


<b>For DEQ Use Only</b>	<h2 style="margin: 0;">Application for 2501 WPCF General Permit Industrial Reuse Water</h2>	<b>For DEQ Use Only</b>
Date Permit Issued		Date
File No.	<b>State of Oregon</b> <b>Department of Environmental Quality</b> 700 NE Multnomah St, Suite 600 Portland, OR 97232	Amount Received
		Check No.

Applicants must provide all the requested information. DEQ will return incomplete or unsigned applications.

**A. APPLICANT INFORMATION**

1.	Legal name of applicant:
2.	Is the applicant the owner of the facility/property? <input type="checkbox"/> Yes <input type="checkbox"/> No
3.	Legal status of applicant: <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Public <input type="checkbox"/> Private <input type="checkbox"/> Other (specify):
4.	Name of facility (if different than legal name):
5.	<input type="checkbox"/> Facility SIC Code: _____ <input type="checkbox"/> or NAICS code: _____

**B. FACILITY LOCATION**

1.	Physical street address:			
	City:	State:	Postal Code:	County:
2.	Latitude (decimal degrees):	3.	Township:	Section:
	Longitude (decimal degrees):		Range:	Tax Lot #:

**C. CONTACT INFORMATION**

1.	<b>RESPONSIBLE PERSON</b>
	Full Name: Email: _____ Telephone: _____ <input type="checkbox"/> No email address or do not wish to correspond by email. Mailing address: City: _____ State: _____ Postal Code: _____ County: _____
2.	<b>FACILITY CONTACT</b>
	<input type="checkbox"/> Same as responsible person Full Name: Email: _____ Telephone: _____ <input type="checkbox"/> No email address or do not wish to correspond by email. Mailing address: City: _____ State: _____ Postal Code: _____ County: _____
3.	<b>INVOICE TO</b>
	<input type="checkbox"/> Same as responsible person Full Name: Email: _____ Telephone: _____ <input type="checkbox"/> No email address or do not wish to correspond by email. Mailing address: City: _____ State: _____ Postal Code: _____ County: _____

## D. INDUSTRIAL REUSE WATER SYSTEM INFORMATION

1.	<b>SOURCE OF INDUSTRIAL REUSE WATER (At least one box must be checked)</b> <input type="checkbox"/> Reverse osmosis concentrate <input type="checkbox"/> Water treatment filter backwash <input type="checkbox"/> Boiler Blowdown <input type="checkbox"/> Non-contact cooling water <input type="checkbox"/> Water from washing whole fruits and vegetables <input type="checkbox"/> Water from external building washing without use of detergents or chemicals <input type="checkbox"/> Water from washing of concrete without use of detergents or chemicals where spills or leaks of toxic or hazardous waste has not occurred <input type="checkbox"/> Hydrostatic testing water from an existing vessel that previously contained petroleum products <input type="checkbox"/> Other. Please specify:
2.	<b>WATER QUALITY (The box below must be checked)</b> <input type="checkbox"/> Industrial reuse water screening worksheet attached.
3.	<b>BENEFICIAL PURPOSES</b> <b>Planned use or uses of industrial reuse water (select all that apply):</b> <input type="checkbox"/> Landscape irrigation of golf courses, cemeteries, highway medians, industrial or business campuses <input type="checkbox"/> Agricultural irrigation of crops not intended for human ingestion <input type="checkbox"/> Water source for non-residential landscape ponds <input type="checkbox"/> Rock crushing, aggregate washing, mixing of concrete <input type="checkbox"/> Dust control <input type="checkbox"/> Non-structural firefighting
4.	Total estimated quantity of industrial reuse water that will be used annually (gallons): Estimated daily maximum quantity of industrial reuse water that will be used (gallons per day):
5.	<b>Location of reuse (select all that apply):</b> <input type="checkbox"/> on the property on which it was generated. <input type="checkbox"/> on another property with the written approval of the property owner.
6.	<b>SYSTEM DESCRIPTION (A brief description is required)</b> Briefly describe the reuse system, including but not limited to, any physical treatment methods, water storage, and a brief description of the irrigation system (if applicable).

