



## REASONABLE ACCOMMODATION INFORMATION REPORTING FORM

Attach Copies of All Document Developed or Obtained in Processing This Request

Requestor's Name	Requestor's Office
Reasonable Accommodation <i>(check one)</i> <input type="checkbox"/> Approved <i>(Whether it is what was originally requested or an alternative)</i> <input type="checkbox"/> Denied <i>(Attach copy of the "Resolution of Reasonable Accommodation Request" form)</i>	
Date of Original Request	Person Receiving Original Request
Date Request Referred to Disability Program Manager <i>(If applicable)</i>	
Determined that individual: <i>(check one)</i> <input type="checkbox"/> does have a disability as defined by the Rehabilitation Act <input type="checkbox"/> does not have a disability as defined by the Rehabilitation Act <input type="checkbox"/> no disability determination made	
Date Accommodation Approved or Denied	Date Reasonable Accommodation Made <i>(if different from approval date)</i>
If Time Frames Outlined in Procedures Were Not Met, Explain	
Position Held or Desired by Individual Requesting Reasonable Accommodation <i>(incl. occupational series, grade, office)</i>	
Reasonable Accommodation Required for <i>(check one)</i> <input type="checkbox"/> Application Process <input type="checkbox"/> Performing Job Functions or Accessing the Work Environment <input type="checkbox"/> Accessing a Benefit or Privilege of Employment <i>(e.g. attending a training program or social event)</i>	
Type(s) of Reasonable Accommodation Requested <i>(e.g. adaptive equipment, staff assistance, removal of architectural barrier)</i>	
Type(s) of Reasonable Accommodation Provided <i>(if different form requested)</i>	
Cost of Accommodation Provided	

Was Medical Information Required to Process This Request *(if yes, explain)*

Sources of Technical Assistance, if any, Consulted in Trying to Identify Possible Reasonable Accommodations *(e.g. Job Accommodation Network, disability organization, Disability Program Manager)*

Comments

Submitted By

Phone

Attach any documentation associated with this request