

ANIMAL CONTROL ADVISORY BOARD

January 12, 2012

107 Corporate Drive

Frankfort, KY 40601

Board Members Present

Rick Smith, Co-Chairman
Christine M. Officer (Farthing)
Douglas K. Johnson
Donald Keith Crawford
Sarah Beth Guffey
Ellen Sam
Duncan Caldwell

Board Members Absent

Dr. Linda Grimes, Chairman
Jennifer Nagle
Judge John Settles
Connie B. Spencer

OTHERS PRESENT

Clint Quarles KDA
Joyce Parman KDA

Due to the absence of Chairman, Dr. Linda Grimes, Mr. Smith, Co-Chairman, asked for the roll to be called to verify there was a quorum. He then called the meeting to order. After discussion of the minutes from the October 13 meeting, Mr. Smith asked for a motion to approve the minutes. Ms. Officer made the motion to approve seconded by Mr. Johnson. Motion passed. Mr. Quarles said that the media had been notified of the meeting.

Budget Concerns:

Mr. Smith said in the previous minutes it was discussed requesting \$30,000 funding. He said he had been told of concerns from several county officials asking if there was going to be any more grant money available. Mr. Smith asked if that request had been made to the legislature. Mr. Quarles said the \$30,000 request last time was for the department to be able to spend funds in the next fiscal year money already in their account. The \$30,000 request was from Finance to spend our funds. Mr. Quarles made that request to our budget office immediately after our prior meeting under the Farmer Administration. Mr. Quarles said he expected the Board to see radical changes in the Commissioner's involvement with this Board. As far as the \$30,000, they are working on the budget now, but we are facing a massive cut. Mr. Quarles said not knowing where the Board would fit in the Legislature budget on priority. He would suggest the counties that need money to lobby their representatives. He said that as far as the \$30,000 he asked for the funds to be moved into the other account. The additional request the Board asked was the reality of more department funds being placed in the Animal Control Advisory Board. Mr. Quarles said it was his understanding that would be pretty remote for that to happen. Not a

reflection on the importance of the work the Board does but just the times. He reminded the Board not to forget the audit by the State Auditor's office that must be paid out of the \$30,000.

Mr. Smith asked did they as a Board ask for future funding for the construction of additional animal shelters. Mr. Quarles said yes and another part of that request was the ACO training because if the Board is moving on with the training then some sort of financial assistance to the counties would be part of it. Mr. Smith asked if funds keep getting cut further and the Board has no funds to operate on other than the spay/neuter account and by law this Board has to operate to dispense the funds, how will this Board operate? Mr. Quarles said at that point, it was just his speculation, but that the Department will find funds to pay necessary administrative Board expenditures that are required by statute.

Board Budget:

Mr. Smith asked about monies in accounts. General fund started with \$31,254, there was \$2,039.48 spent, leaving a balance of \$29,214.52. In the spay/neuter fund there is only \$38,000 left available to spend in FY2012. Mr. Smith said the major source of funds is the renewal or sale of spay/neuter license plates. He said his understanding is that \$10.00 for new plates is deposited in the s/n account, \$5.00 deposited in account for renewal s.

Update on ACO training. Mr. Quarles suggested that the ACO training discussion be delayed until the next meeting when there would be more members present. It was then discussed that during the County Judge Executive February meeting in Lexington it would be a good time to remind the Judges that training videos are available. Mr. Smith said the contact person at the meeting is Ms. Wanda Laslie, County Judges Office.

New Business:

There was a request from Marshall County requesting changes in their animal shelter grant. After discussion and the members reviewed the changes, Mr. Smith asked for a motion to approve the changes, Mr. Caldwell made the motion to approve seconded by Ms. Officer.

Mason County also had a request for changes in their shelter grant. They scaled back their plans from the original plans, submitted a new floor plans and a new budget. Mr. Smith asked for a motion to approve the new proposal. Motion made by Ms. Sam to approve the proposal, seconded by Mr. Crawford.

Old Business:

The Board discussed the simplifying of spay/neuter applications to make them a little less confusing. Mr. Quarles said until the application wording is simplified, people can always call our office for clarification. He said applications could be brought to the next meeting for everyone to review.

Mr. Quarles said each member would be emailed any legislation filed concerning animals or ACO operations; the link to the KACA website where the training manual is located so the Board members can review it; all grant applications so members can review them and improve how clear they read – it was suggested to get started early with application reviews.

