

Minutes  
Animal Control Advisory Board Meeting  
February 17, 2005  
Room 188, Capitol Annex  
Frankfort, Kentucky 40601

Board Members Present: Beckey Reiter, Dr. Linda Grimes, Elba Neat, Larry Hurt, Margie Patton, Judy Cooke, Judge John Settles, Rick Smith, and Dr. Heidi Shipman.

Board Members Absent: Eric Blow, Mary Beth Hendricks, and Anne Wilson.

Others Present: Mark Farrow, Dr. Sue Billings, and Ann Stewart, Department of Agriculture.

Ms. Reiter called the meeting to order. Minutes of the previous meeting were approved following motion made by Ms. Patton with second by Judge Settles.

Old Business: After several attempts to communicate with Martin County Judge/Executive concerning complaints about the animal shelter, the Board authorized the Department to initiate legal action for reimbursement of grant funds awarded for construction of an animal shelter.

Spay/Neuter: Ms. Cooke and Ms. Patton gave a summary of the pilot programs for distributing spay/neuter funds: direct distribution to individuals, and (2) distribution via intermediary organization (i.e., non-profit). (Sample applications for each program were distributed to members.) \$227,000 has been collected from the sale and renewal of spay/neuter license plates to date. Following a lengthy discussion of the proposed programs, Dr. Grimes moved to earmark \$100,000 to be used for grants to organizations, counties, and non-profit organizations for spay/neuter pilots programs and that the funds be available for distribution, pending approval of applications, on July 1, 2005. Second was made by Ms. Cooke, motion passed. Dr. Grimes also moved to earmark \$100,000 to be used for an individual-low income spay/neuter voucher program; seconded by Ms. Patton. Issue was tabled for further discussion at later meeting(s).

Training: Establishment of in-state training was discussed. Ms. Reiter advised that the Board must submit the curriculum to the Kentucky Board of Examiners for approval before program can be put into effect. Doug Fakkema has agreed to write the curriculum for Kentucky training and educate trainers, but he will first need to be approved as a sole source by Finance Cabinet. Dr. Grimes will advise of Dr. Fakkema's qualifications and fees to be used in preparing request to Finance Cabinet.

Ms. Reiter reported on her inspection of the Grant County animal shelter. Other than overcrowding, she saw no problems. The Board received a complaint concerning the Gallatin County Animal Shelter. Ms. Reiter will visit and inspect the animal shelter.

The following grants were awarded for purchase of animal control equipment.

Grant Number	County	Request	Award
ACE001	Allen	1,000	1,000
ACE002	Barren	1,000	1,000
ACE003	Boone	1,000	1,000
ACE004	Bourbon	1,000	1,000
ACE005	Bullitt	998.90	998.90
ACE006	Butler	1,000	892.04
ACE007	Calloway	1,000	1,000
ACE008	Campbell	991.08	991.08
ACE009	Carroll	997	997
ACE010	Carter	1,000	1,000
ACE011	Christian	1,000	1,000
ACE012	Clark	1,000	1,000

ACE013	Clinton	1,000	1,000
ACE014	Crittenden	1,000	999.20
ACE015	Edmonson	1,000	1,000
ACE016	Estill	1,000	913.13
ACE017	Fleming	1,000	1,000
ACE018	Franklin	1,000	1,000
ACE019	Gallatin	1,000	1,000
ACE020	Garrard	1,000	922.60
ACE021	Grant	1,000	1,000
ACE022	Green	984.99	984.99
ACE023	Greenup	1,000	0
ACE024	Hancock	1,000	950+
ACE025	Hardin	979.85	979.85
ACE026	Harlan	1,000	1,000
ACE027	Harrison	1,000	918
ACE028	Hopkins	1,000	981.15
ACE029	Kenton	1,000	995
ACE030	Knox	995	894.40
ACE031	Lawrence	1,000	1,000
ACE032	Lewis	1,000	1,000
ACE033	Livingston	967.60	927.80
ACE034	Logan	885.68	885.68
ACE035	Madison	985.70	985.70
ACE036	Magoffin	1,000	1,000
ACE037	Marion	966.04	966.04
ACE038	Mason	1,000	870
ACE039	McCreary	1,000	876.40
ACE040	Meade	1,000	984.99
ACE041	Menifee	1,000	1,000
ACE042	Morgan	1,000	1,000
ACE043	Muhlenberg	999.50	999.50
ACE044	Ohio	1,000	920
ACE045	Pendleton	1,000	1,000
ACE046	Pike	1,000	1,000
ACE047	Pulaski	1,000	897
ACE048	Shelby	1,000	1,000
ACE049	Spencer	966.50	966.50
ACE050	Taylor	1,000	1,000
ACE051	Warren	1,000	984.98
ACE052	Washington	763.85	693.95
ACE053	Wolfe	1,000	937.94
ACE054	Woodford	800	0
<b>TOTALS</b>		<b>53,281.69</b>	<b>50,313.82</b>

