

APPROVED
FEB 15 2006

REPORT OF GENERAL MANAGER

NO. 06-41


DATE February 15, 2006

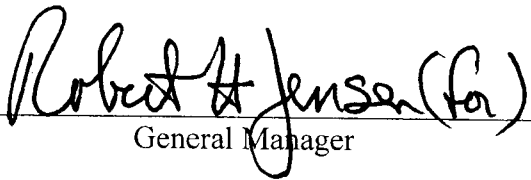
BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO PERSONNEL RESOLUTION NO. 10122 – SECTION 1A
(REGULAR POSITIONS)

J. Combs	_____	*H. Fujita	
S. Huntley	_____	B. Jensen	_____
J. Kolb	_____	F. Mok	_____
K. Regan	_____	M. Shull	_____



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board act to amend Personnel Resolution No. 10122 effective immediately as follows:

Section 1A – Regular Positions:

1. ADD

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1223-1	Accounting Clerk I	03
1	5923	Building Operating Engineer	09
35	3913	Irrigation Specialist	04

2. DELETE

<u>No.</u>	<u>Code</u>	<u>Classification</u>	<u>MOU</u>
1	1368	Senior Clerk Typist	03
33	3143	Senior Gardener	04
2	3912	Water Utility Worker	04

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SUMMARY:

The majority of the changes being recommended are the result of the creation of a new classification of Irrigation Specialist by the Civil Service Commission and the consolidation of 33 Senior Gardener positions and two (2) Water Utility Worker positions into this new classification.

Staff of the Personnel Department's Classification Division reviewed the duties of a Senior Clerk Typist position within the Finance Division and found them to be more appropriate to the classification of Accounting Clerk. The Civil Service Commission acting on the recommendation of staff subsequently reallocated the position to that of Accounting Clerk.

The plant (facility, building, and grounds) maintenance of the Exposition Park Intergenerational Community Center (EPICC) was being performed by a contractor. A Building Operating Engineer position is being created because management determined that City/Department forces are better able to maintain the EPICC plant. This position will have administrative responsibilities for directing and coordinating the plant maintenance of EPICC. This position of Building Operating Engineer was also allocated by the Civil Service Commission.

FISCAL IMPACT STATEMENT:

The top annual salary of the new classification of Irrigation Specialist is still to be determined by the CAO. It is expected that the full funding for these positions will be captured in our Fiscal Year 2006-07 Budget.

The top annual salary of an Accounting Clerk I is the same as that of a Senior Clerk Typist.

The top annual salary of a Building Operating Engineer is \$66,314.88. The salary of this position is to be covered by funds that were set aside in the General Fund to pay the contractor for maintaining the EPICC plant. A proposal to create this position in our Fiscal Year 2006-07 budget has already been sent forward.

Staff of the City Administrative Officer has reviewed this Board Report.

Prepared by James Schiffhauer, Senior Personnel Analyst I, Human Resources Division.