Mr. Quarles asked if the Board would be comfortable having Board information on the website. He said he would suggest putting their name and email address on the website broken down by the organization they represent. He reminded them that the Governor's appointments are public record.

It was discussed placing old minutes, past Board members and other information having to do with Board meetings. Mr. Smith said he would defer discussion on this matter until the next meeting. This will be determined by Chairman Grimes.

There being no further business Mr. Smith asked for a motion to adjourn. Mr. Caldwell made the motion to adjourn, seconded by Mr. Crawford

Kentucky Department of Agriculture



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Media Advisory

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KENTUCKY ANIMAL CONTROL ADVISORY BOARD TO MEET

WHO: Animal Control Advisory Board
WHAT: Business meeting
WHEN: Thursday, January 12, 2012 at 10:00 a.m. EST
WHERE: Kentucky Department of Agriculture
107 Corporate Drive
Frankfort, Ky.

The Kentucky Animal Control Advisory Board will meet on Thursday, January 12, 2012, at 10:00 a.m. EST in the offices of the Kentucky Department of Agriculture, 107 Corporate Drive, Frankfort, Ky.

The meeting is open to the public, and all are welcome to attend.

ACAB BOARD MEETING
May 10, 2012
1027 Corporate Drove
Frankfort, KY 40601

Board Members Present

Chairman Linda Grimes
Keith Crawford
Duncan Caldwell
Connie Spencer-Below
Sarah Beth Guffey
Mayor John N. Smith
Judge John Settles
Rick Smith
Ellen Sam

Board Members Absent

Christine Officer
Danny Wilkinson
Douglass Johnson

Others Present

Dr. Michael Grant KDA
Clint Quarles KDA
Joyce Parman KDA
Scott Templeton Rowan Co Shelter

Chairman Grimes called the meeting to order and welcomed the new Board member, Mayor John Smith, representing the Kentucky League of Cities. Each Board member was then asked to introduce themselves. Chairman Grimes then asked for a motion to approve the minutes of the January 12, 2012, meeting. Motion was made by Ms. Guffey to approve the minutes, seconded by Mr. Crawford. The motion passed.

Mr. Rick Smith told the Board he had talked to State Auditor Adam Edelen about the high cost of the audit which is almost \$5,000 each year for the Board. Mr. Edelen said to call his office to see if they could work something out on the cost.

Old Business

Chairman Grimes asked about funds in the General Fund account and the Spay/Neuter account. Mr. Quarles told the Board that the General Fund has \$25,760.54. These funds are all the money left in the General account. In the Spay/Neuter account there is \$181,048.04. Of this amount the Board can spend \$34,000 this fiscal year which ends June 30. The Board is allocated to spend \$150,000 on the next round of grants. When Mr. Quarles was asked if there would be any funds in the near future, he said there was no indication from the Legislature that the Board would receive any more money for shelters or spay/neuter.

Training – KY Horse Council

Chairman Grimes said that last year the Board had discussed how much money would be set aside for Livestock Abuse Training and the amount of funds that would be available for training reimbursements. She said the KY Horse Council has asked if this was an ongoing project and if funds would be available for training this year. Last year there was a motion to allocate \$5,000 with a cap of \$250 per county. The question was asked as to how much of that amount is still available. Mr. Quarles said the Council was not given the full amount and that there is probably \$4,000 or \$4,500 left from the original amount. Chairman Grimes asked for a motion to allocate the remaining funds for the calendar year up to \$250 per county request for reimbursement for Livestock training levels I & II, NACA training levels 1 & 2 and EBI for the remaining balance of this calendar year. The Board will reevaluate this decision at the end of year. Mr. Rick Smith made a motion to approve spending the training money, seconded by Mr. Crawford. Motion passed.

Shelter Grant Status

Mr. Scott Templeton, Rowan Co Shelter, attended the meeting to discuss the shelter construction grant awarded to Rowan Co. After many delays and many plan changes over the past two years, Mr. Templeton's wanted to say to the Board that they need to tell Rowan Co to build the design approved by the Board, they need to start construction in 90 days, finish construction in 120 days and have it operating by January 2013 or lose the grant. Mr. Templeton said his only interest is seeing the project done right and according to the wishes of the Board. After much discussion concerning the many problems in Rowan Co., Chairman Grimes said there are about 10 items considered major problems such as square feet, roofing, drains, material change.....that need to be considered. After discussion of these changes and approval for them, Chairman Grimes asked for a motion to approve these changes. Mr. Crawford made the motion to approve, seconded by Ms. Sam. Motion approved.

