

AGENDA

BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, March 2, 2016 at 9:30 a.m.

EXPO Center Comrie Hall
3980 South Bill Robertson Lane
Los Angeles, CA 90037

SYLVIA PATSAOURAS, PRESIDENT
LYNN ALVAREZ, VICE PRESIDENT
MELBA CULPEPPER, COMMISSIONER
MISTY M. SANFORD, COMMISSIONER
IRIS ZUÑIGA, COMMISSIONER

EVERY PERSON WISHING TO ADDRESS THE COMMISSION MUST COMPLETE A SPEAKER'S REQUEST FORM AT THE MEETING AND SUBMIT IT TO THE COMMISSION EXECUTIVE ASSISTANT PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM.

PURSUANT TO COMMISSION POLICY, COMMENTS BY THE PUBLIC ON AGENDA ITEMS WILL BE HEARD ONLY AT THE TIME THE RESPECTIVE ITEM IS CONSIDERED, FOR A CUMULATIVE TOTAL OF UP TO FIFTEEN (15) MINUTES FOR EACH ITEM. ALL REQUESTS TO ADDRESS THE BOARD ON PUBLIC HEARING ITEMS MUST BE SUBMITTED PRIOR TO THE BOARD'S CONSIDERATION OF THE ITEM. COMMENTS BY THE PUBLIC ON ALL OTHER MATTERS WITHIN THE SUBJECT MATTER JURISDICTION OF THE BOARD WILL BE HEARD DURING THE "PUBLIC COMMENTS" PERIOD OF THE MEETING. EACH SPEAKER WILL BE GRANTED TWO MINUTES, WITH FIFTEEN (15) MINUTES TOTAL ALLOWED FOR PUBLIC PRESENTATION.

1. APPROVAL OF THE MINUTES

- Approval of Minutes for the Regular Meeting of February 17, 2016

2. GENERAL MANAGER'S REPORTS

- | | |
|--------|--|
| 16-058 | Various Communications |
| 16-059 | Partnership Division – In-Kind Donation Received from Los Angeles County Department of Public Health – Maternal, Child & Adolescent Health Programs, in Support of Various Park Facilities and Recreational Programs |
| 16-060 | Griffith Observatory – Donation from Friends Of The Observatory to Support the Griffith Observatory School Program In School Year 2015-2016 |
| 16-061 | Westchester Senior Center – Cash Donation from the Ruth Phelps Trust |
| 16-062 | EXPO Center – Lease and Operating Agreements with State of California for the Use of State Property for Access to, and Continued Operation of, the Soboroff Playfield |
| 16-063 | WebXpress Gateway System Contract – Exemption from Charter Section 1022 |
| 16-064 | Runyon Canyon – Temporary Closure |

March 2, 2016

3. NEW BUSINESS

- Verbal Informational Report – Greek Theatre Updates
- Verbal Informational Report – Recreation and Parks Strategic Planning Update
- Verbal Informational Report – Quimby Recreational Credits
- Informational Report – Los Angeles Countywide Parks Needs Assessment - Report on Recommended Projects

4. COMMISSION TASK FORCES

- Commission Task Force on Concessions Report – Commissioners Zuñiga and Culpepper
- Commission Task Force on Facility Repair and Maintenance Report – Commissioners Sanford and Alvarez

5. GENERAL MANAGER'S ORAL REPORT

Report on Department Activities and Facilities

6. PUBLIC COMMENTS

Any comments that require a response or report by staff will be automatically referred to staff.

7. FUTURE AGENDA ITEMS

Requests by Commissioners to Schedule Specific Items on Future Agendas

8. NEXT MEETING

The next scheduled Regular Meeting of the Board of Recreation and Park Commissioners will be held on Wednesday, March 16, 2016, 9:30 a.m., at Pan Pacific Recreation Center, 7600 Beverly Boulevard, Los Angeles, CA 90036.

9. ADJOURNMENT

Under the California State Ralph M. Brown Act, those wishing to make audio recordings of the Commission Meetings are allowed to bring tape recorders or camcorders in the Meeting.

Sign language interpreters, assistive listening devices, or any auxiliary aides and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting you wish to attend. For additional information, please contact the Commission Office at (213) 202-2640.

Finalization of Commission Actions: In accordance with City Charter, actions that are subject to Section 245 are not final until the expiration of the next five meeting days of the Los Angeles City Council during which the Council has convened in regular session and if Council asserts jurisdiction during this five meeting day period the Council has 21 calendar days thereafter in which to act on the matter.

March 2, 2016

Commission Meetings can be heard live over the telephone through the Council Phone system. To listen to a meeting, please call one of the following numbers:

from Downtown Los Angeles	(213) 621-CITY (2489)
from West Los Angeles	(310) 471-CITY (2489)
from San Pedro	(310) 547-CITY (2489)
from Van Nuys	(818) 904-9450

For information, please go to the City's website: <http://ita.lacity.org/ForResidents/CouncilPhone/index.htm>

Information on agenda items may be obtained by calling the Commission Office at (213) 202-2640. Copies of the agenda and reports may be downloaded from the Department's website at www.laparks.org.

REPORT OF GENERAL MANAGER

NO. 16-058

DATE March 02, 2016

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: VARIOUS COMMUNICATIONS



General Manager

Approved _____

Disapproved _____

Withdrawn _____

The following communications have been received by the Board and recommended action thereon is presented.

From:

Recommendation:

1) Councilmember Englander, relative to a proposed Memorandum of Understanding with the Department of Water and Power concerning the Elysian Park Reservoir Community Parks Fund.

Referred to General Manager.
(Reports No. 13-178 and 13-251)

2) City Clerk, relative to Griffith J. Griffith Charitable Trust, et al. v. City of Los Angeles, Los Angeles Superior Court Case No. BS151089, involving legal challenges to the Crystal Springs Ball Fields Project.

Referred to General Manager.
(Report No. 14-061)

3) City Clerk, relative to amending the Los Angeles Municipal Code to add Wilmington Square Park to the list of City parks identified as being closed at sunset and open at sunrise.

Referred to General Manager.
(Report No. 15-267)

REPORT OF GENERAL MANAGER

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NO. 16-058

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|---|------------------------------|
| 4) City Clerk, relative to expanding the Administrative Citation Enforcement Program to include the Los Angeles Park Ranger Division. | Note and File. |
| 5) City Clerk, relative to a communication from Department relative to the potential use of its facilities during emergencies. | Note and File. |
| 6) City Clerk, relative to amending prior Council action regarding the acquisition of vacant land known as 0 Mt. Lee near Griffith Park. | Referred to General Manager. |
| 7) City Clerk, relative to the annual reporting of Anti-Smoking Trust Fund No. 41Z for Fiscal Year 2014-15. | Referred to General Manager. |
| 8) Library Department, relative to a proposed Memorandum of Understanding for a portion of the Chinatown Branch Library. | Referred to General Manager. |
| 9) Chief Legislative Analyst, forwarding the Legislative Reports for the weeks ending January 29, and February 5, 2016. | Note and File. |
| 10) Susan Swan, Chair, Griffith Park Advisory Board, two communications relative to the Griffith Park Circulation and Parking Enhancement Plan MND. | Referred to General Manager. |
| 11) Stuart C. Sherman, Trustee, The Ruth Helen Phelps Trust, relative to the Department as beneficiary of the Trust. | Referred to General Manager. |
| 12) Eban Lehrer, relative to the Griffith Park Circulation and Parking Enhancement Plan MND. | Referred to General Manager. |

REPORT OF GENERAL MANAGER

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13) Various Residents, thirty-six communications, relative to the Hollywoodland neighborhood.

Note and File.

14) Jeff C. Johnson, to Bre Baker-Cohen, Greek Theatre, relative to ticket and seating policies at the Greek Theatre, with a response.

Note and File.

15) Joyce Dillard, relative to a proposed contract with Garland/Design Building Solutions, Inc., for As-Needed Roofing Systems, Waterproofing, and Related Products and Services.

Note and file. The matter was acted on at the February 17, 2016 Board Meeting. (Report No. 16-057)

This Report was prepared by Paul Liles, Clerk Typist, Commission Office.

REPORT OF GENERAL MANAGER

NO. 16-059

DATE: March 02, 2016

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: PARTNERSHIP DIVISION – IN-KIND DONATION RECEIVED FROM LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH – MATERNAL, CHILD, & ADOLESCENT HEALTH PROGRAMS, IN SUPPORT OF VARIOUS PARK FACILITIES AND RECREATIONAL PROGRAMS

R. Barajas

H. Fujita

*V. Israel



K. Regan

N. Williams



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept the following donation from Los Angeles County Department of Public Health – Maternal, Child, & Adolescent Health Programs, as noted in the Summary of this Report; and,
2. Direct the Board Secretary to provide a recognition letter to the Maternal, Child, & Adolescent Health Programs, and that the letter be sent to Dr. Diana Ramos, as requested on the donation form, acknowledging the in-kind donation.

SUMMARY:

The Partnership Division received an in-kind donation, consisting of two thousand, eight hundred (2,800) collapsible water bottles from the Los Angeles County Department of Public Health – Maternal, Child, & Adolescent Health Programs, in support of RAP programs and distributed to center participants in an effort to promote good health.

The donation of 2,800 collapsible water bottles is valued at \$4,102.00. The collapsible water bottles were distributed among the following Recreation Centers Citywide:

REPORT OF GENERAL MANAGER

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Center	Region	Number Given	Contact	RAP Program Recipient
Bellevue Recreation Center	Metro	35	Elaine Piha	Body Works/Zumba/Fun Fitness/Gym Kids
Glassell Recreation Center	Metro	100	Daniel Gutierrez	Basketball/Teen Fitness
Griffith Park Adult Community Center	Metro	15	Monty Sutherlin	Stretch & Balance
Hazard Park Recreation Center	Metro	40	Liz Narvaez	Fitness/Teen Club
Highland Park Recreation Center	Metro	20	Aaron Shaw	Boxing Fitness
Hollenbeck Recreation Center	Metro	65	Kelci Verdugo	Aerobics/Karate/Folklorico/Salsa
Hollywood Recreation Center	Metro	50	Valerie Busch	Zumba Gold/Gymnastics/Allikats Dance
Las Palmas Senior Citizen Center	Metro	30	Sonya Jimenez-Young	Exercise/Yoga/Senior Fitness
Lemon Grove Recreation Center	Metro	20	Carlton Stubbs	Zumba/My Fitness
Lincoln Park Recreation Center	Metro	40	Ramon Bernal	Cardio Boot Camp
Montecito Recreation Center	Metro	15	Christina Conyers	Yoga
Poinsettia Recreation Center	Metro	20	Matthew Ramirez	Zumba/Dance
Rose Hills Recreation Center	Metro	35	Leticia Lopez	Zumba/Hip Hop/Gymnastics
Shatto Recreation Center	Metro	100	Tri Hang	Ballet/Tennis/Soccer Clinic
Yucca Recreation Center	Metro	30	Jovan Herron	Ballet/Karate
Denker Recreation Center	Pacific	25	Paul Nicholas	Yoga/Hip Hop
Gilbert Lindsay Recreation Center	Pacific	20	Art Jackson	Aerobics
Jim Gilliam Childcare Center	Pacific	80	Julia Crowder	Parents/Staff
Jim Gilliam Recreation Center	Pacific	50	Denise Stansell	Line Dancing/Weightlifting/Teen Club Exercise

REPORT OF GENERAL MANAGER

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Jackie Tatum/Harvard Recreation Center	Pacific	75	Reneshia White	Aerobics/Basketball Clinics
Martin Luther King Jr. Recreation Center	Pacific	50	Eric Griffin	Zumba/Ballet/Gym Memberships/100 Citizens
Mt. Carmel Recreation Center	Pacific	100	Itzel Gutierrez	Zumba/Boxing/Tae Kwon Do
Roscrans Recreation Center	Pacific	50	Abraham Rodriguez	Troops for Fitness
Ross Snyder Recreation Center	Pacific	50	Raquel Jamerson	ASC/Winter Camp
Slauson Recreation Center	Pacific	150	Nicole Griffin	ASC/Basketball
Watts Senior Citizen Center	Pacific	20	Toni Hester	Troops for Fitness
Canoga Park Senior Citizen Center	Valley	100	Karin Haseltine	Line Dancing/TAP/Sit & Fit
Cheviot Hills Recreation Center	Valley	200	Cuong Chau	Classes
Delano Recreation Center	Valley	275	Craig Edemann	Soccer/Boot Camp
Griffith Park Boys Camp	Valley	200	Marci Berumen	Campers
Sepulveda Recreation Center	Valley	50	Gabino Quinoz	Basketball/Hapkido/Aztec Dance/Seniors
Van Nuys Sherman Oaks Senior Citizen Center	Valley	75	Katie O'Kelly	Senior Exercise
Stoner Recreation Center	Valley	45	Mindy Schneider	Morning Stretch
Sunland Recreation Center & Senior Citizen Center	Valley	200	Nichole Royer	Basketball Clinic & League/Gymnastics/Soccer/T-ball/Softball Clinics/ Drill Team/ Aikido/Senior Yoga, Line Dancing, Square Dancing, Strength & Balance
Valley Plaza Recreation Center	Valley	200	Pat Kanon	Zumba/Senior Dance
Van Nuys Sherman Oaks Recreation Center	Valley	100	Art Gomez	Zumba/Ballet/Hip Hop/Parent & Me/Winter Camp
Metro Region		70	Jorge Ramos	Special Events

TOTAL

2800

REPORT OF GENERAL MANAGER

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FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund associated with the receipt of the Los Angeles County Department of Public Health – Maternal, Child, & Adolescent Health Programs donation, as all items were provided at the sole cost of the donor.

This report was prepared by Joel Alvarez, Senior Management Analyst II, Partnership Division.

REPORT OF GENERAL MANAGER

NO. 16-060

DATE March 02, 2016

C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: GRIFFITH OBSERVATORY – DONATION FROM FRIENDS OF THE OBSERVATORY TO SUPPORT THE GRIFFITH OBSERVATORY SCHOOL PROGRAM IN SCHOOL YEAR 2015-2016

R. Barajas _____
H. Fujita _____
*V. Israel _____



K. Regan _____
N. Williams _____


General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept, with gratitude, a donation from Friends Of The Observatory (FOTO) of \$175,000.00 to support the Griffith Observatory School Program during the 2015-16 school year and, direct that appropriate recognition be given to FOTO; and,
2. Direct the Department's Chief Accounting Employee to deposit the funds in the existing special account in Fund 302, Department 89, Account 89843M (Observatory School Program) upon receipt of the funds from FOTO.

SUMMARY:

For an eighth (8th) year, FOTO has generously agreed to donate One Hundred Seventy-Five Thousand Dollars (\$175,000.00) to the Griffith Observatory (the Observatory), located at 2800 East Observatory Road, Los Angeles, California 90027. The money for this donation was granted to Friends Of The Observatory by Burberry Limited as part of a partnership between Burberry Limited, Friends Of The Observatory, and the Department of Recreation and Parks (RAP). The donation is intended to continue FOTO's support for the Observatory School Program through the 2015-16 school year.

The Griffith Observatory School Program serves fifth (5th) grade students from across the region, with roughly half coming from the Los Angeles Unified School District. Due to significant reductions in the Observatory's staffing and expense budgets in Fiscal Year 2008-09, the Observatory sought FOTO's assistance in supporting the continuation of the Griffith

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-060

Observatory School Program for the 2008-09 school year. FOTO provided support again for the 2009-10, 2010-11, 2011-12, 2012-13, 2013-14, and 2014-15 school years. FOTO is continuing to seek a multi-year private sponsor for the program.

The donation funds will be deposited into the existing interest-bearing account in Fund 302, Department 89, Account 89843M (Observatory School Program) and used solely and exclusively for costs associated with the implementation of the Griffith Observatory School Program including reimbursements for part-time staffing, program expenses, and other related activities. RAP will continue to provide regular reports to FOTO on the disposition of the funding and status of the funds in the account.

FISCAL IMPACT STATEMENT:

Acceptance of the donation will have no fiscal impact on the RAP's General Fund, as the General Fund would not have been used for the program in the 2015-16 school year. Without the funds contributed by FOTO, the Griffith Observatory School Program would have been cancelled for the 2008-09, 2009-10, 2010-11, 2011-12, 2012-13, 2013-14, 2014-15, and 2015-16 school years.

This report was prepared by Mark Pine, Deputy Director, Griffith Observatory.

REPORT OF GENERAL MANAGER

NO. 16-061

DATE: March 02, 2016

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WESTCHESTER SENIOR CENTER – CASH DONATION FROM RUTH PHELPS TRUST

R. Barajas	_____	K. Regan	_____
H. Fujita	_____	N. Williams	_____
*V. Israel	_____		





General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Accept a cash donation from THE RUTH PHELPS TRUST (Donor) in the approximate amount of Seventy Thousand Dollars (\$70,000.00), to be used for improvements, program enhancements, and general purposes related to the operation of the Westchester Senior Center, and that appropriate recognition be given to the Donor; and,
2. Direct the Department's Chief Accounting Employee to establish the necessary account and/or to appropriate funding received within Recreation and Parks Grants Fund 205 for the deposit and use of the donated funds received from the Donor for Westchester Senior Center.

SUMMARY:

The Department of Recreation and Parks (RAP) has been offered a cash donation in the approximate amount of Seventy Thousand Dollars (\$70,000.00), for potential improvements, program enhancements, and general purposes related to the operation of Westchester Senior Center, located at 8740 Lincoln Boulevard, Los Angeles, California 90045. The offer is the result of a stipulation under the terms of the First Amendment to Ruth Phelps' trust stating that Westchester Senior Center receive five percent (5%) of the residuary trust as specified in notification letter (Exhibit A).

Prior to her passing at the age of 102, Ruth Phelps was an active member of the Westchester community and regular participant in the program offerings of the Westchester Senior Center. THE RUTH PHELPS TRUST consists of a large concentration of Chevron stock, real property in Westchester, some short-term bond mutual funds and/or money market funds.

REPORT OF GENERAL MANAGER

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FISCAL IMPACT STATEMENT:

The Board's acceptance of this cash donation results in no fiscal impact to the RAP General Fund, as the cash donation to Westchester Senior Center is being funded directly by THE RUTH PHELPS TRUST.

This report was prepared by Joel Alvarez, Senior Management Analyst II, and Cynthia Smith, Management Assistant, of the Partnership Division.

EXHIBIT A

Notification Letter

CONSERVATRUST FIDUCIARY SERVICES, INC.

Conservatorship Trust & Estate Administration

Stuart C. Sherman CLU®

January 21, 2016

Sylvia Patsouras, Commissioner
Westchester Park Senior Center Parks and Recreation
Los Angeles City Recreation and Parks Department
Office of Board of Commissioners
P O Box 86328
Los Angeles, CA 90086-0328

Re: The Ruth Phelps Trust

Dear Ms. Patsouras,

My favorite client, Ruth Phelps, passed away at the age of 102, on or about January 3, 2016. She was a remarkable woman. Under terms of the First Amendment to her Trust, your organization is to receive five percent (5%) of the residuary trust. We believe the account at the end of 2015 was in excess of \$1,400,000.

The Ruth Phelps Trust consists of a large concentration of Chevron stock, real property in Westchester, some short-term bond mutual funds or money market funds. It is my intention to retain a real estate agent to sell the property in Westchester and we hope to hire that representative within the next three weeks. Because there are ten other designated charitable organizations, we believe you will prefer us to sell the stock and provide you cash rather than distribute stock to you and will proceed to do so.

You should be aware that the Chevron stock had a very low cost basis and it was Ruth's wish for us to retain that stock during her lifetime. As of the date of death Ruth's Chevron shares gets the stepped up basis cost basis so we will avoid the capital gains taxes that would have been required if the stock were sold during her lifetime. We recognize that oil prices are very low at this time but with the volatile market conditions we believe it prudent to complete the sale of the stock in the very near future.

One of the conditions of the gift to all of the organizations is the request that your Board of Directors use the funds for the general purposes of your organization. Personally, I would hope that some recognition of the gift you receive from The Ruth Phelps Trust will recognize her in some positive manner.

Our current plan is to distribute approximately 60% of the trust within the next 90 days. The final distribution will take place after the real estate is sold in Westchester.

1611 SOUTH PACIFIC COAST HIGHWAY, SUITE 301
REDONDO BEACH, CA 90277
310.792.8838 FAX 310.792.8839
WWW.TRUSTEE.PRO

CONSERVATRUST FIDUCIARY SERVICES, INC.

Conservatorship, Trust & Estate Administration

Stuart C. Sherman, CLPF

You should find enclosed a Form W-9 that needs to be completed and returned to this office with your organization's EIN. In addition, Article Tenth of the Trust, requires that we are provided evidence your organization is qualified under Internal Revenue Code Section 2055 (a). We will provide you copies of the Ruth Phelps Trust dated June 24, 2010 or the First Amendment, upon request.

Finally, please feel free to contact me directly at 310-792-8838. In my absence, the original trustee, William Gamble, should be able to answer any of your questions. He can be reached at this same telephone number.

Sincerely,

Stuart C. Sherman, TTEE
The Ruth Helen Phelps Trust

SCS/wog
Encls.

1611 SOUTH PACIFIC COAST HIGHWAY, SUITE 301
REDONDO BEACH, CA 90277
310.792.8638 FAX 310.792.8839
WWW.TRUSTEE.PRO

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, Partnership) <input type="checkbox"/> Exempt payee <input type="checkbox"/> Other (see instructions) #	
	Address (number, street, and apt. or suite no.)	Requestor's name and address (optional)
	City, state, and ZIP code	List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number													
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person #	Date #
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' shares of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien.
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States.
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

The person who gives Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States is in the following cases:

- The U.S. owner of a disregarded entity and not the entity.
- The U.S. grantor or other owner of a grantor trust and not the trust, and
- The U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person, do not use Form W-9. Instead, use the appropriate Form W-8 (see Publication 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity not subject to backup withholding, give the requester the appropriate completed Form W-8.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report as your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester.
2. You do not certify your TIN when required (see Part II instructions on page 3 for details).
3. The IRS tells the requester that you furnished an incorrect TIN.
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See the instructions below and the separate instructions for the Requester of Form W-9.

Also see Special rules for partnerships on page 1.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from that person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Disregarded entity. Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income will be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a domestic owner, the domestic owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, you must complete an appropriate Form W-8.

Note. Check the appropriate box for the federal tax classification of the person whose name is entered on the "Name" line (individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "limited liability company" box only and enter the appropriate code for the tax classification in the space provided. If you are an LLC that is treated as a partnership for federal tax purposes, enter "P" for partnership. If you are an LLC that has filed Form 8832 or a Form 2563 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name," sign and date the form.

Exempt Payee

If you are exempt from backup withholding, enter your name as described above and check the appropriate box for your status, then check the "Exempt payee" box in the area following the "Business name/disregarded entity name," sign and date the form.

Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following payees are exempt from backup withholding:

1. An organization exempt from tax under section 501(c), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2).

2. The United States or any of its agencies or instrumentalities,

3. A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities,

4. A foreign government or any of its political subdivisions, agencies, or instrumentalities, or

5. An international organization or any of its agencies or instrumentalities.

Other payees that may be exempt from backup withholding include:

6. A corporation,

7. A foreign central bank of issue,

8. A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States,

9. A futures commission merchant registered with the Commodity Futures Trading Commission,

10. A real estate investment trust,

11. An entity registered at all times during the tax year under the Investment Company Act of 1940,

12. A common trust fund operated by a bank under section 884(a),

13. A financial institution,

14. A middleman known in the investment community as a nominee or custodian, or

15. A trust exempt from tax under section 664 or described in section 4947.

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 15.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 9
Broker transactions	Exempt payees 1 through 5 and 7 through 13. Also, C corporations.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 5
Payments over \$600 required to be reported and credit sales over \$5,000 ¹	Generally, exempt payees 1 through 7 ²

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see How to get a TIN below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see Limited Liability Company (LLC) on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting irs.gov or by calling 1-800-TAX-FORM (1-800-929-3876).

If you are asked to complete Form W-9 but do not have a TIN, write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded domestic entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, below, and items 4 and 5 on page 4 indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see Exempt Payee on page 3.

Signature requirements. Complete the certification as indicated in items 1 through 3, below, and items 4 and 5 on page 4.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. **Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. **Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA, or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN or:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account. ¹
3. Custodian account of a minor (Uniform Gifts to Minors Act)	The minor. ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee. ³ The actual owner
5. Sole proprietorship or disregarded entity owned by an individual	The owner. ⁴
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4)(2)(ii)(A))	The grantor. ⁴
For this type of account:	Give name and EIN or:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legitimacy. ¹
9. Corporation or LLC electing corporate status on Form 9632 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4)(2)(ii)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person or a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or "DBA" name on the "Business name (disregarded entity)" name line. You may use either your SSN or EIN if you have one, but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the person's representative or trustee unless the legal entity itself is not designated in the account title.) Also see Special rules for partnerships on page 1.

*Note: Grantor also may provide a Form W-9 to trustee of trust.

Notes. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information, such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN.
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit irs.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you make to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to police, states, the District of Columbia, and U.S. possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3405, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

REPORT OF GENERAL MANAGER

NO. 16-062

DATE March 02, 2016

C.D. 8

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: EXPO CENTER — LEASE AND OPERATING AGREEMENTS WITH THE STATE OF CALIFORNIA FOR THE USE OF STATE PROPERTY FOR ACCESS AND CONTINUED OPERATION OF THE SOBOROFF PLAYFIELD; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

<i>for</i> *R. Barajas <u>CSO</u>	K. Regan _____
H. Fujita _____	N. Williams _____
V. Israel _____	

Ramon Barajas ^{for}

 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATIONS:

That the Board:

1. Approve the proposed Lease and Operating Agreements with the State of California, acting through the Sixth District Agricultural Association, also known as the California Science Center (hereinafter "Science Center") for the use of Science Center owned property, commonly known as the Soboroff Playfield, for sports related and EXPO Center related uses, subject to the approval of the Mayor and the City Attorney as to form;
2. Direct the Board Secretary to transmit the Lease and Operating Agreements to the Mayor in accordance with Executive Directive No. 3 for review and approval, and concurrently to the City Attorney for review and approval as to form;
3. Find the proposed project is categorically exempt from the California Environmental Quality Act (CEQA);
4. Authorize the Department of Recreation and Parks' (RAP) Chief Accounting Employee to encumber and pay from Fund No. 302, Department No. 88, Appropriation Account No. 003040; and
5. Authorize the Board President and Secretary to execute the Agreements upon receipt of the necessary approvals.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-062

SUMMARY:

Between May 2000 and April 2009, the State of California, acting through the Sixth District Agricultural Association, also known as the California Science Center (Science Center) and the City of Los Angeles, acting through its Department of Recreation and Parks (RAP), approved two (2) Land Exchange Agreements that effectuated the exchange of approximately twenty six (26) acres equally divided between the two (2) parties. Included in this land exchange, was a requirement that an operating agreement for the use of Science Center property by RAP for the Soboroff Playfield (Playfield) be executed (Report No. 08-319). The playfield is indicated in Exhibit A. This Agreement was executed in 2009.

Under the Operating Agreement, the Science Center granted use of the Science Center property for the operation of a playfield. RAP was required to make the playfield available for parking for major events. Doing so required RAP to install and remove a playfield tile cover. This process cost RAP between Fifteen Thousand Dollars (\$15,000.00) and Forty Thousand Dollars (\$40,000.00) for each event. Further, RAP had to pay the Science Center an additional One Hundred Twenty Thousand Dollars (\$120,000.00) per year for grounds maintenance, utilities, and security. The total cost to RAP was up to Four Hundred Five Thousand Dollars (\$405,000.00) annually.

After several years of surmounting costs and escalating maintenance requirements associated with the tile covers, the Agreement was terminated by mutual notice on April 1, 2015. Not desiring to have the playfields temporarily closed, or youth and other league sports schedules disrupted, the Science Center and RAP entered into a month-to-month agreement effective March 1, 2015 to December 31, 2015. During this time, the Science Center and RAP conducted several meetings to negotiate the terms of a new agreement for the use and operation of the Playfield.

The proposed new Agreement now presented is composed of a Lease Agreement for the Playfield and a new Operating Agreement for the Playfield, as Exhibit B to the Lease.

The two new agreements include, but are not limited to the following terms and conditions:

- A one (1) time RAP commitment for a capital expenditure that will provide for an expanded parking plan designed to increase the number of parking spaces controlled by RAP and to mitigate parking on the Playfield for major events, thus eliminating the need to cover the Playfield. This plan consists of creating three hundred twenty-five (325) parking spaces as indicated on Exhibit B. The parking spaces will be created through the re-stripping of the current parking lots and the creation of a new parking lot at the corner of Martin Luther King Boulevard and Bill Robertson Avenue. The estimated capital expenditure is Two Hundred Seventeen Thousand Eight Hundred Forty-Five Dollars (\$217,845.00.00).
- Upon completion of the expanded parking plan, the RAP will no longer have use of Lot 1 for daily parking.

REPORT OF GENERAL MANAGER

PG. 3

NO. 16-062

- RAP shall pay the Science Center an annual fee of Ninety Thousand Dollars (\$90,000.00) to lease the Playfield. The first year's annual fee will be reduced by an amount not to exceed Ninety Thousand Dollars (\$90,000.00) for necessary improvements along the Vermont Strip. (At this time, it is estimated that this will cost approximately Fifty-Two Thousand Dollars (\$52,000.00).
- Science Center shall provide a full-time Department of Public Safety officer to EXPO Center during operating hours of Monday through Saturday.
- Science Center shall provide free parking for five (5) EXPO Center major events (not to exceed Four Hundred Ninety-Five (495) parking spaces).
- The agreement shall have an initial term of ten (10) years with five (5) one (1) year options to renew.

ENVIRONMENTAL IMPACT STATEMENT:

Environmental Management Staff has determined that the proposed lease agreement and the associated parking plan will consist of the issuance of a new lease agreement, minor alterations to existing parking lots, and the construction of new parking lot comprised of less than 110 spaces. Therefore, the project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 1 (3, 14) and Class 11 (2) of the City CEQA Guidelines.

FISCAL IMPACT STATEMENT:

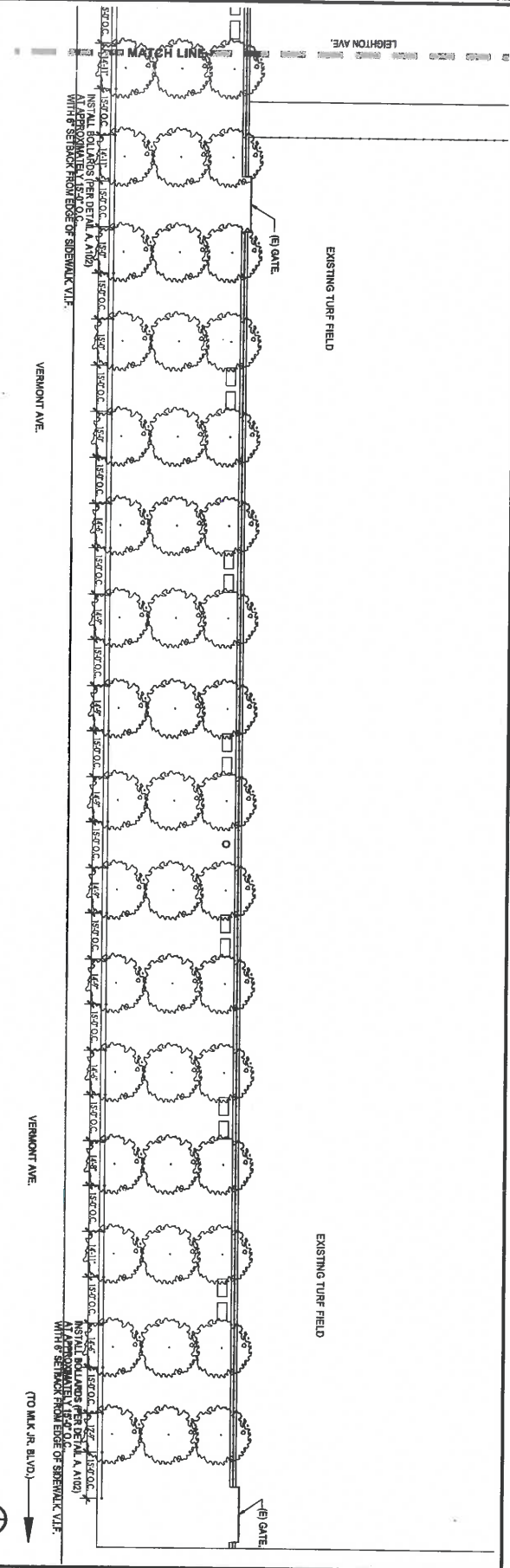
Staff does not anticipate any additional costs beyond those already considered in the execution of the Lease and Operating Agreements.

This report was prepared by Cid Macaraeg, Sr. Management Analyst II, Real Estate and Asset Management Section, Planning and Development.

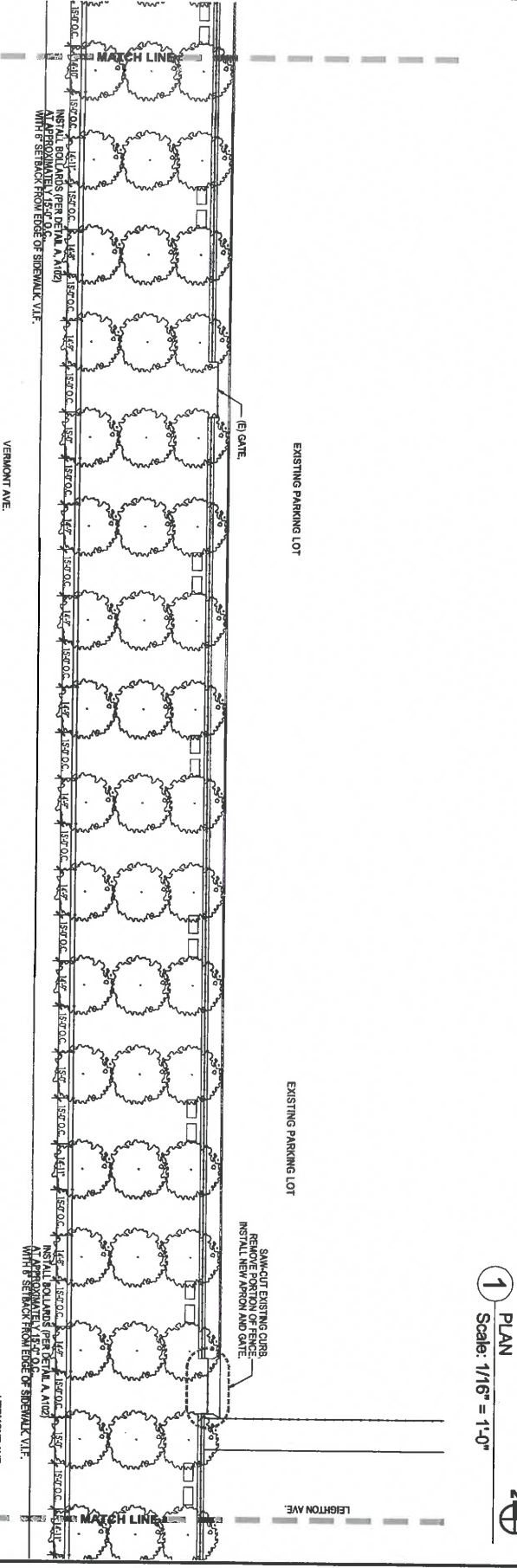
EXHIBIT "A"
California Science Center Playfield



THE CITY OF LOS ANGELES OR ITS OFFICERS OR AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF ELECTRONIC COPIES OF THIS PLAN SHEET.



1 PLAN Scale: 1/16" = 1'-0"



2 PLAN Scale: 1/16" = 1'-0"

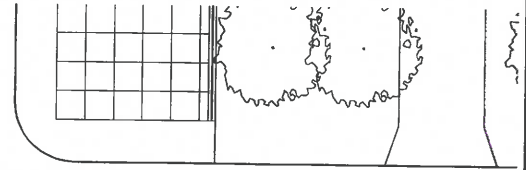


THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
GENERAL MANAGER: MICHAEL SHULL SUPERINTENDENT: CATIE SANTO DOMINGO
PROJECT ENGINEER: ARLICIA GARCIA LIC NO: _____
PROJECT DESIGNER: _____ LIC NO: _____
DATE: 03/08/2015

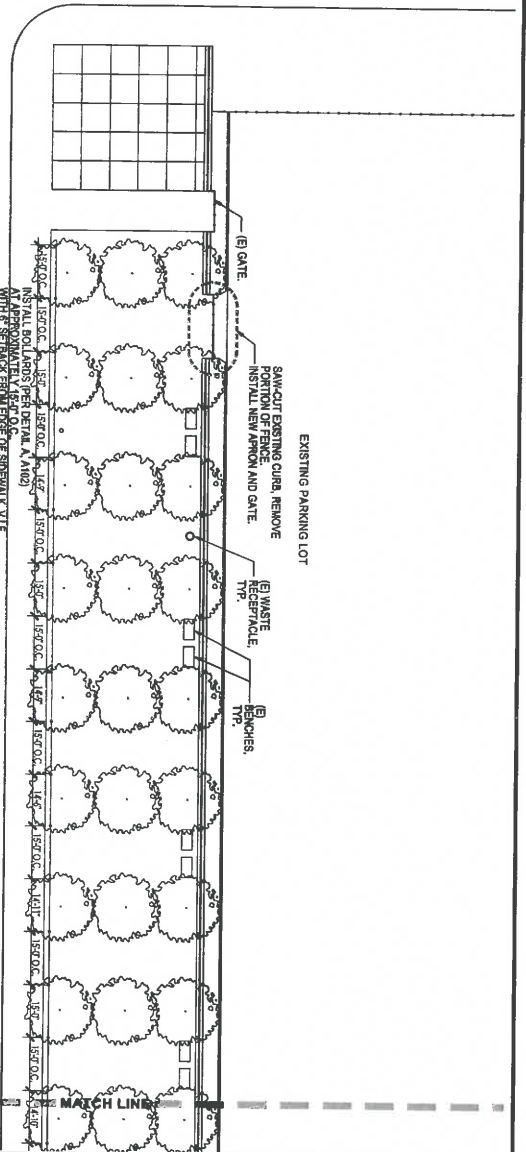
PROJECT NAME:
**EXPOSITION CENTER
ADDITIONAL PARKING**
ADDRESS:
**ALONG VERMONT FROM EXPOSITION
BLVD. TO MARTIN L. KING JR. BLVD.**

DATE	REVISIONS	BY	CHECKED BY

DATE RECORDED: _____
DRAWING NO: **A100**
PROJECT NO: _____
SHEET NO: _____ OF _____

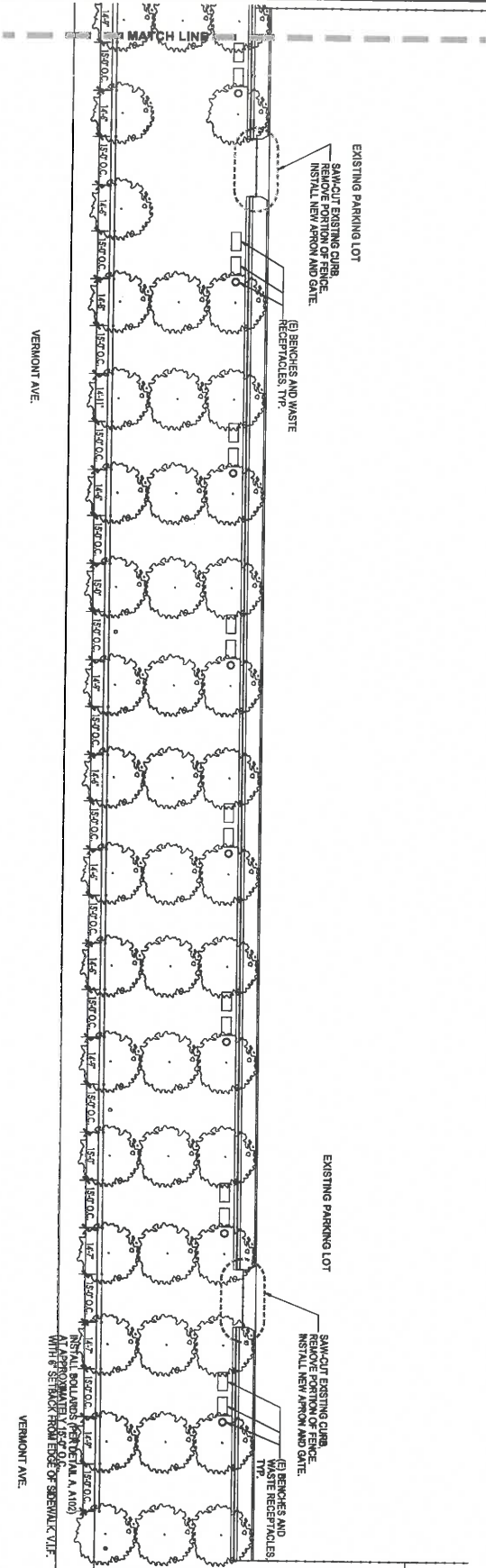


W 39TH ST.



