

NOTICE TO PARENT LOCATE SERVICE

**PART I - TO BE COMPLETED BY CLERK OF COURT**

CLERK OF COURT: PLEASE FORWARD THIS COMPLETED NOTICE TO:

Department of Social Services  
Child Support Enforcement Legal Division  
Post Office Box 1469  
Columbia, South Carolina 29202-1469

The Clerk of Court for \_\_\_\_\_ County, S.C. is unable to begin wage withholding proceedings as we have been unable to serve the Notice to Withhold. In order to proceed we will need to verify the following:

- obligor's address.
- name and address of the obligor's employer.

Obligor's Name: \_\_\_\_\_

Obligor's Last known address: \_\_\_\_\_

Obligor's Social Security Number: \_\_\_\_\_

Obligee's Name: \_\_\_\_\_

Our File No.: \_\_\_\_\_

**PART II - INFORMATION PROVIDED BY PARENT LOCATE SERVICE**

(To be completed by Parent Locate Service and returned to Clerk of Court)