

SEAFOOD INSPECTION SERVICES PORTAL PRODUCT REGISTRATION

To assure national uniformity in the application Product Registration within Seafood Inspection Services Portal (SISP) and subsequent completion and issuance of USDC Seafood Inspection Program (SIP) export health certificates.



DATES TO REMEMBER

- ❖ Product Registration will release in the Seafood Inspection Services Portal SISP on February 6, 2019.
- ❖ Intent To Export will sundown on July 1, 2019. Intent to Export product may be registered in SISP prior to July 1, 2019. Product remaining in Intent to Export will no longer be eligible for certification on July 1, 2019.

OBJECTIVES

- 01 How to Register Product
- 02 How to obtain certificates from Registered Product
- 03 How Registered Product History and Tracking Function

HOW TO REGISTER PRODUCT

Log in to SISP using existing credentials

<https://seafoodinspection.nmfs.noaa.gov/customer/customerlogin.html>

NOAA SEAFOOD INSPECTION PROGRAM
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Release: 5.10.1.0

SIP Home Contact SIP

This site has been tested with Internet Explorer versions 9-11. We have identified several features that do not work with other browsers. If you encounter problems using other browsers, please use Internet Explorer.

Seafood Inspection Services Portal

User Name:

Password :

Sign In

New Customer
Forgot Password?

****WARNING**WARNING**WARNING****

You are accessing a United States government computer system. The use of this system will be monitored for security, system administration, and law enforcement purposes. Accessing this system constitutes consent to monitoring. Any unauthorized access of this system or unauthorized use of the information on this system by unauthorized users or others is prohibited and is subject to criminal and civil penalties under federal and other laws.

Fisheries Home | Privacy Policy | Privacy Act Statement | Information Quality | Disclaimer | Help

COMMUNICATION SCREEN

Your SIP Account

THU, OCT 19, 2017

C - INTEGRATION DOMESTIC
SIP COMPANY 5

129 GREY DR, SUITE 129
GAITHERSBURG, MD 20874
SISP Vendor ID: 202104

Home

Request a Certificate

Register Product

Request an Inspection

My Requests

Manage Locations

Manage Consignees

View Invoices & Payments

Manage Users

Change Password

Log Out

* Required

PRODUCT REGISTRATION

Request Name* :

Inspection Office* :

Comments to Seafood Personnel :

Warning - due to security reasons, you will be automatically logged out after 30 minutes of inactivity. Activity is when you change screens. Entering data is not considered activity. Please save your work.



Release: 5.11.0.0

[SIP Home](#) [Contact SIP](#)

Welcome, *SIP20 Int20*

Your SIP Account

WED, OCT 17, 2018

NC SIP INT TEST COMPANY
NC 20
133 MAIN STREET, 134 MAIN
STREET
PORTLAND, ME 04101
SISP Vendor ID: 303035

Home

Request a Certificate

Register Product

Request an Inspection

My Requests

Manage Locations

Manage Consignees

View Invoices & Payments

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Log Out



The Product Registration feature is found in the left hand menu.

“Register Product”

Warning - due to security reasons, you will be automatically logged out after 30 minutes of inactivity. Activity is when you change screens. Entering data is not considered activity. Please save your work.

ATTESTATION

The attestation declares that the registration meets both requirements

❖ Eligible product

U.S. wild-caught fishery products are eligible to be certified using the Product Registration process

❖ Eligible user

NOAA Approved Establishments with QMP

ATTESTATIONS

I Attest To The Following:

The listed fish and fishery products have all been processed in a USDC/HACCP/QMP Approved Establishment in accordance with USDC/SIP policy. Establishments have implemented Good Manufacturing Practices, Standard Sanitation Operating Procedures and Hazard Analysis Critical Control Point systems. Processing facilities are in compliance with the US Code of Federal Regulations, Title 21 parts 110 and 123. Criteria for export respect domestic tolerances and conditions at least equivalent to Standards and Code of Practice of the Codex Alimentarius. The consignment complies with official requirements regarding healthy and wholesome fish and is recognized as safe and fit for human consumption. The fishery products are produced under the control and surveillance of aquatic animal health authorities and are not under any restrictions of sale for disease control purposes.

