

Animal Control Advisory Board Meeting  
May 1, 2014  
107 Corporate Drive  
Frankfort, KY 40601

**Board Members Present**

Dr. Linda Grimes, Chairman  
Rick Smith  
Sarah Beth Guffey  
Dr. Connie B. Spencer  
Stan Devary  
Douglas Johnson  
Duncan Caldwell  
Cathy F Gilbert

**Others Present**

Cynthia Gaskill - Guest  
Ellen Sam - Guest  
Clint Quarles KDA  
Michael Grant KDA  
Joyce Parman KDA

**Approval of August 22, 2013 Minutes**

Dr. Grimes called the meeting to order. Each member was asked to introduce themselves. Dr. Grimes then asked if anyone had any corrections to the minutes. As there were no corrections, Dr. Grimes asked for a motion to approve the minutes. Motion was made by Mr. Johnson, seconded by Mr. Caldwell. Minutes approved.

**Spay/Neuter Programs**

Dr. Grimes asked about the final cost of the 2013 State Auditors audit. She was told it was \$4,920. At the last meeting, it was discussed how to keep this cost down and whether the Board can find an independent auditor. The State Auditor said that yes we could have another auditor to do this but the State will continue to do their audit and the Board will be charged for each audit. Mr. Quarles said another thing the Board might do is to contact other entities with specialty license plate sales to see if they have the same concerns as this Board concerning the charge for audits. After some discussion of the specialty plates and s/n posters for county offices, Dr. Grimes asked if Mr. Quarles will continue to follow up on the auditor's report to see if it can be reduced some.

Dr. Grimes asked for the balance of current funds. The funds currently available for the General Fund are \$8,957.73 and the Agency Fund balance is \$101,878.04. Dr. Grimes asked what was budgeted last years for spay/neuter – was it \$130,000 or \$150,000? Mr. Quarles said it was pre-budgeted for \$150,000. He said in talking with Agriculture accounting office, they said there a number of entities that have not responded on their spay/neuter dollars that we can extend their time if that is what the Board wants to do but It was their suggestion from a fiscal point to write them a demand letter stating that you are not going to be renewed, here is your demand letter, please apply again next year. Mr. Quarles

said some of the 2013 entities have not even returned their initial agreement. They signed up for the money, got approved and never picked up their money. Dr. Grimes said each applicant was awarded the same amount of \$1,650. She said the Board needs to decide if a little more evaluation is necessary, especially for some of these that have never picked up their money, if they are ones that had never applied before and so they were applying for something they didn't know how to get into. Dr. Grimes said in going back and looking at some of the completed applications there were groups that had never done spay/neuter before. They got just as much money as groups that had been participating several years. This needs to be watched more closely. Dr. Grimes said that in the past we have done \$100,000 in grants so at least that can be done at this time.

#### Application Revisions For 2014

Ms. Sam came to the meeting to discuss the applications that had been revised for 2014 spay/neuter applications. Ms. Sam talked about some of the revisions that were made last year when she was on the Board. Dr. Grimes said that one thing she particularly remembered was on the applications was a box that asked about how many dogs or cats you had done in the past and also listed puppies and kittens. She said that was confusing and made no sense in the reporting so she suggested that the box be removed. Another problem was shelters filling out the wrong applications. Mr. Quarles said in the cover letter when the next round of grants goes out, it will address in big bold letters the difference in the non-governmental organizations and the county fiscal court. Dr. Grimes said since a lot of the NGO applicants are unknown to the Board: she believes they are getting their applications from the website.

