



STATE OF ALASKA  
DEPARTMENT OF TRANSPORTATION  
AND PUBLIC FACILITIES

**APPLICATION FOR PARTICIPATION  
IN THE TRAVELER INFORMATION  
KIOSK (TIK) PROGRAM**

RECEIVED \_\_\_\_\_

A traveler information kiosk permit allows a government entity, chamber of commerce, convention bureau, visitors bureau, business association, or similar organization to provide centralized information on businesses, services, or activities located in the vicinity of a traveler information kiosk within a state-owned highway right-of-way. Please see attached checklist, instructions, and information. Please read the attached regulations carefully to determine eligibility and the obligations and responsibilities associated with the program. Also attached is a list of mandatory (already checked) and kiosk-specific conditions (some of which could be checked when the permit is issued) that will apply to the permit, as DOT&PF determines appropriate to protect the public.



The State of Alaska, Department of Transportation and Public Facilities (DOT&PF) is pleased to announce the availability of online permitting for traveler information kiosks.

You may apply online at [www.dot.state.ak.us/permits](http://www.dot.state.ak.us/permits).

Computer access is available at all public libraries and at the main offices of DOT&PF's regional offices.

If you choose to complete this paper application, please mail it to the appropriate address below and DOT&PF personnel will input the information for you.

Southeast Region	Central Region	Northern Region
<p><b>Mailing Address:</b> AKDOT/PF ROW 6860 Glacier Hwy Mail Stop 2506 Juneau AK 99801-7909</p>	<p><b>Mailing Address:</b> AKDOT/PF ROW P.O. Box 196900 Anchorage AK 99519-6900</p>	<p><b>Mailing Address:</b> AKDOT/PF ROW 2301 Peger Road Mail Stop 2553 Fairbanks AK 99709-5316</p>
<p>Voice: (907) 465-4540 or 1-800-575-4540 Fax: (907) 465-3506 TDD: (907) 465-4410</p>	<p>Voice: (907) 269-0700 or 1-800-770-5263 Fax: (907) 248-9456 TDD: (907) 269-0473</p>	<p>Voice: (907) 451-5400 or 1-800-475-2464 Fax: (907) 451-5411 TDD: (907) 451-2363</p>
<p><b>Physical Address:</b> AKDOT/PF ROW 6860 Glacier Hwy Juneau AK 99801-7909</p>	<p><b>Physical Address:</b> AKDOT/PF ROW 4111 Aviation Drive Anchorage AK 99502-1058</p>	<p><b>Physical Address:</b> AKDOT/PF ROW 2175 South University Ave., #2 Fairbanks AK 99709-4910</p>

Name of Organization: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

Business Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Physical Address: \_\_\_\_\_ Milepost: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Fax: \_\_\_\_\_

Tax ID No.: \_\_\_\_\_ Business License No.: \_\_\_\_\_

<b>KIOSK APPLICATION PROCESS</b>	
Submit Application + Application Fee (nonrefundable) to DOT&PF	\$100
DOT&PF Review of Application and Inspection of Proposed Site	
Permit Preparation by DOT&PF	
Applicant Signature Obtained and Permit Fees Paid	\$400 New / \$300 Renewal
Final Signatures by DOT&PF	
Final Letter Issuing Permit	
Manufacture & Install Kiosk	Paid by Owner

- A kiosk may be installed only after the application process is complete.
- The applicant must pay all costs associated with the kiosk including permit fees and installation.
- The applicant should not incur any expense until the completed permit has been delivered.

## MINIMUM REQUIREMENTS CHECKLIST

**Additional requirements may apply as described in this application.  
An application may be denied for reasons not covered in this checklist.**

- The applicant is a government entity, chamber of commerce, convention bureau, visitors bureau, business association, or similar organization.
- The kiosk may be placed at the proposed location in a manner consistent with the standards set out in the documents described in 17 AAC 60.915(b)
- The kiosk will benefit the traveling public.
- The highway rest stop or pullout where the kiosk is to be located can reasonably accommodate the traveler information kiosk, and the department has designed the location as a TIK location.
- Applicant agrees to keep the traveler information kiosk and the area identified in the permit free of litter and debris.
- Applicant agrees to other conditions necessary to protect the State's best interests and the traveling public.
- Applicant agrees to manage the traveler information kiosk to maximize the number of eligible activities associated with the kiosk.

