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Subject: How To Complete an Application in JustGrants

NEWS AND UPDATES



Updates, information, and resources to assist U.S. Department of Justice grant applicants and award recipients.



Complete Your Grant Application in JustGrants

JustGrants will guide the **Application Submitter** through each step in the grant application process. If you haven't filled out the required form(s) in <u>Grants.gov</u>, please complete that step first!

JustGrants users should note that:

- Only designated Application Submitters can work on an application in JustGrants
- If more than one user is designated as an Application Submitter, only one can work on the application at a given time
- Required fields are marked in JustGrants with a red asterisk

Resources on the <u>JustGrants Application Submission Training page</u> that explain the application process include:

- DOJ Application Submission Checklist
- Application Submission Job Aid Reference Guide
- Application Mechanics Training Webinars

You received this email because you are a current or previous Department of Justice grant applicant or award recipient.

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