

State Compensation Insurance Fund Public Records Office 1010 Vaquero Circle, Suite 1171 Vacaville, CA 95688

Phone: (888) 724-3237 Fax #: (707) 624-4596 Email: PublicRecords@scif.com

○ No

## **Public Records Act Request Form**

This form is provided for your convenience but is not required to request records. Providing contact information will allow us to reach you in the event we require additional information to fulfill your request. Date **Section A - Contact Information** First Name: Last Name: Company (if any ): Street: Apartment/Suite: City: State: Zip: Phone: Email: Section B - Record(s) Requested Describe the information you are requesting. Be as specific as possible and include enough detail to assist us in locating the record(s). **Section C -Additional Information** (*Providing the information in Section C is voluntary.*) Is this information being requested for pending or anticipated litigation in which State Fund may be a party? ○ No

Is this request for media purposes?