

**Minutes**  
**Animal Control Advisory Board**  
**Thursday, January 8, 2004**  
**Room 188, Capitol Annex**  
**Frankfort, Kentucky**

Members present: Beckey Reiter, Dr. Linda Grimes, Elba Neat, Larry Hurt , Dr. Heidi Shipman, Judy Cooke, Judge John Settles, Rick Jones, Margie Patton, and Anne Willson.

Members absent: Mary Beth Hendricks and Aline Summe.

Others present: DeeDee Alexander and Mindy Filala, Woodford County Humane Society, Biff Baker, Legislative Research Commission, Mark Farrow, Craig Maffett, and Ann Stewart, Department of Agriculture.

Ms. Reiter called the meeting to order and welcomed Dr. Shipman to the Board. Motion was made by Rick Jones, seconded by Dr. Grimes to approve minutes of the last meeting. Motion passed.

Equipment Grants: Ms. Stewart reported that all checks for purchase of equipment have not been sent out to the counties. She has called all counties yet to receive their checks and requested invoices.

Spay/Neuter License Plates: Ms. Stewart reported that as of the end of December, 8100-plus plates had been sold. The Board discussed the distribution of the spay/neuter funds and the establishment of guidelines. The issue will be discussed further at a later date.

DeeDee Alexander and Mindy Filala of the Woodford County Humane Society attended the meeting to present a report of Woodford County spay/neuter activities and ask how the Board might distribute the funds.

KACO Conference: The Board was represented at the conference. Ms. Reiter answered questions from county officials concerning grants, local ordinances, policies and procedures, etc.

Training: The Humane Society of the United States was awarded the bid for the euthanasia training. Ms. Reiter is in contact with their office to work out the details of the training sessions. She hopes to have class dates set within the next few weeks.

Legislation: The bill approved by the Board has not been filed, but Representative Thomas has agreed to sponsor the bill. Senator Buford is also interested in sponsoring

the bill in the Senate. Mr. Jones reported that Senator Palmer is interested in co-sponsoring the bill.

Construction/Renovation Grants: Thirty-three grant applications were received. The Board briefly reviewed the grants. Members are reviewing the applications individually and will discuss the requests more thoroughly at the next meeting.

Ms. Cooke reported that the Kentucky Conference for Animals will be held in Frankfort on January 24.

The next meeting is scheduled for Thursday, February 26, 2004, 10 a.m., Room 188, Capitol Annex.

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Motion to adjourn was made and seconded by Larry Hurt and Elba Neat, respectively.

Meeting adjourned.

Minutes  
Animal Control Advisory Board Meeting  
February 26, 2004  
Room 188, Capitol Annex  
Frankfort, Kentucky 40601

Board Members Present: Beckey Reiter, Linda Grimes, Elba Neat, Larry Hurt, Margie Patton, Judy Cooke, Judge John Settles, Rick Smith, and Anne Willson.

Board Members Absent: Mary Beth Hendricks, Heidi Shipman, Aline Summe.

Others Present: Biff Baker, Legislative Research Commission; Mark Farrow and Ann Stewart, Department of Agriculture.

Approval of minutes: Mr. Smith asked that his name be corrected in minutes of January 2, 2004, meeting. Ms. Patton moved to approve minutes, with correction; second to motion was made by Anne Willson; motion passed.

Spay/Neuter: Transfer of money from Department of Transportation to KDA has not yet been made pending resolution of question regarding type of account in which funds will be deposited.

Legislation: Ms. Reiter reported that HB 336 is taking longer to get through the House than first anticipated. Committee substitute has been filed regarding gunshot provision, clarification of euthanasia, and methods of euthanasia. Ms. Reiter also reported that she is talking with legislators concerning ACOs being given peace officer status and training for the ACOs.

Mr. Farrow reported that Judge Crittenden had ruled on the licensing issue in the Trixie case – the Department is not responsible for enforcement of purchase of state dog licenses. The plaintiffs in the case have appealed the ruling and all original parties to the suit have been included in appeal.

Mr. Neat asked that members of the Board contact legislators on behalf of SB131, right to retrieve. It has not been posted in committee, but he feels that the bill will pass if it is voted out of committee.

Euthanasia training: Dr. Grimes is working with group to schedule training. Mr. Reiter suggested scheduling back-to-back sessions.

