

## AGENDA

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, February 17, 2016 at 9:30 a.m.

Westchester Recreation Center  
7000 West Manchester Avenue  
Los Angeles, CA 90045

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SYLVIA PATSAOURAS, PRESIDENT  
LYNN ALVAREZ, VICE PRESIDENT  
MELBA CULPEPPER, COMMISSIONER  
MISTY M. SANFORD, COMMISSIONER  
IRIS ZUÑIGA, COMMISSIONER

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EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. SPECIAL PRESENTATIONS:

- Special Introduction and Opening Remarks by Debbie Dyner Harris, District Director, Councilmember Mike Bonin's Office, Eleventh Council District
- Introduction of Westchester Recreation Center Staff

2. APPROVAL OF THE MINUTES:

- Approval of Minutes for the Regular Meeting of February 3, 2016

3. GENERAL MANAGER'S REPORTS:

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| 16-052 | Various Communications   |
| 16-053 | EXPO Center – Amendment to the Schedule of Rates and Fees  |
| 16-054 | Griffith Park – Greek Theatre – Amendment to the User Agreement and Booking Policy and Approval of the 2016 Ticketing Policy                                 |
| 16-055 | Panorama City Recreation Center – Play Area and Splash Pad Renovation (PRJ20867) Project – Allocation of Quimby Fees   |
| 16-056 | Refund of Quimby Fees in the Amount of \$53,340 for Residential Development Project Located at 6201 and 6202 West Hollywood Boulevard, Los Angeles, CA 90028 |

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16-057 Roofing Systems, Waterproofing, and Related Products and Services Contract – Use of Cobb County, Georgia, Selection Process to Contract with Garland/Design Building Solutions, Inc. to Provide As-Needed Roofing Systems, Waterproofing, and Related Products and Services

4. NEW BUSINESS:

- Verbal Informational Report – Greek Theatre Updates
- Verbal Informational Report – Recreation and Parks Strategic Planning Update
- Verbal Informational Report – Quimby Fees Update
- Verbal Informational Report – Status Update on Ernest E. Debs Park Pond

5. COMMISSION TASK FORCES:

- Commission Task Force on Concessions Report – Commissioners Zuñiga and Culpepper
- Commission Task Force on Facility Repair and Maintenance Report – Commissioners Sanford and Alvarez

6. GENERAL MANAGER'S ORAL REPORT:

Report on Department Activities and Facilities

7. PUBLIC COMMENTS:

Any comments that require a response or report by staff will be automatically referred to staff.

8. FUTURE AGENDA ITEMS:

Requests by Commissioners to Schedule Specific Items on Future Agendas

9. NEXT MEETING:

The next scheduled meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, March 2, 2016, 9:30 a.m., at EXPO Center Comrie Hall, 3980 South Bill Robertson Lane, Los Angeles, CA 90037.

10. ADJOURNMENT:

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 202-2640.

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Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website: <http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at [www.laparks.org](http://www.laparks.org).

## REGULAR MEETING MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, February 3, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at EXPO Center Comrie Hall at 9:38 a.m. Present were President Sylvia Patsaouras, Vice President Lynn Alvarez, Commissioner Melba Culpepper, Commissioner Misty M. Sanford, and Commissioner Iris Zuñiga. Also present were Kevin Regan, Assistant General Manager, and Deputy City Attorney IV Anthony-Paul Diaz.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch  
Sophia Pina Cortez, Superintendent, Operations Branch  
Alex Yee, Director of Systems, Finance Division

#### APPROVAL OF THE MINUTES

Commissioner Sanford moved that the Board approve the Minutes of the January 20, 2016 Regular Meeting, which was seconded by Commissioner Culpepper. There being no objections, the Motion was unanimously approved.

#### GENERAL MANAGER'S REPORTS

16-017

VARIOUS COMMUNICATIONS

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16-018

CENTRAL CITY WEST SPECIFIC PLAN – TREE PLANTING IN-  
LIEU FEE – ESTABLISHMENT OF ACCOUNT

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Darryl Ford, Principal Project Coordinator of the Planning, Construction, and Maintenance Branch, presented General Manager's Report No. 16-018 for authorization to establish a new Special Funds Account as the Central City West Specific Plan Tree Landscaping Fee Account in Department 89, Fund 302; and authorization to transfer \$134,100.00 from Quimby Fees Account No. 89460K-00 and \$102,150.00 from Zone Change Fee Account No. 89440K-00 to the Central City West Specific Plan Tree Landscaping Fee Account. The Board and Department staff discussed the limitations of spending the funds on tree landscaping projects within the designated boundaries of the Central City West Specific Plan (Specific Plan), or secondarily within the Westlake Community Plan Area. The funds may be used for tree landscaping projects at Toberman Recreation Center and MacArthur Park within the Westlake Community Plan Area. Commissioner Sanford requested that staff report back on how the Department plans to collaborate with the Department of Public Works to have large trees planted within the Specific Plan boundaries or Westlake Community Plan Area in the near future using funds from the Specific Plan Tree Landscaping Account.

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16-019

GREATER DOWNTOWN HOUSING INCENTIVE AREA OPEN SPACE FEE – ESTABLISHMENT OF ACCOUNT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-019 for authorization to establish a new Special Funds Account as the Greater Downtown Housing Incentive Area Open Space Fee Account in Department 89, Fund 302; and authorization to transfer \$435,766.00 from Balance Sheet Account No. 2202 to the Greater Downtown Housing Incentive Area Open Space Fee Account.

16-020

CHEVIOT HILLS PARK – ARCHERY RANGE RESTROOM (PRJ20739) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-020 for approval of the scope of the Cheviot Hills Park – Archery Range Restroom Project (Project); authorization to transfer \$2,000.00 from Quimby Fees Account No. 89460K-00 to Cheviot Hills Park Account No. 89460K-CV; allocate the funds from Cheviot Hills Park Account No. 89460K-CV for the Project; and exemption from applicable provisions of the California Environmental Quality Act. The Board and Department staff discussed the Quimby Fee allocation process for capital improvement projects, and the process in which the Department prioritizes the projects based on facility needs, available funding, and input from the Council Offices, Park Advisory Boards, and constituents. Projects that require improvements to meet health and safety standards, Americans with Disabilities Act (ADA) accessibility, and other regulatory requirements have the highest priority for Quimby Fee allocations. After further discussion regarding community engagement efforts and changes in project scopes due to funding availability, Commissioner Alvarez requested that Board Reports related to Quimby Fee allocations identify whether the staff recommendations include requests for approval of the underlying projects, and if the projects are coming back to the Board for approval of the final plans. Commissioner Sanford also requested that the Department focus on community engagement efforts as it relates to Quimby Fee allocation decisions during the strategic planning process.

16-021

CITY HALL PARK – JOY PICUS PLAY AREA RENOVATION (PRJ20941) PROJECT – ALLOCATION OF ZONE CHANGE FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-021 for approval of the scope of the City Hall Park – Joy Picus Play Area Renovation Project, authorization to reallocate \$260,574.21 in Zone Change Fees from the City Hall Park - Restoration Project to the City Hall – Joy Picus Play Area Renovation Project; and exemption from applicable provisions of the California Environmental Quality Act. The Board and Department staff discussed the estimated costs to replace the children's play area at the Joy Picus Child Care Center, and the operation of the licensed child care program by the non-profit child care service provider. Commissioner Sanford requested that Department staff work with the child care service provider to potentially raise funds for the replacement of the children's play area. General Manager's Report No. 16-021 was placed

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on hold to be further considered at a future Board Meeting so that Department staff can report back on the project's design and cost estimate, and potential fundraising options by the child care service provider.

16-022

FAIRFAX SENIOR CITIZEN CENTER – BUILDING RENOVATION  
(PRJ20948) PROJECT – ALLOCATION OF QUIMBY FEES;  
EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL  
QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-022 for approval of the scope of the Fairfax Senior Citizen Center – Building Renovation Project (Project); authorization to reallocate \$91,422.40 in Quimby Fees from the Fairfax Senior Citizen Center – Building Improvements Project to the Fairfax Senior Citizen Center – Building Renovation Project; transfer \$208,577.60 in Quimby Fees from Quimby Fees Account No. 89460K-00 to the Fairfax Senior Citizen Center Account No. 89460K-FX; allocate \$300,000.00 in Quimby Fees from the Fairfax Senior Citizen Center Account No. 89460K-FX for the Project; and exemption from applicable provisions of the California Environmental Quality Act.

16-023

FELICIA MAHOOD MULTIPURPOSE CENTER – BUILDING  
IMPROVEMENTS (PRJ20132) PROJECT – ALLOCATION OF  
QUIMBY FEES

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-023 for authorization to transfer \$79,070.00 from Quimby Fees Account No. 89460K-00 to the Felicia Mahood Multipurpose Center – Building Improvements Project (Project); and allocate the funds from the Felicia Mahood Account No. 89460K-FF for the Project.

16-024

16-024 GENESEE AVENUE PARK – OUTDOOR FITNESS  
EQUIPMENT (PRJ20912) PROJECT – ALLOCATION OF QUIMBY  
FEES

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-024 for approval of the revised scope of the Genesee Avenue Park – Outdoor Fitness Equipment Project (Project); authorization to transfer \$21,000.00 from Quimby Fees Account No. 89460K-00 to the Genesee Avenue Park Account No. 89460K-UH; and allocate the funds from Genesee Avenue Park Account No. 89460K-UH for the Project.

16-025

GRIFFITH PARK – NURSERY IMPROVEMENT (PRJ21006)  
PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM  
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-025 for approval of the scope of the Griffith Park - Nursery Improvement Project (Project); authorization to transfer \$450,000.00 from Quimby Fees Account No. 89460K-00 to the Griffith R C Account No.

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89460K-GA; authorization to allocate the funds from Griffith R C Account No. 89460K-GA for the Project; and exemption from applicable provisions of the California Environmental Quality Act. The Board and Department staff discussed the project timeline for improvements to the Griffith Park Commonwealth Nursery. General Manager's Report No. 16-021 was placed on hold to be further considered at a future Board Meeting so that Department staff can report back on the Project phases, timeline, and site layout.

16-026

HANSEN DAM – OUTDOOR PARK IMPROVEMENTS (PRJ20041)  
PROJECT – ALLOCATION OF QUIMBY FEES

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-026 for authorization to transfer and allocate \$24,112.00 from Quimby Fees Account No. 89460K-00 to the Hansen Dam Account No. 89460K-HG for the Hansen Dam Outdoor Park Improvement Project (Project). The Board and Department staff discussed including additional lighting to the Hansen Dam Recreation Area jogging path, and the areas that fall under the jurisdiction of the Army Corps of Engineers for which the Department would need approval prior to starting any capital improvement projects within such areas. President Patsouras requested that additional lighting be included as one of the priorities for the Project if funding becomes available.

16-027

HARBOR GATEWAY PARK – OUTDOOR PARK IMPROVEMENTS  
(PRJ20996) PROJECT – ALLOCATION OF QUIMBY FEES;  
EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL  
QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-027 for approval of the scope of the Harbor Gateway Park – Outdoor Park Improvements Project; authorization to transfer \$2,008.00 from the Quimby Fees Account No. 89460K-00 to the Harbor Gateway Park Account No. 89490K-A4; authorization to allocate the funds from Harbor Gateway Park Account No. 89490K-A4 for the Project; and exemption from applicable provisions of the California Environmental Quality Act

16-028

LAS PALMAS SENIOR CITIZENS CENTER – BUILDING  
IMPROVEMENTS (PRJ20289) PROJECT – ALLOCATION OF  
QUIMBY FEES

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-028 for authorization to transfer \$500,000.00 from Quimby Fees Account No. 89460K-00 to the Las Palmas Senior Citizens Center Account No. 89460K-LP, and authorization to allocate the funds from Las Palmas Senior Citizens Center Account No. 89460K-LP for the Las Palmas Senior Citizens Center – Building Improvements Project (Project). The Board and Department staff discussed the scope of the Project, and how the determination was made to allocate Quimby funds to the Project.

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16-029

LEMON GROVE RECREATION CENTER – AMERICANS WITH DISABILITIES ACT (ADA) BUILDING IMPROVEMENTS (PRJ20674) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-029 for approval of the scope of the Lemon Grove Recreation Center – Americans with Disabilities (ADA) Building Improvements Project (Project); authorization to transfer \$87,494.00 from Quimby Fees Account No. 89460K-00 to the Lemon Grove Recreation Center Account No. 89460K-LG; allocate the funds from the Lemon Grove Recreation Center Account No. 89460K-LG for the Project; and exemption from applicable provisions of the California Environmental Quality Act.

16-030

NORTH HOLLYWOOD PARK AND RECREATION CENTER – BUILDING AND OUTDOOR PARK IMPROVEMENTS (PRJ20119) PROJECT – ALLOCATION OF QUIMBY FEES

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-030, for approval of the revised scope of the North Hollywood Park and Recreation Center – Building and Outdoor Park Improvements Project (Project); authorization to transfer \$169,098.00 from Quimby Fees Account No. 89460K-00 to North Hollywood Park Account No. 89460K-NO; and allocate the funds from North Hollywood Park Account No. 89460K-NO for the Project.

16-031

NORTH HOLLYWOOD PARK AND RECREATION CENTER – LIGHTING REHABILITATION (PRJ20973) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-031 for approval of the scope of the North Hollywood Park and Recreation Center – Lighting Rehabilitation Project (Project); authorization to reallocate and transfer \$42,319.15 in Quimby Fees from the Woodbridge Park Account No. 89460K-WO to the North Hollywood Park and Recreation Center Account No. 89460K-NO; reallocate \$32,049.22 from the North Hollywood Park and Recreation Center – Building Improvements Project, to the North Hollywood Park and Recreation Center - Lighting Rehabilitation Project; allocate \$74,368.37 in Quimby Fees from North Hollywood Park and Recreation Center Account No. 89460K-NO for the Project; and exemption from applicable provisions of the California Environmental Quality Act. The Board and Department staff discussed the installation of project signage to inform the general public of the capital improvement projects.

16-032

O'MELVENY PARK – RESTROOM IMPROVEMENTS (PRJ20997) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-032 for approval of the scope of the O'Melveny Park - Restroom Improvements Project (Project); authorization to transfer \$8,032.00 from Quimby Fees Account No. 89460K-00 to the O'Melveny



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Park Account No. 89460K-OB; allocate \$8,032.00 in Quimby Fees from O'Melveny Park Account No. 89460K-OB for the Project; and exemption from applicable provisions of the California Environmental Quality Act.

16-033

ROSECRANS RECREATION CENTER – HEATING, VENTILATION AND AIR CONDITIONING (HVAC) IMPROVEMENT PROJECT (PRJ21005) – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-033 for approval of the scope of the Rosecrans Recreation Center - Heating, Ventilation and Air Conditioning (HVAC) Improvement Project (Project); authorization to transfer \$13,158.00 from the Quimby Fees Account No. 89460K-00 to the Rosecrans Recreation Center Account No. 89460K-RA; allocate \$13,158.00 from Rosecrans Recreation Center Account No. 89460K-RA for the Project; and exemption from applicable provisions of the California Environmental Quality Act.

16-034

SEPULVEDA RECREATION CENTER – OUTDOOR PARK IMPROVEMENTS (PRJ20739) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-034 for approval of the scope of the Sepulveda Recreation Center - Outdoor Park Improvements Project (Project); authorization to transfer \$827,943.00 from the Quimby Fees Account No. 89460K-00 to the Sepulveda Recreation Center Account No. 89460K-SL; allocate \$827,943.00 from Sepulveda Recreation Center Account No. 89460K-SL for the Project; and exemption from applicable provisions of the California Environmental Quality Act.

16-035

TRINITY RECREATION CENTER – SYNTHETIC TURF FIELD (PRJ20944) PROJECT – ALLOCATION OF QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-035 for approval of the scope of the Trinity Recreation Center - Synthetic Turf Field Project (Project); authorization to reallocate \$1,935.49 currently allocated to the Trinity Recreation Center - Recreation Center Building and Outdoor Park Improvements Project to the Trinity Recreation Center - Synthetic Turf Field Project; reallocate \$2,082.02 currently allocated to the Trinity Recreation Center - Play Area Renovation Project to the Trinity Recreation Center - Synthetic Turf Field Project; reallocate \$15,810.40 from the Trinity Recreation Center - Park Renovations Project to the Trinity Recreation Center - Synthetic Turf Field Project; transfer \$75,000.00 from the Quimby Fees Account No. 89460K-00 to the Trinity Recreation Center Account No. 89460K-TR; allocate \$94,827.91 from Trinity Recreation Center Account No. 89460K-TR for the Project; and exemption from applicable provisions of the California Environmental Quality Act.

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16-036

VANALDEN PARK – BUILDING IMPROVEMENT PROJECT  
(PRJ20949) – ALLOCATION OF QUIMBY FEES; EXEMPTION  
FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-036 for approval of the scope of the Vanalden Park - Building Improvement Project; authorization to transfer \$500,000.00 from the Quimby Fees Account No. 89460K-00 to the Vanalden Park Account No. 89460K-VG; \$500,000.00 from Vanalden Park Account No. 89460K-VG for the Project; and exemption from applicable provisions of the California Environmental Quality Act.

16-037

WOODLAND HILLS RECREATION CENTER – BALL FIELD  
IMPROVEMENTS (PRJ20933) PROJECT – ALLOCATION OF  
QUIMBY FEES; EXEMPTION FROM THE CALIFORNIA  
ENVIRONMENTAL QUALITY ACT

Darryl Ford, Principal Project Coordinator, presented General Manager's Report No. 16-037 for approval of the scope of the Woodland Hills Recreation Center - Ball Field Improvements Project (Project); authorization to reallocate \$46,764.46 from the Woodland Hills Recreation Center - Outdoor Park Improvements Project to the Woodland Hills Recreation Center - Ball Field Improvements Project; transfer \$57,168.00 in Quimby Fees from the Quimby Fees Account No. 89460K-00 to the Woodland Hills Recreation Center Account No. 89460K-WH; allocate \$103,932.46 in Quimby Fees from Woodland Hills Center Account No. 89460K-WH for the Project; and exemption from applicable provisions of the California Environmental Quality Act.

16-038

BRANFORD RECREATION CENTER – OUTDOOR  
REFURBISHMENT (PRJ20654) (W.O. #170236F) PROJECT –  
FINAL ACCEPTANCE

Cathie Santo Domingo, Superintendent of Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-038 for acceptance of the work performed by the Department's Construction Forces for the Branford Recreation Center – Outdoor Refurbishment Project.

16-039

DEVONSHIRE HOUSE – BUILDING RENOVATION AND  
OUTDOOR LANDSCAPING (W.O. #E170333F) PROJECT – FINAL  
ACCEPTANCE

Cathie Santo Domingo, Superintendent of Planning, Construction, and Maintenance Branch, presented General Manager's Report No. 16-039 for acceptance of work performed under the Memorandum of Understanding between the Department of Recreation and Parks, Department of Public Works Bureau of Engineering, and the Department of General Services Construction Forces, for the Devonshire House Building Renovation and Outdoor Landscaping Project.

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16-040

109<sup>TH</sup> STREET RECREATION CENTER – POOL AND BATHHOUSE  
REPLACEMENT (PRJ1051P) (W.O. #1906494) PROJECT –  
AUTHORITY TO NEGOTIATE AND ISSUE CHANGE ORDERS,  
SUPPLEMENTAL AGREEMENT CHANGE ORDER, AND  
SUBSEQUENT CHANGE ORDERS TO CONTRACT NO. 3462

Cathie Santo Domingo, Superintendent of Planning, Construction, and Maintenance Branch, presented General Manager's Report No. 16-040 to authorize the General Manager to negotiate and issue Change Order No. 23, to Contract No. 3462 with Simgel Co., Inc. for an amount not to exceed \$230,000.00 for the work performed on the 109<sup>th</sup> Street Recreation Center Pool and Bathhouse Replacement Project (Project); authorize the General Manager to negotiate and issue Supplemental Agreement by Change Order No. 34 to Contractor to extend the terms and conditions of Contract No. 3462 from the current change order ceiling of \$980,000.00, or 25% of the contract award amount, to a new ceiling of \$1,372,000.00, or 35% of the contract award amount; and authorize the General Manager to issue subsequent change orders up to not-to-exceed amount \$1,372,000.00, or 35% of the contract award amount, to complete the Project. The Board and Department staff discussed the change order in which a Los Angeles County Inspector required the modification of a previously approved pool deck and perimeter tube-steel fence design to protect an existing County storm drain that runs beneath the property. The Board and Department staff also discussed how the Department could recover costs for change orders due to errors and omissions, and how the Department could potentially minimize change orders due to errors and omissions, unforeseen or changed conditions, and changes in the project scope.

16-041

PALMS RECREATION CENTER – OUTDOOR FITNESS ZONE -  
DONOR RECOGNITION PLAQUE

Cid Macaraeg, Senior Management Analyst of Planning, Construction and Maintenance Branch, corrected General Manager's Report No. 16-041 to include "Thanks" to the plaque text as follows:

The City of Los Angeles Department of  
Recreation and Parks Thanks and Appreciates  
Palms Park Outdoor Fitness Zone  
Made Possible Through the Generosity of  
Friends of West LA

16-042

WARNER CENTER PARK – ADDITIONAL SPECIAL EVENTS TO  
SERVE ALCOHOLIC BEVERAGES

Charles Singer, Superintendent of Valley Region, presented General Manager's Report No. 16-042 for authorization to serve and sell alcoholic beverages at a sixth outdoor event for 2016 in the Valley-Shoreline Region, which is the Valley Cultural Center's Summer Concerts On The Green series at Warner Center Park.

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16-043

MID-VALLEY INTERGENERATIONAL MULTIPURPOSE CENTER  
(PRJ20163) (W.O. #E170239F) PROJECT – RELEASE OF STOP  
PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO. 3442

Cathie Santo Domingo Superintendent of Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-043 for acceptance of a Release of Stop Payment Notice filed for the Mid-Valley Intergenerational Multipurpose Center Project.

16-044

HOLLYWOOD RECREATION CENTER – POOL AND POOL  
BUILDING (PRJ1402B) (W.O. #E170344F) PROJECT –  
ACCEPTANCE AND RELEASE OF STOP PAYMENT NOTICES ON  
CONSTRUCTION CONTRACT NO. 3454

Cathie Santo Domingo, Superintendent of Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-044 for acceptance of the Stop Notice filed for the Hollywood Recreation Center Pool and Pool Building Project. The Board and Department staff discussed the drainage issue in the women's locker, which will be investigated and addressed by the Department's maintenance staff.

16-045

GAFFEY STREET POOL – POOL AND NEW BATHHOUSE  
RESTORATION (PRJ20726) (W.O. #E1907453F) PROJECT –  
ACCEPTANCE OF STOP PAYMENT NOTICES AND RELEASE OF  
STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO.  
3514

Cathie Santo Domingo Superintendent of Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-045 for acceptance and release of the Stop Payment Notices filed for the Gaffey Street Pool and New Bathhouse Restoration Project.

16-046

AS-NEEDED ALL WEATHER TURF, CONSTRUCTION, RETROFIT,  
MAINTENANCE AND/OR REPAIRS

Jim Newsom, Senior Management Analyst II of Finance Division, presented General Manager's Report No. 16-046 for approval of proposed three-year contracts with Asphalt Fabric & Engineering, Inc., Byrom-Davey, Inc., and California Landscape & Design, Inc. dba California Skateparks for as-needed all-weather turf construction, retrofit, maintenance and/or repair services. Jeff Byerly of Ohno Construction Company and David Diamond of UBU Sports, Inc. discussed their bid protest correspondence submitted for the Board's consideration. Senior Management Analyst Newsom discussed the technical omissions in their Request for Qualifications (RFQ) submittal responses which caused the disqualification of both companies. The Board requested that the City Attorney provide advice on the Board's parameters of discretion as to which technical requirements and documentation of the RFQ could be legally waived, and precedence as to which technical requirements and documentation have historically been waived. Commissioner Alvarez further requested that the City Attorney advise if the Department can send out a list of missing

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documentation to respondents, and allow a 24-hour grace period to give them the opportunity to submit any missing documentation. Deputy City Attorney IV Anthony-Paul Diaz discussed that this RFQ had specific instructions which did not allow for that option; however, the Department may be able to include such allowances in future RFQs.

16-047

LANDSCAPE CONSTRUCTION, RETROFIT, MAINTENANCE,  
AND/OR REPAIRS AT VARIOUS PARK FACILITIES –  
AMENDMENT TO CONTRACT NO. 3449

Jim Newsom, Senior Management Analyst of Finance Division, presented General Manager's Report No. 16-047 for approval of proposed Amendments to Contract No. 3449 with Sani Group, Inc. dba BMC Landscape Management for landscape construction, retrofit, maintenance, and/or repair services at various park facilities to reflect changes in the corporate structure of the company.

General Manager's Report No. 16-047 was corrected to omit "Inc." from references to BMC Landscape Management in Recommendation No. 1 and the Summary of the Report.

16-048

HANSEN DAM RECREATION AREA – AMENDMENT TO JANE C.  
GRIFFITH DBA WILDLIFE BIOLOGY CONTRACT NO. 3488 TO  
EXTEND THE TERM AND INCREASE THE CONTRACT TOTAL

Alex Yee, Director of Systems, presented General Manager's Report No. 16-048 for approval of a proposed Amendment to Personal Services Contract No. 3488 with Jane C. Griffith dba Griffith Wildlife Biology to continue the required environmental mitigation service of cowbird trapping within the Hansen Dam Recreation Area.

16-049

VARIOUS DONATIONS TO OPERATIONS BRANCH – METRO  
REGION

Sophia Pina Cortez, Superintendent of Metro Region, presented General Manager's Report No. 16-049 for acceptance of donations from various donors for Alpine Recreation Center, Bellevue Recreation Center, Chevy Chase Recreation Center, Echo Park Recreation Center, Highland Park Recreation Center, Lincoln Heights Senior Citizen Center, Lou Costello, Jr. Recreation Center, Pan Pacific Recreation Center, Queen Anne Recreation Center, and Seoul International Recreation Center within the Metro Region.

16-050

VARIOUS DONATIONS TO OPERATIONS BRANCH – PACIFIC  
REGION

Sophia Pina Cortez, Superintendent of Metro Region, presented General Manager's Report No. 16-050 for acceptance of donations from various donors for Denker Recreation Center, Jim Gilliam Recreation Center, Normandale Recreation Center Rosecrans Recreation Center, and Slauson Recreation Center within the Pacific Region.

February 3, 2016

16-051

EXIT PARK - PARK DEVELOPMENT (PRJ20858) PROJECT –  
FINAL PLANS

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Cathie Santo Domingo Superintendent of Planning, Construction and Maintenance Branch, presented General Manager's Report No. 16-051 for approval of the final plans and specifications for the Exit Park Development Project.

Public comments were invited for the General Manager's Reports; however, no requests for public comment were received for the General Manager's Reports.

President Patsouras requested a Motion to approve the General Manager's Reports as presented, with the exception of General Manager's Report Nos. 16-021 and 16-025 which were placed on hold; and to approve General Manager's Report Nos. 16-041 and 16-047 as corrected. Commissioner Sanford moved that the General Manager's Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Sanford further moved that the Board direct staff to report back on General Manager's Report No. 16-018 regarding the Department's plan to have large trees planted within the Specific Plan boundaries or Westlake Community Plan Area in the near future using funds from the Specific Plan Tree Landscaping Account, and report back on General Manager's Report 16-019 as to how the Department plans to use the funds being transferred into the Greater Downtown Housing Incentive Area Open Space Fee Account. Commissioner Zuñiga seconded the Motion. There being no objections, the Motion was unanimously approved.

CLOSED SESSION

Pursuant to California Government Code Section 54956.9(d)(1), the Board recessed into closed session at 11:40 a.m. in order to confer with legal counsel regarding pending litigation in *The City of Los Angeles v. Amano McGann, Incorporated*, United States District Court Case Number 2:15-cv-05041 PSG (FFMx). The Board reconvened at 12:04 p.m., at which time Deputy City Attorney IV Anthony-Paul Diaz reported that the Board unanimously approved the settlement for the aforementioned case, which will move forward to the Claims Board.

NEW BUSINESS:

- The Verbal Informational Report on the Greek Theatre was postponed to the next Board Meeting.
- The Verbal Informational Report on the Recreation and Parks Strategic Planning Update was postponed to the next Board Meeting.
- The Verbal Informational Report on Quimby Fees was postponed to the next Board Meeting.

COMMISSION TASK FORCES

- Commission Task Force on Concessions Report (Commissioners Zuñiga and Culpepper)

Commissioner Zuñiga reported that a Commission Task Force on Concessions Meeting was held on January 20, 2016, in which the Task Force discussed the Griffith Park Pony Ride

February 3, 2016

Concession Request for Proposals (RFP), Coin-Operated Telescope Concession RFP for the Venice Boardwalk, and consolidation of the Interim Golf Food Service Concession Agreements. The Agreement with SMG dba Premier Food Services Management Group, Inc. for the Greek Theatre's Food and Beverage Concession has been executed.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Sanford reported that a Commission Task Force on Facility Repair and Maintenance (Task Force) Meeting was held on January 20, 2016 prior to the Board Meeting, in which the Task Force discussed the status of the Los Angeles Countywide Comprehensive Parks & Recreation Needs Assessment, project change orders for the Hollywood Pool and Pool Building Project, and final plans for three synthetic soccer fields projects funded by Proposition K at Ken Malloy - Harbor Regional Park, Loren Miller Recreation Center, and Glassell Park.

#### GENERAL MANAGER'S ORAL REPORT

Assistant General Manager Kevin Regan reported on Department activities, facilities, and upcoming events. The EXPO Center Youth Orchestra of Los Angeles (YOLA) will be performing with Gustavo Dudamel and ColdPlay during the Super Bowl 50 Half-Time Show on February 7, 2016. The Lou Costello Recreation Center coordinated a trip to Mountain High Resort with over 100 youth and their families participating in the trip. A Smart Water Meter Press Conference is scheduled on February 5, 2016 at Echo Park in collaboration with the Mayor's Office, Thirteenth Council District, and the Los Angeles Department of Water and Power. The Department will be installing smart meters to track water consumption and determine if there are any leaks in the water systems. The 11<sup>th</sup> Annual Valentine's Tea and Tunes Event at Banning Museum is scheduled on February 13, 2016.

#### PUBLIC COMMENTS

Public comment on matters within the Board's jurisdiction was invited. One request for public comment was received, and such comments were made to the Board.

#### FUTURE AGENDA ITEMS

Commissioner Sanford requested that Department staff report back on General Manager's Report No. 16-018 regarding the Department's plan to have large trees planted within the Specific Plan boundaries or Westlake Community Plan Area in the near future using funds from the Specific Plan Tree Landscaping Account, and a report back on General Manager's Report 16-019 as to how the Department plans to use the funds being transferred into the Greater Downtown Housing Incentive Area Open Space Fee Account. Commissioner Zuñiga requested that Department staff provide a status update on the proposed modifications to Quimby Fees.

#### NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, February 17, 2016, 9:30 a.m., at Westchester Recreation Center, 7000 West Manchester Avenue, Los Angeles, CA 90045

February 3, 2016

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 12:05 p.m. in memory of Bernie Grijalva, Park Maintenance Supervisor.

ATTEST

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
BOARD SECRETARY



REPORT OF GENERAL MANAGER

NO. 16-052

DATE February 17, 2016

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

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The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Mayor, relative to a proposed contract with Plug'n Pay Technologies, Inc. for the WebXpress Gateway System.

Referred to staff for further processing.  
(Report No. 15-269)

2) City Controller, forwarding the audit report "Inventory and Warehousing Practices".

Note and File.

3) City Clerk, relative to submitting an application for the Habitat Conservation Fund funds.

Referred to General Manager.  
(Report No. 15-211)

4) City Clerk, relative to amending the Los Angeles Municipal Code to prohibit the use of smokeless tobacco at City parks.

Referred to General Manager.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-052

5) City Clerk, relative to the amendment to Contract No. 3417 with URS Corporation to provide as-needed environmental site assessment services at various Recreation and Parks locations.

Referred to staff for further processing.  
(Report No. 15-142)

6) Balzer, relative to "Peanut Lake" in Ernest Debs Regional Park.

Note and File.

7) Kim Bantle, California Riviera Home Owners Association, relative to Murphy Ranch.

Referred to General Manager.

8) Fifty-five residents, to the General Manager, relative to the proposed Griffith Park Circulation and Parking Enhancement Plan.

Referred to General Manager.

9) Joyce Dillard, relative to Quimby Fees and the Griffith Park Nursery Improvement (PRJ21006) project.

Referred to General Manager.  
(Report No. 16-025)

10) Anonymous, relative to incidents at Cheviot Hills Recreation Center concerning the Los Angeles Pétanque Club.

Referred to General Manager.

This Report was prepared by Paul Liles, Clerk Typist, Commission Office.

REPORT OF GENERAL MANAGER

NO. 16-053

DATE February 17, 2016

C.D. 9

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EXPO CENTER – AMENDMENT TO THE SCHEDULE OF RATES AND FEES

R. Barajas	_____	K. Regan	_____
H. Fujita	_____	* N. Williams	<u>NDW</u>
V. Israel	_____		

  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve an amendment to the EXPO Center section of the Department of Recreation and Parks' (RAP) Schedule of Rates and Fees, as detailed in the attached Schedule effective upon approval by the Board; and,
2. Authorize staff to amend the Schedule of Rates and Fees to incorporate these changes.

SUMMARY:

Each year, RAP staff reviews the Schedule of Rates and Fees and recommends changes in order to clarify policy issues that have been raised in the previous year, to revise fees to more accurately recover operational costs, and to generate new revenues. As the cost of providing services to the public continues to rise, RAP remains committed to providing quality and affordable recreational opportunities to the City's residents and visitors. However, it will be necessary to increase rates and fees to enable RAP to fulfill this commitment.

The specific changes are identified in the Attachment. Only those sections of the Rates and Fees Manual proposed for revision are included in the Attachment with new items identified by **bold** text, and items proposed for deletion indicated by ~~strikeout~~ text.

EXPO Center is a recreation center in South Los Angeles comprised of approximately six acres. EXPO Center conducts many programs, meetings, and special events for the public. EXPO Center is also a popular site for community events and rentals.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-053

FISCAL IMPACT STATEMENT:

A modest increase in revenue will be created with the proposed increase in rates and fees, which is unlikely to significantly impact the Department of Recreation and Parks General Fund. There will also be a minimal increase in fees deposited to the facility's Municipal Recreation Programs (MRP) Fund accounts that will be used to fund staff and maintenance needs.

This report was prepared by Belinda Jackson, Executive Director, EXPO Center.

EXPO CENTER  
(Revised 07/12 02/16)

100% of all rental fees to be deposited into EXPO Center's Special Fund Account.

EXPO Center's Roy C. Anderson Recreation Center

Facility Use Fees

	<u>Social Gatherings w/Refreshments first 3 hours</u>	<u>Fee Generating Activities/ Business first 3 hours*</u>	<u>Each additional hour</u>
<u>Room Rental</u>			
50 person maximum	\$100.00	\$225.00	\$30.00
100 person maximum	\$200.00	\$400.00	\$40.00
100+	\$300.00	\$600.00	\$50.00
Comrie Hall	\$300.00	\$600.00	\$50.00

Additional Charges

Reservation Deposit	50% of total fees
Kitchen Fee	\$150.00/day
Cancellation Fees	50% of total fees, 3 weeks notice
Clean Up/Breakage Refundable Deposit	\$100.00 minimum
Table Rental**	\$50.00 for 10 or less \$100.00 for 10 or more
Chair Rental**	\$50.00 for less than 100 chairs \$100.00 for 100 or more

	<u>First 3 hours</u>	<u>Each Additional hour</u>
<u>Gymnasium Rental Fee:</u>		
Single Gym	\$200.00	\$ 40.00
Double Gym	\$400.00	\$100.00

EXPO CENTER - (continued)

<u>Additional Charges</u>	<u>Single Gym</u>	<u>Double Gym</u>
Reservation Deposit (Min)	\$100.00	\$200.00
 <u>Refundable Security Deposit</u>		
Groups of 100 or less	\$100.00	\$200.00
Groups of 101 or more	\$200.00	\$300.00
 <u>Cancellation Fees</u>		
9 – 20 days prior to event	25% of all fees paid	
8 day or less prior to event	50% of all fees paid	
 <b>Gym Floor Covering</b>		
Use of scoreboard and operator	<b>\$1,500.00</b>	
Use of Stage Sound and Lighting System (includes required technician)	\$10.00/hour plus staff fees	
	\$435.00/hour	

Staff Fees: At the discretion of the EXPO Center Executive Director, some events or activities may require additional maintenance, security, traffic control, and/or event monitor staffing, due to size, location, scope of activities or other factors. Part-time staff fees are established in the FEES section. Full-time staff fees will be charged at the current overtime rate.

## EXPO CENTER - (continued)

### FACILITY USE PERMIT PROCEDURES

#### Permit Processing:

- Tours for permit groups are scheduled by appointment only. Please call 213-763-0114 Ext. 214 to make a reservation. Patrons requiring additional site tours and consultations will be assessed additional staff fees (see fees section.)
- Permit forms can be picked up at the Special Events office located on the first floor of the Roy A. Anderson Recreation Center, 3980 Bill Robertson Lane., Los Angeles, CA 90037.
- Facility Use Application must be submitted 6 weeks prior to the event date. No exception! Written notice of cancellation must be submitted to the Expo Center office at least 4 weeks prior to the event.
- Final payments must be made no later than 3 weeks prior to the event.
- Submit a plot plan layout 4 weeks prior to the event or event space will not be confirmed.
- Hours for facility use are from 8:00 AM - 12:00 AM. Other hours must be pre-approved. ~~Please note: All parking arrangements must be made with Classic Parking at (213) 749-5654. Expo Center does not provide any parking for events.~~
- EXPO Special Events Office Hours 10:00 AM-4:00 PM Monday-Friday.

#### Fees:

- Checks or money orders must be made out to the City of Los Angeles. **NO CASH ACCEPTED.**
- All requests for the use of EXPO Center facilities will be assessed a \$35.00 non-refundable Facility Use Application processing fee. City and other governmental entities are exempt from this fee.
- A minimum clean-up deposit of \$100.00. The deposit fee is subject to change based on the nature of the event.
- At the end of the event, a walk-through of the facility will be conducted to assure that there is no damage to the facility.
- Any event requiring cooking will require an additional deposit fee of \$250.00.
- A \$35.00 fee is required for the picture permit.
- Any changes and/or alterations within 4 days of the event are subject to additional fees.
- The Board of Recreation and Park Commissioners has established a NO-FEE Waiver Policy.
- There are no fee waivers for special programs, groups, non-profits, etc.

#### EXPO CENTER - (continued)

- Cost for event staff time is ~~\$20.00~~ **\$22.00** per hour. (An increase may occur due to salary increases from the City).
- If event terminates prior to the scheduled time due to security or other issues not caused by the City, the City shall retain all fees and deposits.
- If any equipment, furniture, supplies, or other items are left on premises after 24 hours of event, deposit will be retained by EXPO Center for storage fees.

#### Outdoor Events:

- Trash cans/plastic bags will be provided for an additional fee.
- Roll off bin is required.
- Astroturf is required for cooking and serving food.
- Cooking oils need to be disposed offsite and not on Expo Center facility.

#### Additional Information:

- Smoking is prohibited on all City property. Alcohol consumption requires a permit and prior authorization from RAP General Manager.
- All material (decoration, banners, etc.) that are attached to walls, fences, etc. must be pre-approved by the event coordinator.
- Extension cords and other equipment must be clearly stated on Facility Use Application. Additional fees may be assessed.

#### Rules for Alcohol:

- The RAP General Manager has the authority to approve up to 5 events serving alcohol per calendar year in accordance with RAP's Alcohol Policy.
- When the alcoholic beverages are to be served, for every 100 participants expected, the permittee shall employ the services of one uniformed security officer, but not less than two officers per event.

#### Elevator Use:

- Elevator use is restricted to persons with disabilities. Children under the age of 18 are not allowed in elevator without an adult.



## EXPO CENTER - (continued)

### EXPO Center's Rules

To ensure a refund of the clean-up deposit fee, please adhere to the following rules:

#### Kitchen Use:

- Wipe down the countertops and drawers.
- Sweep the floor if there is dry food or trash. The floor must be swept and trash must be placed in the trash container.

#### Room Use:

- Pick up any debris or food off the floor.

#### Hallway Use:

- Dispose all food in trash.
- Sweep the floors if there is debris or food.

#### Gym Use:

- Absolutely no food or drinks in the gym.

#### Outside Boardwalk or Outdoor Amphitheater:

- Any form of trash needs to be picked up.
- Trash cans must be disposed of in the bins.

EXPO CENTER - (continued)

LA84/John C. Argue Swim Stadium  
(Revised 07/12 02/16)

PRIVATE USE (Pool is closed to the public)

Special Note: 100% of all exclusive pool permit rental fees to be deposited into EXPO Center's Swimming Pool MRP Fund Account. All reservations require an advance of 50% of the total fees.

Required Lifeguards

EXPO Center (Aquatic Division) has budgeted staff to provide lifeguard coverage of pools during normally scheduled hours of operation only. The facility use fees stated below, for use of facilities when pools are normally closed, shall include an additional lifeguard fee at the current part-time staff fee per the FEES page (to be deposited into MRP Fund Account), based on the following formula for minimum lifeguard staff requirements. ~~(higher lifeguard ratio than standard pools due to the two swimming pools at the site)~~ **Additional charges may apply at the discretion of the Executive Director or designee.**

<u>Participants</u>	<u>Lifeguards</u>
1-50 persons	3 Lifeguards
51-100 persons	4 Lifeguards
101-200 persons	5 Lifeguards
201-300 persons	7 Lifeguards
ADDITIONAL STAFF	At the discretion of the Aquatic Director
MAINTENANCE FEE	\$100.00 per locker room
EQUIPMENT RENTAL	(See Aquatic Pool Facility Manager III)

Permit Charges

Private exclusive use per swimming pool.

<u>Participants</u>	<u>Per hour, 3 hour minimum</u>
1-50 persons	<del>\$90.00</del> <b>\$100.00</b>
51-100 persons	<del>\$145.00</del> <b>\$190.00</b>
101-200 persons	<del>\$200.00</del> <b>\$360.00</b>
201-300 persons	<del>\$345.00</del> <b>\$520.00</b>

EXPO CENTER - (continued)

If admission is charged for the event, a flat fee of \$100.00 to be deposited into the facility's MRP Fund Account will be assessed.

Board of Education/Community College Facility Use Fee

All educational use will be based on a 2 to 50/Lifeguard to student ratio with teacher supervision on deck.

Classes/Team Practices (2 hour minimum) Parties (1 hour minimum)

<u>Participants</u>	<u>Per hour, 3 hour minimum</u>
1-50 persons	<del>\$12.00 per hour</del> <b>\$40.00/hour</b>
51-100 persons	<del>\$24.00 per hour</del> <b>\$60.00/hour</b>
Swim Meets (3 hour minimum)	<del>\$35.00 per hour</del> <b>\$75.00/hour</b>

Private Educational Institution Facility Use Fee:

~~All educational use will be based on a 2 to 50/lifeguard to student ratio with at least one certified instructor under Title 24 on deck; otherwise, the standard lifeguard staffing formula will apply. Fees listed under Aquatics General page.~~

Training Group Pool Use (long and short courses):

~~Fees listed under Aquatics General page. If the facility is closed to the public, the ratio is 2 lifeguards per 50 swimmers.~~

EXPO CENTER - (continued)

Ahmanson Senior Center

Special Note: 100% of all rental fees to be deposited into EXPO Center's Special Fund Account.

<u>Facility Use Fees</u>	<u>First 3 hours</u>	<u>Each Additional Hour</u>
Ballroom	\$300.00	\$50.00
Kitchen	\$ 75.00	None
Patio Areas(ea.)	\$175.00	\$40.00

<u>Additional Charges</u>	
Public Address System (Set up Fee)	\$ 25.00
Refundable Clean-up deposit	\$100.00

EXPO CENTER - (continued)

William M. Keck Outdoor Amphitheater

Special Note: 100% of all rental fees to be deposited into EXPO Center's Special Fund Account. All reservations require an advance of 50% of the total fees.

<u>Facility Use Fees</u>		<u>Additional Charges</u>	
First 2 hours	\$500.00	Electronic Hook-Up Fee	\$ 50.00
Each additional hour	\$100.00	Refundable Clean-up Deposit	\$500.00

Other Fees: At the discretion of the EXPO Center Executive Director, some events or activities may require additional maintenance, security, traffic control, and/or event monitoring staffing, or require additional dumpsters, portable toilets, or other items due to size, location, scope of activities, or other factors. Part-time staff fees are established in the FEES section. Full-time staff fees will be charged at the "current overtime rate." All applicable fees will be quoted on the request based on actual costs.

Ralph M. Parsons Pre-School

(Multipurpose Room & Kitchen Available Saturdays and Sundays only)

Special Note: 100% of all rental fees to be deposited into EXPO Center's Special Fund Account. All reservations require an advance of 50% of the total fees.

<u>Facility Use Fees</u>		<u>Additional Charges</u>	
First 2 hours	\$100.00	Staffing (Per hour)	\$20.00
Each additional hour	\$ 25.00	Kitchen Fee	\$25.00



EXPO CENTER (Exposition Park Rose Garden) – (continued)

ADDITIONAL STAFFING NEEDS

At the discretion of the EXPO Center Executive Director or equivalent manager, some events or activities may require additional maintenance, security, traffic control, and/or monitor staffing, or equipment or materials such as trash dumpsters or portable toilets, due to size, location, scope of activities or other factors. This may include requirements for hiring one or more Security Officers for the time period before, during, and after an event.

CANCELLATION FEES

Cancellation prior to 60 days	50% of refundable deposit
Cancellation within 60 days of event	50% of all fees
Postponement prior to 60 days of Event	50% of Refundable Deposit

<u>COMMERCIAL PHOTOGRAPHY</u>	\$200.00
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GUIDELINES TO PHOTOGRAPHY SALES PERMIT

- Vendor must complete an application for Photography Sales permit. Permits will be issued to one photographer per day per facility as arranged by the Executive Director.
- Permittee must adhere to all conditions of the permit.
- Permittee is solely responsible for adherence to all Federal, State, and Local taxes.
- Recreation and Parks makes no guarantee of any minimum business volume.

PAYMENT OF FEES

The total amount of all rental fees and deposits due shall be paid in full at least 60 days prior to the scheduled date of use. Otherwise the reservation may be cancelled.

DEPARTMENT USE

Requests for use of this facility for no use fees or charges, except for reimbursement of staff and other direct costs, must be approved by the General Manager or an appointed designee. Saturday, Sunday, or Holiday use is not allowed. The Facility Use Form shall be signed by an Assistant General Manager. Staff fees apply with a 4 hour minimum for Department Use. See rates established in General Information section of Schedule of Rates and Fees. A fund and account must be identified for transfer of reimbursement or a D-Time Work Order provided.

EXPO CENTER - (continued)

EXPO CENTER - SPECIAL EVENT FEES ON "EXPO CENTER EVENT DAYS"s

**EXPOSITION PARK – MAJOR AND SPECIAL EVENT DAYS (Revised 02/16)**

100% of fees are to be deposited to the EXPO Center Special Fund Account with exception of staff fees which are to be deposited to accounts from which they were expended. **Exposition Park special and major event days are scheduled event dates with an expectation of 25,000 or more spectators.**

EXCLUSIVE USE – FACILITY USE FEES (Revised 07/12 **02/16**)

	<u>Rate Per Area Per Day or Portion Thereof</u>
Amphitheater	\$2,250.00
Boardwalk Area ( <b>non-parking</b> )	\$1,000.00
Swim Stadium Lobby Area	\$ 500.00
Comrie Hall	\$1,500.00
<b>Conference Room</b>	<b>\$ 800.00</b>
ExpoXPO Center Front Lawn	\$1,250.00
Gymnasium (per gym)	\$2,250.00
Multi – Purpose Room ( <del>per</del> <b>for 3 rooms</b> )	<del>\$450.00</del> <b>\$1,500.00</b>
Pool & Deck Area	\$4,375.00
Rental of pools includes lifeguards, as well as access to restrooms and changing areas.	
Senior Center (includes patios)	\$1,650.00
Rose Garden – (Selected locations)	\$3,125.00
South Lawn (West)	\$3,750.00
<b>Soboroff Sports Field</b>	<b>\$2,000.00</b>



EXPO CENTER - (continued)

**Parking**

All parking fees include the City of Los Angeles 10% Parking Occupancy Tax. Parking fees are in addition to any film permit fees collected by the Film LA Office. Special event parking is defined as expecting 25,000 – 29,999 spectators. Major event parking is defined as expecting 30,000 or more spectators. Fees may vary based on the nature of each event and a fair market rate comparable to parking fees charged by other Exposition Park entities.