VERMONT AVE.

3 PLAN
Scale: 1/16" = 1'-0"



VERMONT AVE.

VERMONT AVE.

4 PLAN
Scale: 1/16" = 1'-0"



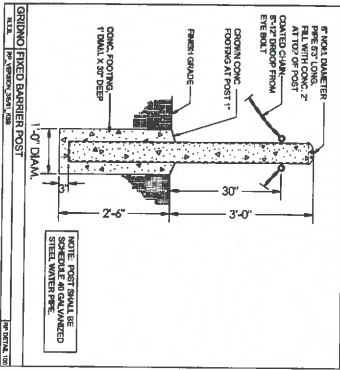
THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
GENERAL MANAGER: MICHAEL SHULL SUPERINTENDENT: CATIE SANTO DOMINGO

PROJECT DESIGNER: JEROME GARCIA USE NO _____
PROJECT ENGINEER: _____ USE NO _____
PROJECT CHAIRMAN: _____ DATE: 02/20/15

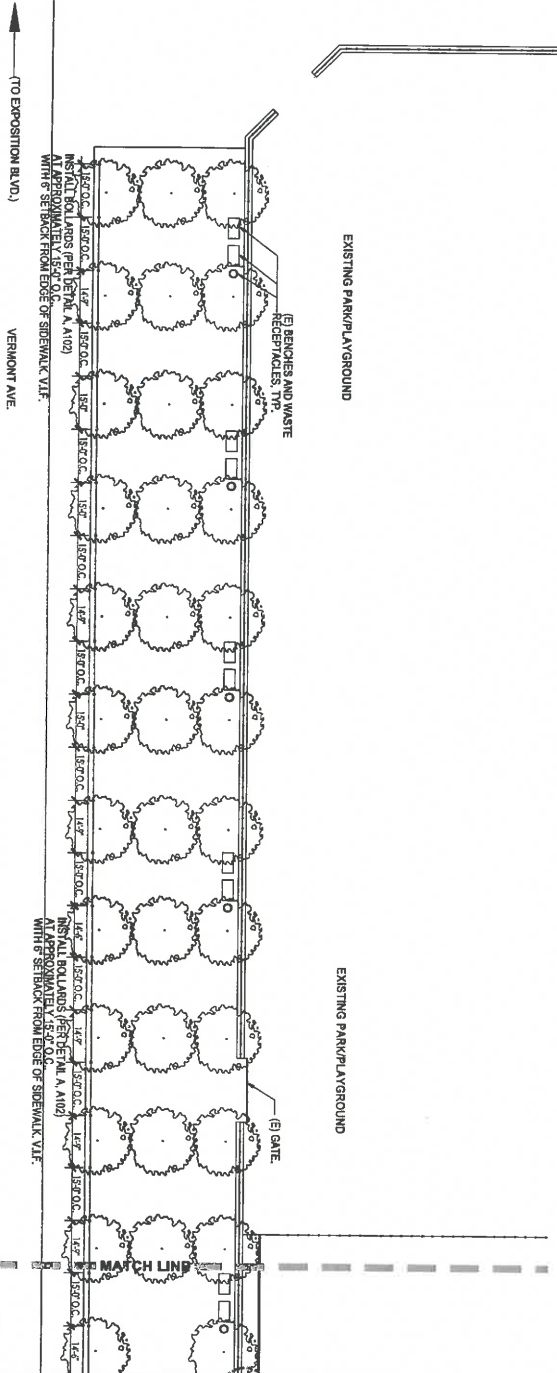
PROJECT NAME:
**EXPOSITION CENTER
ADDITIONAL PARKING**

ADDRESS:
**ALONG VERMONT FROM EXPOSITION
BLVD. TO MARTIN L. KING JR. BLVD.**

DATE: 02/20/15
DRAWN BY: JEROME GARCIA
CHECKED BY: JEROME GARCIA
DATE: 02/20/15
SCALE: 1/16" = 1'-0"
PROJECT NO: 15-000000-01
SHEET NO: 10 OF 10
A101



A FIXED BARRIER
Scale: N.T.S.



5 PLAN
Scale: 1/16" = 1'-0"

DATE: 08/20/2018	BY: [Signature]
SCALE: AS SHOWN	PROJECT: A102
DATE: 08/20/2018	BY: [Signature]
SCALE: AS SHOWN	PROJECT: A102
DATE: 08/20/2018	BY: [Signature]
SCALE: AS SHOWN	PROJECT: A102

PROJECT NAME:
EXPOSITION CENTER
ADDITIONAL PARKING

ADDRESS:
ALONG VERMONT FROM EXPOSITION
BLVD. TO MARTIN L. KING JR. BLVD.



THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

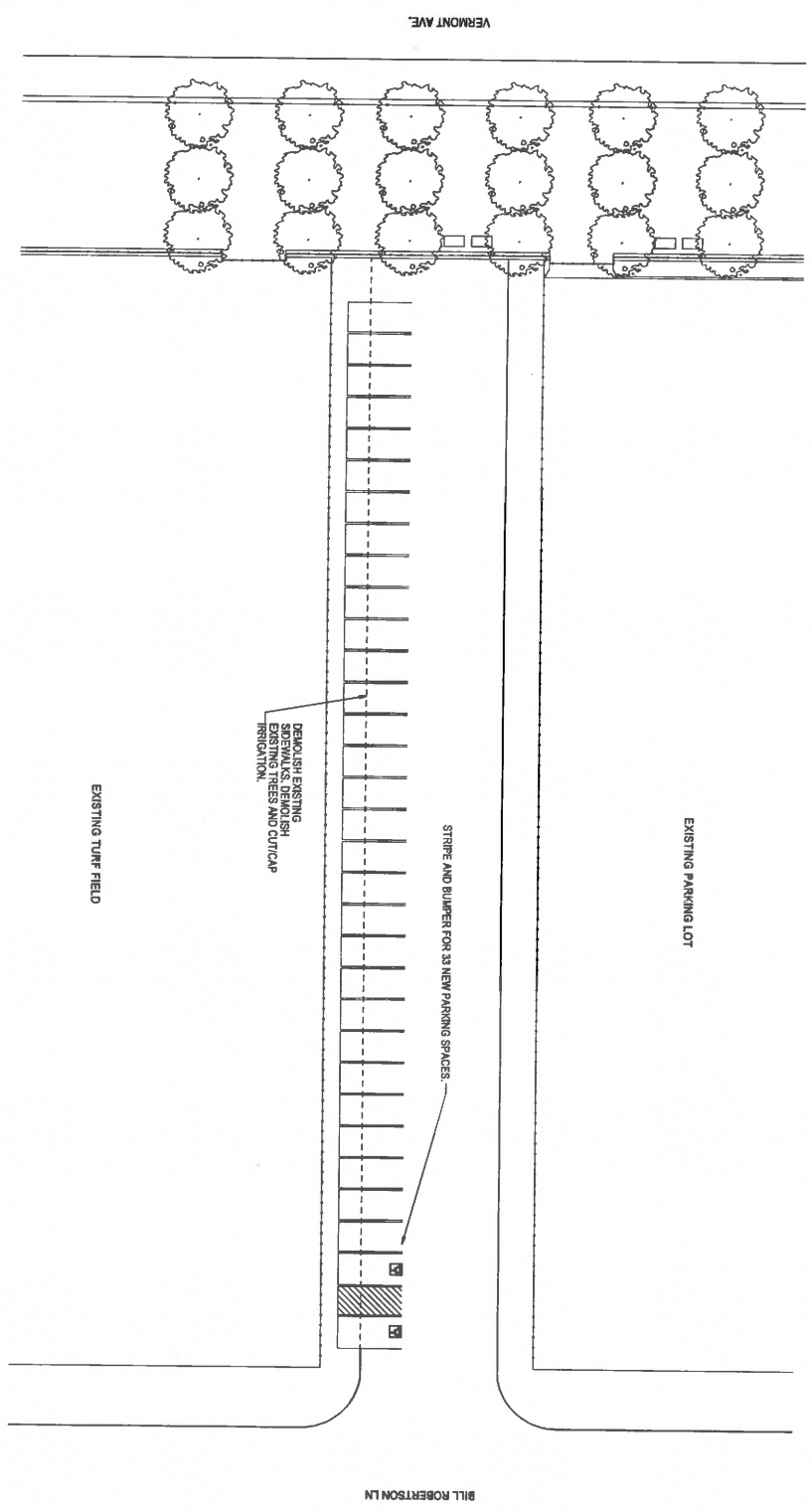
GENERAL MANAGER: MICHAEL SHULL SUPERINTENDENT: CATHIE SANTO DOMINGO

PROJECT DESIGNER: ALLEGRIE LIME US NO. _____

PROJECT ENGINEER: US NO. _____

APRIL 15, 2018 DATE: 08/20/2018





6 PLAN
Scale: 1/16" = 1'-0"



DATE: 01/15/2010	APPROVED BY: [Signature]
SCALE: 1/16" = 1'-0"	DATE: 01/15/2010
PROJECT NO: 100-100000000	DATE: 01/15/2010
PROJECT NAME: EXPOSITION CENTER ADDITIONAL PARKING	DATE: 01/15/2010
PROJECT ADDRESS: ON LEIGHTON AVENUE	DATE: 01/15/2010
PROJECT NO: 100-100000000	DATE: 01/15/2010
PROJECT NAME: EXPOSITION CENTER ADDITIONAL PARKING	DATE: 01/15/2010
PROJECT ADDRESS: ON LEIGHTON AVENUE	DATE: 01/15/2010

PROJECT NAME:	EXPOSITION CENTER ADDITIONAL PARKING
PROJECT ADDRESS:	ON LEIGHTON AVENUE
REVISIONS:	DATE

PROJECT NAME:
**EXPOSITION CENTER
ADDITIONAL PARKING**

ADDRESS:
ON LEIGHTON AVENUE



THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

GENERAL MANAGER: MICHAEL SMULL SUPERVISOR: CATHIE SANTO DOMINGO

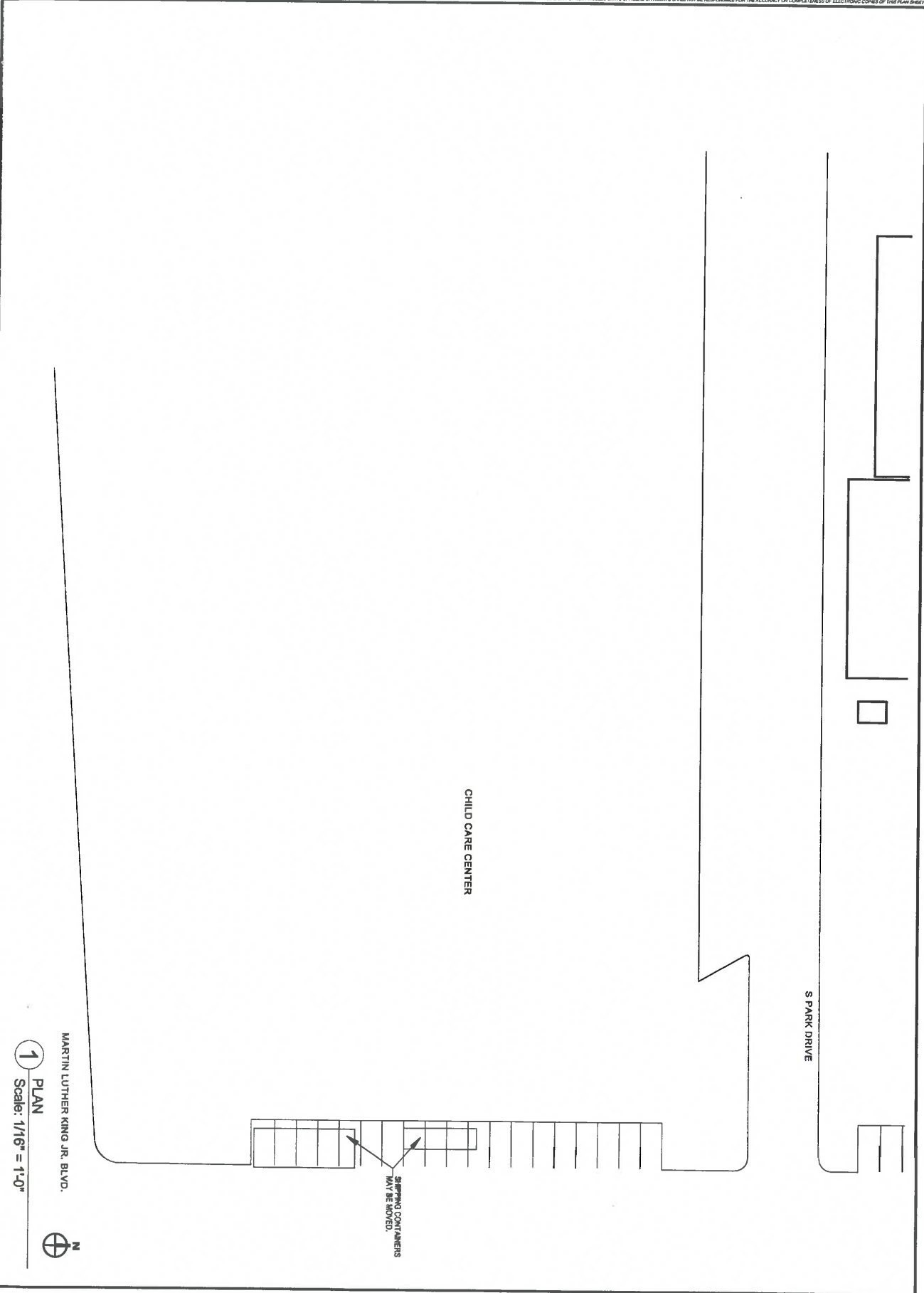
PROJECT OWNER: JRM/ALV/DMW LSR NO: _____

PROJECT ENGINEER: _____ LSR NO: _____

APRIL 11, 2010 DATE: JLR/SG



A103-alt



1 PLAN
Scale: 1/16" = 1'-0"



MARTIN LUTHER KING JR. BLVD.

CHILD CARE CENTER

S PARK DRIVE

Shipping Containers
MAY BE MOVED

107
A107

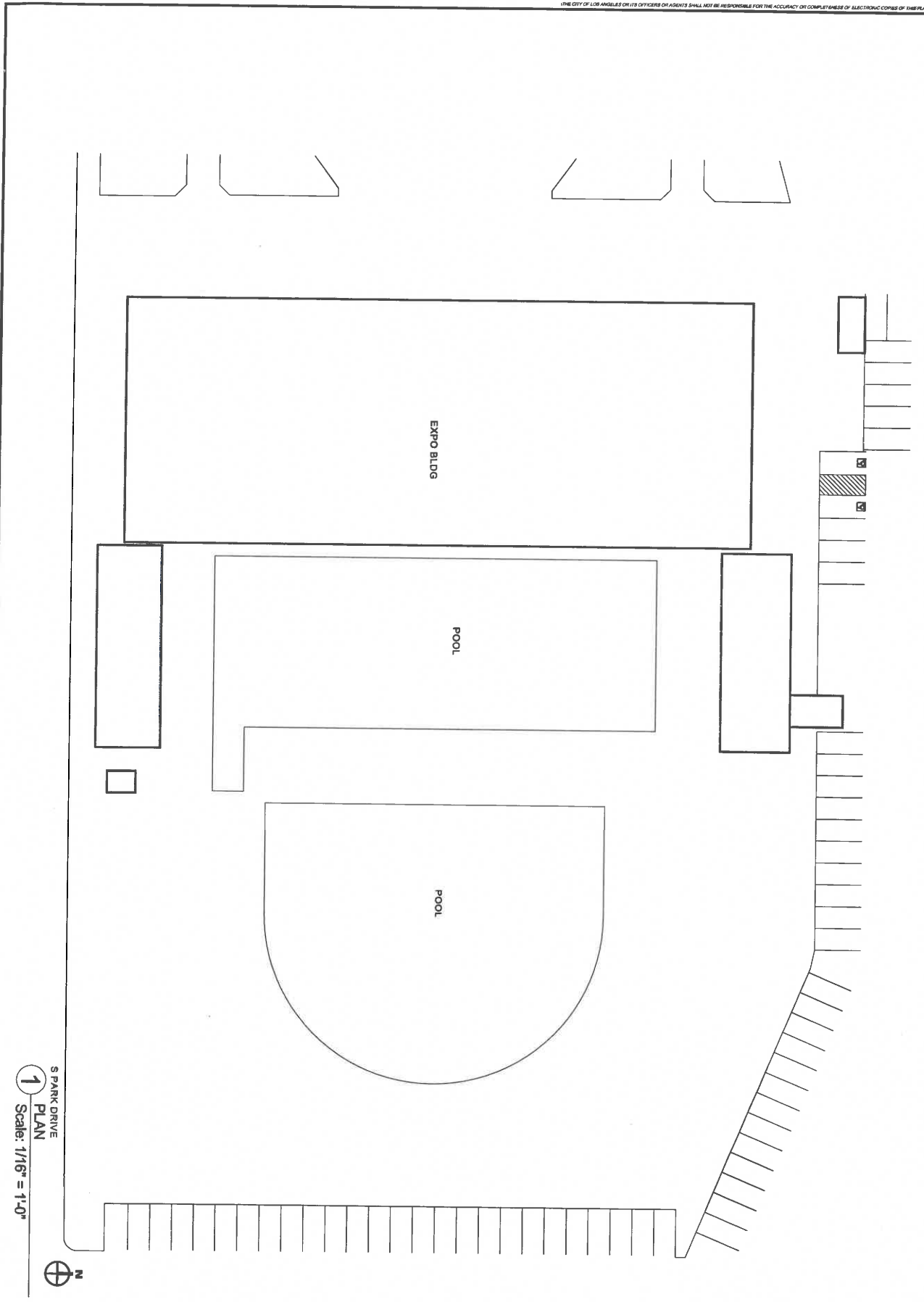
DATE REVISION	BY	REVISIONS	DATE

PROJECT NAME:
**EXPOSITION CENTER
ADDITIONAL PARKING**

ADDRESS:
**EAST OF CHILD CARE CENTER, SOUTH OF
S PARK DRIVE**

THE CITY OF LOS ANGELES DEPARTMENT OF RECREATION AND PARKS			
GENERAL MANAGER: MICHAEL SHULL	SUPERINTENDENT: CATHIE SANTO DOMINGO		
PROJECT DESIGNER: _____	DATE: _____	UT NO: _____	
PROJECT ENGINEER: _____	DATE: _____	UT NO: _____	
AS PLACED ON: _____	DATE: _____	UT NO: _____	





S PARK DRIVE
1
PLAN
Scale: 1/16" = 1'-0"

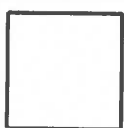


DATE SUBMITTED	APPROVED BY
DATE SUBMITTED	APPROVED BY
SCALE:	TITLE:
TOTAL SHEETS:	PROJECT NO.:
THIS SHEET NO.:	DRAWING NO.:
A106	

PROJECT NAME:	DATE:
REVISIONS:	DATE:
REVISIONS:	DATE:
REVISIONS:	DATE:

PROJECT NAME:
**EXPOSITION CENTER
ADDITIONAL PARKING**

ADDRESS:
NORTH AND EAST OF POOL COMPLEX



**THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS**

GENERAL MANAGER: MICHAEL SKULL **SUPERINTENDENT: CATIE SANTO DOMINGO**

PROJECT DESIGNER: _____ LIC NO: _____
 PROJECT ENGINEER: _____ LIC NO: _____
 PLANNED DRAWN BY: _____ DATE: _____



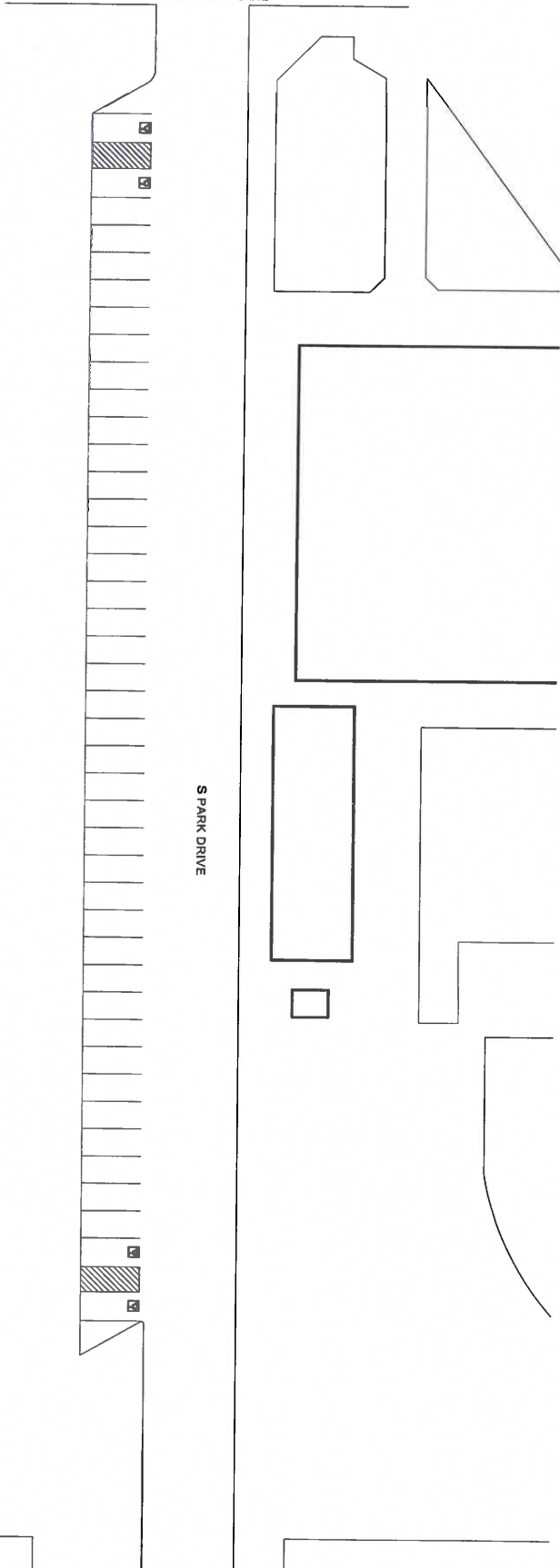
BILL ROBERTSON LANE

S PARK DRIVE

1

PLAN

Scale: 1/16" = 1'-0"



DATE PREPARED	
DATE REVIEWED	
DATE APPROVED	
DATE CHECKED	
DATE DESIGNED	
DATE DRAWN	
DATE REVISION	
DATE	
REVISION	
DATE	
REVISION	
DATE	
REVISION	

PROJECT NAME:
**EXPOSITION CENTER
 ADDITIONAL PARKING**

ADDRESS:
**ALONG S PARK DRIVE
 ONE WAY TRAFFIC, PERPENDICULAR PKG**

THE CITY OF LOS ANGELES
 DEPARTMENT OF RECREATION AND PARKS

GENERAL MANAGER: MICHAEL SHULL SUPERINTENDENT: CATIE SANTO DOMINGO

PROJECT DESIGNER: [signature] LIC NO. _____

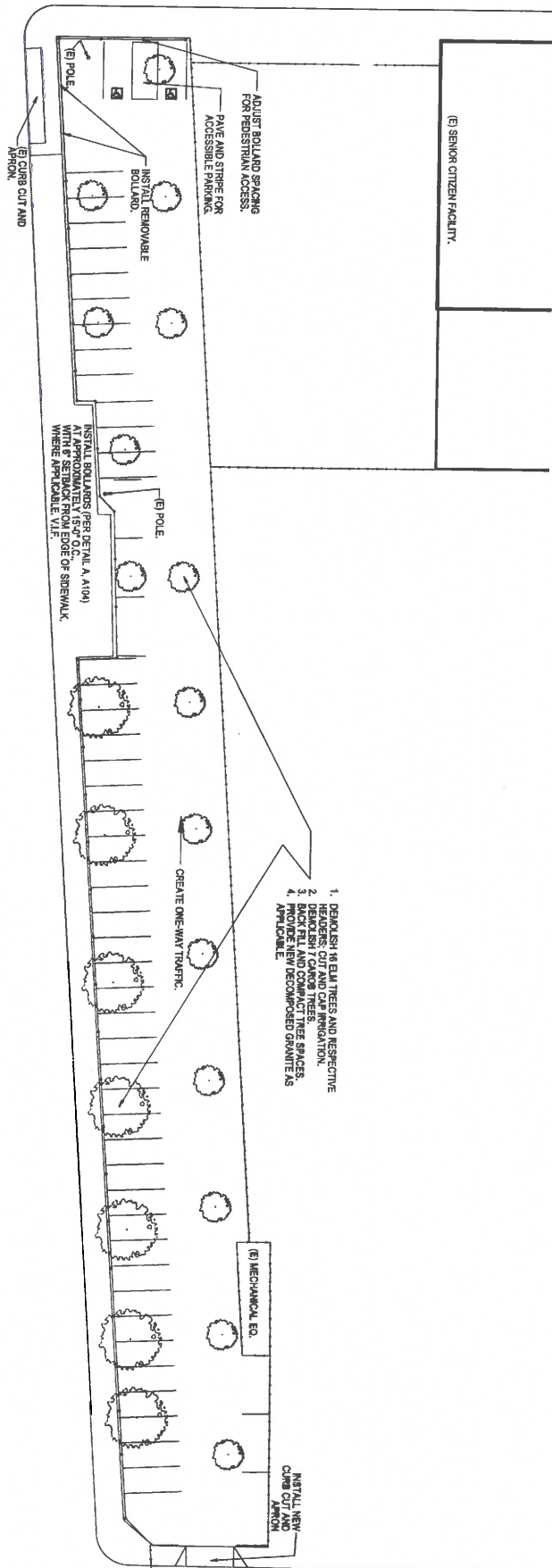
PROJECT ENGINEER: _____ LIC NO. _____

PROJECT CHECKER: _____ DATE: 08/10/12



A105

BILL ROBERTSON LANE

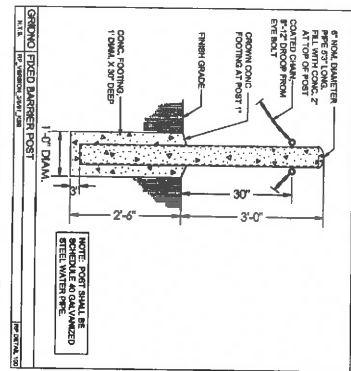


1. DEMOLISH 14 ELM TREES AND RESPECTIVE HEADERS OF MAIN CONC. FOUNDATION.
2. DEMOLISH 7 CANOE TREES.
3. BACK FILL AND COMPACT TREE SPACES.
4. PROVIDE NEW DECOMPOSED GRANITE AS APPLICABLE.

CREATE ONE-WAY TRAFFIC.

INSTALL BOLLARDS (PER DETAIL A.104) WITH 5' SPACING ALONG SIDE OF SIDEWALK WHERE APPLICABLE. V.I.E.

MARTIN LUTHER KING JR. BLVD.



A FIXED BARRIER
Scale: N.T.S.

1 PLAN
Scale: 1/16" = 1'-0"



DATE	BY	REVISION

PROJECT NAME:
**EXPOSITION CENTER
ADDITIONAL PARKING**

ADDRESS:
**ALONG MARTIN L. KING JR. BLVD. AT
BILL ROBERTSON.**

DATE: _____

BY: _____

THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS

GENERAL MANAGER: MICHAEL SHULL SUPERINTENDENT: CATIE SANTO DOMINGO

PROJECT DESIGNER: _____ US NO. _____

PROJECT ENGINEER: _____ US NO. _____

DATE: 02/22/11



A104-bit 2

GROUND LEASE – ATHLETIC FIELD

Location of Leased Premises: 6TH DISTRICT AGRICULTURAL ASSOCIATION EXPOSITON PARK 700 EXPOSITION PARK DRIVE LOSA ANGELES, CA 90037
Agency: 6TH DISTRICT AGRICULTURAL ASSOCIATION REAL PROPERTY NO. 97

Lease No.: L-2713

Lessee: City of Los Angeles

This Lease, dated for reference purposes only, February 1, 2016, is made by and between the State of California, acting by and through the **6th District Agricultural Association (6th DAA), California Science Center, and the Office of Exposition Park Management**, with the approval of the Director of the **Department of General Services (DGS)**, hereinafter collectively referred to as STATE, and the **City of Los Angeles**, a California Municipal Corporation and Public Body, hereinafter referred to as "LESSEE", also referred to as "Party" of "Parties".

RECITALS

WHEREAS, pursuant to Food and Agricultural Code Section 3332(m), The Board, with the approval of the Department of General Services, may Lease any of its property for any purpose for any period of time; and

WHEREAS, STATE has under its control certain real property commonly known as the California Science Center, located at 700 Exposition Park Drive, County of Los Angeles, State of California; and

WHEREAS, LESSEE desires to Lease a portion the property described herein from STATE; and

WHEREAS, it is in the best interest of the STATE that such a Lease be consummated between STATE and LESSEE on the terms and conditions herein contained.

NOW THEREFORE, it is mutually agreed between the parties as follows:

- Section 1: Site Specific Provisions
- Section 2: Ground Lease Specific Provisions
- Section 3: Standard Provisions

SECTION 1 – SITE SPECIFIC PROVISIONS**WITNESSETH:****PROPERTY
DESCRIPTION**

1. STATE does hereby lease to LESSEE, and LESSEE hereby hires from STATE an area of land within the boundaries of the California Science Center, Exposition Park, situated in the City of Los Angeles, County of Los Angeles, State of California, designated as Exhibit "A", which is incorporated herein and by this reference made a part hereof and more particularly described as follows:

LESSEE acknowledges that access to the playing field is through STATE'S private property, and LESSEE has limited access by road to the above described playing field and parking areas accompanying the playing field. LESSEE's areas consists of the following components:

- (a) Playfield – An area of approximately three (3) acres of land located within the California Science Center, Exposition Park site.
- (b) Parking – Develop 325 parking spaces: Vermont strip (State-owned)-130 spaces; Leighton Street (City-owned)-33 spaces; EXPO Center perimeter (City-owned)-108 spaces; and MLK strip (City owned)-54 spaces
- (c) Access - Non-exclusive right of ingress and egress for approximately one (1) mile from the terminus of the public road to the Playing Field site including the above described areas.

Together the Playing Field, the Access and the Parking are hereinafter referred to as "Premises" as outlined in Exhibit "A", attached hereto and incorporated herein.

USE

2. LESSEE agrees to use the Premises during the term of the Lease for the purpose of LESSEE sponsored or co-sponsored athletic events for recreation Division youth or adult programs regardless of skill level.

LESSEE, at no cost to STATE will make capital improvements to four distinct areas, including State-owned property to develop 325 parking spaces that will be replaced in lieu of the spaces currently made available when the playfield is covered as follows:

- Vermont strip (State-owned)—130 spaces
- Leighton Street (City-owned)—33 spaces
- EXPO Center perimeter (City-owned)—108 spaces
- MLK strip (City owned)—54 spaces

LESSEE will comply with the requirements set forth in the Non-Disturbance Agreement (NDA) (executed by the State and USC on July, 2013) and make the 325 spaces available for the annual **USC** college football home games and up to three (3) additional major events with over 30,000 spectators annually for the term of the operating agreement. This provision will apply for the entirety of this operating agreement, including any renewal period or future agreements with the City for the continuous use of the Playfield.

LESSEE will not be obligated to cover the Playfield for any football game, major or special event for the remainder of the term of this operating agreement

The Playfield will primarily be used for recreational play. Due to the limitations of artificial turf material, only recreational play and other activities related to community use will be allowed.

SECTION 1 –SITE SPECIFIC PROVISIONS

USE (CONT)

If LESEE participates in special **major** event permitting of the playfield, thus generating revenue, STATE shall have the authority to participate in a revenue share schedule. LESEE may however permit the field for other special events and if revenue is generated, the STATE may not participate in a revenue share schedule.

The operation within the Premises will be the function and total responsibility of the LESSEE, and LESSEE will abide by any rules and regulation established by the Administrative Services of the California Science Center.

STATE shall, have the right to reserve the use of the playfield property in the event that an Olympics, Special Olympics or World’s Fair takes place at Exposition Park. The STATE shall have the right to monetize the use of its property by giving LESSEE sixty (60) days written notice. STATE may reimburse or reduce LESSEE’S lease costs based on a mutually agreeable amount.

LESSEE shall have use of at least 100 parking spaces, at the monthly prevailing rate, within Lot 1 for daily parking use until parking improvements to create the parking spaces described in Section 1(b) above are completed. It is anticipated that completion of said improvements will require a construction period of at least 90 days.

RENT PAYMENTS AND RENT CREDIT

- 3. Rent shall be paid annually, in advance, by LESSEE to STATE on the first day of each anniversary date during said term as follows:

NINETY THOUSAND AND NO/100 DOLLARS (\$90,000.00) per year. Rents shall increase each January 1st, beginning January 1, 2017 at **the current CPI rate not to exceed** three percent (3%) per year as outlined in the rent schedule below.

1/1/2016	12/31/2016	\$90,000.00	1/1/2021	12/31/2021	\$104,335.00
1/1/2017	12/31/2017	\$92,700.00	1/1/2022	12/31/2022	\$107,465.00
1/1/2018	12/31/2018	\$95,481.00	1/1/2023	12/31/2023	\$110,689.00
1/1/2019	12/31/2019	\$98,345.00	1/1/2024	12/31/2024	\$114,009.00
1/1/2020	12/31/2020	\$101,296.00	1/1/2025	12/31/2025	\$117,430.00

State will invoice LESSEE, and LESSEE shall pay STATE within 45 days of receipt of invoice. LESSEE's payments shall display State's Lease Number L-2713 and shall be mailed to the following address:

California Science Center (L-2713)
700 Exposition Park Drive
Los Angeles, CA 90037

LESSEE acknowledges that rent and past due rent shall be due and payable to STATE whether or not an actual invoice is sent by STATE or received by LESSEE.

STATE acknowledges LESSEE's contribution to the California Science Center in the form of making capital improvements to repair, replace, and maintain the artificial turf. This contribution qualifies LESSEE for a partial "In-lieu Benefit" as follows:

First year, January 1, 2016 thru December 31, 2016 – Rent will be abated during the first year of the Lease term in an amount not to exceed \$90,000.00 to make the necessary improvements along the Vermont Strip; however, the one-time abatement shall not exceed the "actual" costs of the capital improvements.

SECTION 1 –SITE SPECIFIC PROVISIONS**RENT PAYMENTS
AND RENT CREDIT
(CONT)**

Rent will be due and payable during the remainder of the term, beginning January 1, 2017 pursuant to the rent schedule above.

Revenue from the buy-out of the 325 spaces, during major events (all USC football day games plus 3 additional major events), will go 100% percent to STATE as per the NDA.

LESSEE may elect to charge a fee for the spaces around their perimeter, Leighton Street, and the MLK strip for other special events or when promoters request these spaces. STATE will not be responsible to manage the parking operations of said spaces on Leighton Street, MLK strip or around the perimeter of LESSEE's property.

**PLAYING FIELD
REPRESENTATIVES**

4. Prior to permitted use, LESSEE and STATE shall each designate in writing to the other party a representative who shall be responsible for the day-to-day issues of operation, maintenance, cleanliness and general order. LESSEE's designated representative shall be available at all times during LESSEE's permitted use, and STATE may contact LESSEE at any time. LESSEE's designated representative shall be empowered to immediately address any concerns of STATE.

UTILITIES

5. (a) All utility costs associated with the Playfield will be the responsibility of LESSEE. If there are any costs from utilities that LESSEE currently doesn't cover but is required to do so, STATE will work in good-effort to provide the necessary information and diligently work to transfer the responsibility to LESSEE.
- (b) STATE shall not be liable to LESSEE or third parties for failure to provide electricity due to rolling blackouts or other causes beyond STATE's control. LESSEE shall comply with energy conservation measures, Governor's Executive Orders, other orders required by law, or reasonably required by STATE as the result of a crisis of any kind.

TERM

6. (a) The Initial Term of this Lease shall commence on January 1, 2016 and end December 31, 2025 with LESSEE having five options to extend the Term of the Lease for one year each option, with such rights of termination as are hereinafter expressly set forth.
- (b) Unless LESSEE gives prior written notice within sixty (60) days of the end of a one (1) year option period that it will not exercise the option, the Lease will automatically extend for an additional one year renewal period. The last one (1) year option will end December 31, 2030.

**EARLY
TERMINATION**

7. (a) STATE and LESSEE agree that either party may terminate this Lease at any time during the term hereof by giving written notice to the other party fifty (50) days prior to the date when such termination shall become effective. If STATE elects early termination of the Lease, STATE shall reimburse LESSEE for the prorated share of initial improvement costs incurred by LESSEE.

(b) Notwithstanding the above early termination clause, this Lease may be terminated at anytime by STATE upon default by LESSEE of any covenant contained herein.

(c) Termination of this Lease for any reason shall also constitute termination of the Operating Agreement. Termination of the Operating Agreement shall also constitute termination of the Lease. If LESSEE terminates its Operating Agreement with the STATE, LESSEE shall concurrently give notice to terminate this Lease.

SECTION 1 –SITE SPECIFIC PROVISIONS**NOTICES**

8. All notices or other communications required or permitted hereunder shall be in writing, and shall be personally delivered (including by means of professional messenger service) or sent by overnight courier, or sent by registered or certified mail, postage prepaid, return receipt requested to the addresses set forth below. All such notices or other communications shall be deemed received upon the earlier of (i) if personally delivered or sent by overnight courier, the date of delivery to the address of the person to receive such notice, or (ii) if mailed as provided above, on the date of receipt or rejection, when received by the other party if received Monday through Friday between 6:00 a.m. and 5:00 p.m. Pacific Standard Time, so long as such day is not a state or federal holiday and otherwise on the next day provided that if the next day is Saturday, Sunday, or a State or Federal holiday, such notice shall be effective on the following business day.

STATE: **6TH DISTRICT AGRICULTURAL ASSOCIATION**
CALIFORNIA SCIENCE CENTER
 Office of Exposition Park Management
 700 Exposition Park Drive
 Los Angeles, CA 90037
 Phone: (213) 744-2308

With Copies to: **DEPARTMENT OF GENERAL SERVICES**
 Real Estate Services Division
 P. O. Box 989052
 West Sacramento, CA 95798-9052
 Phone: (916) 375-4025

LESSEE: **CITY OF LOS ANGELES**
 Department of Recreation and Parks
 Planning, Construction, and Maintenance Branch
 Attn: Senior Management Analyst
 P.O. Box 86328
 Los Angeles, CA 90086-0328
 Telephone: (714) 754-5300

With Copies to: **DEPARTMENT OF RECREATION AND PARKS**
 Executive Director, EXPO Center
 3980 Bill Robertson Lane
 Los Angeles, CA 90037

Notice of change of address or telephone number shall be given by written notice in the manner described in this section. LESSEE is obligated to notice all State offices listed above and the failure to provide notice to all State offices shall constitute a lack of notice. Nothing contained herein shall preclude the giving of any such notice by personal service.

PARKING

9. STATE will be responsible to clean the parking areas and address or have addressed any damages and repairs as needed.

LESSEE will set the parking rate to meet the State's going event rate or may elect to increase the rate, but may not undercut the daily or special event rate set forth by Office of Exposition Park Management (OEPM), USC Coliseum & Sports Arena, or Coliseum Commission.

SECTION 1 –SITE SPECIFIC PROVISIONS**PARKING (CONT)**

Should an event promoter wish to increase the parking inventory at Exposition Park, the purchase of the Playfield as a parking area may not be withheld by LESSEE. Such event promoter will be responsible to purchase new plates or lease existing plates from LESSEE. Such event promoter will also be required to pay for the cost to cover the field and return it to its original use. The event promoter will work with EXPO Center to make LESSEE whole for the lack of access to the playfield for regular operations. Any parking revenue generated from the playfield will go to STATE.

South Lawn: LESSEE may request to use the South Lawn at no cost to LESSEE for a total of 3 events per year. LESSEE shall submit an application to the General Manager for approval at least thirty (30) days prior to the proposed date of use. The General Manager may not withhold use of the South Lawn without reason. LESSEE's use of the South Lawn will be reserved for a City-sponsored event.

