

# Fact Sheet

## How to Find Heating Oil Tank Records

The DEQ Heating Oil Tank program's move to Your DEQ Online has brought about changes in how members of the public find related information. Use this fact sheet for guidance on how to find the information you need related to heating oil tanks.

### Where can I find heating oil tank records?

A majority of records for heating oil tank projects as of **April 3, 2024** can be found in the Your DEQ Online Public Records Portal. For information about this portal, see the [Your DEQ Online Public Records page](#).

Use this link to go directly to the [Your DEQ Online Public Records portal](#).

For heating oil tank projects **before April 3, 2024**, there may be additional records not found online. A copy of those records may be requested through the [Public Record Request system](#).

### Where can I find a clean decommission file?

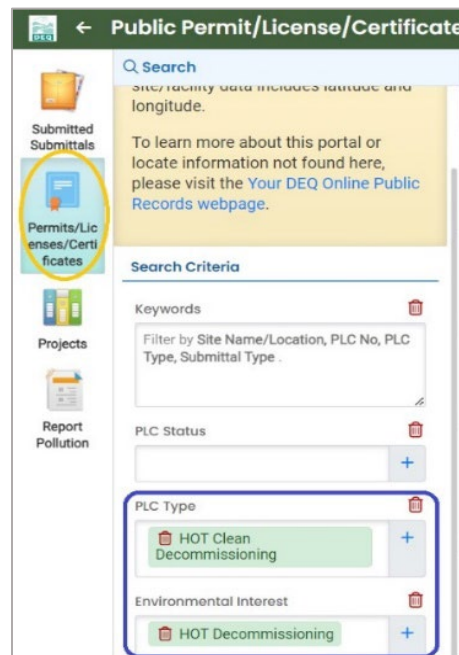
In Your DEQ Online Public Records portal, select 'Permits/Licenses/Certificates' on the left side of the screen as seen in the yellow oval. Next, select the 'HOT Clean Decommissioning' PLC Type and the 'HOT Decommissioning' Environmental Interest, as seen in the blue rectangle.

### Your DEQ Online Public Records Search Tips

To find a specific site in the Your DEQ Online Public Records portal, start by selecting the type of record in the left column: Submitted Submittals, Permits/Licenses/Certificates or Projects.

Use the Search Criteria column to narrow your search results. Start by inserting the DEQ LUST Number or address in the 'Keywords' box. For the best results, use only the house number and street name (e.g. 1111 Main).

For individual projects, click the blue information button on the right side of the screen to see additional information and the red PDF button to access any documents currently in Your DEQ Online.



### Translation or other formats

[Español](#) | [한국어](#) | [繁體中文](#) | [Русский](#) | [Tiếng Việt](#) | [العربية](#)  
800-452-4011 | TTY: 711 | [deqinfo@deq.oregon.gov](mailto:deqinfo@deq.oregon.gov)

## Where can I find a leaking tank or cleanup file?

In Your DEQ Online Public Records portal, select 'Projects' on the left side of the screen as seen in the yellow oval. Next, select the 'Leaking Heating Oil Tank' Project Type, shown by the blue rectangle.

Enter your search criteria to narrow your search.

## Your DEQ Online Resources

View a [comprehensive guide for searching Your DEQ Online records and a video tutorial](#).

If you are experiencing technical difficulties with Your DEQ Online, reach out to the [Your DEQ Online Helpdesk](#).

## Land Quality Division Heating Oil Tank Program

More information on heating oil tanks is available on [DEQ's website](#). You may also contact DEQ HOT program at 503-229-6170 or e-mail [HOTSUPPORT@deq.oregon.gov](mailto:HOTSUPPORT@deq.oregon.gov).

## Non-discrimination statement

DEQ does not discriminate on the basis of race, color, national origin, disability, age or sex in administration of its programs or activities.

Visit DEQ's [Civil Rights and Environmental Justice page](#).