Cancel Registration

I Agree

DESCRIPTION OF FISHERY PRODUCTS

Product information is added, similar to current certificate request workflow

- ❖ Drop downs
- ❖ Weight in KG
- ❖ Up to 20 products may be registered in a single registration event
- ❖ Save and continue once all products have been added
- ❖ Reuse values is not available

DESCRIPTION OF FISHERY PRODUCTS*

Species**	Expanded Common Name**	
--	--	

Type Code**	Intermediate Code**	End Product Code**
--	--	--

Product	
Product Presentation	
Scientific Name	
Nature of Commodity	
Treatment Type	

Total Net Weight in Kilograms**

Catch Area**
None selected ▾

Please refer to [Section H:FISHING AREAS FOR STATISTICAL PURPOSES](#) for additional information on Catch Area

PROCESSOR OF PRODUCT

My Locations* :
--

Company Name**

Country**
- country -

Address 1**

Address 2

City**

State**
--

Zip/Postal Code**







CFN or FEI Number**

SUMMARY

The summary page allows for editing

Submit

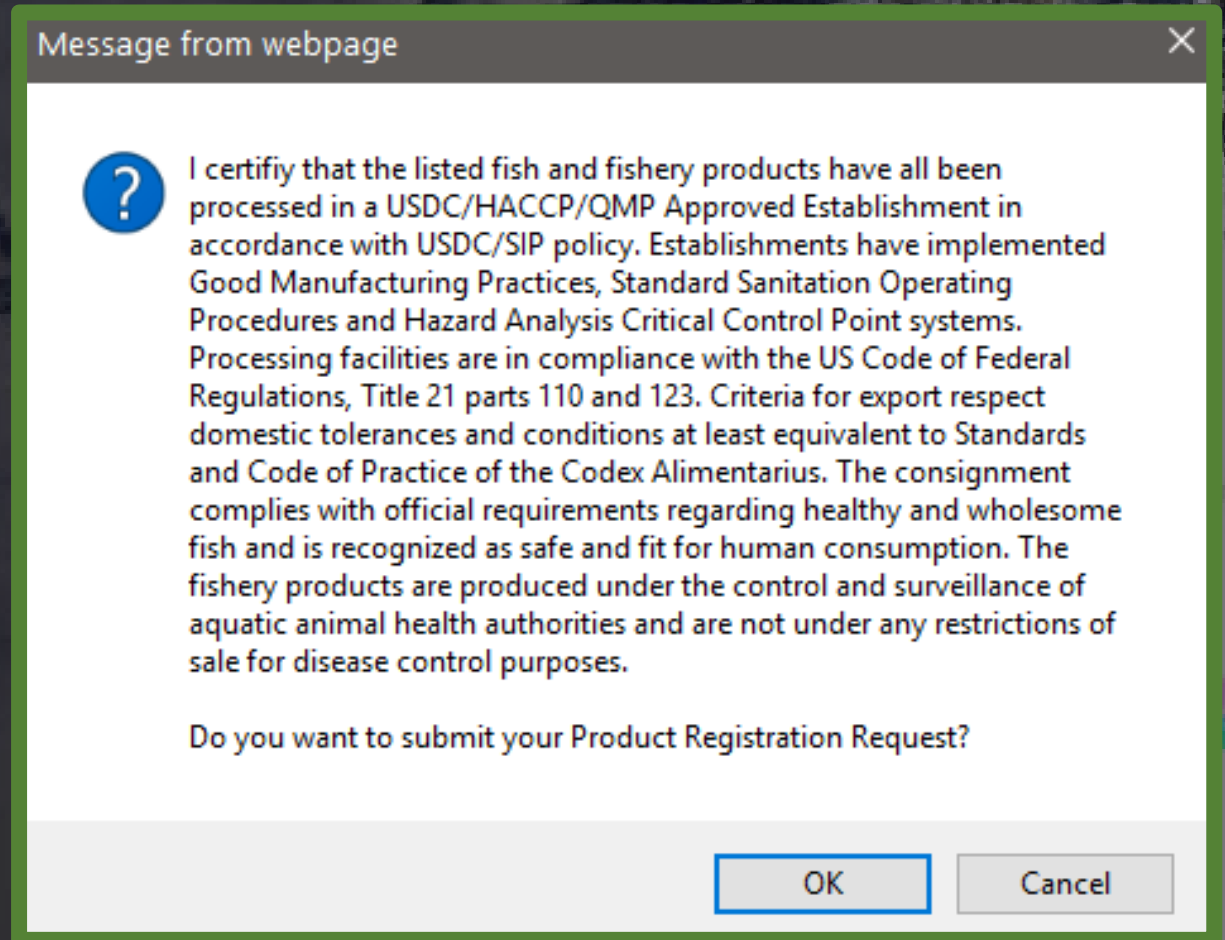
- ❖ Date of submission of a registration corresponds to the date of any subsequent export certification