One question Mr. Quarles had was whether or not the cost of materials used by veterinarians should be included in the spay/neuter cost. After discussion, it was decided that the shelter expense should just list how many cats, male or female you did, how many female or male dogs and what your total expense was, how many were rescued, adopted, etc.; tell what your cost was last year and what you anticipate for this year. After a lengthy discussion of some changes that need to be made on the application form, Mr. Quarles said changes suggested by Board members would be made on the applications. The required qualification for grants was discussed. Applicants who submit an incomplete application will not be considered. Mr. Johnson asked if someone has applied and not received money. He was told not in the past two years – everybody has gotten money. Dr. Grant said that for a year and half some of the recipients that received their money have never bothered to return the paperwork. Dr. Grimes asked for a motion to not offer further extensions to these counties, the final thought being these counties not be considered should they apply for this year. Mr. Caldwell made the motion that they not be considered for an extension and not eligible to apply for this particular year. Dr. Grant said he has sent multiple friendly reminders that according to the agreement signed the report was due January 31, please send this in as soon as possible. Mr. Quarles said it was highly likely that the money has been spent it has just not been reported. There was a new motion made by Mr. Johnson to offer further extensions on these grants seconded by Ms. Guffey. Mr. Johnson said a letter should be sent to the ones that received funds saying that if they are going to apply for 2014, to send a letter saying this information needs to be included in their application prior to submitting their application. This is referring to the funds that they spent in 2013. Dr. Grimes asked that all in favor signify by saying I. Motion passed.

Mr. Caldwell brought up something he had heard was being developed called a "neuter shot". He asked if this was going to be part of the program. Some of the Board members asked what it was.

Dr. Grimes explained that approximately 5 years ago there was a product out that was called neuter sol, it was basically an injection into the testicle that sterilizes. It was taken off of the market because there were problems with training to administer the drug. It is now available on the market but unless the

veterinarians have had several training sessions they would not be eligible to administer the drug. Dr. Grimes said she will investigate, bring information back to the Board and let them decide if they want to pay for this.

Dr. Grimes asked Dr. Grant for a report on the 2010 Animal Shelter Construction Improvement grant applications. He reported the counties that still have a balance on their grants; Anderson, Bell, Caldwell, Christian, Clinton, Greenup, Harlan, Jefferson, Leslie, Lincoln, Logan, Nicholas, Powell, Rowan, Bath, Fleming, Simpson, Taylor, and Wolfe. Dr. Grimes was told by Mr. Quarles that the counties who have not turned in their receipts will receive a Demand Letter saying to either get in their receipts or return the money. Mr. Quarles said the accountants told him these counties could be given a six month extension if the Board wishes. Dr. Grimes asked for a motion to approve six month extensions, motion made by.....and seconded by..... Motion passed.

The counties that have finalized their accounts are Allen, Boone, Calloway, Campbell, Clark, Estill, Gallatin, Garrard, Hancock, Harlan-1<sup>st</sup> grant, Henry, Hopkins, Jessamine, Madison, Marshall, Mason, Muhlenburg, Nelson, Ohio, Pike, Rockcastle, Shelby, and Warren. Robertson County returned 90% of the money which was awarded to them and will be placed back into the Capitol Account. After discussion concerning the money returned to the Capitol Account, Dr. Grimes asked for a motion to issue a grant for \$60,000 for shelter construction. Motion made by Mr. Smith for grant, seconded by Mr. Johnson. Motion passed.

Cathy Gilbert, new Board member representing KY League of Cities. She has specific interest in spay/neuter. She discussed ways for financial growth to increase the sale of license plates and private donations. She said her main purpose is having as many animals as possible spayed or neutered in order make this program more productive. She showed some similar examples from other states of their S/N programs. There was a long discussion regarding making changes to the website in order to make it more conducive for donations.

Dr. Cynthia Gaskill gave a report on the Nicholas County shelter. Due to the change of three County Judges, this shelter has gone through many problems and issues. She was asking the Board to give this county a little more time to finally complete this project. Dr. Grimes said she sees two things for the Board – do they decide extending or do they want to demand the money back and is the modification they are proposing something the Board needs to approve. Mr. Quarles said until they give the Board something in writing they haven't requested anything.

The next meeting will be August 7, 2014 at 1:00 pm EST, 107 Corporate Drive, Frankfort, KY.