Passenger vehicle	\$ 25.00 - \$ 75.00 (per stall)
Buses/Oversized/Trailers	\$ 50.00 - \$125.00 (per stall)

**Additional Fees**

Reservation Deposit 50% of total fees is required no later than 90 days prior to event.

**Cancellation Fees**

31-90 days prior to event	25% of all fees paid
30 days or less prior to event	50% of all fees paid

Equipment rental Fee schedule on request, based on actual costs.

**Other Fees:**

At the discretion of the EXPO Center Executive Director, some events or activities may require additional maintenance, security, traffic control and/or event monitoring staffing, or require additional dumpsters, portable toilets, or other items due to size, location, scope of activities or other factors. Part-time staff fees are established in the FEES section. Full-time staff fees will be charged at the "current overtime rate." All applicable fees will be quoted on request and based on actual costs.

EXPO CENTER - (continued)

EXPO CENTER

SPECIAL USE FEES AND PROCEDURES

(Established 03/06 Revised 07/12 **02/16**)

SPECIAL USE (City and other Governmental Agencies)

Special Use is available on weekdays, Monday through Friday, from 8:00 AM to 9:00 PM for City of Los Angeles Departments and Agencies. Other government agencies may qualify for the Special Use Rate subject to availability and the purpose of the event. The purpose of such usage should involve training, or work meetings. Special Use is subject to approval by the RAP General Manager **or designee**. All staff related costs must be paid to EXPO Center for the cost of the Department employee(s) required to be on duty.

THE FOLLOWING CONDITIONS APPLY TO ALL SPECIAL USES:

Authorization for Special Use

- Requests for use of facilities must be submitted in writing by the requesting agencies' General Manager or the General Manager's designee, ~~and approved by the RAP General Manager or the Expo Center Executive Director.~~

Scheduling of Special Use Events

Use of the facility is subject to availability determined by the following guidelines:

- Special use may be scheduled only 60 days in advance of the event date. The City of Los Angeles Department of Recreation and Parks is exempt from this guideline.
- Any group may not exceed two days per week.
- None of the above guidelines precludes a Special Use agency from maintaining or procuring additional dates or hours under the regular rate provisions.
- Permitting of Special Use may require additional hourly staffing fees.

SPECIAL USE FEES

	RAP Use	City/Governmental Agencies
Use Fee	No Charge	50% of fees
Kitchen Fee	No Charge	N/A
Cancellation Fee	No Charge	No Charge
Cancellation within 48 hours	No Charge	No Charge

EXPO CENTER - (continued)

PROHIBITED SPECIAL USE EVENTS

Revenue producing events, and subletting or assignments for Non-profit groups of Special Use is not permitted.

EXPO CENTER FILM PERMIT FEES

(Revised 07/1202/16)

Film Permit Fees

70% to Department of Recreation and Parks General Fund Account  
30% to be deposited in EXPO Center Special Fund Account

Rate Per Area Per Day

Amphitheater	\$2,800.00
Boardwalk Area	\$1,250.00
Swim Stadium Lobby Area	\$ 625.00
Community Room	\$1,875.00
Expo Center Front Lawn	\$1,575.00
Gymnasium (per gym)	\$2,800.00
Multi – Purpose Room (per room)	\$ 575.00

EXPO CENTER - (continued)

Pool & Deck Area Rental of pools access to restrooms and changing areas.	\$5,475.00
Senior Center (includes patios)	\$2,050.00

FEE EXEMPTIONS

EXPO CENTER - (continued)

SOBOROFF SPORTS FIELD

Artificial Turf Field  
(Established 07/12)

100% of all rental fees to be deposited into EXPO Center's Special Fund Account. All reservations require an advance of 50% of the total fees no later than 90 days prior to event.

FIELD USE FEE

ADULT RENTAL GROUPS

	Non-Fee Generating	Fee Generating
Day Play	\$55.00 per hour	\$110.00 per hour
Night with Lights	\$60.00 per hour	\$120.00 per hour

YOUTH LEAGUE RENTAL GROUPS

	Non-Fee Generating	Fee Generating
Day Play	\$15.00 per hour	\$30.00 per hour
Night with Lights	\$20.00 per hour	\$40.00 per hour

USE OF PLAYFIELD REQUIRING THE INSTALLATION OF TERRACOVER

Playfield (Daily Rental)	\$3,750.00
Set-up & Take Down	\$17,500.00 (mandatory)

CANCELLATION FEES

31-90 days prior to event	25% of all fees paid
30 days or less prior to event	50% of all fees paid

INSURANCE

See the INSURANCE REQUIREMENTS section for further details.

OTHER FEES

At the discretion of the EXPO Center Executive Director, some events or activities may require additional maintenance, security, traffic control, and/or event monitor staffing, due to size, location, scope of activities, or other factors. Part-time staff fees are established in the FEES section. Full-time staff fees will be charged at the current overtime rate.

REPORT OF GENERAL MANAGER

NO. 16-054

DATE February 17, 2016

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH PARK – GREEK THEATRE – AMENDMENT TO THE USER AGREEMENT AND BOOKING POLICY AND APPROVAL OF THE 2016 TICKETING POLICY

R. Barajas \_\_\_\_\_  
H. Fujita \_\_\_\_\_  
\*V. Israel \_\_\_\_\_

K. Regan \_\_\_\_\_  
N. Williams \_\_\_\_\_

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_

Disapproved \_\_\_\_\_

Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve amendments to the User Agreement and Booking Policy;
2. Accept and approve SMG's 2016 Greek Theatre Ticketing Policy; and,
3. Authorize the Department to make any necessary technical changes consistent with the intent of these actions to implement these policies

SUMMARY

The Greek Theatre is located at 2700 North Vermont Avenue in Griffith Park and was officially dedicated in 1929. Since that time, it has provided entertainment and cultural events to the general public and residents of Los Angeles.

On June 18, 2016, the Board of Recreation and Park Commissioners (Board) approved the Open Venue Operating Policies & Procedures – Booking Policy, Venue Rental Application, User Agreement and Commercial Promoter Incentive Program under Board Report No. 15-139.

On September 22, 2015, the Board approved the Contract for Oversight and Management of the Greek Theatre Open Venue Model (CON- M15-001) to SMG for the Greek Theatre's 2016 season. SMG has completed a review of the User Agreement and Booking Policy and recommended minor adjustments and additions to better streamline bookings and create uniform, industry standard practices and procedures at the venue. For example, to reflect SMG as the Operator on behalf of the Department, the User Agreement will now include a newly established email, website and contact information to reflect SMG's General Manager, Becky Colwell, as

## REPORT OF GENERAL MANAGER

PG. 2

NO. 16-054

primary venue contact. Additionally, all references to RAP or Department are now listed as SMG.

To enforce all rules and regulations in the User Agreement, the User Agreement will combine the Booking Policy, now known as Exhibit C, and the newly established Ticketing Policy, known as Exhibit A. The amendments to the User Agreement, formerly known as Exhibit C, will now include the Booking Policy and Ticketing Policy. Exhibit B is now the Insurance Requirements and Instructions Form. The changes to the User Agreement are amended to now read: "The USER agrees to pay SMG for any and all labor costs for ushers, ticket takers, security, cleaning, police, emergency medical services, box office staff and leasing costs associated with the house sound, lighting and video systems, stagehands and production related personnel. These costs will be determined on an event by event basis. In addition, USER shall be responsible for the costs of private security employed for personal protection of artists or not related to public safety, medical services required for the artist only, advertising, ASCAP/BMI/SESAC, insurance, catering, runners, transportation, sign language interpreters (if requested), pyro/fire watch expenses (if any), and other USER/artist requested expenses."

Changes to the Booking Policy will now allow Users to electronically transfer funds as opposed to only accepting the challenge funds in person. The venue capacity now reflects 5,870 available seats instead of the prior amount of 5,801. Clarification also was made regarding the cancellation of contracted events to include the artist as well as the promoter cancelling a contracted event. The new sentence now states if the promoter or artist wishes to cancel a contracted event the advance deposit is forfeited and will not be returned to the promoter.

Greek Theatre management retains the right to display logos, branding, slides, and/or videos of their sponsor partners throughout the venue and on any video screens prior to performances, during intermission and after performances.

On-site exposure and activation of artists/tour sponsors and/or USER sponsors must be presented to Greek Theatre management for approval, and any expense of said activations shall be borne by USER or the applicable sponsor. This approval includes, but is not limited to, placement of signage, location and size of activation spaces, inflatables, product displays, sampling, or giveaways, etc. In no event shall approval of said sponsors infringe upon, diminish, or violate the rights and entitlements of Greek Theatre sponsors at the venue, including all hospitality areas, including, but not limited to The Redwood Deck and its adjacent hospitality room, or any other designated-hospitality areas for which access is permitted and controlled by Greek Theatre management. USERS may request access to these spaces for their guests. Requests may be granted based on availability, and USER maybe charged a per person access fees for each access granted.

USERS are permitted use of the under stage catering rooms and dressing rooms for the hospitality of their sponsors, VIPs, and guests. USERS are permitted to provide their own catering for these spaces, or may select the Greek Theatre Concessionaire for their catering needs. Any and all alcohol provided by USER or any caterer other than the Greek Theatre Concessionaire will not be permitted to leave the aforementioned spaces in this paragraph.

## REPORT OF GENERAL MANAGER

PG. 3

NO. 16-054

The Department recommends the Board's approval of SMG's 2016 Ticketing Policy. Since the venue did not have an official ticketing policy, SMG worked closely with industry promoters to establish a uniform and equal Greek Theatre Ticketing Policy, known as Exhibit A of the User Agreement. This new policy provides instructions to the Users regarding procedures and practices for selecting a preferred ticket company, ticket infrastructure and equipment. USERS may select to use their own preferred ticketing company or select from whichever of the existing ticket companies at The Greek. Ticketing operations will be conducted by SMG in accordance with the Ticketing Agreement and the USER will receive the financial and informational benefits of SMG's Agreement. However, if the USER already has an existing agreement of its own with the selected ticketing company, the USER shall receive benefits, (see Exhibit A). Additionally the Ticketing Policy will require Users to adhere to the venue ticketing stipulations in Exhibit A, to accommodate the Greek's Personal Seat Licensing program (PSL), pre-sale premium seating program designed to maximize revenue.

Sound, Video and Lighting have remained the same with a clarification on what SMG will provide at the front of the house. SMG will provide basic house sound, video displays and lighting systems originating at the front house mix position in the venue. The User is required to use the house sound system for the event but may provide alternative and/or additional displays and lighting systems required for the event. All other sound levels, warnings and penalties remain the same.

### CONCLUSION

The Department recommends approval and inclusion of the amended User Agreement, Booking Policy and Ticketing Policy to assist SMG in implementing the Department's Open Venue Model in the oversight and management of the Greek Theatre.

### FISCAL IMPACT STATEMENT

There are no additional impacts to the Department nor impact on the General Fund.

This Report was prepared by Vicki Israel, Assistant General Manager, Partnership and Revenue Branch.

REPORT OF GENERAL MANAGER

NO. 16-055

DATE February 17, 2016

C.D. 6

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PANORAMA CITY RECREATION CENTER – PLAY AREA AND SPLASH PAD RENOVATION (PRJ20867) PROJECT – ALLOCATION OF QUIMBY FEES

<i>for</i> *R. Barajas	<u>CSD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

*Ramon Barajas for*  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to reallocate One Hundred One Thousand, Forty Dollars (\$101,040.00) in Quimby Fees from the 9059 Langdon Avenue – Park Acquisition (PRJ20455) project to the Panorama City – Play Area and Splash Pad Renovation (PRJ20867) project;
2. Authorize RAP's Chief Accounting Employee to transfer One Hundred One Thousand, Forty Dollars (\$101,040.00) in Quimby Fees from the 9059 Langdon Avenue Account No. 89460K-AU to the Panorama City Recreation Center Account No. 89460K-PA;
3. Authorize the RAP's Chief Accounting Employee to reallocate Seventy-Nine Thousand, Three Hundred Twenty-Five Dollars (\$79,325.00) in Quimby Fees from the Mid-Valley Multipurpose Center – Park Development (PRJ20163) project to the Panorama City – Play Area and Splash Pad Renovation (PRJ20867) project;
4. Authorize the RAP's Chief Accounting Employee to transfer Seventy-Nine Thousand, Three Hundred Twenty-Five Dollars (\$79,325.00) in Quimby Fees from the Mid-Valley Multipurpose Center Account No. 89460K-MM to the Panorama City Recreation Center Account No. 89460K-PA;
5. Approve the allocation of One Hundred Eighty Thousand, Three Hundred Sixty-Five Dollars (\$180,365.00) in Quimby Fees, from the Panorama City Recreation Center Account No. 89460K-PA, for the Panorama City – Play Area and Splash Pad Renovation (PRJ20867) project;



## REPORT OF GENERAL MANAGER

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6. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

### SUMMARY:

Panorama City Recreation Center is located at 8600 Hazeltine Avenue in the Panorama City area of the City. This 6.00-acre facility provides multipurpose fields, tennis and basketball courts, a splash pad, and a recreation center for the surrounding community. Approximately 6,857 City residents live within one-half mile walking distance of Panorama City Recreation Center. Due to the size of the park and the facilities, features, and services it provides, Panorama Recreation Center meets the standard for a Neighborhood Park, as defined in the City's Public Recreation Plan.

### PROJECT DEVELOPMENT:

The scope of the approved Panorama City – Play Area and Splash Pad Renovation (PRJ20867) project includes renovation of the existing children's play area and the splash pad and associated landscape, hardscape, walkway, and irrigation improvements. The need for this project was identified through a review of facility infrastructure needs and available funding, and with input from park users. Staff from the Department's Planning, Construction, and Maintenance Branch has reviewed this proposed project and determined that it is necessary and would be of benefit to park users. The Valley Region Superintendent, and the Superintendent of Maintenance Operations are all in support the proposed project.

Staff anticipates that the Panorama City – Play Area and Splash Pad Renovation (PRJ20867) will be completed using City forces and/or City contract vendors. Upon approval of this report, project implementation can proceed.

Staff is recommending that additional available Quimby fee collections be allocated to this project.

### PROJECT FUNDING:

On January 21, 2015, the Board of Recreation and Park Commissioners (Board) approved the allocation of a total of One Hundred Forty-Six Thousand, Six Hundred Thirty-Five Dollars and No Cents (\$146,635.00) in Quimby Fees for the Panorama City – Play Area and Splash Pad Renovation (PRJ20867) project (Report No. 15-015).

On March 3, 2010, the Board approved the allocation of a total of Two Hundred Thirty-Nine Thousand, Two Hundred Fourteen Dollars (\$239,214.00) in Quimby Fees for the 9059 Langdon Avenue – Park Acquisition (PRJ20455) project (Report No. 10-055). The scope of the approved 9059 Langdon Avenue – Park Acquisition (PRJ20455) project included acquisition and development of property. The acquisition of the property was unsuccessful, as RAP never received a response from the owner of the property relative to RAP's interest to acquire the land. Therefore, there is Two Hundred Thirty-Two Thousand, Three Hundred

REPORT OF GENERAL MANAGER

PG. 3

NO. 16-055

Twenty-Four Dollars (\$232,324.00) in unexpended Quimby funds available for reallocation to other projects.

On August 11, 2010, the Board approved the allocation of a total of Six Hundred Seventy-Two Thousand, Seven Hundred Thirteen Dollars and Sixty-One Cents (\$672,713.61) in Quimby Fees for the Mid-Valley Multipurpose Center – Park Development (PRJ20163) project (Report No. 10-212). The scope of the approved Mid-Valley Multipurpose Center – Park Development (PRJ20163) project included the construction of a new senior multipurpose center building and a small outdoor open space. This project is complete, and there is Six Hundred Nineteen Thousand, Eleven Dollars and Twelve Cents (\$619,011.12) in unexpended Quimby funds available for reallocation to other projects.

Upon approval of this Report, One Hundred One Thousand, Forty Dollars (\$101,040.00) in Quimby Fees can be reallocated from the 9059 Langdon Avenue – Park Acquisition (PRJ20455) project, transferred from the 5095 Langdon Avenue Account No. 89460K-AU to the Panorama City Recreation Center Account No. 89460K-PA, and allocated to the Panorama City – Play Area and Splash Pad Renovation (PRJ20867) project. Additionally, Seventy-Nine Thousand, Three Hundred Twenty-Five Dollars (\$79,325.00) in Quimby Fees can be reallocated from the Mid-Valley Multipurpose Center – Park Development (PRJ20163) project, transferred from the Mid-Valley Multipurpose Center Account No. 89460K-MM to the Panorama City Recreation Center Account No. 89460K-PA, and allocated to the Panorama City – Play Area and Splash Pad Renovation (PRJ20867) project.

The total Quimby Fees allocation, including previously allocated fees, for the Panorama City – Play Area and Splash Pad Renovation (PRJ20867) project will be Three Hundred Twenty-Seven Thousand Dollars (\$327,000.00). These Fees were collected within one (1) mile of Panorama City Recreation Center, which is the standard distance for the allocation of the Quimby Fees for neighborhood recreational facilities.

TREES AND SHADE:

The approval of this project will have no impact on existing trees or shade at Panorama City Recreation Center, and no new trees or new shade are proposed to be added to Panorama City Recreation Center as a part of this project.

ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that the subject project is a continuation of an existing project approved on January 21, 2015 (Report No. 15-015) that is exempted from CEQA [Class 1(1,3), Class 3(4), and Class 11(3)]. The work funded by the current Board action will not result in any additional environmental impacts, and therefore, is covered by the existing CEQA exemption. No additional CEQA documentation is required.

REPORT OF GENERAL MANAGER

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FISCAL IMPACT STATEMENT:

The approval of this allocation of Quimby Fees will have no fiscal impact on RAP as the implementation of the proposed park capital improvements will not increase the level of daily maintenance required at this facility. The maintenance of the proposed park improvements can be performed by current staff with no overall impact to existing maintenance service.

This Report was prepared by Meghan Luera, Management Assistant, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-056

DATE February 17, 2016

C.D. 13

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: REFUND OF QUIMBY FEES IN THE AMOUNT OF \$53,340 FOR RESIDENTIAL DEVELOPMENT PROJECT LOCATED AT 6201 AND 6202 WEST HOLLYWOOD BOULEVARD, LOS ANGELES, CA 90028

<i>for</i> R. Barajas	<u>CSD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____
V. Israel	_____		

*Ramon Barajas for*  
 \_\_\_\_\_  
 General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS

That the Board:

1. Approve the refund claim filed by Blvd 6200 Owner, LLC (Developer) for a refund of Quimby fees in the amount of Fifty-Three Thousand, Three Hundred Forty Dollars (\$53,340.00), subject to the approval of the City Council;
2. Direct the Department of Recreation and Parks' (RAP) Chief Accounting Employee to, upon receipt of the necessary approvals, identify the appropriate fund and account from which to issue the refunds; and,
3. Authorize the RAP's Chief Accounting Employee to make technical corrections as necessary to carry out the intent of this Report.

SUMMARY:

RAP is in receipt of a request for a refund of park acquisition and development fees paid to RAP pursuant to Los Angeles Municipal Code (LAMC) Section 17.12.

On April 27, 2011, the Department of City Planning determined that a fee in the amount of Two Million, Two Hundred Eighty-Three Thousand, Nine Hundred Fifteen Dollars (\$2,283,915.00) be paid or guaranteed to RAP prior to the recordation of the final tract

## REPORT OF GENERAL MANAGER

PG. 2

NO. 16-056

map TT-67429 for the residential development project located at 6201 and 6202 West Hollywood Boulevard. RAP determined that, pursuant to LAMC 17.12 F.1, the various private recreational improvements that Blvd 6200 Owner, LLC (Developer) proposed to install as a part of the development would be eligible for a credit in the amount of Fifty Three Thousand, Three Hundred Forty Dollars (\$53,340.00) towards the total Quimby fee. On October 12, 2011, the Developer recorded a Covenant and Agreement against the property with the promise to install the identified private recreational improvements on the property. On November 4, 2011, the Developer paid the determined fee amount to RAP but did not deduct from that payment the agreed upon credit of Fifty Three Thousand, Three Hundred Forty Dollars (\$53,340.00).

Due to this overpayment of fees, the Developer has submitted a request for refund claim (Claim No. 116554) for a refund of Fifty Three Thousand, Three Hundred Forty Dollars (\$53,340.00) of the Quimby fees paid to RAP.

The City's general refund provisions and procedures are found in LAMC Sections 22.12 and 22.13. LAMC Sections 22.12(a) and 22.13(a) authorize the head of the Department to approve refunds of tax, license fee, permit fee, or application fee without the prior approval of the City Council, if such refund does not exceed a certain monetary limit. That monetary limit is subject to adjustment at the beginning of each fiscal year and the amount of the adjustment is calculated by the City Controller. The current limit of RAP head refund authority is \$46,464. All refunds request over that limit are subject to the prior approval of the City Council.

### ENVIRONMENTAL IMPACT STATEMENT:

Staff has determined that this action is not subject to the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15060(c), as it is an activity that will not result in a direct or reasonably foreseeable indirect physical change in the environment and is not a project under CEQA Guidelines Section 15378. Therefore, no CEQA documentation is required.

### FISCAL IMPACT STATEMENT:

The approval of this report will have a negative fiscal impact on RAP.

This Report was prepared by Darryl Ford, Principal Project Coordinator, Planning, Construction, and Maintenance Branch.

REPORT OF GENERAL MANAGER

NO. 16-057

DATE February 17, 2016

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: ROOFING SYSTEMS, WATERPROOFING, AND RELATED PRODUCTS AND SERVICES CONTRACT – USE OF COBB COUNTY, GEORGIA, SELECTION PROCESS TO CONTRACT WITH GARLAND/DESIGN BUILDING SOLUTIONS, INC. TO PROVIDE AS-NEEDED ROOFING SYSTEMS, WATERPROOFING, AND RELATED PRODUCTS AND SERVICES

R. Barajas	_____	K. Regan	_____
H. Fujita	_____	* N. Williams	<u>Now</u>
V. Israel	_____		

  
\_\_\_\_\_  
General Manager

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_ Withdrawn \_\_\_\_\_

RECOMMENDATIONS:

That the Board:

1. Approve the proposed Contract, substantially in the form on file in the Board Office, between the City of Los Angeles, Department of Recreation and Parks (RAP) and Garland/Design Building Solutions, Inc. (GARLAND/DBS, INC.), to provide roofing systems, waterproofing and related products and services on an occasional and as-needed basis with the Contract term expiring on December 31, 2017, with two (2) one-year renewal options, not-to-exceed seven million dollars (\$7,000,000.00) per year, subject to the review and approval of the City Attorney as to form;
2. Find that the Contract authorized RAP to utilize the Contract between Garland/DBS, INC. and Cobb County, Georgia (COBB COUNTY), for roofing systems, waterproofing, and related products and services in accordance with the terms and condition of U.S. Communities Government Purchasing Alliance Contract between GARLAND/DBS, INC. and COBB COUNTY dated September 22, 2014, attached hereto and incorporated herein by reference as Attachment A;
3. Find that GARLAND/DBS, INC. by U.S. Communities Information State Notice (COBB COUNTY Sealed Bid No. 14-5903, attached hereto and incorporated herein by reference as Attachment A, authorized RAP to utilize the COBB COUNTY's Contract terms and conditions, U.S. Communities Government Purchasing Alliance Contract, for roofing systems, waterproofing and related products and services;
4. Find as the contract awarding authority, in accordance with Charter Section 371 (e)(2), that the roofing systems, waterproofing and related products and services to be provided by

## REPORT OF GENERAL MANAGER

PG. 2

NO. 16-057

GARLAND/DBS, INC. are for the performance of professional, scientific, expert, technical or other special services of a temporary and occasional character for which competitive bidding is not practicable or advantageous;

5. Find pursuant to Charter Section 371(e)(8), that RAP may utilize the COBB COUNTY Contract with GARLAND/DBS, INC. because contracts for cooperative arrangements with other governmental agencies for the performance of professional, scientific, expert or technical services contracts of those agencies and any implementing agreements, even though the contracts and implementing agreements were not entered into through a competitive bid process, are an exception to the City of Los Angeles' competitive bidding requirements;
6. Find as the contract awarding authority in accordance with Charter Section 371(e)(10), that the services to be provided by GARLAND/DBS, INC., are for the performance of professional, scientific, expert, technical and other special services, where the contracting authority finds that the use of competitive bidding would be undesirable, impractical or impossible, or where the common law otherwise excuses compliance with competitive bidding requirements;
7. Find, as the contract awarding authority in accordance with Charter Section 1022, that the RAP does not have available in its employ, personnel with the necessary expertise to undertake and accomplish the aforementioned specialized purchase of supplies and professional services sought in a timely manner, the work can be performed more economically or feasibly by an independent contractor, and in order to maintain warranties, patent rights or due to other rational basis; or the labor component cannot reasonably be separated from the other contract elements;
8. Authorize RAP staff, upon Board's approval, to utilize the roofing systems, waterproofing and related products and services as described in the Summary of this Report;
9. Authorize the RAP's General Manager, at his sole discretion, to extend the term of the Contract, if COBB COUNTY exercises its option to renew its Contract with GARLAND/DBS, INC. for the two (2) additional one-year extension options;
10. Direct the Board Secretary to transmit forthwith the proposed Contract to the City Attorney for review and approval as to form;
11. Authorize the Board President and Secretary to execute the proposed Contract upon receipt of the necessary approvals; and,
12. Authorize the General Manager, or designee, to make technical corrections as necessary to the Contract, to carry out the intent of this Report.

## REPORT OF GENERAL MANAGER

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### SUMMARY:

RAP has an ongoing need for contractual roofing systems, waterproofing, and related products and services, including but not limited to, metal roof systems, standing seam, structural and architectural, torch down, self-adhered, hot mopped, tile (ceramic, concrete, clay), asphalt composition roofing shingle systems and tapered roof insulation systems. Roofing maintenance and/or repairs may include minor or major repairs to existing roof systems and such retrofit may include hazardous materials surveys and abatement, re-design and engineering of existing roofing systems and/or repairs to existing roofing systems.

The Contract allows RAP the ability to select a wide variety of roofing systems, waterproofing and related products and services. If desired, RAP may use this Contract to retrofit, repair and/or maintain RAP's existing recreation & parks building facilities in an amount not to exceed Seven Million Dollars (\$7,000,000.00) per year per Contract.

The Contract amount of Seven Million Dollars (\$7,000,000.00) is an estimate and RAP does not guarantee that the Contract maximum amount will be reached. RAP, in entering into a Contract, guarantees no minimum amount of business or compensation.

Staff is recommending that the Board authorize RAP to utilize the COBB COUNTY's competitive bid Contract with GARLAND/DBS, INC. pursuant to certain State notice provisions, the following public agencies and political subdivisions of the referenced public agencies are eligible to access the Contract award. They are listed in GARLAND/DBS, INC. Bid No. 14-5903, U.S. Communities Information, State Notice Addendum in Attachment A. COBB COUNTY authorizes any public agencies listed to use the Contract with GARLAND/DBS, INC. The Board will issue a separate Contract number and the contract will be executed between GARLAND/DBS, INC. and RAP through the Board.

COBB COUNTY's Contract with GARLAND/DBS, INC. will expire on December 31, 2017. However, COBB COUNTY has the option to extend this Contract which, if exercised, would extend the term of their Contract by two (2) one-year options to December 31, 2019. In the event that COBB COUNTY exercises its options, RAP's General Manager may, at his sole discretion, extend the term of RAP's piggyback Contract with the GARLAND/DBS, INC. for two (2) additional one-year renewal options.

### FISCAL IMPACT STATEMENT:

This Contract will enable RAP to carry out various construction and maintenance projects that involve the construction, maintenance and/or repair of roofs for various Recreation and Parks building facilities on an occasional and as-needed basis in order to enhance the recreational experience of the public. There will be no direct fiscal impact to RAP's General Fund as funding will be identified on a per project basis.

This Report was prepared by Kai Wong, Management Analyst II, reviewed by Noel Williams, Chief Financial Officer, Finance Division.



Attachment A.

Master Contract No. 14-5903 executed on September 22, 2014, between Cobb County and Garland/Design Building Solutions, Inc. (Garland/DBS, Inc.), and Contract Amendment dated April 6, 2015 and August 4, 2015.

MASTER AGREEMENT

(CONTRACT)

Reference No. 14905

Scanned Date:

PAGE 1 OF 1 DATE:

MASTER AGREEMENT

OWNER: COBB COUNTY BOARD OF COMMISSIONERS

100 CHEROKEE STREET

MARIETTA, GA 30060

CONTRACTOR: GARLAND/DBS, INC.

3800 EAST 91<sup>ST</sup> STREET, CLEVELAND

OHIO 44105

WORK: ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED PRODUCTS AND SERVICES: The undersigned parties understand and agree to comply with and be bound by the entire contents of Sealed Bid # 14-5901 : ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED PRODUCTS AND SERVICES PROJECT MANUAL (aka, the Contractor's Bid Proposal submitted March 27, 2014) which is incorporated here in by reference. Contractor understands and agrees that the bonds and insurance required by the Project Manual are to be kept current at all times through the length of each term and for 90 Days following completion of each term. Bonds and insurance must be renewed and presented to the owner at the time of each renewal term if Owner chooses to renew. Bonds and insurance shall be written by a firm acceptable to the Owner as specified in the Project Manual.

TERM: January 1, 2015 to December 31, 2017, with full renewal options per the Project Manual. Owner shall exercise renewal options by issuance and delivery to Contractor of a written notice to renew this Agreement.

PROJECT: ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED PRODUCTS AND SERVICES in accordance with the Project Manual.

PRICE: Price as stated for all schedules included in the Project Manual.

BILLING: All original invoices shall be submitted directly to the Cobb County Finance Department. Invoices shall bill only for Work completed during the period covered by the invoice and shall clearly identify such work in accordance with invoicing guidelines in the Project Manual.

IN WITNESS WHEREOF, this Agreement has been executed by Owner and accepted by Contractor to be effective as of the date first above written.



Cobb County Board of Commissioners

Cobb County... Expect the Best!

Garland /DBS, Inc.

100 Cherokee Street

East 91<sup>st</sup> Street

Marietta, GA 30060

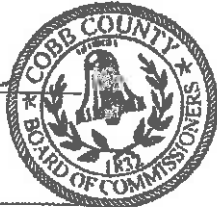
Cleveland, Ohio 44195

Tim Lee, Chairman

DAVID SOKOL, PRESIDENT

Date: 9/22/2014

Date: 08/28/2014



FEDERAL TAX ID NUMBER: 27-0288466

APPROVED AS TO FORM

COUNTY ATTORNEY'S OFFICE

APPROVED PER MINUTES OF COBB COUNTY BOARD OF COMMISSIONERS

7/22/2014



## COBB COUNTY PURCHASING DEPARTMENT

100 Cherokee Street, Suite 260  
Marietta, Georgia 30090  
(770) 528-8400 / FAX (770) 528-1154  
Email: [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)  
[www.purchasing.cobbcountyga.gov](http://www.purchasing.cobbcountyga.gov)

### IMPORTANT NOTICE – PLEASE READ CAREFULLY!!

#### MUST

The County accepts no responsibility for delays in the mail. Bids are to be mailed or delivered to:

#### WILL NOT

Documents/Forms listed below **MUST** be submitted when required. Omission of these documents /forms will cause your bid/proposal to be declared **NON-RESPONSIVE**.

- ▶ *Official Signature is required on this form guaranteeing the quotation.*
- ▶ *Affidavit **MUST** be signed, notarized and submitted with any bid requiring the performance of physical services. If the affidavit is not submitted at the time of the bid, bid will be determined non-responsive and will be disqualified.*
- 

response. A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business.

All vendors are required to submit the ORIGINAL AND AT LEAST one (1) duplicated copy of any bid submitted to Cobb County. Please refer to your bid specifications to determine if more than one (1) copy is required. Non-submission of a duplicate copy may disqualify your bid/proposal.

A \_\_\_\_\_ has been enclosed to affix to your bid. This label **MUST** be affixed to the outside of the envelope or package, \_\_\_\_\_. Failure to attach the label may result in your bid being opened in error or not routed to the proper location for consideration. No bid will be accepted after the date and time specified.

ADVERTISEMENT FOR BIDS

Cobb County Purchasing Department  
100 Cherokee Street, Suite 260  
Marietta, Georgia 30090

**BID OPENING DATE: March 13, 2014**

Sealed bids from qualified contractors will be receive before 12:00 NOON, **March 13, 2014** in the Cobb County Purchasing Department, 100 Cherokee Street, Suite 260, Marietta, Georgia 30090 for furnishing all labor, materials, equipment, appliances, etc. pursuant to the plans, specifications, condition and addenda.

**No bids will be accepted after the 12:00 noon deadline**

**Sealed Bid # 14 – 5903**

**Roofing Supplies and Services, Waterproofing and Related Products and Services  
Cobb County Purchasing Department**

**Pre-Bid/Proposal Meeting: February 25, 2014 @10:00 A.M. Eastern Standard Time**  
Cobb County Parks and Recreation/Records Management Department  
1772 County Services Parkway, 2<sup>nd</sup> Floor  
Marietta, GA 30008

Bids are opened at 2:00 p.m. in the Cobb County Board of Commissioners Room, 2<sup>nd</sup> Floor, 100 Cherokee Street, Marietta, Georgia 30090.

Performance Bond and Labor and Material Payment Bond, or other security instruments as allowed by law each in will be required of the successful bidder. Bonds must be written by a surety company licensed to do business in the State of Georgia, have a "Best's" rating of "A" or better, appear on the current U.S. Treasury Department list of sureties that are acceptable on bonds for the federal government (circular 570), and have recommended bonds limits equal to or in excess of those required for this project; otherwise acceptable to the owner.

**The Georgia Security and Immigration Compliance Act Affidavit form must be submitted with all bid packages involving the "performance of physical services" in order to be considered.**

No proposal may be withdrawn for a period of one hundred twenty (120) days after date of bid opening, unless otherwise specified in the bid documents. Cobb County will consider the competency and responsibility of bidders in making the award. Cobb County reserves the right to reject any and all bids, to waive informalities and technicalities, to reject portions of the bids, and to award contracts in a manner consistent with the County and the laws governing the State of Georgia.

This solicitation and any addenda are available for download in PDF format on the Cobb County Purchasing website. [www.purchasing.cobbcountyga.gov](http://www.purchasing.cobbcountyga.gov).

Advertise: February 14, 21, 28, 2014  
March 7, 2014

**SEALED BID LABEL**

**SEALED BID ENCLOSED**

**DELIVER TO:**

**Cobb County Purchasing  
100 Cherokee Street, Suite 260  
Marietta, GA 30090**

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**SEALED BID #14-5903    DATE: MARCH 13, 2014**

**BIDS MUST BE RECEIVED BEFORE 12:00 NOON**

**DESCRIPTION: Roofing Supplies and Services, Waterproofing  
and Related Products and Services**

**PLEASE ATTACH LABEL TO OUTSIDE OF BID PACKAGE**



**BID SUBMITTAL FORM**

SUBMIT BID/PROPOSAL TO:  
Cobb County Purchasing Department  
100 Cherokee Street, Suite 260  
Marietta, Georgia 30090

**BID/PROJECT NUMBER: 14-5903**  
**Roofing Supplies and Services, Waterproofing and Related Products and Services**  
**Cobb County Government**

**(NO BIDS/PROPOSALS WILL BE ACCEPTED AFTER THIS DEADLINE).**

Bid Opening Date: March 13, 2014@ 2:00 P.M. in the Cobb County Board of Commissioner Meeting Room, 2<sup>nd</sup> Floor, Marietta, Georgia, 30090.

:

Company name: \_\_\_\_\_

Contact name: \_\_\_\_\_

Company address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone number: \_\_\_\_\_ Fax number: \_\_\_\_\_

\_\_\_\_\_  
(PLEASE PRINT/TYPE) NAME TITLE

(SIGNATURE)

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

BIDDER WILL INDICATE TIME PAYMENT DISCOUNT: \_\_\_\_\_

BIDDER SHALL INDICATE MAXIMUM DELIVERY DATE (UNLESS OTHERWISE SPECIFIED IN BID SPECIFICATIONS)  
\_\_\_\_\_

Bids received after the date and time indicated will not be considered. Cobb County reserves the right to reject any and all bids, to waive informalities, to reject portions of the bid, to waive technicalities and to award contracts in a manner consistent with the county and the laws governing the state of Georgia.

The enclosed (or attached) bid is in response to Bid Number 14-5903 is a firm offer,  
by the undersigned bidder. This offer shall remain open for acceptance for a period of 60 days calendar days from the bid opening date, as set forth in this invitation to bid unless otherwise specified in the bid documents.

**NOTICE TO BIDDERS - - BID QUOTES MUST INCLUDE INSIDE DELIVERY CHARGES**



*Cobb County...Expect the Best!*

**COBB COUNTY PURCHASING DEPARTMENT**  
100 Cherokee Street, Suite 260  
MARIETTA, GA 30090

**TO ALL PROSPECTIVE BIDDERS:**

Because of the many requests to be placed on our vendors' list, we are continuously updating the list. While we want to include all bona fide vendors, we do not want to mail bids to those vendors who may no longer be interested in participating in our bidding process.

If you do not choose to respond to the attached Invitation to Bid/Request for Proposal, please fill out the form below indicating whether or not you want to be retained on our current vendor list.

Vendors who do not respond in any way (by either submitting a bid or by returning this form) over a period of one year may be removed from the current vendor list.

Thank you for your cooperation.  
Cobb County Purchasing Department

If you do not wish to respond to the attached Invitation to Bid/Request for Proposal, please complete this form and mail/fax to:

I do not wish to submit a bid/proposal on this solicitation.

Please PRINT the following:

Company	Representative
You are invited to list reasons for your decision not to bid: _____	
_____	
_____	



*Cobb County...Expect the Best!*

Roofing Supplies and Services, Waterproofing and Related Products and Services

BID OPENING DATE: MARCH 13, 2014

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**Bids Are Received In the Cobb County Purchasing Department  
100 Cherokee Street, Suite 260  
Marietta, Georgia 30090  
Before 12:00 (Noon)By the Bid Opening Date**

Bids Will Be Opened In the Cobb County Board of Commissioner Meeting Room at 2:00 pm  
2<sup>nd</sup> Floor, 100 Cherokee Street  
Marietta, GA 30090

**Vendors Are Required To Submit the Original And Two (2) Hard Copies and Ten (10) Copies On  
Flash Drive of Bid  
(UNLESS OTHERWISE SPECIFIED IN BID SPECIFICATIONS)**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

REPRESENTATIVE: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL \_\_\_\_\_

***NOTE: The Cobb County Purchasing Department will not be responsible for the accuracy or completeness of the content of any Cobb County Invitation to Bid or Request for Proposal or subsequent addenda thereto received from a source other than the Cobb County Purchasing Department***





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**U.S. COMMUNITIES™**  
GOVERNMENT PURCHASING ALLIANCE



**COMPETITIVE SOLICITATION**

**BY COBB COUNTY GOVERNMENT**

**FOR**

**ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED  
PRODUCTS AND SERVICES**

**ON BEHALF OF ITSELF AND OTHER GOVERNMENT AGENCIES**

**AND MADE AVAILABLE THROUGH THE U.S. COMMUNITIES**

**GOVERNMENT PURCHASING ALLIANCE**

**Invitation to Bid -Sealed Bid #14-5903**

## U.S. COMMUNITIES OVERVIEW

### 1. MASTER AGREEMENT

Cobb County, Georgia (herein "Lead Public Agency") on behalf of itself and all states, local governments, school districts, and higher education institutions in the United States of America, and other government agencies and nonprofit organizations (herein "Participating Public Agencies") is soliciting proposals from qualified suppliers to enter into a Master Agreement for a complete line of ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED PRODUCTS AND SERVICES (herein "Products and Services").

ALL PRODUCTS OFFERED MUST BE NEW, UNUSED, LATEST DESIGN AND TECHNOLOGY UNLESS OTHERWISE SPECIFIED.

### 2. U.S. COMMUNITIES

U.S. Communities Government Purchasing Alliance (herein "U.S. Communities") assists Participating Public Agencies to reduce the cost of purchased goods through strategic sourcing that combines the volumes and the purchasing power of public agencies nationwide. This is accomplished through an award of competitively solicited contracts for high quality products and services by large and well recognized public agencies (herein "Lead Public Agencies"). The contracts provide for use by not only the respective Lead Public Agency, but also by other Participating Public Agencies.

#### National Sponsors

U.S. Communities is jointly sponsored by the National Institute of Governmental Purchasing (NIGP), the National Association of Counties (NACo), the National League of Cities (NLC), the Association of School Business Officials International (ASBO) and the United States Conference of Mayors (USCM) (herein "National Sponsors").

#### Advisory Board

The U.S. Communities Advisory Board is made up of key government purchasing officials from across the United States.

Each Advisory Board Member is expected to actively participate in product bids and selection, participate in policy direction, and share expertise and purchasing innovations.

#### Current U.S. Communities Advisory Board Members

North Carolina State University, NC  
City of Los Angeles, CA  
Cobb County, GA  
Denver Public Schools, CO  
Fresno Unified School District, CA  
City and County of Denver, CO  
Emory University, GA  
Fairfax County, VA  
Harford County Public Schools, MD  
City of Kansas City, MO

Auburn University, AL  
City of Houston, TX  
Los Angeles County, CA  
Maricopa County, AZ  
Miami-Dade County, FL  
Salem-Keizer School District, OR  
San Diego Unified School District, CA  
City of Seattle, WA  
Great Valley School District, PA  
Auburn University, AL

## U.S. COMMUNITIES OVERVIEW

Hennepin County, MN  
Collier County Public Schools, FL  
Port of Portland, OR  
Prince William County Schools, VA

City of San Antonio, TX  
Orange County, NY  
City of Chicago, IL

### **Participating Public Agencies**

Today more than 61,000 public agencies utilize U.S. Communities contracts and suppliers to procure over \$1.4 Billion Dollars in products and services annually. Each month more than 400 new public agencies register to participate. The continuing rapid growth of public agency participation is fueled by the program's proven track record of providing public agencies unparalleled value.

The Supplier(s) must communicate directly with any Participating Public Agency concerning the placement of orders, issuance of the purchase order, contractual disputes, invoicing, and payment.

Cobb County, GA is acting as "Contracting Agent" for the Participating Public Agencies and shall **not** be held liable for any costs, damages, expenses, fees, liabilities, etc. incurred by any other Participating Public Agency.

Each Participating Public Agency enters into a Master Intergovernmental Cooperative Purchasing Agreement (MICPA) outlining the terms and conditions that allow access to the Lead Public Agencies' Master Agreements. Under the terms of the MICPA, the procurement by the Participating Public Agency shall be construed to be in accordance with, and governed by, the laws of the state in which the Participating Public Agency resides. A copy of the MICPA is attached in the U.S. Communities Information Section.

### **Estimated Volume**

The estimated dollar volume of Products and Services purchased under the proposed Master Agreement is \$150 Million Dollars annually. This estimate is based on the anticipated volume of the Lead Public Agency, the U.S. Communities Advisory Board members, and current sales within the U.S. Communities program. While there is no minimum quantity of products required to be purchased under the proposed Master Agreement, Cobb County, Georgia and the U.S. Communities Advisory Board Members are committed to utilizing the Master Agreement. The Advisory Board members shall determine if the Master Agreement is of value to their agency, and will promote the Master Agreement among other public agencies nationwide and internationally. The Advisory Board in 2012 purchased more than \$135 Million Dollars of products and services from existing U.S. Communities contracts.

### **Marketing Support**

U. S. Communities provides marketing support for each Supplier's products through the following:

- National Sponsors as referenced above.
- State Associations of Counties, Schools and Municipal Leagues.
- Administrative and marketing personnel that directly promote the U.S. Communities Suppliers to Participating Public Agencies through public agency meetings, direct mail, national publications, annual meetings and a network of K-12, City, County, Higher Education and State Associations.

## U.S. COMMUNITIES OVERVIEW

- U.S. Communities provides Suppliers government sales training, and a host of online marketing and sales management tools to effectively increase sales through U.S. Communities.

### **Marketplace**

U.S. Communities has developed an online Marketplace, which gives Participating Public Agencies the ability to purchase from many U.S. Communities contracts directly from our website. The Marketplace makes it easier for Participating Public Agencies to access many contracts through a single login and place orders using a procurement card, credit card or purchase order. Suppliers have the ability to add their products to the Marketplace at no cost.

### **Multiple Awards**

Multiple awards may be issued as a result of the solicitation. Multiple Awards will ensure that any ensuing Master Agreements fulfill current and future requirements of the diverse and large number of Participating Public Agencies.

### **Evaluation of Proposals**

Proposals will be evaluated by the Lead Public Agency in accordance with, and subject to, the relevant statutes, ordinances, rules and regulations that govern its procurement practices.

U.S. Communities Advisory Board members and other Participating Public Agencies will assist the Lead Public Agency in evaluating proposals.

U.S. Communities reserves the right to make available or not make available Master Agreements awarded by a Lead Public Agency to Participating Public Agencies.

## SCOPE OF WORK AND QUALIFICATIONS

Cobb County, hereinafter referred to as the County, desires to solicit sealed proposals to establish a cooperative contract for ROOFING SUPPLIES AND SERVICES, WATERPROOFING AND RELATED PRODUCTS AND SERVICES on behalf of itself and all states, local governments, school districts, and higher education institutions in the United States of America, and other governmental agencies and nonprofit organizations

Bids shall be received before **12:00 noon on March 13, 2014** at the Cobb County Purchasing Department located at 100 Cherokee Street, Suite 260, Marietta, Georgia, 30090. **Bids received after this time will not be considered.**

Bidders are to submit one (1) original, two (2) hard copies and ten (10) thumb drives to the Cobb County Purchasing Department.

Written inquiries regarding this Invitation to Bid must be addressed to:  
Cobb County Purchasing Department  
100 Cherokee Street, Suite 260  
Marietta, GA 30090  
Fax: 770-528-1154  
Email: [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)

**Deadline for question submittal is March 4, 2014 by 5:00 pm.**

### PRE-BID MEETING

**A Pre-Bid Conference will be held on February 25, 2014 at 10:00 am at the Cobb County Parks and Recreations/Records Management located at 1772 County Services Parkway, Marietta, GA 30008.**

### OBJECTIVES

1. Provide a comprehensive competitively solicited Master Agreement offering Products and Services to Participating Public Agencies;
2. Establish the Master Agreement as a Supplier's primary offering to Participating Public Agencies;
3. Achieve cost savings for Suppliers and Participating Public Agencies through a single competitive solicitation process that eliminates the need for multiple bids or proposals;
4. Combine the volumes of Participating Public Agencies to achieve cost effective pricing;
5. Reduce the administrative and overhead costs of Suppliers and Participating Public Agencies through state of the art ordering and delivery systems;
6. Provide Participating Public Agencies with environmentally responsible products and services.

## SCOPE OF WORK AND QUALIFICATIONS

### GENERAL DEFINITION OF PRODUCTS AND/OR SERVICES

Suppliers that are nationally recognized and qualified are expected to propose the broadest possible selection of roofing systems and services, waterproofing products and related products and services that they offer commercially. The intent of this ITB is to provide Participating Public Agencies with turn-key solutions to meet their various roofing needs. Therefore, the supplier must demonstrate that it has sufficient experience in providing and installing roof systems, roofing services and other related services. The supplier must demonstrate in its response that it possesses the necessary qualifications, including financial stability, references, bonding, materials, equipment, and labor to Participating Public Agencies. The Master Agreement shall be available to Participating Public Agencies who wish to purchase roofing products separately, roofing installation services separately, or any combination of products and services together.

### TERM

#### 1. Contract Period:

Contract awarded as a result of bids submitted under this Sealed Bid shall extend from the date of award for a period of thirty-six (36) full months.

#### *Multi-Year Contract Provisions*

*The successful respondent will be required to enter into a contract containing the provisions as required by Georgia law pertaining to multi-year contracts. The following is a sample of the provision and will be adjusted as to the term or as to the length of the contract.*

*This contract shall terminate absolutely and without further obligation on the part of Cobb County at the close of the calendar year in which it was executed, and at the close of each succeeding calendar year for which it may be renewed as provided in O.C.G.A. Section 36-60-13. The contract shall automatically renew for each of the remaining calendar years provided for in the contract, unless positive action is taken by Cobb County to terminate such contract, and the nature of such action shall be written notice provided to the consulting firm within sixty (60) days before the end of the initial year of the contract or each succeeding remaining calendar year.*

*This contract shall terminate immediately and absolutely at such time as appropriated and otherwise unobligated funds are no longer available to satisfy the obligations of Cobb County under this contract.*

#### 2. Pricing:

Prices shall remain fixed for the first twelve (12) months of the Master Agreement term. Reasonable price changes based on market conditions and price/cost analysis may be made after the initial twelve (12) months. The Contractor shall supply documentation satisfactory to Cobb County, such as: documented changes to Producers Price Indexes; Consumer Price Indexes; or a manufacturer's published notification of price change(s).

