To File a **SNAP** complaint, contact your local DSS Office at:

If the local DSS office cannot help you, call toll-free 1-800-768-5700.

> Calls on active **SNAP** cases will be directed to the appropriate program coordinator in the county office.

Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W. Washington, DC 20250-0410 or call (800) 795-3272 (voice) or (202) 720-6382 (TTY). USDA is an equal opportunity provider and employer.

In accordance with Federal law and U.S.

Do you have a complaint against the Supplemental Nutrition Assistance Program

DSS Brochure 3464 (NOV 09) Edition of AUG 05 is obsolete.

The Department of **Social Services** must respond to any SNAP complaint filed by participants, potential participants or other concerned individuals or groups concerning complaints regarding processing standards and services to participants and potential participants.

The Department of Social Services will record all complaints and their disposition. An analysis will be made of these complaints to assess whether there is a pattern of problems in local offices or throughout the state.

This does not include complaints alleging discrimination on the basis of race, sex, age, religious creed, national origin, political beliefs or handicaps; such complaints will be handled by filing a civil rights complaint. If you have this type of complaint, call 1-800-311-7220.

In addition, any complaint that can be resolved through a fair hearing will be processed as such.

To request a fair hearing, call 1-800-311-7220 or 1-800-311-7219 (TTY).