PRODUCT REGISTRATION SUMMARY				
Request Name:	Demo PR	Inspection office:	Northeast Inspection Office (NH, VT, Northern MA)	
Comments:	This is a Demo for PR	Region:	Northeast	
				
Product	Processor Information	Weight (Kg)	Edit	Remove
Species: POLLOCK PACIFIC	Processor Name: NC SIP INT TEST COMPANY NC 20	Net Weight: 10,000.00		
Expanded Common Name: Walleye Pollock	Address: 133 MAIN STREET 134 MAIN STREET	Available Weight: 10,000.00		
Type Code: FROZEN	City/State/Zip: PORTLAND, ME, 04101			
Intermediate Code: RAW	Country: United States			
End Product Code: DRESSED	CFN or FEI Number: QQQQQQQQQQQQQQQQ			
Scientific Name: THERAGRA CHALCOGRAMMA (RFE)				
Catch Area: 67 Northeast Pacific				
  				

EDIT

FINAL ATTESTATION

A final attestation is made at the time of submission



Recap

01 How to register products

02 How to obtain certification for registered product



HOW TO OBTAIN CERTIFICATE FROM REGISTERED PRODUCT

“Request a Certificate” from the left hand menu

- ❖ Will this request use previously registered products?

YES leads to workflow designed to issue certification based off registered product

NO leads to existing certification workflow



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NC SIP INT TEST COMPANY
NC 20
133 MAIN STREET, 134 MAIN STREET
PORTLAND, ME 04101
SISP Vendor ID: 303035

Home
Request a Certificate
Register Product
Request an Inspection
My Requests
Manage Locations
Manage Consignees
View Invoices & Payments
Manage Users
Change Password
Log Out

PRODUCT FOR EXPORT?/USE REGISTERED PRODUCTS?

Product for Export? :
Yes No

Will this request use previously registered product
Yes No

Cancel

Next

Warning - due to security reasons, you will be automatically logged out after 30 minutes of inactivity. Activity is when you change screens. Entering data is not considered activity. Please save your work.

DESCRIPTION OF FISHERY PRODUCTS

Access previously registered product via

- 1) Drop down of users registrations
- 2) Entering the ID number of a registration that has been shared with you

Drop down fields will contain the information from the registration selected.

Multiple registered products can be added to one cert

DESCRIPTION OF FISHERY/AQUACULTURE PRODUCTS*

My Registrations 1539783073429:Demo 2 **Other Shared Registrations**

Species** POLLOCK PACIFIC **Expanded Common Name**** Walleye Pollock

Type Code** FROZEN **Intermediate Code**** -- **End Product Code**** --

CFN or FEI number** --

The Product, Product Presentation, and Nature of Commodity fields may be modified by the user

Product**	<input type="text"/>
Product Presentation**	<input type="text"/>
Scientific Name	THERAGRA CHALCOGRAMMA (RFE)
Nature of Commodity**	<input type="text"/>
Treatment Type	FROZEN
HS Code**	<input type="text"/>
HS Code Description	<input type="text"/>