## REQUIRED ATTACHMENTS FOR APPLICATION

### REQUIRED FOR ALL TIK APPLICATIONS:

- A detailed site layout drawing showing:
  - All official traffic signs and devices within 800 feet of intersection/location
  - Proposed kiosk location
  - Location of and access into rest stop or pullout area
  - All roads by name, driveways, and other pertinent landmarks
  -
- A detailed drawing and design specifications for the proposed kiosk showing:
  - Proposed kiosk location
  - Height, width, depth, slope of roof, etc.
  - Proposed construction materials
  - Composite sketch of finished kiosk
- Photographs of:
  - The rest stop or pullout area
  - The proposed kiosk location
  - The view of the main highway turnoff from a distance of 500 feet in each direction (mark an arrow on the pavement depicting your rest stop or pullout area)
- A list of the types of traveler-oriented activities and recreational and cultural interest areas to be included in the kiosk
- Applicable fee (waived for a government entity)

## REQUIRED APPLICATION INFORMATION

**REQUESTED KIOSK LOCATION:**

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Speed Limit: \_\_\_\_\_

**Types of tourist-oriented activities and recreational and cultural interest areas to be included in the kiosk:**

1.	10.
2.	11.
3.	12.
4.	13.
5.	14.
6.	15.
7.	16.
8.	17.
9.	18.

**Existing signs at this location:**

1.	6.
2.	7.
3.	8.
4.	9.
5.	10.

**IMPORTANT!** Please provide on a separate sheet a detailed site layout drawing. Depict:

- all official traffic signs and devices within 800 feet of intersection/location
- proposed kiosk location
- location and access into rest stop or pullout area
- all roads by name and other pertinent landmarks

**IMPORTANT!** Please provide on a separate sheet a detailed drawing and design specifications for the proposed kiosk.  
Depict:

- proposed location of the kiosk within the rest stop or pullout area
- height, width, depth, slope of roof, etc.
- proposed construction materials
- composite sketch of finished kiosk

Use the space below to attach photographs of: 1) the rest stop or pullout area; 2) the proposed location for the kiosk; 3) the view of the main highway turnoff from a distance of 500 feet in each direction (mark an arrow on the pavement depicting your rest stop or pullout area).

**APPLICANT'S CERTIFICATION**

I certify that the information and statements provided in this application are true and correct and that I will inform the Alaska Department of Transportation and Public Facilities of any changes that may affect the availability of the service provided. I further certify that all services are available, without restriction, to the general public, and I will not discriminate or deny such services of public accommodations based upon race, religion, color, age, sex, national origin, or disability, which is prohibited by law and that I have read and understood the kiosk program regulations, policy, and application.

I understand that the use of illegal signs to promote the business is cause for denial of this application. I certify that there are no illegal signs advertising this area.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature



**EXCERPT FROM  
ALASKA ADMINISTRATIVE CODE  
TITLE 17, CHAPTER 60 - HIGHWAY SIGNS FOR THE TRAVELING PUBLIC**

**ARTICLE 05: TOURIST INFORMATION KIOSKS**

**17 AAC 60.401. PURPOSE OF TRAVELER INFORMATION KIOSK.** The purpose of the traveler information kiosk program is to provide centralized information on businesses, services, or activities located in the vicinity of the traveler information kiosk.

**17 AAC 60.405. TRAVELER INFORMATION KIOSK LOCATIONS.** The department will designate a location as a traveler information kiosk location if the highway rest stop or pullout can reasonably accommodate the traveler information kiosk.

**17 AAC 60.410. TRAVELER INFORMATION KIOSK APPLICATION PROCEDURE.** (a) A government entity, chamber of commerce, convention bureau, visitors bureau, business association, or similar organization may apply to the department for a traveler information kiosk permit. The applicant shall submit the application to the department representative specified on the application along with

- (1) a list of the types of traveler-oriented activities, RCIA's, and general services that the applicant intends to include in the kiosk; and
- (2) a nonrefundable \$100 application fee.

