

APPROVED
10-04-2016

**BOARD OF RECREATION
AND PARK COMMISSIONERS**

BOARD REPORT

NO. 16-210

DATE October 04, 2016

C.D. Various

BOARD OF RECREATION AND PARK COMMISSIONERS

SUBJECT: AQUATICS – AMENDMENT TO SCHEDULE OF RATES AND FEES

AP Diaz _____
R. Barajas _____
H. Fujita _____

V. Israel _____
K. Regan _____
*N. Williams NDW



General Manager

Approved

Disapproved _____

Withdrawn _____

RECOMMENDATIONS

1. Approve the proposed amendment to the Aquatics Section of the Department of Recreation and Parks' Schedule of Rates and Fees, as detailed in Attachment 1;
2. Authorize and direct the General Manager, or Designee, to amend the Aquatics Section of the Schedule of Rates and Fees to incorporate these changes; and,
3. Authorize and direct the General Manager, Designee, or the Chief Accounting Employee to make technical or clerical corrections as necessary, consistent with the intent of this Report.

SUMMARY

The City of Los Angeles (City), Department of Recreation and Parks (RAP) currently operates seventy-three (73) aquatic facilities including seasonal and year-round pools as well as open water lakes and beaches. The proposed amendment to the Aquatics Rates and Fees Schedule includes: (1) expanding the no charge group to include other City-operated youth programs and camps, and (2) simplifying the permit charges for training group uses.

Day Camp/Group Use

The proposed amendment will revise the no-charge group to include other youth programs and camps operated by the City, including not only RAP day camps, but also programs operated by the Police Activity League (PAL), Police Department Cadet, Fire Department Cadet, etc. When various Cadet and PAL groups use the pools, a uniformed officer is present on the deck. The involvement of these programs at the pools has been a positive and encouraging experience for the local communities and staff. Currently, PAL has youth programs at the Jackie Tatum/Harvard, Central, and several other pools.

Permit Charges for Training Group Pool Use

The proposed amendment will revise the group charges to be based on solely the number of lanes used and not the number of swimmers in a group. This change will simplify the fee

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schedule for both the public and staff. It will reduce staff monitoring time, minimize incorrect billings, and streamline the invoice process. Additionally, it will allow a mechanism for staff to develop a charge system for groups such as synchronized swimming and water polo that utilize an area of the pool.

FISCAL IMPACT STATEMENT

There are anticipated savings in staff time used to determine charges and process invoices related to the training group permits.

This report was prepared by Noel Williams, Chief Financial Officer, Finance Division.

LIST OF ATTACHMENT(S)

- 1) Amended Schedule of Rates and Fees

AQUATICS
(Revised ~~05/15~~ 10/16)

PUBLIC USE

Pool opened for public use

POOL ADMISSIONS

Adult (Age 18-64)	\$3.50 (<i>Persons with disabilities are charged at a discounted rate of \$1.00. \$0.15 of the \$3.50 fee to be deposited into MRP* Fund Account</i>)
Youth (Age 17 and under)	\$1.00
Youth Summer Swim Pass	\$10.00 (Allows youth unlimited recreational swim entries from Memorial Day weekend through Labor Day at all year-round, seasonal, and Hansen Dam swim facilities)
Older Adults (Age 65 and over)	\$1.00

* Municipal Recreation Program (MRP) funds the pool's normal replacement program.

LAP SWIMMING PREPAID PASSES

Adult (Age 18-64)	\$87.50 for 30 admissions (Persons with disabilities are charged at a discounted rate of \$25.00. \$4.00 of the \$87.50 fee to be deposited into MRP Fund Account)
Youth (Age 17 and under)	\$25.00 for 30 admissions
Older Adults (Age 65 and over)	\$25.00 for 30 admissions

PROGRAM CHARGES

Group Swimming Lessons (for age 4 and over)

Non-Urban Impact Centers:

Adult (Age 18-64) \$50.00/series (8-10 lessons) (\$1.00 of each series to be deposited into Pool MRP Fund Account)

Youth (Age 17 and under. Ages 6 and under must be accompanied by an adult) \$40.00/series (8-10 lessons) (\$1.00 of each series to be deposited into Pool MRP Fund Account)

