

CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

CITYWIDE AQUATICS DIVISION
3900 Chevy Chase Dr
LOS ANGELES, CA 90039
323-906-7953



Guidelines

Request for Use of Swimming Facility

All organized groups wishing to use an L.A. City swim facility need an approved permit before they will be allowed to use the facility. The permits are designed to give the facility advance notice in order to make staffing and other accommodations. These guidelines are in place to prevent overcrowding or different groups from competing for the use of the same resources. If you have any questions about the application, please speak to a manager.

1. Applicants must complete a Request for Use of Swimming Pool or Building form at least (3) three weeks prior to the date of request. Please include any additional activities (barbeque, games, etc.) under Special Requests/Comments your group may engage in other than recreational swimming as well as any specific area(s) you would like to use.
2. Review the facility rules and Water Watcher Program (see attached). They are yours to keep for reference.
3. Turn in the Request for Use of Swimming Pool or Building form at the facility requested, fax it to Citywide Aquatics Office at (818) 243-6495 or email it over to rap.aquaticspermit@lacity.org.
4. The application will be turned over to the facility manager who will forward it to the Aquatics office for approval. **Permit approval is not automatic.** Permits may be denied due to overcrowding or an inability to accommodate the activity due to safety or other concerns.
5. Citywide Aquatics Office staff will review the application for approval and determine the appropriate permit fee(s). Depending on the activity, additional documentation including proof of insurance may be required. **Please note: After being granted for a permit, penalty fee(s) will be charged if permittee did not attend the pool and did not notify the facility or Aquatics Office within 48 hours.**
6. Once the application has been processed, a confirmation notice will be mailed to you. The confirmation will include a permit number just below the emblem of Citywide Aquatics Division. If you do not receive a confirmation within three (3) weeks, contact the facility or Citywide Aquatics at (323) 906-7953. **Please be advised that non-profit groups and private groups have a lower priority for pool usage according to the established Priority Use Policy per the Board of Recreation & Parks Commissioners. Respectively, these groups may receive a confirmation in June of each year for summer operation.**
7. Permits may be approved for a maximum of six months. **A permit group that fails to follow the facility rules or to pay in a timely manner may have its permit revoked without notice and/or have a renewal request denied.**

Water Watcher Program

The Water Watcher program is designed to augment Citywide Aquatics Lifeguarding Services to help maintain a safe swim environment for each camper at the swimming pool. The goal of the Water Watcher program is to train camp counselors to recognize and assist with pool rule enforcement to reduce the number of incidences at an aquatic facility.

The required camp staffing ratio is one adult counselor, 16 or older, per ten campers. If a child is under the age of seven, the enforced ratio is one adult counselor for each camper throughout the aquatic facility. The counselor is NOT a part of the 1 to 10 ratio for children 7 years and older.

An orientation to the pool and review of the rules occurs on the first day of pool attendance. The Water Watcher is responsible for supervising campers within their assigned station and the enforcement of the pool rules to help create a safe swim environment. Water Watchers are trained to respond to an emergency and evacuate campers safely from the aquatic facility if necessary.

The Water Watcher (counselor) receives a badge to wear after the orientation and will be assigned a poolside station. There are multiple stations for the Water Watchers and a rotation occurs every 15 minutes. At the end of the swim session, badges are collected by the head counselor and returned to the Pool Clerk. Badges are given to the Head Counselor to distribute to the assigned Pool Watchers each time the camp visits after the initial orientation.

Benefits from the program include a safer environment for campers to recreate, an increase in aquatic safety knowledge for the counselors, and transfer of safety concepts gained to other aquatic related outings.

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POOL RULES FOR PATRONS

Pool staff interpretation of rules shall be final.

1. Entrance is denied to:
 - a. Children under 7, unless accompanied by an adult on a one-to-one ratio,
 - b. Children under the age of four (4) without an approved "swim diaper" or plastic pants with elastic around the waist and legs,
 - c. Persons under the influence of alcohol or narcotics,
 - d. Persons with colds, coughs, nasal or eye discharges, skin eruptions, open wounds, open sores or bandages,
 - e. Pets.
2. Please check all your valuables with the clerk.
3. Personal property not permitted in the swimming pool or deck area includes:
 - a. Street clothes and shoes,
 - b. Floating apparatus, glass objects or containers of any kind,
 - c. Sports or swim equipment; electronic equipment,
 - d. Wheeled vehicles (roller blades, bicycles, skateboards, etc.) or toys (Exception for departmental aquatic programs)
4. Soap showers must be taken before entering the pool area.
5. Smoking is prohibited.
6. Eating and/or drinking is allowed only in designated areas.
7. Foul or abusive language will not be tolerated.
8. For the safety of the public there is no
 - a. Running on the pool deck,
 - b. Climbing, sitting on or jumping from fences or guard structures,
 - c. Diving into shallow waters,
 - d. Swimming in the diving area,
 - e. Horseplaying on the deck or in pool at any time,
 - f. Double-bouncing off of or crowding diving structures,
 - g. Snapping towels,
 - h. Participating in other dangerous practices as determined by lifesaving staff.
9. Hypoxic training or prolonged underwater swimming is not allowed.
10. Do not interfere with a lifeguard rescue or call for help unless in distress.

In addition to the above rules, please adhere to the following:

- A. Proper swim attire is as follows:
 - I. Men must wear swim trunks with a liner AND a drawstring, board shorts are acceptable,
 - II. Females must wear a bathing suit, may be a one-piece or two-piece.
- B. Inappropriate swim attire is as follows:
 - I. No cut-offs, bike shorts, basketball shorts, or street shorts,
 - II. No white t-shirts or white rash guards or shirts of any kind,
 - III. Swimsuit must cover the buttocks, no thongs,
 - IV. No bodysuits or leotards.

*****Failure to follow the pool rules and guidelines will result in non-admittance or expulsion from the pool grounds.*****

Water Slide Rules

1. All riders must be at least 48 inches tall or have prior approval from management in order to ride the water slide.
2. No combs or foreign objects are allowed in pockets and no jewelry can be worn while riding the slide. No cut-off jeans – only swim suits allowed.
3. Riders must enter the slide in a sitting position and wait for instruction from the lifeguard stationed at the slide starter tub.
4. All riders must ride feet first while lying on their back. Absolutely no riding on stomach or head first is permitted.
5. Riders should lie on their backs with arms crossed across their chest or hands clasped behind their head with their legs crossed at the ankles.
6. Only one rider at a time. Absolutely no trains or chains or riders permitted.
7. Not tubes, mats, or life jackets are permitted on water slide.
8. The line should form on the deck with one rider on each landing and one rider in the starter tub.
9. Riders must be in good health. Pregnant women or individuals with poor heart or poor back conditions should not use this ride.
10. Do not use the slide while under the influence of alcohol or drugs.
11. Follow the instructions of the slide attendant.
12. No running, standing, kneeling, rotating, tumbling, or stopping in the flume. Arms and hands must remain inside the flume at all times.
13. No diving from the flume.
14. Leave the landing area promptly after entering.

WARNING!!

FAILURE TO FOLLOW THESE RULES CAN RESULT IN SERIOUS INJURY.