Mr. Rick Smith asked that the Board consider making a change in the funds that are awarded to the counties stating that they are reimbursement funds, give the county a time-frame to have shelter built, if they don't build the shelter in that time, funds will then be returned to the Board.

Chairman Grimes asked for updates on 2010 grants. Dr. Grant gave a report on the 4 counties; Calloway Co., Pike Co., Rockcastle Co. and Warren Co. The 4 shelters are completely finished and have received their final 10% of their grants. Judge Lyons, Nicholas Co., while not requesting a change asked for an additional 6 months to finish his project. Judge Thomas, Caldwell Co., was not comfortable with signing the original grant agreement as he knew he was going to make a change almost immediately so it took up to a year for him to sign. Now that he has, he is submitting a scaled back version of the changes. The original grant was reduced from \$250,000 to \$166,000 to \$103,760. The Board had numerous questions concerning this shelter. After talking with assistant to the Judge, it was decided that a member of the Board would talk with the Judge and report back to the Board regarding this shelter. Garrard Co. submitted an application for \$300,000 and received \$100,000. They purchased a tract of land arranged in a triangle. Mr. Rick Smith talked with Judge Wilson's office concerning questions of the Board members regarding this shelter- drainage or ventilation. Mr. Smith will talk to Judge Wilson about concerns. Wolfe Co has an on- going change of plans but have now come back with their last revision which now shows..... Muhlenberg Co. sent pictures of their requested changes. This shelter is now complete and they have requested their final 10%. The Board did not make a decision on this. Dr. Grant said he will mail expiration letters to the active counties for their signature.

Mr. Rick Smith received a phone call from Judge Thomas, Caldwell Co. They are going with the one building and a volunteer rescue group is going to build another building where the group will house

animals. The one where the dogs and cats are will be quarantined rooms. The surgery room will probably be converted to a cat room. The drainage problem is being taken care of. They have changed multiple buildings down to the one building. Mr. Rick Smith said the Board needs to wait until the next meeting to decide on this. Mr. Quarles will communicate with the Judges from Caldwell, Wolfe and Garrard Counties and try to resolve the problems with their shelters.

ACO Training

Chairman Grimes asked Mr. Quarles to discuss the ACO training. He said what was voted on was 1 hour with County Judge Executive, 2 hours with County Attorney or designee, and 8 hours with an ACO who has at least 1 year minimum of experience. The County is to maintain that log in their files and it will be subject to open records. It had been discussed that in order to become an ACO was to review the material provided in the manual that had been developed and the Board wanted them to pass a test based on that manual, graded and kept with the Fiscal Court or a designee of the Court. There will be 50 questions on the test. Passing grade will be 80%. Mr. Quarles said he will promulgate administrative regulations to carry out the provisions of the section. Chairman Grimes asked for a motion to officially approve the ACO Training Manual in its current draft as amended in the improvements made as discussed. Mr. Caldwell made the motion to approve the Manual, seconded by Mayor Smith. Motion passed.

Spay/Neuter Grant Applications

Chairman Grimes said there is currently a 3 page S/N application. She asked Ms. Sam to discuss the changes that need to be made. The revisions were discussed and changes will be made. Mr. Quarles said new applications should be ready to be mailed out by June 1. All applications should be returned as soon as possible, but not later than July 15. There was a lengthy discussion about counties that have never applied for grants.

The next meeting will be held Thursday, July 19, at 10:00am, 107 Corporate Dr., Frankfort, KY.

There being no further business Chairman Grimes asked for a motion to adjourn. Mr. Crawford made the motion to adjourn, seconded by Mr. Caldwell.

Kentucky Department of Agriculture



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KENTUCKY ANIMAL CONTROL ADVISORY BOARD TO MEET

WHO: Kentucky Animal Control Advisory Board
WHAT: Business meeting
WHEN: Thursday, May 10, 2012, 1 p.m. EDT
WHERE: Kentucky Department of Agriculture
107 Corporate Drive
Frankfort, Ky.