AQUATICS - (continued)

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Urban Impact Centers:

Adult (Age 18-64) \$40.00/series (8-10 lessons) *(\$1.00 of each series to be deposited into Pool MRP Fund Account)*

Youth (Age 17 and under. Age 6 and under must be accompanied by an adult) \$20.00/series (8-10 lessons) *(\$1.00 of each series to be deposited in Pool MRP Fund Account)*

Day Camp - L.A. City \$0.50/person/lesson *(\$0.15 to MRP Fund Account)*

Junior Lifeguard Program, L.A. City Competitive Team Sports, and Lifeguard Training Classes

Participation fees based on actual cost of program materials (100% deposited to pool MRP for cost of materials associated with the program/class).

Water Safety Presentations for Recreation Center No Charge

DAY CAMP/GROUP USE (Pool is open to the public)

Any organized group affiliated with agency, business or non-profit. Additional staffing and maintenance fees may be assessed based on the size of the group. Staff fees if charged will be according to the General Instructions and Policies Regarding Rates and Fees Section of the Department's Schedule of Rates and Fees.

~~L.A. City Recreation Center Day Camp~~

City of Los Angeles Operated Youth Programs and Camp No Charge

Non-Profit Day Camp \$2.00/person

Private Day Camps \$3.00/person

PRIVATE USE (Pool closed to the public)

In addition to permit charges for use of the facility when the pool is closed to the public, staff fees for required lifeguard ratio apply. The required number of lifeguards mandated by Title 24 is outlined below. The instructor or group representative must remain on deck at all times.

1 - 50 persons	2 lifeguards
51 - 100 persons	3 lifeguards
101 - 200 persons	4 lifeguards
201 - 300 persons	6 lifeguards

Additional Fees for Private Use

At the discretion of the Aquatics Director, some events or activities may require additional maintenance, security, and/or event monitoring staff, depending on the size of the groups, scope of activities, or other factors. Part-time staff fees are established in the General Instructions and Policies Regarding Rates and Fees Section of the Department's Schedule of Rates and Fees, and are to be deposited to the facility MRP.

AQUATICS - (continued)

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Full-time staff fees will be charged at the current overtime rate. A fee for maintenance materials and usage of facility equipment may be assessed based on permit group attendance and facility usage.

L.A. City Day Camp usage by groups of 150 or more during a pool's normally scheduled open hours, which restrict public use and require the pool manager to extend the pool hours to the public, will be charged a fee of \$125.00 (*to be deposited into MRP account*) to pay for pool staff (i.e. Pool Manager, Pool Clerk, Locker Attendant) for private use of the pool facility while closed to the public.

Board of Education/Community College Facility Use Fee

Classes/Team practices (2 hour minimum)	
Parties (1 hour minimum)	
1 - 50 persons	\$40.00/hour
51 – 100 persons	\$60.00/hour
Swim Meets	
(Including setup and cleanup time 3 hour minimum)	\$75.00/hour

Private Educational Institution Facility Use Fee

Classes/Team Practices (2 hour minimum)	
1 - 50 persons	\$50.00/hour
51 – 100 persons	\$70.00/hour
Swim Meets (3 hour minimum)	\$75.00/hour

PERMIT CHARGES

Closed to Public

	<u>Urban Impact</u>	<u>Non-Urban Impact</u>
1 - 50 persons	\$50.00/hour	\$70.00/hour
51 – 100 persons	\$95.00/hour	\$105.00/hour
101 – 200 persons	\$180.00/hour	\$200.00/hour
201 – 300 persons	\$260.00/hour	\$280.00/hour

Training Group Pool Use (long and short courses)

Maximum use per lane: 7 adults or 9 youths
Prices apply to all long and short course training permit groups.
No group or groups shall be issued a permit to utilize more than 50% of the total lap lanes available during normal operating hours.