Mr. Caldwell made a motion to adjourn, seconded by Mr. Johnson.

**Animal Control Advisory Board Meeting  
May 1, 2014  
107 Corporate Drive  
Frankfort, Kentucky**

Agenda

Introductions:

Board Members  
Visitors

Approval of Minutes : August 22, 2013

Old Business:

Spay/Neuter Program Grant: Last Audit- final cost  
Funds Currently Available  
Application Revisions for 2014  
Future Funding

Follow up  
on  
costs -

Shelter Grant: Funds Currently Available ( allocation for Robertson Co.  
Returned)  
2010/2011 projects not complete  
Updates or requests for modifications  
Application Revisions for 2014  
Future Funding

ACO Training: Access to Manual now available through Dept of Ag webpage under  
Animal Control Programs as well as KY Animal Control Association  
Webpage  
Continuing Education for ACOs

ACO Regulation: status

KY ACAB: Operational funds available  
Future Funding

Website:

Ky Shelter Survey: update by Dr. Cindy Gaskill

Aug 7+6 1 PM

New Business: 2014 Legislative Session  
Other

Next meeting date:

ANIMAL CONTROL ADVISORY BOARD MEETING

November 13, 2014  
109 Corporate Drive  
Frankfort, KY 40601

**Board Members Present**

Dr. Linda Grimes, Chairman  
Rick Smith  
Duncan Caldwell  
Steve Devary  
Mike Cassidy  
Douglas Johnson  
Cathy Gilbert  
Danny Wilkinson

**Others Present**

Kathryn Callahan	Attorney
Tracie Lennon	Shelby Co. Humane Society
Frank Rugglono	JCACC
Bradley Keough	KDA
Sam Marcus	Franklin Co. Humane Society
Judy Mantfort	Franklin Co. Humane Society
Becky Reiter	KACCA
Dan	KACCA
Donna Phillys	Rescue
Clint Quarles	KDA
Joyce Parman	KDA

**Approval of May 1, 2014**

Dr. Grimes called the meeting to order. She asked if anyone had any corrections to the minutes. As there were no corrections, Dr. Grimes asked for a motion to approve the minutes. Motion was made by Mr. Devary, seconded by Mr. Smith. Minutes approved.

**Spay/Neuter Grant Program**

Dr. Grimes asked for a summary of the grants applications Mr. Grant said he has a spread sheet of the applicants he would pass around. While that was being done, Mr. Quarles said they had budgeted \$150,000 which is what was thought to be in revenue to spend. As of this morning there is only \$138,391.04 in the bank account. He said there may be a little left from the Transportation license plates but the accountant said no more than \$120,000 or \$125,000 should be spent. After Mr. Grant passed out the spread sheets, a detailed discussion followed regarding eligibility of applicants, some of the applicants filling out the wrong application for one reason or the other, some did not have a Judge Executive letter with application, some did not have the 501C eligibility form, some incomplete forms for different reasons. Mr. Quarles strongly suggested that the Board go back to a single application, he said some of the information on the applications was confusing. All of the shelters on the spread sheet were discussed, amount each requested, reporting status for FY 2014 and status for FY2013. These sheets include the amount received, whether final reports were submitted to us and whether or not the shelter applied for a grant. After each shelter was discussed, 33 Non-profit NGO's applicants were

awarded \$1,800 with the exception of Sugarfoot Farm Rescue who was awarded \$1,500 as that was their request and 23 Fiscal Court applicants were awarded \$1,800.

The total amount of grants is \$100,500. 15 non-profit organizations and 21 fiscal court applications were not awarded. These applicants will receive letters explaining why. Mr. Smith made a motion to accept the spay/neuter awards, seconded by Mr. Wilkinson. Motion approved by vote of Board.