NOTE: Starting January 1, 2017, the HS Code tables have been revised. Please ensure the correct HS code matches your product. For a complete list of HS Codes, [CLICK HERE](#)

Green arrows in the image point to the 'My Registrations' dropdown, the 'Other Shared Registrations' input, the 'Species' dropdown, the 'Expanded Common Name' dropdown, the 'Intermediate Code' dropdown, the 'CFN or FEI number' dropdown, and the 'Nature of Commodity' field.

DETAIL OF POUNDAGE DURING CERTIFICATE REQUEST

NOTE: Starting January 1, 2017, the HS Code tables have been revised. Please ensure the correct HS code matches product. For a complete list of HS Codes, [CLICK HERE](#)

Number of Cases**	Case Net Weight**	Total Net Weight**	Unit**	Total Available
<input type="text" value="10"/>	<input type="text" value="50"/>	<input type="text" value="500.00"/>	<input type="text" value="kg"/>	<input type="text" value="1000.00"/>
Production Date**				
<input type="text" value="October 2018"/>				
Label Brand**				
<input type="text" value="Mermaid"/>				
Lot Identification**				



- ❖ When entering the details of EACH product you will see the available weight for certification.
- ❖ Kilogram or Pound may be selected at time of certification

LOCATION OF PRODUCT AT TIME OF CERTIFICATION

PRODUCT LOCATION INFORMATION

Current Location of Product**

Inside Free Trade Zone Bonded Cold Storage Other

Name of Facility and Address :

--

Name of facility:

Country:

- country -

Address1 :

Address2 :

City:

State:

--

Zip/Postal Code:

Save This Product to My Certificate **Reset**

Cancel **Back** **Save and Continue**



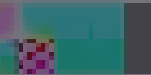
Provide specific location details along with check box for Free Trade Zone or Bonded Cold Storage