LESSEE shall be responsible for all clean up and trash disposal as well as any repairs necessary to return the area to its prior use. If LESSEE charges a fee for use of the South Lawn the fee shall not exceed LESSEE's actual cost to support the event for which this fee is charged. The City-sponsored event may not limit STATE from generating revenue should there already be a reserved use of the South Lawn with a paying client.

Lot 1: STATE will manage Lot 1 for daily and special event parking. Lot 1 will no longer be utilized by EXPO Center free of charge. OEPM will operate the lot or may elect to sub-lease the lot to a long-term user. OEPM, in good faith, will coordinate the use of Lot 1 to help avoid or address potential operational impacts to the EXPO Center.

STATE will make available 495 parking spaces for EXPO Center for up to five (5) major community events. Those community events need to be submitted to the General Manager of Exposition Park at the start of the calendar year (within the first 30 days). STATE will reserve the 495 parking spaces for EXPO Center on the requested dates, except if there is a complete buy-out of Exposition Park parking spaces by USC.

In addition to the above referenced terms and conditions, LESSEE shall be subject to and comply with the parking priorities identified in the Non-Disturbance Agreements as these may be amended.

CANCELLATION

10. Any willful violation of the terms of this Lease or the California Science Center's rules and regulations shall be grounds for cancellation of the Lease and removal of the LESSEE, except that LESSEE shall have the right to receive notice of such violation and a period of 10 calendar days, only if such violation is curable, to cure prior to any such cancellation, and only if LESSEE fails to cure the specified violation shall cancellation be permitted pursuant to this section.

Cancellation or termination of this Lease shall result in the Operating Agreement executed by and between the STATE and LESSEE also be terminated simultaneously.

**LESSEE'S
SECURITY**

11. STATE, in good faith, will provide a Full-Time Equivalent ("FTE"), Department of Public Safety ("DPS"), Museum Security Officer ("MSO") to EXPO Center during operating hours Monday through Friday (6:00 a.m. to 8:00 p.m.) and Saturday (9:00 a.m. to 5:00 p.m.) for the term of the agreement.

SECTION 1 –SITE SPECIFIC PROVISIONS**HOLDING OVER &
LEASE RENEWAL**

12. Any holding over after the expiration of the term of this Lease with the consent of the STATE, expressed or implied, shall be deemed to be a tenancy only from month-to-month. During hold over, LESSEE's rental rate shall, at the option of the STATE, be adjusted to be consistent with the most current established rental rate for the premises, payable on a monthly basis in advance. Said month-to-month tenancy shall be otherwise subject to all the terms and conditions of this Lease insofar as applicable.

STATE offers and LESSEE accepts no assurance that the Premises or any other comparable space or facilities at the site described herein will be made available to LESSEE beyond the term stated above or as said term is reduced as provided herein.

**OPERATING
AGREEMENT**

13. LESSEE will be entitled use of the Premises in accordance with the terms of the Operating Agreement designated as Exhibit "B", which is incorporated herein and by this reference made a part hereof.

The Operating Agreement will specify the parties' obligations during the term of the lease and Permitting requirements for use of the playfield. The Operating Agreement may be changed or modified without amending the Lease by authorized personnel of the STATE and LESSEE.

End of Section 1

SECTION 2 – GROUND LEASE SPECIFIC PROVISIONS**1. ACCESS TO PREMISES.**

Only LESSEE, properly qualified and authorized agents, employees, contractors, and Permitted Users shall have the right of ingress to and egress from said Premises.

2. REGULATION BY STATE.

STATE shall have the full power and right to determine and regulate the operations of LESSEE insofar as they affect the operations, safety, and effective use of STATE activities conducted at the same location. All employees of the LESSEE shall be subject to the rules and regulations of STATE as they relate to conduct on the grounds and general use of facilities.

3. RIGHT TO ENTER.

During continuance in force of this Lease, there shall be and is hereby expressly reserved to STATE and to any of its agencies, contractors, agents, employees, representatives or licensees, the right at any and all times, and any and all places, to temporarily enter upon said Premises for survey, inspection, or any other lawful STATE purposes.

4. IMPROVEMENTS & MODIFICATIONS.

LESSEE at its sole cost and expense may, subject to the approval of California Science Center, from time to time during its tenancy of the Premises:

(a) Furnish, install and use at the Premises such improvements and property of whatsoever kind and nature as LESSEE and STATE mutually deems necessary consistent with the purpose of this Lease as set forth in "Use" Section hereof.

(b) Improve the Premises in a manner consistent with the purposes of this Lease as set forth in "Use" Section hereof, and provided further that plans for the construction or enlargement of any improvement will be submitted to STATE in advance of such construction or enlargement, and will be subject to written approval by STATE. Such approval by STATE shall not relieve LESSEE of the obligation of complying with any and all terms and conditions of this Lease; LESSEE shall notify the STATE thirty (30) days prior to the actual construction.

(c) In making any excavation and/or installation of equipment on the Premises and/or easement areas, LESSEE shall make the same in such

manner as will cause the least injury to the surface of the ground around such excavation and/or construction, and shall replace the earth so removed by it and restore the surface of the ground and any improvement thereon to as near the same condition as they were prior to such excavation as is practicable.

5. MAINTENANCE AND REPAIR.

LESSEE will be responsible for all maintenance, repair and replacement of the artificial turf field during the term of the operating agreement. STATE is under no obligation to repair or replace the artificial turf field.

Maintenance costs related to the perimeter fencing, restroom building, and any other assets, such as light fixtures and landscaping within the Playfield will be the responsibility of LESSEE. LESSEE may elect to utilize STATE operations staff to conduct repairs through a work-order. All costs associated with such repairs will be the responsibility of LESSEE.

6. DISPOSITION OF LESSEE'S PERSONAL PROPERTY.

(a) During the term of this Lease, all personal property placed in, upon, or under the Premises by LESSEE shall remain the property of LESSEE and shall be removed by LESSEE, at its sole cost and expense within thirty (30) days after expiration or termination of LESSEE's tenancy.

(b) Should LESSEE fail to remove said equipment and personal property within thirty (30) days after expiration or termination of the Lease, STATE may do so at the risk of LESSEE. Upon written demand by STATE, LESSEE shall immediately pay all costs and expenses of the removal of LESSEE'S personal property and equipment.

(c) LESSEE may, however, with written consent of STATE, abandon in place any and all of LESSEE'S equipment and personal property, whereupon, as abandoned, title to said improvements will vest in STATE.

7. SURRENDER OF PREMISES.

Upon termination of this Lease for any cause, the LESSEE shall remove any and all of LESSEE'S equipment and personal property

SECTION 2 – GROUND LEASE SPECIFIC PROVISIONS

and restore the entire Premises to its condition prior to the execution of this Lease, except however, the STATE may approve, in writing, any deviation from this requirement.

8. FIRE/POLICE PROTECTION.

LESSEE is a separate and distinct entity from California Science Center and shall so inform the local Fire and Police Agencies. STATE shall in no way be responsible or liable for such protection to LESSEE.

9. MEDICAL.

Medical support shall not be provided by California Science Center or by STATE. Necessary emergency medical or surgical care of LESSEE'S clients and employees will be lessee's responsibility. As used herein, this is intended to mean that LESSEE shall be liable for any and all medical and/or surgical care costs for LESSEE'S employees served by LESSEE'S program.

10. EMERGENCY PREPAREDNESS.

LESSEE agrees to be responsible for maintaining an emergency preparedness program for LESSEE. LESSEE shall not rely on STATE to provide food or supplies during a local or area wide disaster. STATE will, if time and material allow, assist LESSEE during a disaster.

11. LESSEE GUARANTEES.

LESSEE hereby guarantees, for the term of this Lease any and all work or services performed by LESSEE or LESSEE'S properly qualified or authorized agents, employees, contractors and servants, in order to accomplish the installation and/or maintenance of its Playing Field at the STATE'S facilities. All costs to repair or replace STATE'S existing irrigation systems upon the Premises shall be the sole responsibility of LESSEE during the term of this Lease.

12. TRASH:

LESSEE shall pick up trash and debris at Premises and deposit trash in trash bins. STATE shall allow LESSEE to use the existing three (3) cubic yard trash bins for the Premises. If LESSEE needs additional trash bins for LESSEE-permitted Users, LESSEE may be provided one (1) additional three (3) cubic yard trash bin, such trash bin to be enclosed to STATE standards and located at a mutually agreed upon location. STATE shall, at its expense, arrange for trash disposal for the contents of LESSEE provided trash bins as part of its regularly scheduled trash collection.

End of Section 2

SECTION 3 – STANDARD PROVISIONS**1. PERMITS AND APPROVALS.**

STATE and LESSEE agree that LESSEE'S ability to use the Premises is dependent upon LESSEE obtaining all of the certificates, permits, licenses, and other approvals that may be required from any third party. State will cooperate with LESSEE, if at no expense to State, in LESSEE'S effort to obtain such approvals in connection with said permits, licenses or other approvals.

2. LEASE MODIFICATION FEES.

An administration fee shall be assessed for any action originated by LESSEE requiring lease administration staff work by STATE which result in an amendment to, or assignment of this Lease. To initiate such services, LESSEE must submit a written request to STATE. The administration fee will be assessed at the prevailing rate in effect at the time the request is received. LESSEE will be required to remit the administration fee to the DGS address listed in the "Notices" Paragraph of this Lease. If the request is found to be complex and/or requires non-standard handling for administrative services, the transaction will be billed at the DGS current hourly rate for the actual additional hours required to complete the requested administrative/technical review services.

3. DEFAULT.

LESSEE shall make all payments to STATE without deduction, default or delay. In the event of the failure of LESSEE to do so, or in the event of a breach of any other terms, covenants or conditions herein contained on the part of LESSEE to be kept and performed, and if such default continues for a period of thirty (30) days after receipt of written notice from STATE to LESSEE of such default, this Lease may, at STATE'S sole discretion, be terminated. In the event of termination of this Lease, it shall be lawful for STATE to reenter into and upon the Premises and every part thereof and to remove and store at LESSEE'S expense all property there from and to repossess and occupy the Premises. In the event STATE terminates this Lease pursuant to this Paragraph, STATE shall not be required to pay LESSEE any sum or sums whatsoever.

4. INTEREST ON PAST DUE OBLIGATIONS.

STATE may charge interest, for any amount due to STATE but not paid when due, at a rate equal to the annual maximum rate allowable by

law from the due date. Payment of such interest together with the amount due shall excuse or cure any default by LESSEE under the "Default" Paragraph herein.

5. COMPLIANCE WITH LAWS.

LESSEE shall at its sole cost and expense comply with all the statutes, laws, ordinances and regulations of all municipal, state and federal authorities now in force or which may hereafter be in force pertaining to the Premises and use of the Premises as provided by this Lease.

6. FAILURE TO PERFORM.

In the event of the failure, neglect, or refusal of LESSEE to do, or perform work, or any part thereof, or any act or thing in this Lease provided to be done and performed by LESSEE, STATE will, at its option, have the right to do and perform the same, and LESSEE hereby covenants and agrees to pay STATE the cost thereof on demand.

7. ASSIGNMENT, SUBLETTING & CHANGE IN USE.

LESSEE shall not transfer or assign ("assign" shall include any transfer of any ownership interest in the Lease by LESSEE or by any partner, principal, or controlling stockholder, as the case may be, from the original LESSEE, its partner or principal) this Lease, and shall not sublet, license, permit or suffer any use of the Premises or any part thereof without first obtaining the written consent of STATE, which consent is at the sole discretion of STATE.

8. RIGHTS RESERVED BY STATE.

(a) STATE reserves the right to use the real property involved (not including real property installed, erected or constructed by LESSEE) in any manner, including but not limited to the right to construct, place, maintain, use, operate, repair, replace, alter and move pipelines, conduits, culverts, ducts, fences, poles, electrical energy, power and communication lines, roads, bridges, subways, sidewalks, to grant easements over, across, upon and under said real property, and the continuous right of ingress to and egress from any portion or portions of said real property in such manner as not to create any unreasonable interference with the exercise of the rights granted to LESSEE.

SECTION 3 – STANDARD PROVISIONS

(b) Any grant herein contained is subject to all valid and existing contracts, leases, licenses, easements, encumbrances and claims of title which may affect said facility.

(c) No priority or other rights will attach to the use of any space in STATE'S building or on said facility.

9. PROHIBITED USES.

LESSEE shall not commit, suffer or permit any waste or nuisance on the Premises or on STATE property or any acts to be done thereon in violation of any laws or ordinances, and shall not use or permit the use of the Premises for any illegal or immoral purposes.

No dumping of refuse by LESSEE is permitted at the Premises. LESSEE agrees not to cut or remove any trees or brush thereon except as approved in writing in advance by STATE. LESSEE agrees that it shall at all times exercise due diligence in the protection of the Premises and STATE'S property against damage or destruction by fire or other cause.

10. FIRE AND CASUALTY DAMAGES.

STATE will not keep improvements which are constructed or installed by LESSEE under the provisions of this Lease insured against fire or casualty, and LESSEE shall make no claim of any nature against STATE by reason of any damage to the business or property of LESSEE in the event of damage or destruction by fire or other cause, arising other than from or out of negligence or willful misconduct of agents or employees of the STATE in the course of their employment.

11. ACTS OF NATURE.

If any of LESSEE'S improvements or equipment are destroyed by acts of nature, LESSEE may replace them with improvements or equipment of the same general type that meets or exceeds the technical specifications of the original equipment, which occupies no more physical space and that consumes no more electrical power. LESSEE shall immediately notify STATE of such items and the date the replacement is completed.

12. HAZARDOUS WASTE.

LESSEE agrees that it shall comply with all laws, federal, state, or local, existing during the

term of this Lease pertaining to the use, storage, transportation, and disposal of any hazardous substance as that term is defined in such applicable law.

(a) In the event STATE or any of its affiliates, successors, principals, employees, or agents should incur any liability, cost, or expense, including attorney's fees and costs, as a result of the LESSEE'S illegal use, storage, transportation, or disposal of any hazardous substance, including any petroleum derivative, the LESSEE shall indemnify, defend, and hold harmless any of these individuals against such liability.

(b) Where LESSEE is found to be in breach of this Paragraph due to the issuance of a government order directing LESSEE to cease and desist any illegal action in connection with a hazardous substance, or to remediate a contaminated condition caused by LESSEE or any person acting under LESSEE'S direct control and authority, LESSEE shall be responsible for all costs and expenses of complying with such order, including any and all expenses imposed on or incurred by STATE in connection with or in response to such government order.

13. CONDITION OF PREMISES.

(a) LESSEE is aware of the current condition of the Premises and accepts the Premises as being in good order, condition and repair, unless otherwise specified herein, and agrees that on the last day of the term, or sooner termination of this Lease, to surrender up to STATE the Premises, with any appurtenances or improvements therein, in the same condition as when received, reasonable use and wear thereof and damage by act of Nature, excepted.

(b) LESSEE shall not call on STATE to make any repairs or improvements on the Premises and LESSEE shall keep the same in good order and condition at its own expense.

14. VACATING THE PREMISES.

LESSEE shall, on the last day of said term or sooner termination of this Lease, peaceably and quietly leave, surrender, and yield up to STATE, the Premises in good order, condition, and repair, reasonable use and wear thereof and damage by acts of nature, excepted.

SECTION 3 – STANDARD PROVISIONS**15. RECOVERY OF LEGAL FEES.**

If action is brought by the STATE for the recovery of any rent due under the provisions hereof or for any breach hereof, or to restrain the breach of any agreement contained herein, or for the recovery of possession of said Premises, or to protect any rights given to the STATE against LESSEE, and if the STATE will prevail in such action, the LESSEE shall pay to the STATE such amount in attorney's fees in said action as the court shall determine to be reasonable, which shall be fixed by the court as part of the costs of said action.

16. TAXES AND ASSESSMENTS.

LESSEE agrees to pay all lawful taxes, assessments or charges that at any time may be levied upon any interest in this Lease. It is understood that this Lease may create a possessory interest subject to property taxation and LESSEE may be subject to the payment of property taxes levied on such interest.

17. NON-DISCRIMINATION.

(a) In the performance of this Lease, LESSEE shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability (including HIV and AIDS), mental disability, medical condition, age (over 40), marital status, sex, sexual orientation, use of family care leave, or any other Federal, State or local laws. LESSEE shall insure that the evaluation and treatment of its employees and applicants for employment are free from such discrimination and harassment.

(b) Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

(c) LESSEE shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated there under (California Code of Regulations, Title 2, Section 7285 et seq.) The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the

California Code of Regulations, are incorporated into this Lease by reference and made a part thereof as if set forth in full. LESSEE shall give written notice of its obligations under this clause to any labor organizations with which they have collective bargaining or other agreement. Further, LESSEE shall post in conspicuous places available to employees and applicants for employment, notices to be provided by the STATE setting forth the provisions of this Fair Employment Practices Section. (Government Code (GC), Section 12920-12994).

(d) Remedies for willful violations:

(1) STATE may determine a willful violation of the Fair Employment Practices provision to have occurred upon the receipt of a final judgment having that effect from a court in an action to which LESSEE was a party, or upon receipt of a written notice from the Fair Employment Practices Commission that it has investigated and determined that the LESSEE has violated the Fair Employment Practices Act and has issued an order pursuant to the appropriate provisions of the GC.

(2) STATE will have the right to terminate this Lease and any loss or damage sustained by STATE by reason thereof will be borne and paid for by the LESSEE.

18. INSURANCE.

LESSEE shall furnish STATE a certificate of insurance with STATE's Lease Number (L-2713) indicated on the face of said certificate, issued to STATE with evidence of insurance as follows:

COMMERCIAL GENERAL LIABILITY

LESSEE shall maintain general liability coverage with limits of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate annually for bodily injury and property damage liability combined and Fire Legal Liability of at least \$500,000. The policy shall include coverage for liabilities arising out of Premises, operations, independent contractors, products, completed operations, personal & advertising injury, and liability assumed under an insured contract.

The policy must include State of California as additional insureds, but only insofar as the operations under the Lease are concerned.

SECTION 3 – STANDARD PROVISIONS

The additional insured endorsement must be provided with the certificate of insurance.

AUTOMOBILE LIABILITY

LESSEE shall maintain motor vehicle liability with limits of not less than \$1,000,000 per accident for bodily injury and property damage. The State of California and Department of General Services are to be additional insured with respect to liability arising out of all vehicles owned, hired and non-owned. The additional insured endorsement must be provided with the certificate of insurance.

WORKERS' COMPENSATION

LESSEE shall maintain statutory workers' compensation and employer's liability coverage for all its employees who will be engaged in the performance of the Lease, including special coverage extensions where applicable. Employer's liability limits of \$1,000,000 shall be required, and the policy shall include a waiver of subrogation in favor of the State of California. The waiver of subrogation endorsement must be provided with the certificate of insurance.

GENERAL REQUIREMENTS

LESSEE shall ensure that the following general requirements are met:

- a. Insurance Companies must be acceptable to Department of General Services, Office of Risk and Insurance Management.
- b. LESSEE shall provide STATE with a true copy of the policy in place providing coverage for General Liability, within thirty (30) days after each insurance policy renewal.
- c. Coverage needs to be in-force for complete term of this Lease. If insurance expires during the term of the Lease, a new certificate must be received by the STATE within thirty (30) days of the expiration date of the existing policy. This new insurance must still meet the terms of the original contract.
- d. Lessee shall notify the State within five business days of Lessee's receipt of any notice of cancellation or non-renewal of any insurance required by this lease.
- e. LESSEE is responsible for any deductible or self-insured retention contained within the insurance program.

f. In the event LESSEE fails to keep in effect at all times the specified insurance coverage, the STATE may, in addition to any other remedies it may have, terminate this Lease upon the occurrence of such event, subject to the provisions of this Lease.

g. Any insurance required to be carried shall be primary, and not excess, to any other insurance carried by the STATE.

h. If LESSEE is self-insured in whole or in part as to any of the above described types and levels of coverage, LESSEE shall provide STATE with written acknowledgment of this fact at the time of the execution of this Lease. The State may require financial information to justify LESSEE's self-insured status. If, at any time after the execution of this Lease, LESSEE abandons its self-insured status, LESSEE shall immediately notify STATE of this fact and shall comply with all of the terms and conditions of this Insurance clause pertaining to policies of insurance in regard to those types and levels of insurance.

It is agreed that STATE shall not be liable for the payment of any premiums or assessments on the required insurance coverage.

19. HOLD HARMLESS INDEMNIFICATION.

This Lease is made upon the express condition that State of California is to be free from all liability and claims for damages by reason of any injury to any person or persons, including LESSEE, or property of any kind whatsoever and to whomsoever belonging, including LESSEE, from any cause or causes whatsoever while in, upon, or in any way connected with the Premises during the term of this Lease or any occupancy hereunder, holdover periods or any other occupancy of the Premises by LESSEE, except those arising out of the sole negligence or willful misconduct of STATE, its employees, agents, and invitees. LESSEE agrees to defend, indemnify, and save harmless STATE from all liability, loss, cost or obligation on account of or arising out of any such injury or loss, however occurring.

20. LOSSES.

STATE will not be responsible for losses or damage to personal property, equipment or materials of LESSEE and all losses shall be reported to STATE immediately upon discovery.

SECTION 3 – STANDARD PROVISIONS**21. DEBT LIABILITY DISCLAIMER.**

STATE, including but not limited to the STATE's General Fund or any special self insurance programs, is not liable for any debts, liabilities, settlements, liens or any other obligations of LESSEE or its heirs, successors or assigns. STATE, its agencies, departments and divisions will not be liable for and will be held harmless by LESSEE and for any claims or damages associated with any contract, tort, action or inaction, error in judgment, act of negligence, intentional tort, mistakes, or other acts taken or not taken by LESSEE, its employees, agents, invitees, guests or anyone acting in concert with or on behalf of LESSEE. STATE has no obligation to defend or undertake the defense on behalf of LESSEE or its heirs, successors or assigns.

LESSEE shall defend the State of California, its agencies, departments and divisions from any claims, actions, lawsuits, administrative proceedings or damages associated with any contract, tort, action or inaction, error in judgment, act of negligence, intentional tort, mistakes, or other acts taken or not taken by LESSEE, its employees, agents, invitees, guests, or anyone acting in concert with or on behalf of LESSEE.

22. RELOCATION.

(a) In the event STATE terminates this Lease pursuant to its terms, Lessee acknowledges and agrees that it has no claim against STATE for Relocation Payments, Relocation Advisory Assistance, or costs pursuant to the Government Code sections 7260 et seq., or any regulations implementing or interpreting such sections. Lessee further agrees that it has no claim in either law or equity against STATE for damages or other relief should the Lease be terminated pursuant to its terms, and waives any such claims it may have.

(b) In the event subleasing, under the terms of this Lease, is permitted, LESSEE shall incorporate this Paragraph into the sublease. Failure to do so may obligate LESSEE for damages and costs resulting from claims for relocation payments by sublessee.

(c) The location of the Premises to be used by LESSEE for the purpose of this Lease may be changed as required by the STATE in the event of circumstances arising to warrant such a change. LESSEE agrees to accept another functionally equivalent location within the facility

grounds within which to operate under the same general provisions of this Lease. In the event that new quarters are different in size from present quarters, there shall be an adjustment in rental rate on a proportionate square footage basis at the discretion of the STATE, either greater or smaller, as the case may be.

In the event the STATE is unable to relocate the SUBLESSEE within the facility grounds, the STATE, upon reasonable notice, may require the LESSEE to leave the STATE premises. Reasonable notice is defined herein as to be at least thirty (30) days.

23. SMOKING RESTRICTIONS.

Per Government Code 7597, Smoking shall not be allowed inside any building, or within 20 feet of any entrance or operable window of any building.

24. RECORDING.

LESSEE shall not record this Lease or a short form memorandum thereof. Any such recordation will, at the option of STATE, constitute a non-curable default by LESSEE hereunder.

25. AUTHORITY TO CONTRACT.

(a) If LESSEE is a public, private or non-profit corporation, each individual executing this Lease on behalf of said LESSEE shall provide evidence, which is acceptable to the STATE, that he/she is duly authorized to execute and deliver this Lease on behalf of said LESSEE in accordance with a duly adopted resolution of the Board of Directors or in accordance with the Bylaws of said Board, and that this Lease is binding upon said Board of Directors in accordance with its terms.

(b) LESSEE shall, concurrently with the Execution of this Lease, deliver to the STATE at the address for the Department of General Services shown in the "Notice" Paragraph of this Lease, either a copy of the board's bylaws or a certified copy of the resolution of the Board of Directors authorizing or ratifying the execution of this Lease.

(c) In addition prior to the execution of this Lease, LESSEE shall provide STATE with a copy of LESSEE'S current bylaws and corporate filing status as filed with the California Secretary of State.

SECTION 3 – STANDARD PROVISIONS**26. PARTNERSHIP DISCLAIMER.**

LESSEE its agents and employees shall act in an independent capacity and not as officers or employees of STATE. Nothing herein contained will be construed as constituting the parties herein as partners.

27. CEQA.

Any physical changes made to the improvements by Lessee or its agents shall comply with the California Environmental Quality Act (CEQA).

28. BANKRUPTCY.

In no event shall this Lease or the leasehold estate become an asset of LESSEE in bankruptcy, receivership or other judicial proceedings. LESSEE shall be in default under this Lease and the provisions of the "Right of Entry" Paragraph hereof shall apply in the event of any of the following: (a) LESSEE becomes insolvent or makes an assignment for the benefit of creditors, (b) a petition in bankruptcy is filed by or against LESSEE, (c) a writ of execution is levied against this Lease or the leasehold estate, (d) LESSEE abandons or vacates or does not continuously occupy or safeguard the Premises.

29. AMENDMENTS AND MODIFICATIONS.

No amendment, modification, or supplement to this Lease shall be binding on either party unless it is in writing and signed by the party to be bound by the modification.

30. MUTUAL CONSENT.

Notwithstanding anything herein contained to the contrary, this Lease may be terminated and the provisions of the Lease may be altered, changed, or amended by mutual consent of the parties hereto in writing.

31. FORCE MAJEURE.

If either LESSEE or STATE will be delayed or prevented from the performance of any act required hereunder by reason of acts of Nature, governmental restrictions, regulations or controls (except those reasonably foreseeable in connection with the uses contemplated by this Lease) or other cause without fault and beyond the control of the party obligated (except financial inability), performance of such

act shall be excused for the period of the delay and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay. Nothing in this Paragraph shall excuse LESSEE from prompt payment of any rent, taxes, insurance or any other charge required of LESSEE, except as may be expressly provided in this Lease.

32. WAIVER.

If STATE waives the performance of any term, covenant or condition contained in this Lease, such waiver shall not be deemed to be a waiver of that or any subsequent term, covenant or condition. Failure by STATE to enforce any of the terms, covenants or conditions of this Lease for any length of time shall not be deemed to waive or decrease STATE'S right to insist thereafter upon strict performance by LESSEE. Waiver by STATE of any term, covenant, or condition contained in this Lease may only be made by a written document properly signed by an authorized STATE representative.

33. ENTIRE AGREEMENT.

This Lease and its exhibits constitute the entire agreement between STATE and Lessee. No prior written or prior, contemporaneous or subsequent oral promises or representations shall be binding.

34. PARAGRAPH HEADINGS.

All Paragraph headings contained herein are for convenience of reference only and are not intended to define or limit the scope of any provision of this Lease.

35. SEVERABILITY.

If any term, covenant, condition, or provision of this Lease or any application thereof, to any extent, is found invalid, void, or unenforceable by a court of competent jurisdiction, the remainder of this Lease will not be affected thereby, and will be valid and enforceable to the fullest extent permitted by law.

36. SEPARATE COUNTERPARTS.

This Lease may be executed counterparts, each of which when so executed shall be deemed to be an original. Such counterparts shall, together, constitute and be one and the same instrument.

SECTION 3 – STANDARD PROVISIONS

37. SUPERSEDURE.

This Lease supersedes and voids any prior license, lease or agreement of any kind between STATE and LESSEE identified in this Lease with regards to the Premises.

39. ESSENCE OF TIME.

Time is of the essence for each and all of the provisions, covenants and conditions of this Lease.

38. BINDING.

The terms of this Lease and covenants and agreements herein contained shall apply to and shall bind and inure to the benefit of the heirs, representatives, assigns and successors in interest of the parties hereto.

End of Section 3



IN WITNESS WHEREOF, this License has been executed by the parties hereto as of the date written below.

STATE OF CALIFORNIA

6TH DISTRICT AGRICULTURAL ASSOCIATION
CALIFORNIA SCIENCE CENTER

By: Ana M. Lasso
ANA M. LASSO, General Manager
Office of Exposition Park Management

Date: Feb. 8, 2016

REVIEWED AND APPROVED:

DIRECTOR OF DEPARTMENT OF
GENERAL SERVICES

By: _____
TONY PSIHOPAIDAS, Manager
State Owned Leasing and Development

Date: _____

RECOMMEND APPROVAL:

By: _____
KIMBERLEY TSUMURA
Senior Real Estate Officer
State Owned Leasing and Development

LICENSEE

CITY OF LOS ANGELES, a municipal
corporation, acting by and through its
BOARD OF RECREATION AND PARKS
COMMISSIONERS

By: _____
SYLVIA PATSOAURAS
President

Date: _____

By: _____
ARMANDO BENCOMO, Secretary

Date: _____

Approved as to Form:

MICHAEL N. FEUER, City Attorney
By: _____
ANTHONY PAUL DIAZ
Deputy City Attorney

Date: _____

CONSENT:

NATURAL RESOURCES AGENCY

By: _____
JOHN LAIRD, Secretary

Date: _____

EXHIBIT "A"

California Science Center Playfield



Measure Tool

□ □ □ □ □ □

Total Area in:
Sq. Feet: 138,544.446
Sq. Miles: 0.005
Acres: 3.181
Perimeter (ft.): 1,512.973

**OPERATING AGREEMENT
CALIFORNIA SCIENCE CENTER – EXPOSITION PARK**

LESSEE will be entitled to use PREMISES for LESSEE-related youth recreational activities, in accordance with the terms of this Lease, Monday through Sunday, 6:00 am to 10:30 p.m. LESSEE-related activities must cease at 10:30 p.m. on a daily basis, but participants, coaches, spectators, and referees shall have 30 additional minutes to clear STATE property.

STATE retains the right to schedule full or partial use of the PREMISES during LESSEE days/hours up to four (4) events every calendar year provided that the total number of event days does not exceed eight (8) days except as provided for in Section 1, Paragraph 14. STATE shall have the right to unlimited use of PREMISES during LESSEE days/hours for non-conflicting compatible use (STATE shall solely determine if such activities are compatible) by its consumers concurrent with LESSEE scheduled activities.

OBLIGATIONS OF LESSEE:

LESSEE hereby covenants and agrees to the following:

(a) LESSEE will maintain, or cause to be maintained, turf as identified in Exhibit A (Site Map) and any improvements made upon PREMISES by LESSEE as listed in Exhibit B. This paragraph shall not be deemed to require installation of any of the improvements listed on Exhibit B.

1. LESSEE shall maintain and/or improve sprinklers and irrigation controller for the life of this agreement. Repairs to irrigation system may require access during non-use hours. STATE shall allow LESSEE access for irrigation repairs. All irrigation systems beyond the valve assembly as shown in Exhibit A shall be the responsibility of LESSEE.

(b) All utilities associated with LESSEE use and permanent improvements installed as a result of this Lease shall be paid by LESSEE. LESSEE shall be responsible for the incremental increase in water usage needed to maintain PREMISES turf in acceptable condition for permitted uses.

(c) LESSEE shall provide and maintain, or cause to be maintained, portable temporary rest room facilities for LESSEE-permitted PREMISES users. Restrooms will be located on the north side of the existing fence or at a mutually agreed upon location on an as needed basis. Access to temporary rest room facilities shall be provided at LESSEE cost via a gate installed in the fencing surrounding the PREMISES. Restrooms shall be locked when not in use and will be fully screened to the satisfaction of both parties.

(d) LESSEE shall insure that their users are familiar with the rules, regulations, and any terms that govern the users conduct at PREMISES, and will inform users about the conduct required when dealing with, associating with, or interacting with STATE, clients and guests. LESSEE shall also be responsible to ensure that users are aware of any consequences for failure to comply with such rules, regulations, and terms herein. STATE reserves the right to ban any individual, team, group or league from use of the Premises for violation of STATE rules and regulations at the sole discretion of STATE. Users who fail to comply with STATE rules and regulations may be asked to immediately leave the property. STATE will not be responsible for compensating costs or hours lost due to expulsion. The person whose name appears on any issued permit for use of the Premises shall be present during users' activities and be responsible for knowledge of all STATE rules and regulations which are described generally at Section 1, Terms and Conditions below.

(e) LESSEE and/or permitted user groups shall be allowed use of portable storage containers located on the north side of the existing fence or at a mutually agreed upon location on an as needed basis. LESSEE shall install an access gate to allow direct access from PREMISES to adjacent LESSEE property.

(f) LESSEE will not allow vehicles to enter upon turf area of PREMISES except as may be necessary and authorized for the limited purposes of maintenance, operation, and delivery of goods and services and will be responsible for the immediate repair or restoration of the PREMISES from such vehicle use.

(g) LESSEE will hold user groups responsible for picking up trash and debris at PREMISES and for depositing it into the proper trash bins. LESSEE shall be responsible for any trash or debris left at the PREMISES and may be charged the cost of clean-up and/or trash or debris disposal by STATE, if it leaves trash and debris at the FACILITY after any use by LESSEE. At the request of STATE, LESSEE shall provide one (1) three (3) cubic yard trash bin for LESSEE-permitted PREMISES users to be located at a mutually agreed upon location on an as needed basis. If bin is located in a stand-alone location, LESSEE shall provide screening or enclosure as required by STATE procedure. (See Section 2, paragraph 14 for further explanation.)

(h) LESSEE police forces from the local jurisdiction shall be required to respond to incidents and/or requests for services involving STATE property during periods of LESSEE's permitted use. However, STATE reserves the right to use STATE police forces and/or assume incident command if the incident primarily concerns STATE consumers, employees or guests at STATE's discretion. STATE police will confer with LESSEE police in this event. Control of any criminal act involving LESSEE's permitted users at the site will be under the authority of the local police jurisdiction, although STATE police may be first responders. However, any disputes as to incident command or jurisdiction shall be determined solely by STATE, if the incident occurs on STATE's property.

(i) LESSEE shall only use maintenance products and materials on STATE grounds that have been reviewed and approved by STATE. LESSEE shall endeavor to limit the use of any toxic or hazardous substances, and shall at all times remain responsible for the storage, use and transportation of any toxic or hazardous substances. LESSEE shall notify and provide any requested information on any hazardous substances brought on the STATE property, prior to use and/or transport.

(j) LESSEE acknowledges that parking on the STATE's property will be limited and that STATE will issue citations as to parking violations and other violations of the rules and regulations which may result in fines for LESSEE users. LESSEE shall assist as much as possible in the collection of such fines and shall try to limit violations by use of LESSEE personnel, users, guests and invitees who are on site during such use.

OBLIGATIONS OF STATE:

During the term of this Lease, STATE hereby covenants and agrees to the following:

(a) STATE shall provide at least thirty (30) days' notice to LESSEE prior to making any improvements or placing any equipment, containers or other objects that may temporarily or permanently reduce the area listed in Exhibit A (Site Map). In the event of a declared State, local, regional, or federal emergency, STATE shall be granted immediate access to the Premises and all activities permitted by LESSEE will cease until such time as the emergency has ended.

(b) STATE reserves the right to cancel previously approved and permitted LESSEE's use of the Premises. STATE will provide LESSEE with as much notice as is practical when canceling previously approved use of the Premises. Cancellations shall only be made for unforeseeable events or activities. STATE shall not be responsible, in any way, including, but not limited to, for any damages, fees or costs as a result of such cancellations.

(c) STATE will have the right to make emergency repairs to the Premises and to any improvements made by LESSEE. In the event STATE has to make emergency repairs to any improvement

EXHIBIT "B"

installed by LESSEE, STATE shall notify LESSEE within 24 hours of the time when repairs were made and apprise LESSEE of what work was performed and the current condition of item repaired.

(d) STATE shall maintain any improvements installed by STATE or LESSEE that have been approved by STATE that are put in for the exclusive use of STATE consumers.

(e) LESSEE shall pay, directly to the applicable utility provider, that portion of the utility expenses attributable to its existing fields and improvements.

(f) STATE shall, at its own expense, arrange for trash disposal for the contents of LESSEE provided trash bins as part of its regularly scheduled trash collection. The parties shall meet and confer to resolve any issues arising from excess trash accumulation.

(g) STATE shall, have the right to reserve the use of the playfield property in the event that an Olympics, Special Olympics or World's Fair takes place at Exposition Park. The STATE shall have the right to 100% monetize the use of its property, and to reimburse or reduce the LESSEE'S lease costs based on a mutually agreeable amount and depending upon the periods and length of the restricted or exempted LESSEE use.

OTHER TERMS AND CONDITIONS:

LESSEE shall also be solely responsible to ensure that all these terms and conditions are met by LESSEE users:

(a) All LESSEE-permitted users shall be required to adhere to all STATE policies, procedures, rules and regulations. STATE reserves the right to ban any individual, team, group or league from use of the Premises for violation of STATE rules and regulations at the sole discretion of STATE. Users of the Premises who fail to comply with STATE rules and regulations may be asked to immediately leave the property. STATE will not be responsible for reimbursement of costs or hours lost due to expulsion.

(b) LESSEE's users are to comply with all requests of STATE administrators and managers regarding health and safety issues and impacts on PREMISES operations.

(d) Permitted users shall cooperate with STATE authorities, and shall not interfere or cause interference with operations of STATE.

(e) Clear access for emergency vehicles shall be maintained at all times.

(f) Vehicular and pedestrian access to site shall be as directed by STATE.

(g) The Premises shall be available to STATE and State personnel and inspectors at all times. LESSEE-permitted users shall anticipate that STATE personnel will visit the Premises on a frequent, irregular basis to observe activities. LESSEE-permitted PREMISES users will keep a copy of their LESSEE-issued permits available for inspection at all times of PREMISES use.

(h) LESSEE and LESSEE-permitted PREMISES users shall report to STATE, immediately upon discovery, the loss of any tools, equipment or materials stored or used on the Premises. STATE will not be responsible for losses due to theft or otherwise. However, this paragraph shall not be construed to obligate STATE to assume responsibility for investigations of thefts reported to STATE.

(i) Material Safety Data Sheets (MSDS) for all materials LESSEE uses on site must be available on-site for all required materials and supplies.

EXHIBIT "B"

- (j) No firearms, narcotics, drugs, intoxicants, alcoholic beverages, knives or similar sharp objects, weapons of any kind, or other prohibited items are allowed on PREMISES or STATE property at any time.
- (k) If LESSEE places locks on any improvements to the Premises, STATE shall also have the right to install a lock ("daisy chain") in order for STATE and LESSEE to have access to said improvement, except for any facilities located on LESSEE's property, as well as LESSEE storage facilities and portable lights (except when in use on STATE PREMISES).
- (l) LESSEE employees and field users shall not have access to or use of any facilities on the STATE site except for the recreational areas and related parking lot(s) covered by this Lease.
- (m) All LESSEE rules and regulations with respect to recreational field use and allocation shall apply to use of the Premises where they do not directly contradict the terms of this Lease. Where redundant references to rules, regulations, or terms are present, the more stringent shall apply.
- (n) No pets (except Guide Animals) are allowed on STATE grounds.
- (o) Barbeques or other heat producing devices are prohibited.
- (p) PREMISES users shall observe all STATE posted rules and regulations.
- (q) No foreign objects of any kind are to be discarded on STATE property.

PERMITTING:

- (a) LESSEE may enter into agreements of use by permit with groups for recreational purposes. LESSEE will be the sole permitting agent for STATE PREMISES during LESSEE use hours. Such agreements for use are subject to and deemed to incorporate by reference all provisions of this Lease.
- (b) LESSEE may charge a fair and reasonable fee or accept in-kind services from LESSEE-permitted PREMISES users to offset the costs associated with the use of the Premises.
- (c) Neither LESSEE nor STATE may assign or transfer this Lease, or any part thereof, or any rights thereunder, without the written consent of the other party.

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IN WITNESS WHEREOF, this Operating Agreement has been executed by the parties hereto as of the date written below.