The Kentucky Animal Control Advisory Board will meet Thursday, May 10, 2012, at 1 p.m. EDT in the office of the Kentucky Department of Agriculture, 107 Corporate Drive, Frankfort, Ky.

The meeting is open to the public, and all are welcome to attend.

AGENDA

**Animal Control Advisory Board
May 10, 2012
107 Corporate Drive
Frankfort, Kentucky**

Introductions:

New Board Member
Visitors

Approval of Minutes : January 12, 2012

Old Business:

Budget/Funding : Committee Operational :
Spay/Neuter :
Planned allocation: Spay/Neuter
Training- KHC
Training- Other

Shelter Grant Status : 2010 Grants-Update

2011 Grants- Update

Spay/Neuter Grant Applications: Revisions to application

ACO Training: Manual – comments/approval

Draft of regulation review

Livestock Care Standards Commission:

Legislative session 2012: update

New Business:

Spay/Neuter Program Grant:
Website:
Rabies Vaccine Administration:
Survey results to date:
Next meeting date

ANIMAL CONTROL ADVISORY BOARD MEETING

July 19, 2012

107 Corporate Drive

Frankfort, KY

BOARD MEMBERS PRESENT

Chairman Linda Grimes

Douglas Johnson

Ellen Sam

D. Keith Crawford

Danny Wilkinson

Connie B. Spencer

Christine Officer

Rick Smith

R. Duncan Caldwell

OTHERS PRESENT

Dr. David L. Day Public Health Department

Mike Tobin KY Farm Bureau

Mike Grant KDA

Clint Quarles KDA

Rita Beasley KDA

Joyce Parman KDA

Dr. Cindy Gaskill UK

Approval of Minutes:

Dr. Grimes called the meeting to order. She welcomed the visitors and asked each member present to introduce themselves and what organization they represent. Dr. Grimes then asked for a motion to approve the minutes of the May 10. There were several changes/clarifications and corrections. After discussion of all the changes, Mr. Wilkinson moved to approve the minutes, seconded by Mr. Crawford. Motion carried.

New Business:

Rabies Vaccine Administration: Dr. Day was invited to attend the meeting to discuss rabies vaccine. Mr. Caldwell had requested a discussion for rabies at shelters. The question was whether or not the Veterinarian Board would allow an animal control officer to administer the vaccine inside the shelter. There was a lengthy discussion regarding as to who is eligible to administer rabies vaccination, the law providing proof of the vaccination, etc. Dr. Day said the position of the State Public Health Dept. is that all puppies, kittens, larger dogs and cats going out of the shelter should be vaccinated provided by a veterinarian.

Old Business:

Audit: Chairman Grimes asked Mr. Quarles if he had talked to anyone about perhaps our audit being discounted. He said he was given the understanding that the Auditor's office is looking into a review, and that some of it depends on hours put into the audit.

Budget/Funding: Chairman Grimes asked about the spay/neuter training applications. There was \$4250 balance budgeted in the general account for training with \$250 allocated for each training application. There were 15 training grants in this round of grant applications leaving the account with a budgeted balance of \$500. Another source of funding will be discussed at a future meeting.

Shelter Grant Status: Dr. Michael Grant passed out a spread sheet of the 2010 animal shelter construction and improvement grant applications. This information shows shelters that are completed, shelters that are 90% complete and shelters receiving renewals to June 30, 2013. Chairman Grimes then asked for an update on 2011-2012 grants. After discussion of Garrard Co, the Board approved the changes for the Garrard Co shelter plans. Chairman Grimes asked for a motion to approve the Garrard Co. shelter changes. Ms. Officer made the motion to approve, seconded by Mr. Rick Smith. Dr. Grant gave an updated report on other shelters: Menifee Co is 70% complete; Wolfe Co is awaiting confirmation to build; Caldwell Co was given the OK to proceed. Dr. Grant said he is notifying each county in writing asking for any other updated information regarding their county shelter.