(b) Within 30 days after the department has received a correctly completed application submitted under (a) of this section and inspected the proposed site for the traveler information kiosk, the department will review the application and send a written decision to the applicant. If the department approves a traveler information kiosk permit application under 17 AAC 60.415, the applicant must pay a nonrefundable traveler information kiosk permit fee of \$400. However, if the applicant currently holds a traveler information kiosk permit for the kiosk and is seeking renewal of the permit, the nonrefundable traveler information kiosk permit fee is \$300. Upon receipt of the permit fee, the department will issue the permit and send it to the applicant.

**17 AAC 60.415. REVIEW OF TRAVELER INFORMATION KIOSK PERMIT APPLICATIONS.** The department will approve a traveler information kiosk permit application if the

- (1) department has designated the proposed location as a traveler information kiosk location under 17 AAC 60.405(a);
- (2) applicant is a government entity, chamber of commerce, convention bureau, visitors bureau, business association, or similar organization;
- (3) kiosk may be placed at the proposed location in a manner consistent with the standards set out in the documents described in 17 AAC 60.915(b);
- (4) department determines that the traveler information kiosk would benefit the traveling public;
- (5) applicant agrees to keep the traveler information kiosk and the area identified in the permit free of litter and debris; and
- (6) applicant agrees to other conditions necessary to protect the state's best interests and the traveling public.

**17 AAC 60.420. TRAVELER INFORMATION KIOSK PERMIT HOLDER TO MAXIMIZE REPRESENTATION.** A traveler information kiosk permit holder shall manage the traveler information kiosk to maximize the number of eligible activities associated with the kiosk.

**ARTICLE 07: GENERAL PROVISIONS**

**(NOTE: SOME ITEMS NOT PERTINENT TO KIOSK)**

**17 AAC 60.905. MANUFACTURE, INSTALLATION, MAINTENANCE, AND REMOVAL OF TOURIST SIGNS.**

(a) Upon receipt of a tourist sign permit, the permit holder shall arrange, at the holder's expense, for a sign contractor to manufacture, install, and maintain the sign as specified in the permit.

(b) If an activity associated with a tourist sign is closed, or is expected to be closed, for more than one month, the permit holder shall arrange, at the holder's expense, for a sign contractor to remove the sign, symbol, or logo or to mask the sign, symbol, or logo with a plate. The permit holder shall ensure that the sign contractor removes the sign, symbol, or logo or installs the plate not later than seven days after the date of closure.

(c) If an activity associated with a tourist sign closes permanently or no longer meets the conditions under which the sign permit was issued, the permit holder shall

- (1) immediately arrange, at the permit holder's expense, for a sign contractor to remove the sign, symbol, or logo not later than seven days after the closure or change; and

(2) not later than 14 days after the closure or change in conditions, send a written notice to the department that describes the closure or change.

(d) A community services sign permit holder need not remove or mask a symbol under (b) or (c) of this section unless all of the activities represented by the symbol close or fail to meet the conditions under which the permit was issued.

**17 AAC 60.910. SIGN CONTRACTORS.** (a) A person may not install, maintain, or remove a tourist sign unless the person is named on the list of sign contractors described in (b) of this section.

(b) The department will maintain a list of sign contractors. The list consists of those persons known to the department to have experience in working in public rights-of-way with active traffic and knowledge of the traffic control requirements necessary for safe operation. The department will add a person to the list if the person, in writing, demonstrates a reasonable basis for the department to conclude that the person has experience in working in public rights-of-way with active traffic and knowledge of the traffic control requirements necessary for safe operation.

(c) The department will notify a person on the list that the department has received information that the person has demonstrated an inability to work safely in public rights-of-way or has failed to substantially comply with the requirements of this chapter. The notice will

(1) specify that the department will remove the person from the list if the department determines that the information received is accurate; and

(2) provide the person with 30 days to respond to the information.

(d) Before installing, maintaining, or removing a tourist sign, a sign contractor shall submit a written request for permission to work in the right-of-way to the department. The request must include a traffic control plan. The department will approve the request if the department determines that the request is consistent with safe operation on the highway and this chapter. In approving the request, the department will, in its discretion, impose other requirements that are necessary to ensure safe operation of the highway.

