



Data File Documentation

**State Library Administrative
Agencies Survey**

Fiscal Year 2012

October 2013

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Data File Documentation

State Library Administrative Agency Survey **Fiscal Year 2012**

October 2013

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About the Institute of Museum and Library Services

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Introduction

This user's guide provides detailed information on data that were collected through the fiscal year (FY) 2012 State Library Administrative Agency (SLAA) Survey,¹ a voluntary survey conducted by the Institute of Museum and Library Services (IMLS).² The SLAA Survey collects data on state library administrative agencies in the 50 states and the District of Columbia. The survey is a cooperative effort of the Chief Officers of State Library Agencies (COSLA); the American Institutes for Research (AIR), the data collection agent; and IMLS. The survey was put on a biennial administration schedule beginning in 2010; before that, it was administered annually. The FY 2012 SLAA Survey is the 18th in the series.

Background

A state library administrative agency is the official agency in a state charged by state law with the extension and development of public library services throughout the state. In addition to their critical role in assessing, planning, and coordinating library services and resources, state library administrative agencies may provide important reference and information services to the state government; administer the state library or serve as the state archives; operate libraries for the blind and physically handicapped; and support the State Center for the Book. In some states, the state library administrative agency may also function as the public library at large, providing library services to the general public. A state library administrative agency has adequate authority under state law to administer state plans in accordance with the provisions of the Library Services and Technology Act (LSTA) (PL. 111-340), passed in December 2010.

Purpose of Survey

The purpose of the SLAA Survey is to provide state and federal policymakers and other interested users with information about state library administrative agencies. The data collected are useful to chief officers of state library administrative agencies; policymakers in the executive and legislative branches of federal and state governments; government and library administrators at the federal, state, and local levels; decision-makers who use this survey to obtain information about services and fiscal practices; the American Library Association and its members or customers; library and public policy researchers; and the public, journalists, and others. The data collected on services provided by state library administrative agencies to public, academic, school, and special libraries, as well as library cooperatives—when combined with the data collected by the IMLS Public Libraries Survey and the National Center for Education Statistics surveys of academic and school libraries—provide a picture of library service that is comprehensive and nationwide in scope.

¹ Through the FY 2010 survey administration, the SLAA Survey was known as the State Library Agency (StLA) Survey.

² The President's budget request for IMLS administrative costs includes funds for the Public Libraries Survey and the SLAA Survey. Please click [here](#) for additional information.

Congressional Authorization

IMLS collects these data under the mandate in the Museum and Library Services Act of 2010 (P.L. 111-340) as stated in Section 210 (20 U.S.C. § 9108 – Policy Research, Analysis, Data Collection, and Dissemination).

Sec. 9108. Policy Research, Analysis, Data Collection, and Dissemination

(a) In general

The Director shall annually conduct policy research, analysis, and data collection to extend and improve the Nation's museum, library, and information services.

(b) Requirements

The policy research, analysis, and data collection shall be conducted in ongoing collaboration (as determined appropriate by the Director), and in consultation, with –

- (1) State library administrative agencies;
- (2) national, State, and regional library and museum organizations;
- (3) other relevant agencies and organizations.

(c) Objectives

The policy research, analysis, and data collection shall be used to –

- (1) identify national needs for and trends in museum, library, and information services;
- (2) measure and report on the impact and effectiveness of museum, library, and information services throughout the United States, including the impact of Federal programs authorized under this Act;
- (3) identify best practices; and
- (4) develop plans to improve museum, library, and information services of the United States and to strengthen national, State, local, regional, and international communications and cooperative networks.

IMLS library research activities are conducted in ongoing collaboration with state library administrative agencies and other relevant agencies and organizations to extend and improve the nation's library and information services. The SLAA Survey is designed to provide consistent, reliable, complete, and accurate indicators of the status and trends of state and public libraries; and report timely, useful, and high-quality data to the U.S. Congress, the states, other education policymakers, practitioners, data users, and the general public.

User's Guide to SLAA Data

Survey Methodology

Survey Universe

The survey universe is composed of the state library administrative agencies in the 50 states and the District of Columbia (51 total).

Web-Based Data Collection Tool and Questionnaire

The SLAA data are collected over the Internet via a web-based reporting system. The web application includes a user's guide and tutorial that explain its features and operation, the survey questionnaire, and a data edit check tool designed to alert respondents to anomalies or inconsistencies in their data entries. The web application was designed to minimize response burden, improve data quality and timeliness, and ensure that minimal or no edit follow-up would be required with state agencies to resolve data problems.

The FY 2012 survey collected data on 334 items.³ The survey is made up of 13 parts, which are shown in table 1 below. Data items and definitions are provided in the survey questionnaire and the instructions for completing survey items. See Appendix C for detailed information.

Table 1. Organization of FY 2012 SLAA Survey: Parts A Through M

Part	Name
Part A	State Library Administrative Agency Identification
Part B	Governance
Part C	Allied Operations, State Resource or Reference/Information Service Center, and State Center for the Book
Part D	Services to Libraries and Library Cooperatives
Part E	Public Service Hours, Outlets, and User Groups
Part F	Collections
Part G	Library Service Transactions
Part H	Library Development Transactions
Part I	Staff
Part J	Revenue
Part K	Expenditures
Part L	LSTA State Program Expenditures
Part M	Electronic Services and Information

³ All subtotals and totals in the survey were automatically generated from the detail and thus are not included in this number.

Reporting Period

The FY 2012 SLAA Survey requested data for state fiscal year 2012, except for the items in Part B (Governance) and Part I (Staff), which requested data as of October 1, 2012. The fiscal year for most states was July 1, 2011, to June 30, 2012. The exceptions were New York (April 1, 2011, to March 31, 2012); Texas (September 1, 2011, to August 31, 2012); and Alabama, the District of Columbia, and Michigan (October 1, 2011, to September 30, 2012).

Survey Response Rate

Unit Response

The FY 2012 SLAA Survey achieved a 100 percent unit response rate. The survey is considered complete if it includes responses for at least three of the five following items: total staff, total revenue, total expenditures, total book and serial volumes, and total circulation transactions.

Item Response

Item response rates were calculated by dividing the total number of state library administrative agencies reporting data for an item by the total number of state library administrative agencies in the survey universe. The lowest item response rate in the FY 2012 SLAA Survey was 94 percent.⁴ See Appendix D for additional information on item response rates.

Data Collection and Processing

Data Collection

The FY 2012 SLAA Survey was released via the web-based tool to state library administrative agencies for data entry beginning on January 14, 2013. The survey due date was March 22, 2013. AIR was the data processing agent for the survey and administered the web application, provided technical support to respondents, performed edit and nonresponse follow-up, and produced the data files and tabulations.

To reduce response burden, the survey was transmitted with pre-entered prior-year data for survey items that were not expected to change annually. The respondent was asked to review the pre-entered data and update any information that had changed since the FY 2010 survey administration; all other data cells were left blank for the respondent to complete. If the respondent could not provide the data for a numeric item, the web application required a response of –1 to be entered; all alphanumeric items required a response, except those that could be skipped. The respondent could not submit the data unless these conditions were met.

⁴ The FY 2012 SLAA Survey items with a response rate of 94 percent were item number 096 in Part F. Collections, which asked about government documents not accessible through the library catalog and not reported elsewhere; and item number 114 in Part G. Library Service Transactions, which asked about the annual number of library visits.

A zero (0) is a reported response to a numeric item and indicates that the state library administrative agency had none of the items in question. Missing data were imputed; see the “Imputation” section below for a discussion of the imputation methodology.

Data Processing

The data file is provided in a comma-delimited ASCII file format. The ASCII file consists of one record for each state library administrative agency. Below is a discussion of the types of edit checks performed to ensure data accuracy.

Edit Checks During Data Collection

A function of the web-based data collection tool alerted the respondent to questionable data during the data entry process through interactive edit check warnings. The respondent was then required to address these warnings through an edit check report, which could be viewed on screen or printed. The edit check tool enabled the respondent to submit an edited data file to IMLS that usually required little or no follow-up to resolve data problems. The edit check tool included the following three types of edits:

- **Relational edit checks.** Data consistency check between related data elements. For example, an edit message was generated if the state library administrative agency was designated as a federal depository library but did not indicate the type of federal depository library.
- **Out-of-range edit checks.** Comparison of data reported for an item to the “acceptable range” of numeric values. For example, an edit message was generated if annual circulation transactions per annual library visits were less than 0.5.
- **Blank/zero/invalid edit checks.** Check of reported data against acceptable values. For example, an edit message was generated if the book/serial volumes item was 0 or blank.

Respondents were required to address all edit check warnings in the web-based data collection tool prior to submitting (or “locking”) their data.

Post-Edit Processing

After respondents locked their data, AIR subjected the data to additional edit checks or post-edit processing (e.g., a comparison of the sum of the reported detail to a reported total). If a state’s data failed any post-edit tests, AIR delivered an Excel file-based edit report to the respondent for further data editing and cleaning. Respondents were asked to correct the data—or verify the data as correct—and return the report to AIR. AIR analysts then incorporated the data into the respondent’s data file and reran all post-edit tests, working in an iterative fashion until all post-edit data checks were resolved.

Meta-Data Warehouse

Information received from states during the edit-check warning process and the post-edit process were archived to create a meta-data warehouse. AIR analysts reviewed these meta-data in order to select information that may be useful to analysts. This information is included in Appendix E—Survey and State Notes.

Imputation

Surveys that are submitted for processing do not always include responses for every data item. Since analysts need complete datasets to construct estimates of totals, it is necessary to impute values for missing data items. This section describes the imputation methods that were used to fill in the missing data.

The data are identified as either imputed or reported in the survey data file through the use of imputation flags (see table 2). In the data file, flags are represented as the variable name followed by “_F”. Example: TOTHRF is the flag for TOTHR, which is data item 077A.

Table 2. FY 2012 SLAA Imputation Method Flags and Definitions

Flag	Definition
R	Reported
S	Not applicable, skipped
C ¹	Missing total value calculated by summing reported details
G	Missing value imputed through growth rate applied to prior data collection value
K ¹	Missing value imputed through raking from imputed total
T	Missing total value imputed by summing imputed details
Z	Missing value imputed as zero because prior data collection value was zero

¹ These imputation methods were introduced into the SLAA Survey starting with the FY 2012 data collection.
NOTE: To remove all imputed values from the data, the values of variables that have imputation flags of C, G, K, T, or Z should be removed.

The imputation methodology used for the FY 2012 SLAA Survey is as follows:

- **The Zero Rule.** If a state did not report a value for FY 2012 and the value for FY 2010 was zero, then the value for FY 2012 was also set to zero. This rule was applied on the assumption that there had been no change since FY 2010. The zero in FY 2010 could be an imputed value.
- **The Growth Rule.** If a state did not report a value for FY 2012 and the value for FY 2010 was greater than zero, growth rates from FY 2010 to FY 2012 were calculated for all states that reported data in both years. The median of the growth rates was also calculated. The imputed value for FY 2012 is the median growth rate multiplied by the FY 2010 data. Although imputed prior-year data are excluded from the growth rate calculations, the growth rule can be applied to prior-year data that have been imputed.

- **The Sum Rule.** When the details of a total and the total were missing, the details were imputed by the zero rule, growth rule, or regression modeling rule (see below). The imputed details were then summed to give the total.
- **The Raking Procedure.** In some cases, imputing a state's data using the growth rule and the sum rule resulted in estimates that did not trend with the national average. For example, using the growth rule and sum rule resulted in some estimates that trended at an increase of over 300 percent from the prior year, whereas the national average of increase from the prior year was under 20 percent. In these cases, the raking procedure was performed by imputing a state's total using the growth rule and then imputing the associated details of that total by raking, or distributing, the imputed total to the details based on the median relationship between the total and the associated details for states that reported data in both years. The raking procedure was introduced for the FY 2012 data collection and was only used to impute data for one state (New York).
- **Sum of Internal-Detail Reported Rule.** This method was applied in those cases where a state reported all of the details of a related total, but not the total itself.
- **Regression Modeling.** Regression modeling uses auxiliary items that are reported by all states. The missing value is replaced with the regression-predicted value. Regression modeling is used for those variables for which states are unable to report a prior-year value. There was no need to use regression modeling to impute missing data in the FY 2012 file.

Nonsampling Error

The data are not subject to sampling error since all units in the universe are surveyed. They are, however, subject to nonsampling error, such as errors in response, nonresponse errors, and processing errors. Every effort is made to mitigate such errors. The editing efforts described above are designed to decrease the number of errors due to inaccurate responses or processing problems. Imputation lessens the effect of nonresponse.

Using the Data to Make Comparisons

Missing data were imputed beginning with the FY 1999 survey; therefore, users should take into consideration that items that include imputations are not strictly comparable to data from surveys prior to FY 1999.

State comparisons should be made with caution because states vary in their fiscal year reporting periods and may vary in their interpretation of the survey items. Also, the District of Columbia, while not a state, is included in the survey. Caution should be used in comparing data for a city to data for a state.

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Appendices

Appendix A—Record Layout of the State Library Administrative Agency Data File

Variable name	Survey part	Data item	Data type	Field length	Description
Part A—State Library Agency Identification					
STLANAME	A	001	AN	081	STLA Name
Physical location address					
PHYSADDR	A	002	AN	060	Street
PHYS_CITY	A	003	AN	017	City
PHYS_ST	A	004	AN	002	State
PHYSZIP	A	005	AN	005	Zip
PHYSZIP4	A	006	AN	004	Zip+4
Mailing address					
MAILADDR	A	007	AN	060	Street
MAIL_CITY	A	008	AN	017	City
MAIL_ST	A	009	AN	002	State
MAILZIP	A	010a	AN	005	Zip
MAILZIP4	A	010b	AN	004	Zip+4
WEBADDR	A	011	AN	094	World Wide Web address
Reporting period					
FYSTART	A	022	AN	010	Fiscal year starting date, in following format: month/day/year (e.g., 07/01/2011)
FYSTART_F	†	†	AN	004	Flag for FYSTART
FYEND	A	023	AN	010	Fiscal year ending date, in following format: month/day/year (e.g., 06/30/2012)
FYEND_F	†	†	AN	004	Flag for FYEND
B—Governance					
Location in state government as of October 1, 2012, whom the agency reports to, and selection methods					
BRANCH	B	025	AN	001	Branch of government L—Legislative Branch E—Executive Branch
BRANCH_F	†	†	AN	004	Flag for BRANCH
INDAGY	B	026	AN	001	SLAA is independent agency in the Executive branch reporting to G—Governor B—Board/commission P—Skipped item (if no response was necessary)
INDAGY_F	†	†	AN	004	Flag for INDAGY
Board/commission selection method(s):					
APPBYGOV	B	027	AN	001	Appointed by governor X—Yes P—Skipped item (if no response was necessary)
APPBYGOV_F	†	†	AN	004	Flag for APPBYGOV

N=Numeric field.
A=Alpha character field.
†=Not applicable.
NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
APPBYOTH	B	028	AN	001	Appointed by other official X–Yes P–Skipped item (if no response was necessary)
APPBYOTH_F	†	†	AN	004	Flag for APPBYOTH
LARGERAG	B	029	AN	001	Part of larger agency in Executive branch: E–Department of Education C–Department of Cultural Resources S–Department of State O–Other Agency P–Skipped item (if no response was necessary)
LARGERAG_F	†	†	AN	004	Flag for LARGERAG
OTHAGSP	B	030	AN	050	Other agency, specified P–Skipped item (if no response was necessary)
OTHAGSP_F	†	†	AN	004	Flag for OTHAGSP
PLA_BRCO	B	031	AN	001	SLAA that is part of larger agency in the Executive branch has board or commission Y–Yes N–No P–Skipped item (if no response was necessary)
PLA_BRCO_F	†	†	AN	004	Flag for PLA_BRCO
Board/commission selection method(s):					
PLA_GOV	B	032	AN	001	Appointed by governor X–Yes P–Skipped item (if no response was necessary)
PLA_GOV_F	†	†	AN	004	Flag for PLA_GOV
PLD_OTH	B	033	AN	001	Appointed by other official X–Yes P–Skipped item (if no response was necessary)
PLD_OTH_F	†	†	AN	004	Flag for PLD_OTH
Part C—Allied Operations, State Resource or Reference/Information Service Center, and State Center for the Book					
					Allied operations combined with the SLAA (Y–Yes, N–No)
STARCHIV	C	040	AN	001	State archives
STARCHIV_F	†	†	AN	004	Flag for STARCHIV
STLEGREF	C	041	AN	001	Primary state legislative research organization
STLEGREF_F	†	†	AN	004	Flag for STLEGREF
STHSTMUS	C	042	AN	001	State history museum/art gallery
STHSTMUS_F	†	†	AN	004	Flag for STHSTMUS
STRECMNG	C	043	AN	001	State records management service
STRECMNG_F	†	†	AN	004	Flag for STRECMNG
OTHALLOP	C	044	AN	001	Other allied operation
OTHALLOP_F	†	†	AN	004	Flag for OTHALLOP

N=Numeric field.
A=Alpha character field.
†=Not applicable.
NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
OTHALLSP	C	045	AN	095	Other allied operation, specified P—Skipped item (if no response was necessary)
OTHALLSP_F	†	†	AN	004	Flag for OTHALLSP
STLACONT	C	046	AN	001	SLAA contracts with local public or academic library to serve as state resource or reference/information service center Y—Yes N—No
STLACONT_F	†	†	AN	004	Flag for STLACONT
STLAHOST	C	047	AN	001	SLAA hosts or provides funding to State Center for the Book Y—Yes N—No
STLAHOST_F	†	†	AN	004	Flag for STLAHOST
Part D—Services to Libraries and Library Cooperatives					
					Services provided directly or by contract by SLAA to types of libraries or library cooperatives (D—Directly C—Contract N—Not provided)
Accreditation of libraries					
ACCRLIBA	D	048a	AN	001	Public
ACCRLIBA_F	†	†	AN	004	Flag for ACCRLIBA
ACCRLIBB	D	048b	AN	001	Academic
ACCRLIBB_F	†	†	AN	004	Flag for ACCRLIBB
ACCRLIBC	D	048c	AN	001	School
ACCRLIBC_F	†	†	AN	004	Flag for ACCRLIBC
ACCRLIBD	D	048d	AN	001	Special
ACCRLIBD_F	†	†	AN	004	Flag for ACCRLIBD
ACCRLIBE	D	048e	AN	001	Library cooperatives
ACCRLIBE_F	†	†	AN	004	Flag for ACCRLIBE
Administration of LSTA grants					
LSTASVA	D	049a	AN	001	Public
LSTASVA_F	†	†	AN	004	Flag for LSTASVA
LSTASVB	D	049b	AN	001	Academic
LSTASVB_F	†	†	AN	004	Flag for LSTASVB
LSTASVC	D	049c	AN	001	School
LSTASVC_F	†	†	AN	004	Flag for LSTASVC
LSTASVD	D	049d	AN	001	Special
LSTASVD_F	†	†	AN	004	Flag for LSTASVD
LSTASVE	D	049e	AN	001	Library cooperatives
LSTASVE_F	†	†	AN	004	Flag for LSTASVE
Administration of state aid					
STAIDSVA	D	050a	AN	001	Public
STAIDSVA_F	†	†	AN	004	Flag for STAIDSVA
STAIDSVB	D	050b	AN	001	Academic
STAIDSVB_F	†	†	AN	004	Flag for STAIDSVB

N=Numeric field.
A=Alpha character field.
†=Not applicable.
NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
STAIDSVC	D	050c	AN	001	School
STAIDSVC_F	†	†	AN	004	Flag for STAIDSVC
STAIDSVD	D	050d	AN	001	Special
STAIDSVD_F	†	†	AN	004	Flag for STAIDSVD
STAIDSVE	D	050e	AN	001	Library cooperatives
STAIDSVE_F	†	†	AN	004	Flag for STAIDSVE
Certification of librarians					
CERTLIBA	D	051a	AN	001	Public
CERTLIBA_F	†	†	AN	004	Flag for CERTLIBA
CERTLIBB	D	051b	AN	001	Academic
CERTLIBB_F	†	†	AN	004	Flag for CERTLIBB
CERTLIBC	D	051c	AN	001	School
CERTLIBC_F	†	†	AN	004	Flag for CERTLIBC
CERTLIBD	D	051d	AN	001	Special
CERTLIBD_F	†	†	AN	004	Flag for CERTLIBD
CERTLIBE	D	051e	AN	001	Library cooperatives
CERTLIBE_F	†	†	AN	004	Flag for CERTLIBE
Collection of library statistics					
COLLBSTA	D	052a	AN	001	Public
COLLBSTA_F	†	†	AN	004	Flag for COLLBSTA
COLLBSTB	D	052b	AN	001	Academic
COLLBSTB_F	†	†	AN	004	Flag for COLLBSTB
COLLBSTC	D	052c	AN	001	School
COLLBSTC_F	†	†	AN	004	Flag for COLLBSTC
COLLBSTD	D	052d	AN	001	Special
COLLBSTD_F	†	†	AN	004	Flag for COLLBSTD
COLLBSTE	D	052e	AN	001	Library cooperatives
COLLBSTE_F	†	†	AN	004	Flag for COLLBSTE
Consulting services					
CNSLTSVA	D	053a	AN	001	Public
CNSLTSVA_F	†	†	AN	004	Flag for CNSLTSVA
CNSLTSVB	D	053b	AN	001	Academic
CNSLTSVB_F	†	†	AN	004	Flag for CNSLTSVB
CNSLTSVC	D	053c	AN	001	School
CNSLTSVC_F	†	†	AN	004	Flag for CNSLTSVC
CNSLTSVD	D	053d	AN	001	Special
CNSLTSVD_F	†	†	AN	004	Flag for CNSLTSVD
CNSLTSVE	D	053e	AN	001	Library cooperatives
CNSLTSVE_F	†	†	AN	004	Flag for CNSLTSVE

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
Continuing education programs					
CNTEDPRA	D	054a	AN	001	Public
CNTEDPRA_F	†	†	AN	004	Flag for CNTEDPRA
CNTEDPRB	D	054b	AN	001	Academic
CNTEDPRB_F	†	†	AN	004	Flag for CNTEDPRB
CNTEDPRC	D	054c	AN	001	School
CNTEDPRC_F	†	†	AN	004	Flag for CNTEDPRC
CNTEDPRD	D	054d	AN	001	Special
CNTEDPRD_F	†	†	AN	004	Flag for CNTEDPRD
CNTEDPRE	D	054e	AN	001	Library cooperatives
CNTEDPRE_F	†	†	AN	004	Flag for CNTEDPRE
Cooperative purchasing of library materials					
COOPPURA	D	055a	AN	001	Public
COOPPURA_F	†	†	AN	004	Flag for COOPPURA
COOPPURB	D	055b	AN	001	Academic
COOPPURB_F	†	†	AN	004	Flag for COOPPURB
COOPPURC	D	055c	AN	001	School
COOPPURC_F	†	†	AN	004	Flag for COOPPURC
COOPPURD	D	055d	AN	001	Special
COOPPURD_F	†	†	AN	004	Flag for COOPPURD
COOPPURE	D	055e	AN	001	Library cooperatives
COOPPURE_F	†	†	AN	004	Flag for COOPPURE
Interlibrary loan referral services					
ILLREFA	D	056a	AN	001	Public
ILLREFA_F	†	†	AN	004	Flag for ILLREFA
ILLREFB	D	056b	AN	001	Academic
ILLREFB_F	†	†	AN	004	Flag for ILLREFB
ILLREFC	D	056c	AN	001	School
ILLREFC_F	†	†	AN	004	Flag for ILLREFC
ILLREFD	D	056d	AN	001	Special
ILLREFD_F	†	†	AN	004	Flag for ILLREFD
ILLREFE	D	056e	AN	001	Library cooperatives
ILLREFE_F	†	†	AN	004	Flag for ILLREFE
Library legislation preparation/review					
LIBLEGA	D	057a	AN	001	Public
LIBLEGA_F	†	†	AN	004	Flag for LIBLEGA
LIBLEGB	D	057b	AN	001	Academic
LIBLEGB_F	†	†	AN	004	Flag for LIBLEGB
LIBLEGC	D	057c	AN	001	School
LIBLEGC_F	†	†	AN	004	Flag for LIBLEGC
LIBLEGD	D	057d	AN	001	Special
LIBLEGD_F	†	†	AN	004	Flag for LIBLEGD
LIBLEGE	D	057e	AN	001	Library cooperatives
LIBLEGE_F	†	†	AN	004	Flag for LIBLEGE