Shelter Grant Proposal: Dr. Cynthia Gaskill, University of Kentucky, Veterinary Diagnostic Laboratory, attended the meeting to discuss a draft proposal for the Kentucky shelter study. Dr. Gaskill said the main issue that would preclude the KY Animal Control Advisory Board from contributing funds to this study would be if the study had a stated goal of changing current legislation. Dr. Gaskill said as long as the study does not have that stated intended purpose, there are no others problems that would preclude funding from the ACAB. Mr. Quarles will investigate whether or not the Board could support the project financially. Chairman Grimes asked for a motion to support Dr. Gaskill's study. Mr. Rick Smith made the motion to approve study, seconded by Mr. Crawford. Motion carried.

ACO Training Manual: Chairman Grimes said the Manual was now ready to be put on the website. There was discussion of the ACO training. Mr. Clint will draft regulations for review at next meeting.

Spay/Neuter Program Grant: There were 72 applications sent in. Chairman Grimes appointed a sub-committee, consisting of Ellen Sam, Rick Smith, Christina Officer and Chairman Grimes to go over each application, check all information and make the determination as to the grant amount each shelter will receive. Chairman Grimes asked for a motion to not accept applications that were received after the stated deadline. Ms. Sam made the motion to not accept applications after deadline, seconded by Mr. Rick Smith. Motion carried.

Next meeting date: August 30, 2012

There being no further business Mr. Crawford made a motion to adjourn, seconded by Ms. Officer. Motion carried.

Animal Control Advisory Board Meeting
July 19 2012
107 Corporate Drive
Frankfort, Kentucky
Agenda

Introductions:

Board Member
Visitors

Approval of Minutes : May 12, 2012

New Business:

Rabies Vaccine Administration:

Old Business:

Audit : discounted?

Budget/Funding : Committee Operational/Spay/Neuter :

Planned allocation: Spay/Neuter Up to \$150,000

Training- KHC, EBI and NACA up to \$4500

Balance not yet committed:

Shelter Grant Status :

2010 Grants- Update-all complete?

2011-2012 Grants-Garrard, Caldwell, Wolfe County modifications, update on Rowan, other modifications requested, current expected completion date after extension

Shelter Grant Proposal:

ACO Training: Manual – available on website?

Draft of regulation review

Spay/Neuter Program Grant: -Distribute applications for review

- Program expansion

Website: updates

Other new Business:

Next meeting date:

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KENTUCKY ANIMAL CONTROL ADVISORY BOARD TO MEET

WHO: Kentucky Animal Control Advisory Board
WHAT: Business meeting
WHEN: Thursday, July 19, 2012, 10:00 a.m. EDT
WHERE: Kentucky Department of Agriculture
107 Corporate Drive
Frankfort, Ky.

The Kentucky Animal Control Advisory Board will meet Thursday, July 19, 2012, at 10:00 a.m. EDT in the office of the Kentucky Department of Agriculture, 107 Corporate Drive, Frankfort, Ky.

The meeting is open to the public, and all are welcome to attend.

ANIMAL CONTROL ADVISORY BOARD MEETING

August 30, 2012

Board Members Present

Chairman Linda Grimes
John N. Smith
Keith Crawford
Ellen Sam
Rick Smith
Duncan Caldwell

Others Present

Michael Grant
Joyce Parman

As there was not a quorum for the August 30 meeting, Chairman Grimes used this meeting as a review of the 79 spay/neuter grant application received by the Board. Chairman Grimes had appointed a sub-committee to make the determination for the amount to be awarded, which they did at their August 17 meeting.

The applications were discussed with members attending this meeting. A few of the applications did not meet the criteria for eligibility.

Chairman Grimes said grants and amount to be awarded will be discussed at the next scheduled meeting.

Next meeting will be Thursday, September 20, 2012.

Kentucky Department of Agriculture



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Media Advisory

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KENTUCKY ANIMAL CONTROL ADVISORY BOARD TO MEET

WHO: Kentucky Animal Control Advisory Board
WHAT: Business meeting
WHEN: Thursday, August 30, 2012, 10 a.m. EDT
WHERE: Kentucky Department of Agriculture
107 Corporate Drive
Frankfort, Ky.

The Kentucky Animal Control Advisory board will meet on Thursday, August 30, 2012 at 10 a.m. EDT in the offices of the Kentucky Department of Agriculture, 107 Corporate Drive, Frankfort, Kentucky.

The meeting is open to the public, and all are welcome to attend.

**Animal Control Advisory Board Meeting
August 30, 2012
107 Corporate Drive
Frankfort, Kentucky**

Agenda

Introductions:

Board Members

Visitors

Approval of Minutes : July 19, 2012

Old Business:

Audit : discounted?

