

APPROVED

APR 05 2006

REPORT OF GENERAL MANAGER

NO. 06-84

DATE April 5, 2006

BOARD OF RECREATION
OF THE PARK COMMISSIONERS

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONAL SERVICES CONTRACT BETWEEN THE CITY OF LOS ANGELES CLEAN AND SAFE SPACES (CLASS) PARKS AND CHARLES ROSE TO PROVIDE FILM PRODUCTION INSTRUCTION TO CLASS PARKS YOUTH EMPLOYMENT INTERNSHIP PROGRAM PARTICIPANTS

J. Combs _____
H. Fujita _____
S. Huntley _____
B. Jensen _____

J. Kolb _____
F. Mok _____
*K. Regan [Signature]
M. Shull _____

Robert H. Jensen (sa)
General Manager

Approved as amended

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve an amendment, substantially in the form attached, to a personal services contract for film production instruction for the CLASS Parks Youth Employment Internship Program (YEIP) with Charles Rose, extending the term by one year and increasing total compensation by ~~\$32,000~~ to \$128,960, subject to approval of the Mayor, and the City Attorney as to form;
to \$ 225,920.00
2. Find, in accordance with Charter Section 1022, the Department does not have personnel available in its employ with sufficient time and expertise to undertake these specialized professional tasks in a timely manner, and it is more feasible and economical to secure the services by contract;
3. Direct the Board Secretary to transmit forthwith the proposed contract to the Mayor in accordance with Executive Directive No. 3 and concurrently to the City Attorney for review as to form; and,
4. Authorize the Board President and Secretary to execute the contract subsequent to receiving the necessary approvals.

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SUMMARY:

Funding for YEIP comes from Assembly Bill 1913, the Schiff-Cardenas Crime Prevention Act of 2000 (now referred to as the Juvenile Justice Crime Prevention Act – JJCPA). This program falls under the After-School Enrichment and Supervision category, and CLASS Parks received \$3.2 million in reimbursement funding for five years of operation, 2002-2006. This is the fifth year of this reimbursement.

YEIP provides various types of job training in park-related careers for youth ages 11-17 years on a first-come, first-served basis. In conformance with funding requirements, the overall training program must contain general life skill and job skill training, which are incidental to the park-related job training program but necessary for program reimbursement under the State's requirements. The majority of funding reimburses for instruction directly related to park jobs.

CLASS Parks is in the process of establishing a new amendment to the Memorandum of Understanding (Report No. 05-69) between the City and the Los Angeles County Probation Department to accept JJCPA grant funding up to \$520,000 and to accept responsibility for the continuation of after-school programs for a sixth year.

YEIP has successfully provided training to over 1,700 youth in categories such as Camp Counselor Leadership, Sports Officiating, and Theater Arts. In June 2004, Film Production was added to YEIP's listing of classes offered for youth ages 13 through 18. This class not only provides youth with an artistic recreational/leisure activity but a safe environment in which to learn skills that may prepare them for a future career related to film production. By the end of the program, youth will have reached a level of proficiency in film production to effectively document various Teen Club activities and events. These documentaries could be used during presentations to other departments, governmental agencies, and public CLASS Parks' activities and opportunities to at-risk youth to promote its successes and seek future program funding.

The Board approved a contract with Charles Rose on October 6, 2005. YEIP has been funded for an additional fiscal year (2006-2007) and needs to extend the Charles Rose contract to continue the film program. YEIP would also like to add two film programs, increasing the amount of compensation by ~~\$32,000~~, from \$96,960 to \$128,960.

The Department selected Charles Rose to conduct the ^{\$223,920} training because he has successfully worked with at-risk youth in this highly specialized field and because of his professional and prestigious list of credentials, some of which include industry feature films both in the United States and internationally. He has also directed and co-directed projects from camera operation to script writing and storyboarding and has additional experience teaching at the college level.

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Charles Rose will provide instruction to YEIP participants on the process of film making, including such topics as writing, producing, shooting, and editing. Instruction will also include completing a three to five minute film and presenting it to the class at the end of each session.

Training will be augmented by Charles Rose hiring and paying assistant instructors and expert guest instructors.

The Department does not have personnel available in its employ with sufficient time and expertise to undertake the specialized, temporary services of film production instruction for youth, which can be performed more feasibly by independent contractors than by City employees.

FISCAL IMPACT STATEMENT:

CLASS Parks will request reimbursement for services for Charles Rose from Los Angeles County Probation Department, to be deposited to Department 88, Fund 301, Account #902. There is no impact to the General Fund.

Report prepared by Judy Ung and Ann Vollmer, CLASS Parks Division