

## REGULAR MEETING MINUTES

### BOARD OF RECREATION AND PARK COMMISSIONERS OF THE CITY OF LOS ANGELES

Wednesday, October 19, 2016

The Board of Recreation and Park Commissioners of the City of Los Angeles convened the Regular Meeting at Stoner Recreation Center at 9:30 a.m. Present were President Sylvia Patsaouras, Vice President Lynn Alvarez, and Commissioner Misty Sanford. Also present were Kevin Regan, Assistant General Manager, and Deputy City Attorney III Strefan Fauble.

The following Department staff members were present:

Vicki Israel, Assistant General Manager, Partnership and Revenue Branch  
Javier Solis, Superintendent, Planning, Construction and Maintenance Branch  
Rob Simanovich, Equipment Specialist II, Finance Division

#### CALL TO ORDER AND SPECIAL PRESENTATIONS

Len Nguyen, Senior Field Deputy of Councilmember Mike Bonin's Office, presented opening remarks and welcomed the Board and audience to the Eleventh Council District. Senior Field Deputy Nguyen also introduced Senior Lead Officer Jim Levinson and Jamie Keaton, Chair of the West Los Angeles Sawtelle Neighborhood Council, both of whom have been working with the Eleventh Council District Office on public safety and quality of life issues.

Assistant General Manager Kevin Regan introduced Department staff and provided background and programming information regarding the Stoner Recreation Center. Assistant General Manager Regan also introduced local volunteer Celia Lieberman, and discussed her involvement with the skate park participants and other volunteer activities at Stoner Recreation Center.

#### APPROVAL OF THE MINUTES

Commissioner Sanford moved that the Board approve the Minutes of the October 4, 2016 Special Meeting, which was seconded by Commissioner Alvarez. There being no objections, the Motion was unanimously approved.

#### NEIGHBORHOOD COUNCIL COMMENTS

There were no comments from the Neighborhood Council Representatives relative to the Agenda Items being considered.

#### BOARD REPORTS

##### 16-220

VARIOUS LOCATIONS – ARMENIAN GENOCIDE MEMORIAL PLAQUES; EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), PURSUANT TO ARTICLE III, SECTION 1, CLASS 11(1) OF THE CITY CEQA GUIDELINES (WHICH PROVIDES FOR THE PLACEMENT OF SIGNS ON PARK PROPERTY AS ACCESSORY STRUCTURES TO RECREATIONAL FACILITIES)

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Cid Macaraeg, Senior Management Analyst II of the Planning, Construction and Maintenance Branch, presented Board Report No. 16-220 for approval of the wording, placement, and installation of plaques at various locations within each Council District and at City Hall where pomegranate trees were planted to commemorate the 100<sup>th</sup> Anniversary of the Armenian Genocide; and approval of the finding that the project is exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Article III, Section 1, Class 11 (1) of the City CEQA guidelines. The Board and Department staff discussed the material and proposed wording for the plaques, and the condition and maintenance of the planted pomegranate trees. Commissioner Sanford requested that Department staff revise the plaque policy to include an educational component for the purpose of educating the public in perpetuity when plaques are installed by the Department.

Anna Hovasapian, Senior Policy Director of Councilmember Paul Krekorian's Office, Second Council District, spoke in support of the plaque installation.

16-221

SOUTH PARK RECREATION CENTER – NORTHWEST SYNTHETIC SOCCER FIELD IMPROVEMENT (W.O. #E1907808) (PRJ20812) PROJECT – RELEASE OF STOP PAYMENT NOTICE ON CONSTRUCTION CONTRACT NO. 3468

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Darryl Ford, Senior Management Analyst I of the Planning, Construction and Maintenance Branch, presented Board Report No. 16-221 for acceptance of the Release of Stop Payment Notice on Construction Contract No. 3468 filed by Builders Fence Company, Inc. for the South Park Recreation Center – Northwest Soccer Field Improvement Project.