Cobb County will evaluate this information to determine if revising the pricing is considered fair and reasonable to the satisfaction of Cobb County. Requests for any such change must be received in writing by the Cobb County Purchasing Department thirty (30) days prior to the expiration of the original contract term. The County may cancel the contract if the price increase request is not approved.

All price reductions at the manufacturers' or distributors' level shall be reflected in a reduction of the contract price(s) to Cobb County retroactive to the effective date of the price reduction(s).

## SCOPE OF WORK AND QUALIFICATIONS

### **3. Option to Extend the Term of Contract:**

Contract is renewable, at the option of Cobb County Government, and upon written agreement by the vendor. However the total duration of the contract, including the exercise of any options, shall not exceed five (5) years (initial thirty-six (36) month period and two (2) additional twelve (12) month extension periods).

## **QUALIFICATION CRITERIA**

### **1. QUALIFICATIONS FOR U.S. COMMUNITIES NATIONAL CONTRACT**

- 1.1. Bidders are required to provide Supplier Information in U.S. Communities Information Section of this Invitation to Bid.
- 1.2. Bidders are required to complete the Supplier Worksheet for National Program Consideration in U.S. Communities Information Section of this Invitation to Bid.
- 1.3. Bidders are required to sign, unaltered the Administration Agreement in the U.S. Communities Section of this Invitation to Bid and provide as a part of their bid response.

### **2. LICENSE TO PERFORM WORK**

- 2.1. Bidders must have a roofing or general contractor's license from the State of Georgia to perform the work as described in this Invitation to Bid. Bidders must provide evidence of such license.

### **3. EXPERIENCE**

- 3.1. Bidders must provide a work history that describes their experience in providing labor, supervision, materials, equipment, tools, transport, supplies and installation services for roofing, waterproofing and related products.
- 3.2. Bidders must have a minimum of five years' experience in North America and must have successfully delivered, installed and completed 2 turn-key roofing or waterproofing projects for public agencies in 25 states within the previous 24 months where each of the final contract amounts exceeded \$50,000. Bidders shall provide this information (2 turn-key projects each for 25 states, totaling 50 projects) in Attachment A. Cobb County reserves the right to check references other than those submitted.

### **4. PAST PERFORMANCE**

Bidders are required to submit with their bid package detailed descriptions of the following performance criteria:

## SCOPE OF WORK AND QUALIFICATIONS

- 4.1. Business Operations Plan should include, but not be limited to: A detailed description of the business or service offered, how the business functions on a continuing basis (short and long term projects), quality of relevant services, steps taken to adhere to project budgets, any problems encountered and how they were handled (if any). Include an explanation of any roof failures and how they were resolved.
- 4.2. Describe your firm's history of customer relationships with previous public sector customers (not including the Federal Government).
- 4.3. The ability to meet set schedules with minimal disruption in service.
- 4.4. Provide the safety record of your firm for the past five years.

### 5. PROJECT MANAGEMENT ABILITY

- 5.1. Bidders are required to describe their firm's plan to manage the Master Agreement. Explain how your firm would intend to staff and operate the project. Present your project management procedures and staffing in the following order:
  - 5.1.1. Provide an organizational chart stating job titles, responsibilities and number of years of experience for each person. Identify the principals, supervisory staff and project superintendent to be assigned to the Master Agreement. Identify a key employee and alternate, one of which shall be on-call at all times, throughout an awarded contract period. Bidders must also include in their bid submission, the procedures by which key personnel assigned to a potential contract can be reached by the Lead Public Agency prior to and after the Master Agreement has been awarded. All Bidders are required to submit with their bid package the resumes for the individuals identified.
  - 5.1.2. The Lead Public Agency shall be notified in writing, of any change to the list of key individuals identified in section 5.1.1 above. This notification must include a current resume of the individual's selected replacement. The replacement must meet all experience and other requirements set forth within this document.
- 5.2. Describe your company's customer service/public relations program, down to the frontline crews and including sub-contractors (if applicable). Include examples of all training provided to your employees.
- 5.3. Quality Control Procedures: Describe your firm's process for ensuring quality. State how a plan will be developed for the work performed for Participating Public Agencies. Describe any quality problems your firm has documented in the past five years.



## SCOPE OF WORK AND QUALIFICATIONS

### 6. FINANCIAL STATEMENT

Bidders must show a recent history of financial solvency and provide the following:

- 6.1. **Financial Statement:** Attach a financial statement, independently certified, including the latest balance sheet and income statement (stating the accounting method used) and showing the following items:
  - 6.1.1. Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses).
  - 6.1.2. Net Fixed Assets.
  - 6.1.3. Other Assets.
  - 6.1.4. Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes).
  - 6.1.5. Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).
  - 6.1.6. Name and address of firm preparing attached financial statement, and date thereof.
  - 6.1.7. State whether the Bidder has ever had a bankruptcy petition filed in its name, voluntarily or involuntarily. If yes, specify the date, circumstances, and resolution.
  - 6.1.8. State whether the Bidder is currently in default on any loan agreement or financing agreement with any bank, financial institution, or other entity. If yes, specify all relevant details.
  - 6.1.9. All Bidders must provide current credit rating information including latest Dun and Bradstreet report.

### 7. BONDING CAPACITY

Indicate your firm's maximum bonding capability. Bidders must be capable of securing a Performance Bond up to \$50,000,000. Bidders are required to provide a signed and notarized statement from a surety company authorized to transact business in all fifty (50) states.

### 8. EVALUATION CRITERIA

- 8.1. Bidders must provide all of the information required within the solicitation document to be eligible for qualification. The selection and advisory committee will review all submittals and evaluate the bids to determine if the Bidder meets all of the qualification criteria identified.
- 8.2. If a Bidder does not meet the minimum experience, past performance, project management, safety, state license and registration, it will be considered "non-responsible" and will not be considered further in the evaluation process.
- 8.3. Cobb County also emphasizes its intention not to award any contract to a bidder whose past

## SCOPE OF WORK AND QUALIFICATIONS

performance shows its firm to be generally late in performance of roofing contracts.

- 8.4. The ability of the low bidder to provide the required bonds will not in and of itself establish the responsibility of the bidder.
- 8.5. Bidder must use subcontractor's license whose license was provided in the response to this qualification.
- 8.6. References may be contacted with the information contained in the Bid submittal. The relationship of the reference to the Bidder will be established and the title of the reference recorded. Any reference indicating the Bidder failed to perform, was difficult to work with, made unreasonable claims, or staffed the project with poorly qualified personnel may be basis for disqualification of a Bidder. Each reference will be questioned about the following:
- Bidder's overall performance
  - Any problems that developed while performing
  - Bidder's organization
  - How well the Supplier cooperated
  - Problems with roofing work
  - Adherence to established schedule
  - Quality and performance of Supplier's personnel, subcontractors and/or its agents

### 8.7. ALTERNATIVE COSTING METHOD

If a project requires goods and services that are not covered in the pricing schedule or if a product or service is required that is more appropriate to be custom designed and manufactured to meet an individual project site's conditions and/or provided for a unique application or project, the Supplier may use the alternative costing method as follows:

The Supplier will be required to:

Obtain three (3) written cost proposals from local providers;

- Use the most advantageous cost proposal;
- Apply the U.S. Communities discount as submitted on the Pricing Schedule; and
- All products and services falling under this category must be submitted in advance and approved by the Participating Public Agency prior to being included in any quote or proposal from the Supplier.

### 8.8. PRICE LISTS FOR ADDITIONAL PRODUCTS

The intent is to enter into a Master Agreement for a complete line of roofing systems, waterproofing systems, products and related services. Therefore, in addition to specific line items listed on the pricing schedules, bidders are encouraged to provide Manufacturer's Price Lists for additional related products including green products.

Bidders shall attach to the pricing schedule one copy of one price list or retail price sheet, clearly marking the column to which the discount is applied for each item listed. Manufacturer's Price Lists

## SCOPE OF WORK AND QUALIFICATIONS

shall be the currently published National Standard Manufacturer's Price Lists. The supplier's Retail Price Sheets shall be the current Price Sheet at the time of bid submission. Bidders shall quote the percentage of discount from the Manufacturer's Price List or Retail Price Sheet cited above and shall furnish a copy of same with the bid submission. Discounts must be stated as a single percentage.

FAILURE TO PROVIDE THE MANUFACTURER'S PRICE LIST OR RETAIL PRICE SHEET MAY BE CAUSE FOR REJECTION OF THE BID.

When award is made, the successful Supplier shall furnish current catalogs and price lists which shall become a part of the contract. The Supplier's name and address shall appear on all catalogs and price lists. Where the price list shows more than one column of prices, Supplier shall clearly mark the column which represents its bid. If a fee or charge is to be made, it should be indicated on the Pricing Schedule.

**The pricing schedules of those bidders deemed qualified in all respects pertaining to this Invitation for Bid will then be evaluated to determine the lowest responsive and responsible bid(s). The final basis for award will be the result of a sample project or projects based on your Pricing Schedule submitted at bid closing. Sample project(s) will be provided after bid opening.**

# COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

## I. Preparation Of Bids

Each bidder shall examine the drawings, specifications, schedule and all instructions. Failure to do so will be at the bidder's risk, as the bidder will be held accountable for their bid response.

Unit price for each quotation shall be shown and such price shall include packing unless otherwise specified, along with a total and grand total where applicable. In case of discrepancy between a unit price and extended price, the unit price will be presumed correct.

Each bidder shall furnish all information required by the bid form or document. Each bidder shall sign the bid and print or type his or her name on the schedule. The person signing the bid must initial erasures or other changes. An authorized agent of the company must sign bids.

Invitations to Bid issued by Cobb County are advertised on the Cobb County Internet site ([www.purchasing.cobbcounty.ga.gov](http://www.purchasing.cobbcounty.ga.gov)) and every Friday in the Cobb County legal organ, the Marietta Daily Journal.

## II. Delivery

Each bidder should state the time of proposed delivery of goods or services. Words such as "immediate", "as soon as possible", etc. shall not be used. The known earliest date or the minimum number of calendar days required after receipt of order (delivery A.R.O.) shall be stated (if calendar days are used, include Saturday, Sunday and holidays in the number).

## III. Explanation to Bidders

Any explanation desired by a bidder regarding the meaning or interpretation of the invitation for bids, drawings, specifications, etc. must be received in writing by **5:00 pm on March 4, 2014** in order for a reply to reach all bidders before the close of the bid. Any information concerning an Invitation to Bid (ITB) will be furnished to all prospective bidders as an addendum if such information is necessary or if the lack of such information would be prejudicial to uninformed bidders.

Submit questions in writing to:  
Cobb County Purchasing Department  
100 Cherokee Street, Suite 260  
Marietta, GA 30090  
Fax: 770-528-1154  
Email: [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)

The written bid documents supersede any verbal or written communication between parties. Addenda are posted on the Purchasing web site: [www.purchasing.cobbcounty.ga.gov](http://www.purchasing.cobbcounty.ga.gov). Receipt of addenda should be acknowledged in the bid. It is the bidder's ultimate responsibility to ensure that they have all **applicable addenda prior to bid submittal**.

## IV. Submission of Bids

Bids shall be enclosed in sealed envelopes, addressed to the Cobb County Purchasing Department with the name

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

of the bidder, the date and hour of opening and the invitation to bid number on the face of the envelope. Bids must be received in the Purchasing Department no later than the date and time (determined by the date/time stamp in the department) set forth in the Invitation to Bid. It is the sole responsibility of the bidder to ensure that his or her bid reaches the Purchasing Department. **Telegraphic/faxed bids will not be considered.** Any addenda should be enclosed in the sealed envelopes as well. **All bids shall be submitted on the Bid Proposal Form. Any revisions made on the outside of the envelope will not be accepted.** The bids will be publicly opened and read at the time and place set forth in the Invitation to Bid.

Samples of items, when required, must be submitted within the time specified and, unless otherwise specified by the County, at no expense to the County. Unless otherwise specified, samples will be returned at the bidder's request and expense if items are not destroyed by testing. Items offered must meet required specifications and must be of a quality, which will adequately serve the use and purpose for which intended.

Full identification of each item bid upon, including brand name, model, catalog number, etc. must be furnished to identify exactly what the bidder is offering. The bidder must certify that items to be furnished are new and that the quality has not deteriorated so as to impair its usefulness.

If no items are bid on, the "Statement of No Bid" must be returned, with the envelope plainly marked "No Bid" including the bid number. Where more than one item is listed, any items not bid upon must be indicated "No Bid".

Unsigned bids will not be considered except in cases where bid is enclosed with other documents, which have been signed. The County will determine this.

Cobb County is exempt from federal excise tax and Georgia sales tax with regards to goods and services purchased directly by Cobb County. Suppliers and contractors are responsible for federal excise tax and sales tax, including any taxes for materials incorporated in county construction projects. Suppliers and contractors should contact the State of Georgia Sales Tax Division for additional information. Tax Exemption Certificates will be furnished upon request.

Information submitted by a bidder in the bidding process shall be subject to disclosure after the public opening in accordance with the Georgia Open Records Act. Each page of proprietary information must be identified. Entire bid may not be deemed proprietary.

### V. **Withdraw Bid Due To Errors**

The bidder shall give notice in writing of his claim of right to withdraw his bid without penalty due to an error within two (2) business days (48 hours) after the conclusion of the bid opening. Bids may be withdrawn from consideration if the price was substantially lower than the other bids due solely to a mistake therein, provided the bid was submitted in good faith, and the mistake was a clerical mistake as opposed to a judgment mistake, and was actually due to an unintentional arithmetic error or an unintentional omission of a quantity of work, labor or material made directly in the compilation of the bid, which unintentional arithmetic or unintentional omission can be clearly shown by objective evidence drawn from inspection of original work papers, documents and materials used in the preparation of the bid sought to be withdrawn. The bidder's original work papers shall be the sole acceptable evidence of error and mistake if he elects to withdraw his bid. If a bid is withdrawn under the authority of this provision, the lowest remaining responsive bid shall be deemed to be low bid. Bid

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

withdrawal is not automatically granted and will be allowed solely at the discretion of Cobb County.

No bidder who is permitted to withdraw a bid shall, for compensation, supply any material or labor or perform any subcontract or other work agreement for the person or firm to whom the contract is awarded or otherwise benefit, directly or indirectly, from the performance of the project for which the withdrawn bid was submitted.

Supplier has up to forty-eight (48) hours to notify the Cobb County Purchasing Department of an obvious clerical error made in calculation of bid in order to withdraw a bid after bid opening. Withdrawal of bid for this reason must be done in writing within the forty-eight (48) hour period. Suppliers who fail to request the withdrawal of bid by the required forty-eight (48) hours shall automatically forfeit bid bond. Bid may not be withdrawn otherwise. Bid withdrawal is not automatically granted and will be allowed solely at the discretion of Cobb County.

### VI. Testing and Inspection

Since tests may require several days for completion, the County reserves the right to use a portion of any supplies before the results of tests are determined. Cost of inspections and tests of any item, which fails to meet specifications, shall be borne by the bidder.

### VII. F.O.B. Point

Unless otherwise stated in the Invitation to Bid and any resulting contract, or unless qualified by the bidder, items shall be shipped F.O.B. Destination. The seller shall retain title for the risk of transportation, including the filing for loss or damages. The invoice covering the items is not payable until items are delivered and the contract of carriage has been completed. Unless the F.O.B. clause states otherwise, the seller assumes transportation and related charges either by payment or allowance.

### VIII. Patent Indemnity

The contractor guarantees to hold the County, its agents, officers, or employees harmless from liability of any nature or kind for use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, articles or appliances furnished or used in the performance of contract, for which the contractor is not the patentee, assignee or licensee.

### IX. Bid, Pay, & Performance Bonds

A performance bond and a payment bond shall be furnished to Cobb County for any bid as required in bid package or document. Failure to submit appropriate bonding will result in automatic rejection of bid. Bonding company must be authorized to do business in Georgia by the Georgia Insurance Commission, listed in the Department of the Treasury's publication of companies holding certificates of authority as acceptable surety on Federal bonds and as acceptable reinsuring companies, and have an A.M. Best rating as stated in the insurance requirements of the solicitation. The bonds shall be increased as the contract amount is increased.

### XI. Insurance

#### A. Requirement:

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

Contractor shall procure and maintain in full force and effect for the duration of this Agreement, insurance protecting against claims for injuries to persons or damages to property which may arise from or in connection with performance of the Work hereunder by the Contractor, his agents, representatives, employees, or subcontractors.

### B. Minimum Limits of Insurance:

Contractor shall maintain insurance policies with coverage and limits no less than:

- i. **Commercial General Liability:** \$1,000,000 combined single limit per occurrence for comprehensive coverage including bodily and personal injury, sickness, disease or death, injury to or destruction of property, including loss of use resulting therefrom, damage for premises/operations, products/completed operations, independent contractors and contractual liability (specifically covering the indemnity), broad-from property damage, and underground, explosion and collapse hazard. This coverage may be achieved by using an excess or umbrella policy. The policy or policies must be on "an occurrence" basis ("claims made" coverage is not acceptable).
- ii. **Commercial Automobile Liability (owned, non-owned and hired):** \$1,000,000 combined single limit per occurrence and for bodily and personal injury, sickness, disease or death, injury to or destruction of property, including loss of use resulting therefrom.
- iii. **Workers' Compensation and Employers Liability:** Workers' Compensation limits as required by the State of Georgia and Employers Liability of \$1,000,000 per occurrence or disease.
- iv. **Professional Liability (Errors and Omissions) Coverage:** \$1,000,000 combined single limit per occurrence is required, in the event a contractor is performing design, engineering or other professional services.
- v. **Commercial Umbrella or Excess Liability Coverage:** \$2,000,000 in liability excess coverage per occurrence above the contracts stated minimum coverage limits for Commercial General Liability, Commercial Automobile Liability, and the Workers' Compensation and Employers Liability policies of insurance. This may be satisfied by having the underlying liability limits that equal or exceed the combined amount of the underlying liability limits and umbrella coverage.
- vi. **Builder's "All Risk" Insurance:** In the event Contractor is performing construction services under the Contract, Contractor shall procure and maintain "All-Risk" Builder's insurance, written on a commercially recognized policy form, providing coverage for the Work performed under the contract, and the materials, equipment or other items incorporated therein, while the same are located at the construction site, stored off-site, or at the place of manufacture. The policy limit shall be in a minimum amount equal to the "full insurable value" of such equipment and 100% of the value of the Contract, including any additional costs which are normally insured under such policy. The insurance coverage shall include boiler and machinery insurance on a comprehensive basis and include coverage against damage or loss caused by earth movement (including but not limited to earthquake, landslide, subsidence and volcanic eruption), fire, flood, hurricanes, explosion, hail, lighting, weather, vandalism, malicious mischief, wind, collapse, riot, aircraft, smoke, or other cataclysmic events, and coverage against damage or loss caused by machinery accidents and operational and performance testing,

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

commissioning and start-up, with extended coverage, and providing coverage for transit, with sub-limits sufficient to insure the full replacement value of the property or equipment removed from its site and while located away from its site until the date of final acceptance of the Work.

The making of progress payments to the Contractor shall not be construed as relieving the Contractor or its subcontractors or insurance carriers providing the coverage described herein for responsibility for loss or direct physical loss, damage or destruction occurring prior to final acceptance of the Work.

### C. Deductibles and Self-Insured Retention

Any deductibles or self-insurance retentions must be declared to and approved by Owner so that Owner may ensure the financial solvency of the Contractor. At the option of Owner, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects Owner, its officers, officials, and employees; or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses. Contractor shall pay all deductibles and be liable for all claims, losses and damages for which it self-insures.

### D. Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

- i. General Liability, Automobile Liability, and Umbrella/Excess Insurance
  - (a) Additional Insured Requirement. Cobb County, its elected and appointed officials, officers, boards, commissions, officers, employees, representatives, servants, volunteers and agents (hereinafter referred to as "Insured Party" or "Insured Parties") are to be **covered as additional insureds** as respects: liability arising out of activities performed by or on behalf of the Contractor; products and completed operations of the Contractor, premises owned, leased, or used by the Contractor; and automobiles owned, leased, hired, or borrowed by the Contractor. The coverage shall contain no special limitations on the scope of protection afforded to the Insured Parties. Nothing contained in this section shall be construed to require the Contractor to provide liability insurance coverage to the any Insured Party for claims asserted against such Insured Party for its sole negligence.
  - (b) Primary Insurance Requirement. The Contractor's insurance coverage shall be primary and noncontributing insurance as respects to any other insurance or self-insurance available to the Insured Parties. Any insurance or self-insurance maintained by the Insured Parties shall be in excess of the Contractor's insurance and shall not contribute with it.
  - (c) Reporting Requirement. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Insured Parties.
  - (d) Separate Coverage. Coverage shall state that the Contractor's insurance shall apply separately to each Insured Party against whom claim is made or suit is brought.
  - (e) Defense Costs/Cross Liability. Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. There shall be no cross liability exclusion.



## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

### E. Workers' Compensation and Employers Liability Coverage

The Contractor shall have and maintain in full force and effect for the duration of this Agreement, insurance protecting against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work by the Contractor, its agents, representatives, employees or subcontractors. The insurer shall agree to waive all rights of subrogation against Owner, and its officers, officials, employees and volunteers for losses arising from the work performed by the Contractor for Owner.

### F. Waiver of Subrogation

The insurers shall agree under each policy of insurance required by this Contract to waive all rights of subrogation against the Insured Parties for losses arising from work performed by the Contractor for Owner.

### G. All Coverages

#### i. Notice Requirement.

Each insurance policy required by this Contract shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to Owner, in care of the Cobb County *insert department name and address*. Owner reserves the right to accept alternate notice terms and provisions provided they meet the minimum requirements under Georgia law.

#### (ii) Acceptability.

The insurance to be maintained by Contractor must be issued by a company licensed or approved by the Insurance Commissioner to transact business in the State of Georgia. Such insurance shall be placed with insurers with a Best's Policyholder's Rating of "A" or better and with a financial rating of Class VII or greater, or be otherwise acceptable to Cobb County. All policies shall be subject to approval by Cobb County Attorney's Office as to form and content.

#### (iii) Failure of Insurers. The Contractor shall be responsible for any delay resulting from the failure of any insurer to furnish proof of coverage in the prescribed form

### H. Verification of Coverage

Contractor shall furnish Owner with certificates of insurance and endorsements to the policies evidencing all coverages required by this Contract. Additionally, the declarations page for each insurance policy listed on the certificate of insurance shall be submitted to Owner. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements shall be received and approved by Owner before any work commences. Owner reserves the right to require complete, certified copies of all required insurance policies at any time. The contractor shall provide proof that any expiring coverage has been renewed or replaced prior to the expiration of the coverage

### I. Subcontractors

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage for subcontractors shall be subject to all of the requirements stated in this Agreement, including, but not limited to, naming the Insured Parties as additional insureds.

### **XII. Award**

Award will be made to the lowest responsive and responsible bidder. Conditional bids are not acceptable. The quality of articles to be supplied, their conformity with the specifications, their suitability to the requirements of the County, and the delivery terms will be taken into consideration in making the award. The County may make such investigations as it deems necessary to determine the ability of the bidder to perform, and the bidder shall furnish to the County all such information and data for this purpose as the County may request. The County reserves the right to reject any bid if the evidence submitted by, or investigation of such bidder fails to satisfy the County that such bidder is properly qualified to carry out the obligations of the contract. The County reserves the right to reject or accept any or all bids and to waive technicalities, informalities, and minor irregularities in bids received.

The County reserves the right to purchase the goods or services described herein from other sources. The Bidder does not have the exclusive right to fill all of the County's requirements for the goods or services awarded nor will the County be obligated to purchase the estimated annual quantity or any quantity contained in the bid document.

The County reserves the right to make an award as deemed in its best interest, which may include awarding a bid to a single bidder or multiple bidders; or to award the whole bid, only part of the bid, or none of the bid to single or multiple bidders, based on its sole discretion of its best interest. In case of tie bid, the award will be made as follows:

1. The bid will be awarded to the in-county vendor.
2. The bid will be awarded to the in-state vendor.
3. The bid will be awarded to the vendor with the lesser total dollar volume.

The County reserves the right to award by line item to more than one vendor. The County reserves the right to negotiate a lower price than the bid award price on any line item with the successful vendor, should the quantity required significantly exceed those on the Invitation to Bid. If the County is unable to negotiate an acceptable price, it reserves the right to rebid the item(s) involved. If after the award of the bid there is a decrease in the price of a product from the manufacturer, or a rebate, the successful bidder will pass that price decrease and/or rebate onto the County.

Time payment discounts will be considered in arriving at net prices and in award of bids. Offers of discount for payment within ten (10) days following the end of the month are preferred.

### **XIII. Delivery Failures**

Failure of a contractor to deliver within the time specified or within reasonable time as interpreted by the Purchasing Director, or failure to make replacement of rejected articles/services when so requested, immediately or as directed by the Purchasing Director, shall constitute authority for the Purchasing Director to purchase in the open market articles/services of comparable grade to replace the articles/services rejected or not delivered.

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

On all such purchases, the contractor shall reimburse the County within a reasonable time specified by the Purchasing Director for any expense incurred in excess of contract prices, or the County shall have the right to deduct such amount from monies owed the defaulting contractor. Alternatively, the County may penalize the contractor one percent (1%) per day for a period of up to ten (10) days for each day that delivery or replacement is late. Should public necessity demand it, the County reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Director.

### **XIV. County Furnished Property**

No material, labor or facilities will be furnished by the County unless so provided in the invitation to bid.

### **XV. Reject And Withdraw Bids**

Failure to observe any of the instructions or conditions in this invitation to bid may constitute grounds for rejection of bid.

### **XVI. Contract**

Each bid is received with the understanding that the acceptance in writing by the County of the offer to furnish any or all commodities or services described therein shall constitute a contract between the bidder and the County which shall bind the bidder on his part to furnish and deliver the articles quoted at the prices stated in accordance with the conditions of said accepted bid. The County, on its part, may order from such contractor, except for cause beyond reasonable control, and to pay for, at the agreed prices, all articles specified and delivered. The County's normal payment terms are net thirty (30) days after receipt of invoice.

The Price and all unit prices shown shall be deemed to include all costs of Contractor's performance of the Work as set forth in the Bid Documents, including, but not limited to, the costs of labor, supervision, travel, services, materials, equipment, tools, scaffolds, hoisting, transportation, storage, insurance and taxes.

Upon receipt of a bid package, containing a Cobb County "Sample Contract" as part of the requirements, it is understood that the bidder has reviewed the documents with the understanding that Cobb County requires all agreements between the parties must be entered into via this document. If any exceptions are taken to any part, each must be stated in detail and submitted as part of the bid. If no exceptions are stated, it is assumed that the bidder fully agrees to the provisions contained in the "Sample Contract" in its entirety.

When the contractor has performed in accordance with the provisions of this agreement, Cobb County shall pay the contractor, within thirty (30) days of receipt of any payment request based upon work completed or service provided pursuant to the contract, the sum so requested, less the retainage stated in this agreement, if any.

### **XVII. Non-Collusion**

By submission of a bid, the vendor certifies, under penalty of perjury, that to the best of its knowledge and belief:

- (a) The prices in the proposal have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
- (b) Unless otherwise required by law, the prices which have been quoted in the proposal have not been knowingly disclosed by the vendor prior to opening, directly or indirectly, to any other

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

- vendor or to any competitor.
- (c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership or corporation to submit or not to submit a proposal for the purpose of restricting competition.

Collusions and fraud in bid preparation shall be reported to the State of Georgia Attorney General and the United States Justice Department.

### XVIII. Conflict of Interest, Etc.

By submission of a bid, the responding firm certifies, under penalty of perjury, that to the best of its knowledge and belief:

1. No circumstances exist which cause a Conflict of Interest in performing the services required by this ITB, and
2. That no employee of the County, nor any member thereof, nor any public agency or official affected by this ITB, has any pecuniary interest in the business of the responding firm or his sub-consultant(s) has any interest that would conflict in any manner or degree with the performance related to this ITB.

By submission of a bid, the vendor certifies under penalty of perjury, that to the best of its knowledge and belief:

- (a) The prices in the bid have been arrived at independently without collusion, consultation, communications, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other vendor or with any competitor.
- (b) Unless other wise required by law, the prices which have been quoted in the bid have not knowingly been disclosed by the vendor prior to opening, directly or indirectly, to any other vendor or competitor.
- (c) No attempt has been made, or will be made, by the vendor to induce any other person, partnership or cooperation to submit or not to submit a bid for the purpose of restricting competition.

For any breach or violation of this provision, the County shall have the right to terminate any related contract or agreement without liability and at its discretion to deduct from the price, or otherwise recover, the full amount of such fee, commission, percentage, gift, payment or consideration.

The successful responding firm shall require each of its sub-consultant(s) to sign a statement certifying to and agreeing to comply with the terms of the Sub-sections above.

### XIX. Default

The contract may be cancelled or annulled by the Purchasing Director in whole or in part by written notice of default to the contractor upon non-performance or violation of contract terms. An award may be made to the next low responsive and responsible bidder, or articles specified may be purchased on the open market similar to those so terminated. In either event, the defaulting contractor (or his surety) shall be liable to the County for costs to the County in excess of the defaulted contract prices; provided, however, that the contractor shall continue the performance of this contract to the extent not terminated under the provisions of this clause. Failure of the contractor to deliver materials or services within the time stipulated on his bid, unless extending in

# COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

writing by the Purchasing Director, shall constitute contract default.

## **XX. Disputes**

Except as otherwise provided in the contract documents, any dispute concerning a question of fact arising under the contract which is not disposed of shall be decided after a hearing by the Purchasing Director, who shall reduce his/her decision to writing and mail or otherwise furnish a copy thereof to the contractor. The decision of the Purchasing Director shall be final and binding; however, the contractor shall have the right to appeal said decision to a court of competent jurisdiction.

## **XXI. Substitutions**

Bidders offering and quoting on substitutions or who are deviating from the attached specifications shall list such deviations on a separate sheet to be submitted with their bid. The absence of such a substitution list shall indicate that the bidder has taken no exception to the specifications contained herein.

## **XXII. Ineligible Bidders**

The County may choose not to accept the bid of a bidder who is in default on the payment of taxes, licenses, or other monies due to the County. Failure to respond three (3) consecutive times for any given commodity/service may result in removal from the supplier list under that commodity/service.

In compliance with the Americans With Disabilities Act (ADA), Cobb County provides reasonable accommodations to permit a qualified applicant with a disability to enjoy the privileges of employment equal to those employees without disabilities. Disabled individuals must satisfy job requirements for education background, employment experience, and must be able to perform those tasks that are essential to the job with or without reasonable accommodations.

## **XXIII. Alterations Of Documents**

Alterations of County documents are strictly prohibited and will result in automatic disqualification of the firm's solicitation response. If there are "exceptions" or comments to any of the solicitation requirements or other language, then the firm may make notes to those areas, but may not materially alter any document language.

## **XXIV. Termination For Convenience**

The County, by written notice, may terminate this contract, in whole or in part, when it is in the County's interest. If this contract is terminated, the County shall be liable only for goods or services delivered or accepted. The County Notice of Termination may provide the contractor thirty (30) days prior notice before it becomes effective. However, at the County's sole option a termination of convenience may be effective immediately and may apply to delivery orders (if applicable) or to the contract in whole.

## **XXV. Inter-governmental Agreement**

Other cities and Authorities located in Cobb County will be allowed to purchase identical items at the same price and upon the same terms and conditions, pursuant to the Intergovernmental Cooperative Purchasing Agreements entered into between the BOC and Cobb County Governmental entities listed under the Intergovernmental Cooperative Purchasing Program. These entities include the Cobb County Board of

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

Education and Cities of Acworth, Austell, Kennesaw, Smyrna, Marietta, and Powder Springs and the Cobb County-Marietta Water Authority and the Cobb-Marietta Coliseum and Exhibit Hall Authority.

### **XXVI. Indemnification and Hold Harmless**

By submission of a bid, the selected responding firm agrees to the fullest extent permitted by law to indemnify Cobb County and protect, defend, indemnify and hold harmless Cobb County, its officers, officials, employees and volunteers from and against all claims, actions, liabilities, losses (including economic losses), or costs arising out of any actual or alleged a) bodily injury, sickness, disease, or death; or injury to or destruction of tangible property including the loss of use resulting there from; or any other damage or loss arising out of or resulting claims resulting in whole or part from any actual or alleged act or omission of the responding firm, sub-consultant, anyone directly or indirectly employed by any firm or sub-consultant; or anyone for whose acts any of them may be liable in the performance of work; b) violation of any law, statute, ordinance, governmental administrative order, rule, regulation, or infringements of patent rights or other intellectual property rights by the responding firm in the performance of work; or c) liens, claims or actions made by the responding firm or other party performing the work, as approved by Cobb County. The indemnification obligations herein shall not be limited by any limitation on the amount, type of damages, compensation, or benefits payable by or for the responding firm or its sub-consultant(s), as approved by the County, under workers' compensation acts, disability benefit acts, other employee benefit acts, or any statutory bar or insurance.

### **XXVII. Special Terms and Conditions**

Should these General Terms and Conditions be in conflict with any attached Special Terms and Conditions, the Special Terms and Conditions will control.

COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND  
CONDITIONS

XXVIII. Compliance with Georgia Security and Immigration Compliance Act

CONTRACTOR AFFIDAVIT & AGREEMENT  
(EXHIBIT A)

**This affidavit must be signed, notarized and submitted with any proposal requiring the performance of physical services. If the affidavit is not submitted with the proposal, proposal will be determined non-responsive and will be disqualified.**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is contracting with Cobb County, Georgia, has registered with, is authorized to use, and is participating in a federal work authorization program (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)). The undersigned contractor further attests that it will continue to use the federal Employment Eligibility Verification (EEV) work authorization program throughout the contract period.

The undersigned further agrees that should it employ or contract with any subcontractor(s) or should its subcontractor(s) employ other subcontractor(s) for the physical performance of services pursuant to the contract with Cobb County, Georgia, the contractor or subcontractor will:

- (1) Notify the County within five business days of entering into a contract or agreement for hire with any subcontractor(s);
- (2) Secure from any subcontractor(s) and/or their subcontractor(s) verification of compliance with O.C.G.A. § 13-10-91 on the attached Subcontractor Affidavit & Agreement (EXHIBIT A-1) prior to the commencement of any work under the contract/agreement;
- (3) Secure from any subcontractor(s) and/or their subcontractor(s) a completed Immigration Compliance Certification (EXHIBIT A-2) prior to the commencement of any work under the contract/agreement;
- (4) Provide the subcontractor(s) with legal notice that Cobb County, Georgia, reserves the right to dismiss, or require the dismissal of, any contractor or subcontractor for failing to provide the affidavit and/or for failure to comply with the requirements referenced in the affidavit;
- (5) Maintain records of such compliance and provide a copy of each such verification to Cobb County, Georgia, at the time the subcontractor(s) is retained to perform such services or upon any request from Cobb County, Georgia; and
- (6) Maintain such records for a period of five (5) years.

EEV (E-Verify) Program User ID Number

EEV Program Date of Authorization

BY: Authorized Officer or Agent  
[Contractor Name]

Contractor Business Name

Printed Name

Date

SWORN AND SUBSCRIBED BEFORE ME  
ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_

Notary Public Commission Expires: \_\_\_\_\_

*(Effective 9/20/2013 Supersedes All Previous Versions)*

**COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND  
CONDITIONS  
SUBCONTRACTOR AFFIDAVIT & AGREEMENT  
(EXHIBIT A-1)**

By executing this affidavit, the undersigned subcontractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Cobb County, Georgia, has registered with, is authorized to use, and is participating in a federal work authorization program (an electronic verification of work authorization program operated by the U.S. Department of Homeland Security or any equivalent federal work authorization program operated by the U.S. Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA)). The undersigned subcontractor further attests that it will continue to use the federal Employment Eligibility Verification (EEV) work authorization program throughout the contract period.

The undersigned further agrees that should it employ or contract with any subcontractor(s) or should its subcontractor(s) employ other subcontractor(s) for the physical performance of services pursuant to the contract with Cobb County, Georgia, the undersigned subcontractor will:

- (1) Notify the County within five business days of entering into a contract or agreement for hire with any subcontractor(s);
- (2) Secure from any subcontractor(s) and/or their subcontractor(s) verification of compliance with O.C.G.A. § 13-10-91 on this Subcontractor Affidavit & Agreement (EXHIBIT A-1) form prior to the commencement of any work under the contract/agreement;
- (3) Secure from any subcontractor(s) and/or their subcontractor(s) a completed Immigration Compliance Certification (EXHIBIT A-2) prior to the commencement of any work under the contract/agreement;
- (4) Provide the subcontractor(s) with legal notice that Cobb County, Georgia, reserves the right to dismiss, or require the dismissal of, any contractor or subcontractor for failing to provide the affidavit and/or for failure to comply with the requirements referenced in the affidavit; and
- (5) Maintain records of such compliance and provide a copy of each such verification to Cobb County, Georgia, at the time the subcontractor(s) is retained to perform such services or upon any request from Cobb County, Georgia; and
- (6) Maintain such records for a period of five (5) years.

\_\_\_\_\_  
EEV (E-Verify) Program User ID Number

\_\_\_\_\_  
EEV Program Date of Authorization

\_\_\_\_\_  
BY: Authorized Officer or Agent  
[Subcontractor Name]

\_\_\_\_\_  
Subcontractor Business Name

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

SWORN AND SUBSCRIBED BEFORE ME  
ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_

\_\_\_\_\_  
Notary Public Commission Expires: \_\_\_\_\_

*(Effective 9/20/2013 Supersedes All Previous Versions)*



**COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND  
CONDITIONS  
IMMIGRATION COMPLIANCE CERTIFICATION  
(To be completed by Contractor and all Subcontractors)  
(EXHIBIT A-2)**

I certify to the Cobb County Board of Commissioners that the following employees will be assigned to:

<i>(Project Name/Description)</i>

I further certify to Cobb County, Georgia the following:

- The E-Verify program was used to verify the employment eligibility of each of the above-listed employees hired after the effective date of our contract to use the program;
- We have not received a Final Nonconfirmation response from E-Verify for any of the employees listed.
- If we receive a Final Nonconfirmation response from E-Verify for any of the employees listed above, we will immediately terminate that employee's involvement with the project.
- I have confirmed that we have an I-9 on file for every employee listed above and that to the best of my knowledge all the I-9s are accurate.
- To the best of my knowledge and belief, all of the employees on the above list are legally authorized to work in the United States.
- If any other employee is assigned to this Cobb County project, a certification will be provided for said employee prior to the employee commencing work on the project.

To the best of my knowledge and belief, the above certification is true, accurate and complete.

**Sworn to by:** **Employer Name & Address:**

Signature of Officer	
Printed Name/Title	
Date	

SWORN AND SUBSCRIBED BEFORE ME  
ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_

\_\_\_\_\_  
Notary Public Commission Expires: \_\_\_\_\_

*(Effective 9/20/2013 Supersedes All Previous Versions)*

## COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

### **XXIV. Disadvantaged Business Enterprises (DBE): The following provisions should be carefully read to determine applicability to your business.**

Cobb County Government encourages the participation of all businesses in offering their services and/or products. The Cobb County Government has the goal to fairly and competitively procure the best product at the most reasonable cost.

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. The Federal Government has long had program in place to ensure participation of DBE vendors and suppliers. The State of Georgia has established a similar program whereby DBE firms are defined, certified and made known. This effort is managed by the Georgia Department of Transportation (GDOT). More information can be obtained from GDOT web site:

1. <http://www.dot.state.ga.us/eeo-div/index.shtml>

The Cobb County Government addresses DBE business participation (frequency and dollar value) in the following ways:

1. Cobb County wishes to identify all DBE participation; both at the contractor and sub-contractor levels in the following ways.
  - a. DBE businesses are requested to identify such status at the time they register as a vendor.
  - b. DBE businesses are requested to identify themselves at the time they propose to do business. Please complete **EXHIBIT B** if applicable and return with bid submittal.
  - c. All businesses will receive with each Purchase Order an instruction sheet for use of the furnished *Cobb County Government DBE Participation Report*, **EXHIBIT C**. Businesses are requested to complete this report and submit it with each invoice for the time period billed.
2. Cobb County has established a Disadvantaged Business Enterprise Plan in accordance with the regulations of the U.S. Department of Transportation (U. S. Department of Transportation (USDOT), 49 CFR Part 26.) The Cobb County Department of Transportation is the lead agency for implementing the USDOT DBE Program for the County.

*The Plan applies only to projects which are clearly indicated by the County.*

**COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND  
CONDITIONS  
EXHIBIT B**

**DISADVANTAGED BUSINESS ENTERPRISE (DBE) IDENTIFICATION FORM**

A Disadvantaged Business Enterprise (DBE) is generally defined as a Female, Black American, Hispanic American and any other minority owned business. If your firm is classified as a Disadvantaged Business Enterprise (DBE), please complete this form and submit with bid response or send to:

CobbCounty Purchasing Department  
Attn: Purchasing Director  
100 Cherokee Street, Suite 260  
Marietta, GA 30090  
Fax: 770-528-1154  
Email: [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)

Name of Business: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Certification Number: \_\_\_\_\_

Name of Organization Certification \_\_\_\_\_

**This information is acquired for informational purposes only and  
will have no bearing on the award unless otherwise stated**

COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND  
CONDITIONS

Instructions for Completing Exhibit C  
Disadvantaged Business Enterprise (DBE)  
Participation Report

All Cobb County Government contractors or vendors are requested to complete a report descriptive of any DBE subcontractor involvement in work for which the government is making payment. If otherwise specified in an RFP/ITB or contract, additional reporting forms may be required as well.

The objective of this request is to assist in the identification of Disadvantaged Business Enterprise (DBE) business participation with the Cobb County Government and to quantify that participation.

The Cobb County Government does not administer a DBE Certification Program. The principle certification agency for the State of Georgia is the Georgia Department of Transportation. As a Contractor/Vendor you are not responsible for verification of any DBE Certification information of your subcontractor.

**\*\*\* Instructions \*\*\***

1. Contractor/Vendor is furnished the one-page *DBE Monthly Participation Report* with each Cobb County Government-issued Purchase Order.
2. Contractor/Vendor completes this report for each billing period and attaches it to the invoice to then be sent to the County department/agency receiving the service or product.
3. Upon receipt of a Contractor/Vendor invoice and DBE report, the County department/agency receiving the service or product should keep a copy of the completed DBE report for their reporting process. In order to add or verify the prime contractor is registered as a DBE vendor in AMS, the County department/agency should send a copy of the DBE report to:

Cobb County Purchasing Division

Attn.: DBE Report

A Disadvantaged Business Enterprise (DBE) is a firm that is under the control of someone in an ownership position (at least 51%) that:

1. Has membership in one or more of the following groups: Female, Black American, Hispanic American, Native American, Subcontinent Asian American and Asian-Pacific America. There may be other groups that may be eligible to be certified as DBE.
2. Is a U.S. citizen or lawfully admitted permanent resident of the U.S.
3. Has a personal net worth which does not exceed \$750,000.
4. The business meets the Small Business Administration's size standard for a small business. Its annual gross receipts for the three previous fiscal years cannot have exceeded \$22,410,000. Depending on the type of work the business performs, other size standards may apply.
5. The business is organized as a for-profit business.
6. The business may also be DBE eligible as a certified U.S. Small Business Administration 8(a)

COBB COUNTY GENERAL INSTRUCTIONS FOR BIDDERS, TERMS AND CONDITIONS

**Exhibit C**

**Cobb County Government Disadvantaged Business Enterprise Participation**  
**Monthly Report**

**Contractor/Vendor: Please keep this blank report to make copies as needed. Print or type in the report, then send the completed report to the County department/agency receiving the service or product.**

**County Departments: Keep a copy of this completed report and use the dollar figures to input into your quarterly DBE report to the DBE Liaison (Records Management Division). If you already have a similar reporting method of gathering the dollar figures continue to use it. Send a copy of this completed report to the Purchasing Division (Attn: DBE Report) to add or verify the prime contractor is registered as a DBE vendor in AMS.**

Submitted by: \_\_\_\_\_ Month Invoiced: \_\_\_\_\_  
Name of Prime Contractor/Vendor From/To:

Cobb County Project Name: \_\_\_\_\_ Bid or P.O. Number: \_\_\_\_\_

Cobb County Department or Agency receiving service or product: \_\_\_\_\_

Description of Purchased Service/Product: \_\_\_\_\_

Full Contracted Amount: \$ \_\_\_\_\_ Payment amount requested at this time: \$ \_\_\_\_\_

- 1. Are YOU, the Prime Contractor a DBE business? YES \_\_\_\_\_ NO \_\_\_\_\_
- 2. Are YOUR subcontractors DBE vendors? YES \_\_\_\_\_ NO \_\_\_\_\_

**Please provide information below for each participating DBE subcontractor(s).**

DBE Subcontractor Business Name	Type Service or Product Supplied	DBE Subcontractor Business/Contact Tel. Number	Actual Dollar Value of DBE Subcontractor Participation this Reporting Month
			\$
			\$
			\$
			\$
			\$
			\$

Submitted by: \_\_\_\_\_  
Printed Name

Title or position: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Signature of Authorized Representative

## U.S. COMMUNITIES INFORMATION SUPPLIER QUALIFICATIONS

### SUPPLIERS

#### Commitments

U.S. Communities views the relationship with an awarded Supplier as an opportunity to provide maximum benefit to both the Participating Public Agencies and to the Supplier.

The successful foundation of the partnership requires commitments from both U.S. Communities and the Supplier. U.S. Communities requires the Supplier to make the four commitments set forth below (Corporate, Pricing, Economy, Sales) to ensure that Supplier is providing the highest level of public benefit to Participating Public Agencies:

(a) Corporate Commitment.

(i) The pricing, terms and conditions of the Master Agreement shall, at all times, be Supplier's primary contractual offering of Products and Services to Public Agencies. All of Supplier's direct and indirect marketing and sales efforts to Public Agencies shall demonstrate that the Master Agreement is Supplier's primary offering and not just one of Supplier's contract options.

(ii) Supplier's sales force (including inside, direct and/or authorized dealers, distributors and representatives) shall always present the Master Agreement when marketing Products or Services to Public Agencies.

(iii) Supplier shall advise all Public Agencies that are existing customers of Supplier as to the pricing and other value offered through the Master Agreement.

(iv) Upon authorization by a Public Agency, Supplier shall transition such Public Agency to the pricing, terms and conditions of the Master Agreement.

(v) Supplier shall ensure that the U.S. Communities program and the Master Agreement are actively supported by Supplier's senior executive management.

(vi) Supplier shall provide a national/senior management level representative with the authority and responsibility to ensure that the Supplier's Commitments are maintained at all times. Supplier shall also designate a lead referral contact person who shall be responsible for receiving communications from U.S. Communities concerning new Participating Public Agency registrations and for ensuring timely follow-up by Supplier's staff to requests for contact from Participating Public Agencies. Supplier shall also provide the personnel necessary to implement and support a supplier-based internet web page dedicated to Supplier's U.S. Communities program and linked to U.S. Communities' website and shall implement and support such web page.

(vii) Supplier shall demonstrate in its procurement solicitation response and throughout the term of the Master Agreement that national/senior management fully supports the U.S. Communities program and its commitments and requirements. National/Senior management is defined as the executive(s) with companywide authority.

(viii) Where Supplier has an existing contract for Products and Services with a state, Supplier shall notify the state of the Master Agreement and transition the state to the pricing, terms and conditions of the Master Agreement upon the state's request. Regardless of whether the state decides to transition to the Master Agreement,

## U.S. COMMUNITIES INFORMATION SUPPLIER QUALIFICATIONS

Supplier shall primarily offer the Master Agreement to all Public Agencies located within the state.

(b) Pricing Commitment.

(i) Supplier represents to U.S. Communities that the pricing offered under the Master Agreement is the lowest overall available pricing (net to purchaser) on Products and Services that it offers to Public Agencies. Supplier's pricing shall be evaluated on either an overall project basis or the Public Agency's actual usage for more frequently purchased Products and Services.

(ii) Contracts Offering Lower Prices. If a pre-existing contract and/or a Public Agency's unique buying pattern provide one or more Public Agencies a lower price than that offered under the Master Agreement, Supplier shall match that lower pricing under the Master Agreement and inform the eligible Public Agencies that the lower pricing is available under the Master Agreement. If an eligible Public Agency requests to be transitioned to the Master Agreement, Supplier shall do so and report the Public Agency's purchases made under the Master Agreement going forward. The price match only applies to the eligible Public Agencies. Below are three examples of Supplier's obligation to match the pricing under Supplier's contracts offering lower prices.

(A) Supplier holds a state contract with lower pricing that is available to all Public Agencies within the state. Supplier would be required to match the lower state pricing under the Master Agreement and make it available to all Public Agencies within the state.

(B) Supplier holds a regional cooperative contract with lower pricing that is available only to the ten cooperative members. Supplier would be required to match the lower cooperative pricing under the Master Agreement and make it available to the ten cooperative members.

(C) Supplier holds a contract with an individual Public Agency. The Public Agency contract does not contain any cooperative language and therefore other Public Agencies are not eligible to utilize the contract. Supplier would be required to match the lower pricing under the Master Agreement and make it available only to the individual Public Agency.