**17 AAC 60.915. DESIGNS AND SPECIFICATIONS FOR TOURIST SIGNS.** (a) The documents described in (b) of this section contain the designs and specifications for the placement, manufacture, installation, and maintenance of tourist signs. The department will not issue a tourist sign permit unless the sign may be installed in a manner consistent with the documents described in (b) of this section. A sign contractor shall manufacture, install, and maintain a TODS to meet the designs and specifications contained in the documents described in (b) of this section.

(b) The following documents are adopted by reference:

(1) *Alaska Sign Design Specifications (ASDS)*, Department of Transportation and Public Facilities, Second Edition, April 1983;

(2) the *Alaska Traffic Manual*, consisting of the

(A) *Manual on Uniform Traffic Control Devices for Streets and Highways*, 1988 edition, including revisions 1 through 7, issued by the United States Department of Transportation, Federal Highway Administration; and

(B) department's *Alaska Traffic Manual Supplement*, dated August 7, 2000;

(3) *Highway Pre-Construction Manual*, Department of Transportation and Public Facilities, revised as of March 1, 2001;

(4) *Standard Drawings Manual*, Department of Transportation and Public Facilities, February 18, 1997;

(5) *Standard Specifications for Highway Construction*, Department of Transportation and Public Facilities, revised as of 1998.

Editor's note: Copies of the *Manual of Uniform Traffic Control Devices for Streets and Highways*, adopted by reference in 17 AAC 60.915(b)(2)(A) may be obtained by writing the Superintendent of Documents, United States Government Printing Office, Washington, DC 20402. Copies of the documents adopted by reference in 17 AAC 60.915(b)(1), (b)(2)(B), (b)(3), (b)(4), and (b)(5) Division of Statewide Design and Engineering Services, Department of Transportation and Public Facilities, 3132 Channel Drive, Juneau, AK 99802.

**17 AAC 60.920: SYMBOLS.** (a) In issuing a TODS permit, RCIA sign permit, or community services sign permit for a sign that includes a symbol, the department will assign to the application the symbol found in the documents described in 17 AAC 60.915 (b) that the department determines most accurately conveys the nature of the associated activity.

(b) If the department determines that no symbol contained in the documents described in 17 AAC 60.915 (b) accurately conveys the nature of the associated activity, the department will withhold the sign permit and direct the applicant to design, at the applicant's expense, an appropriate symbol. The department will direct departmental staff to assist the applicant in designing the symbol. The department will assign the applicant's resulting symbol to the permit and issue the permit if the department determines that the symbol accurately conveys the nature of the associated activity and is stylistically similar to the symbols found in the documents described in 17 AAC 60.915 (b). By accepting the permit, the applicant agrees to allow the department to use the symbol for other purposes without compensation.

**17 AAC 60.925. SIGN PERMIT DURATION AND RENEWAL.** (a) A tourist sign permit allows the holder named on the permit to arrange for a sign contractor to manufacture, install, and maintain the sign as specified on the permit and in this chapter until the permit expires. Except as provided in 17 AAC 60.930, a sign permit issued under this chapter expires on December 31 of the fourth year following the date the permit was issued.

(b) A tourist sign permit holder may renew the permit by following the application procedure specified in this chapter for the particular tourist sign. A renewed permit expires five years following the date the old permit expired.

(c) A tourist sign permit holder shall arrange, at the holder's expense, for a sign contractor to remove the sign before the permit expires unless, before the expiration date, the holder receives a renewed permit for the sign.

**17 AAC 60.935. PERMIT TRANSFER.** If a person who holds a tourist sign permit transfers the associated activity to another person, the new person shall notify the department in writing within 10 days of the transfer. The department will cancel the original permit and issue, without charge, a permit to the new person if the department determines that the material circumstances of the original permit have not changed. The permit issued under this section expires on the same date that the original permit expires.

**17 AAC 60.940. ONE SIGN PERMIT PER ACTIVITY.** An activity may not be associated with more than one sign permit issued under this chapter at a time.