STATE OF CALIFORNIA

6TH DISTRICT AGRICULTURAL ASSOCIATION
CALIFORNIA SCIENCE CENTER

By: *Ana M. Lasso*
ANA M. LASSO, General Manager
Office of Exposition Park Management

Date: Feb. 8, 2016

CONSENT:

NATURAL RESOURCES AGENCY

By: _____
JOHN LAIRD, Secretary

Date: _____

LICENSEE

CITY OF LOS ANGELES, a municipal corporation, acting by and through its BOARD OF RECREATION AND PARKS COMMISSIONERS

By: _____
SYLVIA PATSOAURAS
President

Date: _____

By: _____
ARMANDO BENCOMO, Secretary

Date: _____

Approved as to Form:
MICHAEL N. FEUER, City Attorney

By: _____
ANTHONY PAUL DIAZ
Deputy City Attorney

Date: _____

REPORT OF GENERAL MANAGER

NO. 16-063

DATE March 02, 2016

C.D. ALL

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: WEBXPRESS GATEWAY SYSTEM CONTRACT – EXEMPTION FROM CHARTER SECTION 1022

R. Barajas _____	K. Regan _____
H. Fujita _____	*N. Williams <u>NDiv</u>
V. Israel _____	



 General Manager

Approved _____ Disapproved _____ Withdrawn _____

RECOMMENDATION:

That the Board find, pursuant to Charter Section 1022 Determinations Policy, that the proposed contract with Plug'N Play Technologies, Inc. (Plug'n Pay) for the purchase and setup of the WebXpress Gateway system for the recreation management and reservation system, approved on December 9, 2015, is exempt from Charter Section 1022, as described in the Summary of this Report.

SUMMARY:

On September 2, 2015, the Board approved the purchase of a recreation management and reservation system software licenses, equipment and services from Vermont Systems, Inc. (VSI) for a term of one (1) year with two (2), one-year renewal options (Report No. 15-194). This new recreation management and reservation system will replace an old Online Activity Catalog system from 1999 and will improve the operation, programming and scheduling services for all activities available to the public, including facility and swimming pool reservations, rental hall and tennis court scheduling, memberships, and point-of-sale purchases at various facilities and recreation centers throughout the City of Los Angeles.

On December 9, 2015, the Board approved the purchase of the Plug'n Pay WebXpress Gateway system for use with the recreation management and reservation system purchased from VSI (Report No. 15-269). This Plug'n Pay WebXpress Gateway system is the only payment card gateway system provider that is utilized by the VSI system and is compatible with both the VSI recreation management and reservation system and the Department of Recreation and Park's payment card processor, First Data Corporation.

Upon review of the proposed contract, the Mayor requested (upon City Administrative Officer (CAO) recommendation) that this Board make a finding that the proposed contract is exempt from Charter Section 1022 because the contract does not include a labor component. A request for a 1022 determination was submitted to the Personnel Department but according to the Personnel

REPORT OF GENERAL MANAGER

PG. 2 NO. 16-063

Department, since this proposed contract with Plug'n Pay Technologies Inc., does not have a labor component, a 1022 review is not necessary.

In accordance with Charter Section 1022 Determinations Policy, adopted by the Council on July 20, 2014 (Council File 03-1673), contracts and contract amendments not requiring Charter Section 1022 determinations include "Contractor requires use of its staff or specially trained and certified persons to install, maintain or service equipment or other product in order to maintain warranties, patent rights or due to other rational basis; or the labor component cannot reasonably be separated from the other contract elements." Based on this policy, a 1022 determination was not originally requested.

The overall cost of this contract will not exceed Seventy-Five Thousand Dollars (\$75,000.00) and will be funded through Department 89, Fund 302, Account 89712H. On May 20, 2015, the Board approved the transfer of funds in the amount of Three Million Dollars (\$3,000,000.00) to Department 89, Fund 302, Account TBD – System Developments, to modernize RAP's technologies in the areas of business applications, technology infrastructure, computational storage capacities, Internet/intranet websites, mobile web and mobile applications (Report No. 15-110).

FISCAL IMPACT STATEMENT:

This project will allow RAP to process all payment card transactions securely via the internet made through the new recreation management and reservation system.

This Report was prepared by Gino Ogtong, Management Analyst II and reviewed by Alex Yee, Director of Systems, Finance Branch

**CONTRACT BETWEEN
THE CITY OF LOS ANGELES
DEPARTMENT OF RECREATION AND PARKS
AND
PLUG'N PAY TECHNOLOGIES INC.
FOR ACQUISITION AND SETUP OF WEBXPRESS GATEWAY SYSTEM**

This Contract is entered into this ____ day of _____, 20__, by and between the City of Los Angeles, a municipal corporation, acting by and through its Board of Recreation and Park Commissioners (hereinafter referred to as "CITY"), and Plug'n Pay Technologies, Inc., (hereinafter referred to as "CONTRACTOR"). CITY and CONTRACTOR shall be referred to hereinafter collectively as the "Parties".

RECITALS

WHEREAS, the Department of Recreation and Parks (RAP) owns, operates, and maintains various parks and recreational facilities throughout the City of Los Angeles; and

WHEREAS, RAP has the need for a payment card gateway system and CONTRACTOR is the only vendor that has a compatible gateway system, WebXpress, that works in conjunction with the recreation management and reservation system from Vermont Systems, Inc. (VSI) and RAP's payment card processor from First Data Corporation; and

WHEREAS, pursuant to Charter Section 371(e)(10), the Board of Recreation and Park Commissioners (Board) finds that the services to be provided by CONTRACTOR, are for the performance of professional, scientific, expert or technical services and the use of competitive bidding would be undesirable, impractical or impossible as the CONTRACTOR is the sole source for the gateway system; and

WHEREAS, pursuant to Charter Section 1022 Determinations Policy, Board finds that the proposed contract is exempt from Charter Section 1022; and

WHEREAS, CONTRACTOR is experienced in providing the services of the type required, is willing to perform such service, and can provide such services to RAP; and

WHEREAS, it is in RAP's best interest to secure these services from CONTRACTOR; and

NOW, THEREFORE, CITY AND CONTRACTOR, in consideration of the recitals above and of the terms, covenants, and conditions contained herein, agree as follows:

I. SCOPE OF SERVICES

Under the direction of RAP's Director of Systems, or representative requesting service, CONTRACTOR shall:

- A. Set up the Plug'n Pay WebXpress Gateway system to interface with the recreation management and reservation system to be purchased from and installed by Vermont Systems, Inc. (VSI); and
- B. Ensure that Plug'n Pay WebXpress Gateway system is compatible and operates properly in conjunction with the VSI system and RAP's payment card processor, First Data Corporation.

II. TERMS OF PERFORMANCE

- A. The term of this Contract shall be for one (1) year, with two (2), one-year options to extend, for a potential term of three (3) years. The first (1st) year term of the Contract shall become effective on the date the gateway account is setup. The Contract shall thereafter be automatically renewed for a one (1) year extension up to a total three (3) year term unless either party notifies the other party no later than ninety (90) days prior to the end of the current term that it does not wish to renew this Contract.
- B. CONTRACTOR shall provide materials, equipment, and personnel necessary for performance of services as described under Section I - SCOPE OF SERVICES. CONTRACTOR shall bear all costs for any necessary permits, insurance, taxes and all matters required for compliance with this contract.
- C. CONTRACTOR understands that services shall be provided only on an as-needed basis by RAP, and that RAP, in entering into this contract, guarantees no minimum amount of business or compensation to CONTRACTOR.
- D. CONTRACTOR shall comply with the mandatory City terms and conditions in performing this contract with RAP, as described in the Standard Provisions for City Contracts (Rev. 3/09), attached hereto and incorporated herein by reference as Appendix A.
- E. RAP shall have the right to cancel this contract for breach if CONTRACTOR fails to perform any of the terms, conditions and covenants of this contract and/or upon termination of the VSI contract for the recreation management and reservation system.
- F. Representatives with formal notice addresses provided below are the parties authorized to administer this Contract, and to whom formal notices, demands, and communications shall be given:

The Representative of RAP shall be:

Alex Yee, Director of Systems
City of Los Angeles, Department of Recreation and Parks
Finance Division
221 N. Figueroa St., Suite 450
Los Angeles, CA 90012

Email: Alex.Yee@lacity.org
Telephone No.: (213) 202-3290
Fax Number: (213) 202-4310

The Representative of the CONTRACTOR shall be:

Name: Barbara Volpe
Position: Operations Manager
Address: 1363-26 Veterans Highway, Hauppauge, NY 11788
Email: barbara@plugnpay.com
Telephone No.: 800-945-2538 ext. 7738
Fax No.: 631-360-1213

III. COMPENSATION AND SCHEDULE OF PAYMENT

- A. RAP shall pay CONTRACTOR for services rendered under this contract, an amount not to exceed Seventy-Five Thousand Dollars (\$75,000.00) over the entire potential three (3) year term. The fee shall include the WebXpress Gateway system initial setup fee of One Hundred and Fifty Dollars (\$150.00) and the per transaction fee of maximum Six Cents (\$0.06) for each chargeable transaction. A Fifteen Dollar (\$15.00) monthly minimum fee will be charged if there are less than two hundred (200) transactions in any given month.

After the first (1st) year, the per transaction fee will be reviewed with the intent to lower the transaction fee based upon the actual transaction volume, with the understanding that the per transaction fee will not be lowered to less than Five Cents (\$0.05) per transaction.

- B. To receive payment, CONTRACTOR shall submit invoices to RAP's Chief Accountant or designee detailing all cost charges, number of transactions billed and supporting documentation. The invoice shall conform to City standards and include, at a minimum, the following information:

1. Name and address of CONTRACTOR
2. Date of invoice and service period covered
3. Description of completed tasks and itemized amount due for tasks
4. Certification by a duly authorized officer
5. Remittance address (if different from CONTRACTOR address)

All invoices shall be submitted on CONTRACTOR's letterhead, containing CONTRACTOR's official logo, or other unique and identifying information such as the name and address of CONTRACTOR.

Invoices and supporting documentation shall be prepared at the sole expense and responsibility of CONTRACTOR. The City will not compensate CONTRACTOR for costs incurred in invoice preparation. The City may request changes to the content and format of the invoice and supporting documentation at any time. The City reserves the right to request additional supporting documentation to substantiate charges at any time.

Tasks that are completed by subcontractors shall be supported by subcontractor invoices, copies of pages from reports, brochures, photographs, or other unique documentation that substantiates their charges.

Failure to adhere to these policies may result in nonpayment pursuant to Charter Section 262(a), which requires the City Controller to inspect the quality, quantity, and condition of services, labor, materials, supplies, or equipment received by any City office or department, and to approve demands before they are drawn on the Treasury.

IV. RATIFICATION

At the request of RAP, and because of the need therefor, CONTRACTOR began performance of the services required hereunder prior to the execution of this contract. By its execution hereof, RAP hereby accepts such services subject to all of the terms, covenants, and conditions of this contract, and CONTRACTOR's performance of such services.

V. INCORPORATION OF DOCUMENTS

This contract and incorporated documents represent the entire integrated contract of the parties and supersedes all prior written or oral representations, discussions, and agreements. The following document is incorporated and made a part hereof by reference:

Appendix A	Standard Provisions for City Contracts (Rev. 3/09);
Appendix B	Plug'n Pay (PNP) WebXpress Gateway Fee Quote dated October 21, 2015

The order of precedence in resolving conflicting language, if any, in the documents shall be: (1) This contract and (2) Appendix A.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed by their duly authorized representatives on the dates indicated:

Executed this _____ day
of _____, 20__

THE CITY OF LOS ANGELES, a municipal corporation, acting by and through its BOARD OF RECREATION AND PARK COMMISSIONERS

By _____
PRESIDENT

By _____
SECRETARY

Executed this _____ day
of _____, 20__

PLUG'N PAY TECHNOLOGIES, INC.

By _____
PRESIDENT

By _____
SECRETARY

Approved as to Form:

Date: _____

MICHAEL N. FEUER,
City Attorney

By _____
DEPUTY CITY ATTORNEY

REPORT OF GENERAL MANAGER

NO. 16-064

DATE March 02, 2016

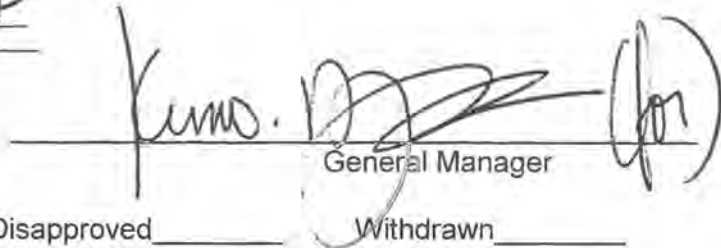
C.D. 4

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RUNYON CANYON – TEMPORARY CLOSURE

R. Barajas _____
H. Fujita _____
V. Israel _____

*K. Regan _____
N. Williams _____



General Manager

Approved _____

Disapproved _____

Withdrawn _____

RECOMMENDATION:

That the Board approve a four (4) month closure of Runyon Canyon Park, from April 1, 2016 through July 31, 2016.

SUMMARY:

Runyon Canyon is a popular local park used for hiking and off leash dog walking by a large number of residents and tourists each week. It is ranked as one (1) of the top five (5) locations for hiking in the Greater Los Angeles Area. This 137 acre park is located in the densely populated Hollywood Hills, bordered by Mulholland Highway to the north, Franklin Avenue to the south, and Nichols Canyon to the west.

The Department of Water and Power (DWP) has determined that a one (1) mile stretch of pipeline which was installed in the 1930's, has deteriorated to a level that is of serious concern. A break in the line would probably cause major damages, not only in the park but also to properties surrounding the park.

DWP has obtained approved designs and permits to replace this existing line with a new one. This will not only improve the water system, but also add new valves and upgrade the fire system.

Due to the severity of the current condition of the pipeline, DWP is requesting a four (4) month closure of the park. This temporary closure will reduce the project timeline from eight (8) months if the park remains open, to four (4) months if the park is closed. Closing the park will reduce safety concerns with hikers walking next to open trenches. DWP will conduct an extensive outreach prior to the start of construction to ensure that all residents and park users are notified of this temporary closure. Signs containing detailed information will be installed at all entrances to the park several weeks prior to the start of construction.

REPORT OF GENERAL MANAGER

PG. 2

NO. 16-064

Council District Four and the Friends of Runyon Canyon are in support of this temporary closure.

FISCAL IMPACT STATEMENT:

There is no fiscal impact to the Department's General Fund.

This report was prepared by Joe Salaices, Griffith Region Superintendent.

FOR INFORMATION ONLY

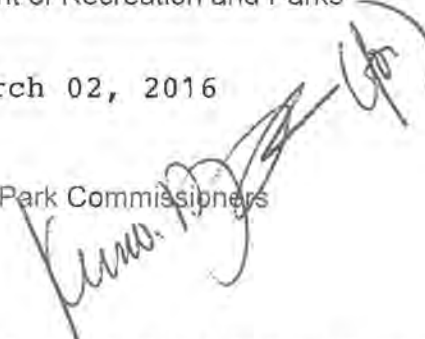
CITY OF LOS ANGELES
Department of Recreation and Parks

March 02, 2016

TO: Board of Recreation and Park Commissioners

FROM: Michael Shull,
General Manager

SUBJECT: LOS ANGELES COUNTYWIDE PARKS NEEDS ASSESSMENT – REPORT ON
RECOMMENDED PROJECTS



SUMMARY:

In March 2015, the County of Los Angeles (County) initiated a countywide assessment of the need for parks and recreation in all cities and unincorporated areas in the County. The goal of the Park Needs Assessment is to engage all communities within the County in a collaborative process to gather data and input for future decision-making on parks and recreation.

The Park Needs Assessment is organized around Study Areas, which will be used to identify community-specific needs and determine priority projects. The Park Needs Assessment has identified one hundred eighty-seven (187) Study Areas across the County; of which, forty-three (43) are located in the City of Los Angeles (City).

In May 2016, at the conclusion of the Park Needs Assessment, the County will produce a final report with a recommended list of projects and cost estimates, in order of priority, for all one hundred eighty-seven (187) Study Areas and for the sixteen (16) "Regional Recreational Parks" located across the County. This final report will also include a separate addendum that will discuss "Open Space/Nature" and "Regional Specialty" facilities.

FACILITY ASSESSMENT PHASE

The first phase of the Park Needs Assessment is the facility assessment phase. As a part of that phase, all park-owning or operating agencies in the County, including the Department of Recreation and Parks (RAP), documented the condition of various park facilities and amenities at each of their parks and recreational facilities. The resultant facility assessment information was entered into a web portal inventory database that was developed by the County.

The facility assessment phase started on July 16, 2015 and ended on September 4, 2015.

COMMUNITY OUTREACH PHASE

The second phase of the Park Needs Assessment is the community engagement process. The purpose of the community engagement process is for community members to review the background information about each Study Area and to develop a prioritized list of potential park projects they that would like to see in each Study Area. As a part of this process, RAP scheduled a total of twenty-one (21) community meetings for the forty-three (43) Study Areas in the City. The first of the nineteen (19) RAP meetings were held between December 3, 2015 and February 4, 2016. Two additional meetings are scheduled at North Hollywood Recreation Center and EXPO Center on February 25, 2016, due to low attendance at the previous meetings.

For each community meeting RAP staff prepared flyers and background materials in various languages (e.g. English, Spanish, Korean, Chinese, and Vietnamese).

- A pop-up about the Needs Assessment was posted on RAP's website, which directed people to the website that the County set up for the Needs Assessment (<http://lacountyparkneeds.org/>).
- Information about the Needs Assessment and meetings was shared through RAP's various social media channels (Twitter, Facebook) and on the City's social media accounts.
- Flyers were distributed through each of RAP's Operations Regions. Instructions were given to staff to reproduce, post, and distribute the flyers for the meetings occurring in their respective areas of the City.
- Flyers were sent by RAP's staff to the various Park Advisory Boards.
- Flyers were sent to RAP's 17,000 volunteers through the Volgistics database.
- Flyers were sent by RAP's staff to each Council Office for the meetings occurring in their respective areas of the City.
- Flyers were sent by RAP's staff to each Neighborhood Council, and the various Neighborhood Council Alliances, for the meetings occurring in their respective areas of the City. As well as e-mail contacts for the various Neighborhood Councils were provided by the Department of Neighborhood Empowerment. Additionally, based on information RAP's staff received from the Department of Neighborhood Empowerment regarding language preferences, certain Neighborhood Councils received information in multiple languages.

Additionally, the County hired a firm, MIG, Inc., to assist in providing targeted outreach for the community meetings and MIG hired several non-profits to assist with outreach in certain areas of the City:

- Southeast Los Angeles (LA), South LA, Boyle Heights Study Areas - LA Neighborhood Land Trust
- Sun Valley, Valley Glen, Van Nuys Study Areas - Pacoima Beautiful
- Westlake, Wilshire East - Korean Youth and Community Center

PROJECT PRIORITIZATION PHASE

The third phase of the Park Needs Assessment is the project prioritization phase. Based in part on the input received in the previous two phases of the Park Needs Assessment, RAP will be developing a list of priority projects to submit to the County for inclusion in the Needs Assessment Final Report.

This list of recommended priority projects may include:

- A maximum of ten (10) priority park projects for each of the forty-three (43) Study Areas in the City.
- A maximum of five (5) priority park projects for each of the six (6) "Regional Recreational Parks" located in the City (Elysian Park, Ernest E. Debs Regional Park, Griffith Park, Hansen Dam Recreation Area, Sepulveda Dam Basin Recreation Area, Ken Malloy Harbor Regional Park).
- A maximum of twenty (20) priority park projects for "Open Space/Nature" facilities in the City.
- A maximum of twenty (20) priority park projects for "Regional Specialty" facilities" in the City.

The list of recommended priority projects is scheduled to be submitted to the County on February 29, 2016, a draft of which is attached as Exhibit A.

This Report was prepared by Meghan Luera, Management Assistant, Planning, Construction, and Maintenance Branch.

Park Needs Assessment Overview

Community Engagement Workshops - Ongoing

- 177 meetings scheduled between December 1, 2015 and February 15, 2016

- Each Study Area will generate a list of 10 priority park projects for inclusion in the Needs Assessment

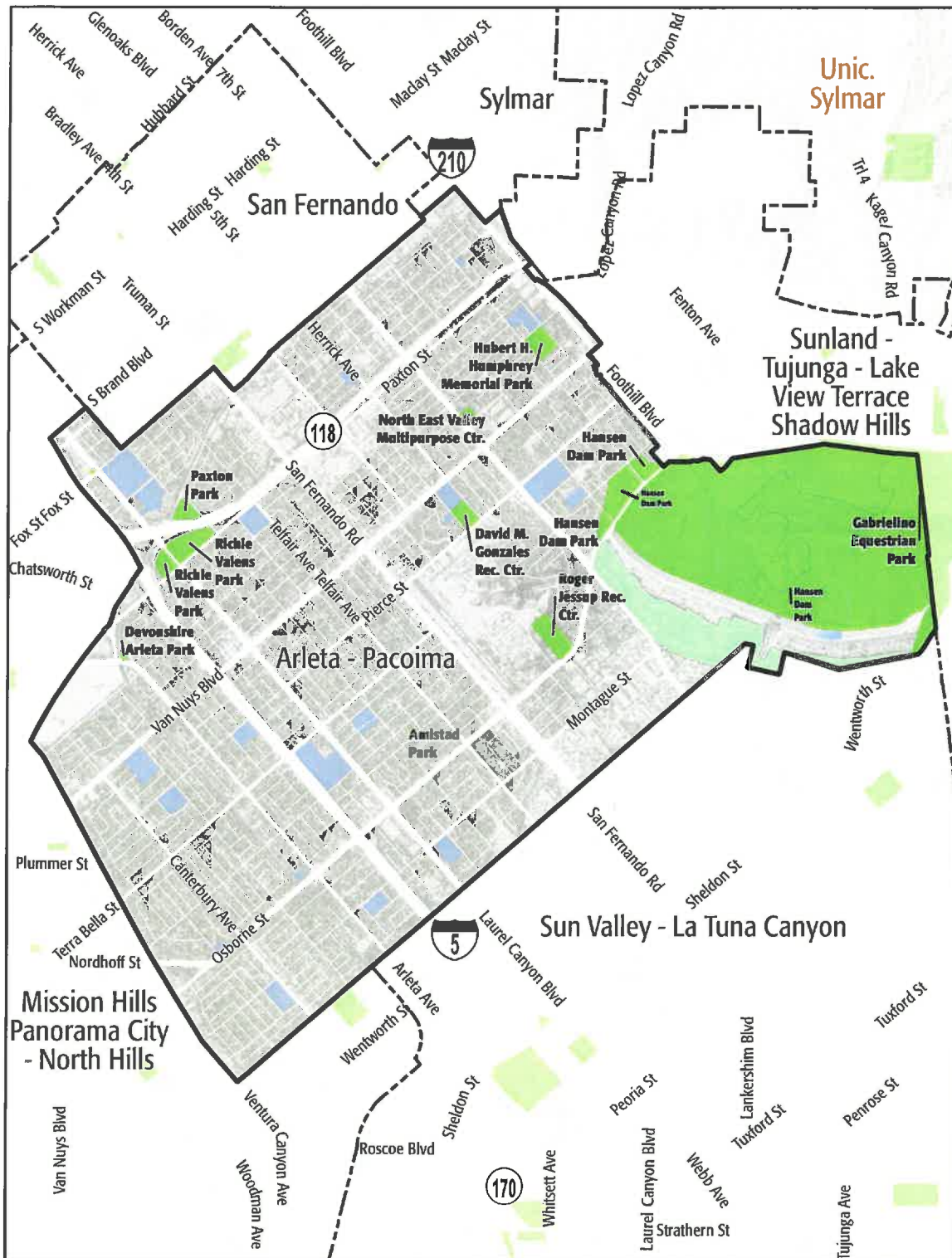


Arleta - Pacoima Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic fields	Ritchie Valens
5	Replace Recreation Center	David M Gonzales
6	Replace Recreation Center	Ritchie Valens
7	Replace existing fields with synthetic fields	Hubert Humphrey
8-10	New park in the general vicinity of Beachy Ave. and Kagel Canyon St. Add senior center and dog park.	Study Area



4. STUDY AREA BASE MAP



City of LA Arleta - Pacoima

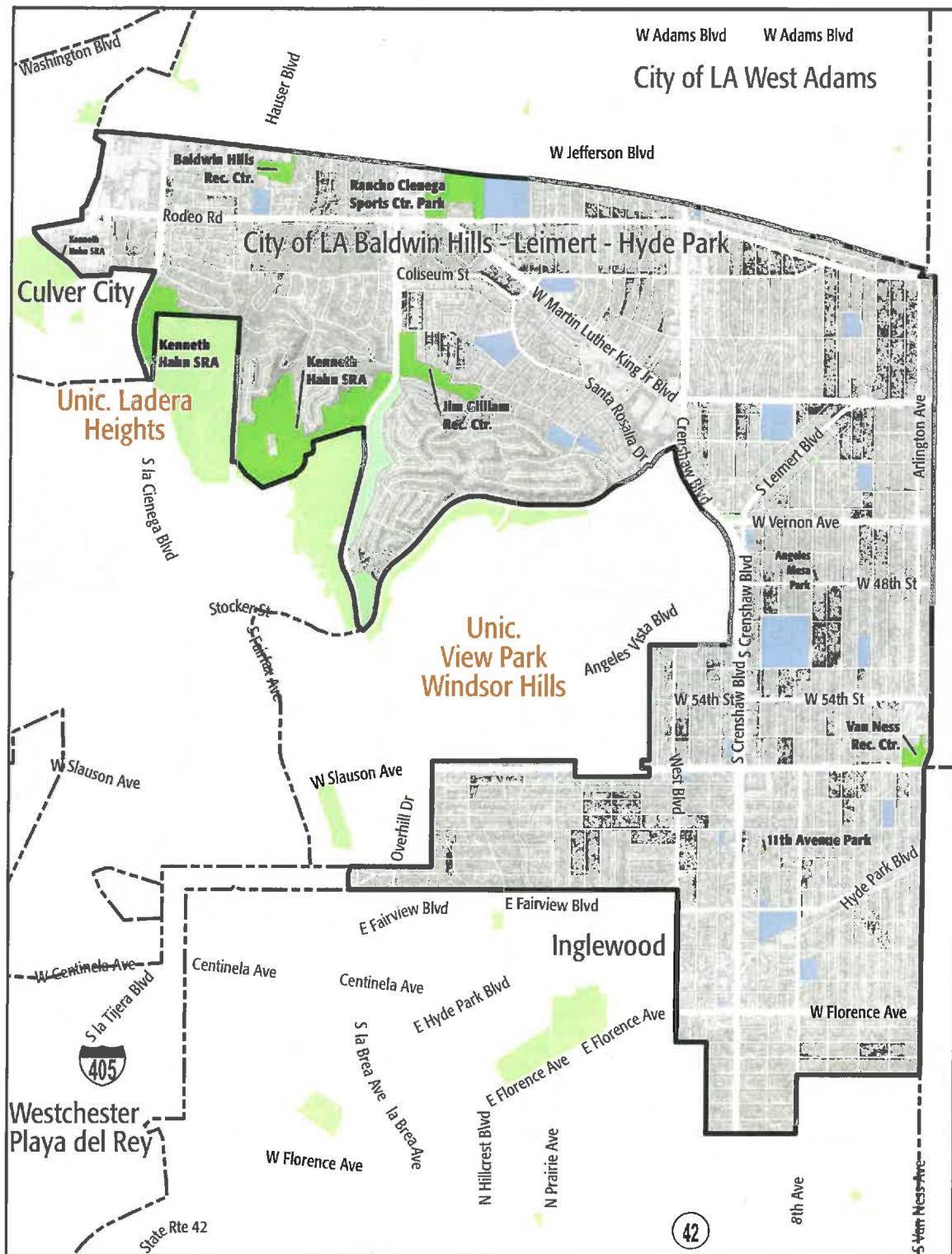
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Baldwin Hills - Leimert - Hype Park Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic fields	Rancho Cienega Sports Complex
5	Replace Recreation Center	Rancho Cienega Sports Complex
6	Replace Pool	Rancho Cienega Sports Complex
7	General infrastructure. Add fencing and SMART irrigation	Leimert Plaza
8-10	Acquire and develop new park in the general vicinity of Grayburn Ave. and Coliseum St. Add senior center and picnic shelters.	Study Area



4. STUDY AREA BASE MAP

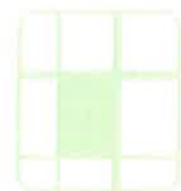


City of LA Baldwin Hills - Leimert - Hyde Park

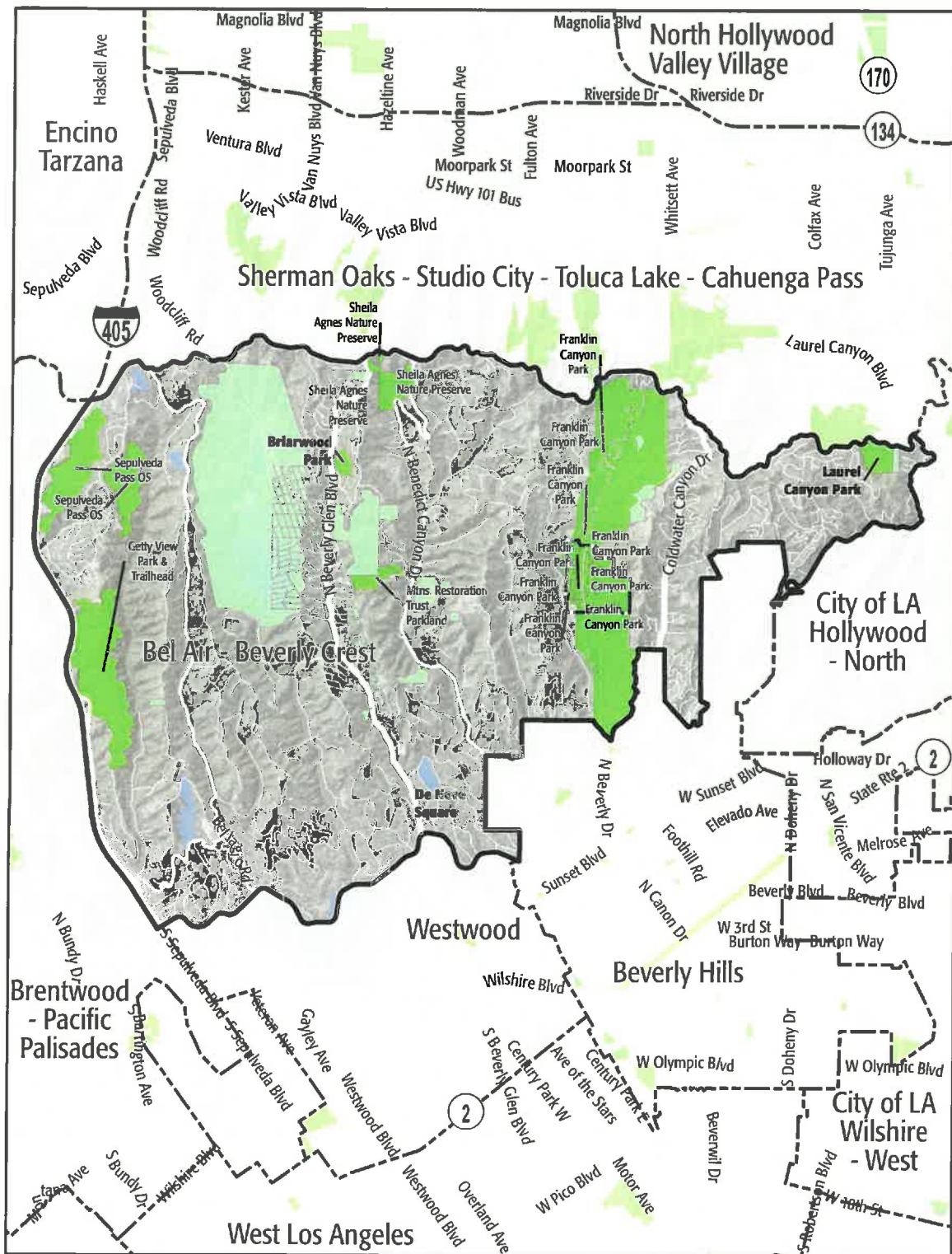
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Bel Air - Beverly Crest Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Repair parking lot	Franklin Canyon Park
5	Installation of 3 shade structures, add fencing, SMART irrigation, and additional trees	Laurel Canyon Park
6	Replace playground	Laurel Canyon Park
7	Add dog park	Franklin Canyon Park
8-10	Acquire and develop new park in the general vicinity of Stone Canyon Road and Somma Way. Add dog park and multipurpose field.	Study Area



4. STUDY AREA BASE MAP



City of LA Bel Air - Beverly Crest/ Uninc. Hollywood Hills

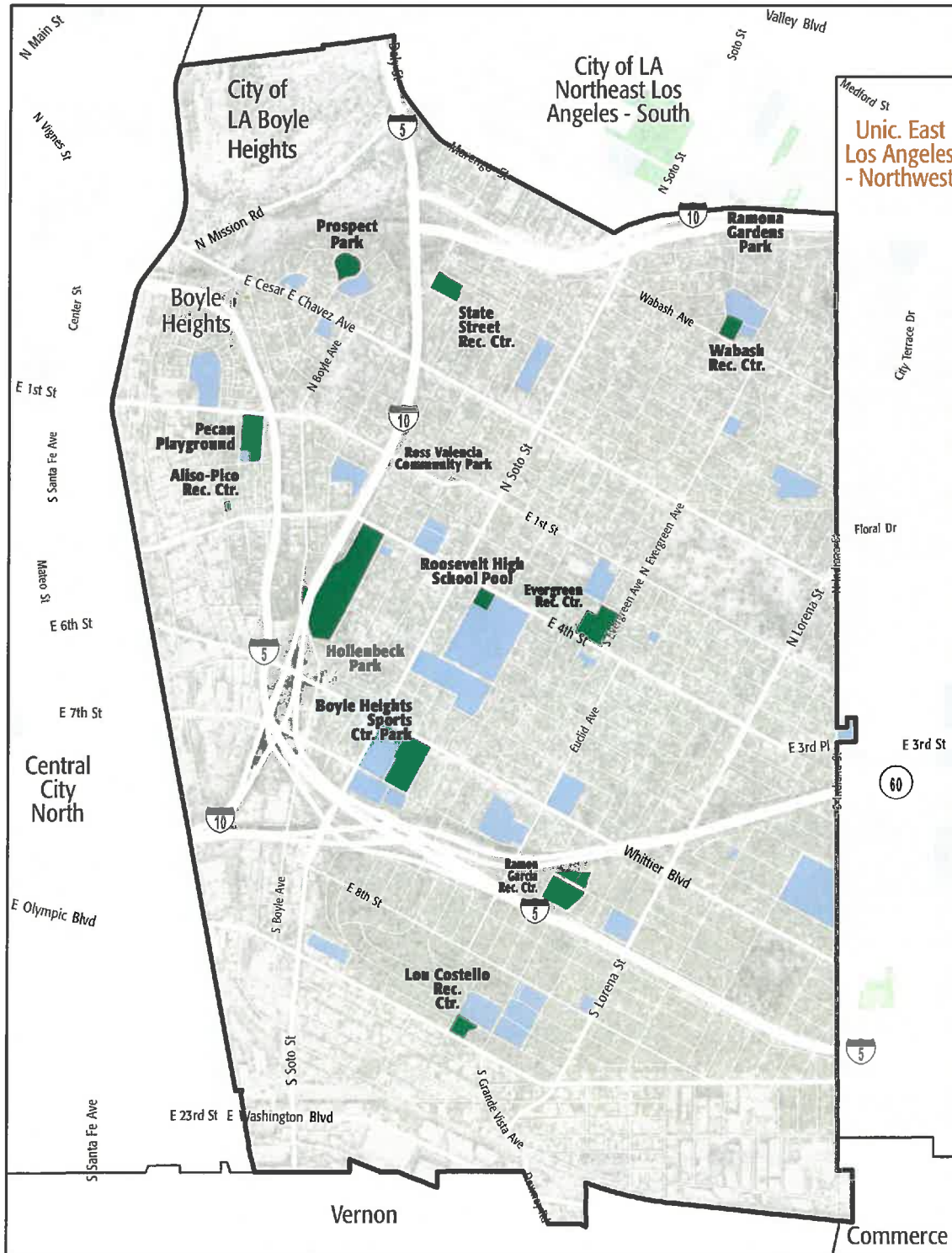
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Boyle Heights Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic fields	Aliso Pico
5	Repair Pool	Costello Pool
6	Replace Recreation Center	Hollenbeck Park
7	Replace Recreation Center	Boyle Heights Sports Center
8-10	Acquire and develop new park in the general vicinity of Mission Road and Lamar Street with a Multipurpose Fields and Picnic Areas along the LA River	Study Area



4. STUDY AREA BASE MAP



City of LA Boyle Heights

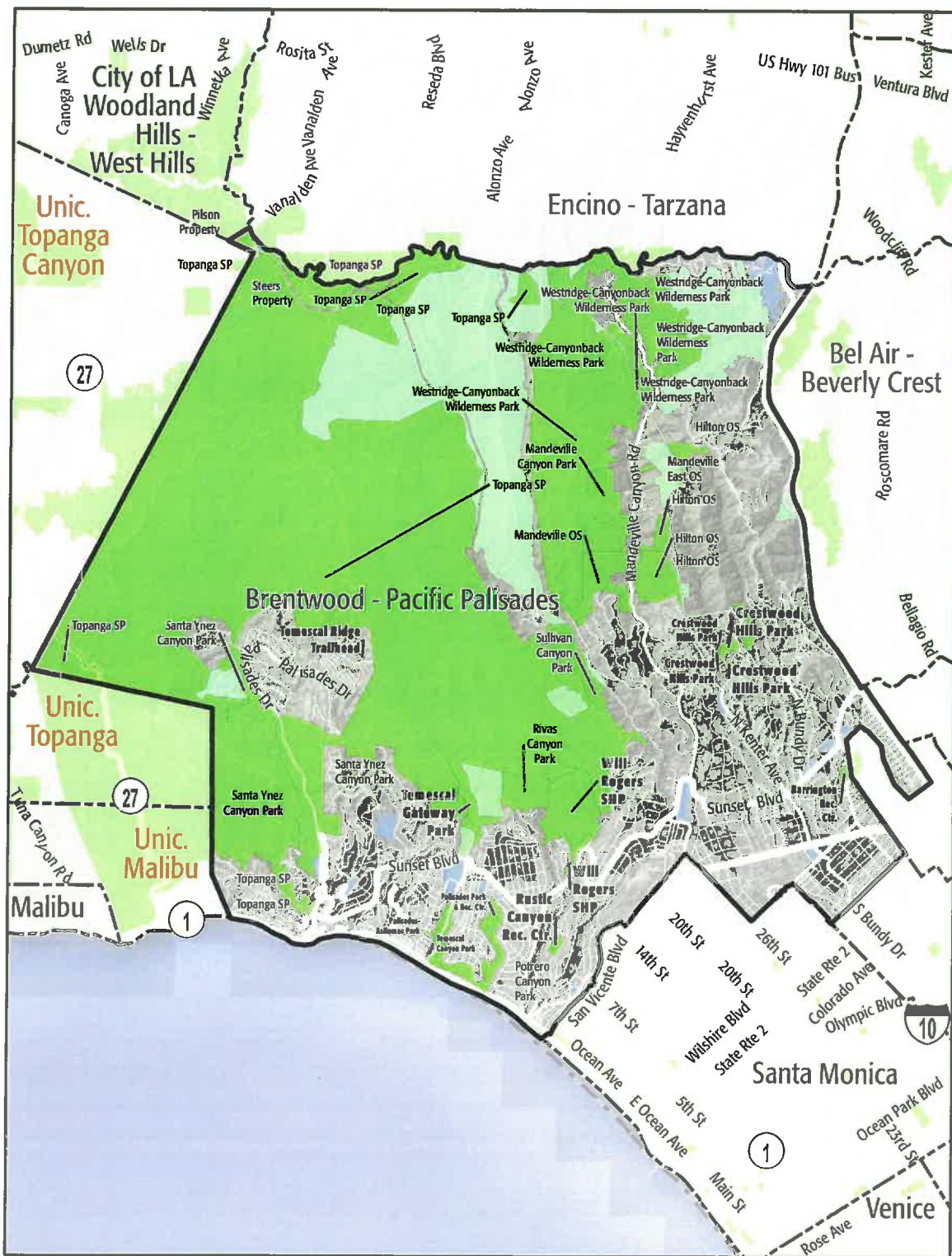
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Brentwood - Pacific Palisades Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Installation of shaded picnic shelters	Temescal Canyon Park
5	Add synthetic multipurpose fields	Palisades Recreation Center
6	Replace Recreation Center	Palisades Recreation Center
7	Add dog park	Palisades Recreation Center
8-10	Acquire and develop new park in the general vicinity of Veteran and Gayley Ave. Add dog park and multipurpose fields.	Study Area



