



# KENTUCKY COMMISSION ON PROPRIETARY EDUCATION

500 Mero Street, 4<sup>th</sup> Floor, Frankfort, Kentucky 40601

(502) 564-4185

<http://kcpe.ky.gov>

## AUTHORIZATION FOR RELEASE OF STUDENT RECORDS

### INSTRUCTIONS

1. This authorization must be typed or printed legibly and completed in its entirety.
2. Attach continuation sheets if more space is needed to provide information.
3. No fee is required to be submitted with this authorization.
4. This completed authorization may be submitted to the Kentucky Commission on Proprietary Education either by mail to 500 Mero Street, 4<sup>th</sup> Floor, Frankfort, Kentucky 40601.

### STUDENT INFORMATION

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Student Name During Attendance At School \_\_\_\_\_ Social Security Number \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Dates Attended \_\_\_\_\_ Program Name \_\_\_\_\_

### SCHOOL INFORMATION

School Name \_\_\_\_\_

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_ Website Address \_\_\_\_\_

Administrative Contact Person Name \_\_\_\_\_ Title \_\_\_\_\_

### RELEASE

I, do hereby authorize the full release of any and all student records including but not limited to, financial information, financial aid information, and attendance reports from the above named school to the Kentucky Commission on Proprietary Education (Commission) or any authorized agent or investigator of the Commission.

I understand that the above records may be used by the Commission in the investigation and possible disciplinary proceedings under KRS Chapter 165A.400, KRS 61.870 et seq. and 791 KAR 1:030 I further understand that the Commission will make reasonable efforts to protect the confidentiality of my records under KRS Chapter 61 and KRS Chapter 13A, or other applicable law.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