(iii) Deviating Buying Patterns. Occasionally U.S. Communities and Supplier may interact with a Public Agency that has a buying pattern or terms and conditions that considerably deviate from the normal Public Agency buying pattern and terms and conditions, and causes Supplier's pricing under the Master Agreement to be higher than an alternative contract held by Supplier. This could be created by a unique end-user preference or requirements. In the event that this situation occurs, Supplier may address the issue by lowering the price under the Master Agreement on the item(s) causing the large deviation for that Public Agency. Supplier would not be required to lower the price for other Public Agencies.

(iv) Supplier's Options in Responding to a Third Party Procurement Solicitation. While it is the objective of U.S. Communities to encourage Public Agencies to piggyback on to the Master Agreement rather than issue their own procurement solicitations, U.S. Communities recognizes that for various reasons some Public Agencies will issue their own solicitations. The following options are available to Supplier when responding to a Public Agency solicitation:

(A) Supplier may opt not to respond to the procurement solicitation. Supplier may make the Master Agreement available to the Public Agency as a comparison to its solicitation responses.

## U.S. COMMUNITIES INFORMATION SUPPLIER QUALIFICATIONS

(B) Supplier may respond with the pricing, terms and conditions of the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.

(C) If competitive conditions require pricing lower than the standard Master Agreement pricing, Supplier may submit lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement. Supplier would not be required to extend the lower price to other Public Agencies.

(D) Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement. If awarded a contract, Supplier shall still be bound by all obligations set forth in the Administration Agreement, including, without limitation, the requirement to continue to advise the awarding Public Agency of the pricing, terms and conditions of the Master Agreement.

(E) Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement and if an alternative response is permitted, Supplier may offer the pricing under the Master Agreement as an alternative for consideration.

(c) **Economy Commitment.** Supplier shall demonstrate the benefits, including the pricing advantage, of the Master Agreement over alternative options, including competitive solicitation pricing and shall proactively offer the terms and pricing under the Master Agreement to Public Agencies as a more effective alternative to the cost and time associated with such alternate bids and solicitations.

(d) **Sales Commitment.** Supplier shall market the Master Agreement through Supplier's sales force or dealer network that is properly trained, engaged and committed to offering the Master Agreement as Supplier's primary offering to Public Agencies. Supplier's sales force compensation and incentives shall be greater than or equal to the compensation and incentives earned under other contracts to Public Agencies.

(i) **Supplier Sales.** Supplier shall be responsible for proactive direct sales of Supplier's Products and Services to Public Agencies and the timely follow-up to sales leads identified by U.S. Communities. Use of product catalogs, targeted advertising, direct mail and other sales initiatives are encouraged. All of Supplier's sales materials targeted towards Public Agencies shall include the U.S. Communities logo. U.S. Communities hereby grants to Supplier, during the term of this Agreement, a non-exclusive, revocable, non-transferable, license to use the U.S. Communities name, trademark, and logo solely to perform its obligations under this Agreement, and for no other purpose. Any goodwill, rights, or benefits derived from Supplier's use of the U.S. Communities name, trademark, or logo shall inure to the benefit of U.S. Communities. U.S. Communities shall provide Supplier with its logo and the standards to be employed in the use of the logo. During the term of the Agreement, Supplier grants to U.S. Communities an express license to reproduce and use Supplier's name and logo in connection with the advertising, marketing and promotion of the Master Agreement to Public Agencies. Supplier shall assist U.S. Communities by providing camera-ready logos and by participating in related trade shows and conferences. At a minimum, Supplier's sales initiatives shall communicate that (i) the Master Agreement was competitively solicited by the Lead Public Agency, (ii) the Master Agreement provides the best government pricing, (iii) there is no cost to Participating Public



## U.S. COMMUNITIES INFORMATION SUPPLIER QUALIFICATIONS

Agencies, and (iv) the Master Agreement is a non-exclusive contract.

(ii) Branding and Logo Compliance. Supplier shall be responsible for complying with the U.S. Communities branding and logo standards and guidelines. Prior to use by Supplier, all U.S. Communities related marketing material must be submitted to U.S. Communities for review and approval.

(iii) Sales Force Training. Supplier shall train its national sales force on the Master Agreement and U.S. Communities program. U.S. Communities shall be available to train regional or district managers and generally assist with the education of sales personnel.

(iv) Participating Public Agency Access. Supplier shall establish the following communication links to facilitate customer access and communication:

(A) A dedicated U.S. Communities internet web-based homepage containing:

- (1) U.S. Communities standard logo with Founding Co-Sponsors logos;
- (2) Copy of original procurement solicitation;
- (3) Copy of Master Agreement including any amendments;
- (4) Summary of Products and Services pricing;
- (5) Electronic link to U.S. Communities' online registration page; and
- (6) Other promotional material as requested by U.S. Communities.

(B) A dedicated toll-free national hotline for inquiries regarding U.S. Communities.

(C) A dedicated email address for general inquiries in the following format:  
uscommunities@(name of supplier).com.

(v) Electronic Registration. Supplier shall be responsible for ensuring that each Public Agency has completed U.S. Communities' online registration process prior to processing the Public Agency's first sales order.

(vi) Supplier's Performance Review. Upon request by U.S. Communities, Supplier shall participate in a performance review meeting with U.S. Communities to evaluate Supplier's performance of the covenants set forth in this Agreement.

(vii) Supplier Content. Supplier may, from time to time, provide certain graphics, media, and other content to U.S. Communities (collectively "Supplier Content") for use on U.S. Communities websites and for general marketing and publicity purposes. Supplier hereby grants to U.S. Communities and its affiliates a non-exclusive, worldwide, perpetual, free, transferrable, license to reproduce, modify, distribute, publically perform, publically display, and use Supplier Content in connection with U.S. Communities websites and for general marketing and publicity purposes, with the right to sublicense each and every such right. Supplier warrants that: (a) Supplier is the owner of or otherwise has the unrestricted right to grant the rights in and to Supplier Content as contemplated hereunder; and (b) the use of Supplier Content and any other materials or services provided to U.S. Communities as contemplated hereunder will not violate, infringe, or misappropriate the intellectual property rights or other rights of any third party.

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

### **U.S. Communities Administration Agreement**

The Supplier is required to execute the U.S. Communities Administration Agreement unaltered (attached hereto in this U.S. Communities Information Section) prior to the award of the U.S. Communities contract. The Agreement outlines the Supplier's general duties and responsibilities in implementing the U.S. Communities contract.

**The executed U.S. Communities Administration Agreement is required to be submitted with the supplier's proposal without exception or alteration. Failure to do so will result in disqualification.**

**U.S. COMMUNITIES INFORMATION  
SUPPLIER WORKSHEET FOR NATIONAL PROGRAM  
CONSIDERATION**

Suppliers are required to meet specific qualifications. Please respond in the spaces provided after each qualification statement below: A "no" response to any question will result in disqualification.

- A. State if pricing for all Products/Services offered will be the most competitive pricing offered by your organization to Participating Public Agencies nationally.  
YES \_\_\_ NO \_\_\_
- B. Does your company have the ability to provide service to any Participating Public Agencies in at least 25 states, and the ability to deliver service in Alaska and Hawaii?  
YES \_\_\_ NO \_\_\_
- C. Does your company have a national sales force, dealer network or distributor with the ability to call on Participating Public Agencies in at least 25 U.S. states?  
YES \_\_\_ NO \_\_\_
- D. Did your company have sales greater than \$40 million last year in the United States?  
YES \_\_\_ NO \_\_\_
- E. Does your company have existing capacity to provide toll-free telephone and state of the art electronic, facsimile and internet ordering and billing?  
YES \_\_\_ NO \_\_\_
- F. Will your company assign a dedicated Senior Management level Account Manager to support the resulting U.S. Communities program contract?  
YES \_\_\_ NO \_\_\_
- G. Does your company agree to respond to all agency referrals from U.S. Communities within 2 business days?  
YES \_\_\_ NO \_\_\_
- H. Does your company maintain records of your overall Participating Public Agencies' sales that you can and will share with U.S. Communities to monitor program implementation progress?  
YES \_\_\_ NO \_\_\_
- I. Will your company commit to the following program implementation schedule?  
YES \_\_\_ NO \_\_\_
- J. Will the U.S. Communities program contract be your lead public offering to Participating Public Agencies?  
YES \_\_\_ NO \_\_\_

Submitted by: \_\_\_\_\_

\_\_\_\_\_  
(Printed Name)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

## U.S. COMMUNITIES INFORMATION SUPPLIER IMPLEMENTATION CHECKLIST

<p>Discuss expectations Establish initial contact people &amp; roles Outline kickoff plan Establish WebEx training date</p>
<p><b>Review Contract Commitments</b></p> <p>U.S. Communities Administration Agreement</p> <p>Lead Public Agency agreement signed</p>
<p>Complete Supplier Set Up form Complete user account &amp; user ID form</p>
<p>Implementation Process Progress U.S. Communities &amp; Supplier Organizational Overview Supplier Manager to review and further discuss commitments</p> <p>Discuss expectations, roles &amp; responsibilities Introduce and review web-based tools Review process &amp; expectations with NAM and lead referral person</p> <p>Top 10 local contracts</p> <p>Review top U.S. Communities Participating Public Agencies (PPA)</p>
<p>Supplier contacts communicated to U.S. Communities Staff Dedicated email Dedicated toll free number Dedicated fax number</p>
<p>Initiate IT contact Initiate E-Commerce Conversation Begin Website construction Website final edit Product upload to U.S. Communities site</p>
<p>Program Manager (PM) briefing - Coordinate with NAM Initial remote WebEx training for all sales - Coordinate with NAM Establish 90-day face-to-face training plan/strategy session for all</p>

**U.S. COMMUNITIES INFORMATION  
SUPPLIER IMPLEMENTATION CHECKLIST**

Top 10 metro areas - Coordinate with NAM & PM  
Initiate contact with Advisory Board (AB) members

General announcement  
1 Page Summary with Supplier contacts  
Branding of program  
Supplier handbook  
Announcement to AB and Sponsors

## U.S. COMMUNITIES INFORMATION SUPPLIER INFORMATION

Please respond to the following requests for information about your company:

### Company

1. Total number and location of sales persons employed by your company in the United States;

Example:

NUMBER OF SALES REPRESENTATIVES	CITY	STATE
13	Phoenix	AZ
6	Tucson	AZ
10	Los Angeles	CA
12	San Francisco	CA
6	San Diego	CA
5	Sacramento	CA
3	Fresno	CA
	Etc.	Etc.
<b>Total: 366</b>		

2. Number and location of distribution outlets in the United States (if applicable);
3. Number and location of support centers (if applicable);
4. Annual sales for 2011, 2012 and 2013 in the United States; Sales reporting should be segmented into the following categories:

SUPPLIER ANNUAL SALES IN THE UNITED STATE FOR 2011, 2012, AND 2013			
Segment	2011 Sales	2012 Sales	2013 Sales
Cities			
Counties			
K-12 (Pubic/Private)			
Higher Education (Public/Private)			
States			
Other Public Sector and Nonprofits			
Federal			
Private Sector			
<b>Total Supplier Sales</b>			

5. Submit your current Federal Identification Number and latest Dun & Bradstreet report.

## U.S. COMMUNITIES INFORMATION SUPPLIER INFORMATION

6. Provide a list with contact information of your company's ten largest public agency customers, excluding the federal government. U.S. Communities Advisory Board Members are to be excluded from the list provided. Provide a list with contact information of five public agency customers that your company has lost in the last twelve months.

### **Distribution**

1. Describe how your company proposes to distribute the Products nationwide.
2. Identify all other companies that will be involved in processing, handling or shipping the Product to the end user.
3. State the effectiveness of the proposed distribution in providing the lowest cost to the end user.
4. Provide the number, size and location of your company's distribution facilities, warehouses and retail network as applicable.
5. If applicable, describe your company's ability to do business with manufacturer/dealer/distribution organizations that are either small or MWBE businesses as defined by the Small Business Administration.

### **Marketing**

1. Outline your company's plan for marketing the Products to State and local government agencies nationwide.
2. Explain how your company will educate its national sales force about the Master Agreement.
3. Explain how your company will market and transition the Master Agreement into the primary offering to Participating Public Agencies.
4. Explain how your company plans to market the Master Agreement to existing government customers and transition these customers to the Master Agreement. Please provide the amount of purchases of existing public agency clients that your company will transition to the U.S. Communities contract for the initial three years of the contract in the following format within your proposal.
  - a. \$ \_\_\_\_\_ .00 will be transitioned in year one.
  - b. \$ \_\_\_\_\_ .00 will be transitioned in year two.
  - c. \$ \_\_\_\_\_ .00 will be transitioned in year three.
5. Please submit the resume of the person your company proposes to serve as the National Accounts Manager. Also provide the resume for each person that will be dedicated full time to U.S. Communities account management along with key executive personnel that will be supporting the program.

### **Products, Services and Solutions**

## U.S. COMMUNITIES INFORMATION SUPPLIER INFORMATION

1. Provide a description of the Products, Services and Solutions to be provided General Definitions of Products and/or Services as set forth in the Scope of Work and Qualifications Section of this Invitation to Bid. The primary objective is for each Supplier to provide its complete product, service and solutions offerings so that Participating Public Agencies may order a range of product as appropriate for their needs.
2. State your normal delivery time (in days) and any options for expediting delivery.
3. State backorder policy. Do you fill or kill order and require Participating Public Agency to reorder if item is backordered?
4. State restocking fees and procedures for returning products.
5. Describe any special programs that your company offers that will improve customers' ability to access Products, on-time delivery or other innovative strategies.
6. Describe the capacity of your company to broaden the scope of the contract and keep the product offerings current and ensure that latest products, standards and technology for Roofing Supplies and Services, Waterproofing and Related Products and Services.

### Quality

1. Describe your company's quality control processes.
2. Describe your problem escalation process.
3. How are customer complaints measured and categorized? What processes are in place to know that a problem has been resolved?
4. Describe and provide any product or service warranties.

### Qualifications, Experience and Project Management Capabilities

5. Identify your company's authorized distributors and installers by U.S. state;
6. Identify your company's bonding capacity on a national basis (if applicable);
7. List the states where the bidder is licensed to do business (if applicable);
8. List the states where the bidder or sub-contractor is licensed to do business (if applicable);
9. List the state construction licenses held, either directly by the bidder or a by a qualified distributor that has been actively and continuously involved with manufacturer (if applicable);

### Administration



## U.S. COMMUNITIES INFORMATION SUPPLIER INFORMATION

1. Describe your company's capacity to employ EDI, telephone, ecommerce, with a specific proposal for processing orders under the Master Agreement. State which forms of ordering allow the use of a procurement card and the accepted banking (credit card) affiliation.
2. Describe your company's internal management system for processing orders from point of customer contact through delivery and billing. Please state if you use a single system or platform for all phases of ordering, processing, delivery and billing.
3. Describe your company's ecommerce capabilities, including details about your ability to create punch out sites and accept orders electronically (cXML, OCI, etc.). Please detail where you have integrated with a public agency's ERP (PeopleSoft, Lawson, Oracle, SAP, etc.) system in the past and include some details about the resources you have in place to support these integrations. List, by ERP provider, the following information: name of public agency, ERP system used, "go live" date, net sales per calendar year since "go live", and percentage of agency sales being processed through this connection.
4. Describe your company's implementation and success with existing multi-state cooperative purchasing programs, if any, and provide the entity's name(s), contact person(s) and contact information.
5. Describe the capacity of your company to report monthly sales under the Master Agreement by Participating Public Agency within each U.S. state.
6. Describe the capacity of your company to provide management reports, i.e. commodity histories, procurement card histories, green spend, etc. for each Participating Public Agency.
7. Please provide any suggested improvements and alternatives for doing business with your company that will make this arrangement more cost effective for your company and Participating Public Agencies.

### **National Staffing Plan**

A staffing plan is required which describes the Supplier's proposed staff distribution to implement and manage this contract throughout the term of the contract. The staffing plan should indicate a chart that partitions the time commitment of each professional staff member across the proposed tasks and a timeline of each member's involvement throughout the contract. It is mandatory that this section identify the key personnel who are to be engaged in this contract, their relationship to the contracting organization, and amount of time to be devoted to the contract.

### **Environmental**

1. Provide a brief description of any company environmental initiatives, including your company's environmental strategy, your investment in being an environmentally preferable product leader, and any resources dedicated to your environmental strategy.
2. Describe your company's process for defining green products or sustainable processes.
3. Provide a green product listing. Describe any environmental attributes (recycled materials, energy efficiency, biodegradable, low-toxicity, etc.) or certifications achieved for each product.

## U.S. COMMUNITIES INFORMATION SUPPLIER INFORMATION

4. Describe your product's recyclability. Describe any buy back or take back options offered. Describe your company's efforts to reduce or reuse packaging and minimize environmental footprint in the shipping process.
5. What percentage of your offering is environmentally preferable and what are your plans to improve this offering?

### **Additional Information**

Please use this opportunity to describe any/all other features, advantages and benefits of your organization that you feel will provide additional value and benefit to a Participating Public Agency.

# U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

This ADMINISTRATION AGREEMENT ("Agreement") is made as of \_\_\_\_\_, by and between U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE ("U.S. Communities") and \_\_\_\_\_ ("Supplier").

## RECITALS

WHEREAS, \_\_\_\_\_ ("Lead Public Agency") has entered into a certain Master Agreement dated as of \_\_\_\_\_, referenced as Agreement No. \_\_\_\_\_, by and between Lead Public Agency and Supplier (as amended from time to time in accordance with the terms thereof, the "Master Agreement") for the purchase of \_\_\_\_\_ (the "Products and Services");

WHEREAS, the Master Agreement provides that any state, county, city, special district, local government, school district, private K-12 school, technical or vocational school, higher education institution (including community colleges, colleges and universities, both public and private), other government agency or nonprofit organization (each a "Public Agency" and collectively, "Public Agencies") may purchase Products and Services at the prices indicated in the Master Agreement upon prior registration with U.S. Communities, in which case the Public Agency becomes a "Participating Public Agency";

WHEREAS, U.S. Communities has the administrative and legal capacity to administer purchases under the Master Agreement to Participating Public Agencies;

WHEREAS, U.S. Communities serves as the administrative agent for Lead Public Agency and other lead public agencies in connection with other master agreements offered by U.S. Communities;

WHEREAS, Lead Public Agency desires U.S. Communities to proceed with administration of the Master Agreement on the same basis as other master agreements;

WHEREAS, "U.S. Communities Government Purchasing Alliance" is a trade name licensed by U.S. Communities Purchasing & Finance Agency; and

WHEREAS, U.S. Communities and Supplier desire to enter into this Agreement to make available the Master Agreement to Participating Public Agencies.

NOW, THEREFORE, in consideration of the payments to be made hereunder and the mutual covenants contained in this Agreement, U.S. Communities and Supplier hereby agree as follows:

## ARTICLE I

### GENERAL TERMS AND CONDITIONS

1.1 The Master Agreement, attached hereto as Exhibit A and incorporated herein by reference as though fully set forth herein, and the terms and conditions contained therein shall apply to this Agreement except as expressly changed or modified by this Agreement.

1.2 U.S. Communities shall be afforded all of the rights, privileges and indemnifications afforded to Lead Public Agency under the Master Agreement, and such rights, privileges and indemnifications shall accrue and apply with equal effect to U.S. Communities under this Agreement including, without limitation, Supplier's obligation to provide insurance and certain indemnifications to Lead Public Agency.

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

1.3 Supplier shall perform all duties, responsibilities and obligations required under the Master Agreement in the time and manner specified by the Master Agreement.

1.4 U.S. Communities shall perform all of its duties, responsibilities and obligations as administrator of purchases under the Master Agreement as set forth herein, and Supplier acknowledges that U.S. Communities shall act in the capacity of administrator of purchases under the Master Agreement.

1.5 With respect to any purchases made by Lead Public Agency or any Participating Public Agency pursuant to the Master Agreement, U.S. Communities (a) shall not be construed as a dealer, remarketer, representative, partner, or agent of any type of Supplier, Lead Public Agency or such Participating Public Agency, (b) shall not be obligated, liable or responsible(i) for any orders made by Lead Public Agency, any Participating Public Agency or any employee of Lead Public Agency or a Participating Public Agency under the Master Agreement, or (ii) for any payments required to be made with respect to such order, and (c) shall not be obligated, liable or responsible for any failure by a Participating Public Agency to (i) comply with procedures or requirements of applicable law, or (ii) obtain the due authorization and approval necessary to purchase under the Master Agreement. U.S. Communities makes no representations or guaranties with respect to any minimum purchases required to be made by Lead Public Agency, any Participating Public Agency, or any employee of Lead Public Agency or a Participating Public Agency under this Agreement or the Master Agreement.

### ARTICLE II

#### TERM OF AGREEMENT

2.1 This Agreement is effective as of \_\_\_\_\_ and shall terminate upon termination of the Master Agreement or any earlier termination in accordance with the terms of this Agreement, provided, however, that the obligation to pay all amounts owed by Supplier to U.S. Communities through the termination of this Agreement and all indemnifications afforded by Supplier to U.S. Communities shall survive the term of this Agreement.

### ARTICLE III

#### REPRESENTATIONS AND COVENANTS

3.1 U.S. Communities views the relationship with Supplier as an opportunity to provide benefits to both Public Agencies and Supplier. The successful foundation of the relationship requires certain representations and covenants from both U.S. Communities and Supplier.

3.2 U.S. Communities' Representations and Covenants.

(a) Marketing. U.S. Communities shall proactively market the Master Agreement to Public Agencies using resources such as a network of major sponsors including the National League of Cities (NLC), National Association of Counties (NACo), United States Conference of Mayors (USCM), Association of School Business Officials (ASBO) and National Institute of Governmental Purchasing (NIGP) (collectively, the "Founding Co-Sponsors") and individual state-level sponsors. In addition, the U.S. Communities staff shall enhance Supplier's marketing efforts through meetings with Public Agencies, participation in key events and tradeshows and by providing online tools to Supplier's sales force.

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

(b) **Training and Knowledge Management Support.** U.S. Communities shall provide support for the education, training and engagement of Supplier's sales force as provided herein. Through its staff (each, a "**Program Manager**" and collectively, the "**Program Managers**"), U.S. Communities shall conduct training sessions with Supplier and shall conduct calls jointly with Supplier to Public Agencies. U.S. Communities shall also provide Supplier with access to U.S. Communities' private intranet website which provides presentations, documents and information to assist Supplier's sales force in effectively promoting the Master Agreement.

3.3 **Supplier's Representations and Covenants.** Supplier hereby represents and covenants as follows in order to ensure that Supplier is providing the highest level of public benefit to Participating Public Agencies (such representations and covenants are sometimes referred to as "**Supplier's Commitments**") and are comprised of the Corporate Commitment, Pricing Commitment, Economy Commitment and Sales Commitment):

(a) **Corporate Commitment.**

(i) The pricing, terms and conditions of the Master Agreement shall, at all times, be Supplier's primary contractual offering of Products and Services to Public Agencies. All of Supplier's direct and indirect marketing and sales efforts to Public Agencies shall demonstrate that the Master Agreement is Supplier's primary offering and not just one of Supplier's contract options.

(ii) Supplier's sales force (including inside, direct and/or authorized dealers, distributors and representatives) shall always present the Master Agreement when marketing Products or Services to Public Agencies.

(iii) Supplier shall advise all Public Agencies that are existing customers of Supplier as to the pricing and other value offered through the Master Agreement.

(iv) Upon authorization by a Public Agency, Supplier shall transition such Public Agency to the pricing, terms and conditions of the Master Agreement.

(v) Supplier shall ensure that the U.S. Communities program and the Master Agreement are actively supported by Supplier's senior executive management.

(vi) Supplier shall provide a national/senior management level representative with the authority and responsibility to ensure that the Supplier's Commitments are maintained at all times. Supplier shall also designate a lead referral contact person who shall be responsible for receiving communications from U.S. Communities concerning new Participating Public Agency registrations and for ensuring timely follow-up by Supplier's staff to requests for contact from Participating Public Agencies. Supplier shall also provide the personnel necessary to implement and support a supplier-based internet web page dedicated to Supplier's U.S. Communities program and linked to U.S. Communities' website and shall implement and support such web page.

(vii) Supplier shall demonstrate in its procurement solicitation response and throughout the term of the Master Agreement that national/senior management fully supports the U.S. Communities program and its commitments and requirements. National/Senior management is defined as the executive(s) with companywide authority.

(viii) Where Supplier has an existing contract for Products and Services with a

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

state, Supplier shall notify the state of the Master Agreement and transition the state to the pricing, terms and conditions of the Master Agreement upon the state's request. Regardless of whether the state decides to transition to the Master Agreement, Supplier shall primarily offer the Master Agreement to all Public Agencies located within the state.

(b) Pricing Commitment.

(i) Supplier represents to U.S. Communities that the pricing offered under the Master Agreement is the lowest overall available pricing (net to purchaser) on Products and Services that it offers to Public Agencies. Supplier's pricing shall be evaluated on either an overall project basis or the Public Agency's actual usage for more frequently purchased Products and Services.

(ii) Contracts Offering Lower Prices. If a pre-existing contract and/or a Public Agency's unique buying pattern provide one or more Public Agencies a lower price than that offered under the Master Agreement, Supplier shall match that lower pricing under the Master Agreement and inform the eligible Public Agencies that the lower pricing is available under the Master Agreement. If an eligible Public Agency requests to be transitioned to the Master Agreement, Supplier shall do so and report the Public Agency's purchases made under the Master Agreement going forward. The price match only applies to the eligible Public Agencies. Below are three examples of Supplier's obligation to match the pricing under Supplier's contracts offering lower prices.

(A) Supplier holds a state contract with lower pricing that is available to all Public Agencies within the state. Supplier would be required to match the lower state pricing under the Master Agreement and make it available to all Public Agencies within the state.

(B) Supplier holds a regional cooperative contract with lower pricing that is available only to the ten cooperative members. Supplier would be required to match the lower cooperative pricing under the Master Agreement and make it available to the ten cooperative members.

(C) Supplier holds a contract with an individual Public Agency. The Public Agency contract does not contain any cooperative language and therefore other Public Agencies are not eligible to utilize the contract. Supplier would be required to match the lower pricing under the Master Agreement and make it available only to the individual Public Agency.

(iii) Deviating Buying Patterns. Occasionally U.S. Communities and Supplier may interact with a Public Agency that has a buying pattern or terms and conditions that considerably deviate from the normal Public Agency buying pattern and terms and conditions, and causes Supplier's pricing under the Master Agreement to be higher than an alternative contract held by Supplier. This could be created by a unique end-user preference or requirements. In the event that this situation occurs, Supplier may address the issue by lowering the price under the Master Agreement on the item(s) causing the large deviation for that Public Agency. Supplier would not be required to lower the price for other Public Agencies.

(iv) Supplier's Options in Responding to a Third Party Procurement Solicitation. While it is the objective of U.S. Communities to encourage Public Agencies to piggyback on to the Master Agreement rather than issue their own procurement solicitations, U.S. Communities recognizes that for various reasons some Public Agencies will issue their own solicitations. The

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

following options are available to Supplier when responding to a Public Agency solicitation:

(A) Supplier may opt not to respond to the procurement solicitation. Supplier may make the Master Agreement available to the Public Agency as a comparison to its solicitation responses.

(B) Supplier may respond with the pricing, terms and conditions of the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement.

(C) If competitive conditions require pricing lower than the standard Master Agreement pricing, Supplier may submit lower pricing through the Master Agreement. If Supplier is awarded the contract, the sales would be reported as sales under the Master Agreement. Supplier would not be required to extend the lower price to other Public Agencies.

(D) Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement. If awarded a contract, Supplier shall still be bound by all obligations set forth in this Section 3.3, including, without limitation, the requirement to continue to advise the awarding Public Agency of the pricing, terms and conditions of the Master Agreement.

(E) Supplier may respond to the procurement solicitation with pricing that is higher (net to buyer) than the pricing offered under the Master Agreement and if an alternative response is permitted, Supplier may offer the pricing under the Master Agreement as an alternative for consideration.

(c) **Economy Commitment.** Supplier shall demonstrate the benefits, including the pricing advantage, of the Master Agreement over alternative options, including competitive solicitation pricing and shall proactively offer the terms and pricing under the Master Agreement to Public Agencies as a more effective alternative to the cost and time associated with such alternate bids and solicitations.

(d) **Sales Commitment.** Supplier shall market the Master Agreement through Supplier's sales force or dealer network that is properly trained, engaged and committed to offering the Master Agreement as Supplier's primary offering to Public Agencies. Supplier's sales force compensation and incentives shall be greater than or equal to the compensation and incentives earned under other contracts to Public Agencies.

(i) **Supplier Sales.** Supplier shall be responsible for proactive direct sales of Supplier's Products and Services to Public Agencies and the timely follow-up to sales leads identified by U.S. Communities. Use of product catalogs, targeted advertising, direct mail and other sales initiatives are encouraged. All of Supplier's sales materials targeted towards Public Agencies shall include the U.S. Communities logo. U.S. Communities hereby grants to Supplier, during the term of this Agreement, a non-exclusive, revocable, non-transferable, license to use the U.S. Communities name, trademark, and logo solely to perform its obligations under this Agreement, and for no other purpose. Any goodwill, rights, or benefits derived from Supplier's use of the U.S. Communities name, trademark, or logo shall

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

inure to the benefit of U.S. Communities. U.S. Communities shall provide Supplier with its logo and the standards to be employed in the use of the logo. During the term of the Agreement, Supplier grants to U.S. Communities an express license to reproduce and use Supplier's name and logo in connection with the advertising, marketing and promotion of the Master Agreement to Public Agencies. Supplier shall assist U.S. Communities by providing camera-ready logos and by participating in related trade shows and conferences. At a minimum, Supplier's sales initiatives shall communicate that (i) the Master Agreement was competitively solicited by the Lead Public Agency, (ii) the Master Agreement provides the best government pricing, (iii) there is no cost to Participating Public Agencies, and (iv) the Master Agreement is a non-exclusive contract.

(ii) Branding and Logo Compliance. Supplier shall be responsible for complying with the U.S. Communities branding and logo standards and guidelines. Prior to use by Supplier, all U.S. Communities related marketing material must be submitted to U.S. Communities for review and approval.

(iii) Sales Force Training. Supplier shall train its national sales force on the Master Agreement and U.S. Communities program. U.S. Communities shall be available to train regional or district managers and generally assist with the education of sales personnel.

(iv) Participating Public Agency Access. Supplier shall establish the following communication links to facilitate customer access and communication:

(A) A dedicated U.S. Communities internet web-based homepage  
containing:

- (1) U.S. Communities standard logo with Founding Co-Sponsors logos;
- (2) Copy of original procurement solicitation;
- (3) Copy of Master Agreement including any amendments;
- (4) Summary of Products and Services pricing;
- (5) Electronic link to U.S. Communities' online registration page; and
- (6) Other promotional material as requested by U.S. Communities.

(B) A dedicated toll-free national hotline for inquiries regarding  
U.S. Communities.

(C) A dedicated email address for general inquiries in the following  
format: uscommunities@(name of supplier).com.

(v) Electronic Registration. Supplier shall be responsible for ensuring that each Public Agency has completed U.S. Communities' online registration process prior to processing the Public Agency's first sales order.

(vi) Supplier's Performance Review. Upon request by U.S. Communities, Supplier shall participate in a performance review meeting with U.S. Communities to evaluate Supplier's performance of the covenants set forth in this Agreement.

(vii) Supplier Content. Supplier may, from time to time, provide certain



## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

graphics, media, and other content to U.S. Communities (collectively "Supplier Content") for use on U.S. Communities websites and for general marketing and publicity purposes. Supplier hereby grants to U.S. Communities and its affiliates a non-exclusive, worldwide, perpetual, free, transferrable, license to reproduce, modify, distribute, publically perform, publically display, and use Supplier Content in connection with U.S. Communities websites and for general marketing and publicity purposes, with the right to sublicense each and every such right. Supplier warrants that: (a) Supplier is the owner of or otherwise has the unrestricted right to grant the rights in and to Supplier Content as contemplated hereunder; and (b) the use of Supplier Content and any other materials or services provided to U.S. Communities as contemplated hereunder will not violate, infringe, or misappropriate the intellectual property rights or other rights of any third party

3.4 Breach of Supplier's Representations and Covenants. The representations and covenants set forth in this Agreement are the foundation of the relationship between U.S. Communities and Supplier. If Supplier is found to be in violation of, or non-compliance with, one or more of the representations and covenants set forth in this Agreement, Supplier shall have ninety (90) days from the notice of default to cure such violation or non-compliance and, if Supplier fails to cure such violation or non-compliance within such notice period, it shall be deemed a cause for immediate termination of the Master Agreement at Lead Public Agency's sole discretion or this Agreement at U.S. Communities' sole discretion.

3.5 Indemnity. Supplier hereby agrees to indemnify and defend U.S. Communities, and its parent companies, subsidiaries, affiliates, shareholders, member, manager, officers, directors, employees, agents, and representatives from and against any and all claims, costs, proceedings, demands, losses, damages, and expenses (including, without limitation, reasonable attorney's fees and legal costs) of any kind or nature, arising from or relating to, any actual or alleged breach of any of Supplier's representations, warranties, or covenants in this Agreement.

### ARTICLE IV

#### PRICING AUDITS

4.1 Supplier shall, at Supplier's sole expense, maintain an accounting of all purchases made by Lead Public Agency and Participating Public Agencies under the Master Agreement. U.S. Communities and Lead Public Agency each reserve the right to audit the accounting for a period of three (3) years from the time such purchases are made. This audit right shall survive termination of this Agreement for a period of one (1) year from the effective date of termination. U.S. Communities shall have the authority to conduct random audits of Supplier's pricing that is offered to Participating Public Agencies at U.S. Communities' sole cost and expense. Notwithstanding the foregoing, in the event that U.S. Communities is made aware of any pricing being offered to Participating Public Agencies that is materially inconsistent with the pricing under the Master Agreement, U.S. Communities shall have the ability to conduct an extensive audit of Supplier's pricing at Supplier's sole cost and expense. U.S. Communities may conduct the audit internally or may engage a third-party auditing firm. In the event of an audit, the requested materials shall be provided in the format and at the location designated by Lead Public Agency or U.S. Communities.

### ARTICLE V

#### FEES & REPORTING

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

5.1 **Administrative Fees.** Supplier shall pay to U.S. Communities a monthly administrative fee based upon the total sales price of all purchases shipped and billed pursuant to the Master Agreement, excluding taxes, in the amount of two percent (2%) of aggregate purchases made during each calendar month (individually and collectively, "**Administrative Fees**"). Supplier's annual sales shall be measured on a calendar year basis. All Administrative Fees shall be payable in U.S. Dollars and shall be made by wire to U.S. Communities, or its designee or trustee as may be directed in writing by U.S. Communities. Administrative Fees shall be due and payable within thirty (30) days of the end of each calendar month for purchases shipped and billed during such calendar month. U.S. Communities agrees to pay to Lead Public Agency five percent (5%) of all Administrative Fees received from Supplier to help offset Lead Public Agency's costs incurred in connection with managing the Master Agreement nationally.

5.2 **Sales Reports.** Within thirty (30) days of the end of each calendar month, Supplier shall deliver to U.S. Communities an electronic accounting report, in the format prescribed by **Exhibit B**, attached hereto, summarizing all purchases made under the Master Agreement during such calendar month ("**Sales Report**"). All purchases indicated in the Sales Report shall be denominated in U.S. Dollars. All purchases shipped and billed pursuant to the Master Agreement for the applicable calendar month shall be included in the Sales Report. U.S. Communities reserves the right upon reasonable advance notice to Supplier to change the prescribed report format to accommodate the distribution of the Administrative Fees to its program sponsors and state associations.

(a) Monthly Sales Reports shall include all sales reporting under the Master Agreement, and a breakout of Environmental Preferable (Green) sales reporting. Supplier must make reasonable attempts at filling in all required information and contact U.S. Communities with a plan to correct any deficiencies of data field population.

(b) Submitted reports shall be verified by U.S. Communities against its registration database. Any data that is inconsistent with the registration database shall be changed prior to processing.

5.3 **Exception Reporting/Sales Reports Audits.** U.S. Communities or its designee may, at its sole discretion, compare Supplier's Sales Reports with Participating Public Agency records or other sales analysis performed by Participating Public Agencies, sponsors, advisory board members or U.S. Communities staff. If there is a material discrepancy between the Sales Report and such records or sales analysis as determined by U.S. Communities, U.S. Communities shall notify Supplier in writing and Supplier shall have thirty (30) days from the date of such notice to resolve the discrepancy to U.S. Communities' reasonable satisfaction. Upon resolution of the discrepancy, Supplier shall remit payment to U.S. Communities' trustee within fifteen (15) calendar days. Any questions regarding an exception report should be directed to U.S. Communities in writing to [reporting@uscommunities.org](mailto:reporting@uscommunities.org). If Supplier does not resolve the discrepancy to U.S. Communities' reasonable satisfaction within thirty (30) days, U.S. Communities shall have the right to engage outside services to conduct an independent audit of Supplier's reports and Supplier shall be obligated to reimburse U.S. Communities for any and all costs and expenses incurred in connection with such audit.

5.4 **Online Reporting.** Within sixty (60) days of the end of each calendar quarter, U.S. Communities shall provide online reporting to Supplier containing Supplier's sales reporting for such calendar quarter. Supplier shall contact U.S. Communities within fifteen (15) days of receiving notification of the online reporting and report to U.S. Communities any concerns or disputes regarding the reports, including but not limited to concerns regarding the following:

Report Name	Follow up with U.S. Communities
-------------	---------------------------------

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

5 Qtr Drop Sales Analysis	Financial & Reporting Manager
Zero States Sales Report	Program Manager
Registered Agency Without Sales Report	Program Manager

Supplier shall have access to the above reports through the U.S. Communities intranet website. The following additional reports are also available to Supplier and are useful in resolving reporting issues and enabling Supplier to better manage its Master Agreement:

- (i) Agency Sales by Population/Enrollment Report
- (ii) Hot Prospect Sales Report
- (iii) New Lead Sales Report
- (iv) State Comparison Sales Report
- (v) Advisory Board Usage Report
- (vi) Various Agency Type Comparison Reports
- (vii) Sales Report Builder

5.5 Supplier's Failure to Provide Reports or Pay Administrative Fees. Failure to provide a Sales Report or pay Administrative Fees within the time and in the manner specified herein shall be regarded as a material breach under this Agreement and if not cured within thirty (30) days of written notice to Supplier, shall be deemed a cause for termination of the Master Agreement at Lead Public Agency's sole discretion or this Agreement at U.S. Communities' sole discretion. All Administrative Fees not paid within thirty (30) days of the end of the previous calendar month shall bear interest at the rate of one and one-half percent (1.5%) per month until paid in full.

### ARTICLE VI

#### MISCELLANEOUS

6.1 Entire Agreement. This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the subject matter hereof, and no other agreement, statement, or promise relating to the subject matter of this Agreement which is not contained herein shall be valid or binding.

6.2 Attorney's Fees. If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs in addition to any other relief to which such party may be entitled.

6.3 Assignment.

(a) Supplier. Neither this Agreement nor any rights or obligations hereunder shall be assignable by Supplier without prior written consent of U.S. Communities, and any assignment without such consent shall be void.

(b) U.S. Communities. This Agreement and any rights or obligations hereunder may be assigned by U.S. Communities in U.S. Communities' sole discretion, to an existing or newly established legal entity that has the authority and capacity to perform U.S. Communities' obligations hereunder.

6.4 Notices. All reports, notices or other communications given hereunder shall be delivered by first-class mail, postage prepaid, or overnight delivery requiring signature on receipt to the addresses

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

as set forth below. U.S. Communities may, by written notice delivered to Supplier, designate any different address to which subsequent reports, notices or other communications shall be sent.

U.S. Communities:                      U.S. Communities  
     2999 Oak Road, Suite 710  
     Walnut Creek, California 94597  
     Attn: Program Manager Administration

Supplier: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Attn: U.S. Communities Program Manager

6.5     Severability. If any provision of this Agreement shall be deemed to be, or shall in fact be, illegal, inoperative or unenforceable, the same shall not affect any other provision or provisions herein contained or render the same invalid, inoperative or unenforceable to any extent whatever.

6.6     Waiver. Any failure of a party to enforce, for any period of time, any of the provisions under this Agreement shall not be construed as a waiver of such provisions or of the right of said party thereafter to enforce each and every provision under this Agreement.

6.7     Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

6.8     Modifications. This Agreement may not be effectively amended, changed, modified, altered or terminated without the prior written consent of the parties hereto.

6.9     Governing Law; Arbitration. This Agreement will be governed by and interpreted in accordance with the laws of the State of California without regard to any conflict of laws principles. Any dispute, claim, or controversy arising out of or relating to this Agreement or the breach, termination, enforcement, interpretation or validity thereof, including the determination of the scope or applicability of this dispute resolution clause, shall be determined by arbitration in Walnut Creek, California, before one (1) arbitrator. The arbitration shall be administered by JAMS pursuant to its Comprehensive Arbitration Rules and Procedures. Judgment on the award may be entered in any court having jurisdiction. This clause shall not preclude parties from seeking provisional remedies in aid of arbitration from a court of appropriate jurisdiction. The prevailing party will be entitled to recover its reasonable attorneys' fees and arbitration costs from the other party. The arbitration award shall be final and binding. Each party commits that prior to commencement of arbitration proceedings, the parties shall submit the dispute to JAMS for mediation. The parties will cooperate with JAMS and with one another in selecting a mediator from JAMS panel of neutrals, and in promptly scheduling the mediation proceedings. The parties covenant that they will participate in the mediation in good faith, and that they will share equally in its costs. The mediation will be conducted by each party designating a duly authorized officer or other representative to represent the party with the authority to bind the party, and that the parties agree to exchange informally such information as is reasonably necessary and relevant to the issues being mediated. All offers, promises, conduct, and statements, whether oral or written, made in the course of the mediation by any of the parties, their agents, employees, experts, and attorneys, and by the mediator or any JAMS employees, are confidential, privileged, and inadmissible for any purpose, including impeachment, in any arbitration or other proceeding involving the parties, provided that evidence that is otherwise admissible or discoverable shall not be rendered inadmissible or non-discoverable as a result of

## U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

its use in the mediation. If the dispute is not resolved within thirty (30) days from the date of the submission of the dispute to mediation (or such later date as the parties may mutually agree in writing), the administration of the arbitration shall proceed. The mediation may continue, if the parties so agree, after the appointment of the arbitrator. Unless otherwise agreed by the parties, the mediator shall be disqualified from serving as arbitrator in the case. The pendency of a mediation shall not preclude a party from seeking provisional remedies in aid of the arbitration from a court of appropriate jurisdiction, and the parties agree not to defend against any application for provisional relief on the ground that a mediation is pending.

6.10 Successors and Assigns. This Agreement shall inure to the benefit of and shall be binding upon U.S. Communities, Supplier and any successor and assign thereto; subject, however, to the limitations contained herein.

*[Remainder of Page Intentionally Left Blank – Signatures Follow]*

**U.S. COMMUNITIES INFORMATION  
ADMINISTRATION AGREEMENT**

IN WITNESS WHEREOF, U.S. Communities has caused this Agreement to be executed in its name and Supplier has caused this Agreement to be executed in its name, all as of the date first written above.

U.S. Communities:

U.S. COMMUNITIES GOVERNMENT PURCHASING ALLIANCE

By \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Supplier:

\_\_\_\_\_

By \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**U.S. COMMUNITIES INFORMATION  
ADMINISTRATION AGREEMENT**

ATTACHMENT A

MASTER AGREEMENT

(Cobb County Master Agreement/Contract to be attached at time of award.)

# U.S. COMMUNITIES INFORMATION ADMINISTRATION AGREEMENT

## ATTACHMENT B

### SALES REPORT FORMAT

Appendix B - US (Data Format)														
Sales Report Table														
TIN	Supplier ID	Account No.	Agency Name	Dept Name	Address	City	State	Zip	Agency Type	Year	Qtr	Month	Amount	
056000735	16C	69518097	CITY OF LAMGM/EMPL SVCS	Purchasing	555 RAMIREZ ST STE 312	LOS ANGELES	CA	90012	20	2012	2	5	1525.50	
956002222	16C	34889035	LOS ANGELES COUNTY	Facilities	850 S FIGUEROA ST STE 700	LOS ANGELES	CA	90071	30	2012	2	6	1603.64	
956000735	16C	69489461	CITY OF LA/EN/IRON AFFAIR	Purchasing	555 RAMIREZ ST STE 312	LOS ANGELES	CA	90012	20	2012	2	6	1625.05	
056000735	16C	69374835	CITY OF LA/COMMUNITY DEV	Purchasing	555 RAMIREZ ST STE 312	LOS ANGELES	CA	90012	20	2012	2	5	45060.78	
096002010	16C	328NAC001053	GROTON TOWN OF PUBLIC WORKS	Water	123 A St	GROTON	CT	06340	20	2012	2	5	318.00	
096001854	16C	328NAC001051	GROTON CITY OF	Administration	123 A St	GROTON	CT	06340	20	2012	2	5	212.00	

Column Name	Required	Data Type	Length	Example	Comment
TIN	Optional	Text	9	999000735	No Dash, Do not omit leading zero
Supplier ID	Yes	Number	3	111	See Supplier ID Table Below
Account No	Optional	Text	26 max		Depends on supplier account no
Agency Name	Yes	Text	255 max	Los Angeles County	
Dept Name	Optional	Text	255 max	Purchasing Dept	
Address	Yes	Text	255 max		
City	Yes	Text	255 max	Los Angeles	Must be a valid City name
State	Yes	Text	2	CA	
Zip	Yes	Text	5	90071	No Dash, Do not omit leading zero, Valid zip code
Agency Type	Yes	Number	2	30	See Agency Type Table Below
Year	Yes	Number	4	2010	
Qtr	Yes	Number	1	4	
Month	Yes	Number	2	12	
Amount	Yes	Number	variable	45060.78	Two digit decimal point, no \$ sign or commas

Agency Type ID	Agency Type Description
00	City
11	Community College
12	County
20	City
21	City Special District
22	Consolidated City/County
30	County
31	County Special District
40	Private
41	Crown Corporation
50	State Agency
60	State Agency
61	State Agency
62	Non-Profit
63	State



## U.S. COMMUNITIES INFORMATION MASTER INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT

This agreement is made between certain government agencies that execute a Lead Public Agency Certificate ("Lead Public Agencies") to be appended and made a part hereof and other government agencies ("Participating Public Agencies") that agree to the terms and conditions hereof through the U.S. Communities registration and made a part hereof.

### RECITALS

WHEREAS, after a competitive solicitation and selection process by Lead Public Agencies, a number of Suppliers have entered into Master Agreements to provide a variety of goods, products and services based on national and international volumes (herein "Products and Services");

WHEREAS, Master Agreements are made available by Lead Public Agencies through U.S. Communities and provide that Participating Public Agencies may purchase Products and Services on the same terms, conditions and pricing as the Lead Public Agency, subject to any applicable local purchasing ordinances and the laws of the State of purchase;

WHEREAS, the parties desire to comply with the requirements and formalities of the Intergovernmental Cooperation Act as may be applicable to the laws of the State of purchase;

WHEREAS, the parties hereto desire to conserve resources and reduce procurement cost;

WHEREAS, the parties hereto desire to improve the efficiency, effectiveness and economy of the procurement of necessary Products and Services;

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result, the parties agree as follows:

1. That each party will facilitate the cooperative procurement of Products and Services.
2. That the procurement of Products and Services subject to this agreement shall be conducted in accordance with and subject to the relevant statutes, ordinances, rules and regulations that govern each party's procurement practices.
3. That the cooperative use of solicitations obtained by a party to this agreement shall be in accordance with the terms and conditions of the solicitation, except as modification of those terms and conditions is otherwise allowed or required by applicable law.
4. That the Lead Public Agencies will make available, upon reasonable request and subject to convenience, information which may assist in improving the effectiveness, efficiency and economy of Participating Public Agencies procurement of Products and Services
5. That a procuring party will make timely payments to the Supplier for Products and Services received in accordance with the terms and conditions of the procurement. Payment, inspections and acceptance of Products and Services ordered by the procuring party shall be the exclusive obligation of such procuring party. Disputes between procuring party and Supplier are to be resolved in accord with the law and venue rules of the State of purchase.

**U.S. COMMUNITIES INFORMATION  
MASTER INTERGOVERNMENTAL COOPERATIVE  
PURCHASING AGREEMENT**

6. The procuring party shall not use this agreement as a method for obtaining additional concessions or reduced prices for similar products or services.
7. The procuring party shall be responsible for the ordering of Products and Services under this agreement. A non-procuring party shall not be liable in any fashion for any violation by a procuring party, and the procuring party shall hold non-procuring party harmless from any liability that may arise from action or inaction of the procuring party.
8. The exercise of any rights or remedies by the procuring party shall be the exclusive obligation of such procuring party.
9. This agreement shall remain in effect until termination by a party giving 30 days written notice to U.S. Communities at 2999 Oak Road, Suite 710, Walnut Creek, CA 94597.
10. This agreement shall take effect after execution of the Lead Public Agency Certificate or Participating Public Agency Registration, as applicable.