4. STUDY AREA BASE MAP

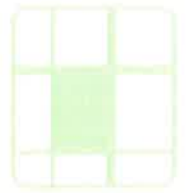


City of LA Brentwood - Pacific Palisades

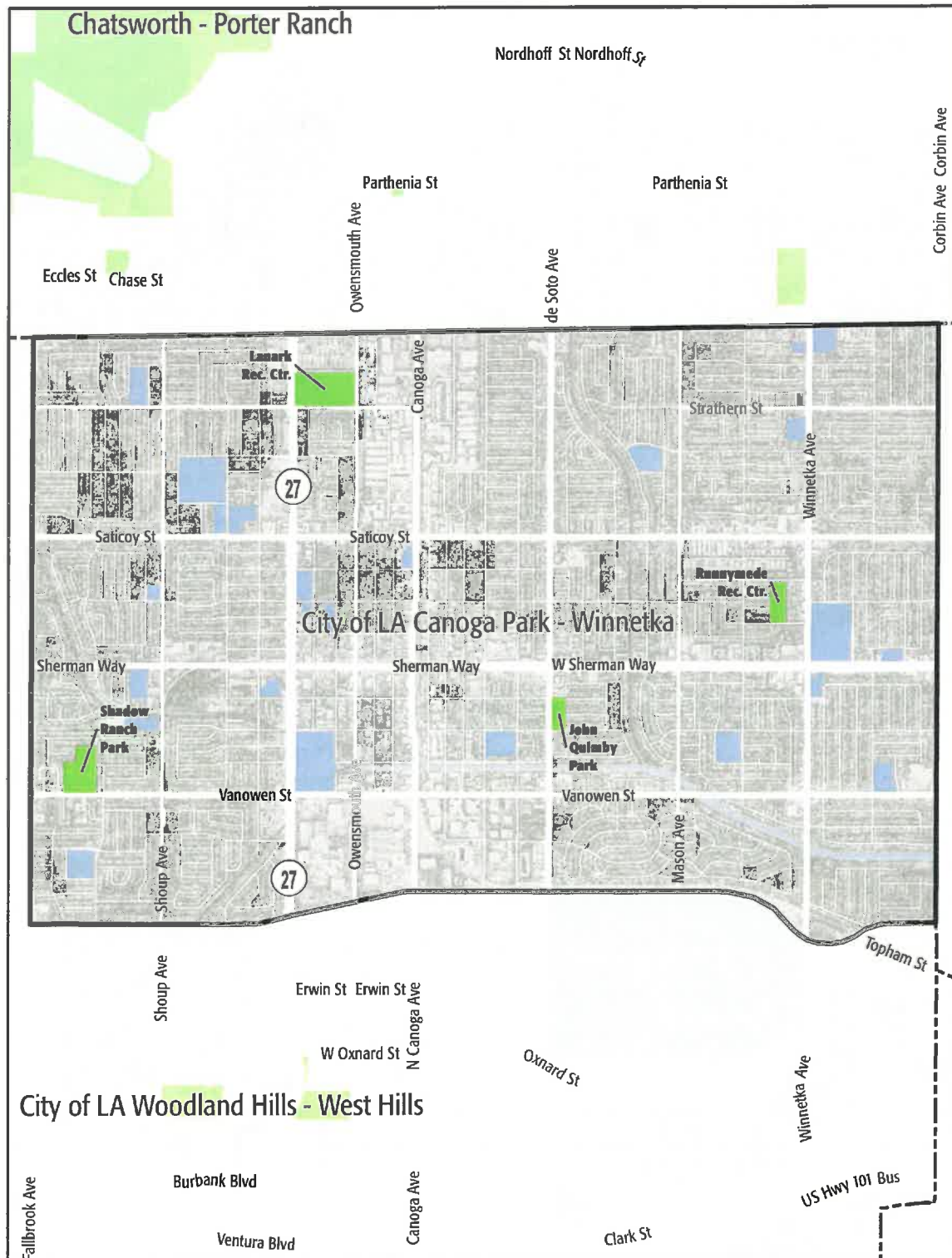
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Canoga Park - Winnetka Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Add dog park	Runnymede Park
5-7	Acquire and develop new park in the general vicinity of Ingomar St and De Soto Ave. Add gymnasium and senior center.	Study Area
8-10	Acquire and develop new park in the general vicinity of Hart St. and Hatillon Ave. Add dog park and picnic shelters.	Study Area



4. STUDY AREA BASE MAP



City of LA Canoga Park - Winnetka

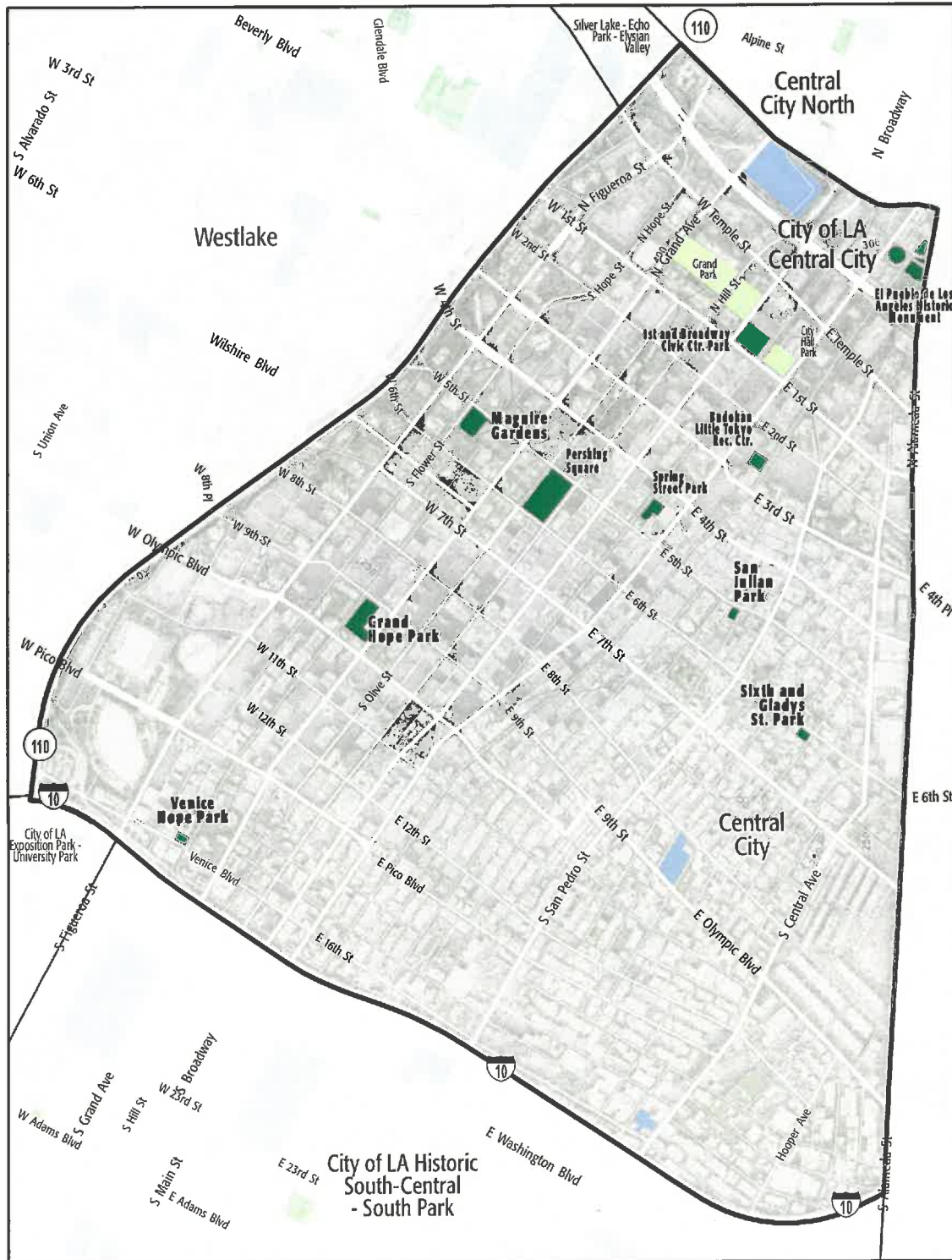
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Central City Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Add new restroom building	San Julian Park
5	Add new restroom building	6th and Gladys Park
6	General infrastructure-repair restrooms, fencing, walkways, site furniture, irrigation, security lighting, vegetation/trees, signage	Pershing Square
7	General infrastructure-add restrooms, fencing, walkways, site furniture, irrigation, security lighting, vegetation/trees, signage	1st and Broadway
8-10	Acquire and develop new park in the general vicinity of 8th Street and Maple Avenue with a Dog Park and Play Area	Study Area



4. STUDY AREA BASE MAP



City of LA Central City

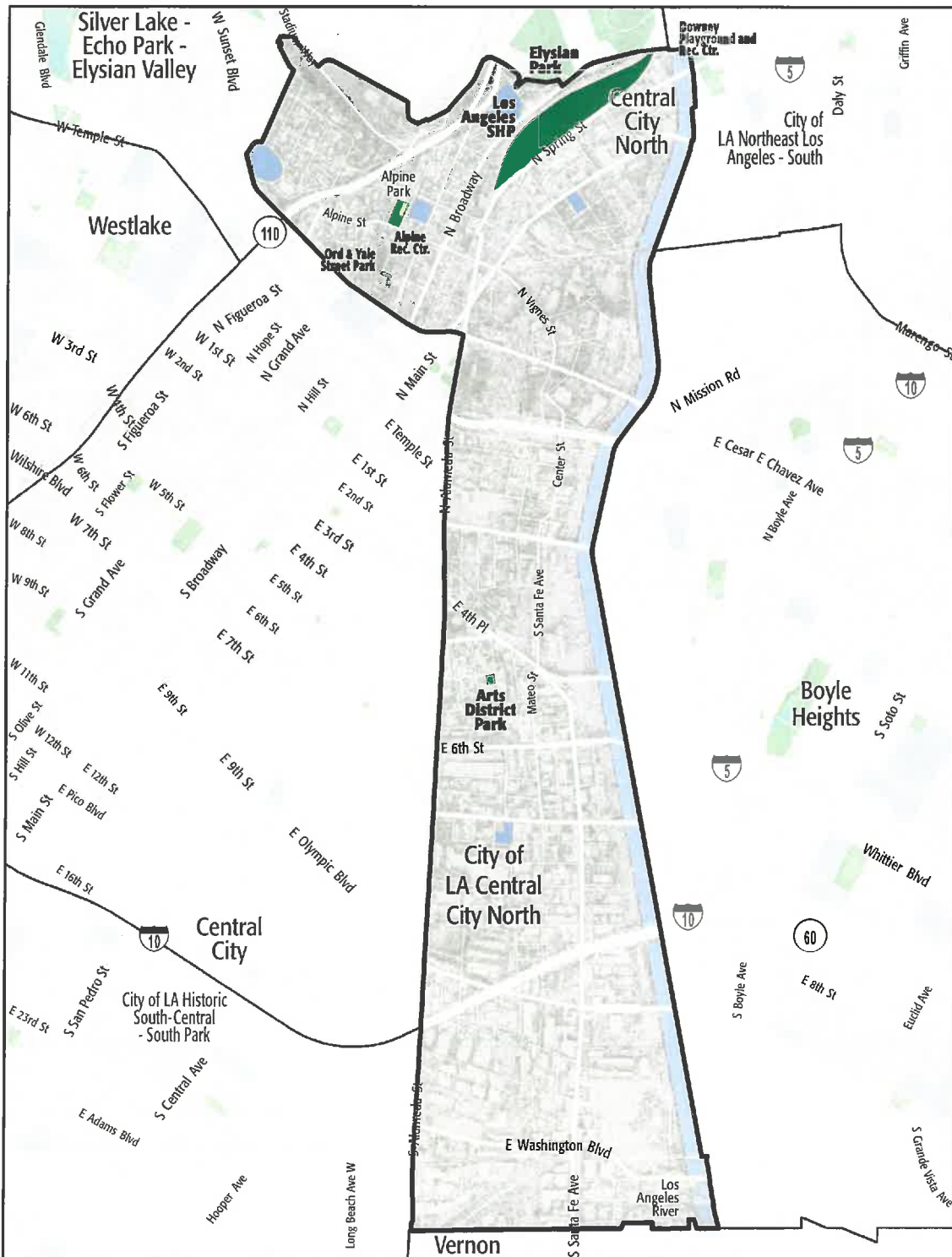
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Central City North

	Project	Location
1	General infrastructure-repair/replace restrooms, walkways, lighting, park furniture, irrigation, vegetation/trees, and fencing	Alpine Recreation Center
2	Repair basketball courts	Alpine Recreation Center
3	Replace recreation center	Alpine Recreation Center
4	Replace playground	Alpine Recreation Center
5-7	Acquire and develop new park in the general vicinity of 1st Street and Vignas Street with a Play Area and Picnic Shelters/Community Garden	Study Area
8-10	Acquire and develop new park in the general vicinity of 6th Street and Santa Fe Avenue with a Dog Park and Trails along the LA River	Study Area



4. STUDY AREA BASE MAP



City of LA Central City North

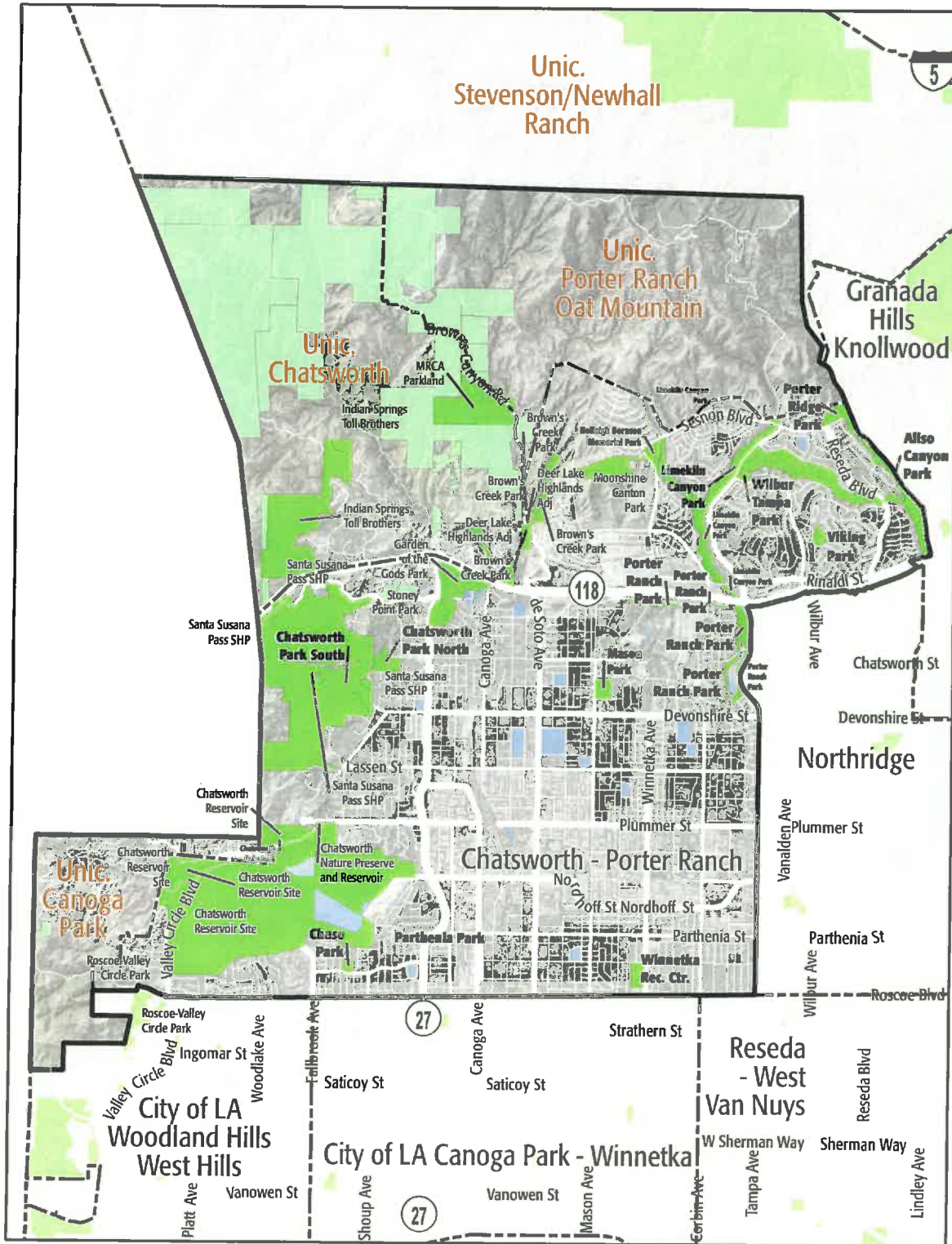
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Chatsworth - Porter Ranch Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Repair multipurpose fields	Mason Park
5	Add synthetic multipurpose fields	Winnetka Recreation Center
6	Replace Recreation Center	Winnetka Recreation Center
7	Replace playground	Winnetka Recreation Center
8-10	Acquire and develop new park in the general vicinity of Plummer St. and Cozycroft Ave. Add senior center and picnic shelters.	Study Area



4. STUDY AREA BASE MAP



City of LA Chatsworth - Porter Ranch / Uninc. Northridge - Canoga Park - Oat Mountain

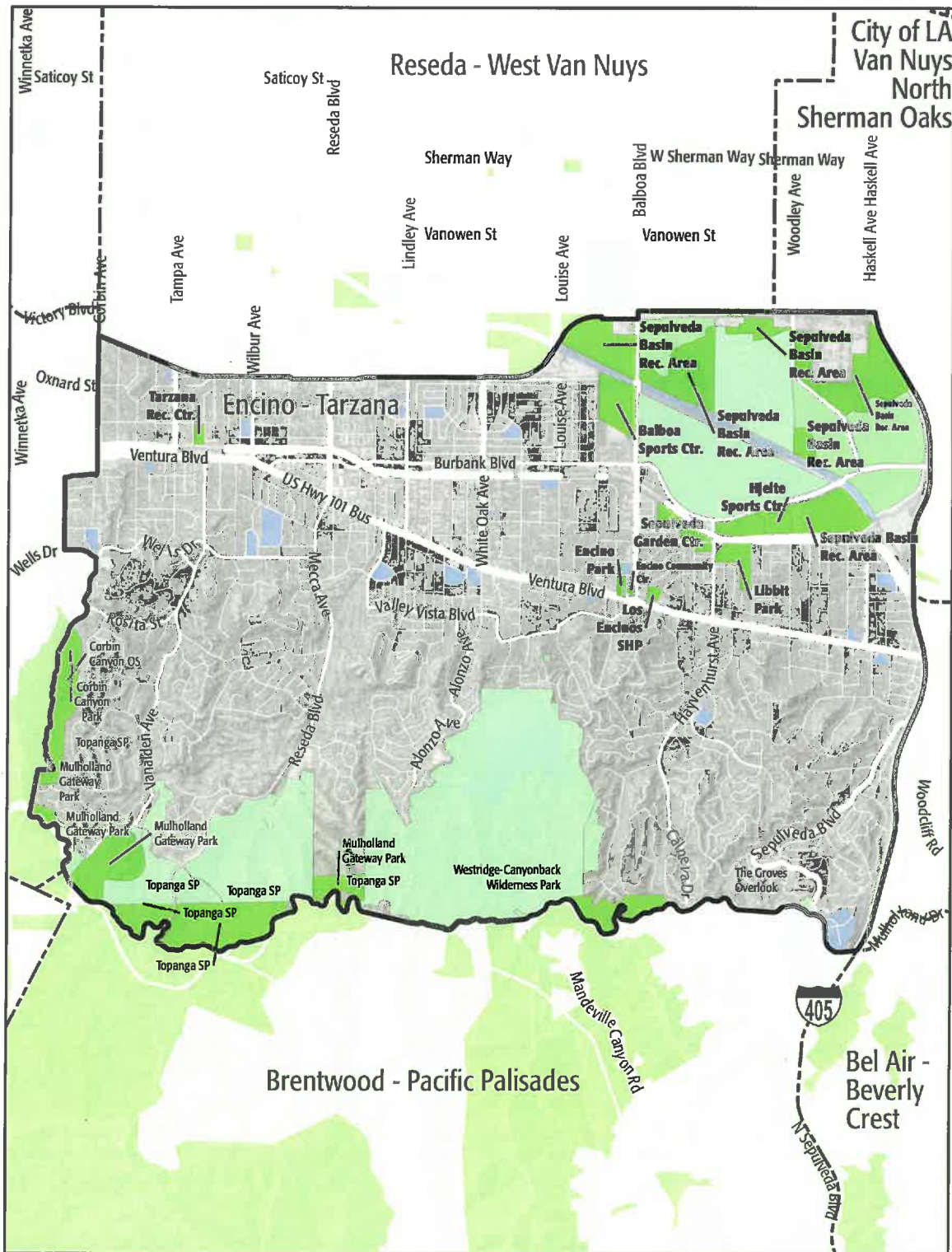
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Encino - Tarzana Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace Recreation Center/community center	Encino Park
5-7	Acquire and develop new park in the general vicinity of Reseda Blvd and Miranda Street. Add splash pad and dog park.	Study Area
8-10	Acquire and develop new park in the general vicinity of Burbank Blvd. and Lindey Avenue. Add recreation center and swimming pool.	Study Area



4. STUDY AREA BASE MAP



City of LA Encino - Tarzana

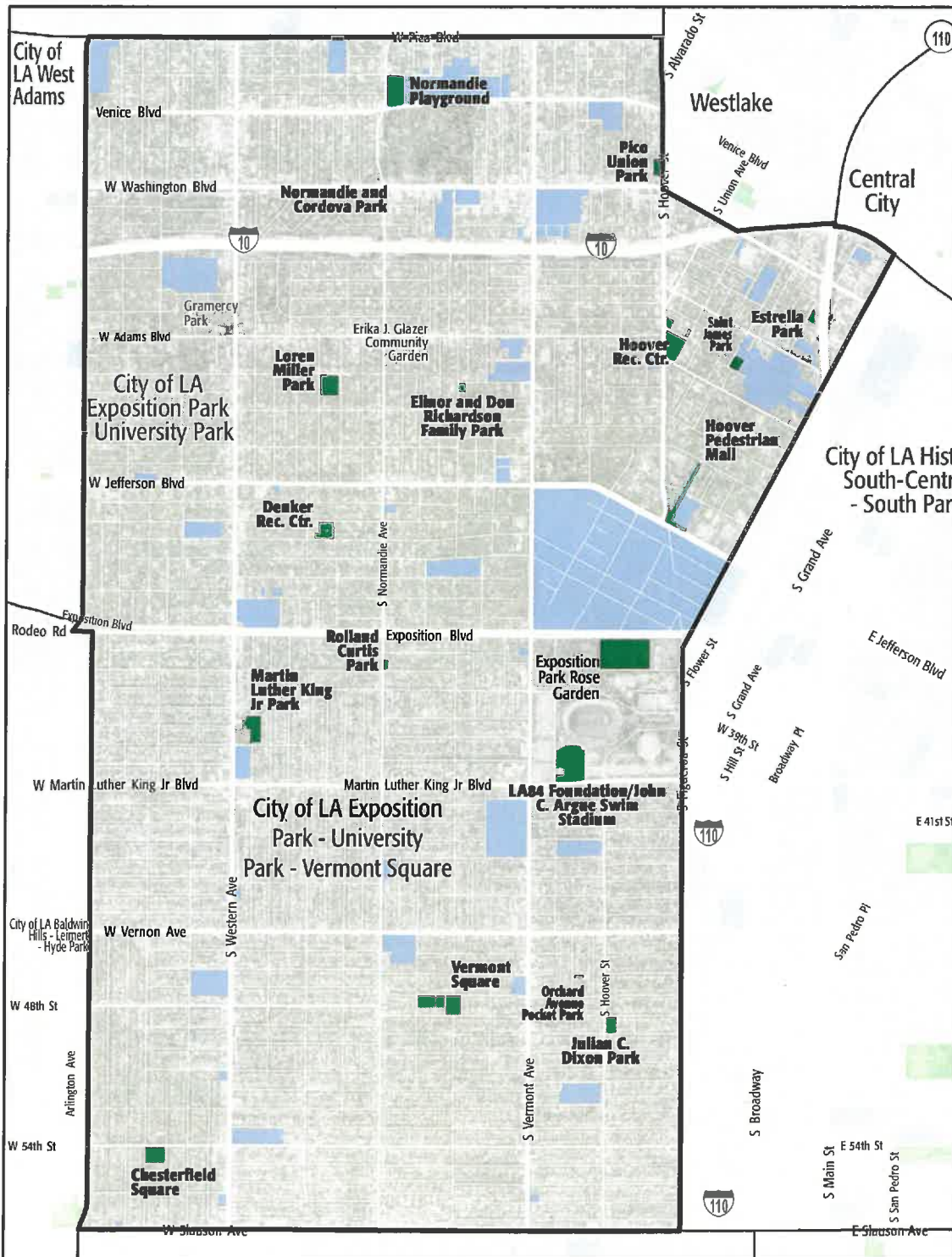
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Exposition Park - University Park - Vermont Square Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace recreation center	Normandie Recreation Center
5	Installation of fitness equipment	Martin Luther King Jr. Park
6	Replace senior center	Expo Center
7	Replace playground	Pico Union Park
8-10	Acquire and develop new park in the general vicinity of Vermont Avenue and Washington Blvd with a Play Area and Picnic Structure	Study Area



4. STUDY AREA BASE MAP



City of LA Exposition Park -
University Park - Vermont Square

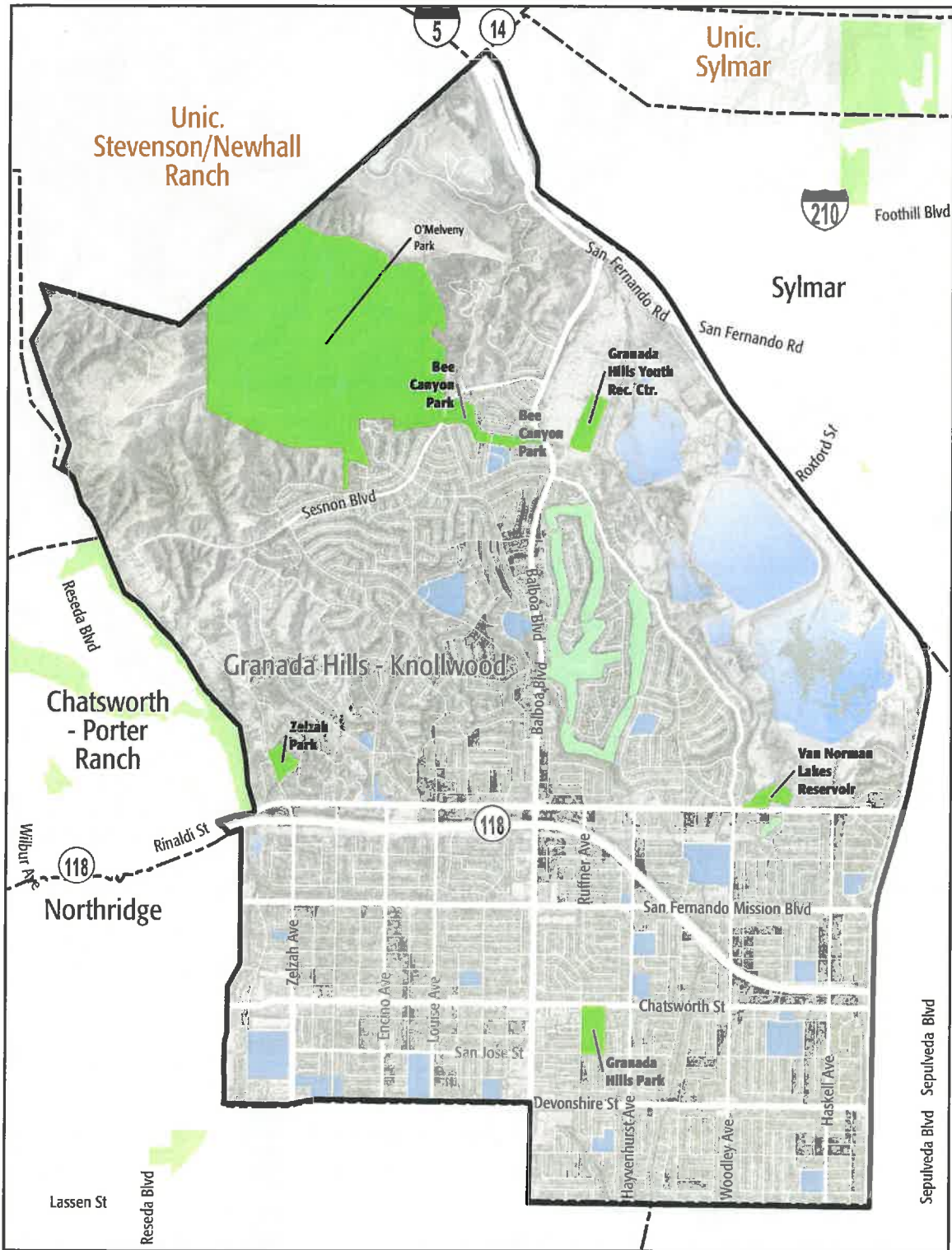
Existing Park
Existing School

Existing Park Outside Study Area
Other Open Space

Granada Hills - Knollwood Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace swimming pool	Granada Hills Park
5	Add senior center	Granada Hills Park
6	Add synthetic fields	Granada Hills Park
7	Replace playground	Zelzah Park
8-10	Acquire and develop new park in the general vicinity of San Fernando Mission Road and Encino Ave. Add senior center and community center.	Study Area

4. STUDY AREA BASE MAP



City of LA Granada Hills - Knollwood

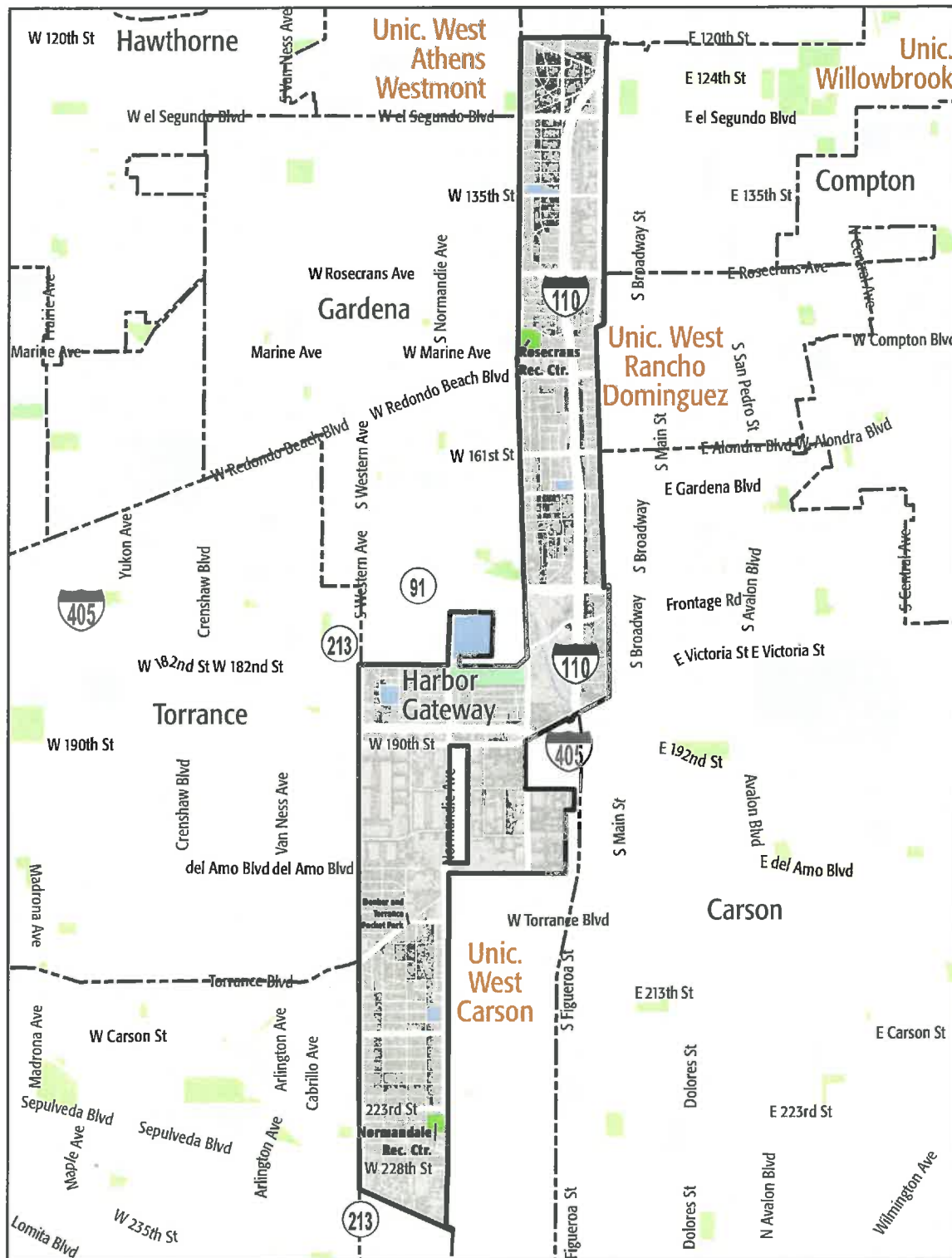
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Harbor Gateway Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace recreation center	Rosecrans Recreation Center
5-7	Acquire and develop new park in the general vicinity of W 186th St. and S Catalina Ave. Add senior center and picnic shelters.	Study Area
8-10	Acquire and develop new park in the general vicinity of W Alondra Blvd. and Hoover St. Add multipurpose field and picnic shelter.	Study Area



4. STUDY AREA BASE MAP



City of LA Harbor Gateway

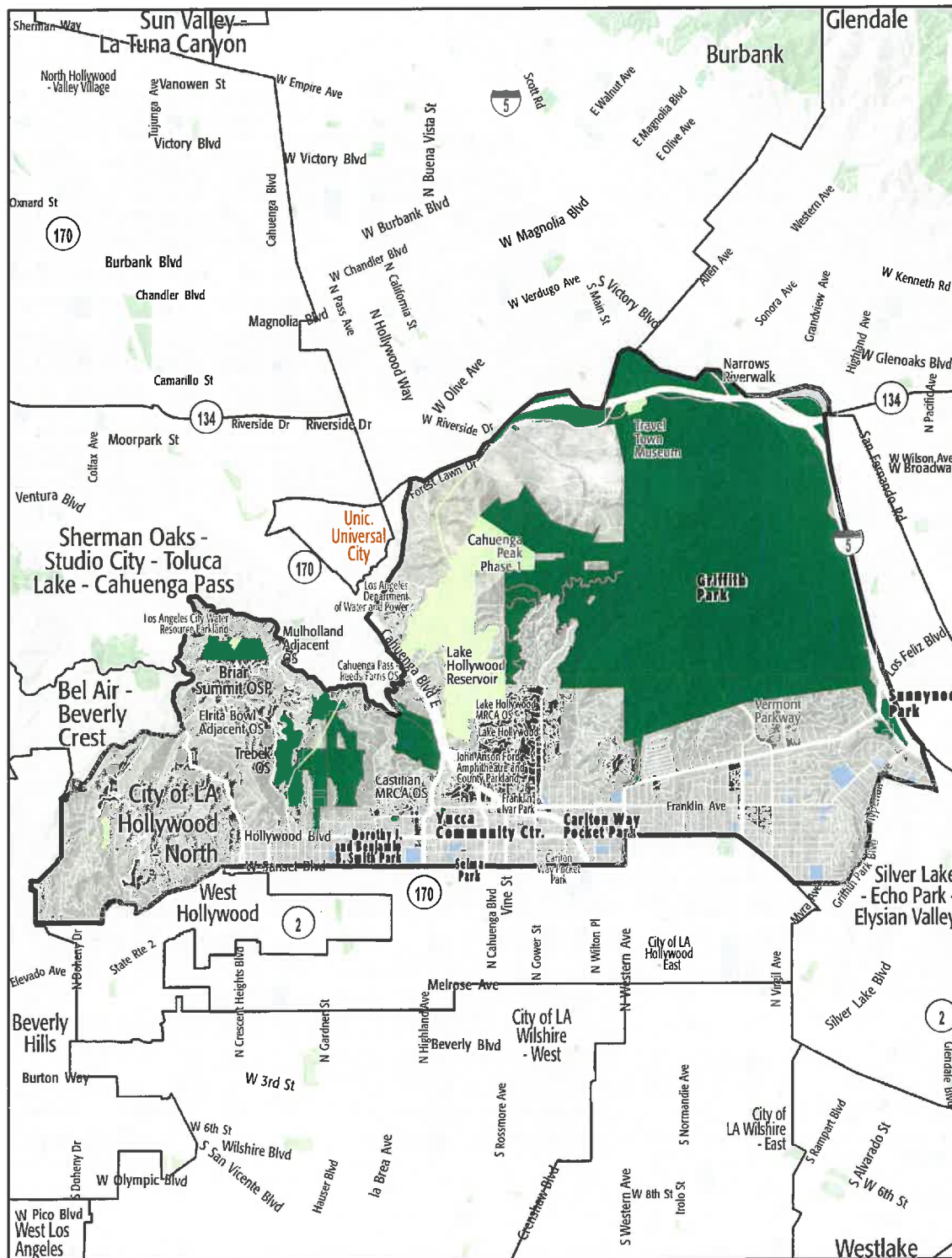
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Hollywood North Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace playground	Selma Park
5	Repair trails	Runyon Canyon Park
6	Replace Senior Center	Las Palmas Senior Citizen Center
7	Add new restroom building	Runyon Canyon Park
8-10	Acquire and develop new park in the general vicinity of North Normandie St and Hollywood Blvd. Add dog park and picnic shelters.	Study Area



4. STUDY AREA BASE MAP

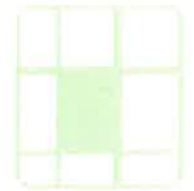


City of LA Hollywood - North

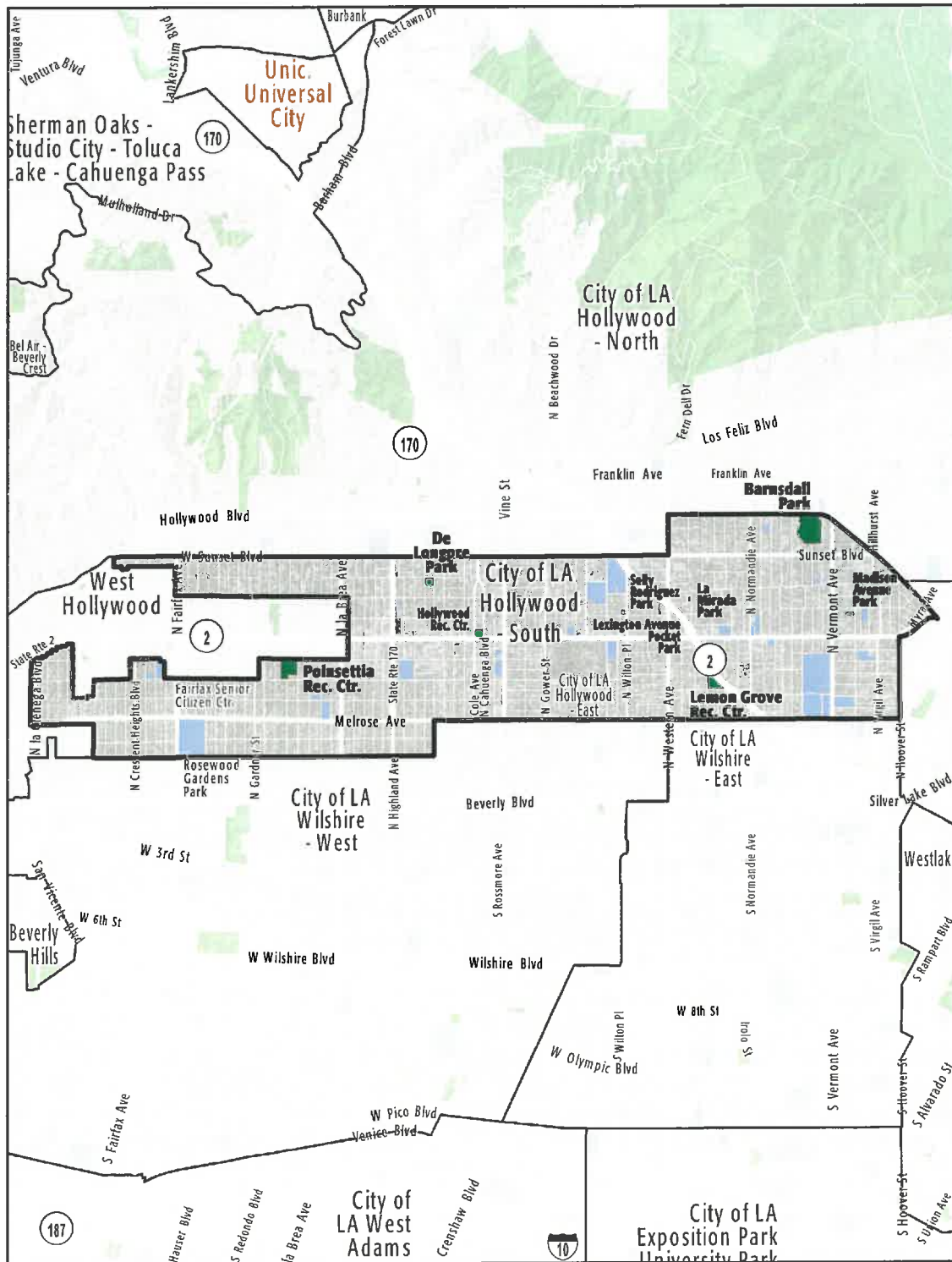
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Hollywood South Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace Recreation Center	Lemon Grove Recreation Center
5	Replace Recreation Center	Hollywood Recreation Center
6	General infrastructure including landscaping at Schindler's terrace, walkways, irrigation, fencing, signage, security lighting, park furniture	Barnsdall Park
7	Replace playground	Lemon Grove Recreation Center
8-10	Acquire and develop new park in the general vicinity of North Edgemont St. and Santa Monica Blvd. Add picnic shelters and playground.	Study Area