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
Library planning/evaluation/research					
LIBPLANA	D	058a	AN	001	Public
LIBPLANA_F	†	†	AN	004	Flag for LIBPLANA
LIBPLANB	D	058b	AN	001	Academic
LIBPLANB_F	†	†	AN	004	Flag for LIBPLANB
LIBPLANC	D	058c	AN	001	School
LIBPLANC_F	†	†	AN	004	Flag for LIBPLANC
LIBPLAND	D	058d	AN	001	Special
LIBPLAND_F	†	†	AN	004	Flag for LIBPLAND
LIBPLANE	D	058e	AN	001	Library cooperatives
LIBPLANE_F	†	†	AN	004	Flag for LIBPLANE
Literacy program support					
LITPRVA	D	059a	AN	001	Public
LITPRVA_F	†	†	AN	004	Flag for LITPRVA
LITPRVB	D	059b	AN	001	Academic
LITPRVB_F	†	†	AN	004	Flag for LITPRVB
LITPRVC	D	059c	AN	001	School
LITPRVC_F	†	†	AN	004	Flag for LITPRVC
LITPRVD	D	059d	AN	001	Special
LITPRVD_F	†	†	AN	004	Flag for LITPRVD
LITPRVE	D	059e	AN	001	Library cooperatives
LITPRVE_F	†	†	AN	004	Flag for LITPRVE
OCLC Group Access Capability (GAC)					
OCLCGACA	D	060a	AN	001	Public
OCLCGACA_F	†	†	AN	004	Flag for OCLCGACA
OCLCGACB	D	060b	AN	001	Academic
OCLCGACB_F	†	†	AN	004	Flag for OCLCGACB
OCLCGACC	D	060c	AN	001	School
OCLCGACC_F	†	†	AN	004	Flag for OCLCGACC
OCLCGACD	D	060d	AN	001	Special
OCLCGACD_F	†	†	AN	004	Flag for OCLCGACD
OCLCGACE	D	060e	AN	001	Library cooperatives
OCLCGACE_F	†	†	AN	004	Flag for OCLCGACE
Preservation/conservation services					
PRESERVA	D	061a	AN	001	Public
PRESERVA_F	†	†	AN	004	Flag for PRESERVA
PRESERVB	D	061b	AN	001	Academic
PRESERVB_F	†	†	AN	004	Flag for PRESERVB
PRESERVC	D	061c	AN	001	School
PRESERVC_F	†	†	AN	004	Flag for PRESERVC
PRESERVD	D	061d	AN	001	Special
PRESERVD_F	†	†	AN	004	Flag for PRESERVD
PRESERVE	D	061e	AN	001	Library cooperatives
PRESERVE_F	†	†	AN	004	Flag for PRESERVE

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
Reference referral services					
REFREFA	D	062a	AN	001	Public
REFREFA_F	†	†	AN	004	Flag for REFREFA
REFREFB	D	062b	AN	001	Academic
REFREFB_F	†	†	AN	004	Flag for REFREFB
REFREFC	D	062c	AN	001	School
REFREFC_F	†	†	AN	004	Flag for REFREFC
REFREFD	D	062d	AN	001	Special
REFREFD_F	†	†	AN	004	Flag for REFREFD
REFREFE	D	062e	AN	001	Library cooperatives
REFREFE_F	†	†	AN	004	Flag for REFREFE
Retrospective conversion of bibliographic records					
RETROCV A	D	063a	AN	001	Public
RETROCV A_F	†	†	AN	004	Flag for RETROCV A
RETROCV B	D	063b	AN	001	Academic
RETROCV B_F	†	†	AN	004	Flag for RETROCV B
RETROCV C	D	063c	AN	001	School
RETROCV C_F	†	†	AN	004	Flag for RETROCV C
RETROCV D	D	063d	AN	001	Special
RETROCV D_F	†	†	AN	004	Flag for RETROCV D
RETROCV E	D	063e	AN	001	Library cooperatives
RETROCV E_F	†	†	AN	004	Flag for RETROCV E
State standards/guidelines					
STSTANDA	D	064a	AN	001	Public
STSTANDA_F	†	†	AN	004	Flag for STSTANDA
STSTANDB	D	064b	AN	001	Academic
STSTANDB_F	†	†	AN	004	Flag for STSTANDB
STSTANDC	D	064c	AN	001	School
STSTANDC_F	†	†	AN	004	Flag for STSTANDC
STSTANDD	D	064d	AN	001	Special
STSTANDD_F	†	†	AN	004	Flag for STSTANDD
STSTANDE	D	064e	AN	001	Library cooperatives
STSTANDE_F	†	†	AN	004	Flag for STSTANDE
Statewide coordinated digital program or service					
SWDIGPRA	D	065a	AN	001	Public
SWDIGPRA_F	†	†	AN	004	Flag for SWDIGPRA
SWDIGPRB	D	065b	AN	001	Academic
SWDIGPRB_F	†	†	AN	004	Flag for SWDIGPRB
SWDIGPRC	D	065c	AN	001	School

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
SWDIGPRC_F	†	†	AN	004	Flag for SWDIGPRC
SWDIGPRD	D	065d	AN	001	Special
SWDIGPRD_F	†	†	AN	004	Flag for SWDIGPRD
SWDIGPRE	D	065e	AN	001	Library cooperatives
SWDIGPRE_F	†	†	AN	004	Flag for SWDIGPRE
					Statewide public relations/library promotion campaigns
STWIDPRA	D	066a	AN	001	Public
STWIDPRA_F	†	†	AN	004	Flag for STWIDPRA
STWIDPRB	D	066b	AN	001	Academic
STWIDPRB_F	†	†	AN	004	Flag for STWIDPRB
STWIDPRC	D	066c	AN	001	School
STWIDPRC_F	†	†	AN	004	Flag for STWIDPRC
STWIDPRD	D	066d	AN	001	Special
STWIDPRD_F	†	†	AN	004	Flag for STWIDPRD
STWIDPRE	D	066e	AN	001	Library cooperatives
STWIDPRE_F	†	†	AN	004	Flag for STWIDPRE
					Statewide virtual reference service
SWVRS A	D	067a	AN	001	Public
SWVRS A_F	†	†	AN	004	Flag for SWVRS A
SWVRS B	D	067b	AN	001	Academic
SWVRS B_F	†	†	AN	004	Flag for SWVRS B
SWVRS C	D	067c	AN	001	School
SWVRS C_F	†	†	AN	004	Flag for SWVRS C
SWVRS D	D	067d	AN	001	Special
SWVRS D_F	†	†	AN	004	Flag for SWVRS D
SWVRS E	D	067e	AN	001	Library cooperatives
SWVRS E_F	†	†	AN	004	Flag for SWVRS E
					Summer reading program support
SUMREADA	D	068a	AN	001	Public
SUMREADA_F	†	†	AN	004	Flag for SUMREADA
SUMREADB	D	068b	AN	001	Academic
SUMREADB_F	†	†	AN	004	Flag for SUMREADB
SUMREADC	D	068c	AN	001	School
SUMREADC_F	†	†	AN	004	Flag for SUMREADC
SUMREADD	D	068d	AN	001	Special
SUMREADD_F	†	†	AN	004	Flag for SUMREADD
SUMREADE	D	068e	AN	001	Library cooperatives
SUMREADE_F	†	†	AN	004	Flag for SUMREADE

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
Union list development					
UNIONDVA	D	069a	AN	001	Public
UNIONDVA_F	†	†	AN	004	Flag for UNIONDVA
UNIONDVB	D	069b	AN	001	Academic
UNIONDVB_F	†	†	AN	004	Flag for UNIONDVB
UNIONDVC	D	069c	AN	001	School
UNIONDVC_F	†	†	AN	004	Flag for UNIONDVC
UNIONDVD	D	069d	AN	001	Special
UNIONDVD_F	†	†	AN	004	Flag for UNIONDVD
UNIONDVE	D	069e	AN	001	Library cooperatives
UNIONDVE_F	†	†	AN	004	Flag for UNIONDVE
Universal service program					
UNIVSERA	D	070a	AN	001	Public
UNIVSERA_F	†	†	AN	004	Flag for UNIVSERA
UNIVSERB	D	070b	AN	001	Academic
UNIVSERB_F	†	†	AN	004	Flag for UNIVSERB
UNIVSERC	D	070c	AN	001	School
UNIVSERC_F	†	†	AN	004	Flag for UNIVSERC
UNIVSERD	D	070d	AN	001	Special
UNIVSERD_F	†	†	AN	004	Flag for UNIVSERD
UNIVSERE	D	070e	AN	001	Library cooperatives
UNIVSERE_F	†	†	AN	004	Flag for UNIVSERE
Part E—Public Service Hours, Outlets, and User Groups					
TOTHR	E	077a	N	004	Total hours open per typical week (all SLAA outlets, regardless of whom they serve)
TOTHR_F	†	†	AN	004	Flag for TOTHR
Total hours that main or central SLAA is open per typical week to serve the general public and/or state government employees					
TOTHRSC	E	077b	N	004	Total hours/week (main or central outlet)
TOTHRSC_F	†	†	AN	004	Flag for TOTHRSC
MON2FRCE	E	078	N	004	Monday-Friday after 5:00 p.m. (main or central outlet)
MON2FRCE_F	†	†	AN	004	Flag for MON2FRCE
SATSUNCE	E	079	N	004	Saturday and Sunday (main or central outlet)
SATSUNCE_F	†	†	AN	004	Flag for SATSUNCE
Total number of SLAA outlets, by type					
MAINOUT	E	082	N	004	Main or central outlet
MAINOUT_F	†	†	AN	004	Flag for MAINOUT
OTHEROUT	E	083	N	004	Other outlets, exclude bookmobiles
OTHEROUT_F	†	†	AN	004	Flag for OTHEROUT
BKMOBILE	E	084	N	004	Bookmobiles
BKMOBILE_F	†	†	AN	004	Flag for BKMOBILE
TOTALOUT	E	085	N	004	Total outlets
TOTALOUT_F	†	†	AN	004	Flag for TOTALOUT

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
					Number of SLAA outlets that serve specific user groups, in whole or in part, by type of user group and outlet: Outlets serving blind/physically handicapped individuals
BPHOUTA	E	086a	N	004	Main or central outlet
BPHOUTA_F	†	†	AN	004	Flag for BPHOUTA
BPHOUTB	E	086b	N	004	Other outlets (excluding bookmobiles)
BPHOUTB_F	†	†	AN	004	Flag for BPHOUTB
BPHOUTC	E	086c	N	004	Bookmobiles
BPHOUTC_F	†	†	AN	004	Flag for BPHOUTC
BPHOUTD	E	086d	N	004	Total outlets
BPHOUTD_F	†	†	AN	004	Flag for BPHOUTD
					Outlets serving residents of state correctional institutions
COROUTA	E	087a	N	004	Main or central outlet
COROUTA_F	†	†	AN	004	Flag for COROUTA
COROUTB	E	087b	N	004	Other outlets (excluding bookmobiles)
COROUTB_F	†	†	AN	004	Flag for COROUTB
COROUTC	E	087c	N	004	Bookmobiles
COROUTC_F	†	†	AN	004	Flag for COROUTC
COROUTD	E	087d	N	004	Total outlets
COROUTD_F	†	†	AN	004	Flag for COROUTD
					Outlets serving residents of other state institutions
OTSTOUTA	E	088a	N	004	Main or central outlet
OTSTOUTA_F	†	†	AN	004	Flag for OTSTOUTA
OTSTOUTB	E	088b	N	004	Other outlets (excluding bookmobiles)
OTSTOUTB_F	†	†	AN	004	Flag for OTSTOUTB
OTSTOUTC	E	088c	N	004	Bookmobiles
OTSTOUTC_F	†	†	AN	004	Flag for OTSTOUTC
OTSTOUTD	E	088d	N	004	Total outlets
OTSTOUTD_F	†	†	AN	004	Flag for OTSTOUTD
					Outlets serving state government employees (executive, legislative, or judicial)
GVEMOUTA	E	089a	N	004	Main or central outlet
GVEMOUTA_F	†	†	AN	004	Flag for GVEMOUTA
GVEMOUTB	E	089b	N	004	Other outlets (excluding bookmobiles)
GVEMOUTB_F	†	†	AN	004	Flag for GVEMOUTB
GVEMOUTC	E	089c	N	004	Bookmobiles
GVEMOUTC_F	†	†	AN	004	Flag for GVEMOUTC
GVEMOUTD	E	089d	N	004	Total outlets
GVEMOUTD_F	†	†	AN	004	Flag for GVEMOUTD

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
Outlets serving general public					
GPOUTA	E	090a	N	004	Main or central outlet
GPOUTA_F	†	†	AN	004	Flag for GPOUTA
GPOUTB	E	090b	N	004	Other outlets (excluding bookmobiles)
GPOUTB_F	†	†	AN	004	Flag for GPOUTB
GPOUTC	E	090c	N	004	Other outlets (bookmobiles)
GPOUTC_F	†	†	AN	004	Flag for GPOUTC
GPOUTD	E	090d	N	004	Total outlets
GPOUTD_F	†	†	AN	004	Flag for GPOUTD
Part F—Collections					
Total number of volumes or physical units in all SLAA outlets that serve the general public and/or state government employees, in selected formats					
BKSERVOL	F	091	N	008	Book and serial volumes (exclude microfilm) (exclude collections of Braille books owned by the National Library Service for the Blind and Physically Handicapped, Library of Congress)
BKSERVOL_F	†	†	AN	004	Flag for BKSERVOL
AUDIO	F	092	N	008	Audio materials (exclude collections of talking books owned by the National Library Service for the Blind and Physically Handicapped, Library of Congress)
AUDIO_F	†	†	AN	004	Flag for AUDIO
VIDEO	F	094	N	008	Video materials
VIDEO_F	†	†	AN	004	Flag for VIDEO
SUBSCRIP	F	095	N	008	Current serial subscriptions (titles, not individual issues) (include print subscriptions only) (exclude microfilm, electronic, and digital subscriptions)
SUBSCRIP_F	†	†	AN	004	Flag for SUBSCRIP
GOVDOC	F	096	N	008	Government documents (include only government documents, in all formats, not accessible through the library catalog and not reported elsewhere)
GOVDOC_F	†	†	AN	004	Flag for GOVDOC
SLAA depository library designation (Y—Yes, N—No)					
STDEPLIB	F	106	AN	001	State depository library
STDEPLIB_F	†	†	AN	004	Flag for STDEPLIB
FDDEPLIB	F	107	AN	001	Federal depository library
FDDEPLIB_F	†	†	AN	004	Flag for FDDEPLIB
REGIONAL	F	108	AN	001	Regional (federal depository library)
REGIONAL_F	†	†	AN	004	Flag for REGIONAL
SELECTIV	F	109	AN	001	Selective (federal depository library)
SELECTIV_F	†	†	AN	004	Flag for SELECTIV
N=Numeric field. A=Alpha character field. †=Not applicable. NOTE: The survey questionnaire is in Appendix C.					

Variable name	Survey part	Data item	Data type	Field length	Description
Part G—Library Service Transactions					
					Total annual service transactions in all SLAA outlets that serve the general public and/or state government employees, by type of transaction
CIRC	G	110	N	007	Circulation
CIRC_F	†	†	AN	004	Flag for CIRC
					Interlibrary loan/document delivery:
PROVTO	G	111	N	007	Provided to other libraries
PROVTO_F	†	†	AN	004	Flag for PROVTO
RECFROM	G	112	N	007	Received from other libraries and document delivery services
RECFROM_F	†	†	AN	004	Flag for RECFROM
REFTRANS	G	113	N	007	Reference transactions
REFTRANS_F	†	†	AN	004	Flag for REFTRANS
LIBVISTS	G	114	N	007	Library visits
LIBVISTS_F	†	†	AN	004	Flag for LIBVISTS
Part H—Library Development Transactions					
					Total annual development transactions of the SLAA, by type of transaction, LSTA and State grants
GRANTAW	H	115	N	006	Grants awarded
GRANTAW_F	†	†	AN	004	Flag for GRANTAW
					Continuing education programs
EVENTS	H	117	N	006	Number of events
EVENTS_F	†	†	AN	004	Flag for EVENTS
ATEVENTS	H	118	N	006	Total attendance
ATEVENTS_F	†	†	AN	004	Flag for ATEVENTS
Part I—Staff					
					Total number of SLAA staff in FTEs (full-time equivalents) on the payroll as of October 1, 2012, by type of service. Includes unfilled but budgeted positions. The field length of 7 positions includes 2 decimals, with an explicit decimal point.
MADMIN	I	119a	N	007	Administration - ALA-MLS
MADMIN_F	†	†	AN	004	Flag for MADMIN
NADMIN	I	119b	N	007	Administration - Non-ALA-MLS & Non-MLS
NADMIN_F	†	†	AN	004	Flag for NADMIN
OADMIN	I	119c	N	007	Administration - Other (Professional and Non-Professional) Staff
OADMIN_F	†	†	AN	004	Flag for OADMIN
ADMIN	I	119d	N	007	Administration - Total staff
ADMIN_F	†	†	AN	004	Flag for ADMIN
MLIBDEV	I	120a	N	007	Library development - ALA-MLS
MLIBDEV_F	†	†	AN	004	Flag for MLIBDEV
NLIBDEV	I	120b	N	007	Library development - Non-ALA-MLS & Non-MLS
<p>N=Numeric field. A=Alpha character field. †=Not applicable. NOTE: The survey questionnaire is in Appendix C.</p>					

Variable name	Survey part	Data item	Data type	Field length	Description
NLIBDEV_F	†	†	AN	004	Flag for NLIBDEV
OLIBDEV	I	120c	N	007	Library development - Other (Professional and Non-Professional) staff
OLIBDEV_F	†	†	AN	004	Flag for OLIBDEV
LIBDEV	I	120d	N	007	Library development - Total staff
LIBDEV_F	†	†	AN	004	Flag for LIBDEV
MLIBSERV	I	121a	N	007	Library services - ALA-MLS
MLIBSERV_F	†	†	AN	004	Flag for MLIBSERV
NLIBSERV	I	121b	N	007	Library services - Non-ALA-MLS & Non-MLS
NLIBSERV_F	†	†	AN	004	Flag for NLIBSERV
OLIBSERV	I	121c	N	007	Library services - Other (Professional and Non-Professional) staff
OLIBSERV_F	†	†	AN	004	Flag for OLIBSERV
LIBSERV	I	121d	N	007	Library services - Total staff
LIBSERV_F	†	†	AN	004	Flag for LIBSERV
MOTHSERV	I	122a	N	007	Other services - ALA-MLS
MOTHSERV_F	†	†	AN	004	Flag for MOTHSERV
NOTHSERV	I	122b	N	007	Other services - Non-ALA-MLS & Non-MLS
NOTHSERV_F	†	†	AN	004	Flag for NOTHSERV
OOTHSERV	I	122c	N	007	Other services - Other (Professional and Non-Professional) staff
OOTHSERV_F	†	†	AN	004	Flag for OOTHSERV
OTHSERV	I	122d	N	007	Other services - Total staff
OTHSERV_F	†	†	AN	004	Flag for OTHSERV
MTOTSTAF	I	123a	N	007	Total Staff - ALA-MLS
MTOTSTAF_F	†	†	AN	004	Flag for MTOTSTAF
NTOTSTAF	I	123b	N	007	Total Staff Non-ALA-MLS & Non-MLS
NTOTSTAF_F	†	†	AN	004	Flag for NTOTSTAF
OTOTSTAF	I	123c	N	007	Total Staff - Other (Professional and Non-Professional) staff
OTOTSTAF_F	†	†	AN	004	Flag for OTOTSTAF
TOTSTAF	I	123d	N	007	TOTAL STAFF
TOTSTAF_F	†	†	AN	004	Flag for TOTSTAF
Part J—Revenue					
ASF_PUB	J	152	AN	001	All public library state funds administered by the SLAA Y—Yes N—No
ASF_PUB_F	†	†	AN	004	Flag for ASF_PUB
SLAA administers any state funds to the following types of libraries(Y—Yes, N—No)					
ASF_AC	J	153a	AN	001	Academic libraries
ASF_AC_F	†	†	AN	004	Flag for ASF_AC
ASF_SCH	J	153b	AN	001	School library media centers
ASF_SCH_F	†	†	AN	004	Flag for ASF_SCH

N=Numeric field.
A=Alpha character field.
†=Not applicable.
NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
ASF_SP	J	153c	AN	001	Special libraries
ASF_SP_F	†	†	AN	004	Flag for ASF_SP
ASF_LC	J	153d	AN	001	Library cooperatives
ASF_LC_F	†	†	AN	004	Flag for ASF_LC
					Total SLAA revenue, by source and type (includes revenue for allied operations if it is part of SLAA budget) Federal revenue, by type:
LSTAINC	J	154	N	010	LSTA State Program revenue
LSTAINC_F	†	†	AN	004	Flag for LSTAINC
FIOTH	J	155	N	010	Other federal revenue
FIOTH_F	†	†	AN	004	Flag for FIOTH
FIOTHSP	J	156	AN	200	Other federal revenue, specified (program and titles) P–Skipped item (if no response was necessary)
FIOTHSP_F	†	†	AN	004	Flag for FIOTHSP
TOTAL_FI	J	157	N	010	Total federal revenue
TOTAL_FI_F	†	†	AN	004	Flag for TOTAL_FI
					State and other revenue State revenue, by type:
SISTLAOP	J	167	N	010	STLA operation
SISTLAOP_F	†	†	AN	004	Flag for SISTLAOP
SIADLIB	J	168	N	010	State aid to libraries
SIADLIB_F	†	†	AN	004	Flag for SIADLIB
SIOther	J	169	N	010	Other state revenue
SIOther_F	†	†	AN	004	Flag for SIOther
TOTAL_SI	J	170	N	010	Total state revenue
TOTAL_SI_F	†	†	AN	004	Flag for TOTAL_SI
OTHINCM	J	171	N	010	Other revenue
OTHINCM_F	†	†	AN	004	Flag for OTHINCM
TOTINCM	J	172	N	010	Total revenue
TOTINCM_F	†	†	AN	004	Flag for TOTINCM
Part K—Expenditures					
					Total SLAA expenditures, by type and source (includes expenditures for allied operations if expenditures are from the SLAA budget) Operating expenditures—Salaries and wages
OEXPSALA	K	173a	N	009	Federal
OEXPSALA_F	†	†	AN	004	Flag for OEXPSALA
OEXPSALB	K	173b	N	009	State
OEXPSALB_F	†	†	AN	004	Flag for OEXPSALB
OEXPSALC	K	173c	N	009	Other
OEXPSALC_F	†	†	AN	004	Flag for OEXPSALC
OEXPSALD	K	173d	N	009	Total
OEXPSALD_F	†	†	AN	004	Flag for OEXPSALD

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
Operating expenditures—Employee benefits					
OEXPBENA	K	174a	N	009	Federal
OEXPBENA_F	†	†	AN	004	Flag for OEXPBENA
OEXPBENB	K	174b	N	009	State
OEXPBENB_F	†	†	AN	004	Flag for OEXPBENB
OEXPBENC	K	174c	N	009	Other
OEXPBENC_F	†	†	AN	004	Flag for OEXPBENC
OEXPBEND	K	174d	N	009	Total
OEXPBEND_F	†	†	AN	004	Flag for OEXPBEND
Operating expenditures—Total staff expenditures					
TOTOXSTA	K	175a	N	009	Federal
TOTOXSTA_F	†	†	AN	004	Flag for TOTOXSTA
TOTOXSTB	K	175b	N	009	State
TOTOXSTB_F	†	†	AN	004	Flag for TOTOXSTB
TOTOXSTC	K	175c	N	009	Other
TOTOXSTC_F	†	†	AN	004	Flag for TOTOXSTC
TOTOXSTD	K	175d	N	009	Total
TOTOXSTD_F	†	†	AN	004	Flag for TOTOXSTD
Operating expenditures—Collection expenditures					
OEXPCOLA	K	176a	N	009	Federal
OEXPCOLA_F	†	†	AN	004	Flag for OEXPCOLA
OEXPCOLB	K	176b	N	009	State
OEXPCOLB_F	†	†	AN	004	Flag for OEXPCOLB
OEXPCOLC	K	176c	N	009	Other
OEXPCOLC_F	†	†	AN	004	Flag for OEXPCOLC
OEXPCOLD	K	176d	N	009	Total
OEXPCOLD_F	†	†	AN	004	Flag for OEXPCOLD
Operating expenditures—Other operating expenditures					
OEXPOTHA	K	177a	N	009	Federal
OEXPOTHA_F	†	†	AN	004	Flag for OEXPOTHA
OEXPOTHB	K	177b	N	009	State
OEXPOTHB_F	†	†	AN	004	Flag for OEXPOTHB
OEXPOTHC	K	177c	N	009	Other
OEXPOTHC_F	†	†	AN	004	Flag for OEXPOTHC

N=Numeric field.
A=Alpha character field.
†=Not applicable.
NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
OEXPOTHD	K	177d	N	009	Total
OEXPOTHD_F	†	†	AN	004	Flag for OEXPOTHD
					Operating expenditures— Total operating expenditures
TOTOPEXA	K	178a	N	009	Federal
TOTOPEXA_F	†	†	AN	004	Flag for TOTOPEXA
TOTOPEXB	K	178b	N	009	State
TOTOPEXB_F	†	†	AN	004	Flag for TOTOPEXB
TOTOPEXC	K	178c	N	009	Other
TOTOPEXC_F	†	†	AN	004	Flag for TOTOPEXC
TOTOPEXD	K	178d	N	009	Total
TOTOPEXD_F	†	†	AN	004	Flag for TOTOPEXD
					Financial assistance to libraries and library cooperatives' expenditures—Individual public libraries
AIDIPLA	K	179a	N	009	Federal
AIDIPLA_F	†	†	AN	004	Flag for AIDIPLA
AIDIPLB	K	179b	N	009	State
AIDIPLB_F	†	†	AN	004	Flag for AIDIPLB
AIDIPLC	K	179c	N	009	Other
AIDIPLC_F	†	†	AN	004	Flag for AIDIPLC
AIDIPLD	K	179d	N	009	Total
AIDIPLD_F	†	†	AN	004	Flag for AIDIPLD
					Financial assistance to libraries and library cooperatives' expenditures—library cooperatives serving public libraries only
AIDPLSA	K	180a	N	009	Federal
AIDPLSA_F	†	†	AN	004	Flag for AIDPLSA
AIDPLSB	K	180b	N	009	State
AIDPLSB_F	†	†	AN	004	Flag for AIDPLSB
AIDPLSC	K	180c	N	009	Other
AIDPLSC_F	†	†	AN	004	Flag for AIDPLSC
AIDPLSD	K	180d	N	009	Total
AIDPLSD_F	†	†	AN	004	Flag for AIDPLSD
					Financial assistance to libraries and library cooperatives' expenditures—other individual libraries
AIDOILA	K	181a	N	009	Federal
AIDOILA_F	†	†	AN	004	Flag for AIDOILA
AIDOILB	K	181b	N	009	State
AIDOILB_F	†	†	AN	004	Flag for AIDOILB
AIDOILC	K	181c	N	009	Other
AIDOILC_F	†	†	AN	004	Flag for AIDOILC
AIDOILD	K	181d	N	009	Total
AIDOILD_F	†	†	AN	004	Flag for AIDOILD

N=Numeric field.