Construction/Renovation Grants:

Number	County	Comments/additional information requested.
1	Allen	Insufficient match; budget discrepancies; more specific floor plan showing floor drains and accurate dimensions.
2	Anderson	More detailed floor plan – funds requested are excessive; scale back request.
3	Boone	Application describes three phases of development, but county will proceed if funding is not available through grant; – minimum requirements at this time: cat room and isolation room – \$30,000-\$40,000 will allow county to complete this phase.

4	Breckinridge	Insufficient match; not listed with Secretary of State as an incorporated humane society. This may be a good county to recommend HoundsQuarters-type building and suggest they look at counties that have been funded and built shelters for lesser sums of money. Need information on how are they will operation when construction completed. Funds requested are excessive; they need approximately 17 runs – scale down request – present more reasonable plan/project. Board will not award funds for construction of conference. Comments: euthanasia room should not be placed at end of animal runs – use designated conference room area for unloading area –
5	Butler	Received \$8,600 previously from board. Application did not include floor plan, pictures of current facility, county has no ACO, need explanation of in-kind contribution. Animal are accepted from Grayson County, is there a contract – provide copy.
6	Clark	Renovation-type items; budget discrepancies; insufficient match –more complete information – copy of deed showing county ownership; 3-year plan, dog license reports, etc.
7	Crittenden	No floor plan; no 3 year plan; funds requested excessive; nothing on operational costs; x-ray and lab equipment will not be funded. Scale down request.
8	Daviess	Reimbursement – denied.
9	Estill	Received \$8,888 from board previously. Budget discrepancies – existing facility can be improved; don't need new shelter. The county is working on regional agreements with Powell, Owsley, Lee; scale down request – may be able to help with expansion, 3 year plan, plumbing plan; agreements with counties if available.
10	Gallatin	Budget discrepancies; insufficient match (parking lot), \$2,000 short in in-kind/match. Awarded \$50,000 previously – grading, gravel, will not be funded; itemize expenditures; provide more itemized.
11	Hardin OK	\$20,000 funded provided previously. Good plan/shelter. Motion to approve grant award made by Ms. Patton, with second by Ms. Cooke. Motion passed. GRANT REQUEST APPROVED.
12	Harlan	Insufficient match – provide detailed floor plan; report and photos on previous project; and breakdown of expenditures.
13	Laurel	More detailed floor plan of proposed addition; insufficient match
14	Lewis/Fleming	Provide inter-local agreement; itemized project expenditures; more detailed floor plan. No site for construction is identified. May be candidate for Hounds Quarters-type building. Mark will contact County Judge regarding building site.
15	Marshall	Shelter presently under construction – reimbursement – denied.
16	Menifee	Request is excessive, scale grant request; number of kennels – suggest that building is inadequate for future expansion/use present facility for storage. May be good candidate for Hounds Quarters-type building instead of renovating. Provide more detailed floor plan. How long is shelter keeping dogs?
17	Metcalfe	Application does not contain budget, floor plan, match, or 3 year plan. Insufficient match. Judge doesn't want shelter. Some indication that county will support—how will it funded after construction? Contracting with Ellipse. Request too excessive. Denied.
18	Montgomery	Reimbursement. Denied.
19	Morgan	Application does not contain budget, match, floor plan. Scale back request - reapply with more detailed application and indicate if information is for regional facility.
20	Muhlenberg	Application does not show match, does not include floor plan. Will county

		commit to fund after construction? Provide copy of contract with humane shelter also. Will not provide funds for purchase of camera.
21	Nelson	Request is excessive—scale down request. County needs new kennel building. Partial grant would help immensely. \$50,000 would get project started. County will commit to \$100,000 – humane society will give \$35,000.
22	Ohio	\$24,000 previously rewarded – requesting \$23,000 additional. Cat perches, drop box, equipment does not qualify under application guidelines. Funds for outdoor runs and chain link for runs can be approved (\$13,032). Encourage euthanasia by injection – stop using carbon monoxide – use carbon monoxide room for additional sheltering space. (Tabled)
23	Oldham	County must own property. Provide deed.
24	Pendleton	County must own property. Provide deed.
25	Pike	County must own property. Provide deed.
26	Pulaski	County must own property. Provide deed.
27	Rowan	County must own property. Provide deed.
28	Shelby	Request is excessive, scale back request; provide detailed floor plan and itemized budget.
29	Simpson	County must own property. Provide deed.
30	Taylor	\$40,000 last round – Deed is to city of Campbellsville – clarify deed. Mark will look at last application.
31	Warren	Property owned by county and city. Insufficient match. Provide detailed floor plan, itemized budget, and match.
32	Larue	Provide detailed budget, detailed floor plan; encourage regional facility; 3 year plan. May be a good candidate for Hounds Quarters-type building. Provide interlocal agreements with Green and Hart counties.
33	Knox-Whitley	Suggest private funding. Shelter owned by humane society.