Mr. Grant said he was asked to do a survey, using his records, of how many animals were serviced and the amount in each county, so he did that in each county back to fiscal year 2010. These reports were passed out to each member. Dr. Grant said he did a summary on spay neuter since 2010 and the totals were Cats – 6200 and Dogs – 6283. Dr. Grimes asked if there was any further discussion combining the two applications on the website where they can be down-loaded, hopefully more straight forward and less easy to make mistakes. Dr. Grimes said she also would like for a letter to go out telling shelters that applications would be on the website for 2016 as soon as possible.

Following the decision of awards, there was a discussion regarding ways to increase funds for this program. Dr. Grimes said this Board needs to search for some serious funds for this program, grants for the Board and direct funding. She spoke of several organizations she felt would be beneficial in helping the Board secure funds. One she spoke of was Maddie's Fund (maddiesfund.org) and other sources of grants should be researched. Dr. Grimes then called on Ms. Gilbert to discuss her ideas on fund raising and the things she feels they would be able to accomplish with press releases, face book page, a video of shelters. They need to let the public know how this program works and the things they do. Mr. Quarles agreed to help Ms. Gilbert with department marketing staff.

#### Shelter Grant Applications

Dr. Grimes asked about the 2010 Animal Shelter Construction and Improvement grant applications. There was a discussion regarding some of the shelters not being completed in four year time. Mr. Gant said for different reasons some counties have not been able to complete their shelter. Some are changes in cost of materials, different issues surrounding the construction of their shelters. Mr. Cassidy ask if anyone from KDA visits the sites of these constructions as the counties are given a pretty substantial amount of funds and just depend on and trust in photographs and letters from the counties seems inadequate. This will be discussed further at the next meeting. Also, at the December meeting, there will be a discussion regarding \$60,000 returned to the Board from Robertson Co. Construction and Improvement applications were mailed to each county. Six counties applied for this grant. Total amount requested by these counties is \$171,825.58. Dr. Grimes asked if anyone had any ideas or information for funding for future shelter grants. Mr. Quarles was asked if a request had been made to the general assembly and he said he did not believe this had been a departmental request. He said the department is limited to two requests and those are mostly gas pump changes, things like that.

#### ACO Regulation

Mr. Quarles said at the August 30, 2012, meeting the Board voted to approve the wording. He said at the time we were waiting for a word from the Department's general council on whether or not she felt we could compel a continuing education requirement upon the animal control officers, she has since ceased employment with the department but prior to her leaving Mr. Quarles said he talked to her and she did not believe the Board has the ability to compel the continuing education requirements. Dr. Grimes asked for a motion to reapprove the ACO regulations as written and adding the passing test score of 75%. The issue of continuing education can be addressed as a change in KRS 258. Mr. Cassidy made the motion to approve submitting the regulations as written, seconded by Mr. Johnson. Motion approved and passed by Board.

Dr. Grimes asked about operational funds in the account, Mr. Quarles said there was \$7,210.75. She asked for a letter to legislatures concerning regulations, funding for operations and marketing assistance, promotion of license plates videos.

**Website**

Dr. Grimes asked that when you go to the webpage you will be able to find the ACO manual also under the ACO training as well as the home page. Mr. Quarles says the IT personnel will be able to rearrange the website. Dr. Grimes asked if any progress on methods of "pushing a button" donation. Mr. Quarles said this will need to be bid out. A RFP would need to be issued. Dr. Grimes wants to proceed with this process and see how it goes. Mr. Quarles will begin the process.

**New Business**

Dr. Grimes asked if there was anything Board members or department members know about this legislative session that the Board should know about. Mr. Quarles said there was nothing pre-filed in the past 60 days. Mr. Cassidy said on the next meeting agenda he would like to see the Shelter Standards review and also a discussion about an enforcement agency that would go out and do inspections have enforcement power to regulate. Mr. Quarles said that would be very right for a discussion concerning the misunderstanding of the department's role in inspecting animal shelters. Dr. Grimes said If there are other groups interested in attending the meetings please have them do so.