16-222

LOS ANGELES RIVERFRONT PARK – PHASE II (W.O. #E170406F) PROJECT; 109<sup>TH</sup> STREET POOL AND BATHHOUSE REPLACEMENT (PRJ1501P) (W.O. #E1906494) PROJECT – REQUESTS FOR PARTIAL RELEASE OF CONTRACT PAYMENT ON CONSTRUCTION CONTRACTS NO. 3385 AND NO. 3462

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Darryl Ford, Senior Management Analyst I of the Planning, Construction and Maintenance Branch, presented Board Report No. 16-222 for authorization of the Department's Chief Accounting Employee to release \$125,000.00 of the amount withheld on Construction Contract No. 3385 with Simgel Company, Inc. (Simgel), in accordance with the Request for Partial Release of Contract Payment(s) dated October 7, 2016 for the Los Angeles Riverfront Park - Phase II Project; and authorization of the Department's Chief Accounting Employee to release \$125,000.00 of the amount withheld on Construction Contract No. 3462 with Simgel, in accordance with the Request for Partial Release of Contract Payment(s) dated October 7, 2016 for the 109th Street Pool and Bathhouse Replacement Project.

16-223

CABRILLO MARINE AQUARIUM – PROVISION OF SCIENTIFIC ILLUSTRATIONS AND EXHIBIT DESIGNS – AMENDMENT TO PERSONAL SERVICES CONTRACT NO. 3478 WITH EVELINA TEMPLETON, SCIENTIFIC ILLUSTRATOR

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Mike Schaadt, Director of Cabrillo Marine Aquarium (Aquarium), presented Board Report No. 16-223 for approval of a proposed Amendment to Personal Services Contract No. 3478 with Evelina Templeton to continue the provision of as-needed scientific illustrations and exhibit designs for the Cabrillo Marine Aquarium; approval of the finding pursuant to City Charter Section 1022 that the Department does not have personnel available in its employ with sufficient expertise to undertake the specialized professional tasks in a timely manner, and such services can be performed more feasibly by a qualified contractor; and approval of the finding pursuant to Charter Section 371(e)(2) that the services are professional, expert, technical, and special services of a temporary and occasional character for which competitive bidding is not practicable or advantageous as the Department does not currently have employees with the expertise to perform such services. The Board and Department staff discussed the scientific illustrative services provided by Evelina Templeton for the exhibits and the collateral material for the teacher workshops, and the Aquarium's long-term plan to train local college students that are studying for a scientific illustration baccalaureate degree.

16-224

ECHO PARK BOATHOUSE CAFÉ CONCESSION – AWARD OF CONTRACT TO MTI INVESTMENTS, INC. (CON-F16-002); EXEMPTION FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO ARTICLE III, SECTION 1, CLASS 1(14) (ISSUANCE OF LICENSE TO USE AN EXISTING STRUCTURE)

Matthew Rudnick, Chief Sustainability Officer, presented Board Report No. 16-224 to award the Echo Park Boathouse Café Concession (Concession) to MTI Investments, Inc. (MTI); approval of the proposed Agreement with MTI for the operation and maintenance of the Concession for a five-year term with one five-year renewal option exercisable at the General Manager's sole discretion; approval of the finding pursuant to City Charter Section 1022 that is necessary, feasible, and economical to secure such services by contract as the Department lacks sufficient and necessary personnel to undertake the specialized professional services; approval of the finding, pursuant to Charter Section 371(e)(10) and Los Angeles Administrative Code Section 10.15(a)(10), that the use of competitive bidding would be undesirable, impractical or otherwise excused by common law and the City Charter as there is no single criterion that will determine which proposer can best provide the services required the Department for the operation and maintenance of the Concession; authorization of the General Manager or Designee to execute the proposed Agreement and make any necessary technical changes consistent with the Board's intent; and approval of the finding that the proposed project is categorically exempt from the California Environmental Quality Act (CEQA). The Board and Department staff discussed the proposed revenue-sharing payment plan, the proposal review and due diligence process, MTI's track record and financial capacity, and the Department's contingency plan should MTI fail to meet contractual obligations for the Concession.

