

South Carolina Department of Social Services  
**CRIMINAL COURT DATA**  
(S.C. Code Ann. Section 17-25-135)

**Send Information to:**

South Carolina Department of Social Services  
Division of Human Services  
P.O. Box 1520  
Columbia, S.C. 29202-1520  
Telephone: (803) 898-7318 Fax: (803) 898-7641

**Information on Person Convicted**

The following individual and identifying information will be listed on the South Carolina Child Abuse and Neglect Central Registry based on a court order pursuant to S.C. Code Ann. Section 17-25-135 and will be used when screening an individual's background is required by statute or regulation for employment, licensing or any other purposes, or a request is made in writing by the person being screened as authorized by state statute, S.C. Code Ann. Section 20-7-690.

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Docket Number: \_\_\_\_\_

Date of Conviction: \_\_\_\_\_

Conviction: **(Check Box as Appropriate and Attach Copy of Indictment and Copy of the Sentencing Order.)**

**Note: The conviction must have involved the sexual or physical abuse of a child (Reference S.C. Code Ann. Section 17-25-135).**

- Offense Against the Person - Title 16, Chapter 3
- Offense Against Morality or Decency - Title 16, Chapter 15
- Criminal Domestic Violence - Section 16-25-20 **Note:** §16-25-20 is no longer applicable to acts against children.
- Criminal Domestic Violence of a High and Aggravated Nature - Section 16-25-65
- Assault and Battery of a High and Aggravated Nature - Common Law

Signature of Clerk of Court/Official Designee: \_\_\_\_\_

Print Name: \_\_\_\_\_

County: \_\_\_\_\_ Telephone: \_\_\_\_\_

## INSTRUCTIONS FOR DSS FORM 30165

### Purpose

To gather information on a person convicted of a crime involving a child(ren) and the trial judge has issued a court order to place the individual's name on the S.C. Central Registry of Child Abuse and Neglect. (Reference S.C. Code Ann. Section 17-25-135 for authorization.)

### Section 17-25-135.

- (A) When a person is convicted of or pleads guilty or nolo contendere to an "Offense Against the Person" as provided for in Title 16, Chapter 3, an "Offense Against Morality or Decency" as provided for in Title 16, Chapter 15, criminal domestic violence, as defined in Section 16-25-20, criminal domestic violence of a high and aggravated nature as defined in Section 16-25-65, or the common law offense of assault and battery of a high and aggravated nature, and the act on which the conviction or the plea of guilty or nolo contendere is based involved sexual or physical abuse of a child, the court shall order that the person's name, any other identifying information, including, but not limited to, the person's date of birth, address, and any other identifying characteristics, and the nature of the act which led to the conviction or plea be placed in the Central Registry of Child Abuse and Neglect established by Section 20-7-680. The clerk shall forward the information to the Department of Social Services for this purpose in accordance with guidelines adopted by the department.
- (B) For purposes of this section:
- (1) "Physical abuse" means inflicting physical injury upon a child or encouraging or facilitating the infliction of physical injury upon a child by any person including, but not limited to, a person responsible for the child's welfare, as defined in Section 20-7-490(5).
  - (2) "Sexual abuse" means:
    - (a) actual or attempted sexual contact with a child; or
    - (b) permitting, enticing, encouraging, forcing or otherwise facilitating a child's participation in prostitution or in a live performance or photographic representation of sexual activity or sexually explicit nudity; by any person including, but not limited to, a person responsible for the child's welfare, as defined in Section 20-7-490(5).

### Specific Instructions

**Name:** Print name of person who is convicted of a crime as described in Section 17-25-135 and whose name has been ordered by the court to be placed on the S.C. Central Registry of Child Abuse and Neglect.

**Address:** Print the address of the person named above.

**Date of Birth:** Print the birth date of the person named above.

**Social Security Number:** Include the Social Security number of the person named above.

**Docket Number:** Print the docket number for the action being cited.

**Date of Conviction:** Self-explanatory.

**Conviction:** Check the box for the offense for which the above named person was convicted. The offense must also include sexual or physical abuse of a child. **Please attach a copy of the indictment and copy of the sentencing order requiring that the individual's name be placed on the S.C. Central Registry of Child Abuse and Neglect.**

**Note:** §16-25-20 is no longer applicable to acts against children.

**Signature:** The clerk of court or official designee must sign the document attesting to the accuracy of the information provided.

**Print Name:** Self-explanatory.

**County:** Print the name of the county of jurisdiction.

**Telephone:** Write the telephone number at which the clerk of court can be reached.