Budget/Funding : Committee Operational/Spay/Neuter :

Planned allocation: Spay/Neuter Up to \$150,000

Training- KHC, EBI and NACA up to \$4500

Spay/Neuter Program Grant: - review applications

Shelter Grant Status :

2010 County modifications

ACO Training: Manual – available on website?

Draft of regulation review

Website: updates

New Business:

Next meeting date:

Animal Control Advisory Board Meeting
September 20, 2012
107 Corporate Drive
Frankfort, KY 41042

Board Members Present

Chairman Linda Grimes
Danny Wilkinson
Duncan Caldwell
D. Keith Crawford
Ellen Sam
Judge John Settles
Dr. Connie B. Spencer
Rick Smith
Douglas Johnson

Others Present

Cathy Gilbert Carrollton, KY
Michael Grant KDA
Clint Quarles KDA
Joyce Parman KDA

Approval of Minutes:

Chairman Grimes called the meeting to order. She welcomed Ms. Cathy Gilbert and then asked each member present to introduce themselves and the organization they represent. Chairman Grimes then asked for a motion to approve the minutes of July 19. Mr. Wilkinson made the motion to approve the minutes as corrected, seconded by Mr. Crawford. Motion carried.

Ms. Gilbert introduced herself as someone being very involved in spay/neuter clinics for many years. She wanted to tell the Board that she had met with Commissioner Comer to discuss her proposal for reducing dog and cat overpopulation in rural Kentucky and to significantly raise funds by selling more license plates, encouraging donations. She said the Commissioner was very receptive to her proposal and recommended her for an appointment with the Governor. She is to have this appointment in February under the Association of Counties.

Audit: Chairman Grimes asked if the Board had heard from the audit, if it was all complete. Mr. Quarles said all requested information had been sent to Auditors office but so far the Board has not received a final bill.

Budget Funding: The Board had allocated for Spay/Neuter up to \$150,000. Cash balance at this time is \$229,000; General Fund has a balance of \$17,500. Specialty plate sales for spay/neuter have slowed down; the Board received a \$25 restitution check from an animal cruelty fund.

Spay/Neuter Program Grant: A total of 79 grants were submitted to the Board. There are three regional shelters; Barren River Animal Welfare Association serves Metcalfe, Hart, Monroe, Edmondson, and Green Co.; Knox-Whitley serves Knox, Whitley, McCreary and Clay counties; KY River Regional Animal Shelter serves Perry, Letcher, Knott and Breathitt counties. All other applications were single county applications and private non-profit organizations. Each blank application asked for a letter from

the county judge executive or mayor showing support and approval of the program; program description for each type of spay/neuter program to be funded by this grant; a list of local veterinarians providing services, contact information, surgical fee schedules; list of clinics providing services. Each application states that late or incomplete applications will not be considered. After the Board reviewed each application, it was decided that many of the applications were incomplete. Chairman Grimes said the Board has a couple of options; follow the recommendations the sub-committee came up with in the beginning or establish a different way of reviewing the grants and then going back to the sub-committee for a final decision. Chairman Grimes asked for a motion on how to proceed with this process. Mr. Johnson made the motion to go with the recommendation of the Board, seconded by Judge Settles. Mr. Rick Smith, Mr. Crawford and Mr. Caldwell opposed this motion. The Board voted to have a KDA employee screen the incomplete applications and award grants to those eligible up to the amount capped by the Board.

ACO Training: After a lengthy review and discussion of the ACO Training regulation draft, Chairman Grimes asked for a motion to approve the draft. Mr. Crawford made a motion to approve, seconded by Ms. Sam. Motion carried.

New Business: Dr. Grant gave a report on the final and completed Animal Shelters Construction and Improvement grants from Harlan, Clark and Anderson Counties.

The next meeting date will be November 15, 2012, at 107 Corporate Drive, Frankfort, KY at 10:00 p.m.

There being no further business Chairman Grimes asked for a motion to adjourn. Mr. Crawford made a motion to adjourn, Mr. Rick Smith seconded the motion. Motion carried.

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Animal Control Advisory Board Meeting
September 20, 2012
107 Corporate Drive
Frankfort, Kentucky

Agenda

Introductions:

Board Member

Visitors

Approval of Minutes : July19, 2012

New Business:

Rabies Vaccine Administration:

Old Business:

Audit : discounted?