A=Alpha character field.

†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
					Financial assistance to libraries and library cooperatives' expenditures—Library cooperatives serving more than one type of library
AIDMLSA	K	182a	N	009	Federal
AIDMLSA_F	†	†	AN	004	Flag for AIDMLSA
AIDMLSB	K	182b	N	009	State
AIDMLSB_F	†	†	AN	004	Flag for AIDMLSB
AIDMLSC	K	182c	N	009	Other
AIDMLSC_F	†	†	AN	004	Flag for AIDMLSC
AIDMLSD	K	182d	N	009	Total
AIDMLSD_F	†	†	AN	004	Flag for AIDMLSD
					Financial assistance to libraries and library cooperatives' expenditures—Single agency or library providing statewide service
AIDSALA	K	183a	N	009	Federal
AIDSALA_F	†	†	AN	004	Flag for AIDSALA
AIDSALB	K	183b	N	009	State
AIDSALB_F	†	†	AN	004	Flag for AIDSALB
AIDSALC	K	183c	N	009	Other
AIDSALC_F	†	†	AN	004	Flag for AIDSALC
AIDSALD	K	183d	N	009	Total
AIDSALD_F	†	†	AN	004	Flag for AIDSALD
					Financial assistance to libraries and library cooperatives' expenditures—Library construction
AIDLCA	K	184a	N	009	Federal
AIDLCA_F	†	†	AN	004	Flag for AIDLCA
AIDLCB	K	184b	N	009	State
AIDLCB_F	†	†	AN	004	Flag for AIDLCB
AIDLCC	K	184c	N	009	Other
AIDLCC_F	†	†	AN	004	Flag for AIDLCC
AIDLCD	K	184d	N	009	Total
AIDLCD_F	†	†	AN	004	Flag for AIDLCD
					Financial assistance to libraries and library cooperatives' expenditures—Other assistance
AIDOTHA	K	185a	N	009	Federal
AIDOTHA_F	†	†	AN	004	Flag for AIDOTHA
AIDOTHB	K	185b	N	009	State
AIDOTHB_F	†	†	AN	004	Flag for AIDOTHB
AIDOTHC	K	185c	N	009	Other
AIDOTHC_F	†	†	AN	004	Flag for AIDOTHC
AIDOTHD	K	185d	N	009	Total
AIDOTHD_F	†	†	AN	004	Flag for AIDOTHD
N=Numeric field. A=Alpha character field. †=Not applicable. NOTE: The survey questionnaire is in Appendix C.					

Variable name	Survey part	Data item	Data type	Field length	Description
					Financial assistance to libraries and library cooperatives' expenditures—Total financial assistance
TOTAIDA	K	186a	N	009	Federal
TOTAIDA_F	†	†	AN	004	Flag for TOTAIDA
TOTAIDB	K	186b	N	009	State
TOTAIDB_F	†	†	AN	004	Flag for TOTAIDB
TOTAIDC	K	186c	N	009	Other
TOTAIDC_F	†	†	AN	004	Flag for TOTAIDC
TOTAIDD	K	186d	N	009	Total
TOTAIDD_F	†	†	AN	004	Flag for TOTAIDD
					Other expenditures for SLAA and allied operations only Capital outlay
CAPITALA	K	187a	N	010	Federal
CAPITALA_F	†	†	AN	004	Flag for CAPITALA
CAPITALB	K	187b	N	010	State
CAPITALB_F	†	†	AN	004	Flag for CAPITALB
CAPITALC	K	187c	N	010	Other
CAPITALC_F	†	†	AN	004	Flag for CAPITALC
CAPITALD	K	187d	N	010	Total
CAPITALD_F	†	†	AN	004	Flag for CAPITALD
					Other expenditures
OTHEXPA	K	188a	N	010	Federal
OTHEXPA_F	†	†	AN	004	Flag for OTHEXPA
OTHEXPB	K	188b	N	010	State
OTHEXPB_F	†	†	AN	004	Flag for OTHEXPB
OTHEXPC	K	188c	N	010	Other
OTHEXPC_F	†	†	AN	004	Flag for OTHEXPC
OTHEXPD	K	188d	N	010	Total
OTHEXPD_F	†	†	AN	004	Flag for OTHEXPD
					Total expenditures
TOTEXPA	K	189a	N	010	Federal
TOTEXPA_F	†	†	AN	004	Flag for TOTEXPA
TOTEXPB	K	189b	N	010	State
TOTEXPB_F	†	†	AN	004	Flag for TOTEXPB
TOTEXPC	K	189c	N	010	Other
TOTEXPC_F	†	†	AN	004	Flag for TOTEXPC
TOTEXPD	K	189d	N	010	Total
TOTEXPD_F	†	†	AN	004	Flag for TOTEXPD

N=Numeric field.
A=Alpha character field.
†=Not applicable.
NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
Part L—LSTA State Program Expenditures					
LSTA State Program expenditures, by type					
SWEXPT	L	190	N	009	Statewide services
SWEXPT_F	†	†	AN	004	Flag for SWEXPT
GREXPT	L	191	N	009	Grants
GREXPT_F	†	†	AN	004	Flag for GREXPT
ADMEXPT	L	192	N	009	LSTA administration
ADMEXPT_F	†	†	AN	004	Flag for ADMEXPT
TOTEXPT	L	193	N	009	Total
TOTEXPT_F	†	†	AN	004	Flag for TOTEXPT
LSTA State Program expenditures, by use					
TECHXU	L	194	N	009	Library technology, connectivity, and services
TECHXU_F	†	†	AN	004	Flag for TECHXU
SERDIFXU	L	195	N	009	Services to persons having difficulty using libraries
SERDIFXU_F	†	†	AN	004	Flag for SERDIFXU
SERLLXU	L	196	N	009	Services for lifelong learning
SERLLXU_F	†	†	AN	004	Flag for SERLLXU
ADMEXPU	L	197	N	009	LSTA administration
ADMEXPU_F	†	†	AN	004	Flag for ADMEXPU
TOTEXPU	L	198	N	009	Total LSTA expenditures
TOTEXPU_F	†	†	AN	004	Flag for TOTEXPU
Part M—Electronic Services and Information					
Electronic networking functions funded or facilitated at state level by SLAA (Y—Yes, N—No)					
ELECPLAN	M	206	AN	001	Planning or monitoring
ELECPLAN_F	†	†	AN	004	Flag for ELECPLAN
ELECOOPER	M	207	AN	001	Operation
ELECOOPER_F	†	†	AN	004	Flag for ELECOOPER
Database development					
ELECBIBL	M	208	AN	001	Bibliographic databases
ELECBIBL_F	†	†	AN	004	Flag for ELECBIBL
ELECTEXT	M	209	AN	001	Full text or data files
ELECTEXT_F	†	†	AN	004	Flag for ELECTEXT
Digitization or digital programs or services funded or facilitated by the SLAA in the following instances: (Y—Yes, N—No)					
DIG_STLA	M	210a	AN	001	For the STLA
DIG_STLA_F	†	†	AN	004	Flag for DIG_STLA
DIG_AG	M	210b	AN	001	Via grants or contracts to other state agencies
DIG_AG_F	†	†	AN	004	Flag for DIG_AG
DIG_LIB	M	210c	AN	001	Via grants or contracts to other libraries or library cooperatives
DIG_LIB_F	†	†	AN	004	Flag for DIG_LIB

N=Numeric field.
A=Alpha character field.
†=Not applicable.

NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
					Library access to the Internet funded or facilitated by the SLAA in the following ways: (Y=Yes, N=No) Training or consulting to facilitate access:
NETRSTF	M	211a	AN	001	Library staff (state and local)
NETRSTF_F	†	†	AN	004	Flag for NETRSTF
NETRCUS	M	211b	AN	001	State library end-users
NETRCUS_F	†	†	AN	004	Flag for NETRCUS
NETSUB	M	212	AN	001	Providing direct funding for Internet access
NETSUB_F	†	†	AN	004	Flag for NETSUB
NETEQUIP	M	213	AN	001	Providing equipment
NETEQUIP_F	†	†	AN	004	Flag for NETEQUIP
NETMOUNT	M	214	AN	001	Providing access to directories, databases, online catalogs via the Internet
NETMOUNT_F	†	†	AN	004	Flag for NETMOUNT
NETGOPH	M	215	AN	001	Managing a website, file server, bulletin boards, or electronic mailing lists
NETGOPH_F	†	†	AN	004	Flag for NETGOPH
					Internet workstations available to the general public
PAGIW_LO	M	220a	N	004	Library-owned public-access graphical Internet workstations (includes computers leased by the SLAA)
PAGIW_LO_F	†	†	AN	004	Flag for PAGIW_LO
PAIW_OTH	M	220b	N	004	All other public-access Internet workstations (includes non-library computers placed in the library by other agencies or groups) (includes non-graphical workstations)
PAIW_OTH_F	†	†	AN	004	Flag for PAIW_OTH
					SLAA expenditures for statewide database licensing, by source
SWDBLICA	M	223a	N	009	Federal
SWDBLICA_F	†	†	AN	004	Flag for SWDBLICA
SWDBLICB	M	223b	N	009	State
SWDBLICB_F	†	†	AN	004	Flag for SWDBLICB
SWDBLICC	M	223c	N	009	Other
SWDBLICC_F	†	†	AN	004	Flag for SWDBLICC
SWDBLICD	M	223d	N	009	Total
SWDBLICD_F	†	†	AN	004	Flag for SWDBLICD

N=Numeric field.
A=Alpha character field.
†=Not applicable.
NOTE: The survey questionnaire is in Appendix C.

Variable name	Survey part	Data item	Data type	Field length	Description
					Statewide database licenses paid for by expenditures reported in items 224-230 include access for the following: (Y=Yes, N=No)
PUBSWDBL	M	224	AN	001	Public libraries
PUBSWDBL_F	†	†	AN	004	Flag for PUBSWDBL
ACSWDBL	M	225	AN	001	Academic libraries
ACSWDBL_F	†	†	AN	004	Flag for ACSWDBL
SCHSWDBL	M	226	AN	001	School libraries
SCHSWDBL_F	†	†	AN	004	Flag for SCHSWDBL
SPCSWDBL	M	227	AN	001	Special libraries
SPCSWDBL_F	†	†	AN	004	Flag for SPCSWDBL
LCSWDBL	M	228	AN	001	Library cooperatives
LCSWDBL_F	†	†	AN	004	Flag for LCSWDBL
OTHSWDBL	M	229	AN	001	Other state agencies
OTHSWDBL_F	†	†	AN	004	Flag for OTHSWDBL
REMOTEAC	M	230	AN	001	Remote users
REMOTEAC_F	†	†	AN	004	Flag for REMOTEAC
					SLAA facilitates or subsidizes electronic access to the bibliographic records or holdings of other libraries in the state via: (Y=Yes, N=No)
ACCWBCAT	M	234	AN	001	Web-based union catalog (international, national, statewide, multistate, regional)
ACCWBCAT_F	†	†	AN	004	Flag for ACCWBCAT
ACCOTH	M	236	AN	001	Other type of electronic access
ACCOTH_F	†	†	AN	004	Flag for ACCOTH
OTHACCSP	M	237	AN	100	Other type of electronic access, specified P=Skipped item (if no response was necessary)
OTHACCSP_F	†	†	AN	004	Flag for OTHACCSP
N=Numeric field. A=Alpha character field. †=Not applicable. NOTE: The survey questionnaire is in Appendix C.					

Variable name	Survey part	Data item	Data type	Field length	Description
					E-rate discount program (Y=Yes, N=No)
ERATEAPP	M	238	AN	001	SLAA is applicant for e-rate discount program
ERATEAPP_F	†	†	AN	004	Flag for ERATEAPP
POPU_ST	†	†	N	010	2012 Census population data by state as of April 1, 2012 (<i>Source</i> : U.S. Census Bureau, 2012 Census)
FIPSST	†	†	AN	002	Two-digit federal information processing standards (FIPS) state code. See Appendix B - state codes.
OBereg	†	†	AN	002	Bureau of Economic Analysis Code (formerly, Office of Business Economics) 00—U.S. Service Schools 01—New England (CT, ME, MA, NH, RI, VT) 02—Mid-East (DE, DC, MD, NJ, NY, PA) 03—Great Lakes (IL, IN, M, OH, WI) 04—Plains (IA, KS, MN, MO, NE, ND, SD) 05—Southeast (AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, VA, WV) 06—Southwest (AZ, NM, OK, TX) 07—Rocky Mountains (CO, ID, MT, UT, WY) 08—Far West (AK, CA, HI, NV, OR, WA) 09—Outlying Areas (AS, GU, MP, PR, PW, VI)
RSTATUS	†	†	AN	002	Reporting Status 1—Respondent, with no imputed data 2—Respondent, with both reported and imputed data 3—Nonrespondent, not imputed 4—Nonrespondent with imputed data

N=Numeric field.
A=Alpha character field.
†=Not applicable.
NOTE: The survey questionnaire is in Appendix C.

Appendix B—Federal Information Processing Standards Codes

FIPS 2-Letter State Code	State Name	FIPS 2-Digit State Code ¹
AL	Alabama	01
AK	Alaska	02
AZ	Arizona	04
AR	Arkansas	05
CA	California	06
CO	Colorado	08
CT	Connecticut	09
DE	Delaware	10
DC	District of Columbia	11
FL	Florida	12
GA	Georgia	13
HI	Hawaii	15
ID	Idaho	16
IL	Illinois	17
IN	Indiana	18
IA	Iowa	19
KS	Kansas	20
KY	Kentucky	21
LA	Louisiana	22
ME	Maine	23
MD	Maryland	24
MA	Massachusetts	25
MI	Michigan	26
MN	Minnesota	27
MS	Mississippi	28
MO	Missouri	29
MT	Montana	30
NE	Nebraska	31
NV	Nevada	32
NH	New Hampshire	33
NJ	New Jersey	34
NM	New Mexico	35
NY	New York	36
NC	North Carolina	37
ND	North Dakota	38
OH	Ohio	39
OK	Oklahoma	40
OR	Oregon	41

¹ Federal Information Processing Standards codes (FIPS codes) are a standardized set of numeric or alphabetic codes issued by the National Institute of Standards and Technology (NIST) to ensure uniform identification of geographic entities throughout all federal government agencies. Additionally, the variable name for the FIPS codes changed from PUB_FIPS to FIPSST.

FIPS 2-Letter State Code	State Name	FIPS 2-Digit State Code ¹
PA	Pennsylvania	42
RI	Rhode Island	44
SC	South Carolina	45
SD	South Dakota	46
TN	Tennessee	47
TX	Texas	48
UT	Utah	49
VT	Vermont	50
VA	Virginia	51
WA	Washington	53
WV	West Virginia	54
WI	Wisconsin	55
WY	Wyoming	56

Appendix C—State Library Administrative Agency Survey, FY 2012

Survey Instrument

Part A: State Library Administrative Agency Identification

001 SLAA Name _____

Physical Location Address:

002 Street _____

003 City _____

004 State _____ 005 ZIP _____ 006 ZIP+4 _____

Mailing Address:

007 Street _____

008 City _____

009 State _____ 010a ZIP _____ 010b ZIP+4 _____

011 Web address http:// _____

Chief Officer of State Library Administrative Agency:

012 Name _____ 013 Title _____

014 Telephone _____ 015 Fax _____

016 Email address _____

Survey Respondent:

017 Name _____ 018 Title _____

019 Telephone _____ 020 Fax _____

021 Email address _____

Reporting Period. Report data for State fiscal year 2011-2012 (except parts B&I)

022 FY starting date (mm/dd/yyyy) _____

023 FY ending date (mm/dd/yyyy) _____

Part B: Governance

1. What is the SLAA's location in State government as of October 1, 2012? Specify either the legislative or executive branch. If the SLAA is located in the executive branch, specify whether the SLAA is an independent agency or part of a larger agency.

Branch of Government:

- 025 Legislative branch – Skip to question 2.
- Executive branch – Provide information in A or B, as appropriate:

A. Independent Agency (i.e., not part of a cabinet-level agency) – Specify to whom the agency reports:

- 026 Governor – Skip to question 2.
- Board/commission – Specify selection method:
 - 027 Appointed by governor
 - 028 Appointed by other official

B. Part of Larger Agency – Specify:

- 029 Department of education
- Department of cultural resources
- Department of state
- Other agency
- 030 Specify: _____

If you specified 029 above, does your SLAA have a board or commission?

- 031 Yes – Specify the board/commission selection method:
 - 032 Appointed by governor
 - 033 Appointed by other official
 - No

Part C: Allied Operations, State Resource or Reference/Information Service Center, and State Center for the Book

2. Are any of the following allied operations combined with the SLAA? Select applicable items. Specify Yes or No for each item. Do not report Library for the Blind and Physically Handicapped or State Center for the Book, or a contract with another library or other entity to provide a service on behalf of the SLAA.

040 Yes No State archives

041 Yes No Primary State legislative research organization

042 Yes No State history museum/art gallery

043 Yes No State records management service

044 Yes No Other allied operation

045 Specify: _____

3. Does the SLAA contract with a local public library or academic library to serve as a state resource center or reference/information service center? Specify Yes or No.

046 Yes No

4. Does the SLAA host or provide any funding to a State Center for the Book? Specify Yes or No.

047 Yes No

Part D: Services to Libraries and Library Cooperatives

5. Which of the following services are provided directly or by contract by the SLAA to libraries or library cooperatives? Specify Directly, Contract, or Not Provided for each service, for each type of library and library cooperatives.

Note: A Library cooperative may serve single-type or multi-type libraries. Services provided directly by the SLAA are those provided without any intermediary by the SLAA to libraries or library cooperatives. Services provided by contract by the SLAA are those provided by a third party or intermediary under legal contract to the SLAA.

Services to libraries and library cooperatives	Type of library				Library cooperatives (e)
	Public (a)	Academic (b)	School (c)	Special (d)	
048 Accreditation of libraries					
049 Administration of Library Services and Technology Act (LSTA) grants					
050 Administration of State aid					
051 Certification of librarians					
052 Collection of library statistics					

053	Consulting services					
054	Continuing education programs					
055	Cooperative purchasing of library materials					
056	Interlibrary loan referral services					
057	Library legislation preparation/review					
058	Library planning/evaluation/research					
059	Literacy program support					
060	OCLC Group Access Capability (GAC)					
061	Preservation/conservation services					
062	Reference referral services					
063	Retro conversion of bibliog records					
064	State standards/guidelines					
065	Statewide coordinated digital program or service					
066	Statewide public relations/library promotion campaigns					
067	Statewide virtual reference service					
068	Summer reading program support					
069	Union list development					
070	Universal Service Program (review and approval of technology plans)					

Part E: Public Service Hours, Outlets, and User Groups

6. Enter the total hours open in a typical week for ALL SLAA outlets, regardless of whom they serve. Do not report an allied operations outlet as an SLAA outlet. Example: If the SLAA has a main outlet with no bookmobile or other outlets and is open for public service 40 hours in a typical week, report 40 hours. If the SLAA has a main outlet, a bookmobile, and two other outlets open 40, 20, 35, and 35 hours, respectively, in a typical week, report 130 hours (40+20+35+35=130 hours per typical week).

		Number
077a	Total hours/week (all SLAA outlets, regardless of whom they serve)	

7. Enter the total hours that the main or central SLAA outlet is open in a typical week to serve the general public or state government employees, by the following categories. Only one outlet may be designated as the main or central outlet.

		Number
077b	Total hours/week (main or central outlet)	
078	Monday–Friday after 5:00 p.m. (main or central outlet)	
079	Saturday and Sunday (main or central outlet)	

8. Enter the total number of SLAA outlets by type, regardless of whom they serve. Only one outlet may be designated as the main or central outlet. Do not report an allied operations outlet as an SLAA outlet.

		Number
082	Main or central outlet	
083	Other outlets, excluding bookmobiles	
084	Bookmobiles	
085	TOTAL OUTLETS	

9. Enter the number of SLAA outlets that serve the following user groups, in whole or in part, by type of outlet.

User Groups	Type of outlet			TOTAL OUTLETS (d)
	Main or Central outlet (a)	Other outlets, excluding bookmobiles (b)	Bookmobiles (c)	
086	Blind/physically handicapped individuals			
087	Residents of state correctional institutions			
088	Residents of other state institutions			
089	State government employees (executive, legislative, or judicial)			
090	General public			

Part F: Collections

10. Enter the total number of volumes or physical units in the following selected formats in all SLA outlets (main or central, bookmobiles, and other outlets) that serve the general public and/or state government employees.

Selected formats	Number
091 Book and serial volumes (exclude microforms) (exclude collections of braille books owned by the National Library Service for the Blind and Physically Handicapped, Library of Congress)	
092 Audio materials (exclude collections of talking books owned by the National Library Service for the Blind and Physically Handicapped, Library of Congress)	
094 Video materials	
095 Current serial subscriptions (titles, not individual issues) (include print subscriptions only) (exclude microform, electronic, and digital subscriptions)	
096 Government documents (include only government documents not accessible through the library catalog and not reported elsewhere)	

11. Is the SLAA designated as a Federal or State depository library for government documents? Specify Yes or No for each item.

106 Yes No State depository library

107 Yes No Federal depository library – Specify Yes or No for each item:

108 Yes No Regional

109 Yes No Selective

Part G: Library Service Transactions

12. Enter ANNUAL totals for the following types of service transactions in all SLAA outlets (main or central, bookmobiles, and other outlets) that serve the general public and/or state government employees.

Service transactions		Number
110	Circulation (exclude items checked out to another library)	
111	Interlibrary loan/document delivery: Provided to other libraries	
112	Received from other libraries and document delivery services	
113	Reference transactions	
114	Library visits	

Part H: Library Development Transactions

13. Enter ANNUAL totals for the following types of library development transactions of the SLAA.

Library development transactions		Number
115	LSTA and State grants: Grants awarded	
117	Continuing education programs: Number of events	
118	Total attendance at events	

Part I: Staff

14. Enter total number of SLAA staff in FTEs (full-time equivalents) (to two decimal places), by type of service. Report all staff on the payroll as of October 1, 2012, and unfilled but budgeted positions.

Note: Forty hours per week is the measure of full-time employment for this survey. FTEs (full-time equivalents) of employees in any category may be computed by taking the number of hours worked per week by all employees in that category and dividing it by 40. Report staff based on the SLAA organization chart. A given position (e.g., State Data Coordinator) may be part of administration in one agency, library development in another, and library services in another agency. If an employee provides more than one service, allocate the FTE among appropriate categories.

Type of Service	ALA-MLS Librarians (a)	Non-ALA-MLS Librarians and Non-MLS Librarians (b)	Other (Professional And Non-Professional) Staff (c)	Total Staff (d)	Prior Year Total
119 Administration					
120 Library development					
121 Library services					
122 Other services					
123 TOTAL STAFF					

Part J: Revenue

15. Are all public library state funds administered by the SLAA? Specify Yes or No. Note: Answer this question based on state funds distributed to individual public libraries and library cooperatives serving public libraries only in state fiscal year 2008. If no state funds are reported in Part K in items 179(b) or 180(b), the answer should be No.

152 Yes No

16. Does the SLAA administer any state funds for the following types of libraries? Specify Yes or No. Note: Answer this question based on state funds distributed to libraries and library cooperatives in state fiscal year 2008. If no state funds are reported in Part K in related items 179(b) to 183(b) or 185(b), the answer should be No.

153a Yes No Academic libraries

153b Yes No School library media centers

153c Yes No Special libraries

153d Yes No Library cooperatives

17. Enter total SLAA revenue, by source and type of revenue. Exclude carryover funds. Include revenue for allied operations only if it is part of SLAA budget. Include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA.

Federal revenue		Amount
154	LSTA (Library Services and Technology Act) State Programs (Report all LSTA funds drawn down from the federal government during state fiscal year 2012, regardless of year of authorization.)	
155	Other Federal revenue:	
156	Specify program(s) and title(s):	
157	TOTAL FEDERAL REVENUE	
State and other revenue		Amount
State Revenue		
167	SLAA operation	
168	State aid to libraries	
169	Other State revenue	
170	TOTAL STATE REVENUE	
171	Other revenue	
172	TOTAL REVENUE	

Part K: Expenditures

18. Enter total SLAA expenditures, by source of revenue and type of expenditure. Include all LSTA expenditures. Include expenditures for allied operations only if the expenditures are from the SLAA budget. Include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA.

