

REPORT OF GENERAL MANAGER

APPROVED
MAY 03 2006

NO. 06-119

DATE May 3, 2006

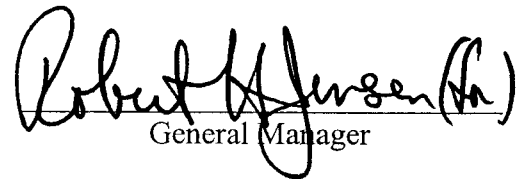
C.D. Various

BOARD OF RECREATION
and PARK COMMISSIONERS

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: TRANSFER OF APPROPRIATIONS WITHIN FUND 302 IN THE DEPARTMENT OF RECREATION AND PARKS FOR VARIOUS DEPARTMENT-WIDE PRIORITIZED EXPENDITURES

J. Combs _____	H. Fujita _____
B. Jensen _____	S. Huntley _____
*F. Mok <u>F.M.</u>	J. Kolb _____
K. Regan _____	M. Shull _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Subject to approval by the Mayor, authorize the transfer of appropriations within Recreation and Parks Fund 302, Department 88, to various accounts as follows:

FROM: Account 1010 – Salaries-General	\$710,000.00
TO: Account 1090 – Salaries-Overtime	\$10,000.00
Account 1100 – Salaries-Hiring Hall	\$25,000.00
Account 3040 – Contractual Services	\$50,000.00
Account 3160 – Maintenance Materials, Supplies & Services	\$430,000.00
Account 4580 – Animal Food	\$10,000.00
Account 6010 – Office & Administrative Expense	\$10,000.00
Account 7350 – Other Operating Equipment	\$175,000.00
FROM: Account 6020 – Operating Supplies	\$2,482.47
TO: Account 2120 – Printing & Binding Services	\$2,482.47

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2. Authorize the General Manager or his designee to make technical corrections as necessary to those transactions included in this report.

SUMMARY:

Periodic budgetary adjustments are required to assist the Department in meeting its workload and mandates. Following are various internal budgetary transfers between accounts to assist in this effort because specific types of expenditures must be made from designated appropriation accounts. A transfer of \$710,000.00 from salary savings generated in the Salaries General Account is requested to address unmet needs within the Department. The Department generates salary savings due to the current number of vacancies not yet filled, although the Department is currently expediting the hiring process. A transfer of \$2,482.47 from Account 6020, Operating Supplies to Account 2120, Printing & Binding Services is a technical adjustment to transfer funds to the appropriate account that is needed for printing services performed by the General Services Department (GSD) for the Bridge Gallery Art Show.

The purpose of each transfer is detailed below:

Fremont Pool Lead Abatement – Account 3160, \$400,000.00 – Activity Code 1300

The transfer of funds from Account 1010, Salaries General to Account 3160, Maintenance Materials, Supplies & Services is needed to pay for lead abatement at the Fremont Pool. The scope of work includes the lead abatement of the beams in both air conditioning rooms, new interior paint, new mechanical ventilation, replacement and repair of pool lights, roof maintenance to repair possible leaks, replacement of rusted and deteriorated doors and jambs, ~~and the relocation of interior walls for ADA compliance.~~ These enhancements and repairs are necessary to address safety issues.

Hazard Park Armory Building – \$100,000.00 – Activity Code 2226

Account 1100	25,000.00
Account 3040	35,000.00
Account 3160	30,000.00
Account 6010	<u>10,000.00</u>
Total	\$100,000.00

The transfer of funds from Account 1010, Salaries-General to Account 1100, Salaries-Hiring Hall, Account 3040, Contractual Services, Account 3160, Maintenance Materials, Supplies & Services and Account 6010, Office & Administrative Expense is needed to paint the exterior of the building, make minor repairs to the windows and doors, install telephone lines and make minor repairs to the restrooms to comply with the Americans with Disabilities Act. Recreation and Parks took over the Hazard Park Armory building from the Department of Defense in February, 2006. The building needs repairs and improvements based on the inspection that was conducted by the Department staff.

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Currently, there is no budget for repairs.

Low Draft, Aquatic Service Vehicle, "Cookie Cutter" (Machado Lake) – Account 7350, \$175,000.00
– Activity Code 2725

The transfers of funds from Account 1010, Salaries General to Account 7350, Other Operating Equipment is needed to purchase a low draft, flat bottom, lake maintenance, watercraft "Cookie Cutter" to be used at Machado Lake. This equipment will allow Department staff to successfully provide a lake vegetation management program that is designed to control mosquito populations by limiting the amount of aquatic vegetation (mosquito breeding habitat) while remaining sensitive to the needs of several endangered bird species that are known to nest at the lake. The "Cookie Cutter" performs the mechanical cutting of excess aquatic vegetation to allow for the creation of vegetation islands and clear water channels throughout the east and west lakeshores. The creation of said vegetation islands and channels will allow access by the Greater Los Angeles County Vector Control District (GLACVCD), the lead agency in charge of chemical and biological control of the mosquito population at the lake. The Department currently contracts out two thirds of the vegetation removal at the lake at a cost of approximately \$300,000 per year. The Department owns an aquatic weed harvester for vegetation removal and the purchase of the "Cookie Cutter" would allow the maintenance staff to make an attempt at the entire vegetation removal at the lake thus eliminating the need to contract out most of this work.

Animal Food – Account 4580, \$10,000.00 – Activity Code 7780

The transfers of funds from Account 1010, Salaries General to Account 4580, Animal Food is needed to purchase fish food for the Cabrillo Marine Aquarium. This transfer of funds will cover the cost of the fish food needed for this aquarium throughout the remainder of the current fiscal year. This account is currently under funded and a transfer of funds from the salary savings is necessary to ensure that there are adequate funds for this purpose.

Feria Del Libro Event – \$25,000.00 – Activity Code 1900

Account 1090	10,000.00
Account 3040	<u>15,000.00</u>
Total	\$25,000.00

The transfer of funds from Account 1010, Salaries-General to Account 1090, Salaries-Overtime and to Account 3040, Contractual Services is needed for support of the Feria Del Libro event. This event is scheduled for June 3, 2006 and is an open air festival that promotes literacy for youths throughout Los Angeles. It will be held on Main Street between Temple and Los Angeles Streets and on the lawn of City Hall South. This event is in partnership with Los Angeles Unified School District (LAUSD), various non-profit organizations, Project Restore and other City departments. The

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Department will contribute staff on the days leading up to the event and the day of the event as it relates to the physical set-up and operation of the event. This transfer of funds will cover the direct costs incurred by the Department to support this event. The direct costs include \$15,000 for rentals and \$10,000 for overtime salaries.

FISCAL IMPACT STATEMENT:

Departmental salary savings totaling \$710,000.00 would be applied to these much needed expenditures. An additional \$2,482.47 transfer within accounts is a technical adjustment to transfer funds to the appropriate account. There is no impact on the Department General Fund and transfers from these accounts will have zero net effect.

This report is prepared by Regina Adams, Chief Management Analyst, Finance Division, Budget and Accounting Section.