**17 AAC 60.945. MORE RESTRICTIVE LOCAL CONTROLS.** The department will not issue a sign permit if the permit would violate a city or borough ordinance.

**17 AAC 60.950. STANDARDS FOR SIGNS RELATING TO GAS, FOOD, LODGING, AND CAMPING ACTIVITIES.** (a) The department may not issue a sign permit for a gas station unless the gas station owner affirms that the gas station will, while the sign is visible to the public,

(1) provide fuel, oil, tire air, water, restroom facilities, drinking water, and a telephone; and

(2) maintain continuous operation for at least 12 hours per day, seven days per week.

(b) The department may not issue a sign permit for a restaurant unless the restaurant owner affirms that the restaurant will provide three meals a day, seven days a week and a telephone while the sign is visible to the public.

(c) The department may not issue a sign permit for a lodging facility unless the facility owner affirms that the facility will provide a telephone while the sign is visible to the public.

(d) The department may not issue a sign permit for a campground unless the campground owner affirms that the campground will provide modern sanitary facilities and drinking water while the sign is visible to the public.

(e) The requirements of this section are in addition to any other requirements of this chapter or other applicable law.

**17 AAC 60.955. SIGN PERMIT ISSUANCE AND SIGN RELOCATION.** (a) In determining whether to issue a permit under this chapter, the department will

(1) not issue a permit if the resulting sign would interfere with a departmental regulatory, warning, or directional sign;

(2) recognize a priority for existing signs over proposed new signs;

(3) recognize a priority among competing applications, in the following order, among the listed activities:

(A) gas;

(B) restaurant;

(C) lodging;

(D) camping;

(E) other activities or general services;

(F) RCIAAs;

(4) require, as a condition of the permit, that the permit holder provide trailblazing signs as required under the standards set out in the documents described in 17 AAC 60.915 (b); the permit holder shall arrange for permission to provide the required trailblazing signs along highways not maintained by the state;

(5) waive a fee required under this chapter if the person that would be charged the fee is a government entity.

(b) The department will relocate a sign installed under this chapter if necessary to accommodate a change in the traffic pattern at the location. If the sign cannot be relocated in a manner consistent with this chapter, the department will remove the sign and return it to the permit holder.

**17 AAC 60.957. TWO SIGNS PER PERMIT.** A sign permit issued under this chapter allows for two similar signs to be placed along the highway, one from each direction, unless the permit specifies that the condition of the highway only allows for one sign to be placed.

**17 AAC 60.960. VIOLATIONS.** (a) If the department determines that a tourist sign permit holder or tourist sign violates AS 19.25.105 or this chapter, the department will send a written notice to the permit holder. The notice must describe the violation, give the permit holder an opportunity to respond, and provide notice of the acceptable remedy.

(b) If the department determines under (a) of this section that a violation has occurred, then the department will issue an order directing the permit holder to arrange, at the holder's expense, for a sign contractor to remove the sign. The department will also cancel the permit.

(c) A notice issued under (a) of this section must provide the permit holder with at least 20 days from the date of the notice to respond to the notice or to remedy the violation.

(d) If a permit holder fails to remedy a violation described in the order sent under (b) of this section, the department will

(1) remove the sign;

(2) cancel the permit if it has not already expired;

(3) bill the permit holder for the department's expenses;

(4) within 15 days of the date of removal send a written notice of action to the permit holder; the notice of action must describe the action and the reason for the action; and

(5) return the sign to the permit holder not later than 15 days after the permit holder pays the department for its expenses as billed under (3) of this subsection.

**17 AAC 60.965. APPEALS.** A permit holder or applicant for a permit may file an appeal with the commissioner, of an adverse decision made by the department under this chapter. Not later than 15 days after the date of the decision appealed from, the person shall submit, in writing, a notice of appeal, a description of the dispute, include any necessary evidence, and the person's reason for concluding that the department's decision was in error. The commissioner may grant an extension of an additional 15 days for good cause shown. The commissioner will review these materials and investigate the matter further, as necessary. The commissioner will send a written final agency decision to the appellant.