**U.S. COMMUNITIES INFORMATION  
STATE NOTICE ADDENDUM**

**Pursuant to certain state notice provisions the following public agencies and political subdivisions of the referenced public agencies are eligible to access the contract award made pursuant to this solicitation. Public agencies and political subdivisions are hereby given notice of the foregoing request for proposal for purposes of complying with the procedural requirements of said statutes:**

**Nationwide:**

[http://www.usa.gov/Agencies/Local\\_Government/Cities.shtml](http://www.usa.gov/Agencies/Local_Government/Cities.shtml)

**Other states:**

**State of Oregon, State of Hawaii, State of Washington**



Hawaii County  
Honolulu County  
Kauai County  
Maui County  
Kalawao County  
Aiea  
Anahola  
Barbers Point N A S  
Camp H M Smith  
Captain Cook  
Eleele  
Ewa Beach  
Fort Shafter  
Haiku  
Hakalau  
Haleiwa  
Hana  
Hanalei  
Hanamaulu  
Hanapepe  
Hauula  
Hawaii National Park  
Hawaiian Ocean View  
Hawi  
Hickam AFB  
Hilo

Holualoa  
Honaunau  
Honokaa  
Honolulu  
Honomu  
Hoolehua  
Kaaawa  
Kahuku  
Kahului  
Kailua  
Kailua Kona  
Kalaheo  
Kalaupapa  
Kamuela  
Kaneohe  
Kapaa  
Kapaau  
Kapolei  
Kaunakani  
Kaunakakai  
Kawela Bay  
Keaau  
Kealakekua  
Kealia  
Keauhou  
Kekaha  
Kihei  
Kilauea  
Koloa  
Kualapuu

**U.S. COMMUNITIES INFORMATION  
STATE NOTICE ADDENDUM**

Kula	Puunene
Kunia	Schofield Barracks
Kurtistown	Tripler Army Medical Center
Lahaina	Volvano
Laie	Wahiawa
Lanai City	Waialua
Laupahoehoe	Waianae
Lawai	Waikoloa
Lihue	Wailuku
M C B H Kaneohe Bay	Waimanalo
Makawao	Waimea
Makaweli	Waipahu
Maunaloa	Wake Island
Mililani	Wheeler Army Airfield
Mountain View	Brigham Young University - Hawaii
Naalehu	Chaminade University of Honolulu
Ninole	Hawaii Business College
Ocean View	Hawaii Pacific University
Ookala	Hawaii Technology Institute
Paauhau	Heald College - Honolulu
Paauiilo	Remington College - Honolulu Campus
Pahala	University of Phoenix - Hawaii Campus
Pahoa	Hawaii Community College
Paia	Honolulu Community College
Papaaloo	Kapiolani Community College
Papaikou	Kauai Community College
Pearl City	Leeward Community College
Pearl Harbor	Maui Community College
Pepeekeo	University of Hawaii at Hilo
Princeville	University of Hawaii at Manoa
Pukalani	Windward Community College

**U.S. COMMUNITIES INFORMATION  
STATE NOTICE ADDENDUM**

HI  
K-12

ST JOHN THE BAPTIST  
Waimanalo Elementary and Intermediate School  
Kailua High School  
PACIFIC BUDDHIST ACADEMY  
HAWAII TECHNOLOGY ACADEMY  
CONGREGATION OF CHRISTIAN BROTHERS OF HAWAII, INC.  
MARYKNOLL SCHOOL  
ISLAND SCHOOL  
KE KULA O S. M. KAMAKAU  
KAMEHAMEHA SCHOOLS  
HANAHAU'OLI SCHOOL  
EMMANUAL LUTHERAN SCHOOL  
Our Savior Lutheran School

County

BOARD OF WATER SUPPLY  
MAUI COUNTY COUNCIL  
Honolulu Fire Department

Non-Profit

Naalehu Assembly of God  
University of the Nations  
outrigger canoe club  
One Kalakaua  
Native Hawaiian Hospitality Association  
St. Theresa School  
Hawaii Peace and Justice  
Kauai Youth Basketball Association  
NA HALE O MAUI  
LEEWARD HABITAT FOR HUMANITY  
WAIANAE COMMUNITY OUTREACH  
NA LEI ALOHA FOUNDATION  
HAWAII FAMILY LAW CLINIC DBA ALA KUOLA  
  
BUILDING INDUSTRY ASSOCIATION OF HAWAII

UNIVERSITY OF HAWAII FEDERAL CREDIT UNION  
LANAKILA REHABILITATION CENTER INC.  
POLYNESIAN CULTURAL CENTER  
CTR FOR CULTURAL AND TECH INTERCHNG BETW EAST AND WEST  
BISHOP MUSEUM  
ALOHOLIC REHABILITATION SVS OF HI INC DBA HINA MAUKA  
ASSOCIATION OF OWNERS OF KUKUI PLAZA  
MAUI ECONOMIC DEVELOPMENT BOARD  
NETWORK ENTERPRISES, INC.  
HONOLULU HABITAT FOR HUMANITY  
ALOHACARE  
ORI ANUENUE HALE, INC.  
IUPAT, DISTRICT COUNCIL 50  
GOODWILL INDUSTRIES OF HAWAII, INC.  
HAROLD K.L. CASTLE FOUNDATION  
MAUI ECONOMIC OPPORTUNITY, INC.  
EAH, INC.  
PARTNERS IN DEVELOPMENT FOUNDATION  
HABITAT FOR HUMANITY MAUI  
W. M. KECK OBSERVATORY  
HAWAII EMPLOYERS COUNCIL  
HAWAII STATE FCU  
MAUI COUNTY FCU  
PUNAHOU SCHOOL  
YMCA OF HONOLULU  
EASTER SEALS HAWAII  
AMERICAN LUNG ASSOCIATION  
Hawaii Area Committee  
St. Francis Medical Center  
READ TO ME INTERNATIONAL FOUNDATION  
MAUI FAMILY YMCA  
WAILUKU FEDERAL CREDIT UNION  
ST. THERESA CHURCH  
HALE MAHAOLU  
West Maui Community Federal Credit Union  
  
Hawaii Island Humane Society  
Kama'aina Care Inc  
First United Methodist Church

**U.S. COMMUNITIES INFORMATION  
STATE NOTICE ADDENDUM**

AOAO Royal Capitol Plaza  
 MARINE SURF WAIKIKI, INC.  
 Hawaii Health Connector  
 Hawaii Carpenters Market Recovery Program Fund  
 PuuHeleakala Community Association  
 Saint Louis School  
 Kailua Racquet Club, Ltd.  
 Homewise Inc.  
 Hawaii Baptist Academy  
 prod test kindly ignore HI - DP  
 Kroc Center Hawaii

College and University  
 records)

ARGOSY UNIVERSITY  
 HAWAII PACIFIC UNIVERSITY  
 UNIVERSITY OF HAWAII AT MANOA  
 RESEARCH CORPORATION OF THE UNIVERSITY OF HAWAII  
 BRIGHAM YOUNG UNIVERSITY - HAWAII  
 University Clinical Research and Association  
 CHAMINADE UNIVERSITY OF HONOLULU

Other

Hawaii Information Consortium  
 TURTLE BAY RESORT GOLF CLUB  
 Leeward Community Church  
 Queen Emma Gardens AOA

City

COUNTY OF MAUI

Community College  
 records)

Honolulu Community College  
 COLLEGE OF THE MARSHALL ISLANDS

State Agency

DOT Airports Division Hilo International Airport

Judiciary - State of Hawaii  
 STATE OF HAWAII, DEPT. OF EDUCATION  
 ADMIN. SERVICES OFFICE  
 SOH- JUDICIARY CONTRACTS AND PURCH

STATE DEPARTMENT OF DEFENSE  
 HAWAII CHILD SUPPORT ENFORCEMENT AGENCY  
 HAWAII HEALTH SYSTEMS CORPORATION  
 HAWAII AGRICULTURE RESEARCH CENTER  
 STATE OF HAWAII  
 Third Judicial Circuit - State of Hawaii

Consolidated City/County  
 record)

CITY AND COUNTY OF HONOLULU

OR  
 K-12

VALLEY CATHOLIC SCHL  
 CROOK COUNTY SCHOOL DISTRICT  
 Bethel School District #52  
 St. Therese Parish/School  
 Portland YouthBuilders  
 Wallowa County ESD  
 Fern Ridge School District 28J  
 MOLALLA RIVER ACADEMY  
 HIGH DESERT EDUCATION SERVICE DISTRICT  
 SOUTHWEST CHARTER SCHOOL  
 WHITEAKER MONTESSORI SCHOOL  
 CASCADES ACADEMY OF CENTRAL OREGON  
 NEAH-KAH-NIE DISTRICT NO.56  
 INTER MOUNTAIN ESD  
 STANFIELD SCHOOL DISTRICT  
 LA GRANDE SCHOOL DISTRICT  
 CASCADE SCHOOL DISTRICT  
 DUFUR SCHOOL DISTRICT NO.29  
 hillsboro school district  
 GASTON SCHOOL DISTRICT 511J  
 BEAVERTON SCHOOL DISTRICT  
 COUNTY OF YAMHILL SCHOOL DISTRICT 29  
 WILLAMINA SCHOOL DISTRICT  
 MCMINNVILLE SCHOOL DISTRICT NO.40  
 Sheridan School District 48J  
 THE CATLIN GABEL SCHOOL  
 NORTH WASCO CTY SCHOOL DISTRICT 21 - CHENOWITH  
 CENTRAL CATHOLIC HIGH SCHOOL  
 CANYONVILLE CHRISTIAN ACADEMY

## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

GEN CONF OF SDA CHURCH WESTERN OR  
PORTLAND ADVENTIST ACADEMY  
OUR LADY OF THE LAKE SCHOOL  
NYSSA SCHOOL DISTRICT NO. 26  
ARLINGTON SCHOOL DISTRICT NO. 3  
LIVINGSTONE ADVENTIST ACADEMY  
Santiam Canyon SD 129J  
WEST HILLS COMMUNITY CHURCH  
BANKS SCHOOL DISTRICT  
WILLAMETTE EDUCATION SERVICE DISTRICT  
BAKER COUNTY SCHOOL DIST. 16J - MALHEUR  
ESD  
HARNEY EDUCATION SERVICE DISTRICT  
GREATER ALBANY PUBLIC SCHOOL DISTRICT  
LAKE OSWEGO SCHOOL DISTRICT 7J  
SOUTHERN OREGON EDUCATION SERVICE  
DISTRICT  
SILVER FALLS SCHOOL DISTRICT  
St Helens School District  
DAYTON SCHOOL DISTRICT NO.8  
Amity School District 4-J  
SCAPPOOSE SCHOOL DISTRICT 1J  
REEDSPORT SCHOOL DISTRICT  
FOREST GROVE SCHOOL DISTRICT  
DAVID DOUGLAS SCHOOL DISTRICT  
LOWELL SCHOOL DISTRICT NO.71  
TIGARD-TUALATIN SCHOOL DISTRICT  
SHERWOOD SCHOOL DISTRICT 88J  
RAINIER SCHOOL DISTRICT  
NORTH CLACKAMAS SCHOOL DISTRICT  
MONROE SCHOOL DISTRICT NO.1J  
CHILDPEACE MONTESSORI  
HEAD START OF LANE COUNTY  
HARNEY COUNTY SCHOOL DIST. NO.3  
NESTUCCA VALLEY SCHOOL DISTRICT NO.101

ARCHBISHOP FRANCIS NORBERT BLANCHET  
SCHOOL  
LEBANON COMMUNITY SCHOOLS NO.9  
MT.SCOTT LEARNING CENTERS  
SEVEN PEAKS SCHOOL  
DE LA SALLE N CATHOLIC HS  
MULTISENSORY LEARNING ACADEMY  
MITCH CHARTER SCHOOL  
REALMS CHARTER SCHOOL

BAKER SCHOOL DISTRICT 5-J  
PHILOMATH SCHOOL DISTRICT  
CLACKAMAS EDUCATION SERVICE DISTRICT  
CANBY SCHOOL DISTRICT  
OREGON TRAIL SCHOOL DISTRICT NO.46  
WEST LINN WILSONVILLE SCHOOL DISTRICT  
MOLALLA RIVER SCHOOL DISTRICT NO.35  
ESTACADA SCHOOL DISTRICT NO.108  
GLADSTONE SCHOOL DISTRICT  
ASTORIA SCHOOL DISTRICT 1C  
SEASIDE SCHOOL DISTRICT 10  
NORTHWEST REGIONAL EDUCATION SERVICE  
DISTRICT  
VERNONIA SCHOOL DISTRICT 47J  
SOUTH COAST EDUCATION SERVICE DISTRICT

COOS BAY SCHOOL DISTRICT NO.9  
COOS BAY SCHOOL DISTRICT  
NORTH BEND SCHOOL DISTRICT 13  
COQUILLE SCHOOL DISTRICT 8  
MYRTLE POINT SCHOOL DISTRICT NO.41  
BANDON SCHOOL DISTRICT  
BROOKING HARBOR SCHOOL DISTRICT NO.17-  
C  
REDMOND SCHOOL DISTRICT  
DESCHUTES COUNTY SD NO.6 - SISTERS SD  
DOUGLAS EDUCATION SERVICE DISTRICT  
ROSEBURG PUBLIC SCHOOLS  
GLIDE SCHOOL DISTRICT NO.12  
SOUTH UMPQUA SCHOOL DISTRICT #19  
YONCALLA SCHOOL DISTRICT NO.32  
ELKTON SCHOOL DISTRICT NO.34  
DOUGLAS COUNTY SCHOOL DISTRICT 116  
HOOD RIVER COUNTY SCHOOL DISTRICT  
PHOENIX-TALENT SCHOOL DISTRICT NO.4  
CENTRAL POINT SCHOOL DISTRICT NO. 6  
JACKSON CO SCHOOL DIST NO.9  
ROGUE RIVER SCHOOL DISTRICT NO.35  
MEDFORD SCHOOL DISTRICT 549C  
CULVER SCHOOL DISTRICT NO.  
JEFFERSON COUNTY SCHOOL DISTRICT 509-J  
GRANTS PASS SCHOOL DISTRICT 7  
LOST RIVER JR/SR HIGH SCHOOL  
KLAMATH FALLS CITY SCHOOLS  
LANE COUNTY SCHOOL DISTRICT 4J

## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

SPRINGFIELD SCHOOL DISTRICT NO.19  
 CRESWELL SCHOOL DISTRICT  
 SOUTH LANE SCHOOL DISTRICT 45J3  
 LANE COUNTY SCHOOL DISTRICT 69  
 SIUSLAW SCHOOL DISTRICT  
 SWEET HOME SCHOOL DISTRICT NO.55  
 LINN CO. SCHOOL DIST. 95C - SCIO SD  
 ONTARIO MIDDLE SCHOOL  
 GERVAIS SCHOOL DIST. #1  
 NORTH SANTIAM SCHOOL DISTRICT 29J  
 JEFFERSON SCHOOL DISTRICT  
 SALEM-KEIZER PUBLIC SCHOOLS  
 MT. ANGEL SCHOOL DISTRICT NO.91  
 MARION COUNTY SCHOOL DISTRICT 103 -  
 WASHINGTON ES  
 MORROW COUNTY SCHOOL DISTRICT  
 MULTNOMAH EDUCATION SERVICE DISTRICT

GRESHAM-BARLOW SCHOOL DISTRICT  
 DALLAS SCHOOL DISTRICT NO. 2  
 CENTRAL SCHOOL DISTRICT 13J  
 St. Mary Catholic School  
 CROSSROADS CHRISTIAN SCHOOL  
 ST. ANTHONY SCHOOL  
 HERITAGE CHRISTIAN SCHOOL  
 BEND-LA PINE SCHOOL DISTRICT  
 GLENDALE SCHOOL DISTRICT  
 LINCOLN COUNTY SCHOOL DISTRICT  
 PORTLAND PUBLIC SCHOOLS  
 REYNOLDS SCHOOL DISTRICT  
 CENTENNIAL SCHOOL DISTRICT  
 NOBEL LEARNING COMMUNITIES  
 St. Stephen's Academy  
 Salem-Keizer 24J  
 McKay High School  
 Pine Eagle Charter School  
 Waldo Middle School  
 hermiston school district  
 Clear Creek Middle School  
 Marist High School  
 Victory Academy  
 Vale School District No. 84  
 St. Mary School  
 Junction City High School  
 Three Rivers School District

Pedee School  
 Fern Ridge School District  
 Ppmc Education Committee  
 JESUIT HIGH SCHL EXEC OFC  
 LASALLE HIGH SCHOOL  
 Southwest Christian School  
 Stayton Christian School  
 Willamette Christian School  
 Westside Christian High School  
 CS LEWIS ACADEMY  
 Portland America School  
 Forest Hills Lutheran School  
 Sunrise Preschool  
 Mosier Community School  
 KoreducatorsLep High  
 Warrenton Hammond School District  
 Sutherlin School District  
 Malheur Elementary School District  
 Ontario School District  
 Parkrose School District 3  
 Riverdale School District 51J  
 Tillamook School District  
 Trinity Lutheran Church and School  
 Siletz Valley School  
 Madeleine School  
 South Columbia Family School  
 Union School District  
 Helix School District  
 Corvallis School District 509J  
 Falls City School District #57  
 Portland Christian Schools  
 Yamhill Carlton School District  
 BNAI BRITH CAMP  
 ABIQUA SCHL  
 Imbler School District #11  
 monument school  
 St. Paul School District  
 L'Etoiile French Immersion School  
 Marist Catholic High School  
 Ukiah School District 80R  
 North Powder Charter School  
 French American School  
 Mastery Learning Institute  
 North Lake School District 14

County



## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

GILLIAM COUNTY OREGON  
HOUSING AUTHORITY OF CLACKAMAS COUNTY

UMATILLA COUNTY, OREGON  
MULTNOMAH LAW LIBRARY  
clackamas county  
CLATSOP COUNTY  
COLUMBIA COUNTY, OREGON  
coos county  
CROOK COUNTY ROAD DEPARTMENT  
CURRY COUNTY OREGON  
DESCHUTES COUNTY  
GILLIAM COUNTY  
GRANT COUNTY, OREGON  
HARNEY COUNTY SHERIFFS OFFICE  
HOOD RIVER COUNTY  
jackson county  
josephine county  
klamath county  
LANE COUNTY  
LINN COUNTY  
MARION COUNTY , SALEM, OREGON  
MULTNOMAH COUNTY  
SHERMAN COUNTY  
WASCO COUNTY  
YAMHILL COUNTY  
WALLOWA COUNTY  
ASSOCIATION OF OREGON COUNTIES  
NAMI LANE COUNTY  
BENTON COUNTY  
DOUGLAS COUNTY  
JEFFERSON COUNTY  
LAKE COUNTY  
LINCOLN COUNTY  
POLK COUNTY  
UNION COUNTY  
WASHINGTON COUNTY  
MORROW COUNTY  
NORCOR Juvenile Detention  
Tillamook County Estuary  
Job Council  
Mckenzie Personnel Services  
Columbia Basin Care Facility  
BAKER CNTY GOVT

TILLAMOOK CNTY  
Wheeler County

Non-Profit

Mt Emily Safe Center  
Salem First Presbyterian Church  
Rolling Hills Baptist Church  
Baker Elks  
Gates Community Church of Christ  
PIP Corps LLC  
Turtle Ridge Wildlife Center  
Grande Ronde Model Watershed Foundation

Western Environmental Law Center  
Mercy Flights, Inc.  
HHoly Trinity Greek Orthodox Cathedral  
MECOP Inc.  
Beaverton Christians Church  
Oregon Humanities  
St. Pius X School  
Community Connection of Northeast Oregon, Inc.  
Living Opportunities, Inc.  
Coos Art Museum  
OETC  
Blanchet House of Hospitality  
Merchants Exchange of Portland, Oregon  
Coalition for a Livable Future  
Central Oregon Visitors Association  
Soroptimist International of Gold Beach, OR  
Real Life Christian Church  
Delphian School  
AVON  
EPUD-Emerald People's Utility District  
Human Solutions, Inc.  
The Wallace Medical Concern  
Boys & Girls Club of Salem, Marion & Polk Counties  
The Ross Ragland Theater and Cultural Center

Cascade Health Solutions  
Umpqua Community Health Center  
ALZHEIMERS NETWORK OF OREGON  
NATIONAL WILD TURKEY FEDERATION  
TILLAMOOK ESTUARIES PARTNERSHIP

## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

LIFEWORKS NW  
COLLEGE HOUSING NORTHWEST  
PARALYZED VETERANS OF AMERICA  
Independent Development Enterprise Alliance

MID-WILLAMETTE VALLEY COMMUNITY  
ACTION AGENCY, INC  
HALFWAY HOUSE SERVICES, INC.  
REDMOND PROFICIENCY ACADEMY  
OHSU FOUNDATION  
SHELTERCARE  
PRINGLE CREEK SUSTAINABLE LIVING CENTER

PACIFIC INSTITUTES FOR RESEARCH  
Mental Health for Children, Inc.  
The Dreaming Zebra Foundation  
LAUREL HILL CENTER  
THE OREGON COMMUNITY FOUNDATION  
OCHIN  
WE CARE OREGON  
SE WORKS  
ENTERPRISE FOR EMPLOYMENT AND  
EDUCATION  
OMNIMEDIX INSTITUTE  
PORTLAND BUSINESS ALLIANCE  
GATEWAY TO COLLEGE NATIONAL NETWORK

FOUNDATIONS FOR A BETTER OREGON  
GOAL ONE COALITION  
ATHENA LIBRARY FRIENDS ASSOCIATION  
Coastal Family Health Center  
CENTER FOR COMMUNITY CHANGE  
STAND FOR CHILDREN  
ST. VINCENT DEPAUL OF LANE COUNTY  
EAST SIDE FOURSQUARE CHURCH  
CORVALLIS MOUNTAIN RESCUE UNIT  
InventSuccess  
SHERIDAN JAPANESE SCHOOL FOUNDATION  
MOAIC CHURCH  
HOUSING AUTHORITY OF LINCOLN COUNTY  
RENEWABLE NORTHWEST PROJECT  
INTERNATIONAL SUSTAINABLE DEVELOPMENT  
FOUNDATION  
CONSERVATION BIOLOGY INSTITUTE

THE NATIONAL ASSOCIATION OF CREDIT  
MANAGEMENT-OREGON, INC.  
BLACHLY LANE ELECTRIC COOPERATIVE  
MORNING STAR MISSIONARY BAPTIST  
CHURCH  
NORTHWEST FOOD PROCESSORS  
ASSOCIATION  
INDEPENDENT INSURANCE AGENTS AND  
BROKERS OF OREGON  
OREGON EDUCATION ASSOCIATION  
HEARING AND SPEECH INSTITUTE INC  
SALEM ELECTRIC  
MORRISON CHILD AND FAMILY SERVICES  
JUNIOR ACHIEVEMENT  
CENTRAL BIBLE CHURCH  
MID COLUMBIA MEDICAL CENTER-GREAT 'N  
SMALL  
TRILLIUM FAMILY SERVICES, INC.  
YWCA SALEM  
PORTLAND ART MUSEUM  
SAINT JAMES CATHOLIC CHURCH  
SOUTHERN OREGON HUMANE SOCIETY  
VOLUNTEERS OF AMERICA OREGON  
CENTRAL DOUGLAS COUNTY FAMILY YMCA  
METROPOLITAN FAMILY SERVICE  
OREGON MUSUEM OF SCIENCE AND INDUSTRY

FIRST UNITARIAN CHURCH  
ST. ANTHONY CHURCH  
Good Shepherd Medical Center  
Salem Academy  
ST VINCENT DE PAUL  
OUTSIDE IN  
UNITED CEREBRAL PALSY OF OR AND SW WA

WILLAMETTE VIEW INC.  
PORTLAND HABILITATION CENTER, INC.  
OREGON STATE UNIVERSITY ALUMNI  
ASSOCIATION  
ROSE VILLA, INC.  
NORTHWEST LINE JOINT APPRENTICESHIP &  
TRAINING COMMITTEE  
BOYS AND GIRLS CLUBS OF PORTLAND  
METROPOLITAN AREA  
Oregon Research Institute

## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

WILLAMETTE LUTHERAN HOMES, INC  
LANE MEMORIAL BLOOD BANK  
PORTLAND JEWISH ACADEMY  
LANECO FEDERAL CREDIT UNION  
GRANT PARK CHURCH  
ST. MARYS OF MEDFORD, INC.  
US CONFERENCE OF MENONNITE BRETHREN  
CHURCHES  
FAITHFUL SAVIOR MINISTRIES  
OREGON CITY CHURCH OF THE NAZARENE  
OREGON COAST COMMUNITY ACTION  
NORTHWEST REGIONAL EDUCATIONAL  
LABORATORY  
COMMUNITY ACTION TEAM, INC.  
EUGENE SYMPHONY ASSOCIATION, INC.  
STAR OF HOPE ACTIVITY CENTER INC.  
SPARC ENTERPRISES  
SOUTHERN OREGON CHILD AND FAMILY  
COUNCIL, INC.  
SALEM ALLIANCE CHURCH  
Lane Council of Governments  
FORD FAMILY FOUNDATION  
TRAILS CLUB  
NEWBERG FRIENDS CHURCH  
WOODBURN AREA CHAMBER OF COMMERCE

CONTEMPORARY CRAFTS MUSEUM AND  
GALLERY  
CITY BIBLE CHURCH  
OREGON LIONS SIGHT & HEARING  
FOUNDATION  
PORTLAND WOMENS CRISIS LINE  
THE SALVATION ARMY - CASCADE DIVISION  
WILLAMETTE FAMILY  
WHITE BIRD CLINIC  
GOODWILL INDUSTRIES OF LANE AND SOUTH  
COAST COUNTIES  
PLANNED PARENTHOOD OF SOUTHWESTERN  
OREGON  
HOUSING NORTHWEST  
OREGON ENVIRONMENTAL COUNCIL  
LOAVES & FISHES CENTERS, INC.  
FAITH CENTER  
Bob Belloni Ranch, Inc.  
GOOD SHEPHERD COMMUNITIES

SACRED HEART CATHOLIC DAUGHTERS  
HELP NOW! ADVOCACY CENTER  
TENAS ILLAHEE CHILDCARE CENTER  
SUNRISE ENTERPRISES  
LOOKING GLASS YOUTH AND FAMILY SERVICES

SERENITY LANE  
EAST HILL CHURCH  
LA GRANDE UNITED METHODIST CHURCH  
COAST REHABILITATION SERVICES  
Edwards Center Inc  
ALVORD-TAYLOR INDEPENDENT LIVING  
SERVICES  
NEW HOPE COMMUNITY CHURCH  
KLAMATH HOUSING AUTHORITY  
QUADRIPLIGICS UNITED AGAINST  
DEPENDENCY, INC.  
SPONSORS, INC.  
COLUMBIA COMMUNITY MENTAL HEALTH  
ADDICTIONS RECOVERY CENTER, INC  
METRO HOME SAFETY REPAIR PROGRAM  
OREGON SUPPORTED LIVING PROGRAM  
SOUTH COAST HOSPICE, INC.  
ALLFOURONE/CRESTVIEW CONFERENCE CTR.

The International School  
REBUILDING TOGETHER - PORTLAND INC.  
PENDLETON ACADEMIES  
PACIFIC FISHERY MANAGEMENT COUNCIL  
DOGS FOR THE DEAF, INC.  
PUBLIC DEFENDER SERVICES OF LANE COUNTY,  
INC.  
EMMAUS CHRISTIAN SCHOOL  
DELIGHT VALLEY CHURCH OF CHRIST  
SAINT CATHERINE OF SIENA CHURCH  
PORT CITY DEVELOPMENT CENTER  
VIRGINIA GARCIA MEMORIAL HEALTH CENTER

CENTRAL CITY CONCERN  
CANBY FOURSQUARE CHURCH  
EMERALD PUD  
VERMONT HILLS FAMILY LIFE CENTER  
BENTON HOSPICE SERVICE  
INTERNATIONAL SOCIETY FOR TECHNOLOGY IN  
EDUCATION

**U.S. COMMUNITIES INFORMATION  
STATE NOTICE ADDENDUM**

COMMUNITY CANCER CENTER  
OPEN MEADOW ALTERNATIVE SCHOOLS, INC.

CASCADIA BEHAVIORAL HEALTHCARE  
WILD SALMON CENTER  
BROAD BASE PROGRAMS INC.  
SUNNYSIDE FOURSQUARE CHURCH  
TRAINING EMPLOYMENT CONSORTIUM  
RELEVANT LIFE CHURCH  
211INFO  
SONRISE CHURCH  
LIVING WAY FELLOWSHIP  
Women's Safety & Resource Center  
SEXUAL ASSAULT RESOURCE CENTER  
IRCO  
NORTHWEST YOUTH CORPS  
TILLAMOOK CNTY WOMENS CRISIS CENTER  
SECURITY FIRST CHILD DEVELOPMENT CENTER

CLASSROOM LAW PROJECT  
YOUTH GUIDANCE ASSOC.  
PREGNANCY RESOUCE CENTERS OF GRETER  
PORTLAND  
ELMIRA CHURCH OF CHRIST  
JASPER MOUNTAIN  
ACUMENTRA HEALTH  
WORKSYSTEMS INC  
COVENANT CHRISTIAN HOOD RIVER  
OREGON DONOR PROGRAM  
NAMI OREGON  
OLIVET BAPTIST CHURCH  
SILVERTON AREA COMMUNITY AID  
CONFEDERATED TRIBES OF GRAND RONDE  
CENTRAL OREGON COMMUNITY ACTION  
AGENCY NETWORK  
CATHOLIC COMMUNITY SERVICES  
NEW AVENUES FOR YOUTH INC  
LA CLINICA DEL CARINO FAMILY HEALTH CARE  
CENTER  
DECISION SCIENCE RESEARCH INSTITUTE, INC.

WESTERN STATES CENTER  
HIV ALLIANCE, INC  
PARTNERSHIPS IN COMMUNITY LIVING, INC.

FANCONI ANEMIA RESEARCH FUND INC.  
BLIND ENTERPRISES OF OREGON  
OREGON BALLET THEATRE  
SMART  
All God's Children International  
FARMWORKER HOUISNG DEV CORP  
UMPQUA COMMUNITY DEVELOPMENT  
CORPORATION  
REGIONAL ARTS AND CULTURE COUNCIL  
THE EARLY EDUCATION PROGRAM, INC.  
MACDONALD CENTER  
EVERGREEN AVIATION MUSEUM AND CAP.  
MICHAEL KING.  
SELF ENHANCEMENT INC.  
FRIENDS OF THE CHILDREN  
SOUTH LANE FAMILY NURSERY DBA FAMILY  
RELIEF NURSE  
COMMUNITY VETERINARY CENTER  
PORTLAND SCHOOLS FOUNDATION  
SUSTAINABLE NORTHWEST  
OREGON DEATH WITH DIGNITY  
BIRCH COMMUNITY SERVICES, INC.  
BAY AREA FIRST STEP, INC.  
OSLC COMMUNITY PROGRAMS  
EN AVANT, INC.  
ASHLAND COMMUNITY HOSPITAL  
NORTHWEST ENERGY EFFICIENCY ALLIANCE  
BONNEVILLE ENVIRONMENTAL FOUNDATION  
  
SUMMIT VIEW COVENANT CHURCH  
SALMON-SAFE INC.  
BETHEL CHURCH OF GOD  
PROVIDENCE HOOD RIVER MEMORIAL  
HOSPITAL  
SAINT ANDREW NATIVITY SCHOOL  
BARLOW YOUTH FOOTBALL  
SPOTLIGHT THEATRE OF PLEASANT HILL  
FAMILIES FIRST OF GRANT COUNTY, INC.  
TOUCHSTONE PARENT ORGANIZATION  
CANCER CARE RESOURCES  
CASCADIA REGION GREEN BUILDING COUNCIL  
  
SHERMAN DEVELOPMENT LEAGUE, INC.  
SCIENCEWORKS  
WORD OF LIFE COMMUNITY CHURCH

## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

SOCIAL VENTURE PARTNERS PORTLAND  
OREGON PROGRESS FORUM  
CENTER FOR RESEARCH TO PRACTICE  
WESTERN RIVERS CONSERVANCY  
UNITED WAY OF THE COLUMBIA WILLAMETTE

EUGENE BALLET COMPANY  
EAST WEST MINISTRIES INTERNATIONAL  
SISKIYOU INITIATIVE  
EDUCATIONAL POLICY IMPROVEMENT CENTER

North Pacific District of Foursquare Churches

CATHOLIC CHARITIES  
FIRST CHURCH OF THE NAZARENE  
WESTSIDE BAPTIST CHURCH  
Little Promises Children's Program  
UNION GOSPEL MISSION  
GRACE BAPTIST CHURCH  
COMMUNITY ACTION ORGANIZATION  
OUTSIDE IN  
MAKING MEMORIES BREAST CANCER  
FOUNDATION, INC.  
ELAW  
COMMUNITY HEALTH CENTER, INC  
Greater Portland INC  
Boys & Girls Club of Corvallis  
Southeast Uplift Neighborhood Coalition  
First United Presbyterian Church  
PDX Wildlife  
Jackson-Josephine 4-C Council  
Childsworck Learning Center  
New Artists Performing Arts Productions, Inc.

Relief Nursery  
Viking Sal Senior Center  
Boys and Girls Club of the rogue valley  
DrupalCon Inc., DBA Drupal Association  
Albany Partnership for Housing and  
Community Development  
Hermiston Christian Center & School  
Dress for Success Oregon  
Beaverton Rock Creek Foursquare Church  
St Paul Catholic Church  
St Mary's Catholic School and Parish

Polk Soil and Water Conservation District  
Street Ministry  
La Grande Church of the Nazarene  
Spruce Villa, Inc.  
House of Prayer for All Nations  
Sacred Heart Catholic Church  
African American Health Coaliton, Inc.  
Happy Canyon Company  
Village Home Education Resource Center  
Monet's Children's Circle  
Cascade Housing Association  
Dayspring Fellowship  
Northwest Habitat Institute  
First Baptist Church  
The Nature Conservancy, Willamette Valley  
Field Office  
Portland Community Reinvestment Initiatives,  
Inc.  
GeerCrest Farm & Historical Society  
College United Methodist Church  
NEDCO  
Salem Evangelical Church  
Daystar Education, Inc.  
Oregon Social Learning Center  
Pain Society of Oregon  
environmental law alliance worldwide  
Community in Action  
Safe Harbors  
FIRST CHRISTIAN CHURCH  
Pacific Classical Ballet  
Depaul Industries  
African American Health Coalition  
Ministerio International Casa  
Jesus Prayer Book  
Workforce Northwest Inc  
Coalition Of Community Health  
New Paradise Worship Center  
River Network  
CCI Enterprises Inc  
Oregon Nurses Association  
GOODWILL INDUSTRIES OF THE COLUMBIA  
WILLAMETTE  
Mount Angel Abbey  
YMCA OF ASHLAND

## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

YMCA OF COLUMBIA-WILLAMETTE  
ASSOCIATION SERVICES  
Multnomah Law Library  
Friends Of Tryon Creek State P  
Ontrack Inc.  
Calvin Presbyterian Church  
HOLT INTL CHILD  
St John The Baptist Catholic  
Portland Foursquare Church  
Portland Christian Center  
Church Extension Plan  
Occu Afghanistan Relief Effort  
EUGENE FAMILY YMCA  
Christ The King Parish and School  
Congregation Neveh Shalom  
Newberg Christian Church  
First United Methodist Church  
Zion Lutheran Church  
Hoodview Christian Church  
Southwest Bible Church  
Community Works Inc  
Masonic Lodge Pearl 66  
Molalla Nazarene Church  
Transition Projects, Inc  
St Michaels Episcopal Church  
Saint JohnsCatholich Church  
Access Inc  
Step Forward Activities Inc  
Lane Arts Council  
Community Learning Center  
Old Mill Center for Children and Families  
Sunny Oaks Inc  
Little Flower Development Center  
Hospice Center Bend La Pine  
P E C I  
Westside Foursquare Church  
Relief Nursery Inc  
Morning Star Community Church  
MULTNOMAH DEFENDERS INC  
Providence Health System  
Holy Trinity Catholic Church  
Holy Redeemer Catholic Church  
Alliance Bible Church  
Mid ColumbiaChildrens Council  
HUMANE SOCIETY OF REDMOND  
Intergral Youth Services  
Our Redeemer Lutheran Church  
Kbps Public Radio  
Skyball Salem Keizer Youth Bas  
Open Technology Center  
Grace Chapel  
CHILDREN'S MUSEUM 2ND  
Oregon District 7 Little League  
Portland Schools Alliance  
My Fathers House  
Solid Rock  
West Chehalem Friends Church  
Eugene Creative Care  
Guide Dogs For The Blind  
Children Center At Trinity  
Aldersgate Camps and Retreats  
St. Katherine's Catholic Church  
Bags of Love  
Grand View Baptist Church  
Green Electronics Council  
Scottish Rite  
Western Wood Products Association  
THE NEXT DOOR  
NATIONAL PSORIASIS FOUNDATION  
NEW BEGINNINGS CHRISTIAN CENTER  
HIGHLAND UNITED CHURCH OF CHRIST  
OREGON REPERTORY SINGERS  
HIGHLAND HAVEN  
FAIR SHARE RESEARCH AND EDUCATION FUND  
Oregon Satsang Society, Inc., A chartered  
Affiliate of ECKANKAR , ECKA  
First Baptist Church of Enterprise  
Oregon Nikkei Endowment  
Eastern Oregon Alcoholism Foundation  
Grantmakers for Education  
The Spiral Gallery  
The ALS Association Oregon and SW  
Washington Chapter  
Children's Relief Nursery  
Home Builders  
Energy Trust of Oregon  
Oregon Psychoanalytic Center  
Store to Door  
Depaul Industries

## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

Union County Economic Development Corp.  
 Camelto Theatre Company  
 Camp Fire Columbia  
 TAKE III OUTREACH  
 Rolling Hills Community Church  
 Sandy Seventh-day Adventist Church  
 Muddy Creek Charter School  
 A FAMILY FOR EVERY CHILD  
 1000 FRIENDS OF OREGON  
 FAMILY CARE INC  
 Clean Slate Canine Rescue & Rehabilitation  
 St. Martins Episcopal church  
 NAMI of Washington County  
 Temple Beth Israel  
 YMCA of Marion and Polk Counties  
 Albertina Kerr Centers  
 St. Matthew Catholic School  
 Serendipity Center Inc  
 Center for Family Development  
 West Salem Foursquare Church  
 Ashland Art Center  
 Apostolic Church of Jesus Christ  
 DOUGLAS FOREST PROTECTIVE  
 Oregon Lyme Disease Network  
 Ecotrust  
 SPECIAL MOBILITY SERVICES  
 Ronald McDonald House Charities of Oregon &  
 Southwest Washington.  
 Center for Human Development  
 DePaul Treatment Centers, Inc.  
 Mission Increase Foundation  
 Portland Japanese Garden  
 The Madeleine Parish  
 The Tucker-Maxon Oral School  
 Southwest Neighborhoods, Inc  
 Wallowa Valley Center For Wellness  
 Portland Oregon Visitors Association  
 Southern Oregon Project Hope  
 Our United Villages  
 Samaritan Health Services Inc.  
 Kilchis House  
 Grace Lutheran School  
 Western Mennonite School

College and University

records)

Oregon State University  
 Treasure Valley Community College  
 Unviersity of Oregon  
 OREGON UNIVERSITY SYSTEM  
 WESTERN STATES CHIROPRACTIC COLLEGE  
 GEORGE FOX UNIVERSITY  
 LEWIS AND CLARK COLLEGE  
 PACIFIC UNIVERSITY  
 REED COLLEGE  
 WILLAMETTE UNIVERSITY  
 LINFIELD COLLEGE  
 MULTNOMAH BIBLE COLLEGE  
 NORTHWEST CHRISTIAN COLLEGE  
 NATIONAL COLLEGE OF NATURAL MEDICINE  
 BLUE MOUNTAIN COMMUNITY COLLEGE  
 PORTLAND STATE UNIV.  
 CLACKAMAS COMMUNITY COLLEGE  
 MARYLHURST UNIVERSITY  
 OREGON HEALTH AND SCIENCE UNIVERSITY  
 BIRTHINGWAY COLLEGE OF MIDWIFERY  
 pacific u  
 UNIVERSITY OF OREGON  
 CONCORDIA UNIV  
 Marylhurst University  
 Corban College  
 Oregon Center For Advanced T  
 Beta Omega Alumnae  
 Oregon Institute of Technology

Other

Clackamas River Water Providers  
 eickhoffdev co inc  
 The Klamath Tribe  
 Life Flight Network LLC  
 COVENANT RETIREMENT COMMUNITIES  
 PENTAGON FEDERAL CREDIT UNION  
 SAIF CORPORATION  
 GREATER HILLSBORO AREA CHAMBER OF  
 COMMERCE  
 LANE ELECTRIC COOPERATIVE  
 USAGENCIES CREDIT UNION  
 DOUGLAS ELECTRIC COOPERATIVE, INC.  
 ROGUE FEDERAL CREDIT UNION  
 PACIFIC CASCADE FEDERAL CREDIT UNION

U.S. COMMUNITIES INFORMATION  
STATE NOTICE ADDENDUM

PACIFIC STATES MARINE FISHERIES  
COMMISSION  
LOCAL GOVERNMENT PERSONNEL INSTITUTE

MID COLUMBIA COUNCIL OF GOVERNMENTS

CLACKAMAS RIVER WATER  
GRANTS PASS MANAGEMENT SERVICES, DBA

SPIRIT WIRELESS  
Clatskanie People's Utility District  
Ricoh USA  
Heartfelt Obstetrics & Gynecology  
Coquille Economic Development Corporation

Cintas  
CITY/COUNTY INSURANCE SERVICE  
PIONEER COMMUNITY DEVELOPMENT  
Cornerstone Association Inc  
COMMUNITY CYCLING CENTER  
NPKA  
Shangri La  
Portland Impact  
Eagle Fern Camp  
NORTHWEST VINTAGE CAR AND MOTORCYCLE

K Churchill Estates  
Cvalco  
KLAMATH FAMILY HEAD START  
RIVER CITY DANCERS  
Oregon Permit Technical Association  
KEIZER EAGLES AERIE 3895  
Pgma/Cathie Bourne  
Astra  
CSC HEAD START  
Beit Hallel  
Oregon Public Broadcasting  
La Grande Family Practice  
SELCO Community Credit Union  
Sphere MD  
Halsey-Shedd Fire District  
crescent grove cemetery  
EOU - NEOAHEC

records)

City Special District

Molalla Rural Fire Protection District  
MONMOUTH - INDEPENDENCE NETWORK  
MALIN COMMUNITY PARK AND RECREATION  
DISTRICT  
TILLAMOOK PEOPLES UTILITY DISTRICT  
GLADSTONE POLICE DEPARTMENT  
GOLD BEACH POLICE DEPARTMENT  
THE NEWPORT PARK AND RECREATION  
CENTER  
RIVERGROVE WATER DISTRICT  
WEST VALLEY HOUSING AUTHORITY  
TUALATIN VALLEY FIRE & RESCUE  
GASTON RURAL FIRE DEPARTMENT  
CITY COUNTY INSURANCE SERVICES  
METRO  
Roseburg Police Department  
SOUTH SUBURBAN SANITARY DISTRICT  
OAK LODGE SANITARY DISTRICT  
SOUTH FORK WATER BOARD  
SUNSET EMPIRE PARK AND RECREATION  
SPRINGFIELD UTILITY BOARD  
Tillamook Urban Renewal Agency  
Boardman Rural Fire Protection District

Independent Special District

Silverton Fire District  
Lewis and Clark Rural Fire Protection District

Rainbow Water District  
Illinois Valley Fire District  
PORT OF TILLAMOOK BAY  
TRI-COUNTY HEALTH CARE SAFETY NET  
ENTERPRISE  
METROPOLITAN EXPOSITION-RECREATION  
COMMISSION  
REGIONAL AUTOMATED INFORMATION  
NETWORK  
OAK LODGE WATER DISTRICT  
THE PORT OF PORTLAND  
WILLAMALANE PARK AND RECREATION  
DISTRICT  
TUALATIN VALLEY WATER DISTRICT



## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

UNION SOIL & WATER CONSERVATION DISTRICT  
LANE EDUCATION SERVICE DISTRICT  
TUALATIN HILLS PARK AND RECREATION DISTRICT  
PORT OF SIUSLAW  
CHEHALEM PARK AND RECREATION DISTRICT

PORT OF ST HELENS  
LANE TRANSIT DISTRICT  
CENTRAL OREGON INTERGOVERNMENTAL COUNCIL  
HOODLAND FIRE DISTRICT NO.74  
WEST MULTNOMAH SOIL AND WATER CONSERVATION DISTRICT  
SALEM AREA MASS TRANSIT DISTRICT  
Banks Fire District #13  
KLAMATH COUNTY 9-1-1  
GLENDALE RURAL FIRE DISTRICT  
COLUMBIA 911 COMMUNICATIONS DISTRICT

NW POWER POOL  
Lowell Rural Fire Protection District  
TriMet Transit  
Estacada Rural Fire District  
Keizer Fire District  
State Accident Insurance Fund Corporation  
Bend Metro Park & Recreation District  
La Pine Park & Recreation District  
Siuslaw Public Library District  
Columbia River Fire & Rescue  
Seal Rock Water District  
Rockwood Water P.U.D.  
Tillamook Fire District  
Tillamook County Transportation Dist  
Central Lincoln People's Utility District  
Jefferson Park and Recreation

City

Brookings Fire / Rescue  
City of Veneta  
CITY OF DAMASCUS  
Hermiston Fire & Emergency Svcs  
CEDAR MILL COMMUNITY LIBRARY  
CITY OF LAKE OSWEGO

EUGENE WATER & ELECTRIC BOARD  
LEAGUE OF OREGON CITIES  
CITY OF SANDY  
CITY OF ASTORIA OREGON  
CITY OF BEAVERTON  
CITY OF BOARDMAN  
CITY OF CANBY  
CITY OF CANYONVILLE  
CITY OF CENTRAL POINT POLICE DEPARTMENT

CITY OF CLATSKANIE  
CITY OF CONDON  
CITY OF COOS BAY  
CITY OF CORVALLIS  
CITY OF CRESWELL  
CITY OF ECHO  
CITY OF ESTACADA  
CITY OF EUGENE  
CITY OF FAIRVIEW  
CITY OF GEARHART  
CITY OF GOLD HILL  
CITY OF GRANTS PASS  
CITY OF GRESHAM  
CITY OF HILLSBORO  
CITY OF HOOD RIVER  
CITY OF JOHN DAY  
CITY OF KLAMATH FALLS  
CITY OF LA GRANDE  
CITY OF MALIN  
CITY OF MCMINNVILLE  
CITY OF HALSEY  
CITY OF MEDFORD  
CITY OF MILL CITY  
CITY OF MILWAUKIE  
CITY OF MORO  
CITY OF MOSIER  
CITY OF NEWBERG  
CITY OF OREGON CITY  
CITY OF PILOT ROCK  
CITY OF POWERS  
RAINIER POLICE DEPARTMENT  
CITY OF REEDSPORT  
CITY OF RIDDLE  
CITY OF SCAPPOOSE  
CITY OF SEASIDE

**U.S. COMMUNITIES INFORMATION  
STATE NOTICE ADDENDUM**

CITY OF SILVERTON  
CITY OF STAYTON  
City of Troutdale  
CITY OF TUALATIN, OREGON  
CITY OF WARRENTON  
CITY OF WEST LINN/PARKS  
CITY OF WOODBURN  
CITY OF TIGARD, OREGON  
CITY OF AUMSVILLE  
CITY OF PORT ORFORD  
CITY OF EAGLE POINT  
CITY OF WOOD VILLAGE  
St. Helens, City of  
CITY OF WINSTON  
CITY OF COBURG  
CITY OF NORTH PLAINS  
CITY OF GERVAIS  
CITY OF YACHATS  
FLORENCE AREA CHAMBER OF COMMERCE  
PORTLAND DEVELOPMENT COMMISSION  
CITY OF CANNON BEACH OR  
CITY OF ST. PAUL  
CITY OF ADAIR VILLAGE  
CITY OF WILSONVILLE  
HOUSING AUTHORITY OF THE CITY OF SALEM  
  
CITY OF HAPPY VALLEY  
CITY OF SHADY COVE  
CITY OF LAKESIDE  
CITY OF MILLERSBURG  
CITY OF GATES  
KEIZER POLICE DEPARTMENT  
CITY OF DUNDEE  
CITY OF AURORA  
THE CITY OF NEWPORT  
CITY OF ALBANY  
CITY OF ASHLAND  
CITY OF LEBANON  
CITY OF PORTLAND  
CITY OF SALEM  
CITY OF SPRINGFIELD  
CITY OF BURNS  
CITY OF COTTAGE GROVE  
CITY OF DALLAS  
CITY OF FALLS CITY

CITY OF PHOENIX  
CITY OF PRAIRIE CITY  
CITY OF REDMOND  
CITY OF SHERWOOD  
City of junction city  
City of Florence  
City of Dayton  
City of Monmouth  
City of Philomath  
City of Sheridan  
Seaside Public Library  
City of Yoncalla  
La Grande Police Department  
Cove City Hall  
Woodburn City Of  
NW PORTLAND INDIAN HEALTH BOARD  
Portland Patrol Services  
City Of Bend  
City Of Coquille  
City Of Molalla  
City Of North Bend  
Columbia Gorge Community  
ROCKWOOD WATER PEOPLE'S UTILITY  
DISTRICT  
City of St. Helens  
City of North Powder  
City of Cornelius, OR  
Toledo Police Department  
City of Independence  
City of Baker City  
McMinnville Water & Light  
CITY OF SWEETHOME  
DESCHUTES PUBLIC LIBRARY  
City of Ontario  
North Lincoln Fire & Rescue #1  
CITY OF LINCOLN CITY  
City of Milton-Freewater  
City of Forest Grove  
City Govrnment  
City of Mt. Angel  
County Special District  
records)  
Netarts-Oceanside RFPD  
UIUC

## U.S. COMMUNITIES INFORMATION STATE NOTICE ADDENDUM

Rogue River Fire District  
 Tillamook County Emergency Communications District  
 Southern Coos Hospital  
 Oregon Cascades West Council of Governments  
 MULTONAH COUNTY DRAINAGE DISTRICT #1

PORT OF BANDON  
 OR INT'L PORT OF COOS BAY  
 MID-COLUMBIA CENTER FOR LIVING  
 DESCHUTES COUNTY RFPD NO.2  
 YOUNGS RIVER LEWIS AND CLARK WATER DISTRICT  
 HOUSING AUTHORITY AND COMMUNITY SERVICES AGENCY  
 CENTRAL OREGON IRRIGATION DISTRICT  
 MARION COUNTY FIRE DISTRICT #1  
 COLUMBIA RIVER PUD  
 SANDY FIRE DISTRICT NO. 72  
 BAY AREA HOSPITAL DISTRICT  
 NEAH KAH NIE WATER DISTRICT  
 PORT OF UMPQUA  
 EAST MULTNOMAH SOIL AND WATER CONSERVANCY  
 Benton Soil & Water Conservation District  
 DESCHUTES PUBLIC LIBRARY SYSTEM  
 CLEAN WATER SERVICES  
 Crooked River Ranch Rural Fire Protection District  
 PARROTT CREEK CHILD & FAM  
 South Lane County Fire And Rescue

Community College records)

CENTRAL OREGON COMMUNITY COLLEGE  
 UMPQUA COMMUNITY COLLEGE  
 LANE COMMUNITY COLLEGE  
 MT. HOOD COMMUNITY COLLEGE  
 LINN-BENTON COMMUNITY COLLEGE  
 SOUTHWESTERN OREGON COMMUNITY COLLEGE  
 PORTLAND COMMUNITY COLLEGE  
 CHEMEKETA COMMUNITY COLLEGE  
 ROGUE COMMUNITY COLLEGE

COLUMBIA GORGE COMMUNITY COLLEGE  
 TILLAMOOK BAY COMMUNITY COLLEGE  
 KLAMATH COMMUNITY COLLEGE DISTRICT  
 OREGON COMMUNITY COLLEGE ASSOCIATION

Oregon Coast Community College  
 Clatsop Community College

State Agency

Oregon Forest Resources Institute  
 Office of the Ong Term Care Ombudsman  
 Oregon State Lottery  
 OREGON TOURISM COMMISSION  
 OREGON STATE POLICE  
 OFFICE OF THE STATE TREASURER  
 OREGON DEPT. OF EDUCATION  
 SEIU LOCAL 503, OPEU  
 OREGON DEPARTMENT OF FORESTRY  
 OREGON STATE DEPT OF CORRECTIONS  
 OREGON CHILD DEVELOPMENT COALITION  
 OFFICE OF MEDICAL ASSISTANCE PROGRAMS

OREGON OFFICE OF ENERGY  
 OREGON STATE BOARD OF NURSING  
 BOARD OF MEDICAL EXAMINERS  
 OREGON LOTTERY  
 OREGON BOARD OF ARCHITECTS  
 SANTIAM CANYON COMMUNICATION CENTER

OREGON DEPT OF TRANSPORTATION  
 OREGON TRAVEL INFORMATION COUNCIL  
 OREGON DEPARTMENT OF EDUCATION  
 OREGON DEPT. OF CORRECTIONS  
 DEPARTMENT OF ADMINISTRATIVE SERVICES

Oregon Tradeswomen  
 Oregon Convention Center  
 OREGON SCHL BRDS ASSOCIAT  
 OREGON DEPARTMENT OF HUMAN SERVICES

CARE OREGON  
 Kdrv Channel 12  
 Central Oregon Home Health and Hos  
 Oregon Health Care Quality Cor  
 Opta Oregon Permit Technician

**U.S. COMMUNITIES INFORMATION  
STATE NOTICE ADDENDUM**

HOUSING DEVELOPING CORP  
State of Oregon - Department of  
Administrative Services  
Aging and People with Disabilities  
STATE OF OREGON

Consolidated City/County  
records)

City of Carlton  
City of Pendleton Convention Center

Federal

US FISH AND WILDLIFE SERVICE  
Bonneville Power Administration  
Oregon Army National Guard  
USDA Forest Service  
Yellowhawk Tribal Health Center  
ANGELL JOB CORPS

Housing Authority

Coquille Indian Housing Authority  
HOUSING AUTHORITY OF PORTLAND  
NORTH BEND CITY- COOS/URRY HOUSING  
AUTHORITY  
MARION COUNTY HOUSING AUTHORITY  
Housing Authority of Yamhill County  
The Housing Authority of the County of  
Umatilla

WA  
College and University  
record)

WALLA WALLA COLLEGE

**U.S. COMMUNITIES INFORMATION  
FEMA STANDARD TERMS AND CONDITIONS ADDENDUM FOR  
CONTRACTS AND GRANTS**

If any purchase made under the Master Agreement is funded in whole or in part by Federal Emergency Management Agency (“FEMA”) grants, Contractor shall comply with all federal laws and regulations applicable to the receipt of FEMA grants, including, but not limited to the contractual procedures set forth in Title 44 of the Code of Federal Regulations, Part 13 (“44 CFR 13”).