Budget/Funding : Committee Operational/Spay/Neuter :

Planned allocation: Spay/Neuter Up to \$150,000

Training- KHC, EBI and NACA up to \$4500

Balance not yet committed:

Shelter Grant Status :

2010 Grants- Update-all complete?

2011-2012 Grants-Garrard, Caldwell, Wolfe County modifications, update on Rowan, other modifications requested, current expected completion date after extension

Shelter Grant Proposal:

ACO Training: Manual – available on website?

Draft of regulation review

Spay/Neuter Program Grant: -Distribute applications for review

- Program expansion

Website: updates

Other new Business:

Next meeting date:

**Animal Control Advisory Board Meeting
September 20, 2012
107 Corporate Drive
Frankfort, Kentucky**

Agenda

Introductions:

Board Members
Visitors

Approval of Minutes : July 19, 2012

Old Business:

Audit

Budget/Funding

Spay/Neuter Program Grant: - review applications

Shelter Grant Status : 2010 County modifications

ACO Training

Website: updates

New Business

Next meeting date

Animal Control Advisory Board Meeting

November 15, 2012

107 Corporate Drive

Frankfort, KY 40601

Board Members Present

Dr. Linda Grimes, Chairman

Duncan Caldwell

Keith Crawford

Danny Wilkinson

Christine Officer

Judge John Settles

Ellen Sam

Rick Smith

Others Present

Dr. John Poe KY Cabinet for Health and Family Services.

Michael Grant KDA

Clint Quarles KDA

Joyce Parman KDA

Approval of Minutes:

Dr. Grimes called the meeting to order. Each member was asked to introduce themselves. Before asking for a motion to approve the minutes of September 20, 2012, Dr. Grimes had a correction of the minutes. Ms. Cathy Gilbert, a guest at the September 20, 2012, stated that she was to have an appointment with Governor Beshear in February under the Association of Counties. Dr. Grimes said Ms. Gilbert was interested in approaching the Association of Counties but there was not an appointment. Association officials would need to be approached on this appointment and the Governor would have to approve, etc. Motion was made by Mr. Rick Smith to accept Dr. Grimes' correction of statement attributed to Ms. Gilbert, seconded by Mr. Crawford.

Rabies Vaccination at shelters:

Dr. John Poe, KY Cabinet for Health and Family Services, attended the meeting to discuss animal control aspect of animal sheltering and the administering of rabies vaccine. He said in Kentucky the law allows two people to vaccinate dogs for rabies – practicing licensed veterinarian and other qualified persons who are kennel owners who have several dogs and who have attended annual training administered by Dr. Poe certifying their status as a "qualified person" under state law.. This is a state wide program for vaccinating dogs. It does not allow for dog lottery, selling or bartering dogs. Animals vaccinated by a "qualified Person" are not recognized as vaccinated once they leave that person's possession. Therefore non-veterinary shelter staff cannot fulfill the need for vaccinating shelter animals for rabies. Dr. Poe discussed rabies vaccination issues, the numerous problems with dogs, feral cats, exporting dogs and other related problems. He said the ACAB was doing a great job and that it is very important to control the dog and feral cat population. Dr. Grimes thanked Dr. Poe for attending the meeting and informing the Board on the many issues.

Audit – Final Report: Dr. Grimes asked if the Board had a final report from the Auditor's office. Mr. Quarles said no, neither a final report nor a bill has been received.

Budget/Funding: Mr. Quarles gave the report that there is \$247,978.04 in the Spay/Neuter account. The Board had \$150,000 allocated for Spay/Neuter. There is \$16,361.55 in the General account. Mr. Quarles said it was unlikely this account will be funded again. It was discussed about funds being available to the Board when the \$16,361 is gone. Mr. Rick Smith said the Board needs to request the minimum amount, either \$5,000 or \$10,000 annually to operate this Board to the KDA Board and to the Legislature. Mr. Smith made a motion that the Board request \$10,000 for operating funds, seconded by Ms. Officer. Motion carried. Judge Settles mentioned that when attending the judge's retreat he was asked about equipment grants. It is a small amount of money but very significant to the shelters. Judge Settles asked if they should make the Commissioner aware of this need. Mr. Rick Smith said he thought that was a good legislature issue as equipment will be needed as long as there are shelters.