Board requests that letters be sent to applicants requesting additional information. Information is to be received by department no later than April 15.

The next board meeting is scheduled for May 6, 2004, 10 a.m., Room 188, Capitol Annex, Frankfort. Mr. Neat moved for adjournment; motion seconded by Mr. Hurt. Motion passed. Meeting adjourned.

RICHIE FARMER  
COMMISSIONER



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COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF AGRICULTURE  
OFFICE OF THE COMMISSIONER  
CAPITOL ANNEX, SUITE 188  
FRANKFORT, KY 40601

TO: Members of Animal Control Advisory Board

FROM: Ann Stewart *Ann Stewart*  
Staff Assistant

RE: Board Meeting

DATE: April 15, 2004

The next meeting of the Animal Control Advisory Board is scheduled for Thursday, May 6, 2004, 10 a.m., Room 188, Capitol Annex.

Please give me a call at 502/564-5126 to confirm your attendance at the meeting.

Minutes  
Animal Control Advisory Board Meeting  
May 6, 2004  
Room 188, Capitol Annex  
Frankfort, Kentucky 40601

Board Members Present: Beckey Reiter, Linda Grimes, Elba Neat, Margie Patton, Judy Cooke, Judge John Settles, Rick Smith, and Mary Beth Hendricks.

Board Members Absent: Anne Willson, Larry Hurt, and Heidi Shipman.

Others Present: Biff Baker and Lowell Ashley, Legislative Research Commission; Mark Farrow, Nicole Liberto, and Ann Stewart, Department of Agriculture; and Kenneth Utley, Simpson County Magistrate.

Ms. Reiter called the meeting to order and asked for a motion approving the minutes of the February 26, 2004, meeting: Ms. Patton moved to approve minutes, motion was seconded by Ms. Cooke; motion passed.

Training: Euthanasia classes were held May 4-5 and May 6-7, 2004. Fifty participants attended. Ms. Reiter stated that she had spoken with Bill Bray to begin RFP process for classes to be held in next fiscal year.

Legislation: Ms. Reiter reported the bill (enacted as Senate Bill 133) supported by the Board regarding changes to KRS 257 passed during the 2004 General Assembly. The board briefly discussed the bill and what changes the bill would bring about.

The Department will no longer provide tags to the counties. Ms. Reiter contacted vendors regarding the price of tags (dog, cat, and kennel) and will provide the information to the Judges' Association who will then distribute to all county judges.

Animal control officers will have police powers only if they have training as a peace officer and are appointed as a peace officer by the county. If an arrest is necessary, the ACO is required to call a peace officer to make the arrest.

Ms. Patton moved that the Board prepare a resolution to Representative Roger Thomas in appreciation for all his efforts in getting the legislation passed. Ms. Cooke seconded the motion; motion passed. Senators Tapp, Buford, and Thayer were instrumental in the bill passing the Senate.

Construction/Renovation Grants: Motion was made by Ms. Patton to approve the following grants; second by Dr. Grimes; motion passed. Ms. Patton moved that Estill County's application be approved; motion was seconded by Mr. Smith; motion passed. Dr. Grimes moved that Laurel County be awarded amount requested; motion seconded by Mr. Smith; motion passed. [Estill County will be asked for a more detailed 3-year plan. Laurel County will be asked to submit a

better explanation of the floor plan (where will addition be located?) and an adjustment of the in-kind amount.]

