

## SPECIAL MEETING MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, June 15, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Special Meeting at Encino Community Center at 9:30 a.m. Present were President Sylvia Patsaouras, Vice President Lynn Alvarez, and Commissioner Iris Zuñiga. Also present were Michael A. Shull, General Manager, and Deputy City Attorney III Strefan Fauble.

The following Department staff members were present:

Anthony-Paul Diaz, Executive Officer and Chief of Staff  
Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Kevin Regan, Assistant General Manager, Operations Branch  
Ramon Barajas, Assistant General Manager, Planning, Construction and Maintenance Branch  
Alex Yee, Director of Systems, Finance Division

#### CALL TO ORDER AND SPECIAL PRESENTATIONS

Charles Singer, Superintendent of Valley Region, introduced Department staff and provided background and programming information regarding the Encino Community Center.

#### FIRST AND BROADWAY CIVIC CENTER PARK – DESIGN COMPETITION – SELECTION OF DESIGN FIRM – TAKEN OUT OF ORDER

Cathie Santo Domingo, Superintendent of Planning, Construction, and Maintenance Branch, and Chief Deputy City Engineer Deborah Weintraub of the Department of Public Works, Bureau of Engineering (BOE) reported on the design competition process for the First and Broadway Civic Center Park Project (Project), the selection of Mia Lehrer + Associates as the Project's design team with the Office of Metropolitan Architecture (OMA) and IDEO as sub-consultants, and the Project's projected timeline. The Board and BOE staff also discussed the installation of project signage and community outreach to publicize the Project.

#### APPROVAL OF THE MINUTES

Commissioner Zuñiga moved that the Board approve the Minutes of the June 1, 2016 Regular Meeting, which was seconded by Commissioner Alvarez. There being no objections, the Motion was unanimously approved.

#### BOARD REPORTS

16-143

EL SERENO CLUBHOUSE DEMOLITION PROJECT –  
AUTHORIZATION TO DEMOLISH, APPROVAL OF DEMOLITION  
PLANS; CERTIFICATION OF THE ENVIRONMENTAL IMPACT  
REPORT

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June 15, 2016

Paul Davis, Environmental Supervisor II of Planning, Construction, and Maintenance Branch, presented Board Report No. 16-143 for certification of the Final Environmental Impact Report (EIR) for the proposed El Sereno Clubhouse Demolition Project (Project) with the finding that all potentially significant environmental effects of the Project have been properly disclosed and evaluated in compliance with the California Environmental Quality Act (CEQA) and the State and City CEQA Guidelines, and that the Final EIR reflects the Department's independent judgment and analysis; adoption of the Findings of Fact and Statement of Overriding Consideration set forth in Exhibit A of the Report; adoption of the Mitigation Monitoring Plan and Reporting Plan set forth in the Final EIR; direction to Department staff to file a Notice of Determination with the Los Angeles City Clerk and County Clerk within five business days of the certification of the Final EIR; and approval of the demolition plans for the Project. The Board discussed the community's support for the Project conveyed during the June 1, 2016 Facility Repair and Maintenance Task Force Meeting.

16-144

ROSE HILL PARK – NEW PEDESTRIAN PATHWAYS AND WALKWAYS (A.K.A. AMERICANS WITH DISABILITIES ACT WALKING PATH) (PRJ20930) (W.O. #E170383F) PROJECT – FINAL ACCEPTANCE

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Cathie Santo Domingo, Superintendent of Planning, Construction, and Maintenance Branch, presented Board Report No. 16-144 for acceptance of the work performed for the Rose Hill Park – New Pedestrian Pathways and Walkway Project (Project) constructed by the Department's as-needed pre-qualified on-call vendors; and authorization for the Board Secretary to furnish the contractors with a Letter of Completion for the Project.

16-145

CITYWIDE PUBLIC ART INITIATIVE – PROPOSAL BY THE LOS ANGELES DEPARTMENT OF CULTURAL AFFAIRS FOR THE INSTALLATION OF TEMPORARY PUBLIC ART AT ELEVEN PARK LOCATIONS; ISSUANCE OF RIGHT OF ENTRY PERMIT(S); EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PURSUANT TO ARTICLE III, SECTION 1, CLASS 4(6) OF THE CITY CEQA GUIDELINES

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Matthew Rudnick, Chief Sustainability Officer, presented Board Report No. 16-145 for approval of the Los Angeles Department of Cultural Affairs' proposal for the installation of temporary public art at eleven Department-owned properties as part of a Citywide Public Art Initiative; authorization for the General Manager or Designee to issue Right-of-Entry Permits to the Department of Cultural Affairs (DCA) for each of the eleven park sites, subject to the approval of the United States Army Corps of Engineers where applicable; and approval of the finding that the proposed projects are categorically exempt from the California Environmental Quality Act with direction to Department staff to file a Notice of Exemption. The Board and Department staff discussed the installation of public art on functional water fountains at the eleven park sites, and the participation of Department staff in disseminating information regarding the Citywide Public Art Initiative in collaboration with DCA staff.