	Operating expenditures for SLAA and allied operations (Do not include funds distributed to libraries and library cooperatives in items 173 to 178)	Amount by source			
		Federal (a)	State (b)	Other (c)	TOTAL (d)
173	Salaries and wages				
174	Employee benefits				
175	TOTAL STAFF EXPENDITURES				
176	Collection expenditures				
177	Other operating expenditures				
178	TOTAL OPERATING EXPENDITURES				
Financial assistance to libraries and library cooperatives (include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA)					
179	Individual public libraries				
180	Library cooperatives serving public libraries only				
181	Other individual libraries				
182	Library cooperatives serving more than one type of library				
183	Single agency or library providing statewide service				
184	Library construction				
185	Other assistance				
186	TOTAL FINANCIAL ASSISTANCE				
Other expenditures for SLAA and allied operations only					
187	Capital outlay				
188	Other expenditures				
189	TOTAL EXPENDITURES				

Part L: LSTA State Program Expenditures

19. Enter total LSTA state program expenditures, by type of expenditure. Report expenditures in one and only one category. These expenditures should also be reported in Part K.

	Type of expenditure	Amount
190	Statewide service (exclude sub-grants to single libraries or agencies providing statewide services)	
191	Grants (include sub-grants to single libraries or agencies providing statewide services)	
192	LSTA administration	
193	TOTAL LSTA EXPENDITURES	

20. Enter total LSTA state program expenditures, by use of expenditure. Report expenditures in one and only one category. These expenditures should also be reported in Part K.

Type of expenditure		Amount
194	Library technology, connectivity and services	
195	Services to persons having difficulty using libraries	
196	Services for lifelong learning	
197	LSTA administration (must equal amount reported in 192)	
198	TOTAL LSTA EXPENDITURES (must equal amount reported in 193)	

Part M: Electronic Services and Information (a)

21. Does the SLAA fund or facilitate any of the following electronic networking functions at the state level? Specify Yes or No for each item.

206 Yes No Electronic network planning or monitoring

207 Yes No Electronic network operation

Database development:

208 Yes No Bibliographic databases

209 Yes No Full text or data files

22. Does the SLAA fund or facilitate digitization or digital programs or services in any of the following instances? Specify Yes or No for each item.

210a Yes No For the SLAA itself

210b Yes No Via grants or contracts to other state agencies

210c Yes No Via grants or contracts to other libraries or library cooperatives

23. Does the SLAA fund or facilitate library access to the Internet in any of the following ways? Specify Yes or No for each item.

Training or consulting to facilitate access:

211a Yes No Library staff (state and local)

211b Yes No State library end-users

212 Yes No Providing direct funding for Internet access

213 Yes No Providing equipment

214 Yes No Providing access to directories, databases, or online catalogs via the Internet

215 Yes No Managing a Web site, file server, bulletin boards, or electronic mailing lists

24. Enter the number of workstations that are used for Internet access by the general public in all SLAA outlets that serve the public, by the following categories. Include terminals used by both the SLAA staff and the public. Exclude terminals that are for SLAA staff use only.

Internet workstations available to the general public		Number
220a	Library-owned public-access graphical workstations that connect to the Internet for a dedicated purpose (e.g., to access an OPAC or specific database, or to train the public)) or multiple purposes. (For this count, the term "library-owned" includes computers leased by the state library agency.)	
220b	All other public access Internet workstations in the library. (Report non-library computers placed in the library by other agencies or groups. Report non-graphical workstations.)	

Part M: Electronic Services and Information (b)

25. How much does the SLAA expend for statewide database licensing, by source of revenue? These expenditures should also be reported in Part K.

	Federal (a)	State (b)	Other (c)	TOTAL (d)
223 Statewide database licensing				

26. Do your statewide database licenses, paid for by funds reported in question 25, include access by the following? Specify Yes or No for each item.

- 224 Yes No Public libraries
- 225 Yes No Academic libraries
- 226 Yes No School library media centers
- 227 Yes No Special libraries
- 228 Yes No Library cooperatives
- 229 Yes No Other state agencies
- 230 Yes No Remote users

27. Does the SLAA facilitate or subsidize electronic access to the bibliographic records or holdings of other libraries in the state in any of the following ways? Specify Yes or No for each item.

- 234 Yes No Web-based union catalog (international, national, statewide, multistate, regional)
- 236 Yes No Other type of electronic access
- 237 Specify: _____

28. Is the SLAA an applicant for the Universal Service (E-rate discount) Program? Specify Yes or No.

- 238 Yes No

Appendix C—State Library Administrative Agency Survey, FY 2012

Instructions for Completing Survey Items

A State Library Administrative Agency (SLAA) is the official agency of a State charged by law of that State with the extension and development of public library services throughout the State, which has adequate authority under law of the State to administer State plans in accordance with the provisions of the Library Services and Technology Act (LSTA). State Library Administrative Agency is abbreviated throughout this survey as SLAA.

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GENERAL INSTRUCTIONS

1. Respond to each item in this survey. Read the definitions and/or instructions for the item before responding to it.
2. Before responding to any items in a question, read the note (if any) following the question in the survey instructions.
3. All data in this survey, INCLUDING federal fiscal data, are to be reported on the basis of State fiscal year 2012, as specified in items 022 and 023. EXCEPTION: Data in Part B and Part I are requested as of October 1, 2012.
4. In responding to items, include data for all outlets of the SLAA, unless otherwise directed. EXCLUDE data for a local public or academic library serving as a State resource center or State reference/information service center under contract with the SLAA.
5. For data items requiring numerical answers, please respond as follows:
 - (a) a value greater than 0 if appropriate. If exact data do not exist, and a good estimate can be given, please do so;
 - (b) 0 (zero) if the answer is zero or none; or
 - (c) -1 if your SLAA has the item but does not collect data on the item, or if you don't know the answer.

SPECIFIC INSTRUCTIONS

Part A: State Library Administrative Agency Identification

- 001 SLAA name. Enter the full official name of the SLAA.
Physical Location Address
- 002-006 Enter the address of the physical location of the SLAA. Include the street address, city, State, Zip Code, and Zip+4.

Mailing Address

- 007-010b Enter the mailing address of the SLAA. Include the street address or post office box, city, State, Zip code, and Zip+4.
- 011 Web address. Enter the Web address of the SLAA. The Web address is the Uniform Resource Locator (URL) of the World Wide Web home page of the SLAA.

Chief Officer of SLAA

- 012-016 Enter the name, title, telephone number, fax number, and email address of the chief officer of the SLAA.

Survey Respondent

- 017-021 Enter the name, title, telephone number, fax number, and email address of the respondent to this survey.

Reporting Period

022-023 Fiscal year starting and ending dates. Enter the starting and ending dates for State fiscal year 2012, which is the period for which data in this report are requested (except Part B and Part I data). Enter the month and day in two digits each, and the year in four digits. For example: June 30, 2012 would be entered as 06/30/2012.

Part B: Governance

1. Specify the SLAA's location in State government as of October 1, 2012.
- 024 (This item is reserved for future use.)
- 025 Branch of government. Specify the branch of government in which the SLAA is located.
- 026-033 Type of executive branch agency. If the SLAA is located in the executive branch, specify whether the SLAA is an independent agency or part of a larger agency. If the SLAA is part of a larger agency that is not listed in item 029, enter the name of the agency in item 030.
- 034-039 (These items are reserved for future use.)

Part C: Allied Operations, State Resource or Reference/Information Service Center, and State Center for the Book

2. Enter Yes or No for each item to indicate whether the SLAA is combined with any of the allied operations listed below. Do not report a Library for the Blind and Physically Handicapped, a State Center for the Book, or a contract with another library or other entity to provide a service on behalf of the SLAA.

Note: An allied operation is an office, bureau, division, center, or other organizational unit or service within an SLAA with staff, mission, and resources to provide service not ordinarily considered a State Library Administrative Agency function. It is characterized by having:

- (a) a specific mission, which may be a part of the SLAA's overall mission statement;
- (b) staff assigned for that mission; that staff usually includes professionals other than librarians (such as historians, archivists, curators, etc.) appropriate to its mission;
- (c) a high-level manager or supervisor who reports to the SLAA chief officer or to a deputy designated by the chief officer;
- (d) financial resources clearly identified and managed for the operation.

Note: Do not report the following as allied operations: a Library for the Blind and Physically Handicapped, a State Center for the Book, a law library, or a contract with another library or other entity to provide a service on behalf of the SLAA.

- 040 State archives. This operation is responsible for preserving and servicing noncurrent official records of State organizations and institutions that are of continuing value (1) to the legal and administrative functioning of State government, (2) for the verification and protection of the rights of individuals, and (3) for historical and other research. It usually includes records of antecedent colonial and territorial governments. Materials are stored, arranged, and described so that needed records can be found readily.
- 041 Primary State legislative research organization. This operation conducts research and gathers, digests, and analyzes information in a close and confidential relationship with members of the State legislature and their staff.
- Note: As an allied service, the organization is distinguished from a specialized reference service which a State Library Administrative Agency may provide to government and other users by responding to reference questions from legislative personnel, providing information services, furnishing bibliographic and net search results, and instructing and guiding users in conducting their research. At the federal level, the parallel might be the difference between parts of the Library of Congress: (1) the Congressional Research Service, and (2) various reference services and subject divisions of the Library.
- 042 State history museum/art gallery. This operation collects, preserves, and displays cultural artifacts and/or works of art related to the State's political, social, economic, and cultural history.
- 044 Other allied operation. If any other operations are allied with the SLAA, enter Yes for this item.
- 045 Specify. If any other operations are allied with the SLAA, enter the name of the operation in this item.
3. Enter Yes or No to indicate whether the SLAA contracts with a local public library or academic library to serve as a State resource center or State reference/information service center.
- 046 State resource center or State reference/information service center. This is an operation outside the SLAA, administered by a local public library or academic library, which provides library materials and information services to libraries and individuals throughout the state. It is administratively separate from the SLAA but receives grant or contract funds from the SLAA for providing services.
4. Enter Yes or No to indicate whether the SLAA is the host institution for, or provides any funding to, a State Center for the Book.
- 047 State Center for the Book. The State Center for the Book is part of the Center for the Book program sponsored by the Library of Congress which promotes books, reading, and literacy, and is hosted or funded by the State.

Part D: Services to Libraries and Library Cooperatives

5. Indicate which of the specified services are provided directly or by contract by the SLAA to different types of libraries or library cooperatives. Specify Directly, Contract, or Not Provided for each service, for each type of library and library cooperatives.

Note: A library cooperative may serve single-type or multi-type libraries. Services provided directly by the SLAA are those provided without any intermediary by the SLAA to libraries or library cooperatives. Services provided by contract by the SLAA are those provided by a third party or intermediary under legal contract to the SLAA.

Type of Library

Academic Library. A library forming an integral part of a college, university, or other academic institution for postsecondary education, organized and administered to meet the needs of students, faculty, and affiliated staff of the institution.

Public Library. A library that serves all residents of a given community, district, or region, and (typically) receives its financial support, in whole or part, from public funds.

School Library Media Center. A library that is an integral part of the educational program of an elementary or secondary school with materials and services that meet the curricular, information, and recreational needs of students, teachers, and administrators.

Special Library. A library in a business firm, professional association, government agency, or other organized group; a library that is maintained by a parent organization to serve a specialized clientele; or an independent library that may provide materials or services, or both, to the public, a segment of the public, or to other libraries. Scope of collections and services are limited to the subject interests of the host or parent institution. Includes libraries in State institutions.

Library Cooperative. A library cooperative is an organization that has its own budget and staff and provides library and information services for the mutual benefit of participating or member libraries. The organization's participants or members are primarily libraries, which are not under the organization's administrative control. The organization may also be termed a network, system, district, or consortium. A library cooperative may serve single-type or multi-type libraries.

Services to Libraries and Library Cooperatives

- 048 Accreditation of libraries. The SLAA may endorse or approve officially libraries which meet criteria specified by the State.

- 049 Administration of LSTA grants. Includes determining compliance with eligibility criteria and performance standards, overseeing processes through which grant recipients are determined, announcing grant recipients and disbursing funds, monitoring and receiving reports from grant recipients, submitting plans and reports to the Office of Library Services within the Institute of Museum and Library Services, and other activities involved in the management of financial assistance provided by the federal government to libraries under the Library Services and Technology Act.
- 050 Administration of State aid. Includes determining compliance with eligibility criteria and performance standards, overseeing processes through which grant recipients are determined, announcing grant recipients and disbursing funds, monitoring and receiving reports from grant recipients, and other activities involved in the management of financial assistance provided by the State to libraries.
- 051 Certification of librarians. The SLAA may credential library staff with the rank or title of librarian by attesting officially to their qualifications. These qualifications may include a master's degree from a graduate program accredited by the American Library Association, another level or type of educational attainment, confirmation of participation in continuing education activities, and/or residency in the State for a specified period.
- 052 Collection of library statistics. Every SLAA collects statistics on public libraries and participates in the Federal-State Cooperative System (FSCS) for Public Library Data the name of FSCS was changed in December of 2007 to the Public Library Statistics Cooperative (PLSC). Many SLAAs collect statistics on institutional and other special libraries. Some SLAAs assist in the collection of academic library statistics. A few SLAAs collect statistics on school library media centers. These data collections usually involve the design and administration of survey instruments as well as data entry and processing and report design and dissemination.
- 053 Consulting services. Individual or small-group contacts to help libraries to attain goals and objectives and to deal with specific needs and problems. Consultants provide guidance on problems of concern to local personnel, assistance in identifying problems not clearly recognized, and identification of opportunities for increased or improved performance to specific groups.
- 054 Continuing education programs. Includes staff development events for library personnel at all levels as well as training events for trustees and other State and local government officials who have authority over or responsibility for libraries.
- 055 Cooperative purchasing of library materials. Two or more independent libraries of any type engaging in joint activities related to purchasing materials, together with the maintenance of the necessary records of these additions. Also included are joint activities related to the identification and verification of titles, fund accounting, processing payments, and claims.

- 056 Interlibrary loan referral services. Activities involving bibliographic service centers or utilities, regional systems (federations or cooperatives), consortia, and resource centers, such as identifying libraries believed to own requested materials and/or transmitting interlibrary loan requests in accordance with established protocols or prevailing practices.
- 057 Library legislation preparation/review. Minimally, addresses the governance and financing of the SLAA, public library service, and library service to blind and physically handicapped persons and residents of State institutions. It usually permits the types of public library structures, such as municipal, countywide, regional, federated, cooperative, and contractual agreements. It may also provide mandates for SLAA functions, other types of libraries (e.g., academic, school), and multitype cooperation.
- 058 Library planning/evaluation/research. Activities involved in designing and assessing library programs and services and studying issues facing libraries. Examples: The Public Library Association (PLA) planning for results process for public libraries and the outcome based evaluation process.
- 059 Literacy program support. Organized efforts to assist individuals with limited language and mathematical skills in developing skills in reading, writing, and computation that enable them to function in society without assistance from others.
- 060 OCLC Group Access Capability (GAC). Use of the Online Computer Library Center (OCLC) system, originally the Ohio College Library Center, by a group of libraries for resource sharing and interlibrary lending (ILL). Group Access Capability (GAC) related activities may include coordinating group profiling, establishing group policies, coordinating ILL protocols within the group, and referring requests outside of a GAC group.
- 061 Preservation/conservation services. Specific measures undertaken for the repair, maintenance, restoration, or protection of library materials, including but not limited to binding and rebinding, materials conversion (to microform, for example), deacidification, and lamination.
- 062 Reference referral services. Provision of information about or from groups or organizations. A reference referral transaction involves the provision of information about a group or organization and its activities, services or agencies, and calendar. Such a transaction typically requires the determination of the user's need and the appropriate group or organization to meet the need. Such a transaction may require directing the user to persons or organizations external to the library for an answer to a question.
- 063 Retrospective conversion of bibliographic records. Retrospective conversion involves changing bibliographic records from one format, usually cards, to machine-readable form in order to produce or make additions to an automated catalog.

- 064 State standards/guidelines. The SLAA may promulgate standards or guidelines that define adequacy, equity, and/or excellence in library service. Standards or guidelines may be quantitative, qualitative, or both. Maintaining standards or following guidelines may be a requirement for receiving State aid and/or LSTA grants.
- 065 Statewide coordinated digital program or service. Activities providing for the digitization of documents, publications, or sets of records or realia to be made available for public use (for example, digitization of a series of city reports, local newspapers, or genealogical records).
- 066 Statewide public relations/library promotion campaigns. A concerted public relations program usually organized around a particular theme or issue, with specific objectives, and using a variety of techniques in concert (e.g., press releases, events, publications, exhibits).
- 067 Statewide virtual reference service. Reference service supported by chat-based Web technology that provides access for all or a significant portion of the residents of the state through libraries or remotely, typically on a 24-hours-per-day/7-days-a-week basis.
- 068 Summer reading program support. A statewide reading promotion campaign typically implemented between school years to encourage children and young adults to maintain or improve their reading skills.
- 069 Union list development. A list of titles of works, usually periodicals, and their locations in physically separate library collections.
- 070 Universal Service Program (review and approval of technology plans). The State Library Administrative Agency reviews and approves technology plans for libraries or library cooperatives applying for Universal Service discounts (also known as E-rate discounts) under the Universal Service Program, established by the Federal Communications Commission (FCC) under the Telecommunications Act of 1996.
- 071-076 (These items are reserved for future use.)

Part E: Public Service Hours, Outlets, and User Groups

6. Enter in the spaces provided the total hours open in a typical week for all SLAA outlets (main or central, bookmobiles, and other outlets), regardless of whom they serve. Do not report an allied operations outlet as an SLAA outlet. Example: If the SLAA has a main outlet with no bookmobile or other outlets and is open for public service 40 hours in a typical week, report 40 hours. If the SLAA has a main outlet, a bookmobile, and two other outlets open 40, 20, 35, and 35 hours, respectively, in a typical week, report 130 hours (40+20+35+35=130 hours per typical week).

Note: Main or central outlet, bookmobiles, and other outlets (excluding bookmobiles) are defined in the instructions to question 8. Report total hours open in a typical week for all SLAA outlets, regardless of whom they serve, and regardless of whether they are open on a walk-in or referral basis. Exclude data for a local public or academic library serving as a State resource center or State reference/information service center under contract with the SLAA. Do not report data for non-SLAA outlets, even though the SLAA may provide funding or services to such outlets.

A “typical week” is a time that is neither unusually busy nor unusually slow. Avoid holidays, vacation periods, and days when unusual events are taking place in the community or in the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days from Sunday through Saturday or whenever the library is usually open.

077a Total hours/week (all SLAA outlets, regardless of whom they serve). Sum of hours open during a typical week for all SLAA outlets (main or central, bookmobiles, and other outlets), regardless of whom they serve. Do not report an allied operations outlet as an SLAA outlet.

7. Enter in the spaces provided the total hours that the main or central SLAA outlet is open in a typical week to serve the general public or state government employees, by the specified categories. Only one outlet may be designated as the main or central outlet.

Note: Main or central outlet is defined in the instructions to question 8. Report public service hours for the main or central SLAA outlet, regardless of whether the outlet is open on a walk-in or referral basis. Exclude data for a local public or academic library serving as a State resource center or State reference/information service center under contract with the SLAA. Exclude service hours if the outlet only serves blind and physically handicapped individuals through the National Library Service for the Blind and Physically Handicapped, Library of Congress. Also exclude service hours if the outlet only serves residents of State correctional institutions or residents of other State institutions, unless the outlet is administered and staffed by the SLAA. Do not report data for a non-SLAA outlet, even though the SLAA may provide funding or services to such an outlet.

077b Total hours/week (main or central outlet). Sum of hours open during a typical week for the main or central outlet.

078 Monday–Friday after 5:00 p.m. (main or central outlet). Sum of hours open after 5:00 p.m. Monday through Friday during a typical week for the main or central outlet.

079 Saturday and Sunday (main or central outlet). Sum of hours open on Saturday and Sunday during a typical week for the main or central outlet.

080-081 (These items are reserved for future use.)

8. Enter in the spaces provided the total number of SLAA outlets, by type of outlet, regardless of whom they serve. Only one outlet may be designated as the main or central outlet. Do not report an allied operations outlet as an SLAA outlet.
- Note: An SLAA outlet has regular hours of service in which SLAA staff are present to serve its users. The staff and all service costs are paid by the SLAA as part of its regular operation. A loan of books or total collections (whether permanent or short-term) to another agency, library, or school does not constitute an SLAA outlet inasmuch as it is not administered and staffed by the SLAA.
- 082 Main or central outlet. A single unit library or the unit where the principal collections are located and handled. Note: An SLAA administrative center which is separate from the principal collections and is not open to users should not be included as an outlet. Only one outlet may be designated as the main or central outlet. When two or more outlets are considered main or central outlets, one outlet should be designated as the central outlet and the others should be designated as “other outlets (excluding bookmobiles).”
- 083 Other outlets (excluding bookmobiles). Units that have all of the following: (1) separate quarters; (2) a permanent basic collection of books and/or other materials; (3) a permanent paid staff; and (4) a regular schedule of hours open to users.
- 084 Bookmobiles. Trucks or vans specially equipped to carry books and other library materials. They serve as traveling branch libraries. Count vehicles in use, rather than the number of stops each vehicle makes.
- 085 Total outlets. Sum of items 082-084.
9. Enter in the spaces provided the number of SLAA outlets that serve the following user groups, in whole or in part, by type of outlet.
- Note: Main or central outlet, bookmobiles, and other outlets (excluding bookmobiles) are defined in the instructions to question 8.
- 086 Blind and physically handicapped individuals. Outlets serving this user group may contain talking books on discs and tapes and books in Braille made available from the National Library Service for the Blind and Physically Handicapped, Library of Congress. In addition, such outlets may contain large print books for the visually handicapped and captioned films for the deaf. These outlets provide such library materials and library services to blind or physically handicapped residents who have been certified by competent authority as unable to read or to use conventional printed materials as a result of physical limitations.
- 087 Residents of State correctional institutions. Outlets serving this user group provide books, other library materials, and access to other information resources as well as other library services to residents of prisons, reformatories, and other correctional institutions operated or substantially supported by the State.

- 088 Residents of other State institutions. Outlets serving this user group provide books, other library materials, and access to other information resources as well as other library services to patients or residents of residential training schools, hospitals, nursing homes, and other general or special institutions operated or substantially supported by the State.
- 089 State government employees (executive, legislative, or judicial). Outlets serving this user group provide books, other library materials, and access to other information resources as well as other library services to employees of all branches of State government.
- 090 General public. Report all SLAA outlets that serve the general public, regardless of whether they are open on a walk-in or referral basis. Outlets serving this user group function as the State-level equivalent of a local public library, providing books, other library materials, and electronic access to locally mounted and remote information resources for all State residents.

Part F: Collections

10. Enter in the spaces provided the total number of volumes or physical units in the specified formats in all SLAA outlets (main or central, bookmobiles, and other outlets) that serve the general public and/or State government employees.

Note: Main or central outlet, bookmobiles, and other outlets (excluding bookmobiles) are defined in the instructions to question 8. Report collections for all SLAA outlets that serve the general public, regardless of whether they are open on a walk-in or referral basis. Exclude data for a local public or academic library serving as a State resource center or State reference/information service center under contract with the SLAA. Exclude collections of braille and talking books owned by the National Library Service for the Blind and Physically Handicapped, Library of Congress. Also exclude collections that are specifically intended to only serve residents of State correctional institutions or residents of other State institutions, unless such outlets are administered and staffed by the SLAA.

- 091 Book and serial volumes (exclude microforms) (exclude collections of braille books owned by the National Library Service for the Blind and Physically Handicapped, Library of Congress). Books are non-periodical printed publications bound in hard or soft covers, or in loose-leaf format, of at least 49 pages, exclusive of the cover pages; or juvenile non-periodical publications of any length bound in hard or soft covers. Serials are publications issued in successive parts, usually at regular intervals, and as a rule, intended to be continued indefinitely. Serials include periodicals (magazines), newspapers, annuals reports, yearbooks, etc.) memoirs, proceedings, and transactions of societies. Except for the current volume, count unbounded serials as volumes when the library has at least half of the issues in a publisher's volume.

- 092 Audio materials (exclude collections of talking books owned by the National Library Service for the Blind and Physically Handicapped, Library of Congress). These are materials on which sounds (only) are stored (recorded) and that can be reproduced (played back) mechanically or electronically, or both. Included are records, audiocassettes, audio cartridges, audiodiscs, audioreels, talking books, and other sound recordings.
- 093 (This item is reserved for future use.)
- 094 Video materials. These are materials on which pictures, sound, or both are recorded. Electronic playback reproduces pictures, sounds, or both using a television receiver or monitor.
- 095 Current serial subscriptions (titles, not individual issues) (include print subscriptions only) (exclude microform, electronic, and digital subscriptions). These include current subscriptions received, both purchased and gifts. This count does not include the number of individual issues, but rather each serial title. Report the total number of titles subscribed to, including duplicates. Do not report individual issues. Report print subscriptions only. Exclude microform, electronic, and digital subscriptions.
- 096 Government documents (include only government documents not accessible through the library catalog and not reported elsewhere). For government documents not accessible through the library catalog and not reported on other lines, report the number of volumes or physical units of such materials in all formats. A government document is a publication in any format bearing a government imprint. Includes publications of federal, State, local, and foreign governments and intergovernmental organizations to which governments belong and appoint representatives (e.g., United Nations, Organization of American States).
- 097-105 (These items are reserved for future use.)
11. Enter Yes or No for each item (106-109) to indicate whether the SLAA is designated as a federal or State depository library for government documents, and whether it is a regional or selective federal depository.
- Note: A government document is a publication in any format bearing a government imprint. Includes publications of federal, State, local, and foreign governments and intergovernmental organizations to which governments belong and appoint representatives (e.g., United Nations, Organization of American States).
- 106 State depository library. A library officially designated as a depository of publications bearing the imprint of the State government.
- 107 Federal depository library. A library officially designated as a depository of publications bearing the imprint of the federal government. These libraries receive publications

issued by the executive, judicial, and the legislative branches at no charge in exchange for providing free public access. Enter Yes or No to items 108 and 109 to indicate if the SLAA is a regional or selective depository.