County	Amount Requested	Amount Awarded
Anderson	69,500	69,500
Boone	50,711	50,711
Clark	31,070	31,070
Estill	60,000	60,000
Gallatin	15,978	15,978
Hardin	15,708	15,708
Laurel	39,129	39,129
Meniffee	81,789	81,789
Nelson	50,000	50,000
Pendleton	30,400	30,400
Pike	100,000	100,000
Pulaski	7,334	7,334
Simpson	86,000	86,000

Handwritten calculations:

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 211,281 \\
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 227,259 \\
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 242,967 \\
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 413,885 \\
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 544,285 \\
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 746,119 \\
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The following county applications will be reconsidered contingent upon additional information being provided:

County	Amount Requested/Information Requested
Allen (50,000)	Correct budget form--euthanasia and puppy rooms needed
Breckinridge (160,955)	Ms. Cooke and Judge Settles will contact County Judge
Marshall (51,000)	If wood is being used in construction, it will have to be replaced/corrected -- is amount requested to complete project? Mr. Farrow will contact County Judge
Oldham (110,376)	Reduce request - will fund dog and cat facilities; isolation room - no exotics/livestock
Shelby (343,000)	Floor plan needed--can project be done for 100,000?

Handwritten calculations:

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 987,119 \\
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 1,072,119
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The following county requests were denied:

County	Reason for denial
Butler (24,000)	Did not respond to request for additional information
Crittenden (252,800)	Request excessive; dog warden has responded to requests-- not sure if county supports animal shelter
Daviess (500,000)	Reimbursement
Harlan (8,500)	Did not respond to request for additional information
LaRue (90,000)	Did not respond to request for additional information



Lewis (63,200)	Did not respond to request for additional information
Metcalfe (300,000)	Did not respond to request for additional information
Montgomery (25,000)	Reimbursement
Morgan (160,000)	Deed stipulation-- property must be used for recreational purpose
Muhlenberg (15,650)	Did not respond to request for additional information
Ohio (23,653)	Did not respond to request for additional information
Rowan (4,251)	Shelter located on leased property
Taylor (68,728)	Did not respond to request for additional information
Warren (100,000)	Did not respond to request for additional information

The next board meeting is scheduled for July 22, 2004, 10 a.m., Room 188, Capitol Annex, Frankfort. Meeting adjourned.

**MEETING NOTICE**

**TO:** Animal Control Advisory Board Members  
**FROM:** Ann Stewart  
Staff Assistant  
**DATE:** July 9, 2004  
**SUBJECT:** Animal Control Advisory Board Meeting

The next Animal Control Advisory Board meeting will be held Thursday, July 22, 2004, at 10:00 a.m., Room 188, Capitol Annex.

Please call Ann Stewart (502/564-6099, ext. 223) on or before Monday, July 19, to confirm your attendance.

## ANIMAL CONTROL ADVISORY BOARD MEETING

July 22, 2004, 10:00 a.m.  
Room 188, Capitol Annex  
Frankfort, Kentucky 40601

### Members Present:

Becky Reiter, Judy Cooke, Dr. Linda Grimes, Elba Neat, Judge John Settles, Mary Beth Hendricks, Margie Patton, Dr. Heidi Shipman, Larry Hurt, and Rick Smith.

### Members Absent:

Anne Willson and Eric Blow

### Others Present:

Biff Baker and Lowell Atchley, Legislative Research Commission, Mark Farrow and Ann Stewart, Department of Agriculture.

Ms. Reiter called the meeting to order. A motion to approve minutes, with correction, of the May 6, 2004, meeting was made by Ms. Patton, seconded by Ms. Cooke. Motion passed.

### Old Business:

**Animal Tags:** Ms. Reiter contacted Judges Association and Magistrates Association to advise of price quotes of tags. Information was printed in Judges Association newsletter. She advised that Richard Tanner of Magistrates Association had drafted a sample ordinance for use by counties in drafting the local ordinance for licensing programs. She will provide price quotes to Mr. Tanner to distribute to magistrates.

Ms. Reiter asked if a copy of the revised KRS Chapter 258 is now available. Mr. Baker stated that a copy of Senate Bill 133 can be obtained by going to the Legislative Research Commission or Secretary of State website or from the Public Bill Room. Regional training regarding changes in KRS 258 was discussed.

**Training:** Ms. Reiter stated that she had received several calls regarding euthanasia training, but before training session can be scheduled, the amount of money available to the Board in the state budget would have to be determined. Mr. Baker stated that the Department of Agriculture had been allotted \$5 million, but that the amount had not been broken down. The budget office will have to determine if any of those funds are earmarked for animal control activities. The Board agreed that another session of euthanasia training should be planned.