4. STUDY AREA BASE MAP

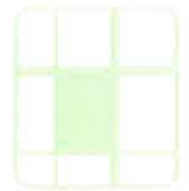


City of LA Hollywood - South

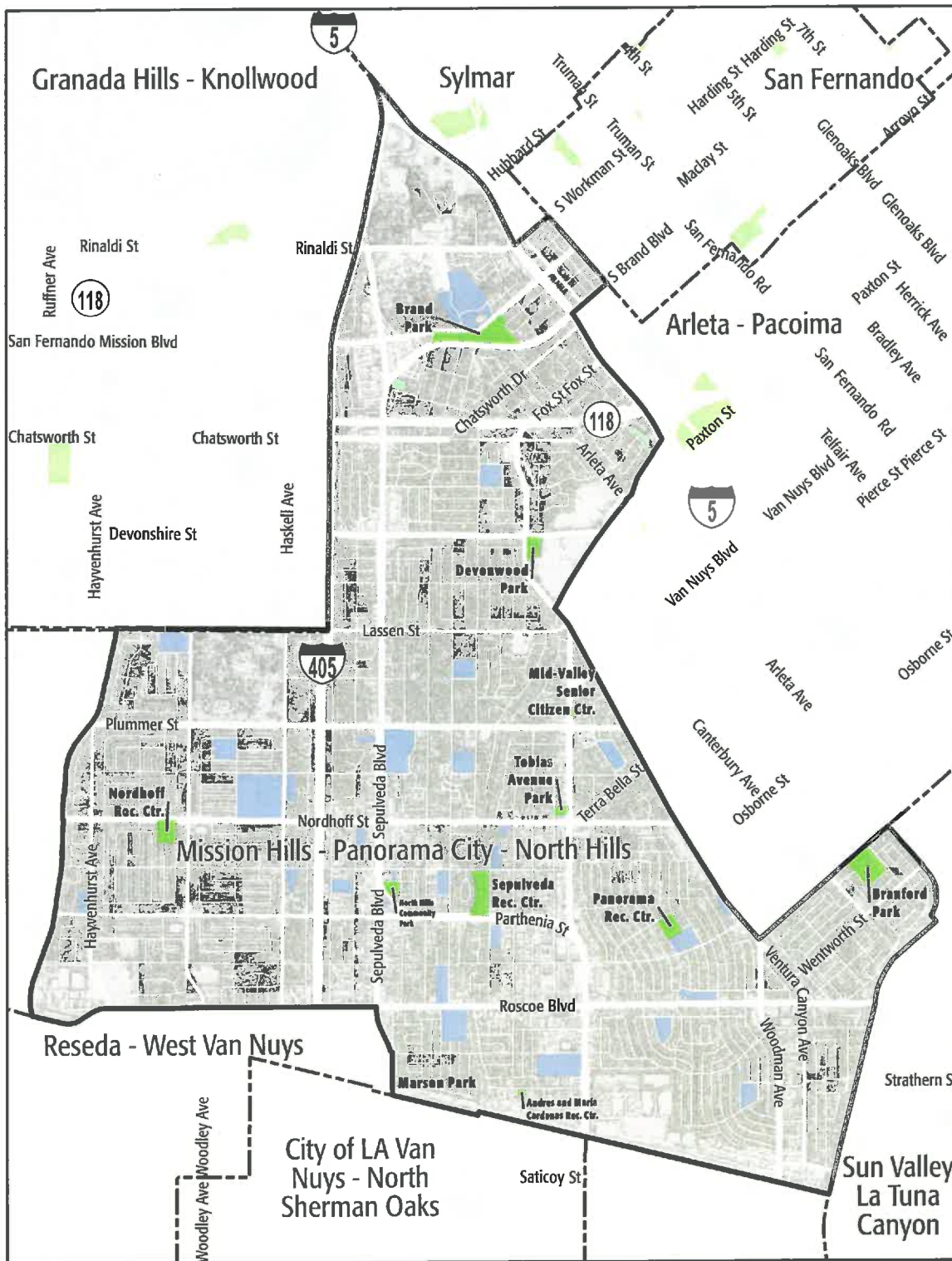
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Mission Hills - Panorama City Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic multipurpose fields	North Hills Community Park
5	Replace Recreation Center	Panorama City
6	Replace swimming pool	Sepulveda Recreation Center
7	Replace existing fields with synthetic baseball fields	Brand Park
8-10	Acquire and develop new park in the general vicinity of Rayen St. and Gaynor Ave. Add dog park and senior center.	Study Area

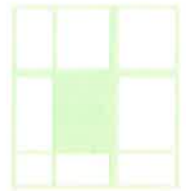


4. STUDY AREA BASE MAP

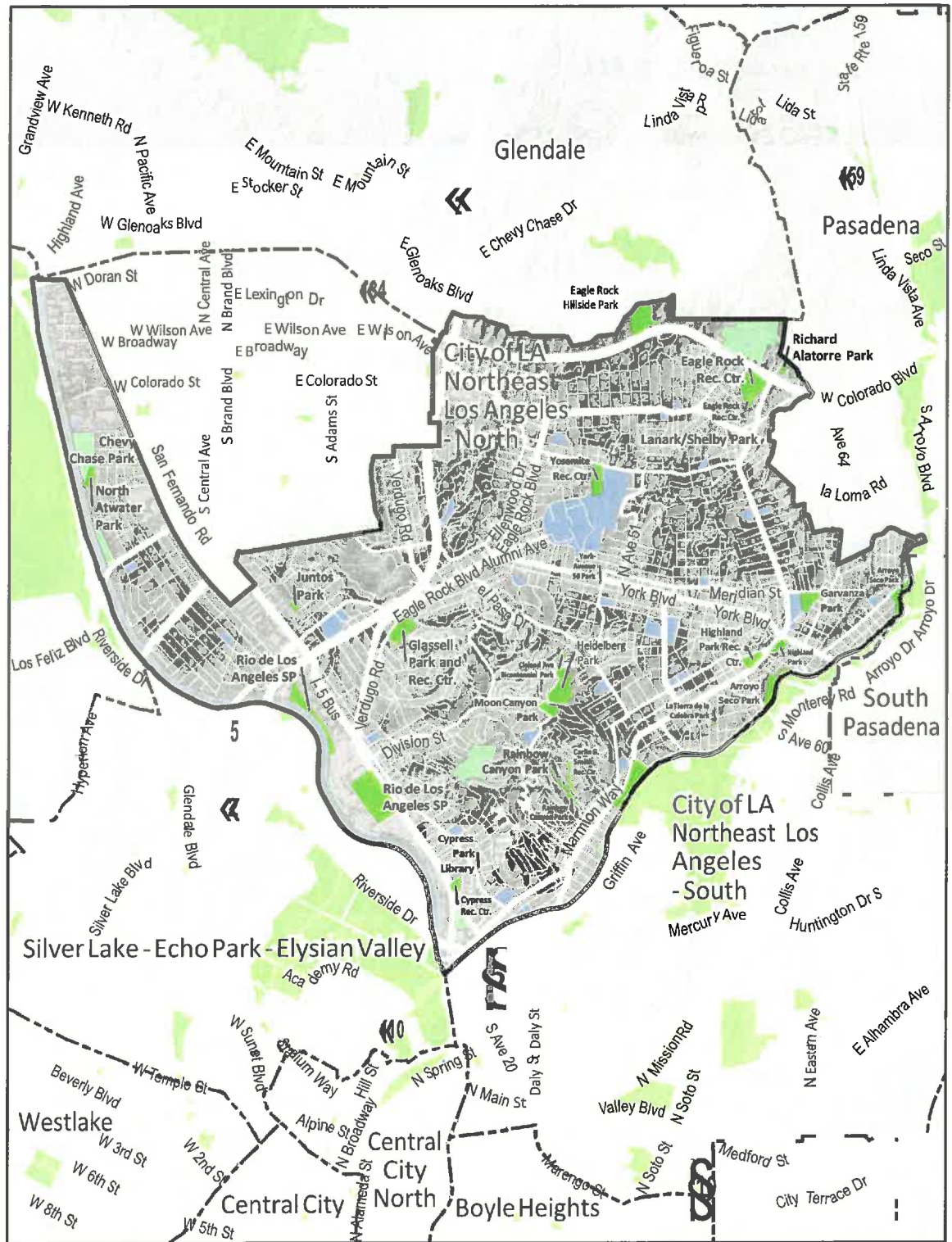


Northeast LA North Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic fields	Rio de Los Angeles
5	Replace playground	Glassell Park
6	Replace recreation center	Carlin G Smith Recreation Center
7	Replace swimming pool	Highland Park Recreation Center
8-10	Acquire and develop new park in the general vicinity of Aldama and Avenue 54 with Playground and Picnic Shelters	Study Area



4. STUDY AREA BASE MAP



City of LA Northeast Los Angeles - North

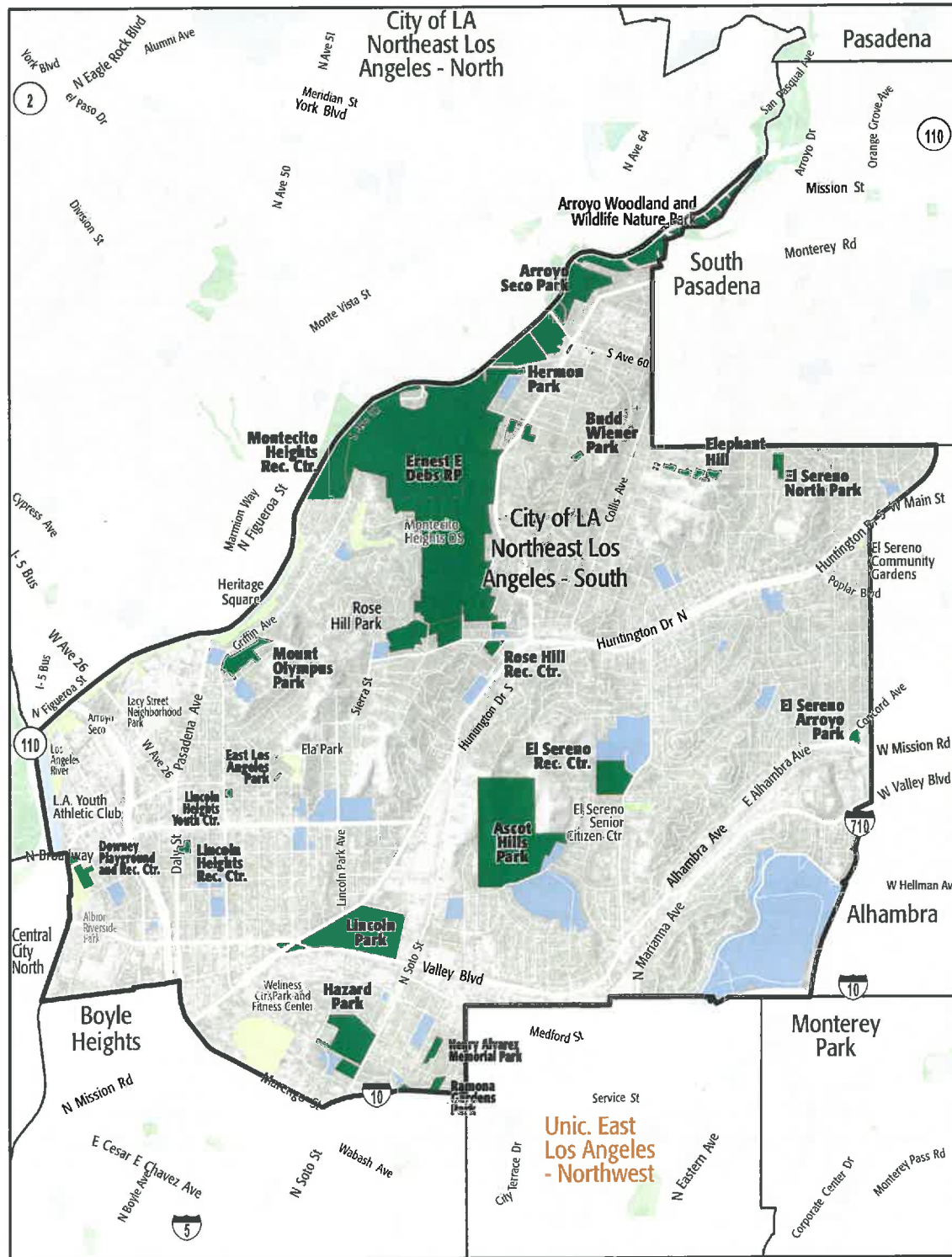
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Northeast LA South Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic multipurpose fields	Montecito Heights Recreation Center
5	Replace existing fields with synthetic fields	Rose Hills Recreation Center
6	Replace recreation center	Lincoln Heights Recreation Center
7	Replace recreation center	Lincoln Park
8-10	Acquire and develop new park in the general vicinity of Aldama St. and Umbria St. Add playground and senior center.	Study Area



4. STUDY AREA BASE MAP



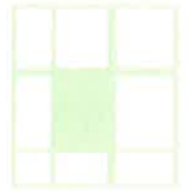
City of LA Northeast Los Angeles - South

- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

North Hollywood - Valley Village Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic multipurpose fields	North Hollywood Park
5	Replace the swimming pool	North Hollywood Park
6	Replace gymnasium	North Hollywood Park
7	Replace gymnasium	Valley Plaza Park
8-10	Acquire and develop new park in the general vicinity of Laurel Canyon Blvd and Burbank Blvd with a Play Area and Picnic Shelters	Study Area

4. STUDY AREA BASE MAP



City of LA North Hollywood - Valley Village

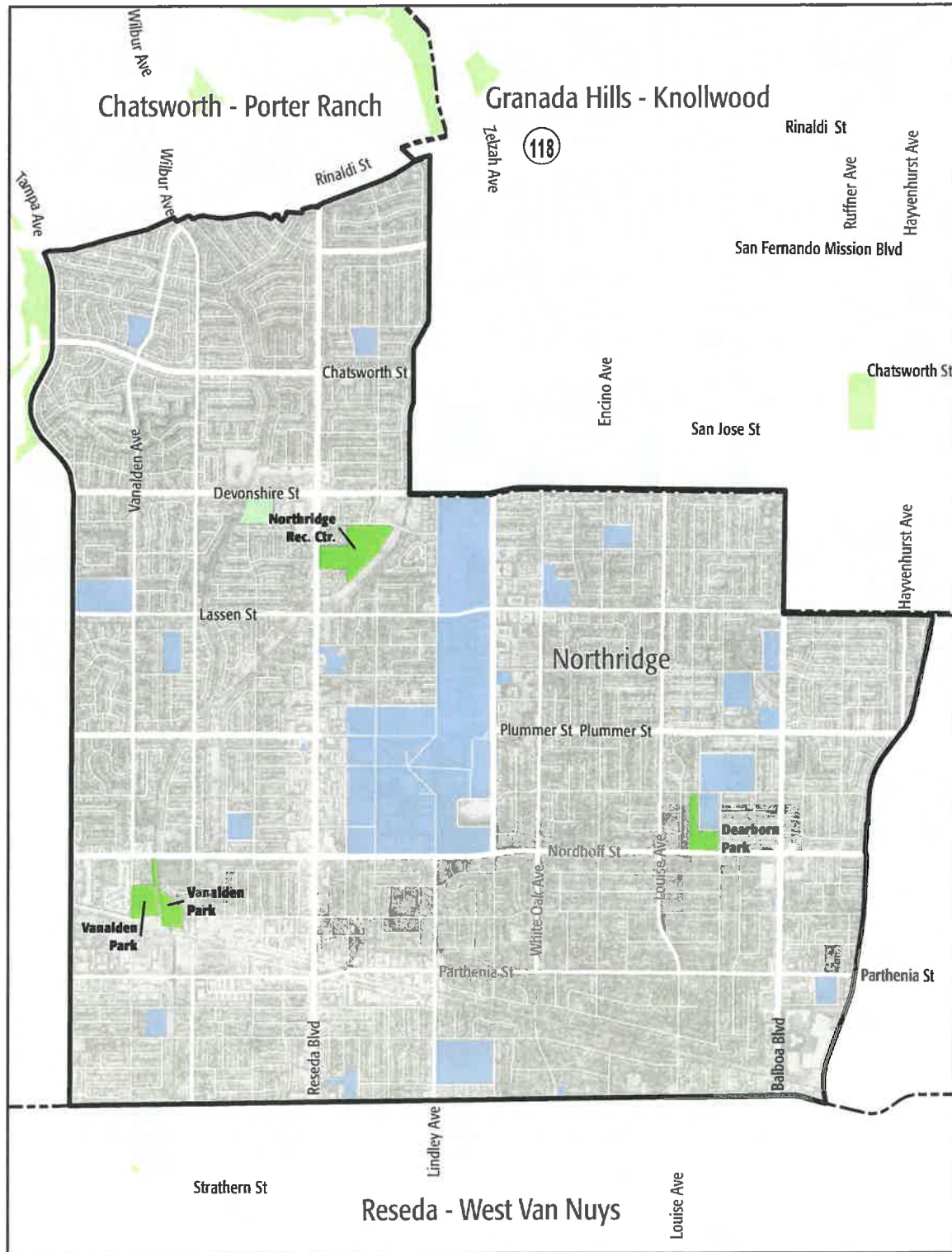
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Northridge Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace senior citizen center	Vanalden Park
5	General infrastructure-add new restroom, signage, parking lot, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing/gates	Oakridge Estate
6	Replace gymnasium	Northridge Recreation Center
7	Replace existing fields with synthetic multipurpose fields	Northridge Recreation Center
8-10	Acquire and develop new park in the general vicinity of Plummer Street and Reseda Blvd with a Play Area and Dog Park	Study Area



4. STUDY AREA BASE MAP



City of LA Northridge

- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Palms - Mar Vista - Del Rey Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace gymnasium	Mar Vista Recreation Center
5-7	Acquire and develop new park in the general vicinity of Kelton Avenue and Chamock Road with a Play Area and Picnic Shelters	Study Area
8-10	Acquire and develop new park in the general vicinity of Venice Boulevard and Centinela Avenue with a Play Area and Picnic Shelters	Study Area



4. STUDY AREA BASE MAP



City of LA Palms - Mar Vista - Del Rey

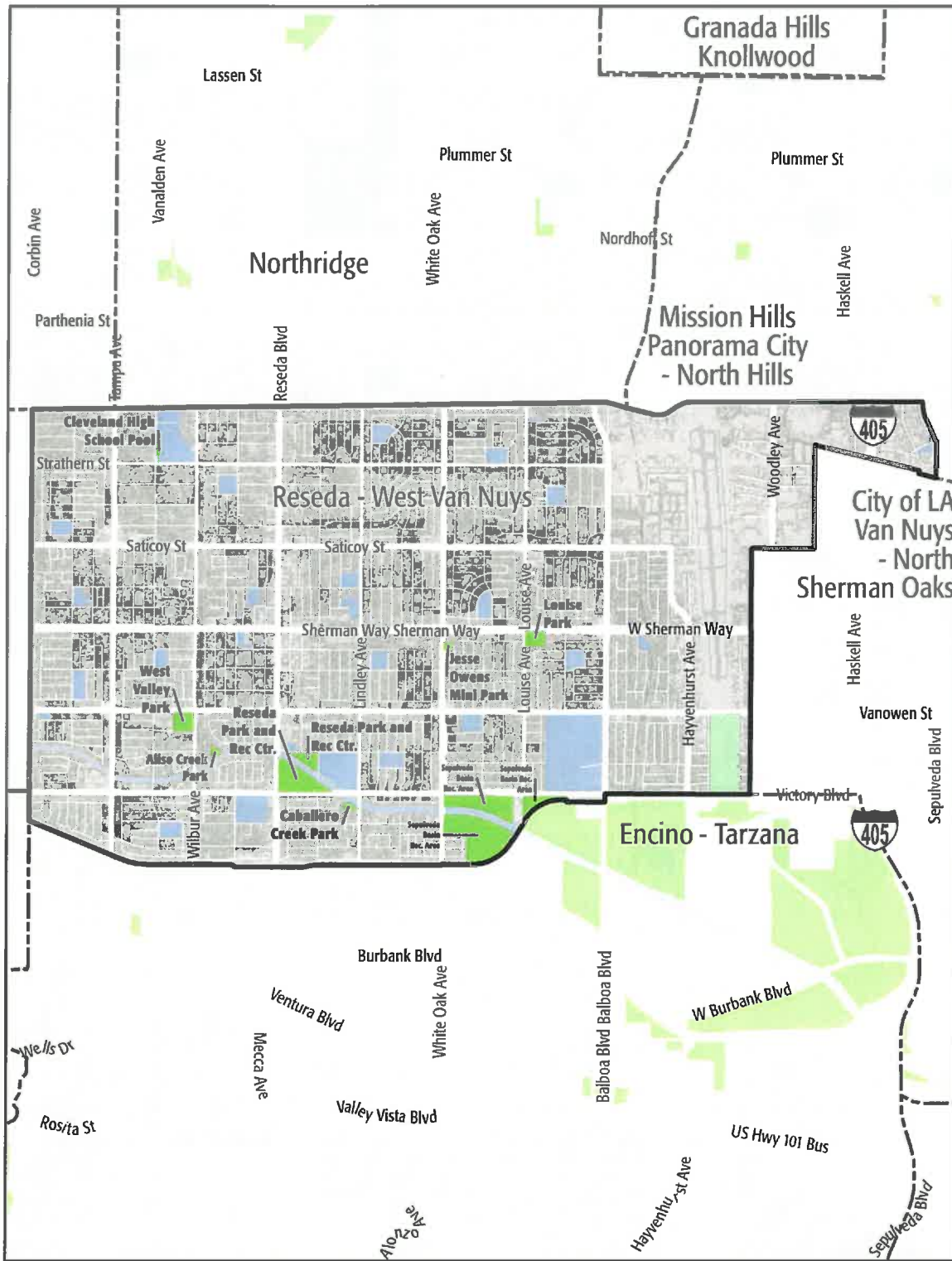
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Reseda - West Van Nuys Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic fields	Reseda Recreation Center
5-7	Acquire and develop new park in the general vicinity of Reseda Blvd and Keswick St. Add playground and splash pad.	Study Area
8-10	Acquire and develop new park in the general vicinity of Sherman Way and Shirley Ave. Add gymnasium and recreation center.	Study Area



4. STUDY AREA BASE MAP



City of LA Reseda - West Van Nuys

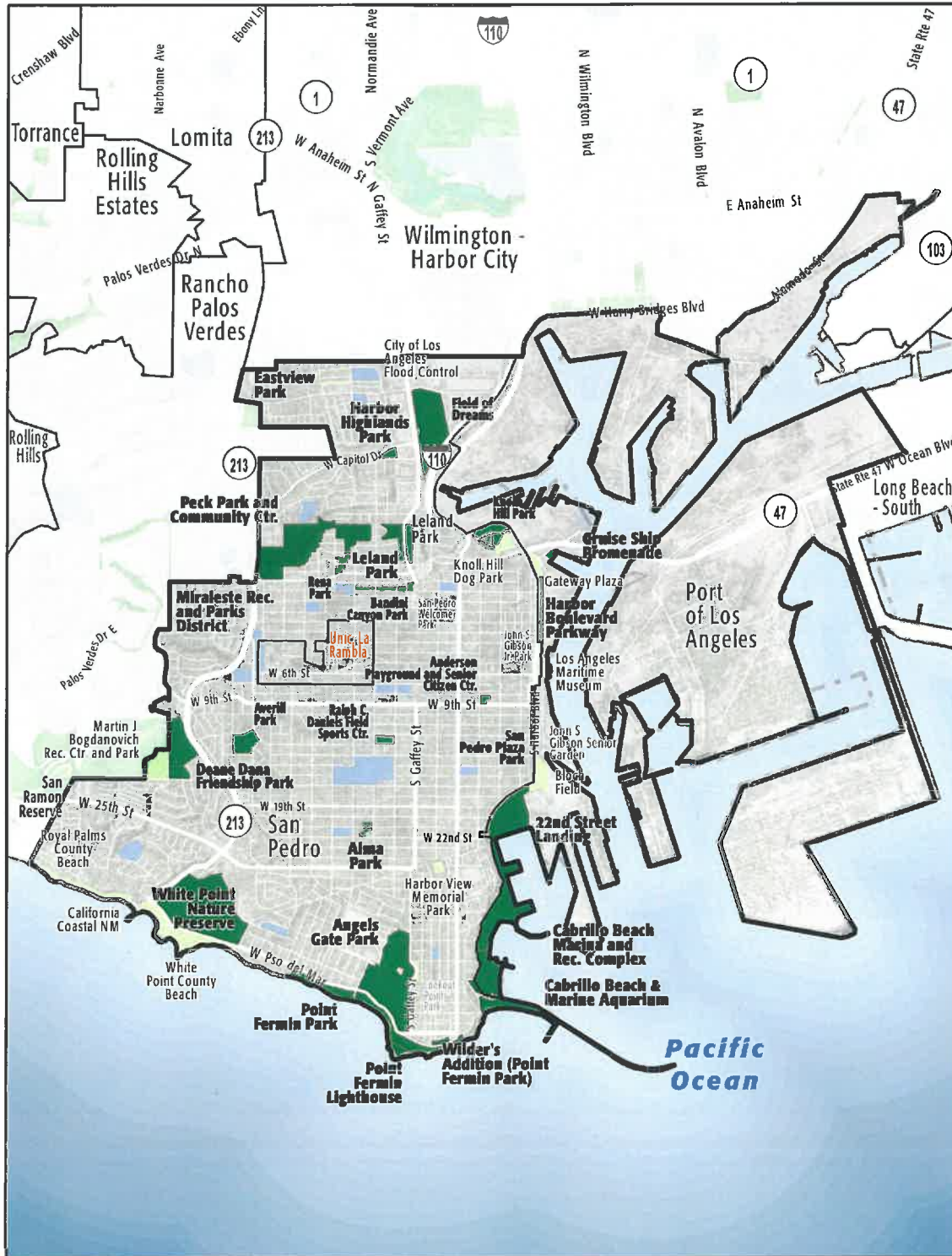
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

San Pedro - Port of Los Angeles Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace community building	Point Fermin Park
5	General infrastructure-replace signage, parking lot, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing/gates	Anderson Senior Citizen Center
6	Replace/repair Senior Center	Anderson Senior Citizen Center
7	Add Universally Accessible Playground	Angels Gate Park
8	General infrastructure-replace signage, parking lot, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing/gates	Angels Gate Park
9	General infrastructure-replace signage, parking lot, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing/gates	Bogdonovich Recreation Center
10	Replace restroom building	Alma Park



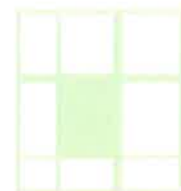
4. STUDY AREA BASE MAP



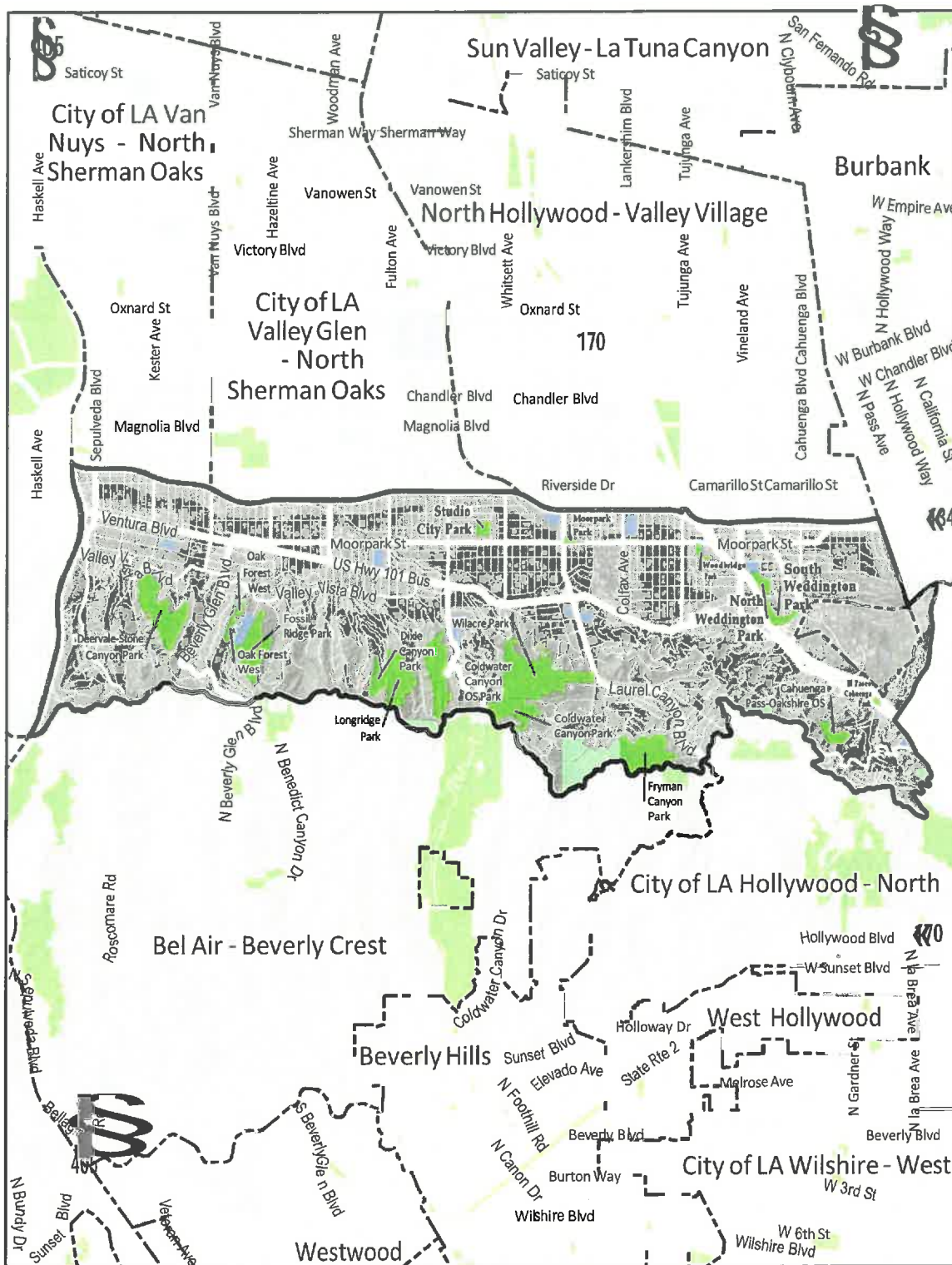
City of LA San Pedro - LA Port of Los Angeles - Uninc. La Rambla
 Existing Park
 Existing School
 Existing Park Outside Study Area
 Other Open Space

Sherman Oaks - Studio City - Toluca Lake Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic multipurpose fields	Studio City Recreation Center
5-7	Acquire and develop new park in the general vicinity of Moorparkt Street and Fulton Ave with a play area and picnic shelters	Study Area
8-10	Acquire and develop new park in the general vicinity of Kester Ave and Ventura Blvd with a Playground and Picnic Shelters	Study Area



4. STUDY AREA BASE MAP

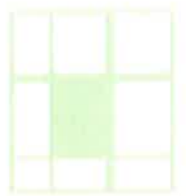


City of LA Sherman Oaks - Studio City - Toluca Lake - Cahuenga Pass / Uninc. Universal City

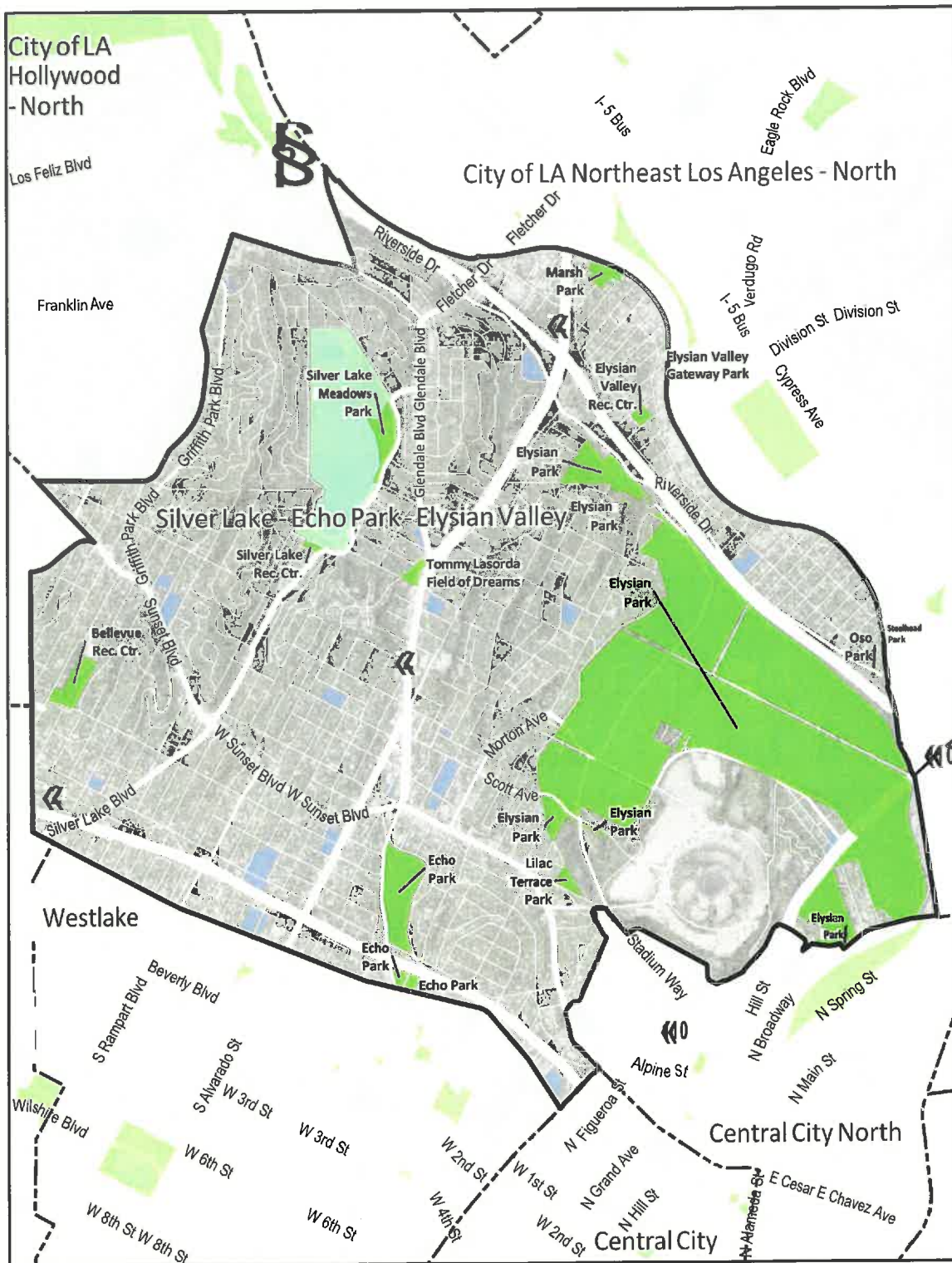
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Silver Lake - Echo Park Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic fields	Elysian Valley Recreation Center
5	Replace playground	Bellevue Recreation Center
6	Replace Recreation Center	Elysian Valley Recreation Center
7	Replace playground	Silver Lake Recreation Center
8-10	Acquire and develop new park in the general vicinity of Temple Street and Vendome Street with a Play Area and Picnic Shelters	Study Area



4. STUDY AREA BASE MAP



City of LA Silver Lake - Echo Park - Elysian Valley

- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Southeast LA Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic fields	Green Meadows Recreation Center
5	Replace Pool	Green Meadows Recreation Center
6	General infrastructure-add restrooms, signage, parking lot, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing/gates	Slauson Wall
7	Replace senior center	Watts Senior Citizen Center
8-10	Acquire and develop new park in the general vicinity of South Broadway and 81st St. Add dog park and picnic shelters.	Study Area



4. STUDY AREA BASE MAP



City of LA Southeast Los Angeles

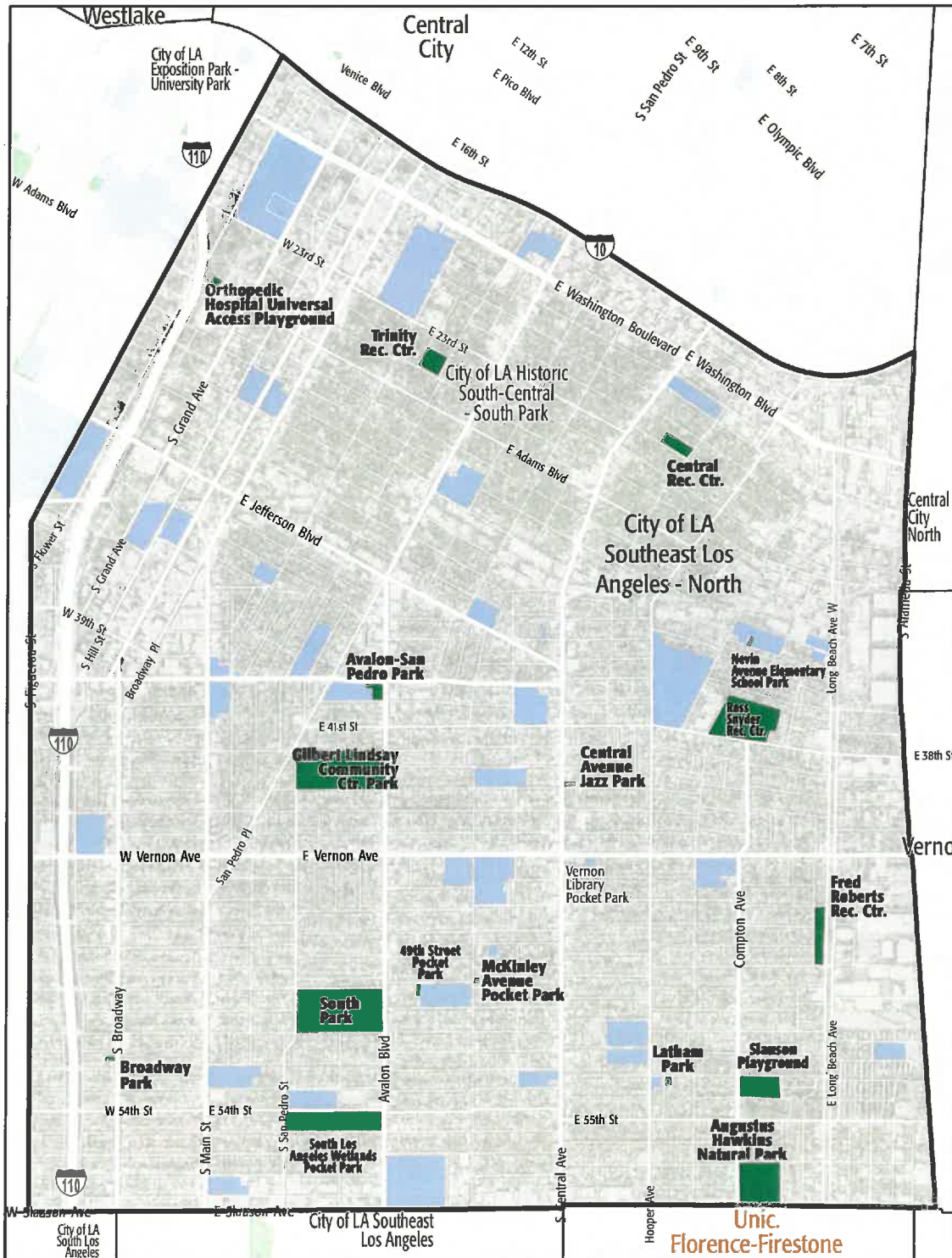
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Southeast LA North Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Build recreation center	South LA Wetlands Park
5-7	Acquire and develop new park in the general vicinity of East 31st Street and Griffith Ave. Add dog park and skate park.	Study Area
8-10	Acquire and develop new park in the general vicinity of Olive St. and 42nd St. Add senior center and picnic shelters.	Study Area