Pool Open

Youth (Age 7-17)	\$5.00 per lane per hour \$1.50/person/day (\$0.15 to MRP Fund Account) plus \$3.00/hour/lane
Adult (Age 18 & older)	\$8.40 per lane per hour (\$0.45 to be deposited into facility MRP Fund Account) \$3.50/person/day (\$0.15 to MRP Fund Account) plus \$3.00/hour/lane

Minimum fee of \$30.00/hour

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~~20% discount group rate on 25 admissions (\$2.00 to MRP)~~

Pool Closed (7 years or older)	\$50.00/hour
Swim Meets (includes set-up and take-down)	\$75.00/hour
Timing System	
Rental	\$100.00 to be deposited to facility MRP Fund Account
Official (Minimum of 2 hours)	Current Part-Time rate per GENERAL INFORMATION PAGE

Scuba Group Pool Use

See Aquatic Private Exclusive Group Rates
Current Part-Time rate per GENERAL INFORMATION PAGE

Aquatic Film Permit Fees

100% to be deposited into the Department of Recreation and Parks General Fund

Aquatic facilities are designated as Special Use facilities. Motion Picture companies will be required to contact the Department's Film office (323-644-6220). The facility use fee shall apply to filming as well as the Non-urban Impact rate. Filming use may also require paying a pool fill fee (if the pool is empty), operational costs (equipment and utility charges), and an appropriate staff salary for monitoring.

Equipment Rental (100% into aquatic facility MRP Fund Account)
Monitor Fee (100% deposited into MRP Fund Account)

Service and Equipment Fee

Monitor	See General Rates and Fees Page	(2 hour minimum)
Accessories (kickboards, pull buoy's, rescue equipment)		\$25.00
Custom Safety Line		\$25.00
Starting Blocks (set)		\$250.00
Timing System		\$500.00 plus monitor (2 hour minimum)
Water Polo Shot Clock		\$100.00 plus monitor (2 hour minimum)
Water Polo Goals		\$100.00 plus setup
Synchro Sound System/PA system		\$200.00 plus monitor (2 hour minimum)
Lane Lines		\$200.00 per set plus set up
Rescue Equipment		\$25.00
Pop Up Canopy		\$30.00
Lifeguard Tower		\$50.00 per hour

Deposit for Equipment Rental

At the discretion of the Aquatics Director, a deposit may be taken for equipment rental up to the actual replacement costs per unit.

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VENDOR FEES

For Booth or Sales Activities, see SPECIAL EVENTS/ FUNDRAISERS page, under Vendor Fees.

HANSEN DAM AQUATIC CENTER

Parking Only Fee – Patron must supply own security, additional insurance may be required.

The parking only fee is for use of the lot as parking for ten or more vehicles for any off-site activity. If the parking lot is used for any activity beyond parking, the Facility Use Fee will apply.

15 cars or less \$10.00/car

More than 15 cars or any number of vehicles if catering trucks, semi-pulled trailers, or oversized vehicles are included \$50.00/hour

POOL USE PRIORITY SCHEDULE POLICY:

To maximize the use of each pool, the following is a list of prioritized potential users (subject to nondiscrimination certification):

1. Recreation and Parks sponsored organized activities (e.g. swim lessons, lifeguard training programs, novice sports program) and Recreation and Parks sponsored open program activities (e.g. recreation swimming and lap swimming)
2. Government Agencies (e.g. Los Angeles Unified School District, Community Colleges, Adaptive Schools)
3. Non-profit community groups
4. Private group use (e.g. youth and adult sport teams)

NOTE: Anyone engaging in instructing or coaching on pool deck or in water must comply with State of California, Administrative Code, and Health and Safety Code Sections 24100.0 to 24100.4.

No group or groups shall be issued a permit to utilize more than 50 percent of the total pool lap lanes available at any one time during normal business operating hours. The schedule of hours of operation is established by the Aquatics staff with the approval of the Assistant General Manager of Operations.

To implement this policy, staff will refer to the priority listing and negotiate with interested permit groups requesting available time.

Permits will be issued for a maximum of six months beginning with January 1 and July 1 of each year and be reviewed in May and November respectively. No permit group shall automatically assume that their permit will be renewed. During each permit review period, new groups may apply that take precedence over existing permit groups or the Aquatics staff may have a program that is desired by the community. The Recreation and Aquatics staff will make a concerted effort to program the swimming pool and issue permits to outside groups to best serve the community.