Jason Espiritu, MTI Director, discussed his background experience in the restaurant industry, community partnerships, the marketing and business plan for the Concession, and the mobile food cart business model.

Public comments were invited for the Board Reports; however, no requests for public comment were submitted.

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President Patsouras requested a Motion to approve the Board Reports as presented. Commissioner Sanford moved that the Board Reports be approved, and that the Resolutions recommended in the Reports be thereby approved. Commissioner Alvarez seconded the Motion. There being no objections, the Motion was unanimously approved.

#### COMMISSION TASK FORCES

- Commission Task Force on Concessions Report (Commissioners Patsouras and Culpepper)

President Patsouras reported on the Concessions Task Force Meeting held on October 19, 2016 prior to the Board Meeting. The Agreement with Los Angeles Pony Rides, Inc. for the Griffith Park Pony Ride Concession was approved by City Council on October 18, 2016. The Amendment to Concession Agreement No. 248 with Wolfgang Puck Catering and Events, LLC to exercise the first renewal option for the Griffith Observatory Café, Catering, and Food Cart Service Concession was also approved by City Council on October 18, 2016. The Agreement with Event Network, Inc. for the Griffith Observatory and Gift Shop Concession was approved by City Council on September 30, 2016, and the tenant improvements will be completed by December 2016. A request to release the Request for Proposals for the Citywide Pedal Boat Operation for Echo Park Lake, Lake Balboa and other future locations will be considered by the Board in November 2016.

- Commission Task Force on Facility Repair and Maintenance (Commissioners Sanford and Alvarez)

Commissioner Sanford reported on the Facility Repair and Maintenance Task Force Meeting held on October 19, 2016 prior to the Board Meeting, in which the Task Force discussed a proposed park dedication for Hidden Creeks Estates, restroom maintenance schedule at Hermon Park, and implementation of policies and procedures for the new Quimby Ordinance.

#### GENERAL MANAGER'S DEPARTMENT REPORT AND UPDATES

- The Various Communications Report was noted and filed.
- Assistant General Manager Kevin Regan reported on Department activities, facilities, and upcoming events. The Agents of Water Mobile Game Launch Event was held on October 13, 2016 at Discovery Cube LA within Hansen Dam Recreation Center. The Agents of Water mobile game offers an interactive education component for children to learn about water conservation and watersheds. The mission sites include Hansen Dam Recreation Center, South Los Angeles Wetlands Park, and Reseda Park. The Department's Aquatic Division is competing in the MyLA2050 Grants Challenge, which offers an opportunity to win \$100,000.00 to augment the Open Water Junior Lifeguard Program. The P-22 Day and Urban Wildlife Festival is scheduled on October 22, 2016 near the Shane's Inspiration Playground in Griffith Park in collaboration with Councilmember David Ryu's Office, National Wildlife Federation, National Park Service, and Friends of Griffith Park. The Annual 90 Plus Los Angeles Legacy Luncheon is scheduled on November 10, 2016 at Friendship Auditorium.

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PUBLIC COMMENTS

Public comments on matters within the Board's jurisdiction were invited; however, no requests for public comment were submitted.

FUTURE AGENDA ITEMS

There were no requests for future Agenda Items.


NEXT MEETING

The Regular Meeting of the Board of Recreation and Park Commissioners scheduled on Wednesday, November 2, 2016 at EXPO Center Comrie Hall was canceled. A Special Meeting/Retreat of the Board of Recreation and Park Commissioners was scheduled to be held on Monday, October 31, 2016 at 9:00 a.m. at Griffith Park Boys Camp, 4730 Crystal Springs Drive (located on Camp Road past Griffith Park Drive), Los Angeles, CA 90027. The next Regular Meeting thereafter was scheduled on Wednesday, November 16, 2016, 9:30 a.m., at Algin Sutton Recreation Center, 8800 South Hoover Street, Los Angeles, CA 90044.

ADJOURNMENT

There being no further business to come before the Board, President Patsouras adjourned the Meeting at 10:35 a.m.

ATTEST

  
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PRESIDENT

  
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BOARD SECRETARY