Recap

01 How to register products

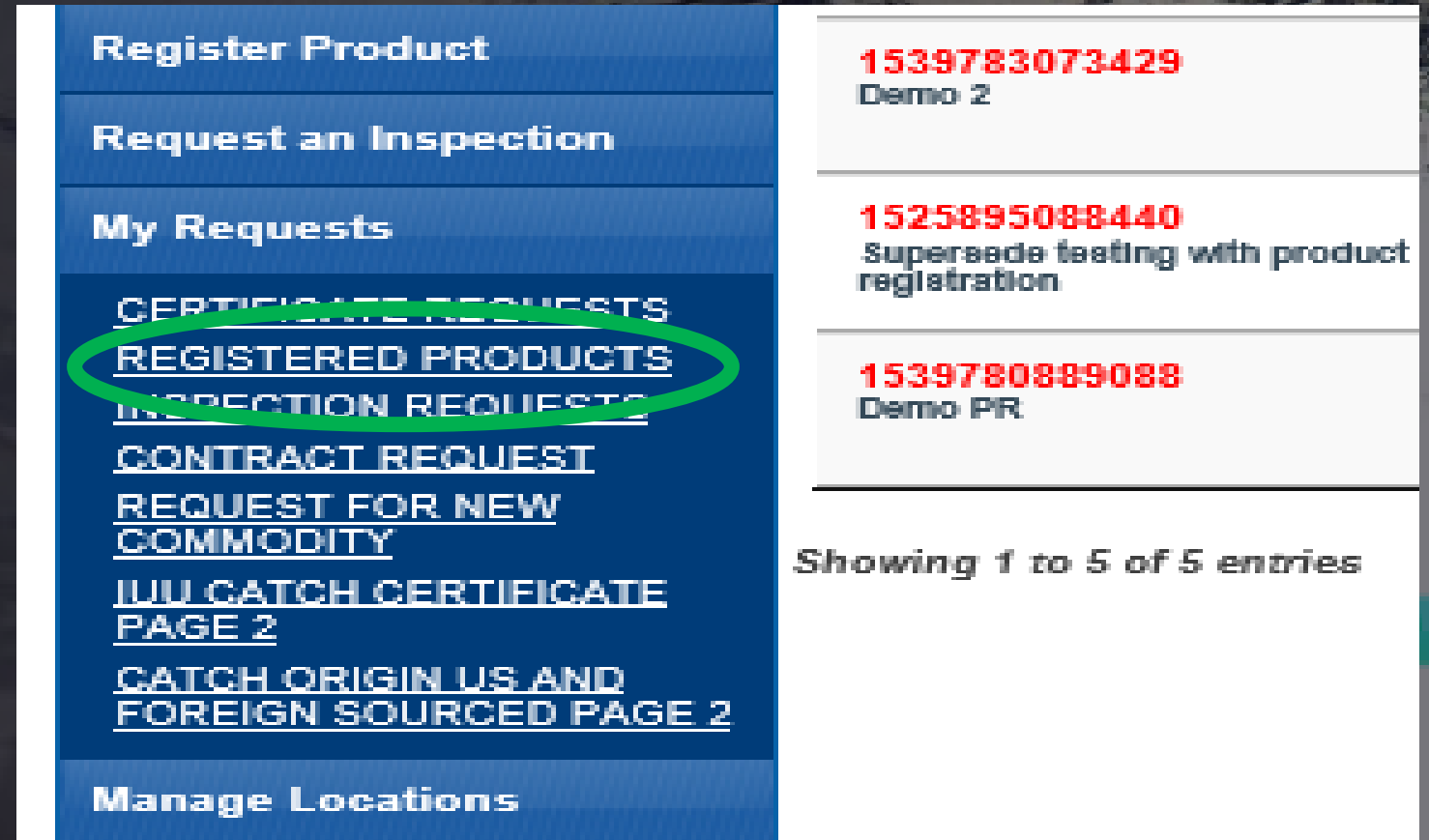
02 How to obtain certification for registered product

03 Registered product history and tracking



LOCATING PRODUCT REGISTRATIONS

On the left hand menu, select the “My Requests” to display the drop down options including “Registered Products”



The screenshot displays a web application interface. On the left is a blue navigation menu with the following items: "Register Product", "Request an Inspection", "My Requests", a dropdown menu, and "Manage Locations". The dropdown menu is open, showing options: "CERTIFICATE REQUESTS", "REGISTERED PRODUCTS" (circled in green), "INSPECTION REQUESTS", "CONTRACT REQUEST", "REQUEST FOR NEW COMMODITY", "IUU CATCH CERTIFICATE PAGE 2", and "CATCH ORIGIN US AND FOREIGN SOURCED PAGE 2". To the right of the menu is a white content area containing a list of three product registration entries, each with a red ID number and a description. Below the list is the text "Showing 1 to 5 of 5 entries".

Register Product
1539783073429 Demo 2
1525895088440 Supersede testing with product registration
1539780889088 Demo PR.

Showing 1 to 5 of 5 entries



FEATURES OF THE PRODUCT REGISTRATION PAGE

- 1) ID number
- 2) Date the registration was submitted
- 3) Current status of registration
- 4) Poundage listing of original and available

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Release: 5.11.0.0 SIP Home Contact SIP

Welcome, *SIP20 Int20*

Your SIP Account
WED, OCT 17, 2018
NC SIP INT TEST COMPANY
NC 20
133 MAIN STREET, 134 MAIN STREET
PORTLAND, ME 04101
SISP Vendor ID: 303035

Home
Request a Certificate

PRODUCT REGISTRATIONS

Show entries Search:

Registration Id/Name	Submitted Date	Status	Total Weight (Kg)
1506455987597 Testing	09/26/2017	SUBMITTED	Registered: 30000.00 Available: 30000.00
1506451913251 Testing	09/26/2017	SUBMITTED	Registered: 65000.00 Available: 65000.00
1539780889088 Demo PR	10/17/2018	APPROVED	Registered: 10000.00 Available: 10000.00
1525895088440 Supersede-testing registration	05/09/2018	APPROVED	Registered: 2000.00 Available: 2000.00

Showing 1 to 4 of 4 entries

- Manage Consignees
- View Invoices & Payments
- Manage Users
- Change Password
- Log Out

Warning - due to security reasons, you will be automatically logged out after 30 minutes of inactivity. Activity is when you change screens. Entering data is not considered activity. Please save your work.