Ms. Patton moved to transfer (within animal control fund) up to \$14,000 to cover total amount of grants awarded for purchase of equipment. Ms. Cooke seconded the motion; motion passed.

Construction/Renovation Grants: Applications were distributed to board members for review. Discussions will be held at the next meeting.

Dr. Grimes moved for adjournment; motion seconded by Ms. Patton. Motion passed. Meeting adjourned.

**The next board meeting is scheduled for Thursday, March 24, 2005, 10 a.m., Room 188, Capitol Annex, Frankfort.**

Minutes  
 Animal Control Advisory Board Meeting  
 March 24, 2005, 10 a.m.  
 Room 188, Capitol Annex  
 Frankfort, Kentucky 40601

Board Members Present: Beckey Reiter, Linda Grimes, Elba Neat, Larry Hurt, Margie Patton, Judy Cooke, and Rick Smith.

Board Members Absent: Heidi Shipman, Eric Blow, Mary Beth Hendricks, Judge John Settles, and Anne Wilson.

Others Present: Mark Farrow and Ann Stewart, Department of Agriculture, Biff Baker, Legislative Research Commission.

Ms. Reiter called the meeting to order. Minutes of the previous meeting were approved upon motion of Mr. Smith and second by Ms. Cooke. The next order of business was the election of Chairman. Ms. Reiter was elected to serve another term as Chairman.

Old Business --

Spay/Neuter License Plate Program: The program will be called Spay/Neuter Kentucky. Ms. Cooke and Ms. Patton discussed changes made to pilot programs (and forms) for the spay/neuter program. The voucher program will require that the pet owner pay a co-payment and have the pet vaccinated for rabies at the time of the spay/neuter. It was also decided that veterinarians would not be paid additional fees for pregnant dogs or dogs in heat. Following a phone conference with Glenn Mitchell, Executive Director, SPA, the Board made the decision to contract with private veterinarians in conjunction with the Department in its contract for John's testing. This would apply to the program for individuals. The Board will award monies to counties or organizations through grant agreements. A committee was established to review grant applications for spay/neuter funds and make recommendations to the Board regarding approval/denial. Members are: Ms. Cooke, Ms. Patton, Dr. Grimes, and Mr. Smith. Grants to organizations and counties will be limited to \$5,000.

Training: The Board would like to obtain sole source approval for Doug Fakkema to write curriculum for a state training program. Dr. Grimes provided information to prepare letter for Finance Cabinet. The Board hopes to hold 2-day training programs at least twice a year.

Gallatin County: Ms. Reiter visited the Gallatin County Animal Shelter and found several problems. She will visit the shelter again in a month to ensure corrections have been made.

Construction/Renovation Grants: The following action was taken by the Board regarding grant applications for construction/renovation funds.

Grant No.	County	Grant Request	Grant Award	Comments
05-AC001	Bullitt	62,225	62,225	Approved on motion of Dr. Grimes, second by Mr. Smith.
05-AC002	Campbell	20,000		Low priority.
05-AC003	Carroll	13,219		Pending; additional information - floor plan showing drainage - wood used in construction - describe office wall repair.
05-AC004	Graves	78,000		Withdrawn.
05-AC005	Green River	150,000	150,000	Approved on motion of Mr. Hurt, second by Ms. Patton.
05-AC006	Harlan	55,000		Denied. Finish project with funds previously awarded. Request dollar for dollar itemization, plus invoices for grant funds previously awarded.

