

Required Notification of Off-site Rotation / Elective

Federal regulations require that ECFMG maintain up-to-date records on the locations and activities of the exchange visitor physicians it sponsors. Therefore, ECFMG must be informed at least 30 days *in advance* of any proposed off-site rotation or elective that will be conducted at a location other than the approved “Sponsoring Institution” or a “Participating Site” for the training program as reported to and recognized by the ACGME, including international rotations.

EXCHANGE VISITOR (EV) PHYSICIAN AND PROGRAM BIOGRAPHICS

EV Physician Name: _____ USMLE/ECFMG ID: _____

Training Institution Name: _____
(Current Site of Activity)

Specialty / Subspecialty: _____ ACGME Program ID: _____

ROTATION / ELECTIVE SITE INFORMATION

Rotation / Elective Site: _____
(Name of Institution)

Rotation / Elective Site Address: _____

Rotation / Elective Dates: _____ Name of Rotation / Elective: _____
(Specialty or Focus)

Will the EV physician receive credit for the rotation / elective?

Yes No

Will the funding source / amount listed on the EV physician’s Form DS-2019 remain the same?

Yes No

Will participation in the proposed rotation / elective result in the need for additional time to complete the training program?

Yes No

REQUIRED SIGNATURES

Program Director Name: _____ **Program Director Signature:** _____ **Date:** _____

TPL Name: _____ **TPL Signature:** _____ **Date:** _____

I understand that I must continue to maintain the J-1 visa required levels of health and accident insurance during the off-site rotation / elective and, if applicable, update ECFMG’s OASIS with a temporary U.S. residential address.

Exchange Visitor Physician Signature: _____ **Date:** _____