

APPROVED
08-10-2016

BOARD OF RECREATION
& PARK COMMISSIONERS

Board Report

NO. 16-175

DATE August 10, 2016

C.D. 5

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTWOOD GARDENS PARK – OUTDOOR PARK IMPROVEMENTS
(PRJ20637) PROJECT – ALLOCATION OF QUIMBY FEES

fm AP Diaz _____ V. Israel _____
*R. Barajas *CBP* _____ K. Regan _____
H. Fujita _____ N. Williams _____

Nelso

General Manager

Approved ✓ Disapproved _____ Withdrawn _____

RECOMMENDATIONS

1. Authorize the reallocation of One Hundred Thousand Dollars (\$100,000.00) in Quimby Fees, currently allocated to the Westwood Park – Synthetic Turf Field (PRJ20663) project, to the Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) Project;
2. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to transfer One Hundred Thousand Dollars (\$100,000.00) in Quimby Fees from Westwood Park Account No. 89460K-WP to the Westwood Gardens Park Account No. 89460K-W1;
3. Approve the allocation of One Hundred Thousand Dollars (\$100,000.00) in Quimby Fees from Westwood Gardens Park Account No. 89460K-W1 for the Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) project; and,
4. Authorize RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY

Westwood Gardens Park is a 0.29 acre pocket park located at 1246 Glendon Avenue in the community of Westwood. Currently, the park is unstaffed and the hours of operation are from sunrise to sunset.

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RAP staff held a series of community meetings through 2014 and 2015. Stakeholders include the Westwood Neighborhood Council and Westwood Community Council. A consensus was reached among stakeholders that accommodates the community's needs and desires. The resulting design features include one playground (for ages 2 to 5 years) with shade structure, outdoor fitness equipment, new game tables, new security lighting and camera, and various standard park amenities such as benches and drought tolerant plant material. RAP staff will be returning to the Board for Final Acceptance when the Project is complete.

On June 20, 2012, the Board approved the allocation of Four Hundred Fifty Thousand, Ninety-Four Dollars (\$450,094.00) in Quimby Fees for the Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) Project (Project) (Report No. 12-191). On August 12, 2015, the Board approved an additional One Hundred Thousand Dollars (\$100,000.00) in Quimby Fees for the project (Report No. 15-181). The total Quimby Fees currently allocated for the Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) Project is Five Hundred Fifty Thousand, Ninety-Four Dollars (\$550,094.00).

The Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) Project is currently in construction phase. Based on the bids that were received for the project during the bid and award phase, RAP staff has determined that supplemental funding will be necessary for the purchase and installation of the shade structure already indicated on the approved plans. The cost for design, fabrication and installation of the shade structure will be One Hundred Thousand Dollars (\$100,000.00) through a General Park Building Construction contract qualifier.

The Board approved the allocation of a total of Nine Hundred Ninety-Six Thousand, Five Hundred Eight Dollars and Eighty-One Cents (\$996,508.81) in Quimby fees to the Westwood Park – Synthetic Turf Field (PRJ20663) project on May 1, 2013 (Report No. 13-116). The scope of that project included the development of a new synthetic turf soccer field, as well as sports field lighting, landscaping, and related site amenities. The Westwood Park – Synthetic Turf Field (PRJ20663) project is now complete and there is a total of Two Hundred Fifty-Four Thousand, Eight Hundred Twenty-Six Dollars and Fifteen Cents (\$254,826.15) in unexpended funds that are available for reallocation to other projects. Staff recommends that One Hundred Thousand Dollars (\$100,000.00) of the unexpended Quimby funds currently allocated to the Westwood Park – Synthetic Turf Field (PRJ20663) project be reallocated to the Westwood Gardens Park – Outdoor Park Improvements project (PRJ20637).

Upon approval of this Report, One Hundred Thousand Dollars (\$100,000.00) in Quimby Fees can be transferred from Westwood Park Account No. 89460K-WP to the Westwood Gardens Park Account No. 89460K-W1 and allocated to the Westwood Gardens Park – Outdoor Park Improvements (PRJ20637) project. The total Quimby Fees allocation for the Westwood Gardens Park – Outdoor Park Improvements project (PRJ20637), including previously allocated Quimby Fees, would be Six Hundred Fifty Thousand, Ninety-Four Dollars (\$650,094.00).

Council District 5 and RAP West Region management and staff support this park enhancement project at Westwood Gardens Park.

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TREES AND SHADE

The approval of this transfer of funds, to install the shade structure at Westwood Gardens Park, will provide much needed supplemental shade in addition to the new and existing trees.

ENVIRONMENTAL IMPACT STATEMENT

Staff has determined that the subject project is a continuation of an existing project approved on June 20, 2012 (Report No. 12-191) that is exempted from California Environmental Quality Act [Class 1(1) and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

FISCAL IMPACT STATEMENT

The estimated costs for the design, development, and construction of the proposed park improvements are anticipated to be funded by Quimby Fees and will have no impact on the Department's General Fund.

Once this project is completed the RAP staff will be requesting Sixteen Thousand, Fifty Dollars (\$16,050.00) for yearly maintenance of this facility. This budget is to include; part-time staff, materials, and supplies that is required to provide maintenance year round. Should the required funding not be granted, this facility will be included in the existing Pacific Region routes which would result in a reduction of core maintenance functions at existing facilities.

This Report was prepared by Chris Atencio, Landscape Architectural Associate II, Planning, Construction, and Maintenance Branch.