

REPORT OF GENERAL MANAGER

APPROVED
OCT 18 2006

NO. 06-287

DATE October 4, 2006

BOARD OF RECREATION
and PARK COMMISSIONERS

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AMENDMENT TO CONTRACT NO. 3172 WITH TRUGREEN LANDCARE AND TO CONTRACT NO. 3173 WITH WEST COAST ARBORISTS EXTENDING THE TERM AND AMOUNT OF THE CONTRACTS

J. Combs _____
H. Fujita _____
S. Huntley _____
B. Jensen _____

J. Kolb _____
F. Mok _____
*K. Regan [Signature]
M. Shull _____

Robert H. Jensen (fa)
General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board:

1. Approve the proposed Amendment to Contract No. 3172 between the City of Los Angeles and Trugreen Landcare, substantially as on file in the Board office, for occasional emergency tree trimming removal services by extending the expiration date from November 15, 2006, to November 15, 2008, and the total maximum compensation to \$650,000, subject to approval of the Mayor and of the City Attorney as to form;
2. Approve the proposed Amendment to Contract No. 3173 between the City of Los Angeles and West Coast Arborists, Inc., substantially as on file in the Board office, for occasional emergency tree trimming removal services by extending the expiration date from November 15, 2006, to November 15, 2008, and the total maximum compensation to \$375,000, subject to approval of the Mayor and of the City Attorney as to form;
3. Find pursuant to Charter Section 1022, that the Department does not have personnel available in its employ to address emergency procedures in a timely manner and that these services can be performed more feasibly by a qualified independent contractor than by a City employee;
4. Direct the Board Secretary to transmit forthwith the proposed Amendments to the Mayor in accordance with Executive Directive No. 3, and concurrently to the City Attorney for review as to form; and,

REPORT OF GENERAL MANAGER

PG. 2

NO. 06-287

5. Authorize the Board President and Secretary to execute the Amendments upon receipt of necessary approvals.

SUMMARY:

Historically, the Department has required the immediate assistance of additional tree trimming personnel on a temporary, emergency basis to assist in timely handling of tree trimming and removal of unstable park trees, for public and employee safety. A Request for Proposals (RFP) was issued in Spring 2005, resulting in award of contracts on September 14, 2005 (Board Report No. 05-233) for occasional emergency tree trimming removal services as follows:

Company Name	Contract Amount	Term
Trugreen Landcare	\$500,000	One year, with two one-year optional extensions
West Coast Arborists, Inc.	\$300,000	One year, with two one-year optional extensions

The Department is satisfied with the performance of both Trugreen Landcare and of West Coast Arborists, Inc., to date. Due to continuing need for tree trimming and tree removal for public safety Department-wide, Forestry staff recommends exercising both optional terms and increasing the amount of each contract as follows:

Contract No./Company	Contract Amount	New Term
No. 3172, Trugreen Landcare	\$650,000	three years, beginning November 16, 2005 and ending November 15, 2008
No. 3173, West Coast Arborists, Inc.	\$375,000	three years, beginning November 16, 2005 and ending November 15, 2008

Board approval to execute the additional years on these contracts is requested so the Department can be proactive in ensuring continued public safety by removing unstable trees and performing tree trimming in a timely manner without interruption.

FISCAL IMPACT STATEMENT:

Funds will mostly come from Special Funds and a one-time allocation for emergencies.

This report was prepared by Gregory Clark, Management Analyst II.