05-AC007	Kenton	600,000		Low priority.
05-AC008	Leslie	80,000		Denied - incomplete application.
05-AC009	Lewis	68,500		Pending: additional information - deed.
05-AC010	Marion	21,492		Low priority
05-AC011	Menifee	22,929		Denied. Finish construction/renovation with grant funds previously awarded.
05-AC012	Muhlenberg	80,000		Pending: additional information - contract with humane society; more information regarding county funding
05-AC013	Ohio	26,950	20,000	More information on drop boxes - design, material, etc.
05-AC014	Pennyrile Area	162,590		Pending; additional information - inter-county agreements between counties - location of shelter. Advise that state dog tag program no longer exists.
05-AC015	Pulaski	32,000		Denied. Grant requested for construction of offices
05-AC016	Safe Harbor	100,000		Denied. Private entity.
05-AC017	Taylor	34,600		Denied. Finish construction with funds previously awarded.
05-AC018	Woodford	13,104		Denied. Requested funds for fencing.

Ms. Reiter advised the Board that the Fish and Wildlife Department is proposing changes to regulations which would prohibit owning exotic (dangerous) animals and had asked for the Board's support. It was agreed that members would prepare individual letters regarding their stance on the proposed changes.

Budget: Mr. Farrow reported that the budget passed during the 2005 general assembly did not contain appropriation for construction/renovation funds, so the earliest the Board will have additional funds is July 1, 2006. A request for \$2 million per biennium will be included in the Department's budget for 2006-2007. \$70,000 was appropriated for equipment, training, and administrative costs. \$140,000 from the livestock fund has been transferred to the Animal Care and Control Fund.

New Business: None

Mr. Neat moved for adjournment; motion seconded by Ms. Patton. Motion passed. Meeting adjourned.

FYI: According to Glenn Mitchell, the balance of the construction/renovation funds is \$551,601, as of March 24, 2005. (This total does not reflect grants approved at March 24, 2005, meeting.)

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✓ <i>revised 3/13/1</i> 05-AC012	Muhlenberg	80,000		Pending: additional information - contract with humane society; more information regarding county funding
✓ 05-AC013	Ohio	26,950	20,000	More information on drop boxes - design, material, etc.
✓ 05-AC014	Pennyryle Area	162,590		Pending; additional information - inter-county agreements between counties - location of shelter. Advise that state dog tag program no longer exists.
✓ 05-AC015	Pulaski	32,000		Denied. Grant requested for construction of offices
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Livingston

County Ctks  
PO Box 70

Smithlands 42081

Metcalf

P.O. Box 149

Adams, Ky 42129

Lyon

C. Ctks

PO Box 598

Eddyville 42038

258.119(3)(a)(b)

## ANIMAL CONTROL ADVISORY BOARD MEETING

August 4, 2005  
107 Corporate Drive  
Frankfort, Kentucky 40601  
10:00 a.m. (EDT)

### Members Present:

Beckey Reiter, Judy Cooke, Linda Grimes, Judge John Settles, Anne Willson, Mary Beth Hendricks, Rick Smith and Heidi Hulon Shipman.

### Members Absent:

Margie Patton, Larry Hurt, Wayne Caudill and Eric Blow.

### Others Present:

Dr. Robert Stout, State Veterinarian, and Ann Stewart, Department of Agriculture.

Ms. Reiter called the meeting to order. The motion to approve minutes of the June 3, 2003, meeting was made and seconded by Ms. Cook and Dr. Grimes, respectively. Motion passed.

### Old Business:

**Equipment Grants:** Twenty-six counties have submitted invoices for reimbursement and checks have been mailed. We have 28 counties who have not submitted invoices for payment.

**Spav/Neuter License Plate:** As of September 17, 1771 spay/neuter plates had been sold.

Ms. Lyon requested the Board consider counties without shelters when distributing spay/neuter funds and suggested that local veterinarians receive funds on behalf of the counties. She stated that she and her husband had been "fostering" dogs for some time and that a shelter in Adair County was badly needed. Ms. Cooke suggested that GROWL apply for private funds to start a shelter and will provide names and addresses of organizations she should contact. Ms. Reiter advised that the Board would be discussing the structure of the spay/neuter program in the next few months and would consider the poor counties when establishing the guidelines of the program.

The Board next discussed grants for construction and renovation. The Board was allotted \$1.6 million dollars to disburse over the next 3 years. Funds are now available and applications will be sent to the county judges next week. Minor changes were made to the application form and approved by the Board. Mr. Tanner asked if favorable consideration would be given to counties whose match was more than the required 20 percent. The Board agreed and will give "extra points" when a match of more than 20 percent is made by the applicant. The Board decided on a December 31, 2003, deadline for receiving grant applications. Mr. Farrow suggested that the applications be scrutinized more thoroughly than in the past.

