

NOTICE REGARDING COLLECTION AND USE OF PERSONAL DATA

Instruction for personnel: This document describes the information the American Red Cross collects from people who are seeking help finding a missing relative and how we use that information. Please read the content of this document to the enquirer.

The American Red Cross works with other members of the International Red Cross and Red Crescent Movement to help clarify the fate and whereabouts of missing persons and restore and maintain links between families separated due to armed conflict, migration, and natural disaster.

To help you find your relative, the American Red Cross needs to collect and use information about you and your sought relative. I'm going to explain how we use and share the information and ask you some questions to obtain your consent. This information is also available on our website at www.redcross.org/familylinks

We will need to share your information, including your personal data and the personal data of your sought relative, with other entities who may be able to help in the search of your relative. In particular, we may need to share data with:

- Other members of the Red Cross/Red Crescent Movement, in particular the ICRC and the Red Cross/Red Crescent society in your country of origin or residence and the national society in your relative's country of origin or residence
- Other International Organizations, such as International Organization for Migration (IOM) and United Nations agencies (UN);
- Other local organizations, such as agencies that provide social services in local communities;
- Government authorities; and
- Non-state armed groups.

It's also possible we (or an organization that is helping with the search) will need to disclose the information to others while doing the search and/or publish some of the information, such as on posters, websites or public announcements regarding missing persons.

We will use the information that you give us only for activities to help clarify the fate and whereabouts of missing persons. We will also comply with any legal requirement to share data.

Please contact the American Red Cross at [phone number, office address, email address] if you have a question or concern about your case or your personal data.