108 Regional. Regional depositories receive one copy of all materials distributed by the federal government.

109 Selective. Selective depositories receive only those materials they select.

Part G: Library Service Transactions

12. Enter in the spaces provided ANNUAL totals for the specified types of service transactions for all SLAA outlets (main or central, bookmobiles, and other outlets) that serve the general public and/or State government employees.

Note: Main or central outlet, bookmobiles, and other outlets (excluding bookmobiles) are defined in the instructions to question 8. Report library service transactions for all SLAA outlets that serve the general public, regardless of whether they are open on a walk-in or referral basis. Exclude data for a local public or academic library serving as a State resource center or State reference/information service center under contract with the SLAA. Exclude service transactions for outlets or outlet service points that only serve blind and physically handicapped individuals through the National Library Service for the Blind and Physically Handicapped, Library of Congress. Also exclude service transactions for outlets that only serve residents of State correctional institutions or other State institutions, unless such outlets are administered and staffed by the SLAA.

110 Circulation (exclude items checked out to another library). These are transactions that involve lending an item from the State library collection or borrowed from another library for use generally, although not always, outside the library. This activity includes charging materials manually or electronically. Also report each renewal as a circulation transaction. Exclude in-house use resulting from counting items in the collection as they are reshelfed after use and without any formal tracking system. Exclude items checked out to another library.

Interlibrary Loan/Document Delivery

111 Provided to other libraries. These are library materials, or copies of materials, loaned from the SLAA collection to another library upon request. Do not include loans or copies of materials from one SLAA outlet to another SLAA outlet.

112 Received from other libraries and document delivery services. These are library materials, or copies of materials, borrowed by the SLAA from another library or obtained by the SLAA from a commercial document delivery service. Do not include loans or copies of materials from one SLAA outlet to another SLAA outlet.

- 113 Reference transactions. A reference transaction is an information contact which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by a member of the SLAA staff. The term includes information and referral service. Information sources include printed and non-printed materials, machine-readable databases (including computer-assisted instruction), catalogs and other records of holdings, and, through communication or referral, other libraries, and institutions and persons both inside and outside the library. When a staff member utilizes information gained from previous use of information sources to answer a question, report as a reference transaction even if the source is not consulted again during the transaction. If necessary, multiply a typical week by 52. Exclude directional transactions. (See definition of typical week in question 6.)
- 114 Library visits. This is the total number of persons per year entering SLAA outlets, including persons attending activities, meetings, and those persons requiring no staff services. If necessary, multiply a typical week by 52. A “typical week” is defined in the instructions to question 6.

Part H: Library Development Transactions

13. Enter in the spaces provided ANNUAL totals for the specified types of library development transactions of the SLAA.

LSTA and State Grants

- 115 Grants awarded. Report the total annual number of LSTA and State grants awarded by the SLAA during state fiscal year 2012.
- 116 (Item is reserved for future use.)

Continuing Education Programs

- 117 Number of events. Report the total number of continuing education events (workshops, training sessions, etc.) which (1) the SLAA sponsored and itself presented and (2) another agency presented with the help of SLAA funding and planning support. Do not count events for which the SLAA is only a nominal sponsor. Do not count events for an allied operation.

Where event is offered via video conferencing, consider presentation simulcast to multiple locations as one event. If presentation is offered multiple times, each offering should be counted as a separate event. Where delivery is via synchronous Web presentation and the number of concurrent participants is limited and they must sign up to participate, count each offering of the Web training as one event. Where delivery is via the Web with asynchronous participation and no limitation of participants, count Web event as one event.

118 Total attendance at events. Report the total annual attendance at continuing education events reported in item 117. Attendance should include total number of participants in events regardless of delivery method. If Web event is delivered asynchronously, recommend counting only participants who complete the continuing education offering.

Part I: Staff

14. Enter total number of SLAA staff in FTEs (full-time equivalents) (to two decimal places), by type of service. Report all staff on the payroll as of October 1, 2012, and unfilled but budgeted positions.

Note: Forty hours per week is the measure of full-time employment for this survey. FTEs (full-time equivalents) of employees in any category may be computed by taking the number of hours worked per week by all employees in that category and dividing it by 40. Report staff based on the SLAA organization chart. A given position (e.g., State Data Coordinator) may be part of administration in one agency, library development in another, and library services in another agency. If an employee provides more than one service, allocate the FTE among appropriate categories.

Type of Position

- (a) Librarians with ALA-MLS Librarians with master's degrees from programs of library and information studies accredited by the American Library Association.
- (b) Librarians other than ALA-MLS Librarians employed by the SLAA. This includes staff employed by the SLAA in the librarian occupational category who have Master's Degrees in Library Science from programs not accredited by ALA and librarians who do not have MLS degrees.
- (c) These are professionals and non-professionals, employed by the SLAA, who are not in the librarian occupational category, regardless of degree or training, such as archivists, accountants, business managers, public relations, and human resources staff and other employees paid from the SLAA budget, including plant operations, security, and maintenance staff.
- (d) Total Staff. Sum of items a-c.

Type of Service

- 119 Administration. Usually includes the chief officer of the SLAA and his or her immediate staff. May include officers responsible for the SLAA's fiscal affairs; public relations; and planning, evaluation, and research.
- 120 Library development. Usually includes staff responsible for the development of public library services. May include staff responsible for administering State and LSTA grant programs; providing consulting and continuing education services; and promoting resource sharing and other forms of interlibrary cooperation. (See instructions to question 5 for definitions of types of libraries.)

- 121 Library services. Staff responsible for providing library service from the SLAA. Includes public, technical, and other library services.
- 122 Other services. Includes staff not reported in items 119-121, such as staff in allied operations.
- 123 Total staff. Sum of items 119-122.
- 124-151 (These items are reserved for future use.)

Part J: Revenue

- 15. Enter Yes or No to indicate whether all public library funds from state sources are administered by the SLAA.

Note: Answer this question based on state funds distributed to individual public libraries and library cooperatives serving public libraries in state fiscal year 2012. If no state funds are reported in Part K in items 179(b) or 180(b), the answer should be No.
- 152 SLAA administration of all public library state funds
- 16. Enter Yes or No to indicate whether any funds from state sources are administered by the SLAA for the following types of libraries.

Note: Answer this question based on state funds distributed to libraries and library cooperatives in state fiscal year 2012. If no state funds are reported in Part K in related items 179(b) to 183(b) or 185(b), the answer should be No.
- 153a Academic libraries (definition is provided in question 5).
- 153b School library media centers (definition is provided in question 5).
- 153c Special libraries (definition is provided in question 5).
- 153d Library cooperatives (definition is provided in question 5).
- 17. Enter in the spaces provided total funds received as revenue by the SLAA during the reporting period specified in items 022-023. EXCLUDE carryover. Include revenue for allied operations only if the revenue is part of the SLAA budget. Include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA.

Note: Exclude carryover when reporting revenue. Carryover means funds carried forward from the previous year, sometimes called an “opening balance” or “fund balance.”

Federal Revenue

- 154 LSTA (Library Services and Technology Act) State Programs
- Note: Report the funds drawn down from the federal government from the LSTA State Program during state fiscal year 2012. Do not report LSTA National Leadership Grants—report these grants in item 155 (Other Federal revenue).
- 155 Other Federal revenue. If the SLAA received other federal revenue (e.g., National Endowment for the Humanities grants, National Historical Publications and Records Commission grants, LSCA Title II grants, LSTA National Leadership Grants, etc.), report that revenue in this item. If your state acts as the fiscal agent for a multi-state grant, report only the funds designated for your state.
- 156 Specify program(s) and title(s). If other federal revenue is reported in item 155, specify its source in this item.
- 157 Total Federal revenue. Sum of items 154 and 155.
- 158-166 (These items are reserved for future use.)
- State Revenue
- 167 SLAA operation. Report revenue received from the State to support operation and services of the SLAA. Do not include revenue received for major capital expenditures, contributions to endowments, or revenue passed through to another agency, or funds unspent in the previous fiscal year.
- 168 State aid to libraries. Report revenue received from the State for distribution to libraries, library cooperatives, and agencies. Include funds derived from State sources (exclusive of Federal funds) and appropriated by a State legislature to a State Library Administrative Agency for payment or transfer to an individual library; a group of libraries; or an agency or library, other than the SLAA, that provides a Statewide service to libraries or citizens. Exclude State funds used to administer the State Library Administrative Agency or to deliver Statewide services to libraries or citizens where the service is administered directly by the SLAA; State funds allocated for school library operations when the State Library Administrative Agency is under the State education agency; and Federal funds.
- 169 Other State revenue. Report revenue received from the State for any other purpose, such as interagency transfers.
- 170 Total State revenue. Sum of items 167-169.
- 171 Other revenue. Include (1) any other revenue from public sources; (2) revenue received from private sources, such as foundations, corporations, Friends groups, and individuals; and (3) SLAA-generated revenue, such as fines and fees for services.
- 172 Total revenue. Sum of items 157 +170 + 171.

Part K: Expenditures

18. Enter in the spaces provided total SLAA expenditures, by source of revenue and type of expenditure. Include all LSTA expenditures. Include expenditures for allied operations only if the expenditures are from the SLAA budget. Include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA.

Operating Expenditures for SLAA and Allied Operations (items 173-178)

Note: These are the current and recurrent costs necessary to the provision of services by the SLAA. Include LSTA expenditures for statewide services (item 190) conducted directly by the SLAA. Include LSTA expenditures for LSTA administration (item 192). Exclude LSTA expenditures for grants (item 191). Do not include funds distributed to libraries and library cooperatives; report them instead in items 179 to 186.

- 173 Salaries and wages. Salaries and wages for all SLAA staff, including plant operation, security and maintenance staff for the reporting year. Include salaries and wages before deductions, but exclude employee benefits.
- 174 Employee benefits. Benefits outside of salaries and wages paid and accruing to employees, including plant operation, security and maintenance staff, regardless of whether the benefits or equivalent cash options are available to all employees. Include amounts spent by the SLAA for direct, paid employee benefits, including Social Security, retirement, medical insurance, life insurance, guaranteed disability income protection, unemployment compensation, worker's compensation, tuition, and housing benefits. Only that part of any employee benefits paid out of the SLAA budget should be reported.
- 175 Total staff expenditures. Sum of items 173-174.
- 176 Collection expenditures. Includes all expenditures for materials purchased or leased for use by SLAA users, including print materials, microforms, machine-readable materials, audiovisual materials, etc.
- 177 Other operating expenditures. Includes all operating expenditures not reported in items 173-176.
- 178 Total operating expenditures. Sum of items 175-177.

Financial Assistance to Libraries and Library Cooperatives (items 179-186)

Note: Include LSTA expenditures for grants (item 191). Exclude LSTA expenditures for statewide services (190) conducted directly by the SLAA and LSTA expenditures for LSTA administration (item 192). Include all funds distributed to libraries and library cooperatives if the funds are administered by the SLAA.

- 179 Individual public libraries. Financial assistance to individual public libraries for services to their population of legal service area. These are libraries that are governed

exclusively by a single board or political subdivision. Municipal libraries, county libraries, consolidated multi-county libraries, and library districts are considered individual libraries if there is only one administrative entity. Exclude construction aid.

180 Library cooperatives serving public libraries only. Financial assistance to library cooperatives serving public libraries only for services to their population of legal service area. Exclude construction aid.

181 Other individual libraries. Financial assistance to other individual libraries for services to their population or constituency. These are libraries other than public libraries and school library media centers. Exclude grants to public libraries and to school library media centers. Report financial assistance to school library media centers in item 185. Exclude construction aid.

182 Library cooperatives serving more than one type of library. Financial assistance to library cooperatives serving more than one type of library for services to their population of legal service area. Exclude construction aid.

183 Single agency or library providing statewide service. Financial assistance to a single entity (agency, library, library cooperative, etc.) for services offered to all libraries in the state, or all state residents, or a significant portion of all libraries or state residents. Exclude funds administered directly by the SLAA to provide such services. Exclude construction aid.

184 Library construction. Do not report data for this item in items 179-183, 185, or 187. Includes construction of new buildings and acquisition, expansion, remodeling, and alteration of existing buildings, and the purchase, lease, and installation of equipment of any such buildings, or any combination of such activities (including architects' fees and the cost of acquisition of land). Equipment includes information and building technologies, video and telecommunications equipment, machinery, utilities, and built-in equipment and any necessary enclosures or structures to house them. Excludes construction aid expended on the SLAA.

185 Other assistance. Expenditures for other assistance to libraries and library cooperatives not reported in items 179-184, such as financial assistance to school library media centers. Excludes construction aid.

186 Total financial assistance to libraries and library cooperatives. Sum of items 179-185.
Other expenditures for SLAA and Allied Operations Only (items 187 and 188)

187 Capital outlay. Funds for the acquisition of or additions to fixed assets such as building sites, new buildings and building additions, new equipment (including major computer installations), initial book stock, furnishings for new or expanded buildings, and new vehicles. Excludes replacement and repair of existing furnishings and equipment,

regular purchase of library materials, and investments for capital appreciation. Excludes the amount reported for this item from all other items except item 189. Includes construction aid expended on the SLAA. Excludes construction aid expended on other libraries and library cooperatives. Includes expenditures for allied operations only if the expenditures are from the SLAA budget.

Note: State accounting practices shall determine whether a specific item is a capital expense or an operating expense, regardless of the examples in this definition.

188 Other expenditures. These are expenditures not reported in items 173-187. Exclude construction aid. Include expenditures for allied operations only if the expenditures are from the SLAA budget.

189 Total expenditures. Sum of items 178 and 186-188.

Part L: LSTA State Program Expenditures

19. Enter in the spaces provided total LSTA state program expenditures, by type of expenditure. Report expenditures in one and only one category. These expenditures should also be reported in Part K.

190 Statewide services (exclude sub-grants to single libraries or agencies providing statewide services). Funds expended by the SLAA to provide services to libraries and individuals throughout the State. Include expenditures for statewide services conducted directly by the SLAA. Exclude sub-grants made to single libraries or other outside agencies to provide or assist in providing such services.

Note: These expenditures should also be reported in Part K, under operating expenditures (items 173-178); capital outlay (item 187); or other expenditures (item 188), as appropriate. DO NOT report them as financial assistance to libraries and library cooperatives (items 179-186).

191 Grants (include sub-grants to single libraries or agencies providing statewide services). Funds distributed by the SLAA to recipients who meet eligibility criteria specified by LSTA and the State. Such funds are usually awarded for purposes specified in successful grant proposals. Such grants may be awarded competitively or on a formula basis. Include sub-grants made to single libraries or other outside agencies to provide or assist in providing statewide services.

Note: These expenditures should also be reported in Part K, under financial assistance to libraries and library cooperatives (items 179-186), as appropriate. DO NOT report them as SLAA operating expenditures (items 173-178), capital outlay (item 187), or other expenditures (item 188).

192 LSTA administration. Expenditures of LSTA funds for administrative costs in connection with programs and services carried out under this Act.

193 Total LSTA expenditures. Sum of items 190-192.

20. Enter in the spaces provided total LSTA state program expenditures, by use of expenditure. Report expenditures in one and only one category. These expenditures should also be reported in Part K.

Note: LSTA administration expenditures in item 197 must equal LSTA administration expenditures in item 192. And total LSTA expenditures in item 198 must equal total LSTA expenditures in item 193.

194 Library technology, connectivity and services. Report LSTA expenditures (including expenditures for statewide services and grants) for digitization; database licenses/commercial databases; GIS (geographic information systems); computer equipment, software, labs; Internet and other networking capabilities; technical training for library staff; interlibrary loan systems; community information centers; retrospective conversion and automation; and videoconferencing equipment and connections.

195 Services to persons having difficulty using libraries. Report LSTA expenditures (including expenditures for statewide services and grants) for services to persons with physical or learning disabilities; assistive technologies and devices; prison and jail services; services to nursing homes and other institutions; talking books; outreach services; bookmobiles; computer vans; and services for migrant workers and non-English speakers.

196 Services for lifelong learning. Report LSTA expenditures (including expenditures for statewide services and grants) for homework center/helper; after school programs; literacy for children, adults, families; English for Speakers of Other Languages (ESOL); babies and books; summer reading clubs; information and computer literacy training; online and distance education; 24-7 online reference services; staff development and training; and library development initiatives.

197 LSTA administration (must equal amount reported in 192). Report expenditures of LSTA funds for administrative costs in connection with programs and services carried out under this Act.

Note: LSTA administration expenditures in item 197 must equal LSTA administration expenditures in item 192.

198 Total LSTA expenditures (must equal amount reported in 193). Sum of items 194-197.

Note: Total LSTA expenditures in item 198 must equal total LSTA expenditures in item 193.

199-205 (These items are reserved for future use.)

Part M: Electronic Services and Information (a)

21. Enter Yes or No for each item to indicate whether the SLAA funds or facilitates the specified electronic networking functions at the State level.

Note: A State-level electronic information network involves the wide-area use of telecommunications to link libraries via microcomputers or terminals to automated library systems. The network may include online public access catalogs and other library applications; locally mounted or online databases (bibliographic, full text, or data); bibliographic utilities; and other information resources. Access to such networks may be via modem (i.e., dial access) or dedicated lines (i.e., hard-wired). Such a network may or may not be connected to the Internet.

- 206 Electronic network planning or monitoring. Includes drafting Statewide plans, requests for proposals, and contracts and monitoring contracts for network development.

- 207 Electronic network operation. Includes acquiring, maintaining, or replacing substantial technological equipment necessary to provide access to information in electronic and other formats made possible by new information and communication technologies. May include hosting or sharing a mainframe, minicomputer, or file server, or facilitating reciprocal borrowing agreements and document delivery systems necessary to fully exploit such a network. Such a network may or may not be connected to the Internet.

Database Development

Note: Activities may include creation of new databases or conversion of existing databases into electronic format. Includes bibliographic databases as well as full text or data files.

- 208 Bibliographic databases. Includes machine-readable catalog records, other electronic indexes, and other databases which contain only references to or condensed surrogates for original materials.

- 209 Full text or data files. Full text files are files in which the information consists of the content of one or more complete intellectual products initially expressed primarily through the written word. Data files report the content of one or more complete intellectual products expressed primarily with numbers.

22. Enter Yes or No for each item to indicate whether the SLAA funds or facilitates digitization or digital programs or services in any of the following instances.

Note: Digitization or digital programs or services includes activities providing for the digitization of documents, publications, or sets of records or realia to be made available for public use.

- 210a For the SLAA itself

- 210b Via grants or contracts to other state agencies
- 210c Via grants or contracts to other libraries or library cooperatives
23. Enter Yes or No for each item to indicate whether the SLAA funds or facilitates library access to the Internet in the specified ways.
- Note: The Internet is the global network of networks that, via a standardized addressing system and a common primary command structure, enables individuals and organizations to communicate via electronic mail, to access a host of online databases and other electronic information resources, and to transfer files electronically.
- Training or consulting to facilitate access (items 211a and 211b):
- 211a Library staff (state and local). Includes all activities that facilitate Internet awareness and use by library staff (state and local) and “training the trainer” activities.
- 211b State library end-users. Includes all activities that facilitate Internet awareness and use by actual or potential state library end-users.
- 212 Providing direct funding for Internet access. Includes any grants of State, federal, and/or other SLAA funds to libraries or related organizations that facilitate (1) establishing Internet accounts for library-related individuals or organizations; (2) acquiring computer hardware, software, or peripherals necessary for Internet access; and (3) training or consulting with actual and potential Internet users.
- 213 Providing equipment. Includes computer hardware, software, and peripherals necessary for Internet access. Critical types of equipment, beyond basic hardware and operating system software, include modems and telecommunications software.
- 214 Providing access to directories, databases, or online catalogs via the Internet. Includes bibliographic files, locator files, and/or full text databases produced or licensed by the State Library Administrative Agency and available via the Internet. Note: This item focuses on content available via the Internet.
- 215 Managing a Web site, file server, bulletin boards, or electronic mailing lists. Includes the development and maintenance of Internet menu systems, operation of equipment that provides Internet access to multiple files, or posting of electronic messages via the Internet. Note: This item focuses on the structure through which content is available via the Internet.
- 216-219 (These items are reserved for future use.)
24. Enter in the spaces provided the number of workstations that are used for Internet access by the general public in all SLAA outlets that serve the public, by the specified categories. Include terminals used by both the SLAA staff and the public. Exclude terminals that are for SLAA staff use only.

Note: Report data only for all SLAA outlets that serve the general public. Exclude data for: (a) a local public or academic library serving as a State resource center or State reference/ information service center under contract with the SLAA; (b) outlets that only serve blind and physically handicapped individuals through the National Library Service for the Blind and Physically Handicapped, Library of Congress; (c) outlets that only serve residents of State correctional institutions or residents of other State institutions; (d) outlets that only serve state government employees; and (e) non-SLAA outlets, even though the SLAA may provide funding or services to such outlets.

- 220a Number of library-owned public-access graphical workstations that connect to the Internet for a dedicated purpose (e.g., to access an OPAC or specific database, or to train the public) or multiple purposes. (For this count, the term “library-owned” includes computers leased by the state library agency.)
- 220b Number of all other public access Internet workstations in the library. (Report non-library computers placed in the library by other agencies or groups. Report non-graphical workstations.)

Part M: Electronic Services and Information (b)

221-222 (These items are reserved for future use.)

25. Enter in the spaces provided total SLAA expenditures for statewide database licensing, by source of revenue. These expenditures should also be reported in Part K.
- 223 Statewide database licensing. Statewide contracted rights for access to and use of database(s) by libraries that are parties to a licensing agreement.
26. Enter Yes or No for each item to indicate whether statewide database licenses, paid for by the funds reported in question 25, include access by the following:
- 224 Public libraries (definition is provided in question 5).
- 225 Academic libraries (definition is provided in question 5).
- 226 School library media centers (definition is provided in question 5).
- 227 Special libraries (definition is provided in question 5).
- 228 Library cooperatives (definition is provided in question 5).
- 229 Other state agencies
- 230 Remote users. Authorized users having access to and use of licensed database(s) from sites outside of a library building.
27. Enter Yes or No to indicate whether the SLAA facilitates or subsidizes electronic access to the bibliographic records or holdings of other libraries in the state, by the specified categories.

231-233 (These items are reserved for future use.)

234 Web-based union catalog (international, national, statewide, multistate, regional). A Web-based union catalog makes the aggregated electronic holdings of libraries in a nation, region, a library cooperative serving more than one type of library, or a state available via the World Wide Web. Holdings and indexes for a Web-based union catalog are mounted on a server that is connected to the Internet. Access to the bibliographic information in a web-based union catalog is available to any user with an Internet connection and a standard Web browser. National union catalogs include The Library of Congress and OCLC. OCLC also provides the holdings of libraries outside the United States. Note: Report access to a Web-based union catalog via a Z39.50 gateway in this item, as it is a Web-based protocol.

235 (This item is reserved for future use.)

236 Other type of electronic access. If the SLAA facilitates or subsidizes a type of electronic access to the holdings of other libraries in the state not covered in items 231 to 234, enter Yes for this item.

237 Specify. If Yes was indicated for item 236, enter the type of electronic access in this item.

28. Enter Yes or No to indicate whether the SLAA is an applicant for the Universal Service Program (also known as the E-rate discount program).

238 Applicant for Universal Service Program. The Universal Service Program was established by the Federal Communications Commission (FCC) under the Telecommunications Act of 1996. To be considered an applicant, the SLAA must have an FCC Form 470 and Form 471 on file with the FCC.