4. STUDY AREA BASE MAP



City of LA Southeast Los Angeles - North

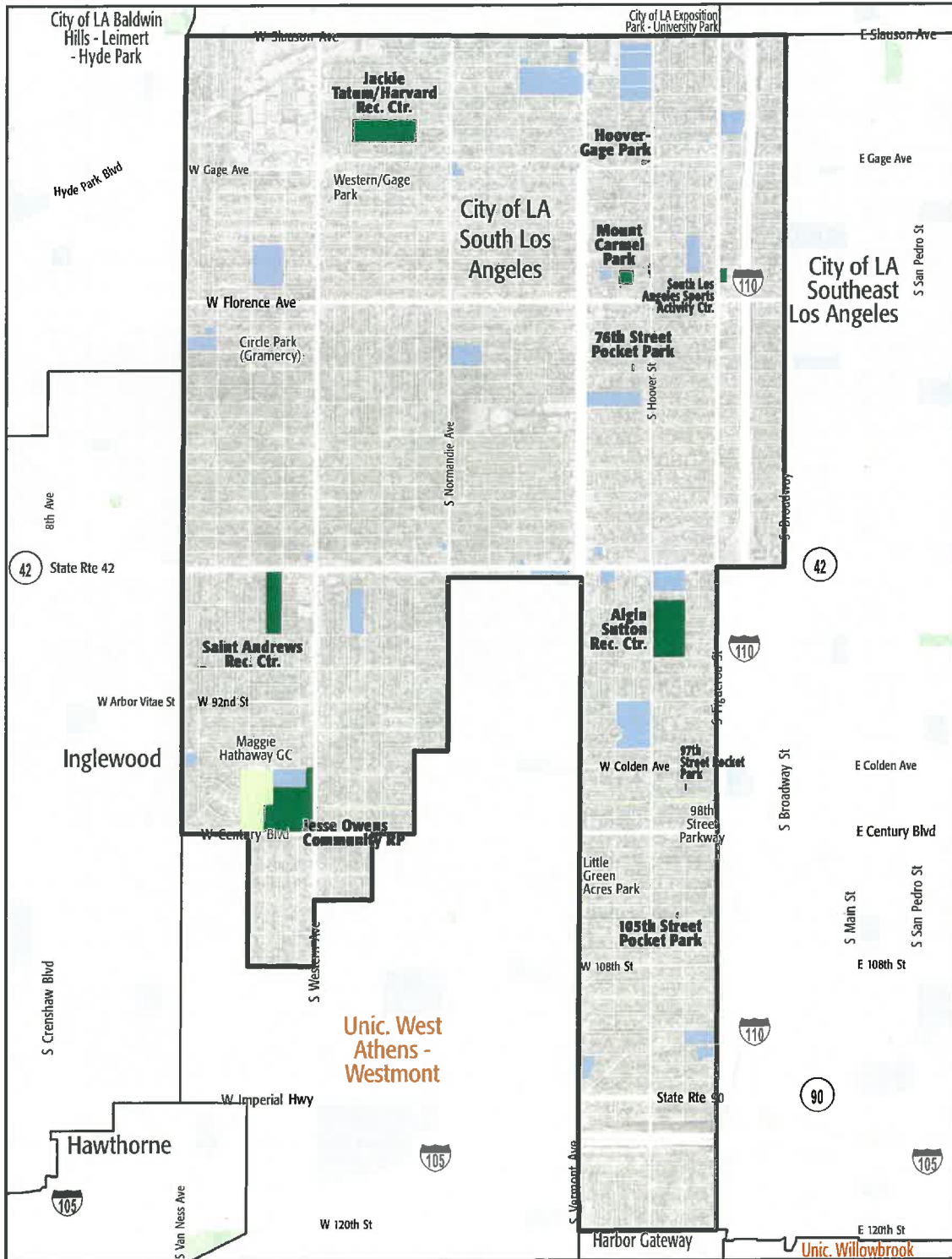
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

South LA Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace pool	Jessie Owens Pool
5	Replace pool	Algin Sutton Recreation Center
6	Replace Gymnasium	Algin Sutton Recreation Center
7	Replace existing fields with synthetic multipurpose field	Mount Carmel Recreation Center
8-10	Acquire and develop new park in the general vicinity of South Broadway and West 81st Street. Add playground and picnic shelters.	Study Area



4. STUDY AREA BASE MAP



City of LA South Los Angeles

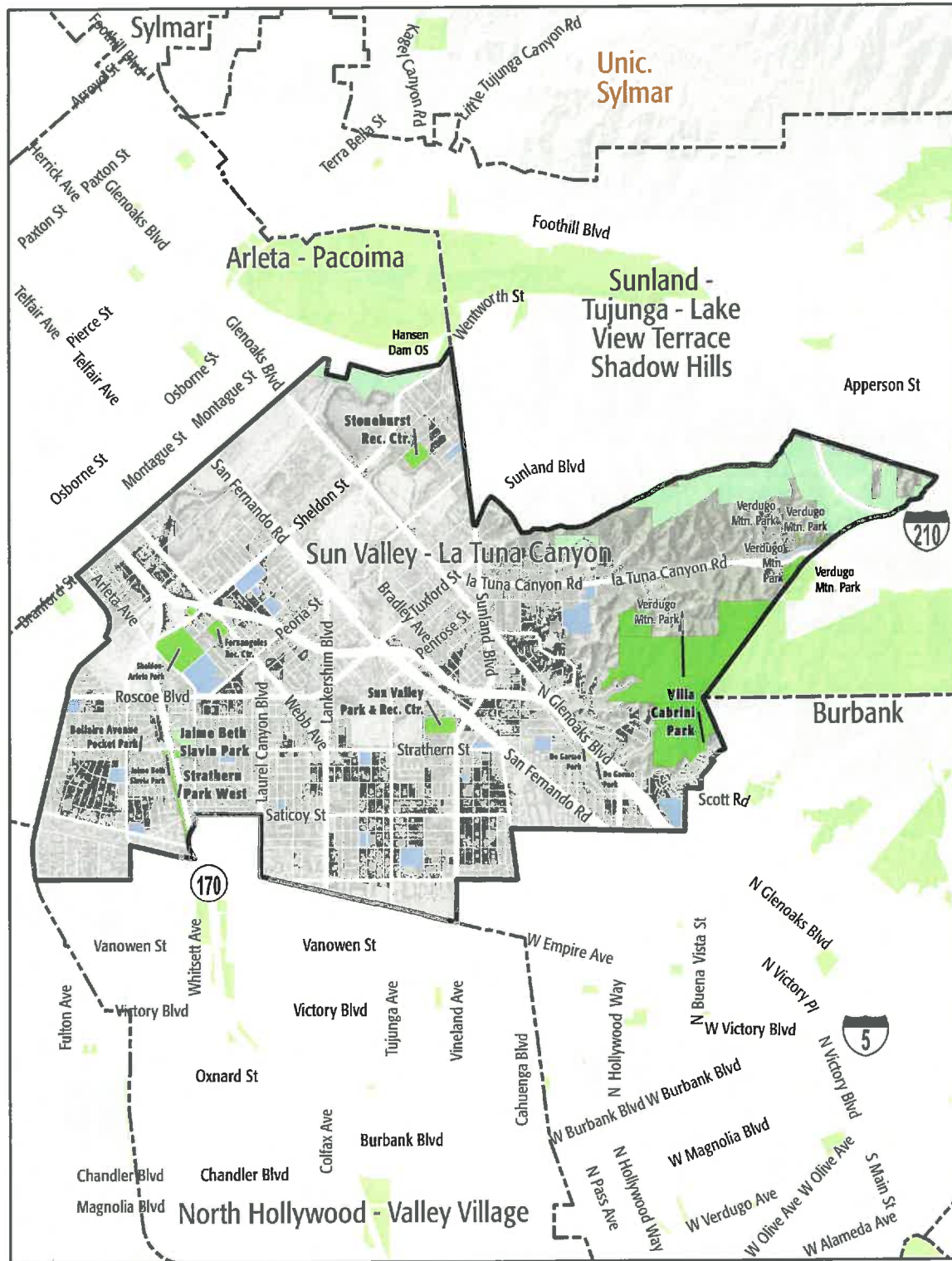
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Sun Valley - La Tuna Canyon Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	General infrastructure-replace, signage, parking lot, walkways, security lighting, park furniture, trees/vegetation, and fencing/gates	Fernangeles Recreation Center
5	Repair pool	Sun Valley Recreation Center
6	Replace existing fields with synthetic multipurpose field	Sun Valley Recreation Center
7	Replace existing fields with synthetic multipurpose field	Fernangeles Recreation Center
8-10	Acquire and develop new park in the general vicinity of Saticoy St and Beck Ave. Add senior center and dog park.	Study Area



4. STUDY AREA BASE MAP

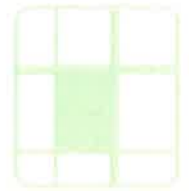


City of LA Sun Valley - La Tuna Canyon

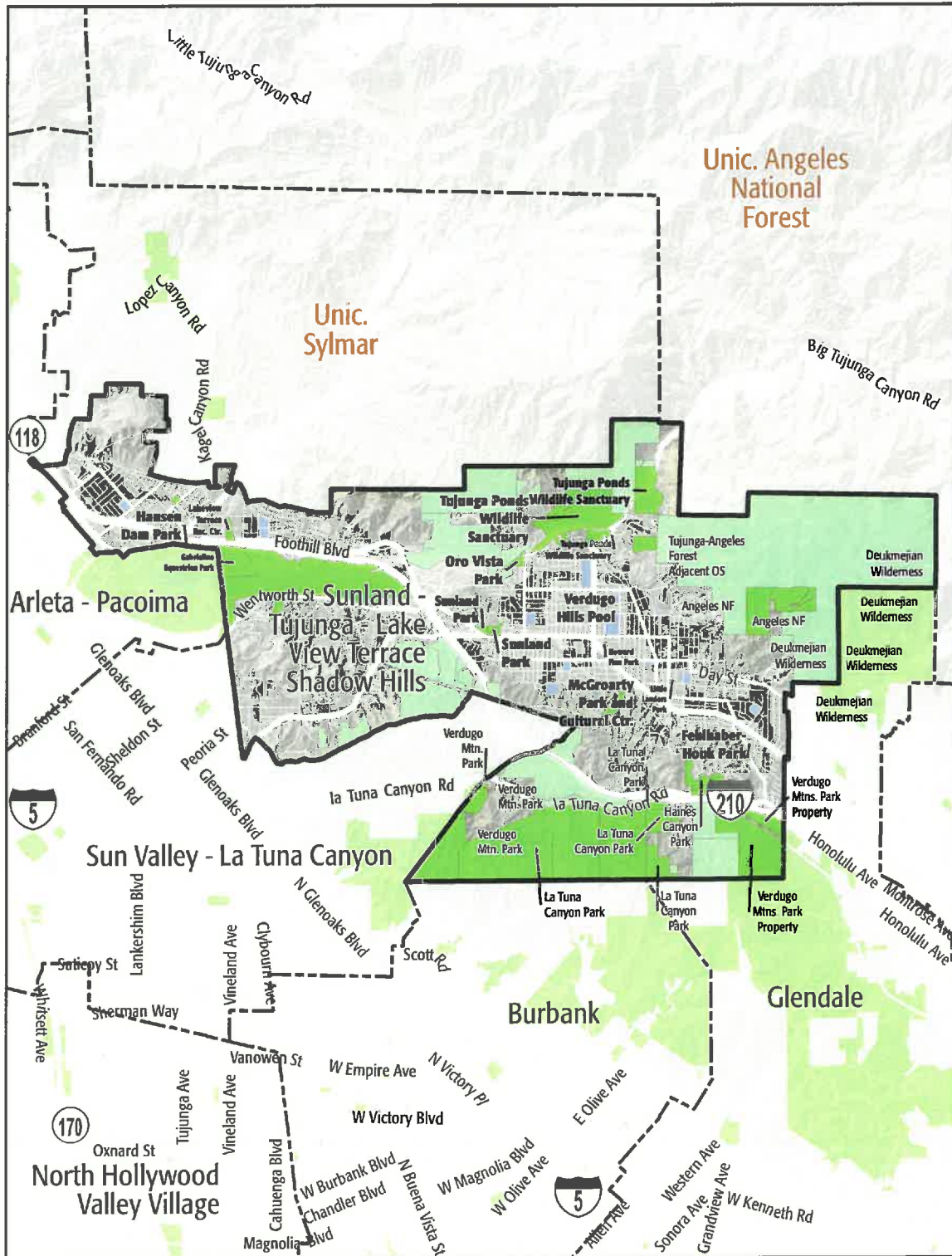
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Sunland - Tujunga Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace playground	McGroarty Park
5	Replace recreation center	Lakeview Terrace Recreation Center
6	Replace recreation center	Sunland Park
7	Replace skate park	Sunland Park
8-10	Acquire and develop new park in the general vicinity of Hillrose St. and Hillhaven Ave. Add dog park and picnic shetlers.	Study Area



4. STUDY AREA BASE MAP

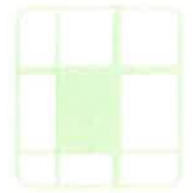


City of LA Sunland - Tujunga - Lake View Terrace - Shadow Hills

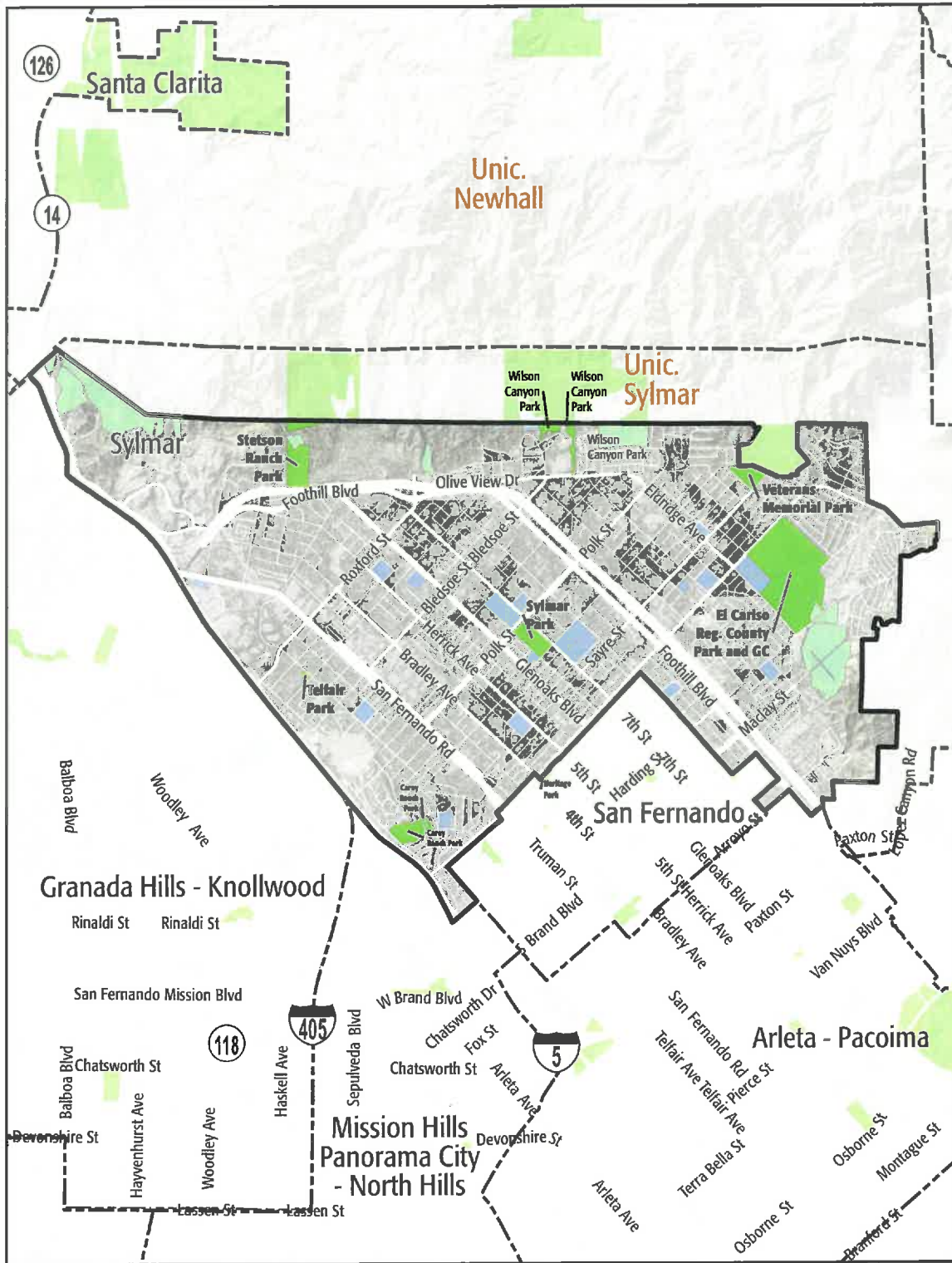
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Sylmar Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace playground	El Cariso Park
5	Replace community center	Sylmar Park
6	Add multipurpose field	Carey Ranch Park
7	Replace sylmar pool	Sylmar Park
8-10	Acquire and develop new park in the general vicinity of Astona St. and Wheeler Ave. Add senior center and dog park.	Study Area



4. STUDY AREA BASE MAP

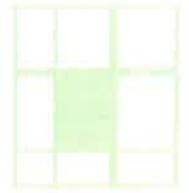


City of LA Sylmar

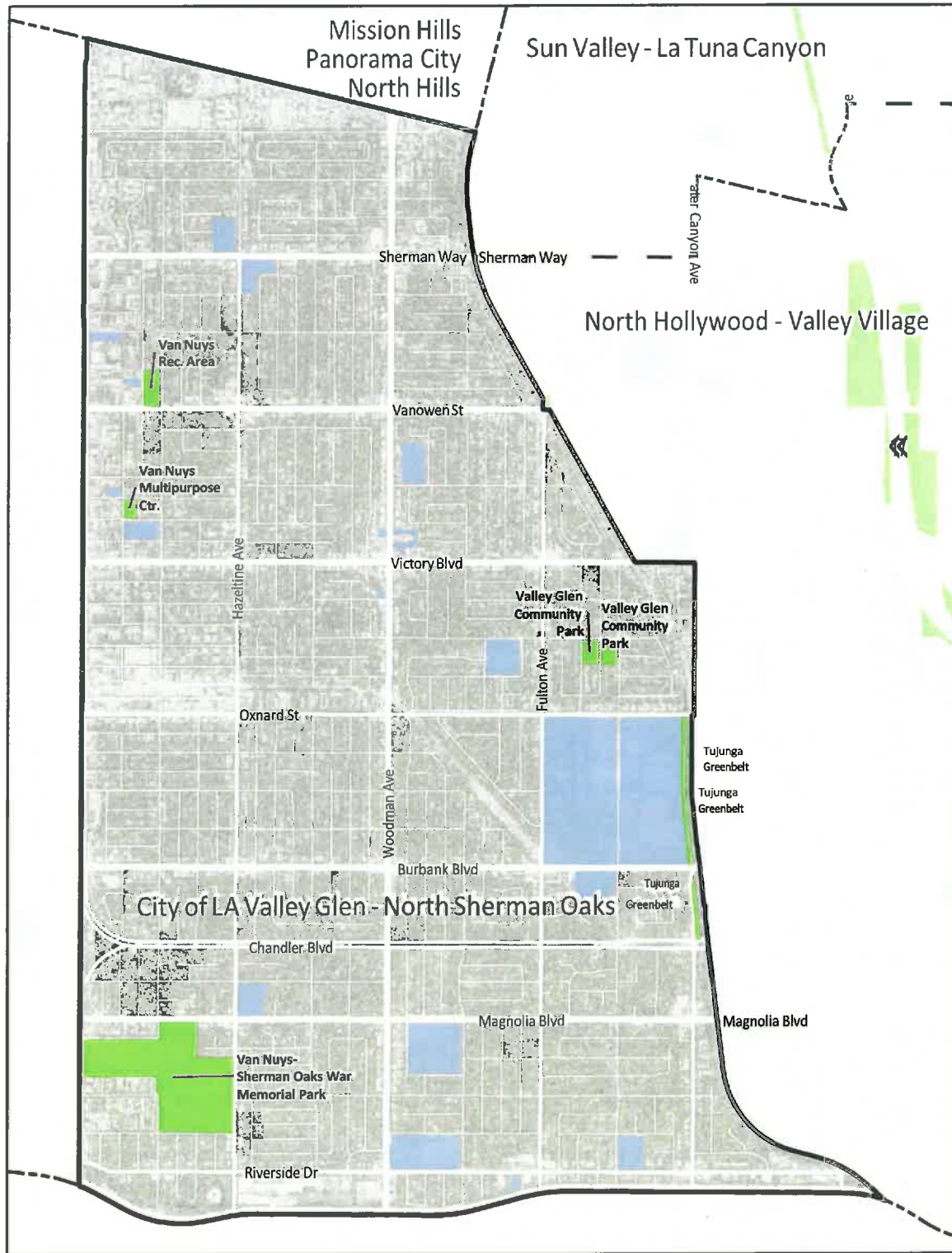
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Valley Glen Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing fields with synthetic fields	Van Nuys Recreation Center
5-7	Acquire and develop new park in the general vicinity of Woodman Avenue and Victory Blvd with a Gymnasium and Play Area	Study Area
8-10	Acquire and develop new park in the general vicinity of Oxnard Street and Hazeltine Avenue with a Play Area and Picnic Shelters	Study Area



4. STUDY AREA BASE MAP



City of LA Valley Glen - North Sherman Oaks

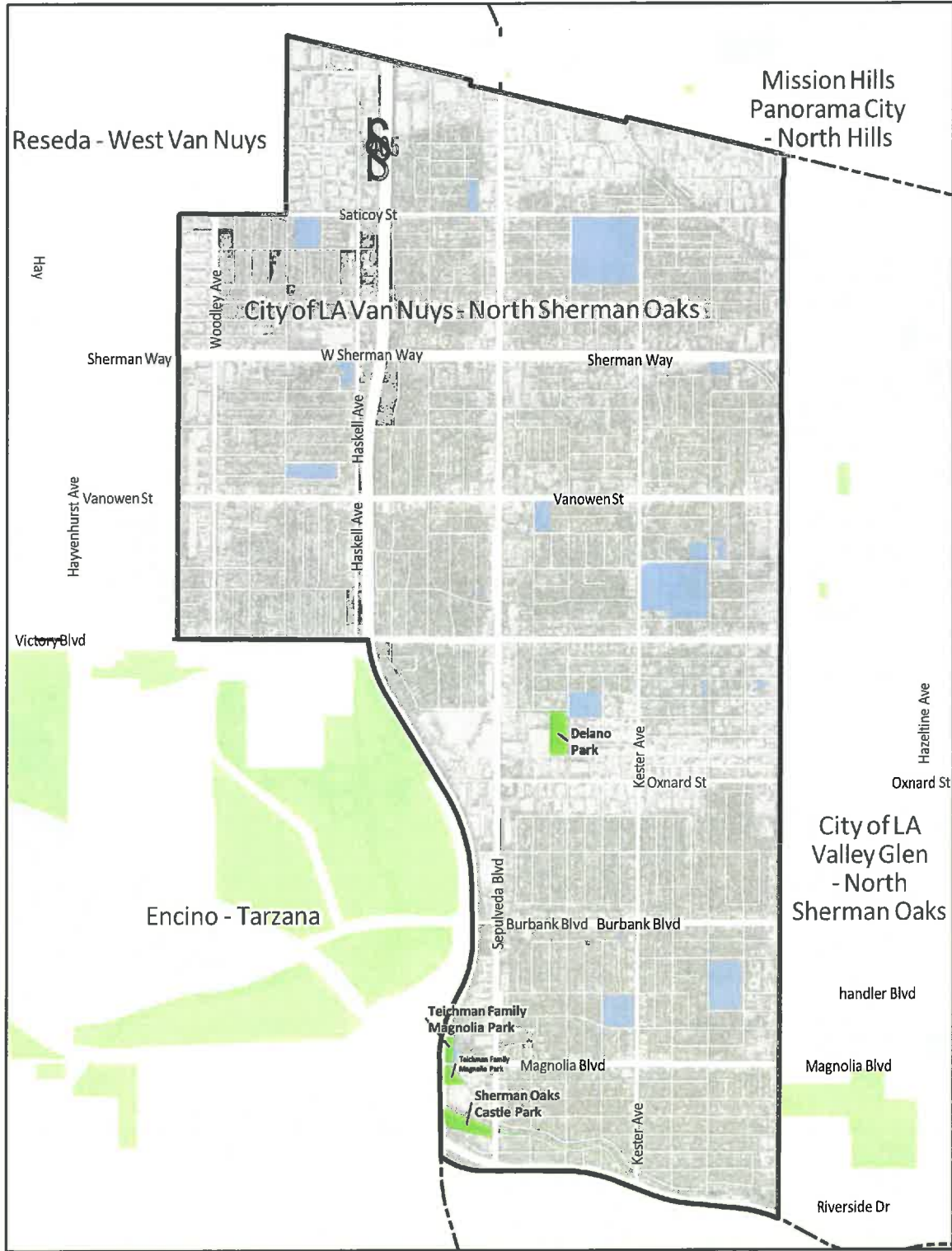
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Van Nuys - North Sherman Oaks Study Area

	Project	Location
1	Repair ball field	Delano Recreation Center
2-4	Acquire and develop new park in the general vicinity of Kester Avenue and Vanowen Street with a Play Area and a Fitness Zone.	Study Area
5-7	Acquire and develop new park in the general vicinity of Kester Avenue and Sherman Way with a Play Area and Picnic Shelters.	Study Area
8-10	Acquire and develop new park in the general vicinity of Sepulveda Blvd and Hart Street with a Play Area and Picnic Shelters.	Study Area



4. STUDY AREA BASE MAP

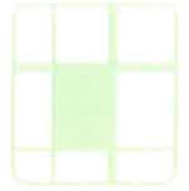


City of LA Van Nuys - North Sherman Oaks

- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Venice Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	General infrastructure-Repair restroom, signage, walkways, parking lot, park furniture, irrigation, vegetation/trees, fencing/gates	Venice Beach
5	Replace pool	Venice High School Pool
6	Replace Recreation Center	Oakwood Recreation Center
7	Replace playground	Venice Beach
8-10	Acquire and develop new park in the general vicinity of Rose Avenue and Rennie Avenue with a Dog Park and Picnic Shelters	Study Area



4. STUDY AREA BASE MAP



City of LA Venice

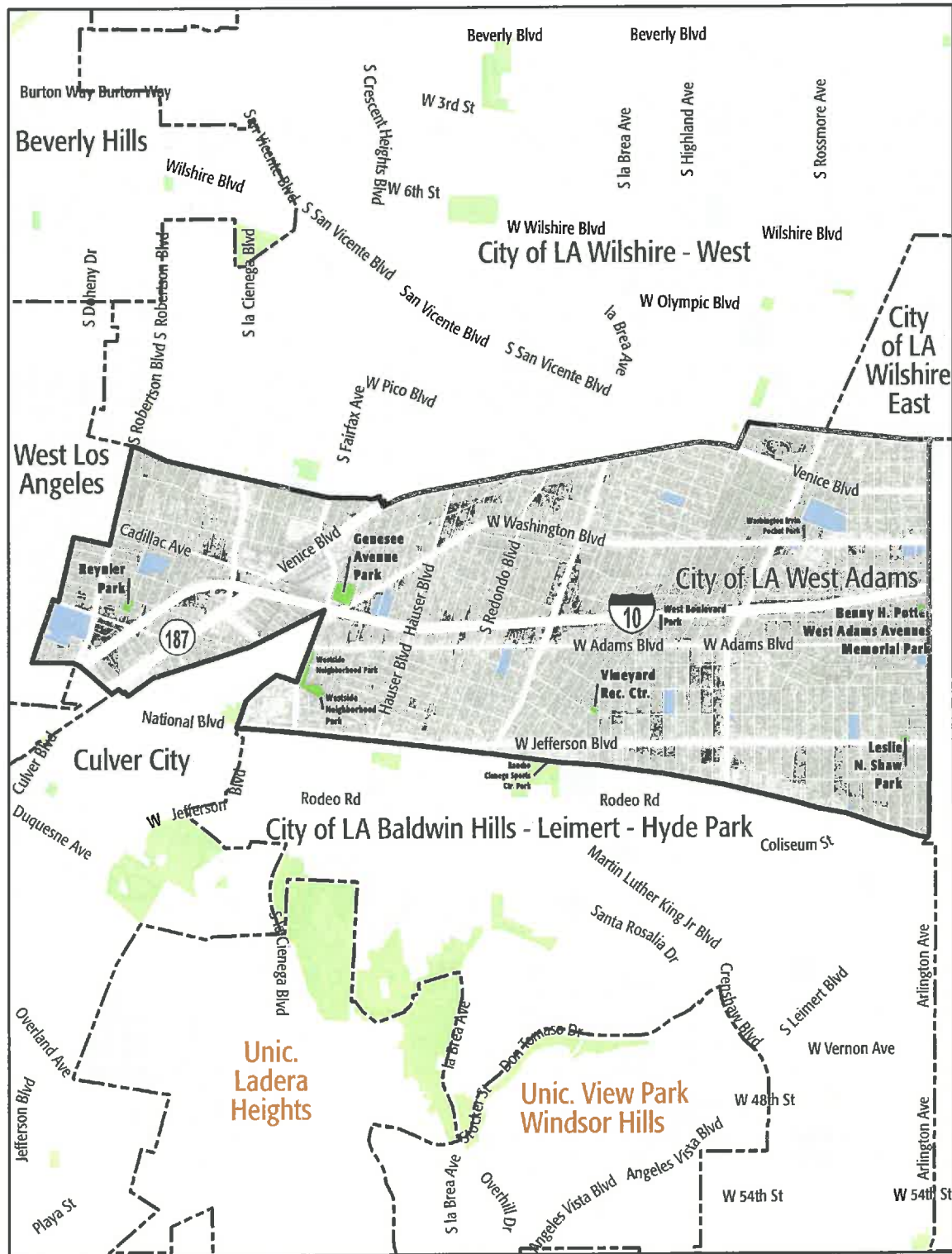
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

West Adams Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace the playground	Vineyard Recreation Center
5-7	Acquire and develop new park in the general vicinity of Crenshaw Blvd and Adams Blvd with Play Area and Picnic Shelters	Study Area
8-10	Acquire and develop new park in the general vicinity of Washington Blvd and Redondo Blvd with Picnic Area and Playground	Study Area



4. STUDY AREA BASE MAP



City of LA West Adams

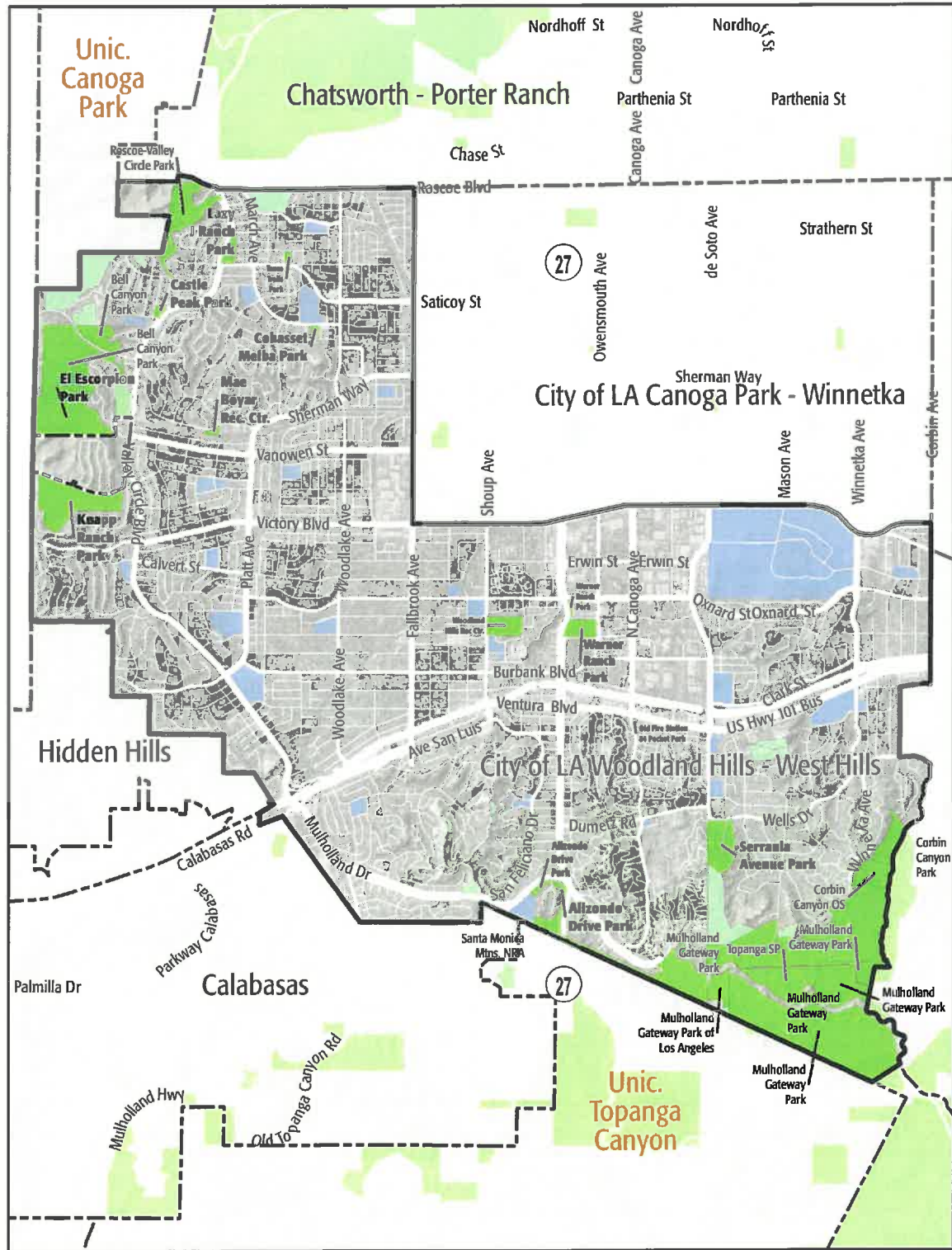
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Woodland Hills - West Hills Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace playground	Taxco Trail Park
5	Replace playground	Cohasset-Melba Park
6	Repair ball fields	Knapp Ranch Park
7	Replace playground	Mae Boyer Recreation Center
8-10	Acquire and develop new park in the general vicinity of Platt Ave and Victory Blvd. Add dog park and senior center.	Study Area



4. STUDY AREA BASE MAP



- City of LA West Hills - Woodland Hills \ Uninc. Canoga Park - West Hills
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

West Los Angeles Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace swimming pool	Cheviot Hills Recreation Center
5	Repair senior center	Felicia Mahood Multipurpose Center
6	Repair ball fields	Stoner Recreation Center
7	Replace playground	Irving Schachter Park
8-10	Acquire and develop new park in the general vicinity of Fairburn Ave and Kinnard Ave. Add playground and picnic shelter.	Study Area



4. STUDY AREA BASE MAP



City of LA West Los Angeles

- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Westchester - Playa del Rey Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	General infrastructure-replace restrooms, signage, parking lot, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing	Del Rey Lagoon
5	Installation of fitness equipment	Del Rey Lagoon
6	Repair senior center	Westchester Senior Center
7	General infrastructure-add restrooms, signage, parking lot, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing	Titmouse Park
8-10	Acquire and develop new park in the general vicinity of W 77th St. and Stewart Ave. Add dog park and picnic shelters.	Study Area



4. STUDY AREA BASE MAP



City of LA Westchester - Playa del Rey - Los Angeles International Airport

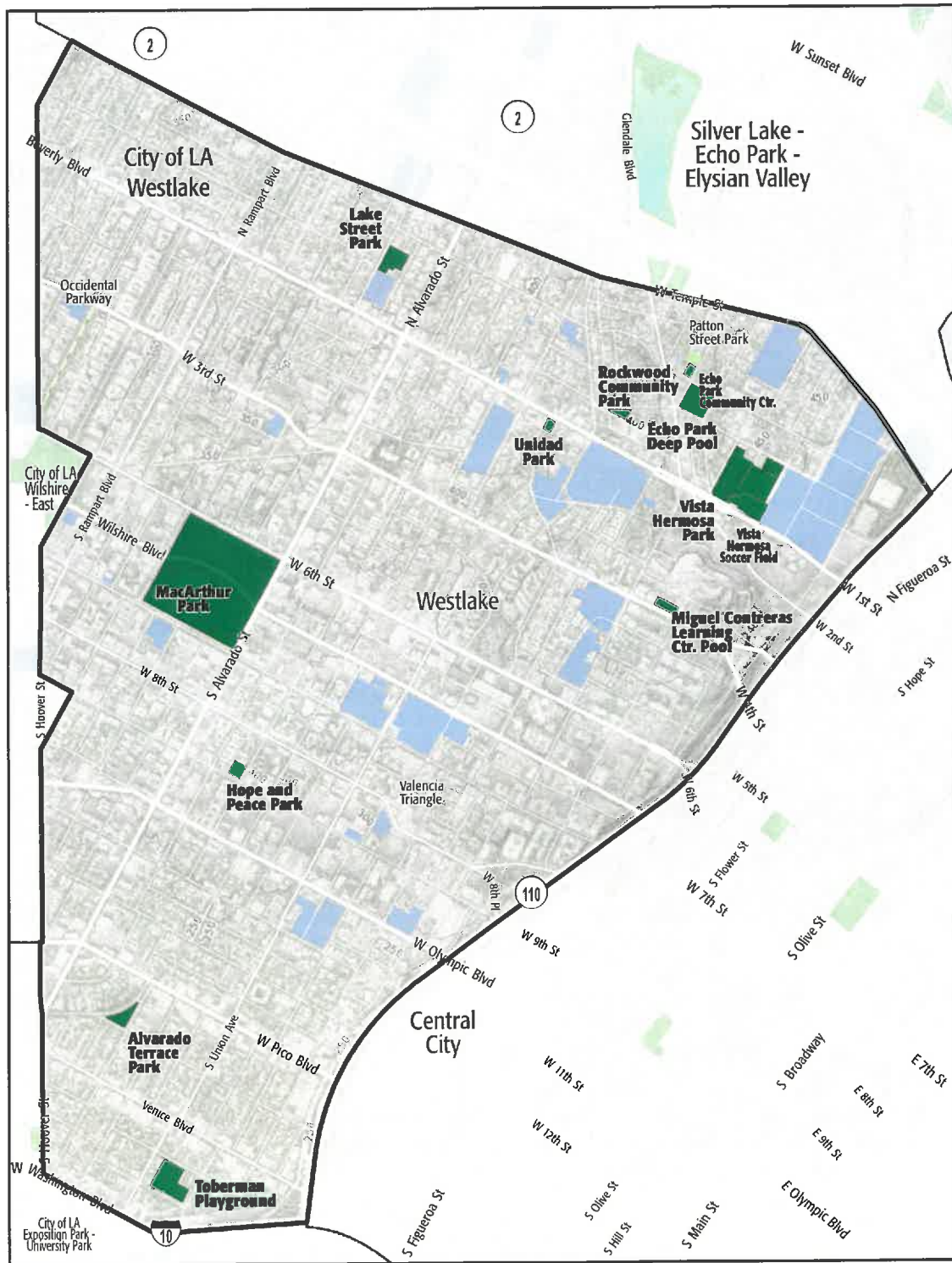
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Westlake Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace skate park	Lake Street Park
5	General infrastructure-repair restroom, signage, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing/trees	Hope and Peace Park
6	Replace Community Center	MacArthur Park
7	General infrastructure-repair restroom, signage, walkways, security lighting, park furniture, irrigation, vegetation/trees, and fencing/trees	MacArthur Park
8-10	Acquire and develop new park in the general vicinity of N Reno St. and Temple St. Add senior center and picnic shelters.	Study Area



