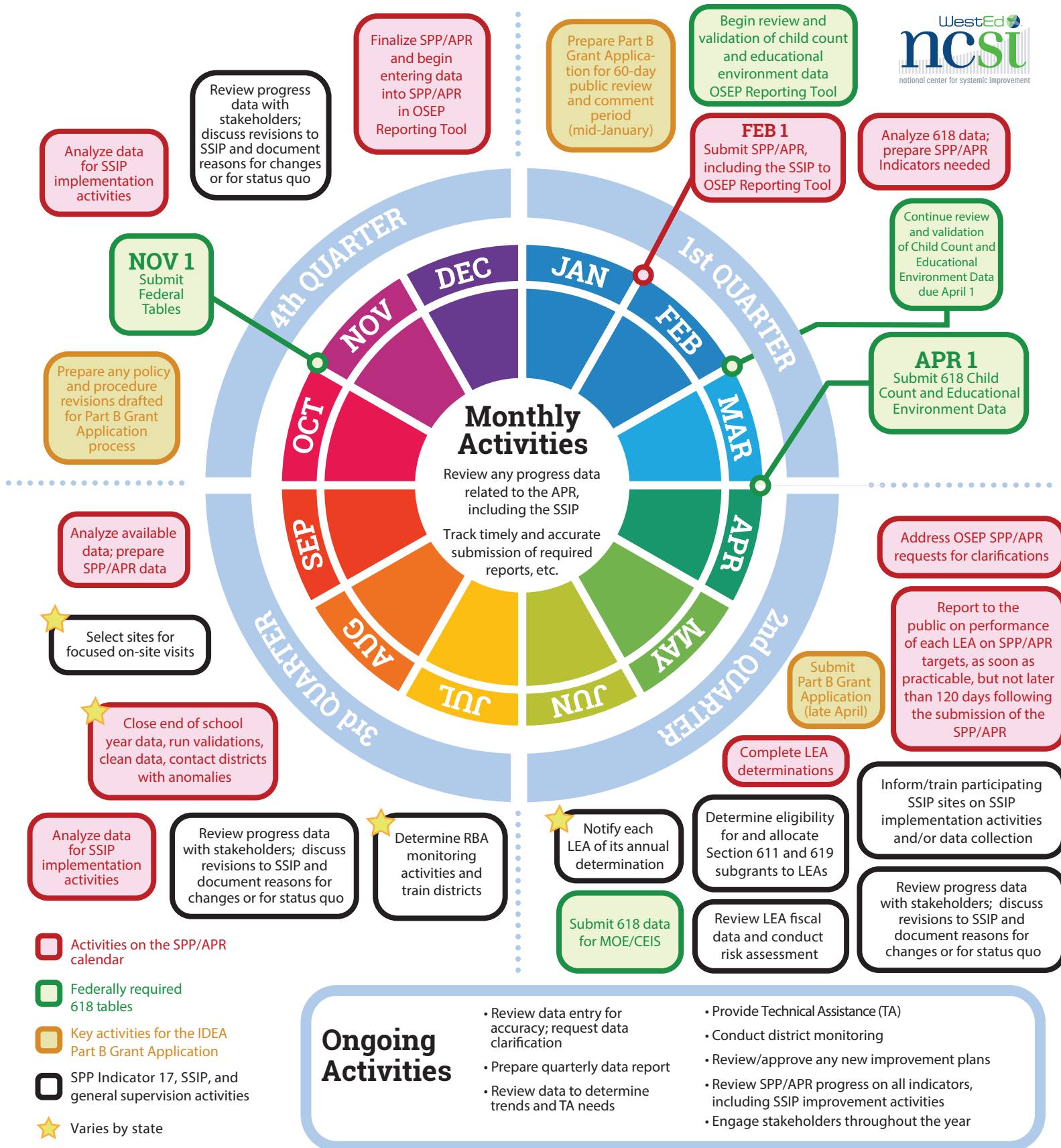


# IDEA Part B General Supervision Activities

## An Integrated Timetable\*

**Note:** Reporting activities specific to IDEA Part B 619 programs are embedded within the IDEA Part B reporting timetable. IDEA Part B 619 coordinators may use this timetable to identify the general supervision activities for which they are directly responsible.



- Activities on the SPP/APR calendar
- Federally required 618 tables
- Key activities for the IDEA Part B Grant Application
- SPP Indicator 17, SSIP, and general supervision activities
- Varies by state

**Ongoing Activities**

- Review data entry for accuracy; request data clarification
- Prepare quarterly data report
- Review data to determine trends and TA needs
- Provide Technical Assistance (TA)
- Conduct district monitoring
- Review/approve any new improvement plans
- Review SPP/APR progress on all indicators, including SSIP improvement activities
- Engage stakeholders throughout the year

\* Revised by NCSI (2021) based on *The Wheel: A Tool for Developing an Annual Timetable for State General Supervision Systems* developed by Diefendorf, M., Lucas, A., and Reedy, K. (2008) in collaboration with the General Supervision Priority Team, NECTAC and RRCP.