**Shelter Improvements Committee:** Ms. Reiter received information from the Humane Society of the United States which listed recommendations for building and operating an animal shelter. The packet was supplied to Board members and will be mailed to county judges with grant applications.

**Kentucky Association of Counties Meeting:** The annual meeting will be held November 19-21, 2003. The Board discussed attendance at the KACO meeting. Dr. Grimes moved that the Board attend the conference and sponsor a booth at a cost of \$400, her motion was seconded by Ms. Willson and the motion passed. Ms. Reiter will attend and asked for volunteers to man the booth during the 3-day conference--Dr. Grimes volunteered to work in the booth for a day. Mr. Farrow stated that convention would be a good time to advise county judges of legislation that would assist their counties in building and operating animal shelters. The meeting would also be a good opportunity to ask for their support of the bill and request that they contact and urge their legislators to vote for the bill. Mr. Smith will contact the president of the association about having a member of the Board on the convention program.

**Training:** Mr. Farrow is preparing a contract for two sessions of euthanasia by injection training, with sessions to be held before June 30. Ms. Reiter advised that she talked with Eric Blow about the possibility of developing an in-state certification training program similar to the NACA Level I training. If this program is established, in-state personnel could be used to conduct the training, it would no longer necessary to limit the number of attendees, travel expenses would be

reduced, it would be more convenient for county employees to attend, and the costs of the training could be customized depending on the counties' needs. She is also talking with University of Louisville officials concerning giving CEU credits for the training.

**Legislation:** The Board agreed to resubmit the bill introduced during the 2003 session of the General Assembly. Mr. Farrow stated that Senator Buford has agreed to sponsor the bill in the Senate. Ms. Reiter will talk with Senator Roeding concerning co-sponsoring, and Mr. Smith will contact Senator Palmer concerning possible support and co-sponsorship. Representative Thomas has agreed to sponsor the legislation in the House.

**New Business:** Although not discussed during the meeting, Dr. Haines submitted his resignation from the Board to Governor Patton. He is now residing in Louisiana.

**Next Meeting:** The next meeting is scheduled for October 6, 2005, at 10 a.m.

Motion to adjourn was made and seconded by Ms. Willson and Ms. Cooke. Motion passed. Meeting adjourned.

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## ANIMAL CONTROL ADVISORY BOARD MEETING

October 6, 2005  
107 Corporate Drive  
Frankfort, Kentucky 40601  
10:00 a.m. (EDT)

### **Board Members Present:**

Becky Reiter, Chair  
Judy Cooke  
Dr. Linda Grimes  
Hon. John Settles  
Anne Willson  
Mary Beth Hendricks  
Rick Smith  
Wayne Caudill

### **Board Members Absent:**

Margie Patton  
Larry Hurt  
Dr. Heidi H. Shipman

### **Others in Attendance:**

Dr. Sue Billings, KDA  
Nicole Liberto, KDA  
Joyce Parman, KDA

In Chair Becky Reiter's absence, Rick Smith welcomed Board members and guests. Motion made that minutes from the previous meeting be approved as amended. Motion passed.

The Spay/Neuter Kentucky Committee made a unanimous recommendation for 31 non-profit 501C counties to receive grants for the spay/neuter program.

Ms. Reiter arrived and proceeded to chair the meeting.

Dr. Linda Grimes reported on the euthanasia program. Dr. Grimes stated the need to extend the grant for Dr. Fakkema to conduct the state training programs. Nicole Liberto informed the Board that Dr. Fakkema's previous grant cannot be extended; and he cannot begin a training program until the RFP process has been completed and a program description has been approved by the Finance Cabinet.

Motion was made by Judy Cooke to award construction grants to Campbell County in the amount of \$20,000, to Muhlenberg County in the amount of \$80,000; to Marion County in the amount of \$21,492; and the Pennyryle Area in the amount of \$116,384. Motion was seconded by Anne Willson. Motion passed.

Members updated the Board on issues and events pertinent to their respective areas.



There is \$40,000 available for equipment grants for animal shelters. Each county may apply to receive up to \$1,000 for shelter equipment. Letters and applications will be sent to all county judges. The deadline for applying for the equipment grants is December 31, 2005. A motion to award these grants was made by Dr. Grimes and seconded by Wayne Caudill. Motion passed.

The next meeting is scheduled for January 12, 06, 2005, at 10 am, 107 Corporate Drive.

Motion to adjourn was made by Ms. Cooke and seconded by Mr. Caudill. Motion passed. Meeting adjourned.