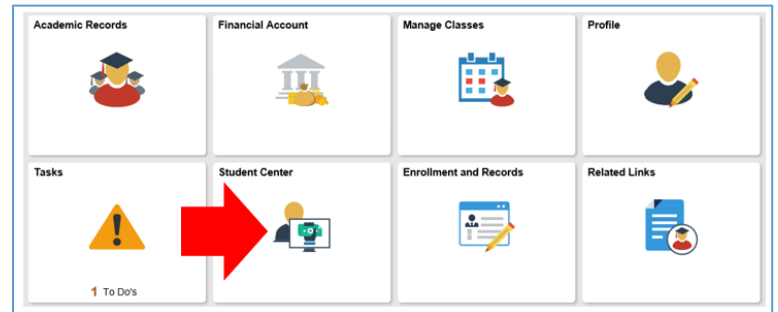


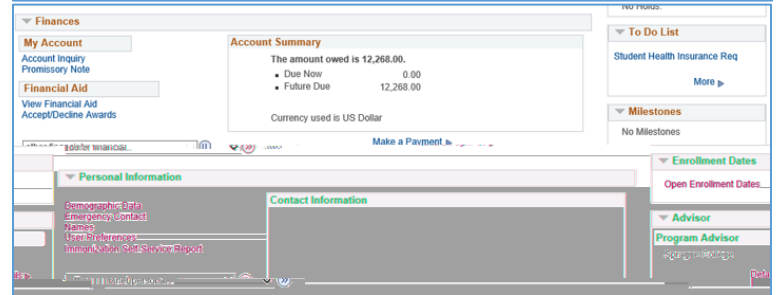
## Student Self-Service: Online Payment

Access UT Southwestern Student Self-Service at <http://my.swmed.edu>. Bookmark this URL for your convenience

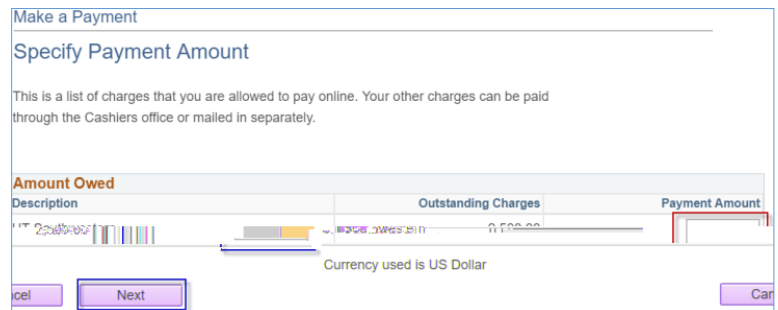
Select the "Student Center" tile in the Portal Home Page



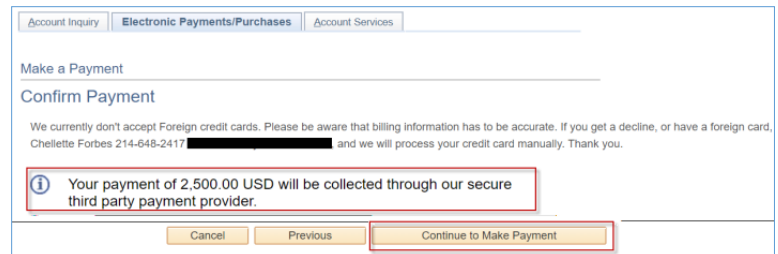
Scroll down to the Finance section & click "Make a Payment"



Specify Payment Amount and click "Next"



Verify the amount to be paid is correct and click "Continue to Make Payment"



If you get a decline, or have a foreign card, Chellette Forbes 214-648-2417 in Cash Management will process your payment manually

Enter Billing Information

**Billing Information** \* Required field

First Name *	Joe
Last Name *	Student
Address *	5555 Maple Ave
City *	Dallas
Country *	United States of America
State/Province *	Texas
Zip/Postal Code *	75219
Email *	jstudent@gmail.com

## Student Self-Service: Online Payment

Enter Payment Information and click "Next"

**Payment Details** 🔒

Card Type \*

VISA Visa       MasterCard  
 American Express Amex

Card Number \*      4111111111111111

CVN \*      This code is a three or four digit number printed on the back or front of credit cards.

Expiration Date \*      11      2017

**Next**      **Next**

Verify everything is correct and click "Submit"

Account Inquiry    **Electronic Payments/Purchases**    Account Services

Make a Payment

Submit Payment

If the following information is accurate, select the Submit button.

**Payment Summary**

Payment Amount	2,500.00
Currency used is US Dollar	
Card Number	1111

**Cancel**      **Submit**

The green check mark indicates the payment was successful

Account Inquiry    **Electronic Payments/Purchases**    Account Services

Make a Payment

**Payment Result**

✔ Your payment has been accepted. Save the following information for your reference.

**Confirmation Details**

Reference Number	00000016810	Payment Amount	2,500.00
Card Number	1111	Transaction Date	11/05/2018
Currency used is US Dollar		Transaction Status	Successfully Posted

**View Confirmed Payment**      **Make Another Payment**