**Next Meeting Date**

The next meeting will be Thursday, December 18, 2014 at 1:00 pm EST, 109 Corporate Drive, Frankfort, KY 40601.

Dr. Grimes asked for a motion to adjourn. Motion made by Mr. Caldwell , seconded by.....

**RECOMMENDATIONS TO THE COMMISSIONER**

1. The Board asked that the Commissioner be informed that the Board feels that: ACO's should be required to have a requirement for continuing education hours.
2. The Board should be provided funding for operations.
3. The Board should be assisted by the department in "marketing" the spay/neuter fund to increase donations.

## Animal Control Advisory Board Meeting

November 13, 2014

109 Corporate Drive

Frankfort, KY 40601

### Agenda

#### Introductions:

Board Members

Visitors

#### Approval of Minutes: May 1, 2014

Old Business

#### Spay/Neuter Program Grant:

Funds Currently Available (Budgeted up to \$150,000)

Application Review for 2014

Future Funding

#### Shelter Grant:

Funds Currently Available \$60,000

2010/2011 projects not complete- Status of Anderson, Bath, Bell, Caldwell, Christian, Clinton, Fleming, Greenup, Harlan, Jefferson, Leslie, Lincoln, Logan, Nicholas, Powell, Rowan, Simpson, Taylor, Wolfe counties (meeting minutes from August 22, 2013 listed 18 county projects as not having completed paper)

Application Reviews 2014

Future Funding

#### ACO Training:

Access to ACO Manual now available through the Department of Agriculture webpage under Animal Control Programs as well as KY Animal Control Association Webpage. Continuing education for ACOs

#### ACO Regulation:

Approved August 12, 2012 ACAB meeting

#### KY ACAB:

Operational Funds Available

Future Funding

#### S/N Program Audit:

Contacts with other small volume Specialty License plate funds concerning their audits

#### Website:

Progress on getting direct method to collect donations

Still need ACO Training Manual under "ACO Training" drop down as well as home page



**New Business:**

2015 Legislative Session

Other

**Next Meeting Date:**

ACAB BOARD MEETING  
December 18, 2014

**Board Members Present**

Linda Grimes  
Mike Cassidy  
Hugh McCormick  
Rick Smith  
Duncan Caldwell  
Steve Devary  
Cathy Gilbert

**Others Present**

Megan Engle Rosen	Atty
Kathryn Callahan	Atty
Pam Rogers	Human Society
Nancy Benton	FCHS
James Ratliff	S/N Org. of Prestonsburg
Melissa M	KWAD
Deanna Myers	Knox-Whitley Animal Shelter
Dan Evans	KACCA
Ellen Sam	Lexington Animal Care & Control
Ashley Clark	Daviess Co. Animal Control
Sue Smiley	Volunteer Davis Co. Animal Control
Daisy Blakeman	ACO Louisville Metro Animal Services
Stephanie Moore	Asst. Director – Louisville Metro Animal Services
Clint Quarles	KDA
Michael Grant	KDA
Joyce Parman	KDA

**Approval of Minutes**

Dr. Grimes called the meeting to order. She asked that each person introduce themselves and organization they represented. She said she would try to get any comments anyone wanted to voice today. First item on the agenda was approval of minutes of November 13, 2014. Mr. Cassidy made a motion to approve the minutes – Mr. Smith questioned the minutes where it said shelter applications would be on the website for 2016 as soon as possible. Dr. Grimes said this needs to be clarified to read that all applications are due July 15, 2015. Mr. Smith seconded the minutes with the correction being made.

**Old Business**

Mr. Quarles asked Mr. Grant to give an update report on the applicants for spay/neuter grants whose applications were complete and should have been considered. Mr. Grant said in addition to NGO applications voted on the last time, S/N of Prestonsburg was added and Scott Co Humane Society. For the government fiscal courts - Lyon County, Harrison County, Pulaski County, and Greenup County were added. Mr. Grant said as of that morning, out of the 35 NGO's awardees, 19 grant agreements were fully completed and signed and they should be getting payment fairly soon, either by check or electronic funds transfer. In addition to those, Mr. Grant said there have been 8 grant agreements returned to him.

