

APPROVED

REPORT OF GENERAL MANAGER

NO. 06-340

DATE November 15, 2006

NOV 15 2006
BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. 14

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: HOLLENBECK PARK – ALLOCATION OF ZONE CHANGE/PARK FEES FOR
OUTDOOR PARK IMPROVEMENTS

J. Combs	_____	J. Kolb	_____
H. Fujita	_____	F. Mok	_____
*S. Huntley	<i>[Signature]</i>	K. Regan	_____
B. Jensen	_____	M. Shull	_____

[Signature: K. Regan for KM]
General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board approve the allocation of \$95,000 in Zone Change/Park Fees from Hollenbeck Park Account 440K-HN for outdoor park improvements at Hollenbeck Park.

SUMMARY:

The project scope for the outdoor park improvements at Hollenbeck Park consists of the installation of tables, concrete pads, and barbecue grills for a new picnic area. The improvements will also include the placement of trees, installation of a new irrigation system, and landscape improvements. It is estimated that these outdoor park improvements will cost approximately \$95,000.

Currently, \$102,527.43 is available in Zone Change/Park Fees in the Hollenbeck Park Account 440K-HN. Upon the approval of this report, \$95,000 of the Zone Change/Park Fees can be allocated from this account for the outdoor park improvements project at Hollenbeck Park. The remaining funds will be used for future projects at the facility. These Zone Change/Park Fees were collected within two miles of Hollenbeck Park, which is the standard distance for the allocation of Zone Change/Park Fees for community parks.

Metro Region staff will be responsible for completing the project using Union Hall employees and vendors under contract with the City.

Council District 14 and Metro Region staff support the recommendation as set forth in this report.

REPORT OF GENERAL MANAGER

PG. 2 NO. 06-340

The proposed park improvements involve minor alterations to land and the placement of accessory structures, actions which are determined to be exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1(d), Class 4 (3); and Section 1(k), Class 11 (6) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

Upon Board approval of the allocation of a total of \$95,000 in Zone Change/Park Fees, sufficient funds will be available to complete this project. These improvements will increase the Department's maintenance costs due to increased tree trimming and clean-up; therefore, the Department will request a budget increase through the Department's standard budget process for Fiscal Year 2007-2008.

Report prepared by Vivien Quintos, Management Analyst II, Grants Administration, and Camille Walls, City Planner, Planning and Development.