Appendix D—Frequencies of Categorical Variables, Descriptive Statistics for Continuous Variables, and Imputation Flag Frequencies on the State Library Administrative Agency Data File

Frequencies of Categorical Variables				
Fiscal year starting date				
FYSTART	Frequency	Percent	Cumulative Frequency	Cumulative Percent
4/1/2011	1	2	1	2
7/1/2011	46	90.2	47	92.2
9/1/2011	1	2	48	94.1
10/1/2011	3	5.9	51	100
Fiscal year ending date				
FYEND	Frequency	Percent	Cumulative Frequency	Cumulative Percent
3/31/2012	1	2	1	2
6/30/2012	46	90.2	47	92.2
8/31/2012	1	2	48	94.1
9/30/2012	3	5.9	51	100
Branch of government				
BRANCH	Frequency	Percent	Cumulative Frequency	Cumulative Percent
E—Executive branch	48	94.1	48	94.1
L—Legislative branch	3	5.9	51	100
Independent agency in the Executive branch reporting to				
INDAGY	Frequency	Percent	Cumulative Frequency	Cumulative Percent
B—Board/commission	14	27.5	14	27.5
G—Governor	3	5.9	17	33.3
P—Skipped item (if no response was necessary)	34	66.7	51	100
Board/commission appointed by governor				
APPBYGOV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
P—Skipped item (if no response was necessary)	39	76.5	39	76.5
X—Yes	12	23.5	51	100
Board/commission appointed by other official				
APPBYOTH	Frequency	Percent	Cumulative Frequency	Cumulative Percent
P—Skipped item (if no response was necessary)	47	92.2	47	92.2
X—Yes	4	7.8	51	100
Part of larger agency in Executive branch				
LARGERAG	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Department of Cultural Resources	4	7.8	4	7.8
E—Department of Education	11	21.6	15	29.4
O—Other Agency	11	21.6	26	51
P—Skipped item (if no response was necessary)	20	39.2	46	90.2
S—Department of State	5	9.8	51	100

SLAA part of larger agency in the Executive branch has board/commission				
PLA_BRCO	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	8	15.7	8	15.7
P–Skipped item (if no response was necessary)	20	39.2	28	54.9
Y–Yes	23	45.1	51	100
Board/commission appointed by governor				
PLA_GOV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
P–Skipped item (if no response was necessary)	33	64.7	33	64.7
X–Yes	18	35.3	51	100
Board/commission appointed by other official				
PLD_OTH	Frequency	Percent	Cumulative Frequency	Cumulative Percent
P–Skipped item (if no response was necessary)	44	86.3	44	86.3
X–Yes	7	13.7	51	100
State archives				
STARCHIV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	41	80.4	41	80.4
Y–Yes	10	19.6	51	100
Primary state legislative research organization				
STLEGREF	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	45	88.2	45	88.2
Y–Yes	6	11.8	51	100
State history museum/art gallery				
STHSTMUS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	48	94.1	48	94.1
Y–Yes	3	5.9	51	100
State records management service				
STRECMNG	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	41	80.4	41	80.4
Y–Yes	10	19.6	51	100
Other allied operation				
OTHALLOP	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	43	84.3	43	84.3
Y–Yes	8	15.7	51	100
SLAA contracts with local public or academic library				
STLACONT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	40	78.4	40	78.4
Y–Yes	11	21.6	51	100
SLAA hosts/provides funding to State Center				
STLAHOST	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	23	45.1	23	45.1
Y–Yes	28	54.9	51	100
Accreditation of libraries - Public				
ACCRLIBA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D–Directly	14	27.5	14	27.5
N–Not provided	37	72.5	51	100

Accreditation of libraries - Academic				
ACCRLIBB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—Not provided	51	100	51	100
Accreditation of libraries - School				
ACCRLIBC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—Not provided	51	100	51	100
Accreditation of libraries - Special				
ACCRLIBD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—Not provided	51	100	51	100
Accreditation of libraries - Library cooperatives				
ACCRLIBE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	4	7.8	4	7.8
N—Not provided	47	92.2	51	100
Administration of LSTA grants - Public				
LSTASVA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	51	100	51	100
Administration of LSTA grants - Academic				
LSTASVB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	37	72.5	37	72.5
N—Not provided	14	27.5	51	100
Administration of LSTA grants - School				
LSTASVC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	35	68.6	35	68.6
N—Not provided	16	31.4	51	100
Administration of LSTA grants - Special				
LSTASVD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	35	68.6	35	68.6
N—Not provided	16	31.4	51	100
Administration of LSTA grants - Library cooperatives				
LSTASVE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	33	64.7	33	64.7
N—Not provided	18	35.3	51	100
Administration of state aid - Public				
STAIDSVA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	39	76.5	39	76.5
N—Not provided	12	23.5	51	100
Administration of state aid - Academic				
STAIDSVB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	6	11.8	6	11.8
N—Not provided	45	88.2	51	100
Administration of state aid - School				
STAIDSVC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	5	9.8	5	9.8
N—Not provided	46	90.2	51	100

Administration of state aid - Special				
STADSVD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	6	11.8	6	11.8
N—Not provided	45	88.2	51	100
Administration of state aid - Library cooperatives				
STADSVE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	24	47.1	24	47.1
N—Not provided	27	52.9	51	100
Certification of librarians - Public				
CERTLIBA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	23	45.1	24	47.1
N—Not provided	27	52.9	51	100
Certification of librarians - Academic				
CERTLIBB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	4	7.8	4	7.8
N—Not provided	47	92.2	51	100
Certification of librarians - School				
CERTLIBC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	4	7.8	4	7.8
N—Not provided	47	92.2	51	100
Certification of librarians - Special				
CERTLIBD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	5	9.8	5	9.8
N—Not provided	46	90.2	51	100
Certification of librarians - Library cooperatives				
CERTLIBE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	9	17.6	9	17.6
N—Not provided	42	82.4	51	100
Collection of library statistics - Public				
COLLBSTA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	51	100	51	100
Collection of library statistics - Academic				
COLLBSTB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	11	21.6	11	21.6
N—Not provided	40	78.4	51	100
Collection of library statistics - School				
COLLBSTC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	10	19.6	10	19.6
N—Not provided	41	80.4	51	100
Collection of library statistics - Special				
COLLBSTD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	10	19.6	10	19.6
N—Not provided	41	80.4	51	100

Collection of library statistics - Library cooperatives				
COLLBSTE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	20	39.2	20	39.2
N—Not provided	31	60.8	51	100
Consulting services - Public				
CNSLTSVA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	50	98	50	98
N—Not provided	1	2	51	100
Consulting services - Academic				
CNSLTSVB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	32	62.7	32	62.7
N—Not provided	19	37.3	51	100
Consulting services - School				
CNSLTSVC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	34	66.7	34	66.7
N—Not provided	17	33.3	51	100
Consulting services - Special				
CNSLTSVD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	35	68.6	35	68.6
N—Not provided	16	31.4	51	100
Consulting services - Library cooperatives				
CNSLTSVE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	31	60.8	31	60.8
N—Not provided	20	39.2	51	100
Continuing education programs - Public				
CNTEDPRA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	48	94.1	50	98
N—Not provided	1	2	51	100
Continuing education programs - Academic				
CNTEDPRB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	36	70.6	40	78.4
N—Not provided	11	21.6	51	100
Continuing education programs - School				
CNTEDPRC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	38	74.5	41	80.4
N—Not provided	10	19.6	51	100
Continuing education programs - Special				
CNTEDPRD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	38	74.5	42	82.4
N—Not provided	9	17.6	51	100

Continuing education programs - Library cooperatives				
CNTEDPRE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	29	56.9	30	58.8
N—Not provided	21	41.2	51	100
Cooperative purchasing of library materials - Public				
COOPPURA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	9	17.6	9	17.6
D—Directly	17	33.3	26	51
N—Not provided	25	49	51	100
Cooperative purchasing of library materials - Academic				
COOPPURB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	8	15.7	8	15.7
D—Directly	8	15.7	16	31.4
N—Not provided	35	68.6	51	100
Cooperative purchasing of library materials - School				
COOPPURC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	8	15.7	14	27.5
N—Not provided	37	72.5	51	100
Cooperative purchasing of library materials - Special				
COOPPURD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	7	13.7	7	13.7
D—Directly	8	15.7	15	29.4
N—Not provided	36	70.6	51	100
Cooperative purchasing of library materials - Library cooperatives				
COOPPURE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	5	9.8	11	21.6
N—Not provided	40	78.4	51	100
Interlibrary loan referral services - Public				
ILLREFA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	5	9.8	5	9.8
D—Directly	40	78.4	45	88.2
N—Not provided	6	11.8	51	100
Interlibrary loan referral services - Academic				
ILLREFB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	35	68.6	38	74.5
N—Not provided	13	25.5	51	100
Interlibrary loan referral services - School				
ILLREFC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	33	64.7	35	68.6
N—Not provided	16	31.4	51	100

Interlibrary loan referral services - Special				
ILLREFD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	35	68.6	37	72.5
N—Not provided	14	27.5	51	100
Interlibrary loan referral services - Library cooperatives				
ILLREFE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	21	41.2	25	49
N—Not provided	26	51	51	100
Library legislation preparation/review - Public				
LIBLEGA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	44	86.3	45	88.2
N—Not provided	6	11.8	51	100
Library legislation preparation/review - Academic				
LIBLEGB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	19	37.3	19	37.3
N—Not provided	32	62.7	51	100
Library legislation preparation/review - School				
LIBLEGC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	20	39.2	21	41.2
N—Not provided	30	58.8	51	100
Library legislation preparation/review - Special				
LIBLEGD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	17	33.3	17	33.3
N—Not provided	34	66.7	51	100
Library legislation preparation/review - Library cooperatives				
LIBLEGE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	25	49	26	51
N—Not provided	25	49	51	100
Library planning/evaluation/research - Public				
LIBPLANA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	51	100	51	100
Library planning/evaluation/research - Academic				
LIBPLANB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	21	41.2	21	41.2
N—Not provided	30	58.8	51	100
Library planning/evaluation/research - School				
LIBPLANC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	24	47.1	24	47.1
N—Not provided	27	52.9	51	100

Library planning/evaluation/research - Special				
LIBPLAND	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	25	49	25	49
N—Not provided	26	51	51	100
Library planning/evaluation/research - Library cooperatives				
LIBPLANE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	27	52.9	27	52.9
N—Not provided	24	47.1	51	100
Literacy program support - Public				
LITPRSVA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	33	64.7	35	68.6
N—Not provided	16	31.4	51	100
Literacy program support - Academic				
LITRSVB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	5	9.8	6	11.8
N—Not provided	45	88.2	51	100
Literacy program support - School				
LITRSVC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	12	23.5	14	27.5
N—Not provided	37	72.5	51	100
Literacy program support - Special				
LITRSVD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	6	11.8	7	13.7
N—Not provided	44	86.3	51	100
Literacy program support - Library cooperatives				
LITRSVE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	12	23.5	13	25.5
N—Not provided	38	74.5	51	100
OCLC Group Access Capability (GAC) - Public				
OCLCGACA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	22	43.1	28	54.9
N—Not provided	23	45.1	51	100
OCLC Group Access Capability (GAC) - Academic				
OCLCGACB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	13	25.5	17	33.3
N—Not provided	34	66.7	51	100

OCLC Group Access Capability (GAC) - School				
OCLCGACC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	11	21.6	15	29.4
N—Not provided	36	70.6	51	100
OCLC Group Access Capability (GAC) - Special				
OCLCGACD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	13	25.5	17	33.3
N—Not provided	34	66.7	51	100
OCLC Group Access Capability (GAC) - Library cooperatives				
OCLCGACE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	8	15.7	11	21.6
N—Not provided	40	78.4	51	100
Preservation/conservation services - Public				
PRESERVA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	12	23.5	15	29.4
N—Not provided	36	70.6	51	100
Preservation/conservation services - Academic				
PRESERVB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	7	13.7	10	19.6
N—Not provided	41	80.4	51	100
Preservation/conservation services - School				
PRESERVC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	5	9.8	8	15.7
N—Not provided	43	84.3	51	100
Preservation/conservation services - Special				
PRESERVD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	7	13.7	11	21.6
N—Not provided	40	78.4	51	100
Preservation/conservation services - Library cooperatives				
PRESERVE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	6	11.8	8	15.7
N—Not provided	43	84.3	51	100
Reference referral services - Public				
REFREFA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	39	76.5	43	84.3
N—Not provided	8	15.7	51	100

Reference referral services - Academic				
REFREFB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	32	62.7	35	68.6
N—Not provided	16	31.4	51	100
Reference referral services - School				
REFREFC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	28	54.9	31	60.8
N—Not provided	20	39.2	51	100
Reference referral services - Special				
REFREFD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	32	62.7	35	68.6
N—Not provided	16	31.4	51	100
Reference referral services - Library cooperatives				
REFREFE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	20	39.2	24	47.1
N—Not provided	27	52.9	51	100
Retrospective conversion of bibliographic records - Public				
RETROCVA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	8	15.7	8	15.7
D—Directly	9	17.6	17	33.3
N—Not provided	34	66.7	51	100
Retrospective conversion of bibliographic records - Academic				
RETROCVB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	3	5.9	9	17.6
N—Not provided	42	82.4	51	100
Retrospective conversion of bibliographic records - School				
RETROCV C	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	5	9.8	5	9.8
D—Directly	3	5.9	8	15.7
N—Not provided	43	84.3	51	100
Retrospective conversion of bibliographic records - Special				
RETROCV D	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	3	5.9	9	17.6
N—Not provided	42	82.4	51	100
Retrospective conversion of bibliographic records - Library cooperatives				
RETROCV E	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	2	3.9	8	15.7
N—Not provided	43	84.3	51	100

State standards/guidelines - Public				
STSTANDA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	40	78.4	42	82.4
N—Not provided	9	17.6	51	100
State standards/guidelines - Academic				
STSTANDB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	4	7.8	4	7.8
N—Not provided	47	92.2	51	100
State standards/guidelines - School				
STSTANDC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	9	17.6	9	17.6
N—Not provided	42	82.4	51	100
State standards/guidelines - Special				
STSTANDD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	6	11.8	6	11.8
N—Not provided	45	88.2	51	100
State standards/guidelines - Library cooperatives				
STSTANDE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	15	29.4	16	31.4
N—Not provided	35	68.6	51	100
Statewide coordinated digital program or service - Public				
SWDIGPRA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	23	45.1	29	56.9
N—Not provided	22	43.1	51	100
Statewide coordinated digital program or service - Academic				
SWDIGPRB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	5	9.8	5	9.8
D—Directly	13	25.5	18	35.3
N—Not provided	33	64.7	51	100
Statewide coordinated digital program or service - School				
SWDIGPRC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	11	21.6	15	29.4
N—Not provided	36	70.6	51	100
Statewide coordinated digital program or service - Special				
SWDIGPRD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	4	7.8	4	7.8
D—Directly	11	21.6	15	29.4
N—Not provided	36	70.6	51	100
Statewide coordinated digital program or service - Library cooperatives				
SWDIGPRE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	5	9.8	5	9.8
D—Directly	12	23.5	17	33.3
N—Not provided	34	66.7	51	100

Statewide public relations/library promotion campaigns - Public				
STWIDPRA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	31	60.8	34	66.7
N—Not provided	17	33.3	51	100
Statewide public relations/library promotion campaigns - Academic				
STWIDPRB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	17	33.3	19	37.3
N—Not provided	32	62.7	51	100
Statewide public relations/library promotion campaigns - School				
STWIDPRC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	18	35.3	20	39.2
N—Not provided	31	60.8	51	100
Statewide public relations/library promotion campaigns - Special				
STWIDPRD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	15	29.4	17	33.3
N—Not provided	34	66.7	51	100
Statewide public relations/library promotion campaigns - Library cooperatives				
STWIDPRE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	2	3.9	2	3.9
D—Directly	17	33.3	19	37.3
N—Not provided	32	62.7	51	100
Statewide virtual reference service - Public				
SWWRSA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	9	17.6	9	17.6
D—Directly	11	21.6	20	39.2
N—Not provided	31	60.8	51	100
Statewide virtual reference service - Academic				
SWWRSB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	8	15.7	8	15.7
D—Directly	7	13.7	15	29.4
N—Not provided	36	70.6	51	100
Statewide virtual reference service - School				
SWWRS C	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	7	13.7	7	13.7
D—Directly	7	13.7	14	27.5
N—Not provided	37	72.5	51	100
Statewide virtual reference service - Special				
SWWRS D	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	8	15.7	14	27.5
N—Not provided	37	72.5	51	100

Statewide virtual reference service - Library cooperatives				
SWVRSE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	6	11.8	6	11.8
D—Directly	5	9.8	11	21.6
N—Not provided	40	78.4	51	100
Summer reading program support - Public				
SUMREADA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	3	5.9	3	5.9
D—Directly	47	92.2	50	98
N—Not provided	1	2	51	100
Summer reading program support - Academic				
SUMREADB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—Not provided	51	100	51	100
Summer reading program support - School				
SUMREADC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	14	27.5	14	27.5
N—Not provided	37	72.5	51	100
Summer reading program support - Special				
SUMREADD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	3	5.9	3	5.9
N—Not provided	48	94.1	51	100
Summer reading program support - Library cooperatives				
SUMREADE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	13	25.5	14	27.5
N—Not provided	37	72.5	51	100
Union list development - Public				
UNIONDVA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	11	21.6	11	21.6
D—Directly	20	39.2	31	60.8
N—Not provided	20	39.2	51	100
Union list development - Academic				
UNIONDVB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	9	17.6	9	17.6
D—Directly	15	29.4	24	47.1
N—Not provided	27	52.9	51	100
Union list development - School				
UNIONDVC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	9	17.6	9	17.6
D—Directly	11	21.6	20	39.2
N—Not provided	31	60.8	51	100
Union list development - Special				
UNIONDVD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	9	17.6	9	17.6
D—Directly	13	25.5	22	43.1
N—Not provided	29	56.9	51	100

Union list development - Library cooperatives				
UNIONDVE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	7	13.7	7	13.7
D—Directly	6	11.8	13	25.5
N—Not provided	38	74.5	51	100
Universal service program - Public				
UNIVSERA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	50	98	50	98
N—Not provided	1	2	51	100
Universal service program - Academic				
UNIVSERB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—Not provided	51	100	51	100
Universal service program - School				
UNIVSERC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	3	5.9	3	5.9
N—Not provided	48	94.1	51	100
Universal service program - Special				
UNIVSERD	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C—Contract	1	2	1	2
D—Directly	3	5.9	4	7.8
N—Not provided	47	92.2	51	100
Universal service program - Library cooperatives				
UNIVSERE	Frequency	Percent	Cumulative Frequency	Cumulative Percent
D—Directly	23	45.1	23	45.1
N—Not provided	28	54.9	51	100
SLAA designation - State depository library				
STDEPLIB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—No	7	13.7	7	13.7
Y—Yes	44	86.3	51	100
SLAA designation - Federal depository library				
FDDEPLIB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—No	12	23.5	12	23.5
Y—Yes	39	76.5	51	100
SLAA designation - Regional (federal depository library)				
REGIONAL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—No	38	74.5	38	74.5
Y—Yes	13	25.5	51	100
SLAA designation - Selective (federal depository library)				
SELECTIV	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—No	27	52.9	27	52.9
Y—Yes	24	47.1	51	100
All public library state funds administered by the SLAA				
ASF_PUB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N—No	15	29.4	15	29.4
Y—Yes	36	70.6	51	100

SLAA administers any state funds - Academic libraries				
ASF_AC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	42	82.4	42	82.4
Y–Yes	9	17.6	51	100
SLAA administers any state funds - School library media centers				
ASF_SCH	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	45	88.2	45	88.2
Y–Yes	6	11.8	51	100
SLAA administers any state funds - Special libraries				
ASF_SP	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	43	84.3	43	84.3
Y–Yes	8	15.7	51	100
SLAA administers any state funds - Library cooperatives				
ASF_LC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	28	54.9	28	54.9
Y–Yes	23	45.1	51	100
Electronic networking functions - Planning or monitoring				
ELECPLAN	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	8	15.7	8	15.7
Y–Yes	43	84.3	51	100
Electronic networking functions - Operation				
ELECOPER	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	11	21.6	11	21.6
Y–Yes	40	78.4	51	100
Database development - Bibliographic databases				
ELECBIBL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	5	9.8	5	9.8
Y–Yes	46	90.2	51	100
Database development - Full text or data files				
ELECTEXT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	5	9.8	5	9.8
Y–Yes	46	90.2	51	100
Digitization or digital programs or services - For the SLAA				
DIG_STLA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	11	21.6	11	21.6
Y–Yes	40	78.4	51	100
Digitization or digital programs or services - Via grants or contracts to other state agencies				
DIG_AG	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	35	68.6	35	68.6
Y–Yes	16	31.4	51	100
Digitization or digital programs or services - Via grants or contracts to other libraries or library cooperatives				
DIG_LIB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	20	39.2	20	39.2
Y–Yes	31	60.8	51	100

Library Internet access - Training library staff				
NETRSTF	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	1	2	1	2
Y–Yes	50	98	51	100
Library Internet access - Training state library end-users				
NETRCUS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	4	7.8	4	7.8
Y–Yes	47	92.2	51	100
Library Internet access - Direct funding				
NETSUB	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	27	52.9	27	52.9
Y–Yes	24	47.1	51	100
Library Internet access - Providing equipment				
NETEQUIP	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	24	47.1	24	47.1
Y–Yes	27	52.9	51	100
Library Internet access - Directories, databases, online catalogs				
NETMOUNT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
Y–Yes	51	100	51	100
Library Internet access - Managing a website, file server, bulletin boards, or e-mail lists				
NETGOPH	Frequency	Percent	Cumulative Frequency	Cumulative Percent
Y–Yes	51	100	51	100
Statewide database licensing expenditures - Public libraries				
PUBSWDBL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	2	3.9	2	3.9
Y–Yes	49	96.1	51	100
Statewide database licensing expenditures - Academic libraries				
ACSWDBL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	9	17.6	9	17.6
Y–Yes	42	82.4	51	100
Statewide database licensing expenditures - School libraries				
SCHSWDBL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	9	17.6	9	17.6
Y–Yes	42	82.4	51	100
Statewide database licensing expenditures - Special libraries				
SPCSWDBL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	13	25.5	13	25.5
Y–Yes	38	74.5	51	100
Statewide database licensing expenditures - Library cooperatives				
LCSWDBL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	18	35.3	18	35.3
Y–Yes	33	64.7	51	100
Statewide database licensing expenditures - Other state agencies				
OTHSWDBL	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	7	13.7	7	13.7
Y–Yes	44	86.3	51	100

Statewide database licensing expenditures - Remote users				
REMOTEC	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	2	3.9	2	3.9
Y–Yes	49	96.1	51	100
Access to holdings of other libraries in the state - Web-based union catalog				
ACCWBCAT	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	8	15.7	8	15.7
Y–Yes	43	84.3	51	100
Access to holdings of other libraries in the state - Other				
ACCOTH	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	42	82.4	42	82.4
Y–Yes	9	17.6	51	100
SLAA is applicant for e-rate discount program				
ERATEAPP	Frequency	Percent	Cumulative Frequency	Cumulative Percent
N–No	30	58.8	30	58.8
Y–Yes	21	41.2	51	100
Bureau of Economic Analysis Code				
OBEREG	Frequency	Percent	Cumulative Frequency	Cumulative Percent
01–New England (CT, ME, MA, NH, RI, VT)	6	11.8	6	11.8
02–Mid-East (DE, DC, MD, NJ, NY, PA)	6	11.8	12	23.5
03–Great Lakes (IL, IN, MI, OH, WI)	5	9.8	17	33.3
04–Plains (IA, KS, MN, MO, NE, ND, SD)	7	13.7	24	47.1
05–Southeast (AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, VA, WV)	12	23.5	36	70.6
06–Southwest (AZ, NM, OK, TX)	4	7.8	40	78.4
07–Rocky Mountains (CO, ID, MT, UT, WY)	5	9.8	45	88.2
08–Far West (AK, CA, HI, NV, OR, WA)	6	11.8	51	100
Reporting status				
RSTATUS	Frequency	Percent	Cumulative Frequency	Cumulative Percent
1–Respondent, with no imputed data	41	80.4	41	80.4
2–Respondent, with both reported and imputed data	10	19.6	51	100

Descriptive Statistics for Continuous Variables						
Variable	Label	N	Mean	Median	Minimum	Maximum
TOTHRS	Total hours open per typical week (all SLAA outlets)	51	85.3	52.0	0.0	552.0
TOTHRSC	Total hours/week (main or central outlet)	51	37.8	42.0	0.0	53.0
MON2FRCE	Monday-Friday after 5:00 p.m. (main or central outlet)	51	0.2	0.0	0.0	5.0
SATSUNCE	Saturday and Sunday (main or central outlet)	51	0.9	0.0	0.0	9.0
MAINOUT	Main or central outlet	51	0.9	1.0	0.0	1.0
OTHEROUT	Other outlets, exclude bookmobiles	51	1.2	1.0	0.0	15.0
BKMOBILE	Bookmobiles	51	0.1	0.0	0.0	3.0
TOTALOUT	Total outlets	51	2.2	1.0	0.0	16.0
BPHOUTA	Serving blind/physically handicapped - Main or central outlet	51	0.6	1.0	0.0	1.0
BPHOUTB	Serving blind/physically handicapped - Other outlets (excluding bookmobiles)	51	0.4	0.0	0.0	3.0
BPHOUTC	Serving blind/physically handicapped- Bookmobiles	51	0.1	0.0	0.0	3.0
BPHOUTD	Serving blind/physically handicapped - Total outlets	51	1.1	1.0	0.0	4.0
COROUTA	Serving residents of state correctional institutions - Main or central outlet	51	0.3	0.0	0.0	1.0
COROUTB	Serving residents of state correctional institutions - Other outlets (excluding bookmobiles)	51	0.2	0.0	0.0	9.0
COROUTC	Serving residents of state correctional institutions - Bookmobiles	51	0.0	0.0	0.0	0.0
COROUTD	Serving residents of state correctional institutions - Total outlets	51	0.5	0.0	0.0	9.0
OTSTOUTA	Serving residents of other state institutions - Main or central outlet	51	0.2	0.0	0.0	1.0
OTSTOUTB	Serving residents of other state institutions - Other outlets (excluding bookmobiles)	51	0.2	0.0	0.0	4.0
OTSTOUTC	Serving residents of other state institutions - Bookmobiles	51	0.0	0.0	0.0	0.0
OTSTOUTD	Serving residents of other state institutions - Total outlets	51	0.5	0.0	0.0	4.0