HOW TO ACCESS HISTORY PAGE

NOAA SEAFOOD INSPECTION PROGRAM
NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION

Welcome, SIP20 Int20

Your SIP Account
WED, OCT 17, 2018
NC SIP INT TEST COMPANY
NC 20
133 MAIN STREET, 134 MAIN STREET
PORTLAND, ME 04101
SISP Vendor ID: 303035

PRODUCT REGISTRATION SUMMARY

Request Name: Demo PR
Inspection office: Northeast Inspection Office (NH, VT, Northern MA)
Comments: This is a Demo for PR
Region: Northeast
Registration Id: 1539780889088
Status: APPROVED
Date Submitted: 10/17/2018

Product	Processor Information	Weight (Kg)
Species: POLLOCK PACIFIC Expanded Common Name: Walleye Pollock Type Code: FROZEN Intermediate Code: RAW End Product Code: DRESSED Scientific Name: THERAGRA CHALCOGRAMMA (RFE) Catch Area: 67 Northeast Pacific	Processor Name: NC SIP INT TEST COMPANY NC 20 Address: 133 MAIN STREET 134 MAIN STREET City/State/Zip: PORTLAND, ME, 04101 Country: United States CFN or FEI Number: QQQQQQQQQQQQQQ	Net Weight: 10,000.00 Available Weight: 10,000.00

Please contact your [regional office](#) if you would like to make changes to the information on this page.

[Back](#) [Close](#) [View History](#)

Warning - due to security reasons, you will be automatically logged out after 30 minutes of inactivity. Activity is when you change screens. Entering data is not considered activity. Please save your work.

Welcome, SIP20 Int20

Your SIP Account
WED, OCT 17, 2018
NC SIP INT TEST COMPANY
NC 20
133 MAIN STREET, 134 MAIN STREET
PORTLAND, ME 04101
SISP Vendor ID: 303035

PRODUCT REGISTRATIONS

Show 10 entries Search:

Registration Id/Name	Submitted Date	Status	Total Weight (Kg)
1506455987597 Testing	09/26/2017	SUBMITTED	Registered: 30000.00 Available: 30000.00
1506451913251 Testing	09/26/2017	SUBMITTED	Registered: 65000.00 Available: 65000.00
1539783073429 Demo 2	10/17/2018	APPROVED	Registered: 1000.00 Available: 500.00
1525895088440 Supersede testing with product registration	05/09/2018	APPROVED	Registered: 2000.00 Available: 2000.00
1539780889088 Demo PR	10/17/2018	CLOSED	Registered: 10000.00 Available: 10000.00

Showing 1 to 1 entries Previous 1 Next

❖ From the summary page you may select “View History”

❖ From the my registrations page you may click on red ID number

HISTORY PAGE

Certificate History documents each certificate issued off of the original poundage

CHANGE HISTORY

Product Registration History

Change Date	Old Value	New Value
No data available in table		

Showing 0 to 0 of 0 entries

Registered Product History

Change Date	Product(s)	Old Value	New Value
No data available in table			

Showing 0 to 0 of 0 entries

Certificate History

Certificate Date	Certificate Number	Product(s)	Net Weight	Remaining Weight
10/17/2018	AU.7777.48369.18	POLLOCK PACIFIC	500.00 kg	500.00 kg

[Back](#)

ADDITIONAL POINTS OF INTEREST

- ❖ Certificates are dated the date of submission of the Product Registration
 - ❖ SISP manages poundage
- ❖ Owners may share their registrations with Freight Forwarders

Any Questions?

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