In addition, Contractor agrees to the following specific provisions:

1. Pursuant to 44 CFR 13.36(i)(1), County is entitled to exercise all administrative, contractual, or other remedies permitted by law to enforce Contractor’s compliance with the terms of this Master Agreement, including but not limited to those remedies set forth at 44 CFR 13.43.
2. Pursuant to 44 CFR 13.36(i)(2), County may terminate the Master Agreement for cause or convenience in accordance with the procedures set forth in the Master Agreement and those provided by 44 CFR 13.44.
3. Pursuant to 44 CFR 13.36(i)(3)-(6)(12), and (13), Contractor shall comply with the following federal laws:
  - a. Executive Order 11246 of September 24, 1965, entitled “Equal Employment Opportunity,” as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor (“DOL”) regulations (41 CFR Ch. 60);
  - b. Copeland “Anti-Kickback” Act (18 U.S.C. 874), as supplemented in DOL regulations (29 CFR Part 3);
  - c. Davis-Bacon Act (40 U.S.C. 276a-276a-7) as supplemented by DOL regulations (29 CFR Part 5);
  - d. Section 103 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327-330) as supplemented by DOL regulations (29 CFR Part 5);
  - e. Section 306 of the Clean Air Act (42 U.S.C. 1857(h), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR part 15); and
  - f. Mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94-163, 89 Stat. 871).
4. Pursuant to 44 CFR 13.36(i)(7), Contractor shall comply with FEMA requirements and regulations pertaining to reporting, including but not limited to those set forth at 44 CFR 40 and 41.
5. Pursuant to 44 CFR 13.36(i)(8), Contractor agrees to the following provisions regarding patents:
  - a. All rights to inventions and/or discoveries that arise or are developed, in the

**U.S. COMMUNITIES INFORMATION  
FEMA STANDARD TERMS AND CONDITIONS ADDENDUM FOR  
CONTRACTS AND GRANTS**

course of or under this Agreement, shall belong to the County and be disposed of in accordance with County policy. The County, at its own discretion, may file for patents in connection with all rights to any such inventions and/or discoveries.

6. Pursuant to 44 CFR 13.36(i)(9), Contractor agrees to the following provisions, regarding copyrights:

a. If this Agreement results in any copyrightable material or inventions, in accordance with 44 CFR 13.34, FEMA reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, for Federal Government purposes:

- (1) The copyright in any work developed under a grant or contract; and
- (2) Any rights of copyright to which a grantee or a contractor purchases ownership with grant support.

7. Pursuant to 44 CFR 13.36(i)(10), Contractor shall maintain any books, documents, papers, and records of the Contractor which are directly pertinent to this Master Agreement. At any time during normal business hours and as often as County deems necessary, Contractor shall permit County, FEMA, the Comptroller General of United States, or any of their duly authorized representatives to inspect and photocopy such records for the purpose of making audit, examination, excerpts, and transcriptions.

8. Pursuant to 44 CFR 13.36(i)(11), Contractor shall retain all required records for three years after FEMA or County makes final payments and all other pending matters are closed. In addition, Contractor shall comply with record retention requirements set forth in 44 CFR 13.42.

**U.S. COMMUNITIES INFORMATION  
COMMUNITY DEVELOPMENT BLOCK GRANT ADDENDUM**

Purchases made under this contract may be partially or fully funded with federal grant funds. Funding for this work may include Federal Funding sources, including Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development. When such funding is provided, Contractor shall comply with all terms, conditions and requirements enumerated by the grant funding source, as well as requirements of the State statutes for which the contract is utilized, whichever is the more restrictive requirement. When using Federal Funding, Contractor shall comply with all wage and latest reporting provisions of the Federal Davis-Bacon Act. HUD-4010 Labor Provisions also applies to this contract.

## ATTACHMENT A EXPERIENCE RECORD

<p>Bidders shall complete this Experience Record for each of the 50 projects required in Scope of Work and Qualifications Section 3.2 (2 turn-key projects each for 25 states). Use additional space as necessary.</p>					
<b>PROJECT TITLE:</b>		<b>PROJECT LOCATION (CITY &amp; STATE):</b>		<b>EXAMPLE PROJECT #:</b>	
<b>PROJECT OWNER:</b>		<b>POINT OF CONTACT:</b>		<b>POINT OF CONTACT'S PHONE NUMBER:</b>	
<b>PERFORMANCE &amp; PAYMENT BOND #:</b>		<b>SURETY COMPANY:</b>		<b>POINT OF CONTACT'S E-MAIL ADDRESS:</b>	
<b>PROJECT SIZE (SQ FT):</b>	<b>START DATE (MONTH &amp; YEAR):</b>	<b>DATE COMPLETE (MONTH &amp; YEAR):</b>	<b>FINAL CONTRACT AMOUNT:</b>		
<b>TYPES OF ROOFING/WATERPROOFING SYSTEMS / COMPONENTS:</b>					
<b>BRIEF DESCRIPTION OF THE PROJECT:</b>					
<b>PROJECT EXAMPLE'S RELEVENCE TO THIS CONTRACT:</b>					
<b>PRIME CONTRACTOR NAME:</b>		<b>PRIME CONTRACTOR LOCATION (CITY &amp; STATE):</b>		<b>STATE LICENSE # (IF APPLICABLE):</b>	
<b>SUBCONTRACTOR NAME:</b>		<b>SUBCONTRACTOR LOCATION (CITY &amp; STATE):</b>		<b>STATE LICENSE # (IF APPLICABLE):</b>	



ATTACHMENT B  
PRICING

[purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org)

**ITB 14-5903 for Roofing Supplies and Services, Waterproofing and Related Products and Services  
Attachment B Pricing**

Item Item	Unit	\$ per Unit	ROOF SYSTEM Material
<b>1.00 Professional Services</b>			
1.01 Full-time Quality Assurance monitoring	DAY	600.00	
1.02 Asbestos core testing and analysis (testing only, excludes labor for sampling and repair)	EA	75.00	
1.03 Analysis and evaluation (14" x 14" roof core) (Lab testing only, repairs charged at roof repair rates for appropriate system type)	EA	NSP	
1.04 Aerial Roof Survey - Roof Pictures & Drawings Including Geometries, Slope, Calculated Area and Perimeter Measurements	EA	NSP	
1.05 Aerial Wall Survey - Wall Pictures & Drawings Including Geometries, Calculated Area and Perimeter Measurements	EA	NSP	
1.06 Manufacturer Standing Seam Material Quantity Estimating	EA	NSP	
<b>1.07 Nuclear Moisture Survey, Non destructive roof scan</b>			
1.07.01 Non destructive roof scan, up to 20 000 SF	EA	2,500.00	
1.07.02 Non destructive roof scan, over 20,000 SF	SF	0.085	
1.08 Infrared scanning equipment for rooftop analysis	DAY	NSP	
1.09 Nighttime Infrared scans	NIGHT	1,750.00	
<b>1.10 Roof investigation (visual roof survey)</b>			
1.10.01 Roof investigation, per hour	HOOR	NSP	
1.10.02 Visual Roof Survey up to 20,000 SF	EA	NSP	
1.10.03 Visual Roof Survey over 20,000 SF	SF	NSP	
1.11 Comprehensive report	HOOR	100.00	
1.12 Manufacturer's Technical Representative Contractor Training Session at Job Start-Up	DAILY	NSP	
1.13 Wind Uplift Testing - Mobilize and provide wind uplift testing per Factory Mutual System Roof Design Manual FM 1-52	EA	3,000.00	
1.14 Field / Shop Drawings	EA	NSP	
1.15 Project Building Code Review	EA	NSP	
<b>1.16 Additional and Occasional Services</b>			
1.16.01 Architect / Design Professional Services	HOOR	125.00	
1.16.02 Engineer	HOOR	150.00	
1.16.03 Structural Analysis / Engineering Services	HOOR	125.00	
1.16.04 Roof Consultant	HOOR	100.00	
1.16.05 CAD Draftsman	HOOR	60.00	
<b>1.17 Laboratory Analysis</b>			
1.17.01 Laboratory Fungal Analysis: Cultured Fungi Identification & Enumeration (Not including engineering time for sampling.)	EA	300.00	
1.17.02 Laboratory Fungal Analysis: Total Fungi Spore Count (Not including engineering time for sampling.)	EA	300.00	
1.17.03 Laboratory Mold Analysis: Viable Airborne Mold Analysis (Not including engineering time for sampling.)	EA	300.00	
1.17.04 Laboratory Analysis: Viable Surface Swab or Bulk Substrate Analysis (Not including engineering time for sampling.)	EA	300.00	

Line Item	Description	Unit	\$ per Unit	ROOF SYSTEMS Material
1.17.05	Laboratory Analysis: Non-Viable Surface Swab or Bulk Substrate Analysis (Not including engineering time for sampling.)	EA	300.00	
1.18	Travel Expenses			
1.18.01	Per Diem - Meals and Incidentals	DAY	NSP	
1.18.02	Lodging	DAY	NSP	
1.18.03	Mileage on Company / Personal Vehicle	MILE	NSP	
1.18.04	Airfare (Economy)	JOB	NSP	
1.18.05	Vehicle Rental	DAY	NSP	
1.19	Seamer Rental Charges	DAY	NSP	
1.20	Set-up Charges for Metal In-Shop Fabrication	EA	NSP	
1.21	Set-up On-Site Roll Forming	EA	NSP	
1.22	Roof Fastener Pull Tests (As Many as Required per Roof Section)	EA	NSP	
1.23	Wind Uplift Design Calculations	EA	NSP	
1.24	Roof Drainage Capacity Calculations	EA	NSP	
1.25	Roof Edge Metal Calculations - ANSI/SPRI ES-1 Standards	EA	NSP	
1.30	Additional Professional Services			
1.30.01	Option 1: Professional Services can be Completed on a Cost Plus Basis	%	14%	
1.30.02	Option 2: Mark-Up Applicable to R.S. Means Catalogue Pricing	%	14%	

Classification	Description	Unit	Material	ROOF SYSTEMS DETAILS
2.00	<b>Tear-off &amp; Dispose of Debris</b>			
2.01	SYSTEM TYPE BUR W/ Insulation and Gravel Surfacing - Metal Deck	SF	1.91	
2.02	SYSTEM TYPE BUR W/ Insulation and Gravel Surfacing - Wood / Tectum Deck	SF	1.91	
2.03	SYSTEM TYPE BUR W/ Insulation and Gravel Surfacing - Lightweight / Gyp Deck	SF	1.91	
2.04	SYSTEM TYPE BUR W/ Insulation and Gravel Surfacing - Concrete Deck	SF	1.91	
2.05	SYSTEM TYPE BUR W/ Insulation and Mineral Surfacing - Metal Deck	SF	1.82	
2.06	SYSTEM TYPE BUR W/ Insulation and Mineral Surfacing - Wood / Tectum Deck	SF	1.82	
2.07	SYSTEM TYPE BUR W/ Insulation and Mineral Surfacing - Lightweight / Gyp Deck	SF	1.82	
2.08	SYSTEM TYPE BUR W/ Insulation and Mineral Surfacing - Concrete Deck	SF	1.82	
2.11	SYSTEM TYPE Single-Ply W/ Insulation - Metal Deck	SF	1.45	
2.12	SYSTEM TYPE Single-Ply W/ Insulation - Wood / Tectum Deck	SF	1.45	
2.13	SYSTEM TYPE Single-Ply W/ Insulation - Lightweight / Gyp Deck	SF	1.45	
2.14	SYSTEM TYPE Single-Ply W/ Insulation - Concrete Deck	SF	1.45	
2.21	SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Metal Deck	SF	1.78	
2.22	SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Wood / Tectum Deck	SF	1.78	
2.23	SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Lightweight / Gyp Deck	SF	1.78	
2.24	SYSTEM TYPE Ballasted Single-Ply W/ Insulation - Concrete Deck	SF	1.78	
2.31	SYSTEM TYPE Coal Tar BUR W/ Insulation and Gravel Surfacing - Metal Deck	SF	2.15	
2.32	SYSTEM TYPE Coal Tar BUR W/ Insulation and Gravel Surfacing - Wood / Tectum Deck	SF	2.15	
2.33	SYSTEM TYPE Coal Tar BUR W/ Insulation and Gravel Surfacing - Lightweight / Gyp Deck	SF	2.15	

Item	Unit	\$ per unit	Roof Systems Material
2.34	SF	2.15	
<b>SYSTEM TYPE</b> Coal Tar BUR W/ Insulation and Gravel Surfacing - Concrete Deck			
2.35	SF	2.15	
<b>SYSTEM TYPE</b> Coal Tar BUR W/ Insulation and Mineral Surfacing - Metal Deck			
2.36	SF	2.15	
<b>SYSTEM TYPE</b> Coal Tar BUR W/ Insulation and Mineral Surfacing - Wood / Tectum Deck			
2.37	SF	2.15	
<b>SYSTEM TYPE</b> Coal Tar BUR W/ Insulation and Mineral Surfacing - Lightweight / Gyp Deck			
2.37	SF	2.15	
<b>SYSTEM TYPE</b> Coal Tar BUR W/ Insulation and Mineral Surfacing - Concrete Deck			
2.41	SF	1.91	
<b>SYSTEM TYPE</b> Metal Roofing System - Metal Deck			
2.42	SF	1.91	
<b>SYSTEM TYPE</b> Metal Roofing System - Wood / Tectum Deck			
2.43	SF	1.91	
<b>SYSTEM TYPE</b> Metal Roofing System - Lightweight / Gypsum Deck			
2.44	SF	1.91	
<b>SYSTEM TYPE</b> Metal Roofing System - Concrete Deck			
2.51	SF	2.31	
<b>SYSTEM TYPE</b> Polyurethane Foam (PUF) Roof W/ Insulation and UV-Resistant Coating - Metal Deck			
2.52	SF	2.31	
<b>SYSTEM TYPE</b> Polyurethane Foam (PUF) Roof W/ Insulation and UV-Resistant Coating - Wood / Tectum Deck			
2.53	SF	2.31	
<b>SYSTEM TYPE</b> Polyurethane Foam (PUF) Roof W/ Insulation and UV-Resistant Coating - Lightweight / Gyp Deck			
2.54	SF	2.31	
<b>SYSTEM TYPE</b> Polyurethane Foam (PUF) Roof W/ Insulation and UV-Resistant Coating - Concrete Deck			

Unit/Item	Unit	Material	Roof Systems Material
2.61	SF	2.23	
2.62	SF	2.19	
2.63	SF	1.76	
2.64	SF	1.38	
2.65	SF	2.56	
2.66	SF	2.56	
2.67	%	52.000	
3.00			
3.11	SF	5.16	
3.12	SF	5.10	
3.13	SF	23.41	
3.14	SF	22.47	
3.15	SF	10.75	
3.16	SF	10.63	

Line Item		Unit	Roof Systems Multiplier
<b>4.00</b>	<b>Insulation Recovery Board &amp; Insulations Options</b>		
4.11	<b>RECOVERY BOARD TYPE</b> 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Adhered in Hot ASTM D 312 Type III or IV Asphalt; Mopped	SF	0.75
4.12	<b>RECOVERY BOARD TYPE</b> 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Adhered with Insulation Adhesive	SF	1.15
4.13	<b>RECOVERY BOARD TYPE</b> 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Metal Deck	SF	0.75
4.14	<b>RECOVERY BOARD TYPE</b> 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Wood / Tectum Deck	SF	0.85
4.15	<b>RECOVERY BOARD TYPE</b> 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Lightweight / Gypsum Deck	SF	0.85
4.16	<b>RECOVERY BOARD TYPE</b> 1/2" Wood Fiber or Perlite Board Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Concrete Deck	SF	0.85
4.21	<b>RECOVERY BOARD TYPE</b> 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Adhered in Hot ASTM D 312 Type III or IV Asphalt; Mopped	SF	1.31
4.22	<b>RECOVERY BOARD TYPE</b> 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Adhered with Insulation Adhesive	SF	1.66
4.23	<b>RECOVERY BOARD TYPE</b> 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Metal Deck	SF	1.35
4.24	<b>RECOVERY BOARD TYPE</b> 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Wood / Tectum Deck	SF	1.50
4.25	<b>RECOVERY BOARD TYPE</b> 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Lightweight / Gypsum Deck	SF	1.50
4.26	<b>RECOVERY BOARD TYPE</b> 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed Over an Existing Roof Mechanically Fastened to Roof Deck - Concrete Deck	SF	1.50
4.31	<b>ADDITIONAL INSULATION OPTION (OVER AN EXISTING ROOF)</b> Install 1.0" of Polyisocyanurate Insulation Over an Existing Roof. All Wet Insulation Must be Replaced Prior to Installation of New Course of Insulation	SF	1.08

Quantity	Description	Unit	Material	ROOF Systems
4.32	<b>ADDITIONAL INSULATION OPTION (OVER AN EXISTING ROOF)</b> Install 1.5" of Polyisocyanurate Insulation Over an Existing Roof. All Wet Insulation Must be Replaced Prior to Installation of New Course of Insulation	SF	1.23	
4.33	<b>ADDITIONAL INSULATION OPTION (OVER AN EXISTING ROOF)</b> Install 2.0" of Polyisocyanurate Insulation Over an Existing Roof. All Wet Insulation Must be Replaced Prior to Installation of New Course of Insulation	SF	1.60	
4.34	<b>ADDITIONAL INSULATION OPTION (OVER AN EXISTING ROOF)</b> Install 2.5" of Polyisocyanurate Insulation Over an Existing Roof. All Wet Insulation Must be Replaced Prior to Installation of New Course of Insulation	SF	1.77	
4.35	<b>ADDITIONAL INSULATION OPTION (OVER AN EXISTING ROOF)</b> Add for Cutting New Insulation to Match the Profile of an Existing Metal Roof.	SF	1.15	
4.41	<b>INSULATION SUBSTITUTION OPTION</b> Deduct for Providing an R-Value of greater than or equal to 10, but less than 15; instead of the Standard R-Value of 20 (Should be Negatively Priced) - All Applications Other Than Metal Roof Systems	SF	-0.52	
4.42	<b>INSULATION SUBSTITUTION OPTION</b> Deduct for Providing an R-Value of greater than or equal to 15, but less than 18; instead of the Standard R-Value of 20 (Should be Negatively Priced) - All Applications Other Than Metal Roof Systems	SF	-0.26	
4.43	<b>INSULATION SUBSTITUTION OPTION:</b> Deduct for Providing an R-Value of greater than or equal to 18, but less than 20 instead of the Standard R-Value of 20 (Should be Negatively Priced) - All Applications Other Than Metal Roof Systems	SF	-0.12	
4.44	<b>INSULATION SUBSTITUTION OPTION:</b> Add for Providing an R-Value of 25 Instead of the Standard R-Value of 20 - All Applications Other Than Metal Roof Systems	SF	0.55	
4.45	<b>INSULATION SUBSTITUTION OPTION:</b> Add for Providing an R-Value of 30 Instead of the Standard R-Value of 20 - All Applications Other Than Metal Roof Systems	SF	1.16	
4.46	<b>INSULATION SUBSTITUTION OPTION</b> Substitute 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Place of the Wood Fiber or Perlite - Adhered in Hot ASTM D 312 Type III or IV Asphalt; Mopped	SF	0.63	
4.47	<b>INSULATION SUBSTITUTION OPTION</b> Substitute 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Place of the Wood Fiber or Perlite - Adhered with Insulation Adhesive	SF	1.03	



Subsection	Description	Unit	Sq. Ft./Unit	Roof Systems Material
4.51	<b>INSULATION SLOPE OPTION</b> Provide a 1/4" Tapered Polyisocyanurate Insulation System while Maintaining the Average R-Value Including Tapered Crickets; Adhered in ASTM D 312 Type III or IV Hot Asphalt; Mopped	SF	4.20	
4.52	<b>INSULATION SLOPE OPTION</b> Provide a 1/8" Tapered Polyisocyanurate Insulation System while Maintaining the Average R-Value; Adhered in ASTM D 312 Type III or IV Hot Asphalt; Mopped	SF	3.11	
4.53	<b>INSULATION SLOPE OPTION</b> Provide a 1/4" Tapered Polyisocyanurate Insulation System while Maintaining the Average R-Value Including Tapered Crickets; Adhered with Insulation Adhesive	SF	5.43	
4.54	<b>INSULATION SLOPE OPTION</b> Provide a 1/8" Tapered Polyisocyanurate Insulation System while Maintaining the Average R-Value; Adhered with Insulation Adhesive	SF	4.20	
4.55	<b>INSULATION SUBSTITUTION OPTION</b> Provide a 1/4" Tapered Insulating Lightweight Concrete System while Maintaining Average R-Value	SF	4.20	
4.56	<b>INSULATION SUBSTITUTION OPTION</b> Provide a 1/8" Tapered Insulating Lightweight Concrete System while Maintaining Average R-Value	SF	4.07	
4.61	<b>INSULATION ATTACHMENT OPTION:</b> Provide Attachment Pattern in Compliance with FM 1-60 Wind Uplift Instead of FM 1-90	SF	-0.08	
4.62	<b>INSULATION ATTACHMENT OPTION:</b> Provide Attachment Pattern in Compliance with FM 1-120 Wind Uplift Instead of FM 1-90	SF	0.11	
<b>5.00</b>	<b>Coat New Roofing With Elastomeric Coating</b>			
5.11	<b>ROOF SYSTEM TYPE</b> Apply an Acrylic Coating per Specifications (1 Gallon per Square per Coat - 2 Coats Required) - Smooth or Mineral Surfaced Modified	SF	2.06	
5.12	<b>ROOF SYSTEM TYPE</b> Apply an Acrylic Coating per Specifications (1 Gallon per Square per Coat - 2 Coats Required) - Pre-Primed Smooth or Mineral Surfaced Coal Tar	SF	2.06	
5.21	<b>ROOF SYSTEM TYPE</b> Apply an Urethane Coating per Specifications (1 Gallon per Square per Coat - 2 Coats Required) - Smooth or Mineral Surfaced Modified; With Reinforced Seams	SF	4.05	
5.22	<b>ROOF SYSTEM TYPE</b> Apply an Urethane Coating per Specifications (1 Gallon per Square per Coat - 2 Coats Required) - Pre-Primed Smooth or Mineral Surfaced Coal Tar; With Reinforced Seams	SF	4.05	
5.31	<b>ROOF SYSTEM TYPE</b> Apply an Aluminum Coating per Specifications (1 Gallon per Square per Coat - 2 Coats Required) - Smooth or Mineral Surfaced Modified	SF	1.54	

Line Item	Description	Unit	\$ per Unit	Roof Systems Material
5.32	<b>ROOF SYSTEM TYPE</b> Apply an Aluminum Coating per Specifications (1 Gallon per Square per Coat - 2 Coats Required) - Pre-Primed Smooth or Mineral Surfaced Coal Tar	SF	1.54	
5.41	<b>ROOF SYSTEM TYPE</b> Apply a Fibered Aluminum Coating per Specifications (1 Gallon per Square per Coat - 2 Coats Required) - Smooth or Mineral Surfaced Modified	SF	1.72	
5.42	<b>ROOF SYSTEM TYPE</b> Apply a Fibered Aluminum Coating per Specifications (1 Gallon per Square per Coat - 2 Coats Required) - Pre-Primed Smooth or Mineral Surfaced Coal Tar	SF	1.72	

Sub-Item	Roof Deck and Insulation Option	Unit	Roof Systems Material
6.00	Roof Deck and Insulation Option		
6.11	METAL ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT		
6.11.01	INSULATION OPTION: Mechanically Fasten Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance with FM 1-90 Requirements	SF	2.84
6.12	WOOD ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT		
6.12.01	INSULATION OPTION: Mechanically Fasten Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance with FM 1-90 Requirements	SF	2.87
6.12.02	INSULATION OPTION: Without Insulation - Must Include Rosin & Mechanically Fasten Glass Base Sheet Installed with FM 1-90 Attachment Patterns	SF	0.66
6.13	TECTUM ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT		
6.13.01	INSULATION OPTION: Mechanically Attach Base Sheet Utilizing FM 1-90 Attachment Patterns & Hot Mop Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance with FM 1-90 Requirements	SF	3.82
6.13.02	INSULATION OPTION: Without Insulation - Must Include Rosin & Mechanically Fasten Glass Base Sheet Installed with FM 1-90 Attachment Patterns	SF	1.09
6.14	LIGHTWEIGHT CONCRETE / GYPSUM ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT		
6.14.01	INSULATION OPTION: Must Mechanically Attach a Base Sheet; Hot Mop Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance with FM 1-90 Requirements	SF	3.47
6.14.02	INSULATION OPTION: Without Insulation - Must at Least Mechanically Fasten a Base Sheet to the Roof Deck Prior to Installation Installed with FM 1-90 Attachment Patterns	SF	0.71
6.15	CONCRETE ROOF DECK - HOT APPLICATION - ASTM D 312 TYPE III OR IV ASPHALT		

Unit/Item		Unit	\$ per Unit	ROOF SYSTEMS Minimum
6.15.01	<b>INSULATION OPTION:</b>	SF	3.09	Prime Roof Deck; Hot Mop Polyisocyanurate / Hot Mop Wood Fiber or Perlite to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements
6.15.02	<b>INSULATION OPTION:</b>	SF	1.06	Without Insulation - Prime Roof Deck; Must at Least 1/2" Wood Fiber or Perlite Hot Mopped to Deck In Compliance FM 1-90 Requirements
<b>6.16 METAL ROOF DECK - COLD PROCESS APPLICATION</b>				
6.16.01	<b>INSULATION OPTION:</b>	SF	3.22	Mechanically Fasten Polyisocyanurate / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements
<b>6.17 WOOD ROOF DECK - COLD PROCESS APPLICATION</b>				
6.17.01	<b>INSULATION OPTION:</b>	SF	3.29	Mechanically Fasten Polyisocyanurate / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements
6.17.02	<b>INSULATION OPTION:</b>	SF	0.66	Without Insulation - Must Include Rosin & Mechanically Fasten Glass Base Sheet Installed with FM 1-90 Attachment Patterns
<b>6.18 TECTUM ROOF DECK - COLD PROCESS APPLICATION</b>				
6.18.01	<b>INSULATION OPTION:</b>	SF	5.07	Mechanically Attach Base Sheet & Adhere Polyisocyanurate in Insulation Adhesive / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements
6.18.02	<b>INSULATION OPTION:</b>	SF	1.09	Without Insulation - Must Include Rosin & Mechanically Fasten Glass Base Sheet Installed with FM 1-90 Attachment Patterns

Code	Unit	Roofing Material
<b>6.19 LIGHTWEIGHT CONCRETE / GYPSUM ROOF DECK - COLD PROCESS APPLICATION</b>		
6.19.01	SF	5.11
<p><b>INSULATION OPTION:</b>          Must Mechanically Attach a Base Sheet; Adhere Polyisocyanurate in Insulation Adhesive / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20          In Compliance FM 1-90 Requirements Without Insulation - Must at Least Mechanically Fasten a Base Sheet to the Roof Deck Installed with FM 1-90 Attachment Patterns</p>		
6.19.02	SF	0.71
<b>6.20 CONCRETE ROOF DECK - COLD PROCESS APPLICATION</b>		
6.20.01	SF	4.16
<p><b>INSULATION OPTION:</b>          Adhere Polyisocyanurate in Insulation Adhesive / Adhere High Density Asphalt Coated Wood Fiber with Insulation Adhesive to Provide an Average R-Value of 20          In Compliance FM 1-90 Requirements Without Insulation - Must at Least 1/2" High Density Asphalt Coated Wood Fiber Adhered with Insulation Adhesive to Deck          In Compliance FM 1-90 Requirements</p>		
6.20.02	SF	1.38
<b>6.21 METAL ROOF DECK - TORCH APPLIED / SELF-ADHESING APPLICATION</b>		
6.21.01	SF	3.88
<p><b>INSULATION OPTION:</b>          Mechanically Fasten Polyisocyanurate / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20          In Compliance FM 1-90 Requirements</p>		

Line Item	Description	Unit	Slope/Unit	ROOF SYSTEMS Metal Deck
<b>WOOD ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION</b>				
6.22	<b>INSULATION OPTION:</b> Mechanically Fasten Polyisocyanurate / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF	3.98	
6.22.01	Without Insulation - Must Mechanically Attach 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed with FM 1-90 Attachment Patterns	SF	1.41	
6.23	<b>TECTUM ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION</b>			
6.23.01	<b>INSULATION OPTION:</b> Mechanically Attach Base Sheet & Adhere Polyisocyanurate in Insulation Adhesive / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements	SF	5.29	
6.23.02	Without Insulation - Must Mechanically Attach 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) Installed with FM 1-90 Attachment Patterns	SF	1.59	

Date (Year)	Description	Unit	Super Unit	Roof Systems Material
6.24	<b>LIGHTWEIGHT CONCRETE / GYPSUM ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION</b>			
6.24.01	INSULATION OPTION: Must Mechanically Attach a Base Sheet; Adhere Polyisocyanurate in Insulation Adhesive / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements Without Insulation - Must at Least Mechanically Fasten a Base Sheet to the Roof Deck Prior to Installation Installed with FM 1-90 Attachment Patterns	SF	5.24	
6.24.02	INSULATION OPTION: Must Mechanically Attach a Base Sheet; Adhere Polyisocyanurate in Insulation Adhesive / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements Without Insulation - Must at Least Mechanically Fasten a Base Sheet to the Roof Deck Prior to Installation Installed with FM 1-90 Attachment Patterns	SF	2.30	
6.25	<b>CONCRETE ROOF DECK - TORCH APPLIED / SELF-ADHERING APPLICATION</b>			
6.25.01	INSULATION OPTION: Adhere Polyisocyanurate in Insulation Adhesive / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20 In Compliance FM 1-90 Requirements Without Insulation - Must Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive In Compliance FM 1-90 Requirements	SF	4.72	
6.25.02	INSULATION OPTION: Adhere Polyisocyanurate in Insulation Adhesive / Adhere Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive In Compliance FM 1-90 Requirements	SF	2.07	

Item	Description	Unit	Quantity	Material
7.00	BUILT-UP MODIFIED ROOF WITH FLOOD COAT AND AGGREGATE IN HOT ASTM D 312 TYPE III OR IV ASPHALT			
7.11	ROOF CONFIGURATION 2 Piles of Glass Felt, Cap Sheet, Flood Coat and Aggregate All in Hot ASTM D 312 Type III OR IV Asphalt			
7.11.01	ROOFING MEMBRANE OPTION: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile	SF	3.92	
7.11.02	ROOFING MEMBRANE OPTION: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft <sup>2</sup> tensile	SF	5.10	
7.11.03	ROOFING MEMBRANE OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft <sup>2</sup> tensile	SF	5.38	
7.11.04	ROOFING MEMBRANE OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft <sup>2</sup> tensile	SF	6.57	
7.11.05	ROOFING MEMBRANE OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ft <sup>2</sup> tensile	SF	6.85	
7.11.06	WARRANTY CHARGES: 30 Year - No Dollar Limit Warranty	SF	NSP	
7.11.07	DEDUCT TO SQUARE FOOT COST - Hot Applied Modified BUR Substitute Additional Glass Felt (Hot Applications) in Place of ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile (i.e. 3 Ply BUR)	SF	0.480	
7.11.08	ADD TO PER SQUARE FOOT COST - Hot Applied Modified BUR Each Additional Glass Felt (Hot Applications) Inter-ply Installed	SF	0.51	



Line Item	Description	Unit	Super Unit	ROOF Systems Material
8.00	BUILT-UP MODIFIED ROOF WITH FLOOD COAT AND AGGREGATE IN COLD PROCESS ASPHALT			
8.11	ROOF CONFIGURATION 2 Piles of Glass Base, Cap Sheet, Flood Coat and Aggregate All in Cold Process Modified Asphalt			
8.11.01	ROOFING MEMBRANE OPTION: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft tensile	SF	7.19	
8.11.02	ROOFING MEMBRANE OPTION: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft tensile	SF	8.48	
8.11.03	ROOFING MEMBRANE OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft tensile	SF	9.00	
8.11.04	ROOFING MEMBRANE OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft tensile	SF	10.03	
8.11.05	ROOFING MEMBRANE OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ft tensile	SF	10.44	
8.11.06	WARRANTY CHARGES: 30 Year - No Dollar Limit Warranty	SF	NSP	
8.11.08	DEDUCT TO SQUARE FOOT COST - Cold Applied Modified BUR Substitute Additional Glass Base Sheet in Place of ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft tensile (i.e. 3 Ply BUR)	SF	-1.010	
8.11.09	ADD TO PER SQUARE FOOT COST - Cold Applied Modified BUR Each Additional Glass Base (Cold Applications) Inter-ply Installed	SF	0.93	

Quantity	Description	Unit	Roof System Material
9.00	BUILT-UP MODIFIED ROOF ADHERED IN HOT, ASTM D 312 TYPE III OR IV ASPHALT - FLOOD COAT & AGGREGATE IN MODIFIED COAL TAR PITCH		
9.11	ROOF CONFIGURATION 2 ply of Glass Felt, Cap Sheet, Set in Hot Asphalt, Flood Coat in Modified Coal Tar Pitch and Aggregate		
9.11.01	ROOFING MEMBRANE & COATING OPTION: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	6.18
9.11.02	ROOFING MEMBRANE & COATING OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	7.27
9.11.03	ROOFING MEMBRANE & COATING OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	7.79
9.11.04	ROOFING MEMBRANE & COATING OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	8.82
9.11.05	ROOFING MEMBRANE & COATING OPTION: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	9.11
9.11.06	COATING OPTION: Add/Deduct for Installing Flood Coat in Cold Process Coal Tar Pitch	SF	0.31
9.11.07	WARRANTY CHARGES: 30 Year - No Dollar Limit Warranty	SF	NSP

Item Item	Unit	Spec. Unit	ROOF SYSTEMS Material
10.00			
<b>BUILT-UP MODIFIED ROOF WITH MINERAL CAP SHEET ADHERED IN HOT ASTM D 312 TYPE III OR IV ASPHALT</b>			
10.11			
<b>ROOF CONFIGURATION</b>			
<b>2 ply of Glass Felt, Mineral Surfaced Cap Sheet, Set in Hot ASTM D 312 Type III or IV Asphalt</b>			
10.11.01	SF	3.87	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile
10.11.02	SF	4.81	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft <sup>2</sup> tensile
10.11.03	SF	5.15	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft <sup>2</sup> tensile
10.11.04	SF	6.53	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft <sup>2</sup> tensile
10.11.05	SF	6.77	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ft <sup>2</sup> tensile
10.11.06	SF	NSP	WARRANTY CHARGES: 20 Year - No Dollar Limit Warranty

Line Item	Description	Unit	Sched Unit	ROOF SYSTEMS Material
11.00	<b>BUILT-UP MODIFIED ROOF WITH MINERAL CAP SHEET ADHERED IN COLD PROCESS ASPHALT</b>			
11.11	<b>ROOF CONFIGURATION</b>			
	2 ply Glass Base, Mineral Cap Sheet, Set in Cold Process Modified Asphalt			
11.11.01	ROOFING MEMBRANE OPTION:	SF	5.83	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile
11.11.02	ROOFING MEMBRANE OPTION:	SF	6.94	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft <sup>2</sup> tensile
11.11.03	ROOFING MEMBRANE OPTION:	SF	7.42	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft <sup>2</sup> tensile
11.11.04	ROOFING MEMBRANE OPTION:	SF	8.70	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft <sup>2</sup> tensile
11.11.05	ROOFING MEMBRANE OPTION:	SF	9.30	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ft <sup>2</sup> tensile
11.11.06	WARRANTY CHARGES:	SF	NSP	20 Year - No Dollar Limit Warranty

Description	Unit	Square Unit	Roof Systems Material
<b>12.00</b> <b>2-PLY ROOF SYSTEMS - COMBINATIONS OF A BASE PLY &amp; A CAP SHEET (TOP PLY)</b> <b>PLEASE NOTE: BASE PLY &amp; CAP SHEET COMBINATIONS MUST BE APPROVED BY THE MANUFACTURER</b>			
<b>12.11</b> <b>ROOF CONFIGURATION</b> <b>1 Ply Modified Base Sheet Adhered in Hot ASTM D 312 Type III or IV Asphalt</b>			
12.11.01	SF	2.33	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - 70 lb/ft tensile
12.11.02	SF	3.04	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lb/ft tensile
12.11.03	SF	3.16	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lb/ft tensile
12.11.04	SF	2.13	PER SQUARE FOOT COST - Hot Applied Modified Multi-ply Systems Each Additional Modified Base Sheet (Hot Applications) Inter-ply Installed
<b>12.12</b> <b>ROOF CONFIGURATION</b> <b>1 Ply Modified Base Sheet Adhered in Cold Process Modified Asphalt</b>			
12.12.01	SF	3.01	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - 70 lb/ft tensile
12.12.02	SF	3.63	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lb/ft tensile
12.12.03	SF	3.95	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lb/ft tensile
12.12.04	SF	2.81	PER SQUARE FOOT COST - Cold Applied Modified Multi-ply Systems Each Additional Modified Base Sheet (Cold Applications) Inter-ply Installed
12.12.05	SF	2.46	PER SQUARE FOOT COST - Cold Applied Modified Multi-ply Systems Substitute Cold Process Adhesive with Alternative Solvent Free Adhesive

Quantity	Unit	Roof System Material
<b>ROOF CONFIGURATION</b> 1 Ply of Torch Base Sheet Installed with Torch Application		
12.13.01	SF	SBS Modified Asphalt-Based, Fiberglass Reinforced Torch Base Sheet - Minimum of 80 lb/ft tensile Torch-Applied Base Sheet (ASTM D 5147)
12.13.02	SF	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 210 lb/ft tensile
12.13.03	SF	PER SQUARE FOOT COST - Torch-Applied Modified Multi-ply Systems Each Additional Torch-Applied Modified Base Sheet Inter-ply Installed
<b>ROOF CONFIGURATION</b> 1 Ply of Self-Adhering Base Installed Using Self-Adhering Backing		
12.14.01	SF	SBS Modified Asphalt-Based, Polyester OR Fiberglass/Polyester OR Fiberglass Reinforced Self-Adhering Base Sheet - Minimum of 50 lb/ft tensile
12.14.02	SF	PER SQUARE FOOT COST - Self-Adhering Modified Multi-ply Systems Each Additional Self-Adhering Modified Base Sheet Inter-ply Installed

Line Item	Description	Unit	Per Unit	ROOF SYSTEMS (Material)
12.21	<b>ROOF CONFIGURATION</b> <b>1 Ply Cap Sheet, Flood Coat and Aggregate Adhered, In Hot, ASTM D 312, Type III, OR IV, Asphalt</b>			
12.21.01	<b>ROOFING MEMBRANE OPTION:</b> ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile	SF	2.88	
12.21.02	<b>ROOFING MEMBRANE OPTION:</b> ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft <sup>2</sup> tensile	SF	4.37	
12.21.03	<b>ROOFING MEMBRANE OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft <sup>2</sup> tensile	SF	4.88	
12.21.04	<b>ROOFING MEMBRANE OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft <sup>2</sup> tensile	SF	5.92	
12.21.05	<b>ROOFING MEMBRANE OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ft <sup>2</sup> tensile	SF	6.32	
12.21.06	<b>WARRANTY CHARGES:</b> 30 Year - No Dollar Limit Warranty	SF	NSP	

Material	Unit	\$ per Unit	ROOF Systems Material
<b>ROOF CONFIGURATION</b>			
<b>1 Ply Mineral Surfaced Cap Sheet Adhered in Hot ASTM D 312 Type III or IV Asphalt</b>			
12.22.01	SF	1.80	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ftm tensile
12.22.02	SF	4.22	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ftm tensile
12.22.03	SF	4.82	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ftm tensile
12.22.04	SF	6.01	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ftm tensile
12.22.05	SF	6.60	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ftm tensile
12.22.06	SF	NSP	WARRANTY CHARGES: 20 Year - No Dollar Limit Warranty



Line Item	Description	Unit	S per Unit	ROOF Systems Material
12.23	<b>ROOF CONFIGURATION</b> <b>1 Ply Cap Sheet, Set in Hot ASTM D 312 Type III or IV Asphalt, Flood Coat &amp; Aggregate in Hot Modified Coal Tar Pitch</b>			
12.23.01	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	3.97	
12.23.02	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	6.39	
12.23.03	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	6.99	
12.23.04	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	8.18	
12.23.05	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum 600 lb/ft <sup>2</sup> tensile, Flood Coat in Modified Hot Coal Tar Pitch With 2000% Elongation	SF	6.60	
12.23.06	<b>COATING OPTION:</b> Add/Deduct for Installing Flood Coat in Cold Process Coal Tar Pitch	SF	0.31	
12.23.07	<b>WARRANTY CHARGES:</b> 30 Year - No Dollar Limit Warranty	SF	NSP	

Quantity	Unit	Material	Roof Systems
<b>ROOF CONFIGURATION</b>			
<b>1 Ply Cap Sheet, Flood Coat and Aggregate Adhered in Cold Process Modified Asphalt</b>			
12.31			
12.31.01	SF	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile	4.73
12.31.02	SF	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft <sup>2</sup> tensile	6.24
12.31.03	SF	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft <sup>2</sup> tensile	6.76
12.31.04	SF	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft <sup>2</sup> tensile	7.80
12.31.05	SF	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ft <sup>2</sup> tensile	8.20
12.31.06	SF	WARRANTY CHARGES: 30 Year - No Dollar Limit Warranty	NSP
12.31.07	SF	PER SQUARE FOOT COST - Cold Applied Modified BUR Substitute Cold Process Adhesive with Alternative Solvent Free Adhesive	4.79

Code/Item	Unit	\$/sq. Unit	ROOF SYSTEMS Material
<b>ROOF CONFIGURATION</b>			
<b>1 Ply Mineral Surfaced Cap Sheet Adhered in Cold Process Modified Asphalt</b>			
12.32.01	SF	2.47	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft tensile
12.32.02	SF	4.69	ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft tensile
12.32.03	SF	5.20	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft tensile
12.32.04	SF	7.40	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft tensile
12.32.05	SF	0.05	ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ft tensile
12.32.06	SF	NSP	WARRANTY CHARGES: 20 Year - No Dollar Limit Warranty
12.32.07	SF	2.56	PER SQUARE FOOT COST - Cold Applied Modified BUR Substitute Cold Process Adhesive with Alternative Solvent Free Adhesive