4. STUDY AREA BASE MAP



City of LA Westlake

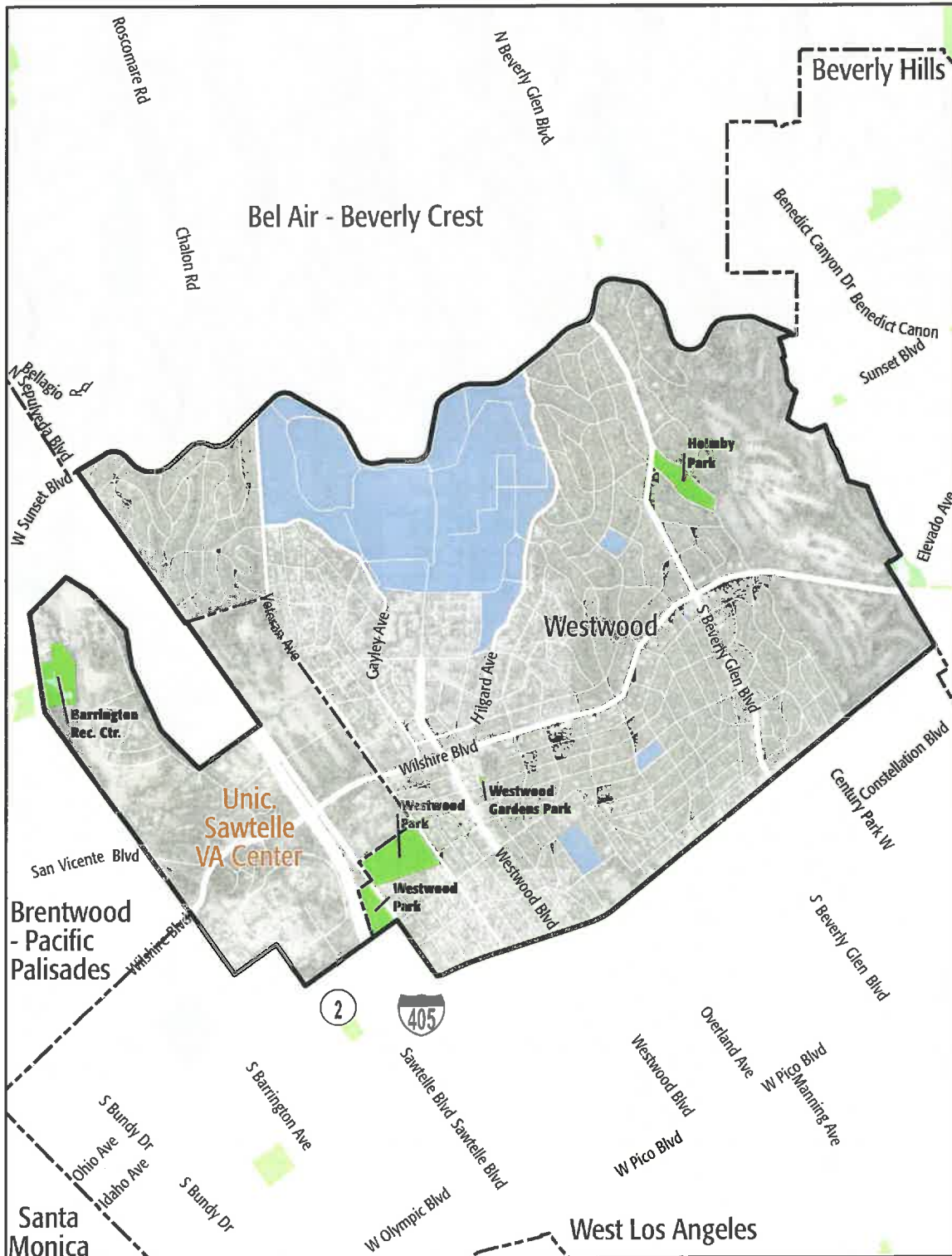
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Westwood - Sawtelle Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace playgrounds	Holmby Park
5-7	Acquire and develop new park in the general vicinity of Landfair Ave. and Midvale Ave. Add skatepark and fitness zone.	Study Area
8-10	Acquire and develop new park in the general vicinity of Witkins Ave. and Fairburn Ave. Add dog park and picnic shelters.	Study Area



4. STUDY AREA BASE MAP

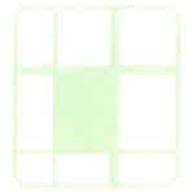


City of LA Westwood /
Unincorporated Sawtelle VA Center

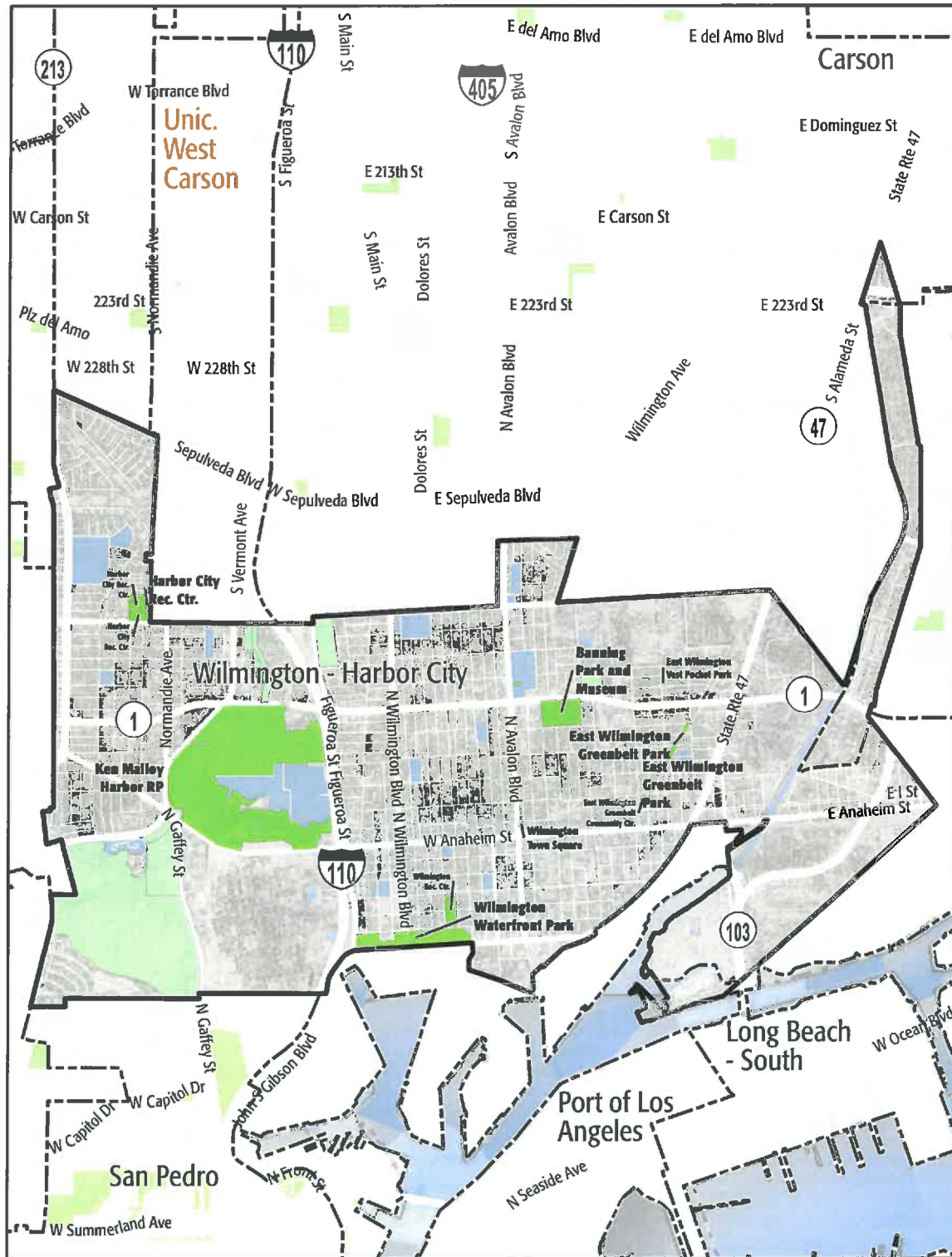
- Existing Park
- Existing Park Outside Study Area
- Existing School
- Other Open Space

Wilmington - Harbor City Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace Community Center	Harbor City Park
5	Replace playground	Wilmington Recreation Center
6	Replace Recreation Center	Wilmington Recreation Center
7	Replace Recreation Center	Banning Recreation Center
8-10	Acquire and develop new park in the general vicinity of Ronan Avenue and Denni Street with a Play Area and Picnic Shelters	Study Area



4. STUDY AREA BASE MAP

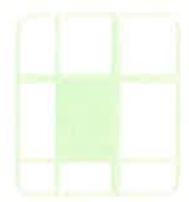


City of LA Wilmington - Harbor City /
City of LA Port of Los Angeles

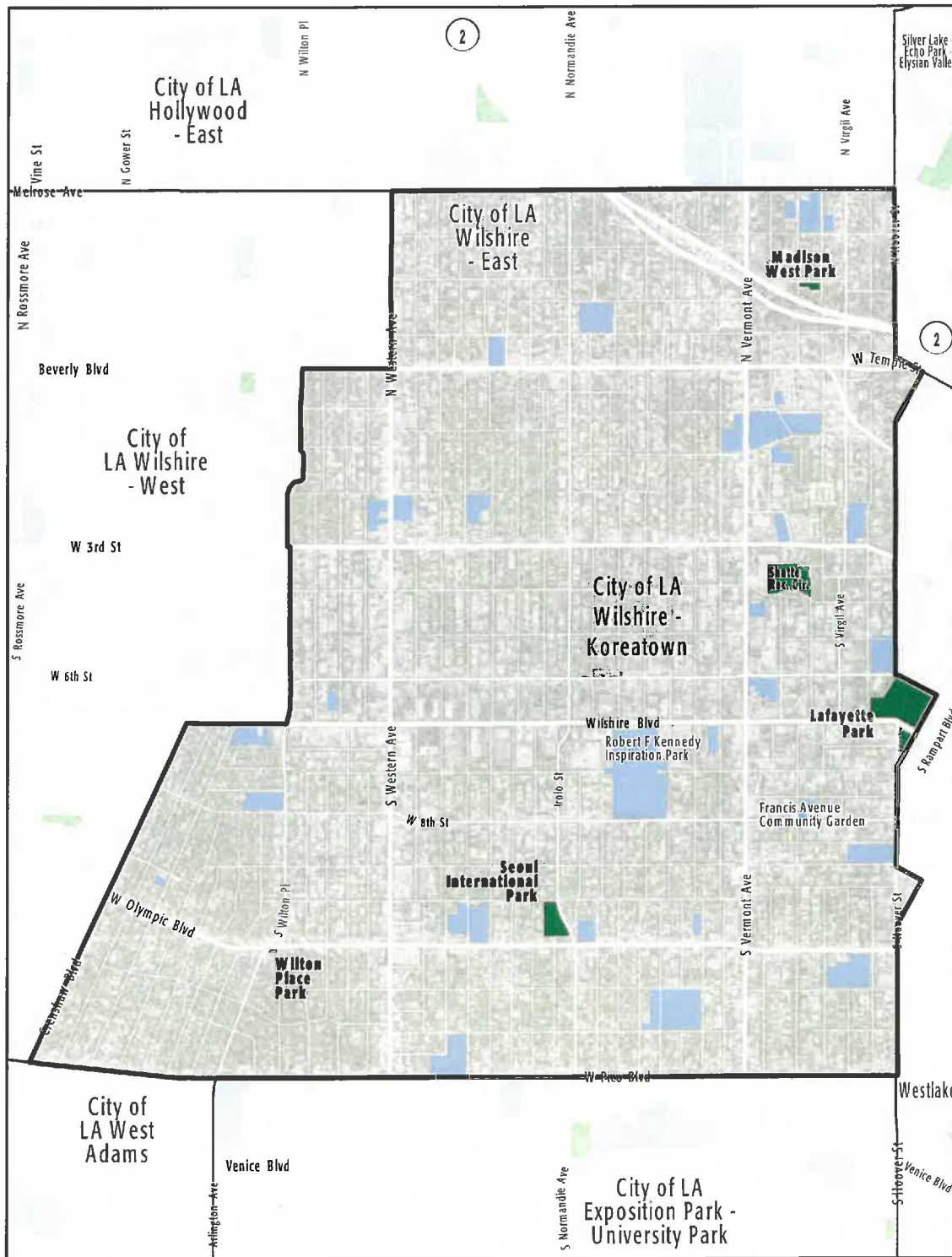
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Wilshire - Koreatown Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace existing ball field with synthetic field	Shatto Recreation Center
5-7	Acquire and develop new park in the general vicinity of West 6th Street and South Hobart Ave. Add swimming pool and senior center.	Study Area
8-10	Acquire and develop new park in the general vicinity of South Ardmore Street and West 2nd Street. Add dog park and splash pad.	Study Area



4. STUDY AREA BASE MAP

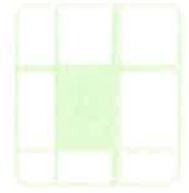


City of LA Wilshire - Koreatown

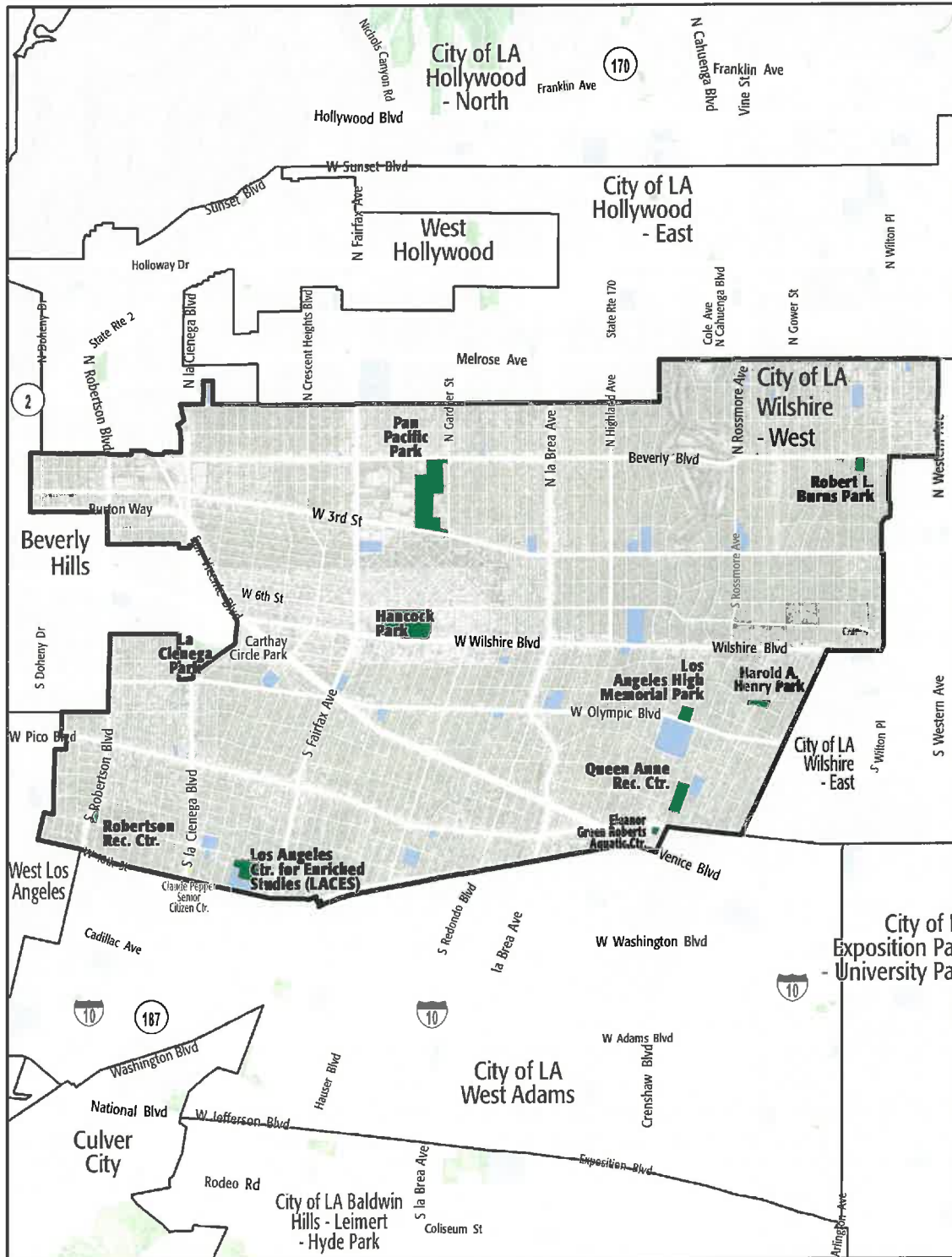
- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Wilshire - West Study Area

	Project	Location
1	ADA Upgrades to Restrooms at all parks in Study Area	All Parks
2	ADA Upgrades to all paths of travel/walkways at all parks in Study Area	All Parks
3	Upgrade Security Lighting to LED at all parks in the study area	All Parks
4	Replace swimming pool	EG Roberts Pool
5-7	Acquire and develop new park in the general vicinity of Wilshire Blvd and Dunsmuir Ave. Add skate park and dog park.	Study Area
8-10	Acquire and develop new park in the general vicinity of Venice Blvd and south Redondo Blvd. Add dog park and picnic shelters.	Study Area



4. STUDY AREA BASE MAP



City of LA Wilshire - West

- Existing Park
- Existing School
- Existing Park Outside Study Area
- Other Open Space

Regional Recreational Parks – Potential Projects

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Each Regional Recreational Park is eligible to submit up to 5 potential projects to the Needs Assessment

- Optional park-user meeting for each Regional Recreational Park (as per operating agency decision)
- If no park-user meeting will be held, each agency will conduct an internal assessment of need for their facilities
- If a potential project is included on a Regional Recreation Park’s list, the same project cannot be included in a Study Area’s prioritized list

Draft

Exhibit A

02/25/2016

Regional Recreational Parks – Potential Projects

89

What qualifies as a project?

- A project must be park-specific
- A project must be categorized as one of the two following types:
 - **Deferred Maintenance:** Repair an existing amenity or infrastructure type
 - **Capital Improvements:** Add or replace an amenity or infrastructure type

Draft

Exhibit A

02/25/2016

Griffith Park

	Project
1	ADA Upgrades to all Restrooms
2	Construct Urban Environmental Center
3	Replace plunge pool
4	Construct new senior center
5	Refurbish all parking lots

Elysian Park

	Project
1	ADA Upgrades to all Restrooms
2	Replace 12 playgrounds with universally accessible playgrounds
3	Tree planting throughout the park
4	Replace Elysian Adaptive Center
5	Trail refurbishment of all trails including signage

Earnest E. Debs Regional Park

	Project
1	ADA Upgrades to all Restrooms
2	New shaded park picnic areas
3	Install new signage for park and trails
4	Replace playground at Rose Hills Park segment
5	Repair 2 existing ball fields at Rose Hills Park segment

Hansen Dam

	Project
1	ADA Upgrades to all Restrooms
2	Install new signage for park and trails
3	Add shaded picnic areas
4	Replace 10 existing soccer fields with synthetic fields
5	Replace 4 existing ball fields with synthetic fields

Ken Malloy Harbor Regional Park

	Project
1	ADA Upgrades to all Restrooms
2	Install new signage for park and trails
3	Replace swimming pool and bathhouse
4	Replace 2 existing playgrounds with universally accessible playgrounds
5	Install wildlife observation structure near campground

Sepulveda Basin Regional Park

	Project
1	ADA Upgrades to all Restrooms
2	Install new signage for park and trails
3	Construct new swimming pool and bathhouse
4	Replace 11 existing soccer fields with 11 synthetic soccer fields at Balboa Sports Complex
5	Repair 4 ball diamonds at Hjelte and 4 ball diamonds at Balboa Sports Complex

Types of Parks and Open Spaces

Regional Specialty Facility (Addendum)

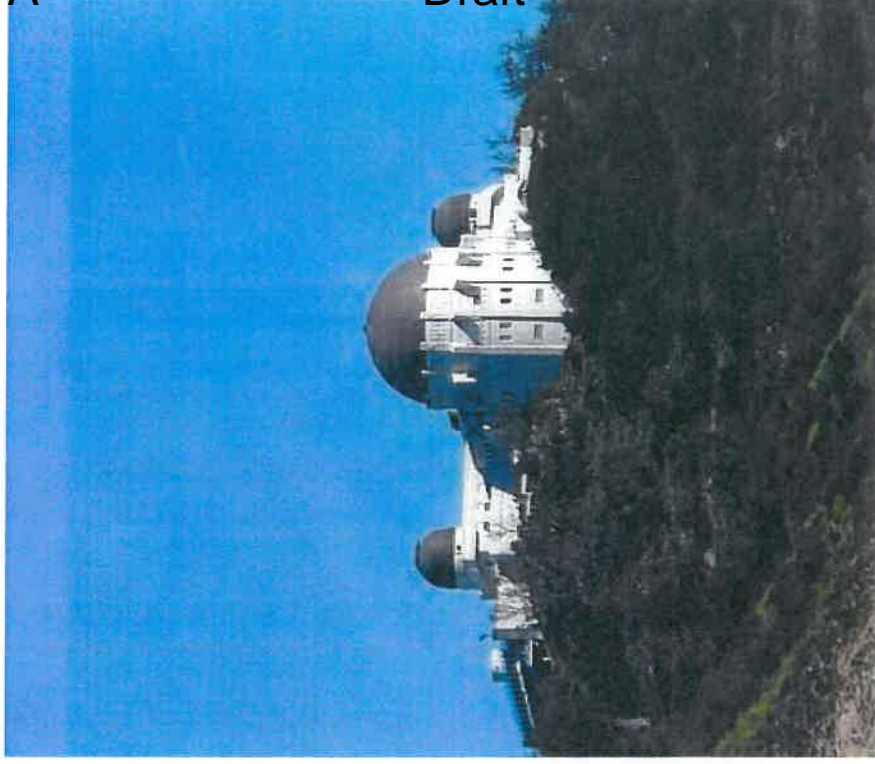
1. Owned/operated by a local public agency
2. Subject to the Park Preservation Act
3. Publicly accessible
4. Serves a recreational function
5. Serves a regional population greater than the Study Area in which it is located



Types of Parks and Open Spaces

Regional Specialty Facility (Addendum)

6. May include any of the following facility types:
 - Arboreta and specialty gardens
 - Aquatic centers and sports complexes
 - Amphitheaters and band shells
 - Specialty active amenities such as golf courses, equestrian facilities, disc golf, archery range, etc.



Types of Parks and Open Spaces

Open Space/Nature Centers (Addendum)

1. Owned/operated by a local public agency
2. Subject to the Park Preservation Act
3. Publicly accessible
4. Serves a recreational function
5. Does not have amenities beyond trails, restrooms or picnic shelters
6. Is managed as a single unit
7. OR, is a Nature Center



Draft

Regional Speciality Facility

	Study Area	Park Name	Facility Name	Project Name	Project Description
1	Westlake	MacArthur Park	MacArthur Park Lake	Lake and Boathouse Improvements	Lake water quality improvement and construction of a new boathouse
2	Boyle Heights	Hollenbeck Park	Hollenbeck Lake	Lake Improvements	Lake water quality and lake edge improvement project
3	Silver Lake-Echo Park-Elysian Valley	Elysian Park	Elysian Park-Arboretum	Arboretum Upgrades	Add ADA pathways through the arboretum
4	Arleta-Pacoima	Hansen Dam	Hansen Dam Aquatic Center		
5	Arleta-Pacoima	Hansen Dam	Hansen Dam Equestrian Center		
6	Hollywood North	Wilson/Harding Golf Course	Wilson/Harding Golf Course	Clubhouse Rehab	Rehabilitation of clubhouse
7	Hollywood North	Ferraro Sports Complex	Ferraro Sports Complex	Field Renovation	Renovate existing turf field to synthetic feild
8	Hollywood North	Los Angeles Zoo and Botanical Garden	Los Angeles Zoo and Botanical Garden		
9	North Hollywood-Valley Village	Valley Plaza Park	Whitsett Fields Sports Complex	Field Renovation	Renovate existing turf field to synthetic field
10	Exposition Park-University Park-Vermont Square	Expo Center	Exposition Park Rose Garden	Brick Wall Restoration	Brick wall restorations
11	West LA	Cheviot Hills Park	Rancho Park	Golf Course Renovation	Course renovation including irrigation
12	Encino-Tarzana	Woodley Lakes Golf Course	Woodley Lakes Golf Course	Course Renovation	Course renovation including irrigation
13	Venice	Venice Beach	Venice Beach	Pier Renovation	Renovation of pier at Venice Beach
14	Unincorporated Angeles Crest Forest-Sylmar	Camp Valcrest	Camp Valcrest	Camp Renovation	Renovation of Camp Valcrest
15	San Pedro-LA Port	Angels Gate Park	Angels Gate Master Plan	Utility Upgrades	Upgrades include (but are not limited to) water and electrical
16	San Pedro-LA Port	Cabrillo Marine Aquarium	Cabrillo Marine Aquarium	Renovation	Renovation of the aquarium
17	Encino-Tarzana	Encino/Balboa Golf Course	Encino/Balboa Golf Course	Course Renovation	Course renovation including irrigation
18	Southeast LA	South Park	South Park	Bandshell	Restoration of historic bandshell
19-20	Chatsworth-Porter Ranch	Lakeside Park	Lakeside Park	Equestrian facility	Construct new equestrian facility

Open Space/Nature Center

	Study Area	Park/Facility Name	Project Description	Project Type	Cost
1	Granada Hills - Knollwood	O'Melveny Park	Repair 5 miles of trails	repairs to existing amenities	
2	Granada Hills - Knollwood	O'Melveny Park	Replace restroom	add/replace amenities in existing facility	
3	Northeast Los Angeles - South	Ascot Hills Park	Install new playground	add/replace amenities in existing facility	
4	Northeast LA - South	Ascot Hills Park	Install fitness equipment	add/replace amenities in existing facility	
5	Northeast LA - South	Ascot Hills Park	Tree planting throughout park	add/replace amenities in existing facility	
6	San Pedro -LA Port of Los Angeles	White Point Nature Preserve	Repair 4.5 miles of trails	repairs to existing amenities	
7	Sun Valley - La Tuna Canyon	Verdugo Mountain Park	Repair 3.6 miles of trails	repairs to existing amenities	
8	Brentwood - Pacific Palisades	Potrero Canyon Park	Install 1/2 new miles of trails	add/replace amenities in existing facility	
9	Hollywood - North	Runyon Canyon Park	Repair 4.3 miles of trails	repairs to existing amenities	
10	Bel Air - Beverly Crest	Beverly Glen Park	Install 1.2 new miles of trails	add/replace amenities in existing facility	
11	Sherman Oaks - Studio City	Deervale Stone Canyon Park	Install 0.45 new miles of trails	add/replace amenities in existing facility	
12	Chatsworth - Porter Ranch	Limekiln Canyon Park	Repair 1.75 miles of trails - between 118 frwy to Sesnon	repairs to existing amenities	
13	Chatsworth - Porter Ranch	Limekiln Canyon Park	Install new restroom building	add/replace amenities in existing facility	
14	Chatsworth - Porter Ranch	Stoney Point Park	Repair 1.33 miles of trails	repairs to existing amenities	
15	Chatsworth - Porter Ranch	Stoney Point Park	Install new restroom building	add/replace amenities in existing facility	
16	Sun Valley - La Tuna Canyon	La Tuna Canyon Park	Repair 4.75 miles of trails	repairs to existing amenities	
17	Bel Air - Beverly Crest	Laurel Canyon Park	Install 0.92 new miles of trails	add/replace amenities in existing facility	
18	Brentwood - Pacific Palisades	Mandeville Canyon Park	Repair 0-.2 miles of trails	repairs to existing amenities	
19	Chatsworth - Porter Ranch	Aliso Canyon Park	Repair 1.6 miles of trails	repairs to existing amenities	
20	Northeast Los Angeles - South	Mount Olympus Park	Install 0.35 new miles of trails	add/replace amenities in existing facility	



Park Needs Assessment Addendum – Open Space/Nature Centers and Regional Specialty Facilities

NOTE: Only local public agencies are eligible to submit projects for the Needs Assessment Addendum

Needs Assessment Addendum		
Facility Type	Open Space & Nature Centers	Regional Specialty Facilities
<p>Criteria for Inclusion <i>To be included in the Needs Assessment Addendum, the facility must meet all the listed criteria</i></p>	<ol style="list-style-type: none"> 1. Owned and/or operated by a local public agency 2. Subject to Park Preservation Act 3. Publicly accessible 4. Serves a recreational function 5. Does not have amenities beyond trail, restroom or picnic shelter (i.e., no active amenities/not identified as a park within its Study Area) 6. Managed as a single unit by the managing agency 7. OR, is a Nature Center 	<ol style="list-style-type: none"> 1. Owned and/or operated by a local public agency 2. Subject to Park Preservation Act 3. Publicly accessible 4. Serves a recreational function 5. Serves a regional population greater than the Study Area in which it is located 6. A Regional Specialty Facility may include any of the following facility types: <ol style="list-style-type: none"> i. Arboreta and specialty gardens ii. Aquatic centers and sports complexes iii. Amphitheaters and band shells iv. Specialty active amenities such as golf courses, equestrian facilities, disc golf, archery range, etc. 7. If a list of local park projects includes a project at a specialty facility, that facility cannot be included in the Addendum as a Regional Specialty Facility
<p>Need Assessment Process</p>	<p>Self-Assessment of Need to be Completed by Agency</p> <p>-Max. 3 per facility -Max. 5 per agency per Study Area -Max. 20 per agency</p>	<p>Self-Assessment of Need to be Completed by Agency</p> <p>-Max. 3 per facility -Max. 5 per agency per Study Area -Max. 20 per agency</p>
<p>Number of Projects <i>A project can only appear on ONE list in the Needs Assessment</i></p>	<p>-Max. 3 per facility -Max. 5 per agency per Study Area -Max. 20 per agency</p>	<p>-Max. 3 per facility -Max. 5 per agency per Study Area -Max. 20 per agency</p>

1/7/2016



Potential Park Projects

All potential park projects must meet the following criteria:

1. Be site specific, with the following exception:

- a. Repair/improvements/additions of *single type of general park infrastructure* such as signage, park furniture, irrigation, security lighting and restrooms at multiple sites are considered one project.

2. A project must fall into one of the following three categories:

a. Repair Existing Amenities

- i. A project of this type can only address **one amenity type per project**. For example, each of these would be considered a single project:
 1. Repair 5 basketball courts at Central Park
 2. Repair pool at South Park
 3. Repair 3 soccer fields at North Park
- ii. General park infrastructure is a *single amenity type* and includes restrooms, signage, parking lots, walkways, security lighting (not athletic field lighting), park furniture, irrigation, vegetation/landscaping, and security fencing/gates. **All general infrastructure repairs needed in a given park are considered as one project.** Each of these would be considered a single project:
 1. Resurface parking lot, repair broken irrigation system, replace broken lighting at Central Park
 2. Fix drainage issues, replace broken drinking fountains, fix buckled walkways, re-stripe parking lot at South Park
- iii. Repair of a **single type of general infrastructure at multiple sites is considered one project**. Each of these would be considered a single project:
 1. Repair restrooms at all parks in Study Area
 2. Repair security lighting at Central Park, North Park and South Park.
 3. Repair irrigation systems at all parks in Study Area



b. Add or Replace Amenities at an Existing park

- i. A project of this type can only address **one amenity type per project**. For example, each of these would be considered a single project:
 1. Replace 3 soccer fields at West Park with artificial turf and add lights
 2. Add 2 basketball courts to North Park
 3. Expand splashpad at Central Park
 4. Add a 3 mile trail at South Park

- ii. General park infrastructure is a *single amenity type* and includes restrooms, signage, parking lots, walkways, security lighting (not athletic field lighting), park furniture, irrigation, vegetation/landscaping, and security fencing/gates. Sample projects:
 1. Add smart irrigation controller, expand parking lot, and add 10 picnic tables at North Park
 2. Plant 7 trees, add 2 drinking fountains, upgrade to drip irrigation at West Park

- iii. Adding or replacing a **single type of general infrastructure at multiple sites is considered one project**. Each of these would be considered a single project:
 1. Add restrooms at all parks in Study Area
 2. Replace irrigation controllers at Central Park, South Park, and West Park
 3. Replace all park furniture at all parks in Study Area

c. Building a New Park or Specialty Facility

- i. A new park project includes land acquisition, general park infrastructure and two types of amenities
 1. **A new park will count as 3 projects** on the final list
 2. If additional amenity types are desired in the new park, each should be considered a separate project
 3. If your city already owns the land that the new park will be constructed on, the new park project will include general park infrastructure and two types of amenities and will count as **2 projects**.

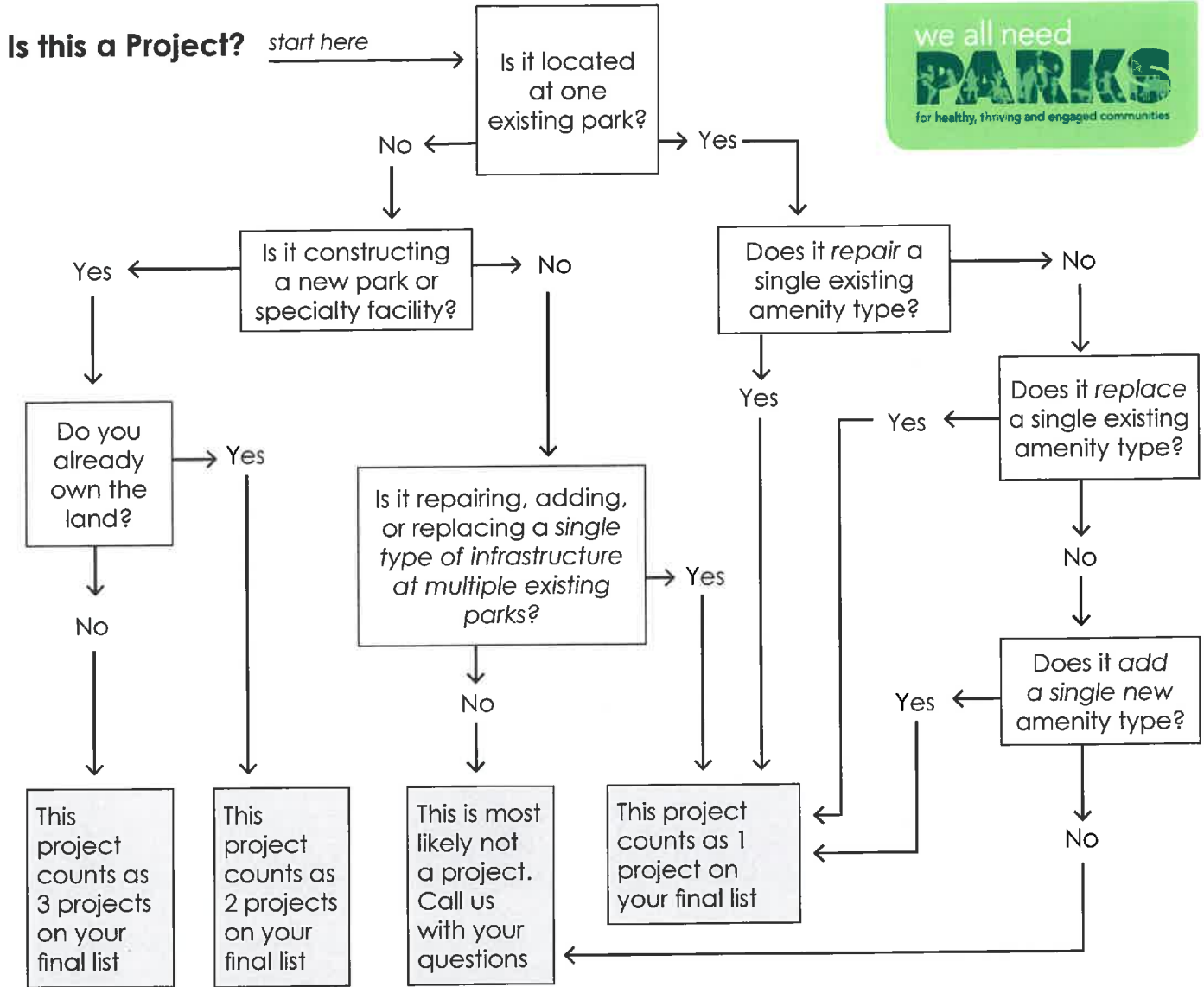
- ii. Specialty facilities include arboretums, gardens, aquatic centers, equestrian facilities, golf courses, and amphitheaters that will **serve a need beyond the Study Area**. Specialty facility projects will include land acquisition, general infrastructure and the specialty facility itself.
 1. **A specialty facility will count as 3 projects** on the final list
 2. If your city already owns the land that the specialty facility will be constructed on, the project will include general infrastructure and the specialty facility itself and will count as **2 projects**.



d. Additional considerations and sample projects

- i. If you have any questions about the projects on your list, please contact C.C. LaGrange (clagrange@placeworks.com), Jessica Wuyek (jwuyek@placeworks.com), or Tara Worden (tworden@placeworks.com)
- ii. The following sample projects are not considered a single project, for the reason listed:
 1. Add Zumba classes at the Senior Center (programming is not an amenity type and cannot be considered a project in the Park Needs Assessment)
 2. Repaint the crosswalk at the northwest entrance to South Park (crosswalks are not an amenity or general infrastructure type included in the Needs Assessment)
 3. Repair restrooms and parking lots at all parks in Study Area (this is 2 projects – one to repair all restrooms and one to repair all parking lots, as a project cannot repair multiple infrastructure types at multiple parks)
 4. Repair walkways at South Park and signage at West Park (this is 2 projects – one at South Park and one at West Park)
 5. Repair basketball courts, tennis courts and playground at Central Park (this is 3 projects because it deals with 3 different amenity types)
 6. Resurface parking lot and repair broken irrigation system at Central Park and replace broken lighting at North Park (this is 2 projects – one at Central Park and one at North park, as a project cannot repair multiple infrastructure types at multiple parks)
 7. Repair playground and replace restroom at South Park (this is 2 projects, as it address two separate amenity types – playgrounds and general infrastructure)
 8. Add swimming pools to Central Park, North Park and South Park (this is 3 separate projects because it adds an amenity to three different parks)
 9. Replace dog park and playground at West Park (this is two separate projects because it addresses two separate amenity types)





Amenity Types

- | | |
|---------------------|-------------------------|
| Tennis Courts | Swimming Pools |
| Basketball Courts | Splash Pads |
| Baseball Fields | Dog Parks |
| Soccer Fields | Gymnasium |
| Multipurpose Fields | Community/Rec. Centers |
| Fitness Zones | Senior Centers |
| Skate Parks | Trails |
| Picnic Shelters | General Infrastructure* |
| Playgrounds | |

**General Infrastructure includes:*
Restrooms, Signage, Parking Lot, Walkways, Security Lighting, Park Furniture, Irrigation, Vegetation/Trees, and Fencing/Gates

These are all considered projects:

- Add 5 basketball courts to Central Park
- Replace 8 tennis courts at West Park
- Resurface parking lot, repair security lighting, & repair irrigation at South Park
- Repair restrooms at all parks in Study Area
- Repair swimming pool at North Park
- Build new park on west side of Study Area

These are NOT considered projects:

- Add Zumba classes at the Senior Center
- Repair basketball courts, tennis courts, & playground at Central Park (this is 3 projects)
- Add swimming pools to Central Park, North Park & South Park (this is 3 projects)

MATTERS PENDING

Matters Pending will be carried for a maximum of six months, after which time they will be deemed withdrawn and rescheduled whenever a new staff report is received.

GENERAL MANAGER'S REPORTS:

<u>ORIGINALLY PLACED ON BOARD AGENDA</u>	<u>PLACED ON MATTERS PENDING</u>	<u>DEEMED WITHDRAWN</u>
3/2/16	2/17/16	8/17/16
16-021	City Hall Park – Joy Picus Play Area Renovation (PRJ20941) Project – Allocation of Zone Change Fees; Exemption from the California Environmental Quality Act	
3/2/16	2/17/16	8/17/16
16-025	Griffith Park – Nursery Improvement (PRJ21006) Project – Allocation of Quimby Fees; Exemption from the California Environmental Quality Act	

BIDS TO BE RECEIVED:

None

PROPOSALS TO BE RECEIVED:

3/15/16 CON-M16-001 - Griffith Park Pony Ride Concession

QUALIFICATIONS TO BE RECEIVED:

3/22/16 Sewer Tie Construction, Retrofit, Maintenance, and/or Repairs