The Board discussed establishing an in-state training program curriculum and obtaining approval by the Board of Veterinary Examiners. Motion was made by Ms. Patton to pursue getting a program approved and contacting Doug Fakkema for assistance in establishing an in-state program curriculum. Motion was seconded by Dr. Grimes. Motion passed.

### Grant Applications: Grant applications considered were:

County	Amount Requested	Recommendations/Comments
Allen	\$50,000	Wooden rabbit hutches have been moved to new shelter and are being used for housing dogs which is in violation of grant agreement. Overcrowding and management of animal population may be part of problem. Ms. Patton will visit shelter and discuss Board's concerns with Judge and animal control officer (wood used in construction and inadequate budget match). Tabled.
Breckinridge	\$160,955	Judge Settles contacted Breckinridge County Judge -- the County is very committed to the project. The Board had questions regarding the land values -- land values are higher because improvements have been made to property. Prisoners will be used for a portion of the labor on the shelter. Ms. Cooke also talked with the Judge. She reported that the county will hire a part-time employee and another employee at a

		future date. The conference room will be deleted from the construction plans. Present facility is a concrete slab with chain link fence. Motion to approve an award of \$90,000 was made by Judge Settles; seconded by Ms. Cooke. Motion passed.
Marshall	\$51,000	Board had concerns that this request was for reimbursement for existing shelter -- was wood used in construction and will amount request complete project. Wood was used for trusses only -- amount requested will complete project (per Mr. Kelley, fiscal court member). Motion to approve an award of \$51,000 was made by Mr. Neat, seconded by Dr. Grimes. Motion passed.
Oldham	\$110,376 - original request	Project was to include housing of exotic animals. Now requesting \$70,000 for construction of isolation rooms -- total project is \$135,000, in-kind is \$60,000 (property - 3 acres); cash contribution, \$5,000. Ms. Reiter moved to request floor plans; motion seconded by Dr. Grimes. Tabled.
Shelby	\$343,000 - original request	Now requesting \$100,000. Currently operating out of converted pig barn. Motion to approve award of \$100,000 made by Ms. Patton; second by Dr. Grimes. Motion passed.
Harlan	\$8,500	Shelter has been open for one year although project is not finished; complaints received. Overcrowding may be a problem. Ms. Reiter is going to visit. Tabled.
Taylor	\$68,728	Deed and more detailed floor plan required. Mr. Neat advised that county is in the process of obtaining deed. Tabled.
Morgan	\$235,000 - original request	Deed provided. \$85,000 now being requested. Dr. Grimes reported that the county presently has no shelter, but they are accepting animals from Wolfe County; she Grimes feels they could also work with Elliott County to accept animals. Dr. Grimes will contact county officials to discuss Board's concerns and requests for additional information (floor plans for current project -- plans should include changes to drainage -- outside drains and slope). Tabled.

Spay/Neuter License Plates: Mr. Smith asked about information on license plates. Information is not presently available. Ms. Reiter will contact Mr. Farrow regarding funding information.

Ms. Cooke and Ms. Patton visited the Tri-County Shelter; they reported that the shelter, although they were some problems, was overall a good shelter.

**New Business:**

Ms. Reiter asked if anyone had received correspondence from the Ethics Commission. Ethics Commission is encouraging each Board to establish and implement a code of ethics by board members.

Next Meeting: The next meeting is scheduled for Thursday, September 9, 2004, at 10 a.m.

Motion to adjourn was made by Ms. Patton, second made by Ms. Hendricks. Meeting adjourned.

Minutes  
Animal Control Advisory Board Meeting  
September 9, 2004  
Room 188, Capitol Annex  
Frankfort, Kentucky 40601

Board Members Present: Beckey Reiter, Linda Grimes, Elba Neat, Margie Patton, Judy Cooke, Judge John Settles, Rick Smith, Mary Beth Hendricks. and Eric Blow.

Board Members Absent: Anne Willson, Larry Hurt, and Heidi Shipman.

Others Present: Biff Baker and Lowell Ashley, Legislative Research Commission; Mark Farrow, and Ann Stewart, Department of Agriculture.

