



UK GME RESIDENT/FELLOW FML *checklist:*

- Contact the GME Benefits Coordinator**
 - Communicate with your Program that you will be taking leave**
 - Have your physician complete the FML Request Form**
 - Have your physician send FML Request form to GME Office**
 - Fax: 859-218-7521**
 - Email: GMEBenefits@uky.edu**
 - Receive FML Request Confirmation from GME Benefits Coordinator**
 - Review and sign the FML Agreement Form**
 - Make sure you are aware about how taking FML may impact your training. Program extensions and training requirements is a program based decision**
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