Quantity	Description	Unit	Material	Roof Systems
12.33	<b>ROOF CONFIGURATION</b> 1 Ply Cap Sheet, Set in Cold Process Asphalt, Flood Coat & Aggregate in Cold Applied Modified Coal Tar Pitch and Aggregate			
12.33.01	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type I - Minimum of 70 lb/ft <sup>2</sup> tensile	SF	5.23	
12.33.02	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 220 lb/ft <sup>2</sup> tensile	SF	6.74	
12.33.03	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 310 lb/ft <sup>2</sup> tensile	SF	7.26	
12.33.04	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 500 lb/ft <sup>2</sup> tensile	SF	8.30	
12.33.05	<b>ROOFING MEMBRANE &amp; COATING OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 600 lb/ft <sup>2</sup> tensile	SF	8.70	
12.33.06	<b>WARRANTY CHARGES:</b> 30 Year - No Dollar Limit Warranty	SF	NSP	
12.41	<b>ROOF CONFIGURATION</b> 1 Ply of Mineral Surfaced, Torch-Applied Cap Sheet Installed with Torch Application			
12.41.01	<b>ROOFING MEMBRANE OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum 300 lb/ft <sup>2</sup> tensile Torch-Applied Membrane	SF	5.78	
12.41.02	<b>WARRANTY CHARGES:</b> 20 Year - No Dollar Limit Warranty	SF	NSP	
12.42	<b>ROOF CONFIGURATION</b> 1 Ply of Torch-Applied Cap Sheet Installed with Torch Application and Finished with a Flood Coat & Aggregate in Cold Process Modified Asphalt			
12.42.01	<b>ROOFING MEMBRANE OPTION:</b> ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - Minimum of 300 lb/ft <sup>2</sup> tensile Torch-Applied Membrane	SF	7.64	
12.42.02	<b>WARRANTY CHARGES:</b> 30 Year - No Dollar Limit Warranty	SF	NSP	
12.42.03	<b>PER SQUARE FOOT COST - TORCH APPLIED ROOF</b> Each Additional Torch Applied Base Sheet Inter-Ply Installed	SF	1.56	

Line Item	Unit	\$ per Unit	Roof Systems Material
<b>ROOF CONFIGURATION</b>			
12.51			1 Ply of Mineral Surfaced, Self-Adhering Cap Sheet Installed Using Self-Adhering Backing
12.51.01	SF	4.51	ASTM D 6161 (Polyester) OR 6162 (Fiberglass/Polyester) OR 6163 (Fiberglass) Self-Adhering Reinforced Modified Bituminous Sheet Material Type III - Minimum of 130 lb/ft tensile
12.51.02	SF	NSP	WARRANTY CHARGES: 20 Year - No Dollar Limit Warranty
12.51.03	SF	2.46	PER SQUARE FOOT COSTS - EACH ADDITIONAL SELF-ADHERING BASE PLY SHEET INSTALLED SBS Polyester OR Fiberglass/Polyester OR Fiberglass Reinforced Self-Adhering Base Sheet - 50 lb/ft tensile
<b>ROOF CONFIGURATION</b>			
12.61			1 Ply Fleece-Back Polymeric Cap Sheet (Top Ply) Adhered In Hot ASTM D 312 Type III OR IV Asphalt with Heat Welded Seams
12.61.01	SF	6.19	ASTM D 6754 - Ketone Ethylene Ester (KEE) - 50 Mil Thickness
12.61.02	SF	7.08	ASTM D 6754 - Ketone Ethylene Ester (KEE) - 60 Mil Thickness
12.61.03	SF	NSP	WARRANTY CHARGES: 25 Year - No Dollar Limit Warranty
<b>ROOF CONFIGURATION</b>			
12.62			1 Ply Fleece-Back Polymeric Cap Sheet (Top Ply) Adhered In Membrane Adhesive with Heat Weld Seams
12.62.01	SF	5.80	ASTM D 6754 - Ketone Ethylene Ester (KEE) - 50 Mil Thickness
12.62.02	SF	6.98	ASTM D 6754 - Ketone Ethylene Ester (KEE) - 60 Mil Thickness
12.62.03	SF	NSP	WARRANTY CHARGES: 25 Year - No Dollar Limit Warranty
12.62.04	SF	0.72	PER SQUARE FOOT COST - Cold Applied Fleece-Back Polymeric Cap Sheet (Top Ply) Substitute Membrane Adhesive with Cold Applied Asphalt Adhesive
12.62.05	SF	1.98	PER SQUARE FOOT COST - Cold Applied Fleece-Back Polymeric Cap Sheet (Top Ply) Substitute Membrane Adhesive with Solvent-Free Asphalt Adhesive

Quantity	Description	Unit	\$/sq. ft.	Material
13.00	BUILT-UP COAL TAR ROOF WITH FLOOD COAT AND AGGREGATE IN MODIFIED HOT COAL TAR PITCH			
13.11	ROOF CONFIGURATION 1 Ply of Glass Base, 3 Piles of Polyester Mat or 4 ply of Coal Tar Felts in Modified Hot Coal Tar Pitch (CTP), [Insulation & Glass Base] Set in Hot ASTM D 312 Type III or IV Asphalt			
13.11.01	ROOF CONFIGURATION OPTION: 4-Ply ASTM D 4990 Type I Coal Tar Saturated Felts in Modified Coal Tar Pitch; Modified CTP with 2000% Elongation	SF	11.20	
13.11.02	ROOF CONFIGURATION OPTION: 3-Ply Continuous Filament Polyester Mat (5.0 oz./yd2) in Modified Coal Tar Pitch; Modified CTP with 2000% Elongation	SF	10.80	
13.11.03	WARRANTY CHARGES: 20 Year - No Dollar Limit Warranty	SF	NSP	
13.11.04	PER SQUARE FOOT COST - SUBSTITUTE STANDARD COAL TAR PITCH Add/Deduct for Using Standard Coal Tar Pitch Instead of Modified Coal Tar Pitch	SF	-2.89	
13.11.05	PER SQUARE FOOT COST - SUBSTITUTE COLD PROCESS MODIFIED COAL TAR PITCH FOR FLOOD COAT Add/Deduct for Using Cold Process Modified Coal Tar Pitch for Flood Coat Instead of Hot Modified Coal Tar Pitch	SF	-0.23	
14.00	METAL ROOFING SYSTEMS - LOW SLOPE & STEEP SLOPE (2)			
14.11	INSULATION OPTIONS FOR ARCHITECTURAL STANDING SEAM ROOF INSTALLATION OVER SUBSTRATE			
14.11.01	INSULATION OPTION: Architectural Application - No Insulation; 30 lbs. Felt Underlayment Over Deck	SF	0.65	
14.11.02	INSULATION OPTION: Architectural Application - No Insulation - WOOD DECK: Class A Fire-Retardant Underlayment	SF	3.22	
14.11.03	INSULATION OPTION: Architectural Application - Minimal Insulation - WOOD OR METAL DECK: Must Have 1/2" Treated Gypsum Board with Glass-Mat (e.g. DensDeck / Securock / Equal); & 40 mil Self-Adhering Underlayment	SF	3.48	
14.11.04	INSULATION OPTION: Architectural Application - Mechanically Fasten Polyisocyanurate to Provide an Average R-Value of 20; with 40 mil Self-Adhering Underlayment	SF	3.72	
14.11.05	INSULATION OPTION: Structural Application Over Open Framing; Over Retrofit Framing; Over an Existing Roof Using Steel Furring - No Insulation	SF	1.66	

Item	Description	Unit	\$ per Unit	ROOF Systems Material
14.11.06	<b>INSULATION OPTION:</b> Structural Application Over Open Framing or Over Retrofit Framing - Fiberglass Batten Insulation with an R-Value of 30	SF	2.12	
14.11.07	<b>INSULATION OPTION:</b> Structural Application Over Retrofit Framing - Loose Laid Fiberglass Blanket on Existing Deck with an R-Value of 30	SF	2.10	
14.11.08	<b>INSULATION OPTION:</b> Structural Application Over an Existing Roof Using Steel Furring - Fiberglass Batten Insulation with an R-Value of 20	SF	2.95	
14.11.09	<b>INSULATION OPTION:</b> Structural Application Over an Existing Roof Using Steel Furring - Mechanically Fastened Polyisocyanurate on Existing Roof with an R-Value of 20	SF	3.58	

Quantity	Unit	\$ per Unit	ROOF SYSTEMS Material
<b>14.21 ROOF CONFIGURATION</b> Architectural or Structural Standing Seam Roof System; Seam Height At or Above 2"			
14.21.01	SF	5.00	Bare Aluminum Panel Price - 0.032" Aluminum, 18" - 19" Wide Panels
14.21.02	SF	0.70	Add for Bare Aluminum 0.040" Aluminum, 18" - 19" Wide Panels
14.21.03	SF	1.25	Add for 12" - 13" Panel Width - Aluminum
14.21.04	SF	0.60	Add for 16" - 17" Panel Width - Aluminum
14.21.05	SF	0.20	Add for 24" - 25" Panel Width - Aluminum
14.21.06	SF	4.35	Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 18" - 19" Wide Panels
14.21.07	SF	5.25	Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga, 18" - 19" Wide Panels
14.21.08	SF	1.15	Add for 12" - 13" Panel Width - Galvalume Coated Steel or Equal
14.21.09	SF	0.35	Add for 16" - 17" Panel Width - Galvalume Coated Steel or Equal
14.21.10	SF	-0.25	Add for 24" - 25" Panel Width - Galvalume Coated Steel or Equal
14.21.11	SF	1.05	Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal
14.21.12	SF	1.25	Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal
14.21.13	SF	1.50	Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal
14.21.14	SF	15.25	Stainless Steel Panel Price - 24 Ga, 18" - 19" Wide Panels
14.21.15	SF	18.10	Stainless Steel Panel Price - 22 Ga, 18" - 19" Wide Panels



Line Item	Roof Systems Material	Unit	\$/per Unit	Material
14.21.16	PANEL WIDTH OPTION: Add for 12" - 13" Panel Width - Stainless Steel	SF	3.80	
14.21.17	PANEL WIDTH OPTION: Add for 16" - 17" Panel Width - Stainless Steel	SF	1.25	
14.21.18	PANEL WIDTH OPTION: Add for 24" - 25" Panel Width - Stainless Steel	SF	0.25	
14.21.19	THICKNESS OPTION: Copper Panel Price - 16 oz, 18" - 19" Wide Panels	SF	16.50	
14.21.20	THICKNESS OPTION: Copper Panel Price - 20 Oz, 18" - 19" Wide Panels	SF	20.00	
14.21.21	PANEL WIDTH OPTION: Add for 12" - 13" Panel Width - Copper	SF	4.00	
14.21.22	PANEL WIDTH OPTION: Add for 16" - 17" Panel Width - Copper	SF	1.40	
14.21.23	PANEL WIDTH OPTION: Add for 24" - 25" Panel Width - Copper	SF	0.30	
14.21.24	THICKNESS OPTION: Zinc Panel Price - 0.032", 18" - 19" Wide Panels	SF	15.21	
14.21.25	THICKNESS OPTION: Zinc Panel Price - 0.040", 18" - 19" Wide Panels	SF	18.08	
14.21.26	PANEL WIDTH OPTION: Add for 12" - 13" Panel Width - Zinc	SF	3.87	
14.21.27	PANEL WIDTH OPTION: Add for 16" - 17" Panel Width - Zinc	SF	1.25	
14.21.28	PANEL WIDTH OPTION: Add for 24" - 25" Panel Width - Zinc	SF	0.25	
14.21.29	PANEL INSTALLATION OPTION: Architectural Application - Installed Over a Deck At or Above 3:12 Slope	SF	5.02	
14.21.30	PANEL INSTALLATION OPTION: Architectural Application - Installed Over a Deck Below 3:12 Slope	SF	4.09	
14.21.31	PANEL INSTALLATION OPTION: Structural Application - Installed Over Open Framing At or Above 3:12 Slope	SF	5.02	
14.21.32	PANEL INSTALLATION OPTION: Structural Application - Installed Over Open Framing Below 3:12 Slope	SF	4.09	
14.21.33	PANEL INSTALLATION OPTION: Structural Application - At or Above 3:12 Slope - Installed Over Retrofit Framing System	SF	12.13	
14.21.34	PANEL INSTALLATION OPTION: Structural Application - Installed Over Retrofit Framing System Below 3:12 Slope	SF	10.93	

Item#	Unit	\$ per Unit	ROOF SYSTEMS Material
14.21.35	SF	6.32	Structural Application - Installed Over Existing Roof Using Steel Furring At or Above 3:12 Slope
14.21.36	SF	4.87	Structural Application - Installed Over Existing Roof Using Steel Furring Below 3:12 Slope
14.21.37	SF	NSP	WARRANTY CHARGES: 30 Year - No Dollar Limit Warranty

**ROOF CONFIGURATION**  
Architectural or Structural Standing Seam Roof System; Seam Height At or Above 1" Below 2"; Aluminum Panels

14.31					
14.31.01	THICKNESS OPTION:	Bare Aluminum Panel Price - 0.032" Aluminum, 18" Wide Panels	SF	3.900	
14.31.02	THICKNESS OPTION:	Add for Bare Aluminum 0.040" Aluminum, 18" Wide Panels	SF	0.850	
14.31.03	PANEL WIDTH OPTION:	Add for 12" Panel Width - Aluminum	SF	0.600	
14.31.04	PANEL WIDTH OPTION:	Add for 16" Panel Width - Aluminum	SF	0.350	
14.31.05	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 18" Wide Panels	SF	3.500	
14.31.06	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga, 18" Wide Panels	SF	4.300	
14.31.07	PANEL WIDTH OPTION:	Add for 12" Panel Width - Galvalume Coated Steel or Equal	SF	0.750	
14.31.08	PANEL WIDTH OPTION:	Add for 16" Panel Width - Galvalume Coated Steel or Equal	SF	0.250	
14.31.09	COLOR OPTION:	Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	0.950	
14.31.10	COLOR OPTION:	Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	1.150	
14.31.11	COLOR OPTION:	Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	1.400	
14.31.12	THICKNESS OPTION:	Stainless Steel Panel Price - 24 Ga, 18" Wide Panels	SF	14.750	
14.31.13	THICKNESS OPTION:	Stainless Steel Panel Price - 22 Ga, 18" Wide Panels	SF	17.600	
14.31.14	PANEL WIDTH OPTION:	Add for 12" Panel Width - Stainless Steel	SF	3.800	
14.31.15	PANEL WIDTH OPTION:	Add for 16" Panel Width - Stainless Steel	SF	1.250	
14.31.16	THICKNESS OPTION:	Copper Panel Price - 16 oz, 18" Wide Panels	SF	16.100	
14.31.17	THICKNESS OPTION:	Copper Panel Price - 20 Oz, 18" Wide Panels	SF	19.750	
14.31.18	PANEL WIDTH OPTION:	Add for 12" Panel Width - Copper	SF	4.000	

Material	Panel Width Option	Panel Thickness Option	Panel Installation Option	Unit	\$ per Unit	Roof Systems Material
14.31.19	PANEL WIDTH OPTION: Add for 16" Panel Width - Copper			SF	1.400	
14.31.20	THICKNESS OPTION: Zinc Panel Price - 0.032", 18" Wide Panels			SF	14.950	
14.31.21	THICKNESS OPTION: Zinc Panel Price - 0.040", 18" Wide Panels			SF	17.850	
14.31.22	PANEL WIDTH OPTION: Add for 12" Panel Width - Zinc			SF	3.800	
14.31.23	PANEL WIDTH OPTION: Add for 16" Panel Width - Zinc			SF	1.250	
14.31.24	PANEL INSTALLATION OPTION: Architectural Application - Installed Over Substrate At or Above 3:12 Slope			SF	5.02	
14.31.25	PANEL INSTALLATION OPTION: Architectural Application - Installed Over Substrate Below 3:12 Slope			SF	4.09	
14.31.26	PANEL INSTALLATION OPTION: Structural Application - Installed Over Open Framing At or Above 3/12 Slope			SF	5.02	
14.31.27	PANEL INSTALLATION OPTION: Structural Application - Installed Over Retrofit Framing System At or Above 3:12 Slope			SF	12.13	
14.31.28	PANEL INSTALLATION OPTION: Structural Application - Installed Over Existing Roof Using Steel Furring At or Above 3:12 Slope			SF	6.32	
14.31.29	WARRANTY CHARGES: 20 Year - Limited Warranty			SF	NSP	

Line Item	ROOF CONFIGURATION	Unit	± Price Unit	ROOF SYSTEMS Material
14.41	Architectural Standing Seam Roof System; Seam Height Below 1"			
14.41.01	THICKNESS OPTION: Bare Aluminum Panel Price - 0.032" Aluminum, 14.5" Wide Panels	SF	4.45	
14.41.02	THICKNESS OPTION: Add for Bare Aluminum 0.040" Aluminum, 14.5" Wide Panels	SF	5.30	
14.41.03	THICKNESS OPTION: Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 14.5" Wide Panels	SF	4.33	
14.41.04	THICKNESS OPTION: Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga, 14.5" Wide Panels	SF	4.86	
14.41.05	COLOR OPTION: Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	0.90	
14.41.06	COLOR OPTION: Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	1.15	
14.41.07	COLOR OPTION: Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	1.25	
14.41.08	THICKNESS OPTION: Stainless Steel Panel Price - 24 Ga, 14.5" Wide Panels	SF	15.01	
14.41.09	THICKNESS OPTION: Stainless Steel Panel Price - 22 Ga, 14.5" Wide Panels	SF	17.72	
14.41.10	THICKNESS OPTION: Copper Panel Price - 16 Oz., 14.5" Wide Panels	SF	16.19	
14.41.11	THICKNESS OPTION: Copper Panel Price - 20 Oz., 14.5" Wide Panels	SF	19.81	
14.41.12	THICKNESS OPTION: Zinc Panel Price - 0.032", 14.5" Wide Panels	SF	15.41	
14.41.13	THICKNESS OPTION: Zinc Panel Price - 0.040", 14.5" Wide Panels	SF	18.28	

Item Code	Description	Unit	\$ per Unit	ROOF SYSTEMS Material
14.41.14	PANEL INSTALLATION OPTION: Architectural Application - Installed Over Substrate At or Above 3:12 Slope	SF	5.02	
14.41.15	PANEL INSTALLATION OPTION: Architectural Application - Installed Over Substrate Below 3:12 Slope	SF	4.09	
14.41.16	WARRANTY CHARGES: 15 Year - Limited Warranty	SF	NSP	
14.51	<b>ROOF CONFIGURATION</b> Flat Seam Metal Roof System - 8' Wide / 30 Gauge			
14.51.01	INSULATION OPTION: 3/4" of Expanded Polystyrene (Minimum 1.5 lbs/cft) - Includes Panel and Installation of Roof System	SF	10.49	
14.51.02	INSULATION OPTION: Mechanically Fastened Polyisocyanurate with an Average R-Value of 20 - Includes Panel and Installation of Roof System	SF	12.49	
14.51.03	UNDERLAYMENT OPTION: Add Install 40 mil self-adhesive membrane as an Underlayment	SF	1.27	
14.51.04	PANEL WIDTH OPTION: Add/Deduct for 6' Wide Option	SF	0.57	
14.51.05	PANEL WIDTH OPTION: Add/Deduct for 10' Wide Option	SF	0.00	
14.51.06	PANEL WIDTH OPTION: Add/Deduct for 12' Wide Option	SF	-1.00	
14.51.07	WARRANTY CHARGES: 15 Year - Limited Warranty	SF	NSP	

Item	Unit	\$ per Unit	Roof Systems Material
<b>15.00</b>			<b>RESTORATIONS - RECOATING OF EXISTING ROOF SYSTEMS</b>
			<b>RESATURATION OF ASPHALT ROOF SYSTEMS</b>
15.11	SF	4.59	Wet Vac Roof to Remove Aggregate, Apply Cold Applied Modified Asphalt Flood Coat & New Aggregate as Specified - Coating Applied at 6-8 Gallons per Sq. w/ New Gravel (New Flashings also Required Separate Line Item)
15.12	SF	5.83	<b>RESATURATION OF COAL-TAR PITCH ROOF SYSTEMS</b> Wet Vac Roof to Remove Aggregate, Apply Cold Applied Modified Coal Tar Flood Coat & New Aggregate as Specified Applied at 6-8 Gallons per Sq. w/ New Gravel (New Flashings also Required Refer to Flashing Line Item)
15.21	SF	5.38	<b>ELASTOMERIC RESTORATIVE COATING FOR METAL ROOF SYSTEMS</b> Power Wash & Clean with TSP; Use Portable Blowers to Clear Roof of Moisture; Prime, then Install Base Coat / Top Coat as Specified Elastomeric Restorative Coating (2 Gallons per Sq.); Rust Inhibitive Primer (Primer 1/2" Gallon to 1 Gallon per Sq.)
15.22	SF	4.71	<b>ELASTOMERIC URETHANE COATING FOR SINGLE-PLY ROOF SYSTEMS</b> Power wash & Clean with TSP or Simple Green, Use Portable Blowers the Clear the Roof of Moisture; Install Base Coat / Top Coat as Specified (Urethane 2 Gallons per Sq.)
15.23	SF	5.43	<b>ELASTOMERIC URETHANE COATING FOR SMOOTH OR MINERAL SURFACED MODIFIED ROOFS</b> Power wash & Clean with TSP or Simple Green; Use Portable Blowers the Clear the Roof of Moisture; Install Base Coat / Top Coat as Specified (Urethane 2 Gallons per Sq.)
15.24	LF	2.72	<b>LINEAR FOOT COST - REINFORCE SEAMS OF UREATHANE RESTORATION SYSTEM</b> Add/Deduct for Reinforcing the Seams when Using an Elastomeric Urethane Coating; Seams Need 2 1/2" Gallons per Sq. w/ Reinforcement.
15.31	SF	5.26	<b>ELASTOMERIC ASPHALT-BASED LIQUID APPLIED MEMBRANE SYSTEM FOR SMOOTH OR MINERAL SURFACED ROOFS</b> Power Wash and Prime then Install Base Coat / Top Coat as Specified with Reinforced Seams - Restoration Coating
<b>16.00</b>			<b>INSTALLATION OF SHAKE, TILE, OR SHINGLE ROOF SYSTEMS</b>
16.11	SF	4.84	<b>INSTALL NEW THREE-TAB SHINGLE ROOF SYSTEM -</b> New Three-Tab Shingles with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys
16.12	SF	5.31	<b>REPLACING ARCHITECTURAL SHINGLE ROOF SYSTEM -</b> New Dimensional Shingle Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys
16.13	SF	5.27	<b>INSTALL NEW DIMENSIONAL SHINGLE ROOF SYSTEM -</b> New Dimensional Shingle Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys
16.21	SF	11.70	<b>INSTALL NEW CEDAR SHAKE ROOF SYSTEM -</b> New Cedar Shake Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys
16.31	SF	16.54	<b>INSTALL NEW BARREL CLAY/CEMENT TILE ROOF SYSTEM -</b> New Barrel Clay/Cement Tile Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys
16.41	SF	17.27	<b>REPLACING SLATE TILE ROOF SYSTEM -</b> New Slate Tile Roof System with Base Sheet as an Underlayment; Install Self-Adhering Underlayment on All Eaves, Peaks & Valleys
<b>17.00</b>			<b>FULLY ADHERED SINGLE-PLY ROOF SYSTEMS</b>

Material	Description	Unit	Square Unit	ROOF SYSTEMS Material
<b>METAL DECK - SINGLE-PLY APPLICATION</b>				
17.11	INSULATION OPTION: Mechanically Fasten Polyisocyanurate / Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20	SF	3.98	
<b>WOOD/TECTUM DECK - SINGLE-PLY APPLICATION</b>				
17.12.01	INSULATION OPTION: WOOD DECK: Mechanically Fasten Polyisocyanurate / Adhere Treated 1/2" Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) with Insulation Adhesive to Provide an Average R-Value of 20	SF	3.98	
17.12.02	INSULATION OPTION: TECTUM DECK: Mechanically Attach Base Sheet & Adhere Polyisocyanurate in Insulation Adhesive / Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive to Provide an Average R-Value of 20	SF	5.29	
17.12.03	INSULATION OPTION: Without Insulation - Must Include Rosin Sheet & Mechanically Fasten Glass Base Sheet	SF	1.09	
<b>LIGHTWEIGHT CONCRETE/GYPSUM DECK - SINGLE-PLY APPLICATION</b>				
17.13.01	INSULATION OPTION: Adhere Polyisocyanurate in Insulation Adhesive / Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive to Provide an Average R-Value of 20	SF	4.16	
17.13.02	INSULATION OPTION: Without Insulation - Must Include Rosin Sheet & Mechanically Fasten Glass Base Sheet	SF	1.09	



Line Item	Description	Unit	Price per Unit	Roof System Material
<b>CONCRETE DECK - SINGLE-PLY APPLICATION</b>				
17.14	INSULATION OPTION: Adhere Polyisocyanurate in Insulation Adhesive / Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive to Provide an Average R-Value of 20	SF	4.16	
17.14.01				
17.14.02	INSULATION OPTION: Minimal Insulation - Must Adhere 1/2" Treated Gypsum Insulation Board with Glass-Mat (e.g. DensDeck / Securock / Equal) in Insulation Adhesive to Provide an Average R-Value of 20	SF	1.38	
<b>ROOF CONFIGURATION: Fully Adhered Single-Ply Roof System Installed Over Prepared Surface or Insulation</b>				
17.21	SINGLE-PLY ROOF TYPE: ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 45 Mil Thickness	SF	2.98	
17.21.01				
17.21.02	SINGLE-PLY ROOF TYPE: ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 60 Mil Thickness	SF	3.47	
17.21.03	SINGLE-PLY ROOF TYPE: ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 90 Mil Thickness	SF	3.57	
17.21.04	SINGLE-PLY ROOF TYPE: ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 45 Mil Thickness	SF	2.98	
17.21.05	SINGLE-PLY ROOF TYPE: ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 60 Mil Thickness	SF	3.45	
17.21.06	SINGLE-PLY ROOF TYPE: ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 90 Mil Thickness	SF	3.54	
17.21.07	SINGLE-PLY ROOF TYPE: ASTM D 4434 - Poly Vinyl Chloride (PVC) - 45 Mil Thickness	SF	2.79	
17.21.08	SINGLE-PLY ROOF TYPE: ASTM D 4434 - Poly Vinyl Chloride (PVC) - 60 Mil Thickness	SF	3.17	
17.21.09	SINGLE-PLY ROOF TYPE: ASTM D 4434 - Poly Vinyl Chloride (PVC) - 90 Mil Thickness	SF	3.36	
17.21.10	SINGLE-PLY ROOF TYPE: ASTM D 6754 - Ketone Ethylene Ester (KEE) - 45 Mil Thickness	SF	5.85	
17.21.11	SINGLE-PLY ROOF TYPE: ASTM D 6754 - Ketone Ethylene Ester (KEE) - 60 Mil Thickness	SF	6.99	
17.21.12	SINGLE-PLY ROOF TYPE: ASTM D 6754 - Ketone Ethylene Ester (KEE) - 80 Mil Thickness	SF	7.98	
17.21.13	INSTALLATION OPTION: Add / Deduct for Mechanically Attaching Single-Ply Roof System Vs. Fully Adhering	SF	-1.50	
17.21.14	WARRANTY CHARGES: 15 Year No Dollar Limit Warranty	SF	NSP	

Quantity	Description	Unit	Per Unit	ROOF Systems Material
18.00	FLUID APPLIED WATERPROOFING MEMBRANE SYSTEMS WITH POLYURETHANE RESIN COATINGS			
18.11	POLYURETHANE COATINGS DIRECT TO PRIMED CONCRETE SUBSTRATE (INCLUDE PRIMER FOR CONCRETE SUBSTRATE)			
18.11.01	FLUID APPLIED MEMBRANE SYSTEM: Two Coat System	SF	5.75	
18.11.02	FLUID APPLIED MEMBRANE SYSTEM: Three Coat System	SF	7.95	
18.11.03	FLUID APPLIED MEMBRANE SYSTEM: Three Coat Reinforced System	SF	9.00	
18.11.04	FLUID APPLIED MEMBRANE SYSTEM: Four Coat Reinforced System	SF	10.05	
18.11.05	WARRANTY CHARGES: 5 Year Waterproofing Warranty	SF	NSP	
18.11.06	WARRANTY CHARGES: 10 Year Waterproofing Warranty	SF	NSP	
18.12	POLYURETHANE COATINGS DIRECT TO WOOD SUBSTRATE			
18.12.01	FLUID APPLIED MEMBRANE SYSTEM: Two Coat System	SF	4.75	
18.12.02	FLUID APPLIED MEMBRANE SYSTEM: Three Coat System	SF	6.85	
18.12.03	FLUID APPLIED MEMBRANE SYSTEM: Three Coat Reinforced System	SF	7.90	
18.12.04	FLUID APPLIED MEMBRANE SYSTEM: Four Coat Reinforced System	SF	8.95	
18.12.05	WARRANTY CHARGES: 5 Year Waterproofing Warranty	SF	NSP	
18.12.06	WARRANTY CHARGES: 10 Year Waterproofing Warranty	SF	NSP	
18.21	FLUID APPLIED WATERPROOFING MEMBRANE SYSTEM BASE ON POLYURETHANE RESINS - CONCRETE SURFACE REPAIRS & PREPARATION			
18.21.01	CONCRETE REPAIRS TO OVERHEAD SURFACES: 2"-4" DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation	SF	80.00	
18.21.02	CONCRETE REPAIRS TO OVERHEAD SURFACES: FULL DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation	SF	550.00	
18.21.03	CONCRETE REPAIRS TO VERTICAL SURFACES: 3"-5" DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation	SF	60.87	
18.21.04	CONCRETE REPAIRS TO VERTICAL SURFACES: 5"-8" DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation; includes reinforcement	SF	95.65	
18.21.05	CONCRETE REPAIRS TO VERTICAL SURFACES - FULL DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation; includes reinforcement	SF	550.00	
18.21.06	CONCRETE REPAIRS TO HORIZONTAL SURFACES: 2"-4" DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation	SF	28.70	
18.21.07	CONCRETE REPAIRS TO HORIZONTAL SURFACES - 4"-8" DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation; includes reinforcement	SF	32.17	
18.21.08	CONCRETE REPAIRS TO HORIZONTAL SURFACES - FULL DEPTH Removal and replacement of damaged concrete to exclude substrate repair / re-installation; includes reinforcement	SF	55.65	

Code-Description	Unit	Sq. feet Unit	ROOF SYSTEMS Material
18.21.09 <b>GRINDING</b> Grind an existing coating	SF	1.95	
18.21.10 <b>HANDHELD GRINDING</b> Grind an existing coating in areas that only can be done by hand	SF	9.00	
18.21.11 <b>MILLING</b> Mill an existing coating 1/8 inch to 1/4 inch	SF	2.97	
18.21.12 <b>PRESSURE WASHING - HORIZONTAL</b> Pressure washing horizontal surfaces with 2000 PSI or greater	SF	0.14	
18.21.13 <b>PRESSURE WASHING - VERTICAL</b> Pressure washing horizontal surfaces with 2000 PSI or greater	SF	0.47	
18.21.14 <b>SAND BLASTING</b> Sand blast an existing coating	SF	1.89	
18.21.15 <b>SHOT BLASTING</b> Shot blast an existing coating	SF	0.70	
<b>FLUID APPLIED WATERPROOFING MEMBRANE SYSTEM BASE ON POLYURETHANE RESINS - ANCILARY REPAIRS &amp; SURFACE PREPARATION</b>			
18.31.01 <b>STRUCTURAL EXPANSION JOINT</b> Installation or replacement of an expansion joint that is necessary for structural integrity	LF	290.00	
18.31.02 <b>CAULKING JOINTS</b> Installation of caulking in joints. See caulking chart	LF		
18.31.03 <b>ROUTING AND REMOVAL OF EXISTING CAULK</b> Rout and remove of existing caulk out of expansion joints	LF	4.50	
18.31.04 <b>EPOXY INJECTION FOR CRACK REPAIR</b> Route cracks, drill holes every 18" inches, and inject and seal with epoxy	LF	52.00	
18.31.05 <b>TAPE WOOD DECK JOINTS - INSTALLATION OF TAPE ON DECK JOINTS</b>	LF	2.50	
18.31.06 <b>WOOD SUBSTRATE REPLACEMENT - REMOVAL AND REPLACEMENT</b>	SF	5.10	
<b>19.00 WALL COATINGS FOR COATING WALL SYSTEMS</b>			
19.11 <b>ELASTOMERIC COATING FOR STUCCO WALL SYSTEM -</b> Base Coat of Coating @ 1 Gallon per Sq. / Top Coat @ 1 Gallon per Sq. Applied as Specified	SF	3.81	
19.12 <b>ELASTOMERIC COATING FOR EFIS WALL SYSTEM -</b> Base Coat of Coating @ 1 Gallon per Sq. / Top Coat @ 1 Gallon per Sq. Applied as Specified	SF	3.77	
19.13 <b>ELASTOMERIC COATING FOR CMU WALL SYSTEM -</b> Base Coat of Coating @ 1 Gallon per Sq. / Top Coat @ 1 Gallon per Sq. Applied as Specified	SF	3.64	
19.14 <b>ELASTOMERIC COATING FOR CONCRETE TILT WALL SYSTEM -</b> Base Coat of Coating @ 1 Gallon per Sq. / Top Coat @ 1 Gallon per Sq. Applied as Specified	SF	3.74	

Item	Unit	Per Unit	Roof Systems Material
<b>20.00</b>			
<b>NEW FLASHINGS FOR ROOFING SYSTEMS &amp; RESTORATION OPTIONS</b>			
<b>20.11</b>			
<b>ROOF FLASHINGS FOR MODIFIED &amp; COAL TAR PITCH ROOF SYSTEMS:</b>			
Minimum 1 Ply of Base Flashing and Mineral Cap Sheet Installed in Hot ASTM D 312, Type III or IV Asphalt			
20.11.01	SF	13.66	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile
20.11.02	SF	14.66	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile
20.11.03	SF	15.16	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile
20.11.04	SF	15.96	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile
20.11.05	SF	16.34	BASE PLY: SBS Modified Fiberglass Reinforced Base Flashing Ply w/ Tensile Strength of 215 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile

Line Item	Description	Unit	S per Unit	ROOF Systems Material
20.11.06	<b>FLASHING OPTION:</b> BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type II - 80 lbf/in tensile	SF	13.66	
20.11.07	<b>FLASHING OPTION:</b> BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6163 SBS Fiberglass Reinforced Modified Bituminous Sheet Material Type III - 220 lbf/in tensile	SF	14.66	
20.11.08	<b>FLASHING OPTION:</b> BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 310 lbf/in tensile	SF	15.16	
20.11.09	<b>FLASHING OPTION:</b> BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 500 lbf/in tensile	SF	15.96	
20.11.10	<b>FLASHING OPTION:</b> BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Flashing Ply - 315 lbf/in tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 600 lbf/in tensile	SF	16.34	
20.999	<b>PER SQUARE FOOT COSTS - INSTALLING IN COLD PROCESS FLASHING ADHESIVE</b> Substitute Hot Asphalt Application for Cold Process Flashing Adhesive Application of Flashings	SF	6.49	

Unit	Unit	Roof Systems	Material
<b>20.2</b>	<b>Torch Applied Flashings - Minimum 1 Ply of Torch Base and Torch Mineral Cap Sheet, Torch Applied</b>		
20.20.01	<b>FLASHING OPTION:</b>	BASE PLY: SBS Modified Polyester/Fiberglass Reinforced Base Torch Applied Flashing Ply - 80 lb/ft/inch tensile (ASTM D 5147); TOP PLY: ASTM D 6162 SBS Fiberglass/Polyester Reinforced Modified Bituminous Sheet Material Type III - 300 lb/ft/inch Tensile Torch Applied Membrane	SF 17.86
<b>20.31</b>	<b>Self-Adhering Flashings - Minimum 1 Ply of Self-Adhering Base and Self-Adhering Mineral Cap Sheet, Self-Adhering</b>		
20.31.01	<b>FLASHING OPTION:</b>	BASE PLY: SBS Polyester OR Fiberglass/Polyester OR Fiberglass Reinforced Self-Adhering Flashing Ply - 50 lb/ft/inch tensile (ASTM D 5147); TOP PLY: ASTM D 6161 (Polyester) OR 6162 (Fiberglass/Polyester) OR 6163 (Fiberglass) Self-Adhering Reinforced Modified Bituminous Membrane Type III - 130 lb/ft/inch tensile	SF 15.24
<b>20.41</b>	<b>Single-Ply Flashings - Fully Adhered Single-Ply Roof Flashings Installed on Corresponding Single-Ply Roof Systems (Self-Adhering Roof Applications Only)</b>		
20.41.01	<b>ROOF MEMBRANE OPTION:</b>	ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 45 Mil Thickness	SF 8.47
20.41.02	<b>ROOF MEMBRANE OPTION:</b>	ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 60 Mil Thickness	SF 8.87
20.41.03	<b>ROOF MEMBRANE OPTION:</b>	ASTM D 4637 - Ethylene Propylene Diene Terpolymer (EPDM) - 90 Mil Thickness	SF 10.02
20.41.04	<b>ROOF MEMBRANE OPTION:</b>	ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 45 Mil Thickness	SF 6.95
20.41.05	<b>ROOF MEMBRANE OPTION:</b>	ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 60 Mil Thickness	SF 7.45
20.41.06	<b>ROOF MEMBRANE OPTION:</b>	ASTM D 6878 - Thermoplastic Polyolefin (TPO) - 90 Mil Thickness	SF 8.60
20.41.07	<b>ROOF MEMBRANE OPTION:</b>	ASTM D 4434 - Poly Vinyl Chloride (PVC) - 45 Mil Thickness	SF 6.85
20.41.08	<b>ROOF MEMBRANE OPTION:</b>	ASTM D 4434 - Poly Vinyl Chloride (PVC) - 60 Mil Thickness	SF 7.15

Line Item		Unit	Sqft/Unit	ROOF SYSTEMS Material
20.41.09	ROOF MEMBRANE OPTION: ASTM D 4434 - Poly Vinyl Chloride (PVC) - 90 Mil Thickness	SF	8.30	
20.41.10	ROOF MEMBRANE OPTION: ASTM D 6754 - Ketone Ethylene Ester (KEE) - 45 Mil Thickness	SF	11.04	
20.41.11	ROOF MEMBRANE OPTION: ASTM D 6754 - Ketone Ethylene Ester (KEE) - 60 Mil Thickness	SF	12.46	
20.41.12	ROOF MEMBRANE OPTION: ASTM D 6754 - Ketone Ethylene Ester (KEE) - 80 Mil Thickness	SF	13.88	

Unit	Material	Roof Systems
Unit	Per Unit	Material
<b>21.00</b>	<b>METAL WALL PANEL SYSTEMS</b>	
<b>21.11</b>	<b>WALL SYSTEM</b>	
	Exposed Fastener Wall Panel System	
21.11.01	THICKNESS OPTION: Bare Aluminum Panel Price - 0.032" Aluminum, 36" Wide Panels	SF 4.06
21.11.02	THICKNESS OPTION: Add for Bare Aluminum 0.040" Aluminum, 36" Wide Panels	SF 0.89
21.11.03	PANEL WIDTH OPTION: Add for 32" Panel Width - Aluminum	SF 0.81
21.11.04	THICKNESS OPTION: Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga, 36" Wide Panels	SF 3.81
21.11.05	THICKNESS OPTION: Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga, 36" Wide Panels	SF 4.24
21.11.06	PANEL WIDTH OPTION: Add for 32" Panel Width - Galvalume Coated Steel or Equal	SF 0.78
21.11.07	COLOR OPTION: Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF 0.67
21.11.08	COLOR OPTION: Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF 0.78
21.11.09	COLOR OPTION: Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF 1.02
21.11.10	THICKNESS OPTION: Stainless Steel Panel Price - 24 Ga, 36" Wide Panels	SF 16.08
21.11.11	THICKNESS OPTION: Stainless Steel Panel Price - 22 Ga, 36" Wide Panels	SF 18.65
21.11.12	PANEL WIDTH OPTION: Add for 32" Panel Width - Stainless Steel	SF 0.57
21.11.13	THICKNESS OPTION: Copper Panel Price - 16 Oz., 36" Wide Panels	SF 17.21
21.11.14	THICKNESS OPTION: Copper Panel Price - 20 Oz., 36" Wide Panels	SF 21.08
21.11.15	PANEL WIDTH OPTION: Add for 32" Panel Width - Copper	SF 0.57
21.11.16	THICKNESS OPTION: Zinc Panel Price - 0.032", 36" Wide Panels	SF 13.85



Line Item	Material	Unit	Super Unit	ROOF Systems Material
21.11.17	Zinc Panel Price - 0.040", 36" Wide Panels	SF	17.44	
21.11.18	<b>THICKNESS OPTION:</b> Add for 32" Panel Width - Zinc Over Girts; 3/4" of Expanded Polystyrene (Minimum 1.5 lbs/cft) Installed Between Girts	SF	0.46	
21.11.19	<b>PANEL INSTALLATION &amp; INSULATION OPTION:</b> Over Girts; Mechanically Fastened Polyisocyanurate with an Average R- Value of 19 Installed Between Girts	SF	5.38	
21.11.20	<b>PANEL INSTALLATION &amp; INSULATION OPTION:</b> Over Girts; Mechanically Attach Batten Fiberglass Insulation with an Average R- Value of 19 Installed Between Girts	SF	7.05	
21.11.21	<b>PANEL INSTALLATION &amp; INSULATION OPTION:</b> RAIN SCREEN CONFIGURATION: Over Steel Stud Wall - Exterior Gypsum Sheeting 1/2" to 5/8" Thickness, Air Barrier (Priced Separately Below), Rock Wool or Extruded Polystyrene Insulation (Priced Separately Below) & Metal Wall Panel Drainage, Ventilation and Attachment System	SF	4.85	
21.11.21	<b>PANEL INSTALLATION &amp; INSULATION OPTION:</b> RAIN SCREEN CONFIGURATION: Over Existing Wall Construction - Air Barrier (Priced Separately Below), Rock Wool or Extruded Polystyrene Insulation (Priced Separately Below) & Metal Wall Panel Drainage, Ventilation and Attachment System	SF	7.34	
21.11.23	<b>PANEL INSTALLATION &amp; INSULATION OPTION:</b> RAIN SCREEN CONFIGURATION: Over Existing Wall Construction - Air Barrier (Priced Separately Below), Rock Wool or Extruded Polystyrene Insulation (Priced Separately Below) & Metal Wall Panel Drainage, Ventilation and Attachment System	SF	6.05	
21.11.24	<b>PANEL INSTALLATION &amp; INSULATION OPTION:</b> Over Plywood; No Insulation	SF	5.15	

Quantity	Material	Unit	Material	Material
<b>WALL SYSTEM</b>				
Concealed Fastener Wall Panel System - 12" Wide Panels				
21.12.01	THICKNESS OPTION:	Bare Aluminum Panel Price - 0.032" Aluminum Thickness	SF	4.81
21.12.02	THICKNESS OPTION:	Add for Bare Aluminum, 0.040" Aluminum	SF	1.00
21.12.03	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 24 Ga	SF	4.56
21.12.04	THICKNESS OPTION:	Bare Galvalume Coated Steel or Equal Panel Price - 22 Ga	SF	5.19
21.12.05	COLOR OPTION:	Add for Standard Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	0.69
21.12.06	COLOR OPTION:	Add for Designer Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	0.89
21.12.07	COLOR OPTION:	Add for Premium or Custom Colors - Fluorocarbon Paint System Over Aluminum or Galvalume Coated Steel Or Equal	SF	1.06
21.12.08	THICKNESS OPTION:	Stainless Steel Panel Price - 24 Ga Thickness	SF	16.08
21.12.09	THICKNESS OPTION:	Stainless Steel Panel Price - 22 Ga Thickness	SF	18.65
21.12.10	THICKNESS OPTION:	Copper Panel Price - 16 Oz Thickness	SF	17.21
21.12.11	THICKNESS OPTION:	Copper Panel Price - 20 Oz Thickness	SF	21.08
21.12.12	THICKNESS OPTION:	Zinc Panel Price - 0.032" Thickness	SF	13.85
21.12.13	THICKNESS OPTION:	Zinc Panel Price - 0.040" Thickness	SF	17.44
21.12.14	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; 3/4" of Expanded Polystyrene (Minimum 1.5 lbs/cft) Installed Between Girts	SF	5.38
21.12.15	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; Mechanically Fastened Polyisocyanurate with an Average R-Value of 19 Installed Between Girts	SF	7.05
21.12.16	PANEL INSTALLATION & INSULATION OPTION:	Over Girts; Mechanically Attach Batten Fiberglass Insulation with an Average R-Value of 19 Installed Between Girts	SF	4.85

Line Item	Description	Unit	S per Unit	ROOF Systems Material
21.12.17	PANEL INSTALLATION & INSULATION OPTION: Over Plywood; No Insulation	SF	5.15	
21.12.18	PANEL INSTALLATION & INSULATION OPTION: RAIN SCREEN CONFIGURATION: Over Steel Stud Wall - Exterior Gypsum Sheeting 1/2" to 5/8" Thickness, Air Barrier (Priced Separately Below), Rock Wool or Extruded Polystyrene Insulation (Priced Separately Below) & Metal Wall Panel Drainage, Ventilation and Attachment System	SF	7.34	
21.12.19	PANEL INSTALLATION & INSULATION OPTION: RAIN SCREEN CONFIGURATION: Over Existing Wall Construction - Air Barrier (Priced Separately Below), Rock Wool or Extruded Polystyrene Insulation (Priced Separately Below) & Metal Wall Panel Drainage, Ventilation and Attachment System	SF	6.05	
21.12.20	PANEL TYPE OPTION: Add for Factory Insulated Concealed Fastener Wall Panel	SF	2.26	
21.21	<b>AIR BARRIER FOR WALL APPLICATIONS (BRICK, CMU, MASONRY WALLS OR STUD WALL WITH EXTERIOR GYPSUM SHEETING)</b>			
21.21.01	Non-Permeable Option: Fluid Applied System - ASTM 2178	SF	2.50	
21.21.02	Non-Permeable Option: Fluid Applied Water Based System - ASTM 2178	SF	2.36	
21.21.03	Non-Permeable Option: Membrane System - ASTM E 2178	SF	2.31	
21.21.04	Permeable Option: Fluid Applied System - ASTM E 2178 & ASTM E 96	SF	2.35	
21.21.05	Permeable Option: Fluid Applied Water Based System - ASTM 2178 & ASTM E 96	SF	2.21	
21.21.06	Permeable Option: Membrane System - ASTM 2178 & ASTM E 96	SF	2.25	

Insulation	INSULATION FOR WALL APPLICATIONS (INSTALLED OVER AIR BARRIERS)	Unit	\$ per Unit	ROOF Systems M Unit
21.31.01	Insulation Option: 1" Rock Wool Insulation Installed	SF	1.33	
21.31.02	Insulation Option: 2" Rock Wool Insulation Installed	SF	1.75	
21.31.03	Insulation Option: 3" Rock Wool Insulation Installed	SF	2.10	
21.31.04	Insulation Option: 4" Rock Wool Insulation Installed	SF	2.65	
21.31.05	Insulation Option: 1" Extruded Polystyrene Insulation Installed	SF	2.28	
21.31.06	Insulation Option: 2" Extruded Polystyrene Insulation Installed	SF	3.07	
21.31.07	Insulation Option: 3" Extruded Polystyrene Insulation Installed	SF	3.94	
21.31.08	Insulation Option: 4" Extruded Polystyrene Insulation Installed	SF	4.86	