Ms. Reiter called the meeting to order and welcomed Eric Blow as a new (and returning) member of the Board. A motion was made by Ms. Patton to approve the minutes, second by Ms. Hendricks, motion passed.

Old Business: Further consideration of grant applications --

Allen County -- Ms. Patton reported on her visit to the Allen County shelter. Motion to approve \$50,000 grant was made by Dr. Grimes, seconded by Ms. Cooke. Motion passed. The county will be required to increase their match by \$2,000.

Oldham County -- County did not respond to Board's request for floor plans of project.

Harlan County -- Requested \$8,500 to complete project. Ms. Reiter reported on her visit to the shelter. Motion to award \$8,500 was made by Ms. Patton, second made by Judge Settles. Motion passed.

Taylor County -- Deed and floor plan requested. Floor plan has not been received, but Mr. Farrow stated they were having the floor plan drawn up and would be submitting in the near future. Ms. Patton suggested Taylor County's application be tabled and considered again at a later date. Deed, when received, will be faxed to members of the Board for approval.

Morgan County -- Floor plan requested. The Board still has concerns and will table the request for consideration at a later date. Dr. Grimes will contact county officials to discuss issues.

Gallatin County -- Ms. Cooke moved to approve changes to building plans; second by Mr. Neat. Motion passed. (Grant approved previously.)

Eighteen grants have been awarded to date for an approximate total of \$1.1 million.

Ms. Reiter advised the Board that the HSUS contacted her concerning conditions at the Martin County animal shelter. She also advised that the ACO had been arrested for animal cruelty. Motion was made, by Mr. Neat, second by Ms. Patton, to send letter to Martin County Fiscal Court stating that conditions at the shelter must be improved and brought up to Board's standards or action will be taken for reimbursement of grant funds. Motion passed.

Training:

Dr. Grimes reported that she had talked with staff at Morehead State University in establishing an in-state euthanasia training program. She hopes to talk with Murray State University staff in the near future. Doug Fakkema has agreed to assist with developing the program.

A motion to schedule at least two training dates during this fiscal year was made by Dr. Grimes, seconded by Ms. Patton. Motion passed. The Board would like NACA or HSUS to perform all aspects of the training, mailings, registration, choosing location, etc.

Spay/Neuter:

To date \$162,605 has been collected from the sale and renewal of the license plate. A committee was formed to set up guidelines for disbursement of the funds -- Ms. Cooke, Ms. Patton, Dr. Grimes, Mr. Smith, and Mr. Blow. The committee will meet and report back to the Board with suggestions for the program.

Code of Ethics:

The Executive Branch Ethics Commission contacted Ms. Reiter regarding the Board approving a Code of Ethics for the Board. A motion was made by Mr. Blow to adopt the proposed code submitted by the Commission, seconded by Ms. Patton. Motion passed. Acknowledgements were signed by Board members and will be transmitted to the Executive Branch Ethics Commission staff.

New Business:

The resolution to Representative Roger Thomas was presented by Mr. Farrow, approved by the Board, signed by Ms. Reiter as Chair of the Board, and will be forwarded to him.

Judge Settles advised the Board that the County Judge/Executive's Retreat will be held October 7-8. It was suggested that animal control be one of the topics discussed during the retreat. Ms. Reiter and Ms. Patton will attend to participate in the round table discussions.

The Board discussed doing another round of construction/renovation grants. The Board requested that a letter be sent to the County Judge/Executives advising them that the grant application will be available on the Department's website. The letter should state that the Board has approximately \$400,000 in grant funds to award. The deadline for accepting grant applications is January 31, 2005. Questions regarding spay/neuter programs will be added to the application.

The Board also discussed conducting another round of equipment grants. Mr. Farrow advised that the funds may not be available, due to the state working under a 3-month spending plan at the present time. Mr. Farrow will check to see what funds are available.

The next meeting of the Board is scheduled for 10 a.m., Thursday, November 18, 2005.

Ms. Patton and Judge Settles made a motion and second to adjourn. Motion passed.

