

APPROVED

REPORT OF GENERAL MANAGER

NOV 15 2006

NO. 06-344

DATE November 15, 2006

BOARD OF RECREATION
and PARK COMMISSIONERS

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BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK - DONATION MADE BY UNITED STATES TENNIS ASSOCIATION FOR IMPROVEMENTS ON GRIFFITH PARK TENNIS COURTS

J. Combs	___	H. Fujita	___
*K. Regan	___	M. Shull	___
F. Mok	___	J. Kolb	___
B. Jensen	___	S. Huntley	___

Robert H. Jensen (Sr)

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board:

1. Accept with gratitude the donation of \$33,772.19 from the United States Tennis Association to reimburse funds to the Department for improvements made to the Griffith Park Tennis Courts and give appropriate recognition to the donor;
2. Find that these funds were deposited to Special Account 831M-PA – Griffith Region Donation, under Fund 302, Department 89; and,
3. Find that Citywide Construction staff has generated reports of overtime hours and materials used for improvements to the Griffith Park Tennis Courts and charged both expense items to Account 831M-PA.

SUMMARY:

On August 3, 2006, the Department's Griffith Region received a donation of \$33,772.19 from the United States Tennis Association (USTA) to reimburse the costs for improvements to the Griffith Park Tennis Courts. This donation was received as a gift from USTA to enhance the public tennis courts near the merry-go-round by resurfacing the courts, replacing the nets and installing privacy screens. From the gift a total \$23,055.03 was expended on materials and supplies while \$10,717.16 was expended on salaries/overtime as indicated in reports presented to the Department by Citywide Construction; both expenses items were charged to Account 831M-PA. Additional gift opportunities may be available from this source in the future.

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Acknowledgement should be sent to United States Tennis Association, 70 West Red Oak Lane, White Plains, New York 10604. The full acknowledgement information is on file in the Board Office.

FISCAL IMPACT STATEMENT:

Acceptance of this donation reimburses costs for needed maintenance of these tennis courts in Griffith Park and offsets City expenditures for the work.

Report prepared by Gregory Clark, Management Analyst II, Griffith Region.