**17 AAC 60.995. DEFINITIONS.** In this chapter

(1) "activity" means a tourist-oriented activity, specific service activity, or RCIA;

(2) "commissioner" means the commissioner of the department;

(3) "department" means the Department of Transportation and Public Facilities;

(4) "driveway or intersecting road" means the road that a motorist takes from a highway with a tourist sign to the activity associated with the sign;

(5) "highway rest stop or pullout" has the meaning given in 17 AAC 05.090;

(6) "location" means a 2,500-foot segment of highway right-of-way bisected by a driveway or intersecting road;

(7) "logo" means a square design used by a specific service activity to distinguish itself from similar specific service activities;

(8) "logo panel" means a highway sign and posts on which logos may be mounted;

(9) "logo sign" means a logo and a logo panel consisting of a sign on which logos for gas, food, lodging, and camping are mounted; a logo sign consists of a logo and a logo panel;

(10) "RCIA" means recreational and cultural interest area;

(11) "recreational and cultural interest area" or "RCIA" has the meaning given the term at 17 AAC 60.205;

(12) "sign contractor" means a person included in the list described in 17 AAC 60.910(b);

(13) "specific service activity" means a commercial activity that offers gas, food, lodging, or camping;

(14) "symbol" means a square icon that accurately conveys the nature of its associated service or activity but does not reflect the name or a logo for the service or activity;

(15) "TODS" means a tourist-oriented directional sign;

- (16) "tourist-oriented activity" means a motorist service, tourist attraction, or business of significant interest to the traveling public; "tourist-oriented activity" does not include an RCIA;
- (17) "tourist-oriented directional sign" or "TODS" means a sign erected in a highway right-of-way for the purpose of alerting the traveling public to a nearby tourist-oriented activity;
- (18) "tourist sign" means a TODS, logo sign, RCIA sign, or traveler information kiosk;
- (19) "trailblazing sign" means a sign that guides a motorist traveling from a sign regulated under this chapter to the activity or RCIA represented on the regulated sign;
- (20) "traveler information kiosk" means an area in a highway rest stop or pullout with a structure housing traveler information about businesses, services, and activities in the local area;
- (21) "urban portion of an organized borough" means a location characterized by one or more of the following:
- (A) dense residential or commercial development;
  - (B) roads used primarily for short local transportation as opposed to long distance through traffic;
  - (C) numerous intersecting roads and driveways;
  - (D) traffic signals.

**TRAVELER INFORMATION KIOSK (TIK) PERMIT CONDITIONS  
 APPLICABLE TO THIS PERMIT IF THERE IS AN “X” IN THE “REQUIRED” COLUMN  
 WHEN THE PERMIT IS PREPARED FOR YOUR SIGNATURE**

