

## **COURT ROOM ETTIQUETTE**

The following rules of etiquette must be followed by representatives of parties, the parties and persons attending a proceeding before the Appeals Tribunal:

- 1- Representatives must wear formal business attire when appearing before the Appeals Tribunal.
- 2- When Judges enter the courtroom, all individuals present must stand.
- 3- A representative must stand or ask for leave to remain seated when addressing the panel and when addressed by a Judge.
- 4- A representative must sit when the panel is being addressed by another representative or when that other representative is being addressed by a Judge.
- 5- The panel must be addressed as “Your Honours”.
- 6- When the proceeding is adjourned and the panel rises to leave the courtroom, all individuals present must stand.
- 7- Any person who enters or leaves the courtroom during a hearing must do so in manner which does not interrupt the hearing.
- 8- Mobile/cell phones must be turned off and other electronic devices must not disrupt the hearing.

Please also refer to UNAT Practice Direction No. 1