He said he sends the agreements through proper channels – to the attorney for approval and signature and then to the Commissioner for his signature. Mr. Grant said there are 10 outstanding agreements Mr. Grant has not received back. From the Fiscal courts 6 agreements have been completed and they should receive their payments soon. There are 20 outstanding grants that he is expecting to hear from very soon. Mr. Smith asked Mr. Grant why the counties that were denied as being ineligible were now added, he said looking over the reports earlier in the year, they had been listed as not being eligible but then were found to be eligible. Mr. Grant said to clarify the grants, all the NGO spay/neuter grants were for \$1,800 except for Sugar Foot which only asked for \$1,500. All the government fiscal courts were for \$1,800 each. Dr. Grimes said we technically have the funds in the account to fund these at \$1,800. The total amount for NGO's is \$62,700 and the total amount for Fiscal Grants is \$48,600. Dr. Grimes asked for the Board to approve the 6 grants that were at first thought to be ineligible. Mr. Smith made a motion to approve these grants for \$1,800 each, seconded by Mr. Caldwell. Dr. Grimes said this makes the total of \$111,300 for fiscal year 2014. The Board approved by a show of hands. Dr. Grimes asked if anyone had any comments about the S/N 2014.

Mr. James Ratliff of the S/N Org. of Prestonsburg spoke up regarding concerns about the approval process. Mr. Ratliff had several complaints as he was told his organization was originally declined for grants based on the misunderstanding of unprepared financial statements in the prior year, failure to return grant agreement or affidavit based on the fact that he didn't prepare financial statements in the prior year which he said in the prior year he was told they didn't get a grant because he failed to return a grant application. He said he had called and pointed out all the errors in all this. Dr. Grimes said the Board will need to completely review some of the steps of the grant process. Mr. Quarles said all of this will be taken care of.

#### Shelter Grants.

Mr. Quarles gave a report on the counties that have not completed their shelters. Several counties have asked for an extension because of one reason or another. Ms. Cynthia Gaskill spoke on the Nicholas Co. project and all the problems they have encountered but their shelter is almost finished. Ms. Stephanie Moore, Louisville Metro Animal Services, spoke about the grant given to Jefferson County. Ms. Pam Rogers discussed the counties that do not have shelters.

Robertson County was granted \$60,000 in 2010 for Animal Shelter Construction and Improvement Grant. After many delays for their project, Robertson Co. decided to return their money to the Board. Grant applications were sent to each county informing them that this amount was available for construction or improvement needed. There were 6 applications returned to the Board for consideration by the deadline. Campbell Co Animal Shelter request was \$20,000 for drainage and ventilation, they were awarded \$15,000; Breckinridge Co. Animal Shelter request was \$15,000 for expanded floor space, they were awarded \$15,000; Gallatin Co Shelter request was \$6,750 for replacement windows, sink & table, they were awarded \$1,750; Green River Shelter request was \$10,075.50 for a roof over exercise area, they were awarded \$1,700; Christian Co Regional Shelter request was \$60,00 for covered yard, they were awarded \$26,550. Carter Co Shelter request was \$60,000 which was denied as their application had very little information regarding their project. In general portions of grants were reduced because of request for ineligible items like refrigerators, non-permanent fixtures, blacktopping parking areas, portions of buildings that would not have HVAC, etc. Dr. Grimes asked for a motion to approve these grants. Judge McCormick made the motion to approve, seconded by Mr. Cassidy. Motion passed by Board. One of the guests asked how many were on the Board and if there were any vacancy and how to apply. She was given the information by Mr. Quarles.