Variable	Label	N	Mean	Median	Minimum	Maximum
GVEMOUTA	Serving state government employees - Main or central outlet	51	0.9	1.0	0.0	1.0
GVEMOUTB	Serving state government employees - Other outlets (excluding bookmobiles)	51	0.4	0.0	0.0	3.0
GVEMOUTC	Serving state government employees - Bookmobiles	51	0.1	0.0	0.0	3.0
GVEMOUTD	Serving state government employees - Total outlets	51	1.4	1.0	0.0	4.0
GPOUTA	Serving general public - Main or central outlet	51	0.9	1.0	0.0	1.0
GPOUTB	Serving general public - Other outlets (excluding bookmobiles)	51	0.5	0.0	0.0	10.0
GPOUTC	Serving general public - Other outlets (Bookmobiles)	51	0.1	0.0	0.0	3.0
GPOUTD	Serving general public - Total outlets	51	1.5	1.0	0.0	11.0
BKSERVOL	Book and serial volumes (exclude microfilm)	51	501,892.2	150,143.0	0.0	2,832,321.0
AUDIO	Audio materials	51	5,790.0	208.0	0.0	70,772.0
VIDEO	Video materials	51	2,157.7	791.0	0.0	15,564.0
SUBSCRIP	Current serial subscriptions (titles, not individual issues)	51	702.7	195.0	0.0	6,183.0
GOVDOC	Government documents	51	372,667.1	20,933.0	0.0	4,720,339.0
CIRC	Circulation	51	45,971.1	3,986.0	0.0	1,171,511.0
PROVTO	ILL - Provided to other libraries	51	6,221.5	1,260.0	0.0	64,677.0
RECFROM	ILL - Received from other libraries and document delivery services	51	2,368.4	610.0	0.0	17,312.0
REFTRANS	Reference transactions	51	15,991.8	6,219.0	0.0	162,908.0
LIBVISTS	Library visits	51	29,050.6	10,727.0	0.0	318,767.0
GRANTAW	Grants awarded	51	160.1	85.0	0.0	1,498.0
EVENTS	Continuing education programs - Number of events	51	254.4	85.0	0.0	4,106.0
ATEVENTS	Continuing education programs - Total attendance	51	3,282.5	1,952.0	0.0	30,348.0
MADMIN	Administration - ALA-MLS	51	1.9	2.0	0.0	4.4
NADMIN	Administration - Non-ALA-MLS & Non-MLS	51	0.1	0.0	0.0	2.5
OADMIN	Administration - Other (Professional and Non-Professional) Staff	51	5.0	3.0	0.0	26.0
ADMIN	Administration - Total staff	51	7.1	5.0	1.0	28.0
MLIBDEV	Library development - ALA-MLS	51	6.3	6.0	0.0	17.0

Variable	Label	N	Mean	Median	Minimum	Maximum
NLIBDEV	Library development - Non-ALA-MLS & Non-MLS	51	0.4	0.0	0.0	6.6
OLIBDEV	Library development - Other (Professional and Non-Professional) staff	51	5.4	2.5	0.0	84.0
LIBDEV	Library development - Total staff	51	12.2	9.0	0.0	101.0
MLIBSERV	Library services - ALA-MLS	51	10.1	8.0	0.0	33.0
NLIBSERV	Library services - Non-ALA-MLS & Non-MLS	51	2.0	0.0	0.0	52.0
OLIBSERV	Library services - Other (Professional and Non-Professional) staff	51	14.5	9.0	0.0	55.4
LIBSERV	Library services - Total staff	51	26.6	17.8	0.0	104.0
MOTHSERV	Other services - ALA-MLS	51	1.1	0.0	0.0	8.0
NOTHSERV	Other services - Non-ALA-MLS & Non-MLS	51	0.4	0.0	0.0	18.0
OOTHSERV	Other services - Other (Professional and Non-Professional) staff	51	7.9	2.0	0.0	40.3
OTHSERV	Other services - Total staff	51	9.4	2.0	0.0	43.1
MTOTSTAF	Total Staff - ALA-MLS	51	19.5	17.0	0.0	45.4
NTOTSTAF	Total Staff Non-ALA-MLS & Non-MLS	51	2.9	0.0	0.0	52.0
OTOTSTAF	Total Staff - Other (Professional and Non-Professional) staff	51	32.8	25.3	1.0	161.0
TOTSTAF	TOTAL STAFF	51	55.2	43.5	6.0	195.0
LSTAINC	Federal revenue - LSTA State Program revenue	51	3,094,393.3	2,207,078.0	0.0	15,497,372.0
FIOTH	Federal revenue - Other	51	458,283.6	61,889.0	0.0	3,456,609.0
TOTAL_FI	Federal revenue - Total	51	3,559,814.1	2,809,100.0	0.0	15,497,372.0
SISTLAOP	State revenue - SLAA operation	51	5,211,296.9	3,442,219.0	357,084.0	35,348,597.0
SIAIDLIB	State revenue - State aid to libraries	51	8,932,807.5	1,937,663.0	0.0	91,694,267.0
SIOOTHER	State revenue - Other	51	801,059.4	0.0	0.0	19,803,107.0
TOTAL_SI	State revenue - Total	51	15,022,941.5	9,146,038.0	1,230,800.0	100,693,778.0
OTHINCM	Other revenue	51	831,573.3	298,925.0	0.0	8,906,306.0
TOTINCM	Total revenue	51	19,422,207.8	12,226,368.0	2,587,678.0	112,672,323.0
OEXPSALA	Operating expenditures- Salaries and wages - Federal	51	615,497.2	432,679.0	0.0	3,168,562.0
OEXPSALB	Operating expenditures- Salaries and wages - State	51	1,867,284.6	1,322,606.0	244,643.0	6,115,350.0
OEXPSALC	Operating expenditures- Salaries and wages - Other	51	105,675.7	0.0	0.0	1,270,555.0
OEXPSALD	Operating expenditures- Salaries and wages - Total	51	2,588,457.5	1,927,563.0	344,147.0	7,388,110.0
OEXPBENA	Operating expenditures- Employee benefits - Federal	51	248,920.0	166,179.0	0.0	1,803,643.0

Variable	Label	N	Mean	Median	Minimum	Maximum
OEXPBENB	Operating expenditures- Employee benefits - State	51	633,714.0	447,124.0	0.0	2,669,386.0
OEXPBENC	Operating expenditures- Employee benefits - Other	51	39,350.4	0.0	0.0	432,722.0
OEXPBEND	Operating expenditures- Employee benefits - Total	51	921,984.5	664,768.0	0.0	2,923,816.0
TOTOXSTA	Operating expenditures- Total staff - Federal	51	864,419.0	599,540.0	0.0	4,972,205.0
TOTOXSTB	Operating expenditures- Total staff - State	51	2,500,998.7	1,901,005.0	279,884.0	8,784,736.0
TOTOXSTC	Operating expenditures- Total staff - Other	51	145,026.1	0.0	0.0	1,703,277.0
TOTOXSTD	Operating expenditures- Total staff - Total	51	3,510,442.0	2,563,718.0	344,147.0	10,311,926.0
OEXPCOLA	Operating expenditures- Collection - Federal	51	193,499.3	25,895.0	0.0	2,737,835.0
OEXPCOLB	Operating expenditures- Collection - State	51	266,016.1	121,000.0	0.0	2,234,159.0
OEXPCOLC	Operating expenditures- Collection - Other	51	13,362.3	0.0	0.0	150,473.0
OEXPCOLD	Operating expenditures- Collection - Total	51	472,877.7	188,357.0	0.0	3,169,009.0
OEXPOTHA	Operating expenditures- Other - Federal	51	1,080,466.5	790,970.0	0.0	4,521,224.0
OEXPOTHB	Operating expenditures- Other - State	51	1,346,288.5	982,025.0	20,000.0	6,616,347.0
OEXPOTHC	Operating expenditures- Other - Other	51	180,853.5	43,579.0	0.0	1,625,611.0
OEXPOTHD	Operating expenditures- Other - Total	51	2,622,098.5	1,837,998.0	32,604.0	8,882,521.0
TOTOPEXA	Operating expenditures- Total - Federal	51	2,147,657.9	1,787,252.0	0.0	6,222,792.0
TOTOPEXB	Operating expenditures- Total - State	51	4,097,344.2	3,416,758.0	117,259.0	14,108,240.0
TOTOPEXC	Operating expenditures- Total - Other	51	339,350.3	58,181.0	0.0	2,454,342.0
TOTOPEXD	Operating expenditures- Total - Total	51	6,575,828.1	5,152,137.0	376,751.0	19,888,578.0
AIDIPLA	Financial assistance- Individual public libraries - Federal	51	530,258.2	117,277.0	0.0	5,708,063.0
AIDIPLB	Financial assistance- Individual public libraries - State	51	6,292,911.5	1,207,692.0	0.0	40,567,089.0
AIDIPLC	Financial assistance- Individual public libraries - Other	51	143,409.5	0.0	0.0	2,292,342.0
AIDIPLD	Financial assistance- Individual public libraries - Total	51	7,042,876.9	1,808,527.0	0.0	41,268,537.0
AIDPLSA	Financial assistance-Library cooperatives serving public libraries only - Federal	51	63,951.4	0.0	0.0	1,260,833.0

Variable	Label	N	Mean	Median	Minimum	Maximum
AIDPLSB	Financial assistance-Library cooperatives serving public libraries only - State	51	1,904,283.2	0.0	0.0	28,185,806.0
AIDPLSC	Financial assistance-Library cooperatives serving public libraries only - Other	51	5,446.0	0.0	0.0	277,746.0
AIDPLSD	Financial assistance-Library cooperatives serving public libraries only - Total	51	1,973,680.6	0.0	0.0	28,228,181.0
AIDOILA	Financial assistance-Other Individual libraries - Federal	51	67,180.1	0.0	0.0	748,829.0
AIDOILB	Financial assistance-Other Individual libraries - State	51	97,418.8	0.0	0.0	4,676,321.0
AIDOILC	Financial assistance-Other Individual libraries - Other	51	60.1	0.0	0.0	3,063.0
AIDOILD	Financial assistance-Other individual libraries - Total	51	165,681.3	4,828.0	0.0	4,676,321.0
AIDMLSA	Financial assistance-Library cooperatives serving more than one library type - Federal	51	185,900.3	0.0	0.0	5,735,122.0
AIDMLSB	Financial assistance-Library cooperatives serving more than one library type - State	51	592,786.7	0.0	0.0	13,610,212.0
AIDMLSC	Financial assistance-Library cooperatives serving more than one library type - Other	51	54.9	0.0	0.0	2,800.0
AIDMLSD	Financial assistance-Library cooperatives serving more than one library type - Total	51	779,236.0	0.0	0.0	13,708,920.0
AIDSALA	Financial assistance-Single agency/library providing statewide services - Federal	51	225,226.5	0.0	0.0	2,551,208.0
AIDSALB	Financial assistance-Single agency/library providing statewide services - State	51	702,948.3	0.0	0.0	9,771,475.0
AIDSALC	Financial assistance-Single agency/library providing statewide services - Other	51	0.0	0.0	0.0	0.0
AIDSALD	Financial assistance-Library cooperatives serving more than one library type - Total	51	941,594.9	0.0	0.0	10,354,992.0
AIDLCA	Financial assistance-Library construction - Federal	51	23,467.0	0.0	0.0	1,196,819.0
AIDLCB	Financial assistance-Library construction - State	51	751,514.5	0.0	0.0	13,561,332.0
AIDLCC	Financial assistance-Library construction - Other	51	131,222.2	0.0	0.0	6,367,941.0
AIDLCD	Financial assistance-Library construction - Total	51	906,203.7	0.0	0.0	13,561,332.0

Variable	Label	N	Mean	Median	Minimum	Maximum
AIDOTHA	Financial assistance-Other - Federal	51	119,500.0	0.0	0.0	3,039,609.0
AIDOTHB	Financial assistance-Other - State	51	714,173.6	0.0	0.0	13,497,705.0
AIDOTHC	Financial assistance-Other - Other	51	3,577.4	0.0	0.0	117,625.0
AIDOTHD	Financial assistance-Other - Total	51	837,427.5	0.0	0.0	13,497,705.0
TOTAIDA	Financial assistance-Total - Federal	51	1,215,483.6	573,689.0	0.0	11,259,170.0
TOTAIDB	Financial assistance-Total - State	51	11,060,680.7	2,244,556.0	0.0	98,202,751.0
TOTAIDC	Financial assistance-Total - Other	51	284,264.1	0.0	0.0	6,367,941.0
TOTAIDD	Financial assistance-Total - Total	51	12,560,428.5	5,279,444.0	5,600.0	101,826,900.0
CAPITALA	Capital outlay - Federal	51	13,024.0	0.0	0.0	404,300.0
CAPITALB	Capital outlay - State	51	34,706.5	0.0	0.0	945,347.0
CAPITALC	Capital outlay - Other	51	1,244.0	0.0	0.0	25,258.0
CAPITALD	Capital outlay - Total	51	48,974.5	0.0	0.0	945,347.0
OTHEXPA	Other expenditures - Federal	51	167,758.0	0.0	0.0	2,412,011.0
OTHEXPB	Other expenditures - State	51	50,493.4	0.0	0.0	1,250,000.0
OTHEXPC	Other expenditures - Other	51	71,434.4	0.0	0.0	2,886,963.0
OTHEXPD	Other expenditures - Total	51	289,685.8	0.0	0.0	5,720,111.0
TOTEXPA	Total expenditures - Federal	51	3,543,249.0	2,590,007.0	846,357.0	16,486,402.0
TOTEXPB	Total expenditures - State	51	15,306,816.1	9,146,038.0	1,230,800.0	106,970,854.0
TOTEXPC	Total expenditures - Other	51	697,452.1	199,319.0	0.0	6,798,762.0
TOTEXPD	Total expenditures - Total	51	19,520,476.9	12,560,934.0	2,577,257.0	116,908,037.0
SWEXPT	LSTA State Program expenditures, by type - Statewide services	51	1,858,249.4	1,443,777.0	0.0	5,568,827.0
GREXPT	LSTA State Program expenditures, by type - Grants	51	1,043,637.8	324,299.0	0.0	11,259,170.0
ADMEXPT	LSTA State Program expenditures, by type - LSTA administration	51	132,270.9	55,899.0	0.0	2,191,394.0
TOTEXPT	LSTA State Program expenditures, by type - Total	51	3,073,179.6	2,200,983.0	846,357.0	15,497,372.0
TECHXU	LSTA State Program expenditures, by use - Library technology, connectivity, and services	51	1,760,954.8	1,220,256.0	0.0	7,834,506.0
SERDIFXU	LSTA State Program expenditures, by use - Services to persons having difficulty using libraries	51	473,365.0	299,205.0	0.0	3,317,247.0
SERLLXU	LSTA State Program expenditures, by use - Services for lifelong learning	51	706,588.8	498,550.0	0.0	5,194,385.0

Variable	Label	N	Mean	Median	Minimum	Maximum
ADMEXPU	LSTA State Program expenditures, by use - LSTA administration	51	132,270.9	55,899.0	0.0	2,191,394.0
TOTEXPU	LSTA State Program expenditures, by use - Total	51	3,073,179.5	2,200,983.0	846,357.0	15,497,372.0
PAGIW_LO	Library-owned public-access graphical Internet workstations	51	13.9	9.0	0.0	77.0
PAIW_OTH	All other public-access Internet workstations	51	0.7	0.0	0.0	18.0
SWDBLICA	Expenditures for statewide database licensing, by source - Federal	51	657,177.5	324,505.0	0.0	4,345,972.0
SWDBLICB	Expenditures for statewide database licensing, by source - State	51	458,423.0	255,276.0	0.0	2,463,929.0
SWDBLICC	Expenditures for statewide database licensing, by source - Other	51	61,807.1	0.0	0.0	2,886,963.0
SWDBLICD	Expenditures for statewide database licensing, by source - Total	51	1,177,407.5	757,233.0	0.0	5,720,112.0
POPU_ST	2012 US Census Bureau State Population Estimate	51	6,155,177.3	4,380,415.0	576,412.0	38,041,430.0

Inputation Flag Frequencies				
Flag for FYSTART				
FYSTART_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for FYEND				
FYEND_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for BRANCH				
BRANCH_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for INDAGY				
INDAGY_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	17	33.3	17	33.3
S– Skipped	34	66.7	51	100
Flag for APPBYGOV				
APPBYGOV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	12	23.5	12	23.5
S– Skipped	39	76.5	51	100
Flag for APPBYOTH				
APPBYOTH_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	4	7.8	4	7.8
S– Skipped	47	92.2	51	100
Flag for LARGERAG				
LARGERAG_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	31	60.8	31	60.8
S– Skipped	20	39.2	51	100
Flag for OTHAGSP				
OTHAGSP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PLA_BRCO				
PLA_BRCO_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	31	60.8	31	60.8
S– Skipped	20	39.2	51	100
Flag for PLA_GOV				
PLA_GOV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	18	35.3	18	35.3
S– Skipped	33	64.7	51	100
Flag for PLD_OTH				
PLD_OTH_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	7	13.7	7	13.7
S– Skipped	44	86.3	51	100
Flag for STARCHIV				
STARCHIV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for STLEGREF				
STLEGREF_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STHSTMUS				
STHSTMUS_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STRECMNG				
STRECMNG_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTHALLOP				
OTHALLOP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTHALLSP				
OTHALLSP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	8	15.7	8	15.7
S– Skipped	43	84.3	51	100
Flag for STLACONT				
STLACONT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STLAHOST				
STLAHOST_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ACCRLIBA				
ACCRLIBA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ACCRLIBB				
ACCRLIBB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ACCRLIBC				
ACCRLIBC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ACCRLIBD				
ACCRLIBD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ACCRLIBE				
ACCRLIBE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LSTASVA				
LSTASVA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LSTASVB				
LSTASVB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LSTASVC				
LSTASVC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for LSTASVD				
LSTASVD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LSTASVE				
LSTASVE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STAIDSVA				
STAIDSVA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STAIDSVB				
STAIDSVB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STAIDSVC				
STAIDSVC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STAIDSVD				
STAIDSVD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STAIDSVE				
STAIDSVE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CERTLIBA				
CERTLIBA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CERTLIBB				
CERTLIBB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CERTLIBC				
CERTLIBC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CERTLIBD				
CERTLIBD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CERTLIBE				
CERTLIBE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COLLBSTA				
COLLBSTA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COLLBSTB				
COLLBSTB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COLLBSTC				
COLLBSTC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for COLLBSTD				
COLLBSTD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COLLBSTE				
COLLBSTE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNSLTSVA				
CNSLTSVA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNSLTSVB				
CNSLTSVB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNSLTSVC				
CNSLTSVC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNSLTSVD				
CNSLTSVD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNSLTSVE				
CNSLTSVE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNTEDPRA				
CNTEDPRA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNTEDPRB				
CNTEDPRB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNTEDPRC				
CNTEDPRC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNTEDPRD				
CNTEDPRD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CNTEDPRE				
CNTEDPRE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COOPPURA				
COOPPURA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COOPPURB				
COOPPURB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COOPPURC				
COOPPURC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for COOPPURD				
COOPPURD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COOPPURE				
COOPPURE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ILLREFA				
ILLREFA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ILLREFB				
ILLREFB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ILLREFC				
ILLREFC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ILLREFD				
ILLREFD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ILLREFE				
ILLREFE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBLEGA				
LIBLEGA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBLEGB				
LIBLEGB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBLEGC				
LIBLEGC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBLEGD				
LIBLEGD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBLEGE				
LIBLEGE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBPLANA				
LIBPLANA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBPLANB				
LIBPLANB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBPLANC				
LIBPLANC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for LIBPLAND				
LIBPLAND_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBPLANE				
LIBPLANE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LITPRVA				
LITPRVA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LITPRVB				
LITPRVB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LITPRVC				
LITPRVC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LITPRVD				
LITPRVD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LITPRVE				
LITPRVE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OCLCGACA				
OCLCGACA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OCLCGACB				
OCLCGACB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OCLCGACC				
OCLCGACC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OCLCGACD				
OCLCGACD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OCLCGACE				
OCLCGACE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PRESERVA				
PRESERVA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PRESERVB				
PRESERVB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PRESERVC				
PRESERVC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for PRESERVD				
PRESERVD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PRESERVE				
PRESERVE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for REFREFA				
REFREFA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for REFREFB				
REFREFB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for REFREFC				
REFREFC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for REFREFD				
REFREFD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for REFREFE				
REFREFE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for RETROCVA				
RETROCVA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for RETROCVB				
RETROCVB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for RETROCV C				
RETROCV C_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for RETROCV D				
RETROCV D_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for RETROCV E				
RETROCV E_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STSTANDA				
STSTANDA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STSTANDB				
STSTANDB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STSTANDC				
STSTANDC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for STSTANDD				
STSTANDD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STSTANDE				
STSTANDE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDIGPRA				
SWDIGPRA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDIGPRB				
SWDIGPRB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDIGPRC				
SWDIGPRC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDIGPRD				
SWDIGPRD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDIGPRE				
SWDIGPRE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STWIDPRA				
STWIDPRA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STWIDPRB				
STWIDPRB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STWIDPRC				
STWIDPRC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STWIDPRD				
STWIDPRD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for STWIDPRE				
STWIDPRE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWRSA				
SWRSA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWRSB				
SWRSB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWRSC				
SWRSC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for SWRSD				
SWRSD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWRSE				
SWRSE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SUMREADA				
SUMREADA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SUMREADB				
SUMREADB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SUMREADC				
SUMREADC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SUMREADD				
SUMREADD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SUMREADE				
SUMREADE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIONDVA				
UNIONDVA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIONDVB				
UNIONDVB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIONDVC				
UNIONDVC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIONDVD				
UNIONDVD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIONDVE				
UNIONDVE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIVSERA				
UNIVSERA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIVSERB				
UNIVSERB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIVSERC				
UNIVSERC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for UNIVSERD				
UNIVSERD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for UNIVSERE				
UNIVSERE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTHR				
TOTHR_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTHRSC				
TOTHRSC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for MON2FRCE				
MON2FRCE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SATSUNCE				
SATSUNCE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for MAINOUT				
MAINOUT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTHEROUT				
OTHEROUT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for BKMOBILE				
BKMOBILE_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTALOUT				
TOTALOUT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for BPHOUTA				
BPHOUTA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for BPHOUTB				
BPHOUTB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for BPHOUTC				
BPHOUTC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for BPHOUTD				
BPHOUTD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COROUTA				
COROUTA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for COROUTB				
COROUTB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COROUTC				
COROUTC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for COROUTD				
COROUTD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTSTOUTA				
OTSTOUTA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTSTOUTB				
OTSTOUTB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTSTOUTC				
OTSTOUTC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTSTOUTD				
OTSTOUTD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GVEMOUTA				
GVEMOUTA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GVEMOUTB				
GVEMOUTB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GVEMOUTC				
GVEMOUTC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GVEMOUTD				
GVEMOUTD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GPOUTA				
GPOUTA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GPOUTB				
GPOUTB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GPOUTC				
GPOUTC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GPOUTD				
GPOUTD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for BKSERVOL				
BKSERVOL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for AUDIO				
AUDIO_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for VIDEO				
VIDEO_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SUBSCRIP				
SUBSCRIP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
G– Missing value imputed through growth rate applied to prior data collection value	1	2	1	2
R– Reported	50	98	51	100
Flag for GOVDOC				
GOVDOC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
G– Missing value imputed through growth rate applied to prior data collection value	3	5.9	3	5.9
R– Reported	48	94.1	51	100
Flag for STDEPLIB				
STDEPLIB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for FDDEPLIB				
FDDEPLIB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for REGIONAL				
REGIONAL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SELECTIV				
SELECTIV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for CIRC				
CIRC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PROVTO				
PROVTO_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for RECFROM				
RECFROM_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for REFTRANS				
REFTRANS_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for LIBVISTS				
LIBVISTS_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
G– Missing value imputed through growth rate applied to prior data collection value	3	5.9	3	5.9
R– Reported	48	94.1	51	100
Flag for GRANTAW				
GRANTAW_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for EVENTS				
EVENTS_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ATEVENTS				
ATEVENTS_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for MADMIN				
MADMIN_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NADMIN				
NADMIN_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OADMIN				
OADMIN_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ADMIN				
ADMIN_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for MLIBDEV				
MLIBDEV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NLIBDEV				
NLIBDEV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OLIBDEV				
OLIBDEV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBDEV				
LIBDEV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for MLIBSERV				
MLIBSERV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NLIBSERV				
NLIBSERV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for OLIBSERV				
OLIBSERV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LIBSERV				
LIBSERV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for MOTHSERV				
MOTHSERV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NOTHSERV				
NOTHSERV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OOTHSERV				
OOTHSERV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTHSERV				
OTHSERV_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for MTOTSTAF				
MTOTSTAF_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NTOTSTAF				
NTOTSTAF_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTOTSTAF				
OTOTSTAF_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTSTAF				
TOTSTAF_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ASF_PUB				
ASF_PUB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ASF_AC				
ASF_AC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ASF_SCH				
ASF_SCH_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ASF_SP				
ASF_SP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ASF_LC				
ASF_LC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for LSTAINC				
LSTAINC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
G– Missing value imputed through growth rate applied to prior data collection value	1	2	1	2
R– Reported	50	98	51	100
Flag for FIOTH				
FIOTH_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for FIOTHSP				
FIOTHSP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	32	62.7	32	62.7
S– Skipped	19	37.3	51	100
Flag for TOTAL_FI				
TOTAL_FI_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
T– Missing total value imputed by summing imputed details	1	2	51	100
Flag for SISTLAOP				
SISTLAOP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
G– Missing value imputed through growth rate applied to prior data collection value	1	2	1	2
R– Reported	50	98	51	100
Flag for SIAIDLIB				
SIAIDLIB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
G– Missing value imputed through growth rate applied to prior data collection value	1	2	1	2
R– Reported	50	98	51	100
Flag for SIOTHER				
SIOTHER_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for TOTAL_SI				
TOTAL_SI_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	1	2	1	2
R– Reported	49	96.1	50	98
T– Missing total value imputed by summing imputed details	1	2	51	100