Spay/Neuter Program Grant: There were 81 grants submitted to the Board in September for Spay/Neuter. Due to there being disagreement as to what constituted an incomplete application and there being many variations, the subcommittees recommendations were not agreed upon. The Board was unsure as to how to proceed. Dr. Grimes stated that she wanted to move forward with the grants. Mr. Quarles said that in this case each application should be funded equally. Mr. Quarles said the Department has a new employee who is an uninterested third party to screen applications before they are given to the subcommittee for review for future rounds of applications. After a long discussion it was recommended that each applicant receive \$1,800. Dr. Grimes asked for a motion to approve \$1,800 for each grant submitted. This would leave the Board with \$100,000 and another 6 months of anticipated revenue coming, the Board still does have some posters that will be put in our mailings. Mr. Wilkinson made the motion to approve, seconded by Mr. Crawford. Motion passed. There was further discussion by Mr. Rick Smith who said he agreed with Dr. Grimes that information should be placed on each application that if the application is not complete there will be no money awarded. Board approved.

Per Dr. Grimes' request, Mr. Quarles passed around real applications to be looked at by the Board. Dr. Grimes discussed the history of the Board's grants, the changes in intake numbers, the euthanasia numbers. Dr. Grimes then asked that they go through the applications page by page, discuss the changes each Board member feels should be made to the applications, adding or deleting information or leaving as is. There were numerous different factors discussed as to what information was essential to determining the grant and what information was just helpful to the Board in surveying the actual operation of KY shelters including the many needed changes in the spay/neuter applications. Mr. Quarles will make changes to applications as discussed and present to the Board for perusal or suggestions. Dr. Grimes said she is asking for a mission statement from the Board; what are the current feelings of the Board with the Spay/Neuter money, what are the goals, and the direction of the program?

Shelter Grant Status: Dr. Grimes asked Dr. Grant if he had any updates or requests for modifications. Dr. Grant reported Menifee and Clark shelters are still incomplete; he is waiting for photos from Boone County shelter; and Anderson County submitted statements completely illegible.

ACO Training: Dr. Grimes asked that the ACO training manual again be placed on the S/N website as well as being available on the KACCA website. Regulations for the ACO training manual have not been filed with LRC at this time. Commissioner Comer will make the determination for filing.

Next meeting: To be determined

Adjourn: Dr. Grimes asked for motion to adjourn – motion made by Mr. Caldwell, seconded by _____ - Motion passed.

**Animal Control Advisory Board Meeting
November 15, 2012
107 Corporate Drive
Frankfort, Kentucky**

Agenda

Introductions:

Board Members
Visitors

Approval of Minutes : August 30, 2012

Old Business:

Rabies Vaccination at shelters : Dr. Poe
Audit : Final Cost

Budget/Funding : Committee Operational:
Spay/Neuter :
Other:

Spay/Neuter Program Grant: - 3 rd party review results of 2012 Applications
Future review process
Application revisions

Shelter Grant Status :

Updates or requests for modifications

ACO Training: Manual feedback

Regulation status

Website: updates

New Business: KY shelter issues
Legislative needs

Next meeting date:

Kentucky Department of Agriculture



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KENTUCKY ANIMAL CONTROL ADVISORY BOARD TO MEET

WHO: Kentucky Animal Control Advisory Board
WHAT: Business meeting
WHEN: Thursday, November 15, 2012, 10 a.m. EST
WHERE: Kentucky Department of Agriculture
107 Corporate Drive
Frankfort, Ky.

The Kentucky Animal Control Advisory board will meet on Thursday, November 15, 2012 at 10 a.m. EST in the offices of the Kentucky Department of Agriculture, 107 Corporate Drive, Frankfort, Kentucky.

The meeting is open to the public, and all are welcome to attend.

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November 15, 2012
107 Corporate Drive
Frankfort, Kentucky**

Agenda

Introductions:

Board Members
Visitors

Approval of Minutes : August 30, 2012

Sept 20th

Old Business:

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Next meeting date

Adjourn

Parman, Joyce (AGR)

From: Sloan, Ted (AGR)
Sent: Friday, November 09, 2012 2:12 PM
Subject: Kentucky Animal Control Advisory Board to meet

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