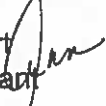
RICHIE FARMER  
COMMISSIONER



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COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF AGRICULTURE  
OFFICE OF THE COMMISSIONER  
CAPITOL ANNEX, SUITE 188  
FRANKFORT, KY 40601

**MEETING NOTICE**

TO: Animal Control Advisory Board Members  
FROM: Ann Stewart   
Staff Assistant  
DATE: November 3, 2004  
SUBJECT: Animal Control Advisory Board Meeting

The next Animal Control Advisory Board meeting will be held Thursday, November 18, 2004, at 10:00 a.m., Room 188, Capitol Annex.

Please call me (502/564-6099, ext. 223) on or before Tuesday, November 16, to confirm your attendance.


RICHIE FARMER  
COMMISSIONER



OFFICE TELEPHONE  
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COMMONWEALTH OF KENTUCKY  
DEPARTMENT OF AGRICULTURE  
OFFICE OF THE COMMISSIONER  
CAPITOL ANNEX, SUITE 188  
FRANKFORT, KY 40601

**MEETING NOTICE**

TO: Animal Control Advisory Board Members  
FROM: Ann Stewart   
Staff Assistant  
DATE: February 1, 2005  
SUBJECT: Animal Control Advisory Board Meeting

The next Animal Control Advisory Board meeting will be held Thursday, February 17, 2005, at 10:00 a.m., Room 188, Capitol Annex.

Please call me (502/564-6099, ext. 223) on or before Tuesday, February 15, to confirm your attendance.



Minutes  
Animal Control Advisory Board Meeting  
November 18, 2004  
Room 188, Capitol Annex  
Frankfort, Kentucky 40601

Board Members Present: Beckey Reiter, Linda Grimes, Elba Neat, Larry Hurt, Margie Patton, Judy Cooke, Judge John Settles, Rick Smith, and Mary Beth Hendricks.

Board Members Absent: Heidi Shipman, Eric Blow, and Anne Wilson.

Others Present: Mark Farrow and Ann Stewart, Department of Agriculture.

Ms. Reiter called the meeting to order. Minutes of the previous meeting were approved following motion of Judge Settles and second by Ms. Hendricks.

Construction/Renovation Grants: The following grants were approved: Taylor County, \$51,000. Motion to approve was made by Dr. Grimes, with second by Judge Settles. Motion passed. Morgan County, \$85,000. Motion to approve, upon agreement of certain conditions, second by Ms. Cooke, motion passed. Dr. Grimes will contact Morgan County officials and discuss conditions.

The Board authorized Mr. Farrow to send letter to Martin County Judge stating the county must bring animal shelter into compliance or refund grant funds within 30 days. If conditions are not met, the Board requests that suit be filed to collect grant funds. Ms. Reiter will fax a copy of Martin County's grant application to Mr. Farrow.

Spay/Neuter: Ms. Cooke gave a summary of the spay/neuter fund committee's findings. It was decided by the Board that pilot programs using two methods of distribution: (1) direct administration by KDA and (2) via intermediary organization (i.e., non-profit) be established. Committees were named to draft programs -- Ms. Cooke and Ms. Patton - voucher method; Mr. Smith and Dr. Grimes, grant programs via 501(C)3 organizations.

The Board voted to again offer funds (\$1,000 maximum) for equipment grants and requested that the applications be mailed as soon as possible. The deadline for filing an application is January 31, 2005.

Training: Dr. Grimes is working to schedule training. Establishment of in-state training was discussed. Ms. Reiter advised that the Board must submit the curriculum to the Kentucky Board of Examiners for approval before program can be put into effect.

Ms. Reiter and Ms. Patton reported on their attendance and participation during the County Judge/Executive Retreat.

Ms. Reiter advised the Board of complaints she had received concerning the Grant County Animal Shelter. It was decided that she would respond to complainants that the Board has jurisdiction over the animal shelter only by virtue of grant funds being awarded. Any other concerns should be addressed by County Attorney. Ms. Reiter volunteered to visit and inspect the animal shelter.

Dr. Grimes advised the Board of animal guardianship and liability legislation being proposed in some states. She also advised the Board of legislation that had been pre-filed by Representative Crimm regarding forfeiture of animals upon conviction of animal cruelty charges. This is legislation the Board will want to discuss and determine what position will be taken during the 2005 session.

The next board meeting is scheduled for Thursday, February 17, 2005, 10 a.m., Room 188, Capitol Annex, Frankfort. Dr. Grimes moved for adjournment; motion seconded by Ms. Patton. Motion passed. Meeting adjourned.