## E. DOCUMENTATION

1.	The following information is included with this permit application (All boxes must be checked): <input type="checkbox"/> Signed Land Use Compatibility Statement <input type="checkbox"/> Industrial Reuse Water Quality Screening Worksheet <input type="checkbox"/> WRD Registration for Groundwater Reuse Exemption (Qualification for Reuse of Industrial or CAFO Effluent)
2.	The following information is complete and available for review on request: <input type="checkbox"/> Water reuse plan, which includes: <input type="checkbox"/> Nutrient management plan (if required based on reuse water screening worksheet) <input type="checkbox"/> Salt management plan (if required based on reuse water screening worksheet) <input type="checkbox"/> Irrigation site evaluation

**F. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. I agree to pay all permit fees required by Oregon Administrative rules 340-045, including new application fees to obtain the permit and an annual compliance determination fee invoiced annually by DEQ to maintain the permit.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**DEQ Permit Fees: SEND CHECK OR MONEY ORDER PAYABLE TO DEQ WITH SIGNED APPLICATION  
Permit fees required with this application \$954.**

**Send completed application and permit fees to:**

**DEQ Northwest Region**  
700 NE Multnomah St, Suite 600  
Portland, OR 97232-4100  
503-229-5263 or 800-452-4011

**DEQ Western Region**  
4026 Fairview Industrial Drive SE  
Salem, OR 97302  
503-378-8240 or 800-349-7677

**DEQ Eastern Region**  
800 SE Emigrant Avenue, Suite  
330 Pendleton, OR 97801  
541-276-4063 or 800-452-4011

**Other Agency Requirements**

You must comply with all applicable local, state, and federal laws and regulations. All pipes, valves, and other plumbing appurtenances of the reuse water collection system must comply with the requirements of the Oregon Plumbing Specialty Code. The necessary permits must be obtained from the local building authority. DEQ permit fees do not apply towards any permits required by local authorities.

**Please answer all questions and submit with the required permit application fees.  
AN INCOMPLETE APPLICATION OR APPLICATION WITH INCORRECT FEES  
WILL NOT BE PROCESSED.**

**If the information requested is not applicable, please indicate as such.**

**A. APPLICANT INFORMATION**

1. Enter the legal name of the applicant. The permit will be issued to this entity. This is the person, business, public organization, or other entity that controls the facility described in this application and will be responsible for complying with the conditions of the permit. This must be the legal Oregon name (e.g., Acme Products, Inc.) or the legal representative of the company if it operates under an assumed business name (e.g., John Smith, dba Acme Products, Inc.). The name must be a legal active name registered with the Oregon Department of Commerce, Corporation Division (503-378-4752), unless otherwise exempted by their regulations.
2. Indicate if the applicant is the owner of the facility.
3. Provide the legal status of the applicant. Indicate "public" for a facility solely owned by local government.
4. Enter the common name of the facility or operation if different from the legal name of the applicant.
5. Enter the Standard Industrial Classification (SIC) four-digit code or North American Industry Classification system (NAICS) for the facility. These codes are used to describe the primary activity at the facility and may be found on fire marshal reports, insurance papers, or tax forms. The NAICS codes replaced the SIC system in 1997, however, it is usually easy to convert between the two systems so either code is acceptable. SIC or NAICS information is also available from the U.S. Census Bureau at 1-888-756-2427 or at <http://www.naics.com/search.htm>.

**B. FACILITY LOCATION**

1. Enter the physical location of the facility (street address, not mailing address), including city, state, postal code, and county.
2. Enter the latitude and longitude in decimal degrees of the proposed site. Please get the latitude and longitude information from DEQ's Longitude Latitude Identification (LLID) Application at <https://www.oregon.gov/deq/wq/wqpermits/Pages/Tools-and-Data.aspx>. (Using DEQ's LLID tool is important so that the data uses the correct map projection.) Click on the "Start LLID Application" link located on this page. The display can be changed between "Road Map", "Satellite Map", and "Topo Map" using the tabs in the upper right of the application. Zoom into the site and click on the approximate center of the proposed site. A pushpin will be placed on the map and the Latitude and Longitude of the site will be displayed in a box on the
3. Enter the Township, Range, Section and Tax Lot numbers for the regulated site. Tax lot maps are available at <http://www.ormap.net> and are listed by Township, Range and Section on the website. A specific tax lot map can be obtained by using the website's Taxmap Explorer or GIS Map Viewer

**C. CONTACT INFORMATION**

1. Enter the name, email address, telephone number, and mailing address of the Responsible Official. The Responsible Official is the person that receives official correspondence from DEQ, such as renewal notices or notices of noncompliance, and may be contacted if there are questions about this application.
2. Enter the contact information of the Facility Contact *if different from the Responsible Official*. The Facility Contact is the person located at the facility that has specific knowledge of the facility or operation under permit (e.g., the treatment plant operator), and may be contacted if there are specific questions about this application.
3. Enter contact information for the person responsible for billing purposes *if different from the Responsible Official* (e.g., "Invoice to: Business Office - Accounts Payable").

