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## **NEWS AND UPDATES**



This e-newsletter provides updates, information and resources to assist DOJ award applicants, recipients and other stakeholders in using JustGrants, DOJ's grants management system, and ASAP, the U.S. Department of the Treasury's payment management system.



## APPLYING FOR DOJ FUNDING TIP SERIES

## How to Fill Out the SF-424 and SF-LLL

The first step in the DOJ application process requires applicants to submit the Application for Federal Assistance (SF-424) and Disclosure of Lobbying Activities (SF-LLL) forms in Grants.gov. From here, application information will be transmitted to JustGrants where applicants will complete the remaining sections of their application.

If you've never completed an SF-424 and SF-LLL, or need additional background information, Grants.gov offers <u>instructions on completing the SF-424</u>, and this <u>JustGrants FAQ page</u> provides further details on completing an SF-424 and SF-LLL in Grants.gov.

Do you know someone else who could use this information? They can subscribe to email updates regarding JustGrants at <a href="https://public.govdelivery.com/accounts/USDOJOJP/subscriber/new?topic\_id=USDOJOJP\_586">https://public.govdelivery.com/accounts/USDOJOJP/subscriber/new?topic\_id=USDOJOJP\_586</a>.

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