

To: Members of the UNH Community
From: Paul H Dean, Chief of Police / Associate VP for Public Safety and Risk Management
Re: Curtailed Operations

Dear Colleagues,

The safety and security of our Wildcat community is our top priority. As the winter storm season approaches, please review the University's policies and procedures for declaring curtailed or delayed operations. The decision to curtail or delay opening is made when normal campus operations are adversely impacted by a winter weather event.

Our goal is to:

- Announce curtailment (closed due to weather) before the day of the weather event.
- Announce a delayed opening (will open at _____) on the morning of the weather event. Delayed opening times are determined by the class schedule for that particular day in collaboration with registrar's office.

When curtailed or delayed operations are declared only essential employees who perform priority support services are required to report to work or remain at work. All other employees that can work remotely are expected to do so. We ask faculty to inform their students of the specific expectations for their classes during curtailed operations through Canvas and in their syllabi. If you are unsure if your position is considered essential in a weather emergency, please check with your supervisor. If you are not considered essential, please do not travel to campus.

During curtailed operations, campus buildings will be locked unless otherwise approved by the Provost and Chief of Police. Campus Recreation will remain open unless otherwise noted. If you need access to a building during curtailed operations, please see your supervisor about obtaining a key. Please **DO NOT** call the UNH police department to provide you access.

A decision to curtail or delay operations will be announced via the following outlets:

- The UNH Alert-RAVE System will be activated. Sign up now at <https://alert.unh.edu>
- <https://my.unh.edu/>
- Storm Information Line (603-862-0000)
- WMUR-TV or the WMUR app

FOR MORE DETAILED INFORMATION PLEASE VISIT: <https://www.unh.edu/main/university-alerts-storm-information>

Please **DO NOT** call the UNH police department to inquire about curtailed operations.

Transportation: Wildcat Transit and Campus Connector will not operate during curtailed operations. For delayed openings, service will begin in time to get people to campus by class start time. For more information: www.unh.edu/transportation.

Dining: When the university curtails operations on the Durham campus, Holloway Commons and Philbrook Hall will operate from 9 a.m. until 7 p.m. All other dining venues will close until the university reopens. For more information go to: www.unh.edu/dining

UNH Durham is a pedestrian campus in northern New England. Snow and ice are a fact of life here. If we do not declare curtailed operations, all offices will be open, and all classes will be held as scheduled but please use common sense.

- Wear proper footwear and outerwear.
- **Staff:** if you don't feel safe traveling to campus stay home and utilize paid time off. Prior arrangements must be made with your supervisor to take advantage of another flexible work arrangement as outlined in USNH policy (USY V.C.21) or described on the UNH HR web site: <http://www.unh.edu/hr/workplace-flexibility>.
- **Faculty:** if you don't feel safe traveling to the Durham campus, please make a special effort to contact your students, especially commuter students, so that no one travels to UNH unnecessarily.
- To report incidents and injuries: www.unh.edu/hr/workers-comp.

NOTE: The University's '23-24 winter parking ban (WPB) is scheduled to commence at midnight on January 2-3 overnight and conclude at 6 a.m. March 31st, although start/end dates may be adjusted by official announcement if weather predictions require. While in effect, the WPB is enforced midnight to 6 a.m. every night, regardless of weather conditions.

- Make yourself familiar with what UNH lots are open, closed, and when: <http://www.unh.edu/transportation/winter-parking-ban>
- Make yourself familiar with The Town of Durham winter parking ban: <https://www.ci.durham.nh.us/parking/winter-parking-ban>

NOTE: UNH Manchester, UNH School of Law, and Cooperative Extension County offices make weather-related decisions independent of UNH Durham.