Flag for OTHINCM				
OTHINCM_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
G– Missing value imputed through growth rate applied to prior data collection value	1	2	1	2
R– Reported	50	98	51	100
Flag for TOTINCM				
TOTINCM_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	2	3.9	2	3.9
R– Reported	48	94.1	50	98
T– Missing total value imputed by summing imputed details	1	2	51	100
Flag for OEXPSALA				
OEXPSALA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPSALB				
OEXPSALB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPSALC				
OEXPSALC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPSALD				
OEXPSALD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	1	2	1	2
R– Reported	50	98	51	100
Flag for OEXPBENA				
OEXPBENA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPBENB				
OEXPBENB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPBENC				
OEXPBENC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPBEND				
OEXPBEND_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTOXSTA				
TOTOXSTA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTOXSTB				
TOTOXSTB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent

R– Reported	51	100	51	100
Flag for TOTOXSTC				
TOTOXSTC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTOXSTD				
TOTOXSTD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	4	7.8	4	7.8
R– Reported	47	92.2	51	100
Flag for OEXPCOLA				
OEXPCOLA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPCOLB				
OEXPCOLB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPCOLC				
OEXPCOLC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPCOLD				
OEXPCOLD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPOTHA				
OEXPOTHA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPOTHB				
OEXPOTHB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPOTHC				
OEXPOTHC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OEXPOTHD				
OEXPOTHD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTOPEXA				
TOTOPEXA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTOPEXB				
TOTOPEXB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	1	2	1	2
R– Reported	50	98	51	100
Flag for TOTOPEXC				
TOTOPEXC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for TOTOPEXD				
TOTOPEXD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	3	5.9	3	5.9
R– Reported	48	94.1	51	100
Flag for AIDIPLA				
AIDIPLA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDIPLB				
AIDIPLB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDIPLC				
AIDIPLC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDIPLD				
AIDIPLD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDPLSA				
AIDPLSA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDPLSB				
AIDPLSB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDPLSC				
AIDPLSC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100

Flag for AIDPLSD				
AIDPLSD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDOILA				
AIDOILA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDOILB				
AIDOILB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDOILC				
AIDOILC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDOILD				
AIDOILD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDMLSA				
AIDMLSA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDMLSB				
AIDMLSB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDMLSC				
AIDMLSC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100

Flag for AIDMLSD				
AIDMLSD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDSALA				
AIDSALA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDSALB				
AIDSALB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDSALC				
AIDSALC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDSALD				
AIDSALD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDLCA				
AIDLCA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDLCB				
AIDLCB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDLCC				
AIDLCC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100

Flag for AIDLCD				
AIDLCD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDOTHA				
AIDOTHA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDOTHB				
AIDOTHB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for AIDOTHC				
AIDOTHC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for AIDOTHD				
AIDOTHD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for TOTAIDA				
TOTAIDA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for TOTAIDB				
TOTAIDB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	1	2	1	2
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	2	3.9
R– Reported	49	96.1	51	100
Flag for TOTAIDC				
TOTAIDC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	50	98	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100

Flag for TOTAIDD				
TOTAIDD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	1	2	1	2
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	2	3.9
R– Reported	49	96.1	51	100
Flag for CAPITALA				
CAPITALA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	49	96.1	49	96.1
Z– Missing value imputed as zero because prior data collection value was zero	2	3.9	51	100
Flag for CAPITALB				
CAPITALB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
G– Missing value imputed through growth rate applied to prior data collection value	1	2	1	2
R– Reported	49	96.1	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for CAPITALC				
CAPITALC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	49	96.1	49	96.1
Z– Missing value imputed as zero because prior data collection value was zero	2	3.9	51	100
Flag for CAPITALD				
CAPITALD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	49	96.1	49	96.1
T– Missing total value imputed by summing imputed details	1	2	50	98
Z– Missing value imputed as zero because prior data collection value was zero	1	2	51	100
Flag for OTHEXPA				
OTHEXPA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	49	96.1	49	96.1
Z– Missing value imputed as zero because prior data collection value was zero	2	3.9	51	100
Flag for OTHEXPB				
OTHEXPB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	49	96.1	49	96.1
Z– Missing value imputed as zero because prior data collection value was zero	2	3.9	51	100

Flag for OTEXPC				
OTEXPC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	49	96.1	49	96.1
Z– Missing value imputed as zero because prior data collection value was zero	2	3.9	51	100
Flag for OTEXPD				
OTEXPD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	49	96.1	49	96.1
Z– Missing value imputed as zero because prior data collection value was zero	2	3.9	51	100
Flag for TOTEXPA				
TOTEXPA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for TOTEXPB				
TOTEXPB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	1	2	1	2
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	2	3.9
R– Reported	49	96.1	51	100
Flag for TOTEXPC				
TOTEXPC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
K– Missing detail value imputed by disaggregating detail from imputed total	1	2	1	2
R– Reported	50	98	51	100
Flag for TOTEXPD				
TOTEXPD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	1	2	1	2
G– Missing value imputed through growth rate applied to prior data collection value	1	2	2	3.9
R– Reported	49	96.1	51	100
Flag for SWEXPT				
SWEXPT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for GREXPT				
GREXPT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for ADMEXPT				
ADMEXPT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTEXPT				
TOTEXPT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
C– Missing total value calculated by summing reported details	1	2	1	2
R– Reported	50	98	51	100
Flag for TECHXU				
TECHXU_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SERDIFXU				
SERDIFXU_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SERLLXU				
SERLLXU_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ADMEXPU				
ADMEXPU_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for TOTEXPU				
TOTEXPU_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ELECPLAN				
ELECPLAN_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ELECOPER				
ELECOPER_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ELECIBL				
ELECIBL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ELECTEXT				
ELECTEXT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for DIG_STLA				
DIG_STLA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for DIG_AG				
DIG_AG_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for DIG_LIB				
DIG_LIB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for NETTRSTF				
NETTRSTF_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NETTRCUS				
NETTRCUS_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NETSUB				
NETSUB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NETEQUIP				
NETEQUIP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NETMOUNT				
NETMOUNT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for NETGOPH				
NETGOPH_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PAGIW_LO				
PAGIW_LO_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PAIW_OTH				
PAIW_OTH_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDBLICA				
SWDBLICA_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDBLICB				
SWDBLICB_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDBLICC				
SWDBLICC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SWDBLICD				
SWDBLICD_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for PUBSWDBL				
PUBSWDBL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ACSWDBL				
ACSWDBL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for SCHSWDBL				
SCHSWDBL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Flag for SPCSWDBL				
SPCSWDBL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for LCSWDBL				
LCSWDBL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTHSWDBL				
OTHSWDBL_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for REMOTEAC				
REMOTEAC_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ACCWBCAT				
ACCWBCAT_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for ACCOTH				
ACCOTH_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100
Flag for OTHACCSP				
OTHACCSP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	11	21.6	11	21.6
S– Skipped	40	78.4	51	100
Flag for ERATEAPP				
ERATEAPP_F	Frequency	Percent	Cumulative Frequency	Cumulative Percent
R– Reported	51	100	51	100

Appendix E—Survey and State Notes from the State Library Administrative Agency Data File

Notes About Specific State Library Administrative Agencies

The state library administrative agencies in Hawaii, Maryland, and the District of Columbia are administrative offices only; they do not have collections. In Hawaii, the main library of the Hawaii State Public Library System is the Hawaii State Library. In Maryland, state law designates the Enoch Pratt Free Library's central library as the Maryland State Library Resource Center. In the District of Columbia, the Martin Luther King, Jr. Memorial Library, the central library of the District of Columbia Public Library, functions as a resource center for the municipal government. Information for these collections is reported in the IMLS Public Libraries Survey.

State Notes on Data

The following state notes detail known anomalies for specific states and comments for data users to consider as they use the SLAA data for analysis and reporting. The information was obtained by reviewing each state's edit report.

Alabama

- Library Development Transactions (attendance at events): Attendance at events for the Alabama Public Library Service has increased since FY 2010 because several large state agencies use library space to hold meetings.
- Revenues (LSTA State Programs): The state's FY 2011 LSTA allotment was spent in FY 2012. The state's FY 2012 allotment is being spent in FY 2013.
- Electronic Services and Information: The state indicated that several responses provided for Electronic Services and Information were incorrectly reported for FY 2010 but were correctly reported for FY 2012.

Alaska

- Services to Libraries and Library Cooperatives: The state reported many more changes in services to libraries and library cooperatives in FY 2012 than in FY 2010. These changes in reporting were confirmed by the state as correct.
- Library Development Transactions (attendance at events): Attendance at events increased between FY 2010 and FY 2012 because of the Alaska Online with Libraries (OWL) Project, which can support a large number of statewide video conferences.
- Revenues (LSTA State Programs): The state's FY 2011 LSTA allotment was spent in FY 2012.
- Expenditures (total state financial assistance to libraries and library cooperatives): State funding for libraries has remained the same for many years.

- LSTA State Program Expenditures: Total federal financial assistance and total federal expenditures include money from the U.S. Department of Commerce's Broadband Technology Opportunities Program for the Alaska OWL Project as well as Laura Bush Funds.

Arizona

- Collections (audio materials and video materials): Arizona had a large increase in the number of audio and video materials between FY 2010 and FY 2012 due to access of Overdrive materials.
- Collections (serial subscriptions): Arizona had a large increase in the number of serial subscriptions between FY 2010 and FY 2012 due to incorrect reporting of serial subscriptions in FY 2010.
- Library Development Transactions (number of events): The number of events decreased between FY 2010 and FY 2012 because the outreach staff person was on extended medical leave and, therefore, fewer events were planned.
- Library Development Transactions (attendance at events): Attendance at events increased between FY 2010 and FY 2012 due to improved marketing associated with events.

Arkansas

- Services to Libraries and Library Cooperatives: In FY 2010, the Arkansas State Library supported the Online Computer Library Center (OCLC) Group Access Capability (GAC). As of FY 2012, the state no longer supported the OCLC GAC.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from the previous allotment.

California

- Expenditures (statewide database licensing): Reductions in funding resulted in decreased expenditures in statewide database licensing between FY 2010 and FY 2012.

Colorado

- Revenues: The amounts for state aid to libraries and other state revenue in FY 2012 equal the amounts in FY 2010 due to state appropriations.
- Expenditures: The amounts for state financial assistance to library cooperatives serving more than one type of library and other expenditures in FY 2012 equal the amounts in FY 2010 due to state appropriations.
- LSTA State Program Expenditures (total): The value includes money from the U.S. Department of Commerce's Broadband Technology Opportunities Program.

Connecticut

- Library Development Transactions (attendance at events): The state experienced a 7 percent decline in attendance.

Delaware

- Library Service Transactions (library visits): The number of library visits decreased between FY 2010 and FY 2012 because the state library administrative agency is no longer open to the public.
- Revenue (other revenue): “Other revenue” is large compared with total revenue because it includes \$6,367,941 in bond funds for library construction.
- LSTA State Program Expenditures (grants): The FY 2012 value of \$0 is confirmed as correct because no LSTA funds were regranted to libraries for FY 2012.

District of Columbia

- The state library administrative agency is an administrative office only; it does not have collections.
- Revenues (LSTA State Programs): The District of Columbia’s FY 2011 LSTA allotment was spent in FY 2012.
- LSTA State Program Expenditures: The District of Columbia did not budget any LSTA funds to library technology, connectivity, and services in FY 2012.

Florida

- Public Service Hours, Outlets, and User Groups (total hours at main or central outlet, Saturday and Sunday): Saturday hours were discontinued due to budget constraints.
- Collections (video materials): The number of video materials decreased between FY 2010 and FY 2012 due to budget constraints.
- Library Service Transactions (interlibrary loan/document delivery provided to other libraries): The number of transactions decreased between FY 2010 and FY 2012 because an incorrect number was reported in FY 2010. The correct number for FY 2010 was 3,034.
- Library Development Transactions (number of events and attendance at events): The number of events increased between FY 2010 and FY 2012 because in FY 2012 a full-time employee dedicated to continuing education was available; no such staff was available in FY 2010. The increase in the number of events resulted in an increase in attendance at events.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from the previous allotment.

Georgia

- Library Service Transactions (circulation): The FY 2012 count is considerably larger than the FY 2010 count. This is because the FY 2012 count includes a Circulation for Library for the Blind and Physically Handicapped count of 414,947 and a Georgia Office Professional Library count of 1,918.

- Library Service Transactions (reference transactions): The count of reference transactions was considerably larger in FY 2012 than in FY 2010 because of staff changes that provided more time for transactions to occur.

Hawaii

- The state library administrative agency is an administrative office only; it does not have collections.

Idaho

- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from previous allotment.
- The Idaho state library administrative agency houses a professional library development collection as a resource for libraries and librarians in the state, but no longer provides library services to the general public and state government employees.

Illinois

- Collections: The FY 2012 values equal the values reported in FY 2010 because the state reported estimated figures.

Indiana

- LSTA State Program Expenditures (LSTA administration): Administrative costs were high in FY 2012 due to completion of a 5-year plan.

Iowa

- Services to Libraries and Library Cooperatives: Library service areas were incorporated into the state library as of July 1, 2011, resulting in a new organization called Iowa Library Services. Because of this change, the state no longer has cooperatives.
- Library Service Transactions (interlibrary loan/document delivery provided to other libraries): The number of transactions decreased between FY 2010 and FY 2012 because the medical library, which had a large number of interlibrary loans, closed in FY 2011.
- Expenditures (employee benefits): The incorporation of the library service areas into the state library has increased the number of staff; therefore, expenditures for employee benefits have increased since FY 2010.

Kansas

- Collections (video materials): The number of video materials is the same in FY 2012 as in FY 2010 because the state did not add to its collections while housed in smaller, temporary quarters.
- Collections (government documents): The FY 2012 count is considerably larger than the FY 2010 count because the FY 2012 count is a count of volumes, whereas the FY 2010 count is a count of titles.

- Library Service Transactions (library visits): The number of library visits decreased between FY 2010 and FY 2012 because the State Library of Kansas was housed in a temporary facility for all of FY 2012. Since this facility was “off the beaten path,” it received fewer visitors than in previous years.
- Library Development Transactions (attendance at events): Attendance at events decreased between FY 2010 and FY 2012 because of decreased travel due to budget cuts, which reduced the number of events.

Kentucky

- LSTA State Program Expenditures (total): The value includes money from the U.S. Department of Commerce’s Broadband Technology Opportunities Program.

Louisiana

- Collections: The number of government documents decreased between FY 2010 and FY 2012 because the state dropped the receipt of many items.
- Expenditures (employee benefits): The state library filled a number of vacant federally funded positions between FY 2010 and FY 2012. As a result, expenditures on employee benefits increased substantially.
- LSTA State Program Expenditures (total): The value includes money from the U.S. Department of Commerce’s Broadband Technology Opportunities Program.
- Electronic Services and Information (statewide database licensing expenditures): The amount of money expended on statewide database licensing increased substantially between FY 2010 and FY 2012 due to the state adding databases using grant funding.

Maine

- Services to Libraries and Library Cooperatives (general): Changes in services between FY 2010 and FY 2012 were confirmed by the state.

Maryland

- The state library administrative agency in Maryland is an administrative office only; it does not have collections. State law designates the Enoch Pratt Free Library’s central library as the Maryland State Library Resource Center.

Massachusetts

- Library Development Transactions (attendance at events): Attendance decreased between FY 2010 and FY 2012 because the state held fewer workshops as a result of staff transitions.

Michigan

- Public Service Hours, Outlets, and User Groups (Saturday/Sunday hours at main or central outlet): In FY 2010, Michigan offered weekend hours for public service, but it stopped offering this service as of FY 2012.
- Library Development Transactions (attendance at events): Michigan offered more events in FY 2012 than in FY 2010. As a result, attendance at events increased.
- Expenditures (salaries and wages and employee benefits): Expenditures increased between FY 2010 and FY 2012 due to the inclusion of retirement monies in the reporting of expenditures.

Minnesota

- Services to Libraries and Library Cooperatives (general): Changes in services between FY 2010 and FY 2012 were confirmed by the state.

Mississippi

- Library Development Transactions (attendance at events): Attendance at events decreased between FY 2010 and FY 2012 because fiscal limitations made many libraries forgo staff training.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from the previous allotment.

Missouri

- Collections: The number of books, serial volumes, and government documents decreased between FY 2010 and FY 2012 as the state “weeded” out materials from its collections.
- Revenues (LSTA State Programs): The state’s FY 2011 LSTA allotment was spent in FY 2012. The state’s FY 2012 allotment is being spent in FY 2013.
- Revenue (other): The large decrease in “other revenue” between FY 2010 and FY 2012 is because the FY 2010 value included the Bill and Melinda Gates Opportunity Online Hardware Grant.

Montana

- Services to Libraries and Library Cooperatives (general): Changes in services between FY 2010 and FY 2012 were confirmed by the state.
- Library Development Transactions (attendance at events): Attendance increased between FY 2010 and FY 2012 due to the increase in online trainings, the increased demand for training, and the existence of money from the U.S. Department of Commerce’s Broadband Technology Opportunities Program.

Nebraska

- Library Development Transactions (attendance at events): Attendance at events increased between FY 2010 and FY 2012 as a result of the increase in the number of webinars that were presented.

Nevada

- Public Service Hours, Outlets, and User Groups (total hours at main or central outlet): Due to budget cuts that began in 2008, the Nevada state library administrative agency is only open to the public and to state government employees for 20 hours a week.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from the previous allotment.
- Revenues (state aid to libraries): State aid to libraries decreased between FY 2010 and FY 2012 due to budget cuts.

New Hampshire

- Collections (audio): The state weeded out all audio materials from its collections, including LP records and cassettes, resulting in a value of zero for FY 2012.
- Library Development Transactions (attendance at events): Attendance increased between FY 2010 and FY 2012 because the state offered more e-book workshops in FY 2012 than in FY 2010.

New Jersey

- Services to Libraries and Library Cooperatives (general): The New Jersey statewide virtual reference service was dissolved due to lack of funding.
- Library Service Transactions (general): Transactions increased between FY 2010 and FY 2012 because of an increase in the number of training sessions provided by the New Jersey State Library as part of the U.S. Department of Commerce's Broadband Technology Opportunities Program grant.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from 2010 and 2011.

New Mexico

- Collections (book and serial volumes): The decrease in the number of book and serial volumes between FY 2010 and FY 2012 was due to budget cuts.
- Library Service Transactions (circulation): The decrease in annual circulation between FY 2010 and FY 2012 was due to an increase in the number of library materials available online.

- Library Service Transactions (total received from other libraries and document delivery services): The increase in the number of transactions between FY 2010 and FY 2012 was due to the incorrect reporting of the number of transactions in FY 2010. The correct number of transactions in FY 2010 was 7,745.
- Electronic Services and Information (statewide database licensing expenditures): The increase between FY 2010 and FY 2012 was due to the New Mexico State Library Public Services Bureau adding numerous databases for all libraries and expending more federal LSTA grant funds.

New York

- Collections (current serial subscriptions): The number of current serial subscriptions decreased between FY 2010 and FY 2012 due to budget restrictions.
- Expenditures (salaries and wages): The decrease in expenditures in salaries and wages between FY 2010 and FY 2012 was due to state-imposed layoffs and furloughs.

North Carolina

- Services to Libraries and Library Cooperatives (general): Changes between FY 2010 and FY 2012 were confirmed by the state.
- Collections (video materials): The decrease in the number of video materials between FY 2010 and FY 2012 was due to the state permanently removing 5,034 videos.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from the previous allotment.
- LSTA State Program Expenditures: The FY 2012 value includes carry-over funds from the previous allotment.

North Dakota

- Services to Libraries and Library Cooperatives (general): The changes in value between FY 2010 and FY 2012 were due to a reevaluation of services.

Ohio

- Library Service Transactions (interlibrary loan/document delivery provided to other libraries): The increase between FY 2010 and FY 2012 was due to contracting services being expanded to include academic and public libraries.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from the previous allotment.

Oklahoma

- Services to Libraries and Library Cooperatives (general): All changes in the reporting of services to libraries between FY 2010 and FY 2012 were confirmed by the state.
- Collections (government documents): The number of government documents decreased between FY 2010 and FY 2012 because all federal documents are now included in the library catalog.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from the previous allotment.
- Expenditures (Total LSTA expenditures): The value includes money from the U.S. Department of Commerce's Broadband Technology Opportunities Program, Temporary Assistance for Needy Families, and other federal grants.

Oregon

- Library Development Transactions (attendance at events): Attendance at events has decreased since FY 2010 when the state conducted large trainings on the Oregon School Library Information System, databases, and Reading for Healthy Families statewide.

Pennsylvania

- Library Development Transactions (general): Increases between FY 2010 and FY 2012 were attributed to new staff members providing a better understanding of attendance.

Rhode Island

- Expenditures (total staff): The total reported staff expenditures are less than the sum of the total staff expenditures (federal source, total staff expenditures; state source, total staff expenditures; other source). The state confirmed all expenditure values as correct, and no adjustments or edits were made to these values.
- Expenditures (total operating expenditures – state): For the total reported operating expenditures, the state confirmed all expenditure values as correct and no adjustments or edits were made to these values.
- Expenditures (total operating): The total operating expenditures are less than the sum of the total operating expenditures. The state confirmed all expenditure values as correct, and no adjustments or edits were made to these values.

South Carolina

- Expenditures (total): The decrease in expenditures between FY 2010 and FY 2012 was attributed to budget cutbacks at the state level.

South Dakota

- Collections (audio and video materials): The state is no longer adding materials to its audio or video collections.
- Library Development Transactions (attendance at events): The increase in attendance between FY 2010 and FY 2012 was due to improved marketing of events.

Tennessee

- Library Service Transactions (circulation): The decrease in circulation between FY 2010 and FY 2012 was due to the upcoming reorganization of the state's regional library system.
- Library Service Transactions (received from other libraries and document delivery services): Increases between FY 2010 and FY 2012 were due to increases in lending at the state library.
- Library Development Transactions (attendance at events): Attendance at events decreased between FY 2010 and FY 2012 because of vacancies in Continuing Education Coordinator positions. The state anticipates an increase in attendance in the next year.

Texas

- Services to Libraries and Library Cooperatives (general): The changes in reporting of services to libraries between FY 2010 and FY 2012 were confirmed by the state.
- Library Development Transactions (attendance at events): Attendance increased between FY 2010 and FY 2012 because the state is able to deliver continuing education via electronic sources, such as webinars, that allow it to reach a larger audience.
- Revenue (state aid to libraries): All direct state aid has been eliminated. Current funds are from the sales of license plates and are distributed via a competitive grant program.
- Expenditures (total): The decrease in expenditures between FY 2010 and FY 2012 was due to budget cuts.

Utah

- Library Development Transactions (attendance at events): Attendance increased between FY 2010 and FY 2012 because the state library administrative agency increased the number of training sessions and workshops.

Vermont

- Library Service Transactions (annual circulation and interlibrary loan/document delivery provided to other libraries): Circulation decreased between FY 2010 and FY 2012 due to the closure of the Northeast Regional Library.

- Library Service Transactions (interlibrary loans received from other libraries and document delivery services): The state does not have an explanation for the large decrease between FY 2010 and FY 2012.
- Library Service Transactions (library visits): The increase in the number of library visits between FY 2010 and FY 2012 was attributed to a more accurate recording of the number of visits due to the installation of electronic door counters.

Virginia

- Library Service Transactions (interlibrary loan/document delivery provided to other libraries): Increases between FY 2010 and FY 2012 were due to the increase in interlibrary loans as a cost-efficient way of conducting research and due to a local university limiting/eliminating its interlibrary loan services, which funnels more people to the state library.
- Electronic Services and Information (general): Changes in reporting between FY 2010 and FY 2012 were attributed to errors in reporting the FY 2010 data.

Washington

- Public Service Hours, Outlets, and User Groups (general): Hours at outlets decreased between FY 2010 and FY 2012 due to state budget cuts.
- Library Development Transactions (number of events/attendance at events): The number of and attendance at events increased between FY 2010 and FY 2012 due to an increase in the number of online trainings.

West Virginia

- Services to Libraries and Library Cooperatives (general): Changes in counts between FY 2010 and FY 2012 were due to the improvement in reporting accuracy that resulted from management changes.
- Library Development Transactions (general): Changes in counts between FY 2010 and FY 2012 were due to the improvement in reporting accuracy that resulted from management changes.

Wisconsin

- Services to Libraries and Library Cooperatives (general): The changes in reporting between FY 2010 and FY 2012 were attributed to incorrect reporting in FY 2010.
- Collections (general): The reduction in collections between FY 2010 and FY 2012 was attributed to the review of the changing purposes and functions of the library.
- Revenues (LSTA State Programs): The FY 2012 value includes carry-over funds from the previous allotment.
- Expenditures (employee benefits): The reduction in expenditures between FY 2010 and FY 2012 was due to a reduction in employee benefits by the state legislature.

Wyoming

- Library Service Transactions (library visits): The FY 2012 count is considerably larger than the FY 2010 count. The state indicated that it is able to more accurately record library visits now than in prior years.
- Library Development Transactions (attendance at events): Attendance at events increased between FY 2010 and FY 2012 because of state-enumerated views of webinars on YouTube in the FY 2012 count. Webinars on YouTube have increased the number of people who can attend events and improved the ability to count attendance.

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