### ACO Regulation

Mr. Quarles said ACO Regulations have not been filed. They are on the docket along with other regulations for the Commissioner's review. They will be filed as soon as the Commissioner gives Mr. Quarles the okay. Several members brought up some changes and clarifications that were talked about at the last meeting. Dr. Grimes said it was her understanding that these would require changing KRS 258. Mr. Quarles said the Board has the ability to set requirements that must be met prior to an ACO becoming an ACO. He said the ACAB has the authority to promulgate regulations to carry out these requirements.

### KY ACAB

Dr. Grimes asked about operational funds. She said there is around \$6,000 in the fund. She asked if there had been a letter to the Commissioner, telling him the desire of funding for continuing education for ACO's and further funding for the Board. She would like a letter sent to the Commissioner with these requests.

### Website

Ms. Cindy Gaskill asked about the animal shelter surveys. She said our shelter information on the website have not been updated in years. Mr. Quarles said when the surveys are sent to the counties, the response has been exceeding low. Dr. Grimes said that is another thing to check in the grant process. If they have not updated the simple information then this may affect their eligibility for the grants. Ms. Gilbert said she had not been contacted by anyone regarding her ideas on fund raising and things she would be able to accomplish using the website and letting the public know how this program works and the things they do. Mr. Quarles said he would have Mr. Ted Sloan, Agriculture Public Relations Officer, contact her.

### New Business

Dr. Grimes would like for the Board to have some idea about some of the complaints about shelters and what is going on with the general needs in the state. One real problem with cats not being housed in a lot of shelters so we are getting more and more general complaints about feral cat population, people wanting to know why their county does not control cats. Mr. Quarles said he gets uncomfortable reporting complaints to the Board because if the Board doesn't have regulatory authority over an entity there is no government purpose in collecting additional data about that entity, Dr. Grimes asked about the counties that have received grants. Mr. Quarles said grant recipients eligibility is contingent upon them meeting minimum shelter requirements. Mr. Cassidy asked who does have statutory authority. Mr. Quarles said the authority on that was one of the guests at the meeting, Ms. Kathryn Callahan. Ms. Callahan discussed different things the Board can do, one to develop a task force, get input from them she also said a local constituent could attend their fiscal court meetings and discuss these problems with their county. This discussion went on for several minutes regarding issues in the counties. Mr. Quarles advised the Board of their lack of authority and control.

Dr. Grimes asked when the next meeting date would be agreeable for everyone. She then asked for a motion to adjourn. Mr. Smith said this was his last meeting as a Board member so he made the motion to adjourn, seconded by Mr. Caldwell. Motion passed.

**Date of next meeting is February 19, 2015.**

## **Animal Control Advisory Board Meeting**

Thursday December 18, 1:00 pm  
109 Corporate Drive  
Frankfort, Kentucky

### **Agenda**

#### **Introductions:**

Board Members

Visitors

**Approval of Minutes: November 13, 2014**

#### **Old Business:**

- **Spay/Neuter Program Grant:**  
Awarded \$100,500 for 2014-Updates
- **Shelter Grant: Funds Currently Available \$60,000**  
2010/2011 Update projects not complete  
Applications 2014
- **ACO Regulation:**  
Current filing status
- **ACO Training: Continuing Education for ACOs**
- **KY ACAB : Operational funds available**

#### **Future Funding:**

- **Website: Progress on getting direct method to collect donations,**  
RFP
- **Shelters/ Spay-Neuter programs to Highlight**

**New Business:**

- **Shelter Complaint Handling Protocol**
  - **Investigation**
  - **Shelter Inspection Options**
  - **Shelters in violation of "minimum standards"**
- 
- **2015 Legislative Session**

**Next meeting Date: February 19, 2015**

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Thursday December 18, 1:00 pm

109 Corporate Drive

Frankfort, Kentucky

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**New Business:**

- Shelter Complaint Handling Protocol
- Investigation
- Shelter Inspection Options
- Shelters in violation of "minimum standards"
- 2015 Legislative Session

**Next meeting Date: February 19, 2015**