



Request to Withdraw Bid Prior to Bid Opening Form
Fax to (208) 332-2090

For hard copy bids a bidder may withdraw a proposal after it has been deposited with the State, provided the request for such withdraw is received by the State, by fax transmittal before the time set for the Bid Opening. **Faxed withdraw request must be received at (208)332-2090.** The faxed withdraw must be on this form or on Company letterhead following the same format, providing the same information and signed by a representative of the bidder, authorized to sign contract documents.

Date _____

To: Idaho Transportation Department
Attn: Contracting Services

Key No. _____

Description: _____

The following is an example of the acceptable format:

Enclosed please find our request to withdraw our bid previously submitted.

Company Name as it appears on your bid

(signature)

Printed Name and Title

Company address as it appears on your bid

Phone Number _____

Email Address _____