Required	Item Name	Paragraph
X	Violation	<p>If any of the conditions of this permit are violated, the State reserves the right to require the removal of the Kiosk. A notice of violation must provide the Permittee with at least 20 days from the date of the notice to remedy the violation. If Permittee fails to remedy a violation, the Department will:</p> <p>(1) remove the Kiosk;            (2) cancel the permit if it has not already expired;            (3) bill the Permittee for the Department’s expenses;            (4) within 15 days of the date of removal send a written notice of action to the Permittee; the notice of action must describe the action and the reason for the action;            (5) return the Kiosk to the Permittee no later than 15 days after the Permittee pays the Department for its expenses as billed.</p>
X	Repair of Damaged Items	<p>If Permittee damages any improvements within the State owned right of way, Permittee will be responsible to return them to their previous condition. The Department’s Maintenance and Operations Section will inspect and approve the restored improvements. Improvements may include but are not limited to: pavement structures, sidewalks, curb and gutter, pathways, driveways, signs, traffic markings, guardrail, delineators, highway lighting systems, traffic signal systems, drainage structures and mailboxes.</p>
X	Hold Harmless	<p>Permittee shall indemnify, defend and hold harmless the State, and its officers, employees, and contractors, from any and all claims or actions resulting from injury, death, loss, or damage sustained by any person or personal property resulting directly or indirectly from Permittee’s placement of the Kiosk.</p>
X	Maintain Facilities	<p>The Kiosk approved by this permit shall be constructed and maintained by the Permittee in such a manner that the highway, and all its appurtenances or facilities including, but not limited to, all drainage facilities, pipes, culverts, and ditches and their safety shall not be impaired in any way by the construction or maintenance.</p>
X	Permit Duration/Renewal	<p>Permit is issued for a period not to exceed five years. Permittee may renew the permit by following the application procedure. A renewed permit expires five years following the date of the current permit. Permittee shall arrange, at their expense, for a contractor to remove the Kiosk before the permit expires unless, before the expiration date, the Permittee receives a renewed permit for the Kiosk.</p>
X	Licenses	<p>The Permittee shall assure activities within Kiosk maintain the necessary licenses for operation of the business or activity.</p>
X	Contractor	<p>Upon receipt of a permit, Permittee shall arrange, at their expense, for a contractor to manufacture, install, and maintain the Kiosk as specified in the permit.</p>
X	Kiosk Responsibility	<p>All cost and liability that relates to the Kiosk or its maintenance shall be at the sole expense of the Permittee.</p>
X	TIK Maintenance	<p>Permittee is responsible for the maintenance and operation of the Kiosk facility. The Department will provide site maintenance such a minor grading, snow plowing, and approach repairs.</p>
X	Kiosk Relocation	<p>The Permittee shall adjust or relocate the Kiosk without cost or liability to the State if, at any time, or from time to time, the use or safety of the highway within which the Kiosk exists requires that it be adjusted or relocated.</p>

Required	Item Name	Paragraph
X	No Additional Improvements	The Permittee shall not place additional improvements within the right of way, and if, at any time in the future, the permitted Kiosk is destroyed, removed or rebuilt for any reason whatsoever, it shall not again be placed within the right of way unless authorized by another permit. The Permittee shall not install other illegal business signs adjacent to or within the right of way. If additional signs are installed, they will be removed immediately without notice.
X	Determination of Activities	Permittee shall manage the Kiosk to maximize the number of eligible activities associated with the Kiosk. The Department will assist the Permittee in determining whether a particular activity meets the requirements for inclusion in the Kiosk.
X	Activities Advertised	Traveler activities advertised in the Kiosk shall comply with all applicable laws.
X	Gas Station	All gas stations advertised in the Kiosk will:  (1) provide fuel, oil, air and water, public restrooms, drinking water, and public phones; (2) maintain continuous operation for at least 16 hours per day, 7 days per week; (3) be located within 3 miles of the highway.
X	Restaurant	All restaurants advertised in the Kiosk will:  (1) provide 3 meals daily (including hot sandwiches and coffee), public restrooms, and public phones; (2) maintain continuous operation for at least 16 hours per day, 7 days per week; (3) be located within 3 miles of the highway.
X	Lodging	All lodging facilities advertised in the Kiosk will:  (1) provide beds and bedding (located in a permanent all-weather, heated building), toilet and bathing facilities (located in building with beds), public telephone; (2) maintain continuous operation for at least 10 hours per day, 7 nights a week; (3) be located within 25 miles of the highway.
X	Campground	All campgrounds advertised in the Kiosk will:  (1) provide spaces for campers to be parked and tents to be erected, a parking area, picnic tables, trash cans, modern restrooms, and drinking water; (2) be located within 25 miles of the highway.
X	Business/Activity Closure	If any of the activities or businesses advertised in the Kiosk close, or are expected to be closed for more than one month, Permittee shall arrange, at their expense, to remove any advertising within the Kiosk.
X	Change of Business Ownership	If the Permittee transfers the Kiosk to another association, the new association must notify the Department in writing within 10 days of the transfer. The Department will cancel the original permit and issue, without charge, a comparable permit to the new association if the Department determines that the material circumstances of the original permit have not changed. The replacement permit expires on the same date that the original permit was expected to expire.
X	Kiosk Installation Details	Kiosk design and placement is per the approved plans submitted to the Department prior to permit approval.
X	Permit Subject to Existing Law	This Permit is subject to any applicable federal law, regulations, or policy and procedure memorandum of the Federal Highway Administration (FHWA) ), and to all applicable State statutes and regulations.