Line Item	Job Site Specific Multipliers Applied to Each Line Item on Associate Job	Unit	\$ per Unit	Roof Systems Manual
22.00	<b>MULTIPLIER - LIMITED / OBSTRUCTED / DIFFICULT ROOF ACCESS</b> Multiplier Applied when Access to the Roof is Limited to Specific Entry Points, Equipment & Materials Cannot be Lifted by Crane on the Roof, or Access is Dependent Upon Road Closure	%	30.00%	
22.11	<b>MULTIPLIER - ROOF HAS LARGE AMOUNT OF PENETRATIONS / ROOF TOP OBSTRUCTIONS</b> Multiplier Applied when Open Roofing Area is Limited Due to a Large Number of Roof Penetrations such as Soil Stacks, Sky Lights, Roof Drains, Exhaust Vents, HVAC Units, etc., or when there are a Large Amount of Roof Top Obstructions such as: Pipes, Duct Work, Electrical Wires, Hoses, etc.	%	50.00%	
22.12	<b>MULTIPLIER - ROOF HEIGHT IS GREATER THAN 2 STORIES EQUAL TO OR LESS THAN 5 STORIES</b> Multiplier Applied when the Roof Height Exceeds 2 Stories, but is Equal to or Less than 5 Stories. Situation Creates the Need for Additional Safety Protection and Increased Crane Work.	%	25.00%	
22.21	<b>MULTIPLIER - ROOF HEIGHT IS GREATER THAN 5 STORIES LESS EQUAL TO OR LESS THAN 10 STORIES</b> Multiplier Applied when the Roof Height Exceeds 5 Stories, but is Equal to or Less than 10 Stories. Situation Creates the Need for Additional Safety Protection and Increased Crane Work and Crane Equipment	%	40.00%	
22.22	<b>MULTIPLIER - ROOF HEIGHT IS GREATER THAN 10 STORIES</b> Multiplier Applied when the Roof Height Exceeds 10 Stories. Situation Creates the Need for Additional Safety Protection and Increased Crane Work and Crane Equipment	%	60.00%	
22.23	<b>MULTIPLIER - ROOF IS CONSIDERED NON-STANDARD ARCHITECTURE OR HAS GREATER THAN 4/12 SLOPE</b> Multiplier Applied when Roof Area is not Boxed-Shaped, Contains Multiple Sharp Angles and/or Curves, or the Roof has a Greater than 4/12 Slope, Very Steep.	%	35.00%	
22.31	<b>MULTIPLIER - ROOF IS CONSIDERED NON-STANDARD ARCHITECTURE OR HAS GREATER THAN 8/12 SLOPE</b> Multiplier Applied when Roof Area is not Boxed-Shaped, Contains Multiple Sharp Angles and/or Curves, or the Roof has a Greater than 8/12 Slope, Very Steep.	%	70.00%	
22.32	<b>MULTIPLIER - ROOF SIZE IS LESS THAN 1,000 SF</b> Multiplier Applied when Roof Size is Abnormally Small Less than 1,000 SF Situation Creates the Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor to be Allocated Across a Very Small Roof Area Causing Fixed Costs to be Large Portion of Job Costs	%	100.00%	
22.41	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 1,000 SF, BUT LESS THAN 2,000 SF</b> Multiplier Applied when Roof Size is Less than 2,000 SF, but Greater than 1,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area	%	85.00%	
22.42	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 2,000 SF, BUT LESS THAN 3,000 SF</b> Multiplier Applied when Roof Size is Less than 3,000 SF, but Greater than 2,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area	%	60.00%	
22.43	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 3,000 SF, BUT LESS THAN 5,000 SF</b> Multiplier Applied when Roof Size is Less than 5,000 SF, but Greater than 3,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area	%	35.00%	
22.44	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 5,000 SF, BUT LESS THAN 10,000 SF</b> Multiplier Applied when Roof Size is Less than 10,000 SF, but Greater than 5,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area	%	30.00%	
22.45	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 10,000 SF, BUT LESS THAN 20,000 SF</b> Multiplier Applied when Roof Size is Less than 20,000 SF, but Greater than 10,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Not Completely Absorbed Across Roof Area	%	15.00%	

Bidding Item	Description	Unit	Standard Unit	ROOF SYSTEMS Material
22.47	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 30K SF LESS THAN 50K SF</b> Multiplier Applied when Roof Size is Less than 50,000 SF, but Greater than 30,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Spread Amongst a Larger Roof Area	%	-3.00%	
22.48	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 50K SF LESS THAN 100K SF</b> Multiplier Applied when Roof Size is Less than 100,000 SF, but Greater than 50,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Spread Amongst a Larger Roof Area	%	-5.00%	
22.49	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 100K SF LESS THAN 200K SF</b> Multiplier Applied when Roof Size is Less than 200,000 SF, but Greater than 100,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Spread Amongst a Larger Roof Area	%	-6.00%	
22.50	<b>MULTIPLIER - ROOF SIZE IS GREATER THAN 200K SF.</b> Multiplier Applied when Roof Size is Greater than 200,000 SF Fixed Costs: Equipment, Mobilization, Demobilization, Disposal, & Set-Up Labor are Spread Amongst a Very Large Roof Area	%	-8.00%	

**ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES**

Miscellaneous Line Items		UNIT	\$ per Unit
23.01	Pressure Wash to Clean Horizontal Surfaces	SF	\$ 0.14
23.02	Pressure Wash to Clean Vertical Surfaces	SF	\$ 0.47
23.03	Blow-Off Surface Area with Portable Blower to Remove Moisture	SF	\$ 0.10
23.04	Spud and Scrape Aggregate from Roof Surface Asphalt BUR (Size Reference: 100' X 12")	SF	\$ 4.08
23.05	Spud and Scrape of Aggregate from Roof Surface Coal Tar BUR (Size Reference: 100' X 12")	SF	\$ 5.57
23.06	Remove & Dispose Loose Aggregate from Roof Surface (Wet Vac)	SF	\$ 0.75
23.07	Power Broom Roof Surface	SF	\$ 0.28
23.08	Remove & Dispose Ballast from Roof Surface	SF	\$ 0.51
23.09	Remove Ballast from Roof Surface & Save for Reuse	SF	\$ 0.36
23.10	Apply Coating (Paint) to Horizontal Surface	SF	\$ 1.30
23.11	Apply Coating (Paint) to Vertical Surface	SF	\$ 1.47
23.12	Caulking: Remove Existing Caulking & Clean and Prime Joint	LF	\$ 1.15
23.13	Install Backer Rod in Properly Prepared Opening, Polyethylene - 3/8" Diameter	LF	\$ 0.55
23.14	Install Backer Rod in Properly Prepared Opening, Polyethylene - 1/2" Diameter	LF	\$ 0.65
23.15	Install Backer Rod in Properly Prepared Opening, Polyethylene - 3/4" Diameter	LF	\$ 0.75
23.16	Install Backer Rod in Properly Prepared Opening, Polyethylene - 1" Diameter	LF	\$ 0.85
Vapor Barriers		UNIT	\$ per Unit
23.17	Install Vapor Barrier, 2 Plies of Type IV Fiberglass Felts, Applied in Type IV Asphalt (or appropriate type)	SF	\$ 1.23
23.18	Install Vapor Barrier, 2 Plies of Type IV Fiberglass Felts, Applied with Asphalt Over DensDeck on a Metal Deck	SF	\$ 2.01
Masonry section		UNIT	\$ per Unit
23.19	Remove and Reset Bricks; 1-50 SF	SF	\$ 20.00
23.20	Remove and Reset Bricks; Over 50 SF	SF	\$ 14.91
23.21	Remove and Reset Blocks	SF	\$ 10.60
23.22	Remove and Reset Coping Stones	Each	\$ 23.40
23.23	Remove Bricks, Blocks, Coping Stones; 1-50 SF	SF	\$ 15.35
23.24	Remove Bricks, Blocks, Coping Stones; Over 50 SF	SF	\$ 11.85
Brick, block and brick exterior wall maintenance, repair and application of protective coatings		UNIT	\$ per Unit
23.25	Selective Demolition of Concrete Block Masonry Units (CMU) with perimeter saw cutting- swing stage 4", 6" and 8" block (high-rise)	Each	\$ 10.00
23.26	Selective Demolition of Brick Masonry Units with perimeter saw cutting - swing stage (high-rise)	SF	\$ 27.35
23.27	Selective Demolition of Brick Masonry Units with perimeter saw cutting - scaffolding (low-rise)	SF	\$ 16.22
Selective Demolition of Mortar Joint with Perimeter Saw cutting - Swing stage (high-rise)		UNIT	\$ per Unit
23.28	Removal of existing mortar ( 1/2" wide by 3/4" depth)	SF	\$ 8.85
23.29	Removal of existing mortar (3/4" wide by 3/4" depth)	SF	\$ 10.81
23.30	Removal of existing mortar (1/2" wide by 1 1/2" depth)	SF	\$ 11.89
23.31	Removal of existing mortar (3/4" wide by 1 1/2" depth)	SF	\$ 15.13
Selective Demolition of Mortar Joint with Perimeter Saw cutting - Scaffolding (low-rise)		UNIT	\$ per Unit
23.32	Removal of existing mortar ( 1/2" wide by 3/4" depth)	SF	\$ 6.49
23.33	Removal of existing mortar (3/4" wide by 3/4" depth)	SF	\$ 8.65
23.34	Removal of existing mortar (1/2" wide by 1 1/2" depth)	SF	\$ 10.27
23.35	Removal of existing mortar (3/4" wide by 1 1/2" depth)	SF	\$ 13.51
New Pointing Work - Swing stage (High-rise)		UNIT	\$ per Unit
23.36	Furnish and install new mortar (1/2" wide by 3/4" depth)	SF	\$ 16.22
23.37	Furnish and install new mortar (3/4" wide by 3/4" depth)	SF	\$ 18.38
23.38	Furnish and install new mortar (1/2" wide by 1 1/2" depth)	SF	\$ 17.84
23.39	Furnish and install new mortar (3/4" wide by 1 1/2" depth)	SF	\$ 21.08
New Pointing Work - Scaffolding (Low-rise)		UNIT	\$ per Unit
23.40	Furnish and install new mortar (1/2" wide by 3/4" depth)	SF	\$ 12.97
23.41	Furnish and install new mortar (3/4" wide by 3/4" depth)	SF	\$ 14.59
23.42	Furnish and install new mortar (1/2" wide by 1 1/2" depth)	SF	\$ 15.13
23.43	Furnish and install new mortar (3/4" wide by 1 1/2" depth)	SF	\$ 17.30
Removal of Roof Parapets - Swing stage (High-rise)		UNIT	\$ per Unit
23.44	Removal of parapet wall (24" high)	SF	\$ 199.99
23.45	Removal of parapet wall (42" high)	SF	\$ 351.33
23.46	Removal of parapet wall (24" high)	SF	\$ 167.56
23.47	Removal of parapet wall (42" high)	SF	\$ 308.09
Removal of Roof Parapets - Scaffolding (Low-rise)		UNIT	\$ per Unit
23.48	Removal of brick parapet wall (24" high)	SF	\$ 135.13
23.49	Removal of brick parapet wall (42" high)	SF	\$ 243.23
23.50	Removal of brick parapet wall (24" high)	SF	\$ 113.51
23.51	Removal of brick parapet wall (42" high)	SF	\$ 227.01

**ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES**

<b>Reconstruction of Brick Masonry Roof Parapets – Swing stage (High-rise)</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.52	New brick masonry parapet w/stone coping and flashings (24' high)	SF	\$ 675.63
23.53	New brick masonry parapet w/stone coping and flashings (42' high)	SF	\$ 810.75
23.54	New brick masonry parapet w/stone coping and flashings (24' high)	SF	\$ 594.55
23.55	New brick masonry parapet w/stone coping and flashings (42' high)	SF	\$ 702.65
<b>Reconstruction of Brick Masonry Roof Parapets – Scaffolding (low-rise)</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.56	New brick masonry parapet w/stone coping and flashings (24' high)	SF	\$ 378.35
23.57	New brick masonry parapet w/stone coping and flashings (42' high)	SF	\$ 513.48
23.58	New brick masonry parapet w/stone coping and flashings (24' high)	SF	\$ 270.25
23.59	New brick masonry parapet w/stone coping and flashings (42' high)	SF	\$ 351.33
<b>New Through wall Flashings – Swing stage (high-rise)</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.60	Removal of 4 courses brick wall w/Temporary Shoring	SF	\$ 61.08
23.61	Removal and replacement of steel lintel	SF	\$ 86.48
23.62	Furnish and install new flashings (Bituthane)	SF	\$ 27.03
23.63	Furnish and install new flashings (Lead coated copper)	SF	\$ 48.65
23.64	Furnish and Install New Brick Masonry w/Weep Holes and Screens	SF	\$ 95.60
23.65	Parging and waterproofing of back-up wall	SF	\$ 37.84
<b>New Through wall Flashings – Scaffolding (low-rise)</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.66	Removal of 4 courses brick wall w/Temporary Shoring	SF	\$ 54.05
23.67	Removal and replacement of steel lintel	SF	\$ 81.08
23.68	Furnish and install new flashings (Bituthane)	SF	\$ 21.62
23.69	Furnish and install new flashings (Lead coated copper)	SF	\$ 43.24
23.70	Furnish and Install New Brick Masonry w/Weep Holes and Screens	SF	\$ 81.08
23.71	Parging and waterproofing of back-up wall	SF	\$ 30.27
<b>Brick Masonry/Stone Stabilization</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.72	Drilling and installation of new friction pins with mortar cap	SF	\$ 37.84
23.73	Drilling and installation of new friction pins for lime stone with mortar cap	SF	\$ 59.46
<b>Limestone Removal and Replacement</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.74	Removal of existing deteriorated architectural limestone	SF	\$ 135.13
23.75	Furnish and install new limestone replacement	SF	\$ 162.15
23.76	Replacement of stone with lightweight polymer resin to match	SF	\$ 56.48
23.77	Minor patching of existing stone to match	SF	\$ 189.18
<b>Terra Cotta Removal and Replacement</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.78	Removal of existing deteriorated architectural Terra Cotta	SF	\$ 135.13
23.79	Furnish and install new Terra Cotta replacement	SF	\$ 432.40
23.80	Replacement of stone with lightweight polymer resin to match	SF	\$ 169.18
23.81	Minor patching of existing stone to match	SF	\$ 243.23
<b>Roof Coping Stones</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.82	Removal of existing roof coping stones (16 inches)	SF	\$ 135.13
23.83	Removal and parging of existing substrate	SF	\$ 43.24
23.84	Furnish and install new lead coated copper flashings	SF	\$ 43.24
23.85	Drilling and epoxy grouting stainless steel pins	SF	\$ 81.08
23.86	Reinstallation of existing stones with cleaning	SF	\$ 135.13
23.87	Furnish and install new coping stones	SF	\$ 178.37
23.88	Furnish and install new sealants between coping stones.	SF	\$ 23.78
23.89	Cleaning and coating of existing stones.	SF	\$ 27.03
<b>CMU Backup Wall Repair and Waterproofing</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.90	Replacement of Deteriorated CMU Back-up	SF	\$ 91.89
23.91	Parging of CMU back-up wall	SF	\$ 32.43
23.92	Waterproofing of back-up wall	SF	\$ 27.03
<b>Brick Masonry Piers</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.93	Isolated repair of existing masonry piers (removal and replacement)	SF	\$ 243.23
23.94	Reconstruction of isolated areas of pier	SF	\$ 378.35
23.95	Construction of new masonry piers (16" x 16")	SF	\$ 486.45
<b>Crack Repair</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.96	Drill and install new stainless steel pins	Each	\$ 37.84
23.97	Grouting of open cracks	SF	\$ 27.03
23.98	Replacement of cracked bricks	SF	\$ 54.05
<b>Concrete Removal</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.99	Perimeter saw cutting	SF	\$ 2.70
23.100	Removal of existing concrete (2" depth).	SF	\$ 37.84
23.101	Removal of existing concrete (3.5" depth).	SF	\$ 48.65



**ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES**

New Concrete and Coating		UNIT	\$ per Unit
23.102	Placement of new high strength patching mortar (2" depth)	SF	\$ 135.13
23.103	Placement of new high strength patching mortar (3.5" depth).	SF	\$ 151.34
23.104	Cleaning and coating of concrete surface.	SF	\$ 12.97
23.105	Sidewalk Bridging.	SF	\$ 4.03
23.106	Temporary Roof Protection	SF	\$ 2.70
Roof Drainage, Scuppers, Stacks, Curbs and Pitch Pockets.		UNIT	\$ per Unit
23.107	Install & Connect new 4" roof drain & Flashing; Excluding Plumbing	EA	\$ 650.00
23.108	Install & Connect new 6" roof drain & Flashing; Excluding Plumbing	EA	\$ 750.00
23.109	Install & Connect new 8" roof drain & Flashing; Excluding Plumbing	EA	\$ 850.00
23.110	Pitch pocket, 24 gauge, GI, 12" x 12", with storm collar, hemmed to outside, soldered corners and seams	EA	\$ 215.04
23.111	Pitch pocket, 24 gauge, GI, 6" x 6", with storm collar hemmed to outside, soldered corners and seams	EA	\$ 135.90
23.112	Pitch pocket, 24 gauge, GI, 8" x 8", with storm collar, hemmed to outside, soldered corners and seams	EA	\$ 171.10
23.113	Plumbing stack, 16 oz. copper flashing	EA	\$ 171.00
23.114	Plumbing stack, 24 gad Zinc flashing	EA	\$ 255.00
23.115	Plumbing stack, 4# lead flashing	EA	\$ 87.00
23.116	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 12" Straight	EA	\$ 100.80
23.117	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 2" Corners	EA	\$ 59.36
23.118	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 3" Kit	EA	\$ 59.36
23.119	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 5" Kit	EA	\$ 80.64
23.120	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 5" Rounds	EA	\$ 80.64
23.121	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 6" Kit	EA	\$ 75.04
23.122	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 6" Straight	EA	\$ 75.04
23.123	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 7.5" Kit	EA	\$ 118.72
23.124	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 7.5" Kit with 2-Part Filler	EA	\$ 128.80
23.125	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 7.5" Rounds	EA	\$ 128.80
23.126	Pre-Cast Molded Pitch Pan (e.g. Chemcurb) - 9" Kit	EA	\$ 162.60
23.127	Provide a cast iron drain strainer	EA	\$ 90.00
23.128	Reflash existing roof drain	EA	\$ 291.00
23.129	Scupper, .050 Aluminum, match existing configuration	LF	\$ 226.00
23.130	Scupper, 16 oz Copper, match existing configuration	LF	\$ 255.00
23.131	Scupper, 20 gad Stainless Steel, match existing configuration	LF	\$ 243.00
23.132	Sleeper Cap - 24 Gad Galvanized	LF	\$ 15.33
Roof Accessories:		UNIT	\$ per Unit
23.133	Walkway Pads		
23.134	30" wide roll goods, tape attached	EA	\$ 24.50
23.135	30" wide roll, hot asphalt attached	EA	\$ 265.00
23.136	30" wide roll, adhesive attached	EA	\$ 29.00
23.137	Expansion joint, butyl or neoprene bellows, galvanized flange	LF	\$ 11.77
23.138	Roof ladder, security ladder guard	EA	\$ 156.04
23.139	Roof ladder, steel, bolted to concrete, 20 feet and up, with cage: with intermediate landings as required by Code	EA	\$ 105.00
23.140	Roof ladder, steel, bolted to concrete, up to 20 feet, without cage	EA	\$ 121.30
23.141	Roof ventilators	EA	\$ 165.78
23.142	Termination bar aluminum 1/4" x 1"	LF	\$ 2.27
Common Roof Repair Items		UNIT	\$ per Unit
23.143	5-Course Application; Mastic-Mesh-Mastic; 15" Wide Total; 12" Wide Mesh	LF	\$ 9.05
23.144	3-Course Application; Mastic-Mesh-Mastic; 9" Wide Total; 6" Wide Mesh	LF	\$ 5.60
23.145	3-Course Application; Urethane-Reinforcement-Urethane (< 500 SF)	SF	\$ 4.32
23.146	3-Course Application; Urethane-Reinforcement-Urethane (> 500 SF)	SF	\$ 4.15
23.147	Install Self-Adhering Cap Sheet Over Repair Area (< 500 SF)	SF	\$ 5.51
23.148	Install Self-Adhering Cap Sheet Over Repair Area (> 500 SF)	SF	\$ 5.41
23.149	Torch Cap Sheet Over Repair Area (< 500 SF)	SF	\$ 6.65
23.150	Torch Cap Sheet Over Repair Area (> 500 SF)	SF	\$ 6.50
23.151	Set Roofing Cap Sheet Membrane In Mastic Installed Over Repair Area (< 500 SF)	SF	\$ 6.85
23.152	Set Roofing Cap Sheet Membrane in Mastic Installed Over Repair Area (> 500 SF)	SF	\$ 7.75

**ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES**

<b>Equipment</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.153	Forklift/Manlift Equipment Rental	DAY	\$ 123.00
23.154	Crane Equipment Rental - up to 80'	DAY	\$ 950.00
23.155	Crane Equipment Rental - up to 150'	DAY	\$ 1,250.00
23.156	Manlift per day	DAY	\$ 90.00
23.157	Skytrack	DAY	\$ 90.00
23.158	Additional Equipment (rental) % off published price	%	1%
<b>Other Services</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.159	"As-Built" Drawings Upon Project Completion	EA	NSP
23.160	Demobilization - Pre-Planned or Additional Un-planned	EA	\$ 650.00
23.161	Dew Point Calculations	EA	NSP
23.162	Energy Payback Calculations	EA	NSP
23.163	Project Life-Cycle Cost Calculation	EA	NSP
23.164	Final Walkthrough with Report	EA	NSP
23.165	On-Site Quality Control Inspections with Report from Manufacturer's Rep - 3 Days per Week	Week	NSP
23.166	R.A. or P.E. Reviewed and Stamped Shop Drawings	EA	NSP
23.167	R.A. or P.E. Reviewed and Stamped Specifications	EA	NSP
23.168	Project Design Assistance - Hourly Rate for Consultations with Architect of Record	HR	NSP
23.169	Remobilization - Pre-Planned or Additional Un-planned	EA	\$ 1,250.00
23.170	Roof Asset Management with Reports and Budgeting	EA	NSP
<b>Additional repair options</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.171	Option 1 - Estimating repairs can be done on a labor and material cost plus basis	%	14
23.172	Option 2 - R.S. Means	%	14
<b>Catalog Pricing</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.173	Please provide a price list with your complete material catalog(s) - A manufacturer's catalog can be used. You may provide a net-price or a catalog with a discount.		-1%
<b>Green Roofing</b>		<b>UNIT</b>	<b>\$ per Unit</b>
23.174	Please provide your green environmentally friendly roofing options, please provide as much information as possible to include line items necessary to complete a green roof		\$4.53.5. & \$10.4.2

**ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES**

**Sheet Metal Accessories Covered Under these Pricing Tables:**

- Drip Edge
- Gravel Stop
- Gutters, Straps, Hangers & Fasteners
- Coping
- Surface Mounted Counter Flashing
- Reglet Mounted Counter Flashing
- Skirt Flashing
- Expansion Joints
- Miscellaneous Metal Fabricated Details

**Aluminum**

Size / Gauge	.040	.050	.063	.080
6"	\$5.38	\$5.46	\$5.61	\$5.78
8"	\$5.83	\$5.96	\$6.15	\$6.38
10"	\$6.27	\$6.42	\$6.66	\$6.95
12"	\$6.73	\$6.92	\$7.20	\$7.55
14"	\$7.19	\$7.41	\$7.74	\$8.15
16"	\$7.62	\$7.87	\$8.26	\$8.71
18"	\$8.09	\$8.37	\$8.79	\$9.32
20"	\$8.54	\$8.86	\$9.34	\$9.92
22"	\$8.98	\$9.32	\$9.85	\$10.48
24"	\$9.44	\$9.82	\$10.38	\$11.08
26"	\$9.90	\$10.31	\$10.93	\$11.68
28"	\$10.34	\$10.78	\$11.44	\$12.25
30"	\$10.80	\$11.26	\$11.98	\$12.85
32"	\$11.26	\$11.76	\$12.52	\$13.45
34"	\$11.70	\$12.22	\$13.03	\$14.02
36"	\$12.15	\$12.71	\$13.57	\$14.62
38"	\$12.62	\$13.21	\$14.11	\$15.22
40"	\$13.05	\$13.67	\$14.62	\$15.78
42"	\$13.51	\$14.17	\$15.16	\$16.38
44"	\$13.94	\$14.63	\$15.67	\$16.94
46"	\$14.40	\$15.12	\$16.22	\$17.54
48"	\$14.86	\$15.62	\$16.75	\$18.14
<b>Price Per Bend</b>	<b>\$0.50</b>	<b>\$0.50</b>	<b>\$0.75</b>	<b>\$0.75</b>

**ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES**

**Sheet Metal Accessories Covered Under these Pricing Tables:**

- Drip Edge
- Gravel Stop
- Gutters, Straps, Hangers & Fasteners
- Coping
- Surface Mounted Counter Flashing
- Reglet Mounted Counter Flashing
- Skirt Flashing
- Expansion Joints
- Miscellaneous Metal Fabricated Details

**Stainless Steel & Copper**

Size / Gauge / Thickness	SS 24 Ga	SS 26 Ga	Copper 16 oz	Copper 20 oz
6"	\$5.40	\$5.26	\$6.02	\$6.42
8"	\$5.87	\$5.68	\$6.70	\$7.23
10"	\$6.31	\$6.08	\$7.35	\$8.00
12"	\$6.78	\$6.50	\$8.03	\$8.82
14"	\$7.26	\$6.92	\$8.71	\$9.63
16"	\$7.70	\$7.32	\$9.38	\$10.40
18"	\$8.17	\$7.74	\$10.04	\$11.22
20"	\$8.63	\$8.16	\$10.72	\$12.03
22"	\$9.08	\$8.55	\$11.36	\$12.80
24"	\$9.55	\$8.98	\$12.05	\$13.62
26"	\$10.02	\$9.40	\$12.73	\$14.43
28"	\$10.46	\$9.79	\$13.37	\$15.20
30"	\$10.93	\$10.22	\$14.06	\$16.02
32"	\$11.40	\$10.64	\$14.74	\$16.83
34"	\$11.84	\$11.03	\$15.38	\$17.60
36"	\$12.31	\$11.46	\$16.06	\$18.42
38"	\$12.78	\$11.88	\$16.74	\$19.23
40"	\$13.22	\$12.27	\$17.38	\$20.00
42"	\$13.70	\$12.70	\$18.06	\$20.82
44"	\$14.14	\$13.10	\$18.71	\$21.58
46"	\$14.61	\$13.51	\$19.39	\$22.40
48"	\$15.08	\$13.94	\$20.07	\$23.22
<b>Price Per Bend</b>	<b>\$0.75</b>	<b>\$0.50</b>	<b>\$0.50</b>	<b>\$0.75</b>

**ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES**

**Sheet Metal Accessories Covered Under these Pricing Tables:**

- Drip Edge
- Gravel Stop
- Gutters, Straps, Hangers & Fasteners
- Coping
- Surface Mounted Counter Flashing
- Reglet Mounted Counter Flashing
- Skirt Flashing
- Expansion Joints
- Miscellaneous Metal Fabricated Details

**Kynar Coated Steel**

Size / Gauge	20 Ga	22 Ga	24 Ga	26 Ga
6"	\$5.91	\$5.58	\$5.43	\$5.38
8"	\$6.56	\$6.12	\$5.91	\$5.86
10"	\$7.17	\$6.62	\$6.37	\$6.29
12"	\$7.81	\$7.16	\$6.85	\$6.76
14"	\$8.46	\$7.69	\$7.33	\$7.22
16"	\$9.06	\$8.19	\$7.78	\$7.66
18"	\$9.70	\$8.73	\$8.26	\$8.13
20"	\$10.35	\$9.26	\$8.74	\$8.59
22"	\$10.95	\$9.76	\$9.19	\$9.03
24"	\$11.60	\$10.30	\$9.67	\$9.50
26"	\$12.25	\$10.83	\$10.15	\$9.96
28"	\$12.85	\$11.34	\$10.61	\$10.40
30"	\$13.50	\$11.86	\$11.09	\$10.86
32"	\$14.14	\$12.40	\$11.57	\$11.33
34"	\$14.74	\$12.90	\$12.02	\$11.77
36"	\$15.39	\$13.44	\$12.50	\$12.23
38"	\$16.03	\$13.97	\$12.98	\$12.70
40"	\$16.64	\$14.47	\$13.43	\$13.14
42"	\$17.29	\$15.01	\$13.91	\$13.60
44"	\$17.90	\$15.51	\$14.37	\$14.04
46"	\$18.54	\$16.04	\$14.85	\$14.50
48"	\$19.18	\$16.58	\$15.33	\$14.97
<b>Price Per Bend</b>	<b>\$0.75</b>	<b>\$0.50</b>	<b>\$0.50</b>	<b>\$0.50</b>

**ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES**

**Sheet Metal Accessories Covered Under these Pricing Tables:**

- Drip Edge
- Gravel Stop
- Gutters, Straps, Hangers & Fasteners
- Coping
- Surface Mounted Counter Flashing
- Reglet Mounted Counter Flashing
- Skirt Flashing
- Expansion Joints
- Miscellaneous Metal Fabricated Details

**Galvanized Steel**

Size / Gauge	20 Ga	22 Ga	24 Ga	26 Ga
6"	\$4.77	\$4.72	\$4.69	\$4.65
8"	\$5.03	\$4.96	\$4.92	\$4.86
10"	\$5.27	\$5.18	\$5.14	\$5.07
12"	\$5.53	\$5.42	\$5.37	\$5.29
14"	\$5.78	\$5.66	\$5.59	\$5.50
16"	\$6.02	\$5.90	\$5.81	\$5.70
18"	\$6.28	\$6.14	\$6.04	\$5.92
20"	\$6.54	\$6.37	\$6.26	\$6.14
22"	\$6.78	\$6.60	\$6.48	\$6.34
24"	\$7.03	\$6.84	\$6.71	\$6.55
26"	\$7.29	\$7.08	\$6.94	\$6.77
28"	\$7.53	\$7.30	\$7.16	\$6.97
30"	\$7.78	\$7.54	\$7.38	\$7.18
32"	\$8.04	\$7.78	\$7.62	\$7.40
34"	\$8.29	\$8.01	\$7.83	\$7.60
36"	\$8.54	\$8.25	\$8.06	\$7.82
38"	\$8.80	\$8.49	\$8.29	\$8.03
40"	\$9.04	\$8.71	\$8.50	\$8.23
42"	\$9.30	\$8.95	\$8.74	\$8.45
44"	\$9.54	\$9.18	\$8.94	\$8.66
46"	\$9.79	\$9.42	\$9.18	\$8.87
48"	\$10.05	\$9.66	\$9.41	\$9.09
<b>Price Per Bend</b>	<b>\$0.75</b>	<b>\$0.50</b>	<b>\$0.50</b>	<b>\$0.50</b>

ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES

Caulking Chart pricing per Linear Foot Installed

2 Component Epoxied Urethane Compound

Joint Size	1/8"	3/16"	1/4"	5/16"	3/8"	7/16"	1/2"	5/8"	3/4"	7/8"	1"	1-1/8"	1-1/4"
1/8"	\$1.38	\$1.44	\$1.50	\$1.55	\$1.61	\$1.73	\$1.84	\$1.96	\$2.01	\$2.13	\$2.24	\$2.53	\$2.65
3/16"	\$1.44	\$1.50	\$1.55	\$1.61	\$1.67	\$1.73	\$1.84	\$1.96	\$2.07	\$2.13	\$2.30	\$2.59	\$2.70
1/4"	\$1.50	\$1.55	\$1.61	\$1.67	\$1.73	\$1.73	\$1.96	\$2.01	\$2.07	\$2.13	\$2.36	\$2.65	\$2.76
5/16"	\$1.55	\$1.61	\$1.67	\$1.73	\$1.78	\$1.84	\$2.01	\$2.07	\$2.07	\$2.13	\$2.42	\$2.70	\$2.82
3/8"	\$1.61	\$1.67	\$1.73	\$1.78	\$1.84	\$1.96	\$2.07	\$2.13	\$2.19	\$2.19	\$2.53	\$2.76	\$2.88
7/16"	\$1.73	\$1.73	\$1.73	\$1.84	\$1.96	\$2.01	\$2.13	\$2.19	\$2.19	\$2.24	\$2.59	\$2.82	\$2.93
1/2"	\$1.84	\$1.84	\$1.84	\$1.96	\$2.01	\$2.07	\$2.19	\$2.24	\$2.30	\$2.30	\$2.65	\$2.88	\$2.99
5/8"	\$1.96	\$2.01	\$2.01	\$2.07	\$2.07	\$2.13	\$2.24	\$2.30	\$2.36	\$2.36	\$2.70	\$2.93	\$3.05
3/4"	\$2.01	\$2.07	\$2.07	\$2.07	\$2.13	\$2.19	\$2.30	\$2.36	\$2.42	\$2.42	\$2.76	\$2.99	\$3.11
7/8"	\$2.13	\$2.13	\$2.13	\$2.24	\$2.19	\$2.24	\$2.36	\$2.42	\$2.53	\$2.53	\$2.82	\$3.05	\$3.22
1"	\$2.24	\$2.30	\$2.30	\$2.36	\$2.36	\$2.42	\$2.42	\$2.53	\$2.59	\$2.65	\$2.88	\$3.11	\$3.28
1-1/8"	\$2.53	\$2.59	\$2.59	\$2.65	\$2.70	\$2.70	\$2.76	\$2.82	\$2.82	\$2.88	\$2.93	\$3.22	\$3.34
1-1/4"	\$2.65	\$2.70	\$2.76	\$2.82	\$2.82	\$2.82	\$2.88	\$2.93	\$2.93	\$2.99	\$2.99	\$3.28	\$3.39

ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES

Caulking Chart pricing per Linear Foot Installed

1 Component Polyurethane

Joint Size	1/8"	3/16"	1/4"	5/16"	3/8"	7/16"	1/2"	5/8"	3/4"	7/8"	1"	1-1/8"	1-1/4"
1/8"	\$2.07	\$2.19	\$2.30	\$2.36	\$2.47	\$2.65	\$2.82	\$2.93	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97
3/16"	\$2.19	\$2.30	\$2.36	\$2.47	\$2.65	\$2.82	\$2.93	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08
1/4"	\$2.30	\$2.36	\$2.47	\$2.65	\$2.82	\$2.93	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20
5/16"	\$2.36	\$2.47	\$2.65	\$2.82	\$2.93	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31
3/8"	\$2.47	\$2.65	\$2.82	\$2.93	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31
7/16"	\$2.65	\$2.82	\$2.93	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31	\$4.31
1/2"	\$2.82	\$2.93	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31	\$4.37	\$4.37
5/8"	\$2.93	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31	\$4.37	\$4.49	\$4.49
3/4"	\$3.05	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31	\$4.37	\$4.49	\$4.60	\$4.60
7/8"	\$3.22	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31	\$4.37	\$4.49	\$4.60	\$4.60	\$4.60
1"	\$3.45	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31	\$4.37	\$4.49	\$4.60	\$4.60	\$4.95	\$4.95
1-1/8"	\$3.80	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31	\$4.37	\$4.49	\$4.49	\$4.60	\$4.60	\$4.95	\$4.95
1-1/4"	\$3.97	\$4.08	\$4.20	\$4.31	\$4.31	\$4.37	\$4.49	\$4.49	\$4.49	\$4.60	\$4.60	\$4.95	\$5.12



ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES

Caulking Chart pricing per Linear Foot Installed

1 Component Silicone Rubber

Joint Size	1/8"	3/16"	1/4"	5/16"	3/8"	7/16"	1/2"	5/8"	3/4"	7/8"	1"	1-1/8"	1-1/4"
1/8"	\$2.13	\$2.24	\$2.36	\$2.42	\$2.53	\$2.70	\$2.88	\$2.99	\$3.11	\$3.28	\$3.51	\$3.85	\$4.03
3/16"	\$2.24	\$2.36	\$2.42	\$2.53	\$2.70	\$2.88	\$2.99	\$3.11	\$3.28	\$3.51	\$3.85	\$4.03	\$4.14
1/4"	\$2.36	\$2.42	\$2.53	\$2.70	\$2.88	\$2.99	\$3.11	\$3.28	\$3.51	\$3.85	\$4.03	\$4.14	\$4.26
5/16"	\$2.42	\$2.53	\$2.70	\$2.88	\$2.99	\$3.11	\$3.28	\$3.51	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37
3/8"	\$2.53	\$2.70	\$2.88	\$2.99	\$3.11	\$3.28	\$3.51	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.37
7/16"	\$2.70	\$2.88	\$2.99	\$3.11	\$3.28	\$3.51	\$3.85	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.43
1/2"	\$2.88	\$2.99	\$3.11	\$3.28	\$3.51	\$3.85	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.43	\$4.54
5/8"	\$2.99	\$3.11	\$3.28	\$3.51	\$3.85	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.43	\$4.54	\$4.54
3/4"	\$3.11	\$3.28	\$3.51	\$3.85	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.43	\$4.54	\$4.66	\$4.66
7/8"	\$3.28	\$3.51	\$3.85	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.43	\$4.54	\$4.66	\$4.66	\$5.00
1"	\$3.51	\$3.85	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.43	\$4.54	\$4.66	\$4.66	\$5.00	\$5.18
1-1/8"	\$3.85	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.43	\$4.54	\$4.66	\$4.66	\$5.00	\$5.18	\$5.18
1-1/4"	\$4.03	\$4.14	\$4.26	\$4.37	\$4.37	\$4.43	\$4.54	\$4.66	\$4.66	\$5.00	\$5.18	\$5.18	\$5.18

ITB #14-5903 PRICING FORM FOR ROOFING PRODUCTS AND SERVICES

Line Item Multiplier to Adjust Labor Costs Based Upon the  
 Prevailing Wage Rate. Prevailing wage found at  
<http://www.wdol.gov/dba.aspx#0>

Journeyman Prevailing Wage Rate	Multiplier for Prevailing Wage Rates	
	Roofer	Sheet Metal
\$10.00	1.0000	0.8840
\$12.50	1.0000	0.9060
\$15.00	1.0000	0.9290
\$17.50	1.0000	0.9520
\$20.00	1.0120	0.9760
\$22.50	1.0300	1.0000
\$25.00	1.0480	1.0250
\$27.50	1.0660	1.0510
\$30.00	1.0840	1.0770
\$32.50	1.1020	1.1040
\$35.00	1.1200	1.1320
\$37.50	1.1380	1.1600
\$40.00	1.1560	1.1890
\$42.50	1.1740	1.2190
\$45.00	1.1920	1.2490
\$47.50	1.2100	1.2800
\$50.00	1.2270	1.3120
\$52.50	1.2440	1.3450
\$55.00	1.2610	1.3790
\$57.50	1.2780	1.4130
\$60.00	1.2930	1.4480
\$62.50	1.3080	1.4840
\$65.00	1.3230	1.5210
\$67.50	1.3380	1.5590
\$70.00	1.3520	1.5980
\$72.50	1.3660	1.6380
\$75.00	1.3800	1.6670
\$77.50	1.3940	1.6970
\$80.00	1.4070	1.7280
\$82.50	1.4200	1.7590
\$85.00	1.4330	1.7910
\$87.50	1.4460	1.8230
\$90.00	1.4580	1.8560
\$92.50	1.4700	1.8890
\$95.00	1.4820	1.9230
\$97.50	1.4940	1.9580
\$100.00	1.5060	1.9930
\$102.50	1.5180	2.0290
\$105.00	1.5300	2.0660
\$107.50	1.5420	2.1030
\$110.00	1.5530	2.1410
\$112.50	1.5640	2.1800
\$115.00	1.5750	2.2190
\$117.50	1.5860	2.2590
\$120.00	1.5970	2.3000



**COBB COUNTY  
PURCHASING DEPARTMENT**

100 Cherokee Street, Suite 260  
Marietta, Georgia 30090  
phone: (770) 528-8400 • fax: (770) 528-8428

William J. Tommie Jr., CPPO  
*Purchasing Director*

**ADDENDUM No. 1**

Sealed Bid# 14-5903  
Roofing Supplies and Services, Waterproofing and Products and Services  
Cobb County Purchasing Department

Date: March 7, 2014

Page 1 of 3

The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

**This Addendum consists of:**

- Minutes and Questions from Pre-Proposal Meeting Held on February 25, 2014.
- Bid Opening has been postponed until March 27, 2014
- Sign-In Sheets from Pre-Proposal Meeting

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responsibility to ensure that they have all applicable addenda prior to bid submittal.

This acknowledgment form must be signed, dated, and included with your submitted proposal

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print Name

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 100 Cherokee Street, Suite 260, Marietta, GA 30090.**

## ADDENDUM No. 1

Sealed Bid# 14-5903

Roofing Supplies and Services, Waterproofing and Products and Services

Cobb County Purchasing Department

March 7, 2014

**Minutes From Pre-Bid Meeting:** February 25, 2014, 10:00 AM at the Cobb County Parks Department

### Bid Submission Procedure

- Bids are due on March 13, 2014 before 12:00 noon at the Cobb County Purchasing Department, 100 Cherokee Street, suite 260, Marietta, Ga. 30090. Late bids will not be accepted.
- Bids will be opened at 2:00 pm on the same day in the Cobb County Board of Commissioners Room, 100 Cherokee Street, 2<sup>nd</sup> floor, Marietta Ga.30090
- website [www.cobbcounty.org](http://www.cobbcounty.org)
- A Bid Bond is not required
- A Georgia Security and Immigration Act Affidavit (Exhibit A) form must be included.
- Vendor must sign, notarize and include their E-Verify number on the Affidavit
- Submit original and 2 copies, and 10 copies on flashdrives, please label box#1 with original and use enclosed label
- Cutoff date for questions is March 4, 2014 at 5 pm
- Minutes and addenda will be sent to plan holders on record as receiving a bid package
- **Vendors must acknowledge all addenda with their bid response, failure could deem your proposal non-responsive**

### Questions and Clarifications from Pre-Bid Conference

- **Question:** How much did the State of Georgia and Cobb County spend on the contract last year?
- **Answer:** Public entities in the State of Georgia 2.5 million dollars, Cobb County \$1,408,353.44
- **Question:** Explain how to attach labels to flash drives?
- **Answer:** Please apply a small adhesive label with your company name on each flash drive.
- **Question:** Could this bid be extended for one or two weeks?
- **Answer:** Yes, the bid time and due date will be extended to 12:00 noon, on Thursday, March 27, 2014.
- **Question:** Would the deadline for Questions be extended as well?
- **Answer:** Yes, the deadline for questions will be extended to March 11, 2014 at 5:00 PM.

- **Question:** Is there a missing section 10?
- **Answer:** No
- **Question:** Would the Pricing be valid for 60 or 120 days?
- **Answer:** 120 days
- **Question:** How does State Licensing Qualifications apply to this bid because the requirements vary by state?
- **Answer:** The County recognizes that requirements may vary by state and some states may have more stringent requirements than others. In order to provide products and services under this contract, bidders will be required to comply with the requirements to qualify the firm to perform as a prime roofing contractor.
- **Question:** What company currently holds the Roofing Contract?
- **Answer:** The Garland Company of Cleveland Ohio

PRE-PROPOSAL CONFERENCE

Sealed Bid # 14-5903  
 Roofing Supplies and Services, Waterproofing and Related Products and Services  
 February 25, 2014

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	E-MAIL ADDRESS
Bill Thomas	Cobb Co. Purchasing	770 528 8425	b.l.thomas@cobbcounty.org
Eric Younkin	GARLAND/DBS	440-829-7700	EYOUNKIN@garlandind.com
FRANK PERACCIANTE	GARLAND/DBS	(440)829-9562	FPERACCIANTE@GARLANDIND.COM
Joanne Durante	GARLAND/DBS	(216) 289-1626	jdurante@garlandind.com
Brendan Conway	Garland/DBS	(216) 824-7046	bconway@garlandind.com
Tyson Elliott	GARLAND/DBS	(423) 413-5061	telliott@garlandind.com
Bill Maxson	RSG	404-823-3677	bmaxson@rsgroof.com
Joe Townie	Cobb Co. Purchasing	770 528 9445	joe.townie@cobbcounty.org

\*Please note that contact information provided to a government agency may be subject to public release as required by Georgia's open records law.

PRE- PROPOSAL CONFERENCE

Sealed Bid # 14-5903  
Roofing Supplies and Services, Waterproofing and Related Products and Services  
February 25, 2014

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	E-MAIL ADDRESS
Brandon Till	Tecta America	770. 773.0882	btilla@tectaamerica.com
Mary Pelfrey	U.S. Communities	704 564-0320	mpelfrey@uscommunities.org

\*Please note that contact information provided to a government agency may be subject to public release as required by Georgia's open records law.



**COBB COUNTY  
PURCHASING DEPARTMENT**

100 Cherokee Street, Suite 260  
Marietta, Georgia 30090  
phone: (770) 528-8400 • fax: (770) 528-8428

William J. Tommie Jr., CPPO  
*Purchasing Director*

**ADDENDUM No. 2**

**Sealed Bid# 14-5903  
Roofing Supplies and Services, Waterproofing and Products and Services  
Cobb County Purchasing Department**

Date: March 17, 2014

Page 1 of 2

**The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.**

**This Addendum consists of:**

- **Questions Received in Writing**

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**responsibility to ensure that they have all applicable addenda prior to bid submittal.**

**This acknowledgment form must be signed, dated, and included with your submitted proposal**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print Name

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 100 Cherokee Street, Suite 260, Marietta, GA 30090.**



## ADDENDUM No. 2

### Sealed Bid# 14-5903

### Roofing Supplies and Services, Waterproofing and Related Products and Services Cobb County Purchasing Department

March 17, 2014

#### A. Questions Received in Writing:

- Question: In the US Communities requirements, Section 7. Bonding Capacity, it states that bidders must be capable of securing a Performance Bond up to \$50,000,000. Since this is a local contract for Cobb County and the State of Georgia and Cobb County project totals are both under 3 million dollars per year, why is this a requirement?

Answer: Cobb County is the lead agency for this Cooperative Nationwide Solicitation with a requirement of no less than 2 turn-key jobs in at least 25 states the past 24 months. This contract will be applicable in all 50 states, therefore the 50mm bonding capacity is needed.

- Question: It seems to limit small business participation. Can the bonding capacity requirement be lowered to the equal the past year actual contract amount?

Answer: No, since this is a National Solicitation, the Bond Capacity is necessary.

**CONTRACT AMENDMENT**  
**Sealed Bid # 14-5903**

**Date of Amendment: August 4, 2015**

**Owner:** Cobb County Board of Commissioners. Cobb County, Georgia  
**Contractor:** Garland/DBS, Inc.  
**Project:** Roofing Supplies and Services, Waterproofing and Related Products and Services

**Current Contract Term:** January 1, 2014 to December 31, 2017

This action amends the current contract dated September 22, 2014, for Sealed Bid # 14-5903. It is valid when signed by both the Owner and Contractor. The signature of the Contractor indicates his agreement herewith, including any adjustments in the contract pricing, contract term, or contract scope. This price and payment constitutes full compensation for all costs in connection with and incidental to items and services specified in the Contract.

**Item # 1: Approval of Price Increase**

This amendment serves as confirmation that Cobb County Government has approved an average price increase of 1.3% on the total product line for materials listed under Garland/DBS, Inc.'s Manufacturer's Price Lists. This increase will be retroactive to May 1, 2015.

Prices for roofing supplies and services, waterproofing, and related products and services (Attachment B) currently posted on the U.S. Communities website will remain unchanged. Barring any unforeseen changes in market conditions, all prices will remain firm through December 31, 2016.

**ACCEPTED** - The above listed terms and conditions of this Amendment are satisfactory and are hereby accepted.

**OWNER**

Cobb County Board of Commissioners  
100 Cherokee Street  
Marietta, Georgia 30090

Signed: *Joe Tommie*

Title: *Purchasing Director*

Date: *08/04/2015*

**CONTRACTOR**

Garland/DBS, Inc.  
3800 East 91th Street  
Cleveland, Ohio 44105

Signed: *Frank Pericantzi*

Title: *FRANK PERICANTZI* <sup>APPROVED</sup>  
*CONTROLLER + SIGNER*

Date: *08/05/15*

**CONTRACT AMENDMENT**  
**Sealed Bid # 14-5903**

**Date of Amendment: April 6, 2015**

**Owner:** Cobb County Board of Commissioners, Cobb County, Georgia  
**Contractor:** Garland/DBS, Inc.  
**Project:** Roofing Supplies and Services, Waterproofing and Related Products and Services

**Current Contract Term:** January 1, 2014 to December 31, 2017

This action amends the current contract dated September 22, 2014, for Sealed Bid # 14-5903. It is valid when signed by both the Owner and Contractor. The signature of the Contractor indicates his agreement herewith, including any adjustments in the contract pricing, contract term, or contract scope. This price and payment constitutes full compensation for all costs in connection with and incidental to items and services specified in the Contract.

**Item # 1: Verification of Contract Scope – Waterproofing and Related Products and Services**

This amendment serves as confirmation that Waterproofing and Related Products and Services were solicited under the original contract scope for Bid # 14-5903. Materials related to waterproofing and related services were listed in the Pricing section (Attachment B) of the solicitation document and Garland/DBS, Inc. provided unit prices for these items in their bid response. It was the intent of Bid # 14-5903 to include these items so that Cobb County, GA and other governmental entities could utilize the contract for roofing related waterproofing projects, as well as, interior and exterior building stand-alone waterproofing projects.

**ACCEPTED** - The above listed terms and conditions of this Amendment are satisfactory and are hereby accepted.

**OWNER**

Cobb County Board of Commissioners  
100 Cherokee Street  
Marietta, Georgia 30090

Signed: Joe Tammie

Title: Purchasing Director

Date: 4/07/2015

**CONTRACTOR**

Garland/DBS, Inc.  
3800 East 91th Street  
Cleveland, Ohio 44105

Signed: Frank A. Percacian

Title: FRANK A. PERCACIAN'S AUTHORIZED SIGNER

Date: 04/07/2015

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY PLACED ON BOARD AGENDA</u>	<u>PLACED ON MATTERS PENDING</u>	<u>DEEMED WITHDRAWN</u>
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None

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

3/15/16      CON-M16-001 - Griffith Park Pony Ride Concession

QUALIFICATIONS TO BE RECEIVED:

None