**D. INDUSTRIAL REUSE WATER SYSTEM INFORMATION**

1. Identify the source of industrial reuse water from the list.
2. Attach the industrial reuse screening worksheet. All required information must be provided on the worksheet or the application is considered incomplete.
3. Indicate how reuse water will be reused. Multiple selections may be made.
4. Provide an estimate in gallons on the total quantity of industrial reuse water that will be used annually.
5. Identify where reuse water will be used. Multiple selections may be made.
6. Provide a brief description of the reuse water system, including any methods used for primary treatment.

**E. DOCUMENTATION**

1. The following information must be submitted with the permit application as appropriate:
  - a. Signed Land Use Compatibility Statement
  - b. WRD Registration for Groundwater Reuse Exemption

2. The following information must be complete and available to DEQ on request:
  - a. Water reuse plan
  - b. Irrigation site evaluation

**F. SIGNATURE OF LEGALLY AUTHORIZED REPRESENTATIVE**

1. The signature of a legally authorized representative must be provided in order to process this application. See the table below for more information.
  - a. **Corporation:** president, secretary, treasurer, vice-president, or any person who performs principal business function; or a manager of one or more facilities that is authorized in accordance to corporate procedure to sign such documents.
  - b. **Partnership:** General partner [list of general partners, their addresses, and telephone numbers]
  - c. **Sole Proprietorship:** Owner(s) [each owner must sign the application]
  - d. **City, County, State, Federal, or other Public Facility:** Principal executive officer or ranking elected official
  - e. **Limited Liability Company:** Member [articles of organization]
  - f. **Trusts:** Acting trustee [list of trustees, their addresses, and telephone numbers]

**APPLYING FOR COVERAGE UNDER THE 2501 WPCF GENERAL PERMIT**

**How do I obtain coverage under the 2501 General Permit?**

1. Complete a 2501 application, including:
  - a. 2501 permit application. Download the application at: <http://www.deq.state.or.us/wq/wqpermit/indinfo.htm#2501> or obtain in person from a DEQ regional office.
  - b. Water quality screening worksheet.
  - c. A signed Land Use Compatibility Statement.
  - d. The Oregon Water Resources Department (WRD) Registration for Groundwater Reuse Exemption.
2. Submit the complete 2501 application, required documentation, and permit fees to the appropriate DEQ regional office.
3. DEQ will evaluate the application materials and process the application as follows:
  - a. An incomplete application will be returned to the applicant for completion.
  - b. If an application is complete but during review of the application materials DEQ determines that additional information is required, DEQ will request additional information from the applicant. If DEQ and the applicant jointly determine that a plan review or site inspection is necessary to grant coverage under the permit, DEQ will bill the applicant the appropriate [general permit activity fees](#).
  - c. If the application materials are complete and industrial reuse water quality meets the screening limits, DEQ will send acknowledgment of registration under the permit. Coverage under the permit will be granted without a DEQ inspection; however, the permit applicant is required to have and maintain accurate and current documentation on the system design, operation and maintenance.

**Coverage under the 2501 General Permit is granted when the applicant receives written confirmation notification.**

<b>Send completed application and \$954 permit fee to:</b>					
<b>DEQ Northwest Region</b>		<b>DEQ Western Region</b>		<b>DEQ Eastern Region</b>	
700 NE Multnomah St, Suite 600 Portland, OR 97232-4100 503-229-5263 or 800-452-4011		4026 Fairview Industrial Drive SE Salem, OR 97302 503-378-8240 or 800-349-7677		800 SE Emigrant Avenue, Suite 330 Pendleton, OR 97801 541-276-4063 or 800-452-4011	
<b>Submit your application to the appropriate regional office.</b>					

NORTHWEST REGION COUNTIES					
Clackamas	Clatsop	Columbia	Multnomah	Tillamook	Washington
WESTERN REGION COUNTIES					
Benton	Coos	Curry	Douglas	Jackson	Josephine
Lane	Lincoln	Linn	Marion	Polk	Yamhill
EASTERN REGION COUNTIES					
Baker	Crook	Deschutes	Gilliam	Grant	Harney
Hood River	Jefferson	Klamath	Lake	Malheur	Morrow
Sherman	Umatilla	Union	Wallowa	Wasco	Wheeler