

APPROVED

12-14-2016

BOARD OF RECREATION AND PARK COMMISSIONERS NO. 16-237

BOARD REPORT

DATE November 16, 2016

C.D. 11

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: RUSTIC CANYON PARK – FACILITY ENHANCEMENT PROJECT – PHASE I (W.O. E170327F); RUSTIC CANYON PARK – FACILITY ENHANCEMENT PROJECT - PHASE II (PRJ1030D) (W.O. #E170327F); AND RUSTIC CANYON PARK – FACILITY ENHANCEMENT PROJECT - PHASE III (PRJ20020) (W.O. #E170135F) - FINAL ACCEPTANCE

AP Diaz	_____	V. Israel	_____
<i>for</i> *R. Barajas	<u>CSD</u>	K. Regan	_____
H. Fujita	_____	N. Williams	_____

for
Roman Barajas
General Manager

Approved ✓

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Accept the work completed under the Memorandum of Understanding (MOU), as amended on February 15, 2012, between the Department of Recreation and Parks (RAP), the Department of Public Works, Bureau of Engineering (BOE) and the Department of General Services (GSD), Construction Forces for the Rustic Canyon Park – Facility Enhancement Project – Phase I (W.O. E170327F); Rustic Canyon Park – Facility Enhancement Project - Phase II (PRJ1030D) (W.O. #E170327F); and Rustic Canyon Park – Facility Enhancement Project - Phase III (PRJ20020) (W.O #E170135F) (Project), as outlined in the Summary of this Report;
2. Authorize the Board Secretary to furnish GSD with a letter of completion for the subject Project;
3. Request that the City Controller’s Office revert any remaining Rustic Canyon Park project funds from GSD project accounts back to the appropriate Proposition K and Sites and Facilities project accounts; and,
4. Authorize RAP’s Chief Accounting Employee to make any technical corrections as necessary to carry out the intent of this Report.

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SUMMARY

The Rustic Canyon Recreation Center is located at 601 Latimer Road, Santa Monica, California 90402 in Council District 11. The scope of work for the Rustic Canyon Recreation Center Facility Enhancements Project (Project) was determined by recommendations received by the Local Volunteer Oversight Committee (LVNOC), Council District 11 Office staff and RAP personnel. The scope was made into a long list of desired improvements to the facility and each item was prioritized. Improvements were completed and Phased into the Project, as funding became available.

Rustic Canyon Recreation Center Facility Enhancements - Phase I (W.O. #E170327F) was awarded to GSD on May 21, 2003 (Report No. 03-163). Proposition K Funds, in the amount of Three Hundred Seventy-Five Thousand Dollars (\$375,000.00), were transferred to GSD for the construction work on this Project through an executed MOU between RAP, BOE and GSD. The work consisted of the construction of an Americans with Disabilities Act (ADA) accessible walkway/ramp from the recreation building to the lower park area; repair and re-surfacing of the tennis courts; and the remodel of the existing men's and women's restrooms. Construction started in November 2004 and was completed in December 2005.

Rustic Canyon Recreation Center Facility Enhancements - Phase II (PRJ1030D) (W.O. #E170327F) was completed by GSD with an infusion of One Hundred Fifty Thousand Dollars (\$150,000.00) of Proposition 12 Per Capita funds designated per Council File No. 06-2978-S4 and Twenty Thousand Dollars (\$20,000.00) from the Real Property Trust Fund per Council File No. 0116-00001-0000. The work completed included the following: rehabilitation of the entry courtyard, new paving, seat walls, new landscaping and removal of a tree; existing basketball court was resurfaced and the back boards, supports, rims and nets were replaced; and, a new vinyl coated chain link fence was added along Latimer Road and along the tennis courts. The ceramics room asbestos floor was abated and a new concrete floor was added. Finally, one of the exterior entrance columns was replaced due to structural damage. Phase II was completed in April 2008.

Rustic Canyon Recreation Center Facility Enhancements - Phase III (PRJ20020) (W.O. #E170135F) was awarded to GSD on February 15, 2012 (Report No. 12-041). A Supplemental Agreement (Report No. 12-041) with GSD which extended the length of the agreement and transferred Two Hundred Twenty-Four Thousand, Six Hundred Fifty-One Dollars (\$224,651.00) in Sites and Facilities funds to GSD for the construction work was approved on February 15, 2012. The funds were transferred to GSD per Council File No. 11-1487-53, on April 16, 2012.

The work completed consisted of the following: Installation of new concrete stairs to connect the parking area to the picnic area; demolition and replacement of the stairs at the tennis courts; miscellaneous sidewalk, curb and road repairs; and, improvements to the baseball field. The construction of these items was completed in June 2013. One item, the repair of the concrete pavement at the Children's Play Area, was held due to an existing tree which the community requested be preserved. With recommendations and oversight by RAP's arborist, surrounding concrete pavement was removed and replaced; the irrigation system adjusted; new benches added; the existing tree remained healthy and in place. This final item was completed in April 2015.

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TREES AND SHADE

No new shade structures were added to the Project. During Phase II, one tree was removed and one was added. Deliberate efforts were made during all phases to preserve existing mature trees.

Of the Seven Hundred Sixty-Nine Thousand, Six Hundred Four Hundred Sixty-One Dollars (\$769,461.00) transferred to GSD for all three phases of the Project, the total amount spent by GSD for the construction was Six Hundred Eighty Thousand, Six Hundred Fifty-Four Dollars and Seventy-One Cents (\$680,654.71). Seven Thousand One Hundred and Eighty Nine Dollars and Eighty-Nine Cents (\$7,189.62) left-over Proposition 12 Per Capita funds were reverted by GSD back to Proposition 12 Per Capita accounts in FY 2005-06. This means there is a total residual amount of Eighty-One Thousand, Eight Hundred Six Dollars and Sixty-Seven Cents (\$81,806.67). GSD is in the process of reverting these funds from GSD Account Fund 100, Department 40, to:

FUNDING SOURCE	FUND/DEPT./ACCT NO.	AMOUNT
Proposition K6 (FY 2003)	43K/10/10T293	\$17,996.94
Sites & Facilities	209/88/88D003	<u>\$63,807.73</u>
Total Reversion Amount		\$81,806.67

FISCAL IMPACT STATEMENT

There is no anticipated fiscal impact to the RAP's General Fund. All funds are provided by the above aforementioned funding sources as specifically identified and approved for use on this Project. The future operation and maintenance costs as a result of the completion of this Project have yet to be determined.

Prepared by Jaime Contreras, Project Manager, Recreational and Cultural Facilities Program, BOE. Reviewed by Neil Drucker, Program Manager, Recreational and Cultural Facilities Program, BOE; Mahmood Karimzadeh, Principal Architect, Architectural Division, BOE; Deborah Weintraub, Chief Deputy City Engineer, BOE; and Cathie Santo Domingo, Superintendent, Planning, Construction and Maintenance Branch.