BID MODIFICATIONS. Any bid revisions must be submitted by the bidder prior to bid opening. Use the following form to modify Manual (paper) bids:

3. **Bid Modification (Form 25D-16)**

REQUIRED AFTER NOTICE OF APPARENT LOW BIDDER. The apparent low bidder is required to complete and submit the following documents within 5 working days after receipt of written notification:

1. **Subcontractor List (Form 25D-5)**
2. **Summary of Good Faith Effort Documentation (Form 25A-332A), and Contact Reports (Form 25A-321A)**
3. **DBE Utilization Report (Form 25A-325C)**
4. **Prime Contractor's Written DBE Commitment (Form 25A-326) for each DBE to be used on the project.**

REQUIRED FOR BUY AMERICAN WAIVER REQUESTS. When Certificate of Buy American Compliance (Form 25D-151) indicates the bidder will request a waiver, the bidder is required to complete and submit the following FAA forms within 5 working days after receipt of written notification:

5. **Buy American Product Content Percentage Worksheet (FAA Form 5100-136)**
6. **Buy American Final Assembly Questionnaire (FAA Form 5100-137)**
7. **Buy American Construction Project Content Percentage Worksheet (FAA Form 5100-143)**

REQUIRED FOR AWARD. In order to be awarded the contract, the successful bidder must completely fill out and submit the following documents within the time specified in the intent to award letter:

1. **Construction Contract (Form 25D-10A)**
2. **Payment Bond (Form 25D-12)**
3. **Performance Bond (Form 25D-13)**
4. **Contractor's Questionnaire (25D-8)**
5. **Certificate of Insurance (from carrier)**
6. **EEO-1 Certification (Form 25A-304)**
7. **Bidder Registration (Form 25D-6) Bidders must register annually with the Civil Rights Office in order to be eligible for award.**
8. **Certification Regarding Tax Delinquency and Felony Convictions (Form 25D-159)**