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16-146

GRIFFITH PARK – GRIFFITH OBSERVATORY – AWARD  
RECOMMENDATION FOR A BOOKSTORE AND A GIFT SHOP  
CONCESSION AGREEMENT WITH EVENT NETWORK, INC.  
(CON-M15-005)

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Matthew Rudnick, Chief Sustainability Officer, presented Board Report No. 16-146 for approval of the proposed Agreement (Agreement) with Event Network, Inc. for the operation and maintenance of the Griffith Observatory Bookstore and Gift Shop Concession for a five-year term with two five-year extension options exercisable at the sole discretion of the Department and with the Board's approval; approval of the finding in accordance with Charter Section 1022 that it is necessary, feasible, and economical to secure the services by contract as the Department lacks sufficient and necessary personnel to undertake the specialized professional services; approval of the finding pursuant to Charter Section 371(e)(10) and Los Angeles Administrative Code Section 10.15(a)(10) that the use of competitive bidding would be undesirable, impractical, or otherwise excused by common law and the City Charter as there is no single criterion that will determine which proposer can best provide the services required by RAP for the provision of bookstore and gift shop services. The Board and Department staff discussed the proposed revenue-sharing percentages, and planned utilization of the mobile cart/kiosk as a supplemental retail service to the concession.

Public comments were invited for the Board Reports. Three requests for public comment were submitted for Board Report No. 16-143, and such comments were made to the Board.

President Patsouras requested a Motion to approve the Board Reports as presented. Commissioner Alvarez moved that the Board Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Zuñiga seconded the Motion. There being no objections, the Motion was unanimously approved.

COMMISSION TASK FORCES

- Commission Task Force on Concessions Report (Commissioners Zuñiga and Culpepper)

Commissioner Zuñiga reported on the Concessions Task Force Meeting held on June 15, 2016 prior to the Board Meeting, in which the Task Force discussed the status of the Concession Request for Proposals for the Griffith Park Pony Ride, Griffith Observatory Bookstore and Gift Shop, and the Echo Park Boathouse Café; the golf food service concession agreements and reservation system, and healthy options for vending machine concessions. Rachel Ramos, Senior Management I of the Concessions Unit, was introduced during the Task Force Meeting.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Alvarez reported on the Facility Repair and Maintenance Task Force Meeting held on June 15, 2016 prior to the Board Meeting, in which the Task Force discussed the results of the design competition and selection of Agence Ter and Team for the design of the Pershing Square Park renovation project, the concept design of Wilmington Square Park, and the concept plan for the Hollenbeck Park Lake rehabilitation project.

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## GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

- The Various Communications Report was noted and filed.
- General Manager Michael Shull reported on Department activities, facilities, and upcoming events. The Hawaiian Festival of the Arts at Northridge Park was held on June 3 – 5, 2016; the Central Pool Re-Opening Ceremony and the Launch of Operation Splash Program was held on June 10, 2016; and the Vermont Square Park Ribbon Cutting Ceremony was held on June 9, 2016. Upcoming events include the 1<sup>st</sup> Annual Safe Summer Kick-Off and Resource Fair at Lemon Grove Park on June 18, 2016; the Westwood Gardens Park Ribbon Cutting Ceremony on June 25, 2016; the Penmar Water Quality Improvement Project (Phase II) Groundbreaking Ceremony at Penmar Recreation Center on June 30, 2016; the 109<sup>th</sup> Street Pool and Bathhouse Grand Re-Opening Ceremony on July 2, 2016; the Old Fort MacArthur Days event at Fort MacArthur Military Museum on July 9-10, 2016; and the Lotus Festival at Echo Park Lake on July 9-10, 2016.
- General Manager Michael Shull reported on events held at the Greek Theatre during the month of June, and upcoming performances and events scheduled in July. The Los Angeles City College graduation ceremony was held on June 7, 2016 with approximately 2,500 attendees, and the John Marshall High School graduation ceremony was held on June 10, 2016 with approximately 3,300 attendees. The Movie By Moonlight community event sponsored by Fandango was held on June 11, 2016.
- Chief Sustainability Officer Matthew Rudnick reported on the Department's strategic planning process. Stakeholder interviews have been conducted with labor union representatives, several Councilmembers, and representatives from the National Recreation and Park Association. A kick-off meeting has been scheduled with the graphic designer to assist with the visual layout of the Strategic Plan. A Special Board Meeting will be scheduled for a follow-up strategic planning discussion prior to the release of the Strategic Plan.
- Kevin Regan, Assistant General Manager of Operations, and Jimmy Kim, Emergency Management Coordinator, reported on the Department's involvement in the City's Comprehensive Homeless Strategy (CHS), and presented the Department's CHS Implementation Roadmap to be submitted to the Mayor's Office pursuant to Mayoral Executive Directive No. 16. The Department has been identified as the co-lead department with the Los Angeles Homeless Services Authority for one of the implementation strategies to expand access to public restrooms, and is a collaborating Department to assist the Homeless Strategy Committee and other participating agencies with nine other implementation strategies. Emergency Management Coordinator Kim has been designated as the Department's Homelessness Liaison. The Department will be responsible for providing 24-hour public access to restrooms throughout the City with certain amenities such as drinking fountains, trash receptacles, storage lockers, sinks, and other washing facilities. Capital expenses and staffing costs associated with the operation of 24-hour public restrooms will be determined by the Department, as well as any security and maintenance needs. The Department will also determine the need for any potential legislative actions such as amendments to the Los Angeles Municipal Code to expand the operating hours for applicable facilities. The Board and Department staff discussed the City's source of funding and potential budgetary requests to cover the costs associated with operating and maintaining public restrooms on a 24-hour basis.

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PUBLIC COMMENTS

Public comments on matters within the Board's jurisdiction were invited. Six requests for public comment were submitted, and such comments were made to the Board.

FUTURE AGENDA ITEMS

There were no requests for future Agenda Items.

NEXT MEETING

The next Regular Meeting of the Board of Recreation and Park Commissioners was scheduled to be held on Wednesday, July 13, 2016, 9:30 a.m., at Lake View Terrace Recreation Center, 11075 Foothill Boulevard, Los Angeles, CA 91342.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 10:45 a.m.

ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY