



Public Transportation Advisory Council (PTAC) Meeting Minutes

September 28, 2023 1:00 pm MT/12:00 pm PT

Idaho Transportation Department

Conference Room: Les Bois Room, 11331 W. Chinden Blvd., Boise, ID 83714

Chair: Ryan Luttmann

Vice Chair: Michelle Ziel-Dingman

- I. Call to Order (Chair)
- II. Roll Call (Chair)

PTAC Representatives	ITD-PT Staff	Other
D1 PTAC – Ryan Luttmann, Acting Chair	Ron Duran	Amy Schroeder, ITD
D2 PTAC – Alisa Anderson	Shauna Miller	Mollie McCarty, ITD
D3 PTAC – Allan Schneider	Sam Carroll	Suzanne Seigneur, LTS
D4 PTAC – Jeff McCurdy	Ben Schumacker	Maxine Durand, Ride TFT
D5 PTAC – Michael Lefevor		Donna Griffin, SPOT
		Wally Morgus, MRTA
		Danielle Casey, FTA

- III. Approval of Minutes (Chair) Vote – Approved
 - Member McCurdy motioned to approve, Member Schneider seconded
- IV. Public Comment
- V. Safety Share (ITD-Miller) – Human Trafficking Awareness
- VI. PTAC District Report Outs (Chair)
 - District 1 & District 2:
 - Met with SMART last week – 30 year anniversary
 - Barriers – finally able to hire a full time and a part time driver that allows them to run their fixed routes but driver shortage remains an issue, new marketing campaign using classes through U of I, create some new graphics, fund raising bingo night, working with Moscow Chamber of Commerce for funding, developing new ridership relationships, looking at Passio system, outreach to County Commissioners, have large match contributions from University, City, and Latah County, connections to farmers market, challenges include ridership, new director getting her feet under her



- Lewiston Transit – Challenges finding match every year since funded from city, driver retention, “Silver Tsunami” referencing aging paratransit ridership, aging driver workforce, highlight celebrating drivers and their many roles in looking out for their community, looking for ways to lift those drivers up, discussion of how drivers are a piece of public safety like police and fire, ridership still recovering from COVID, RFP for new software such as TripSmart or Passio, dwindling CARES funds have been used for supplementing driver pay and concerns about what to do when that runs out.
- Human Trafficking Awareness – placards and pamphlets, drivers in rural areas are trained and have a vested interest, have relationships with riders and law enforcement
- Training needs – CDL, skills, CPR/First Aid/AED, ideas of ways to combine resources statewide, one idea being a traveling skills trailer
- Online training is less accessible to retirement age drivers, TAPCO, sharing costs
- Barriers and Threats – CARES funds running out, local match and are the match sources sustainable, push for local option tax, statewide insurance pool, looking at other states’ models
- District 3:
 - Give some spotlight at the summit to providers, operators, and riders
 - Emphasize value of tapping in to the experience and knowledge of the people we have
 - Idea of legislative luncheon to bring conversation to legislators rather than bringing them to us
 - 9 million disabled people nationwide need PT to get to work
 - “Nothing about us, without us”
 - TVT hoping to be in new facility by May, Gold Line from New Meadows to McCall is successful and looking to expand to 5 days a week, trips to Brundage doubled last year, Tamarack wants a line for 2025, new software Tripspark, ACHD also uses this
 - COMPASS – developing Communities in Motion 2055 long range transportation plan, high capacity planning, looking at environmental next two years



- ACHD – commuteride had 88 routes last year, moving to 16 routes to Bogus Basin, Tripspark
- VRT – Beyond Access ADA program trying to consolidate multiple sources of transportation and cross Ada and Canyon county lines, initial response time is 45 minutes to be launched in January
- District 4:
 - Human Trafficking Awareness – looking for more resources and awareness, bring in someone from Idaho Anti Human Trafficking Coalition plus ISP
 - Challenges – difficult passengers, language barriers, technology to address language barriers, CDL training, looking for state programs to train, community colleges and workforce development councils, RTAP training funds and limits, diminishing CARES funds
 - Twin Falls Transit launched in July, how can we integrate and work best with them, connecting with other providers in the region, anticipate 2000 riders per month but last month they had over 6000 riders
- District 5 & District 6:
 - Human Trafficking Awareness, RTAP training and messaging, Idaho Falls seeing success with that training
 - Need money and resources for training, CDL drivers, training for how to retain staff, said summit would be best venue for these trainings, stressed in person trainings
 - Goals, connecting services to people, library partnerships for afterschool programs
 - Successes – GIFT highest trips last month, plug in hybrids that are driving cost savings
 - PRT – implementing ITS, eight new cutaway vehicles
 - SLEX – connecting to Busbud and GTFS
 - Demonstrate true cost of transit
 - Local match discussion suggesting advertising as a source of match



- VII. PT Office Update (ITD-Duran)
 - Statewide Public Transportation Plan Update
 - State Management Plan Update
 - RTAP feedback shaping scholarship program
 - Jeff Marker retirement
 - Amy Schroeder new Division Administrator

- VIII. Operations and Capital Program Update (ITD-Miller)
 - October 1 start of 2nd year of funding agreements
 - Around 6 vehicle deliveries
 - TrAMS is closed, usually reopens October/November
 - October Reports due for FFRs, MPRs, and NTD
 - Quarterly Calls with Agencies

- IX. PTAC Goal Review (Chair) – No Changes
- X. Annual Charter Review Vote – Approved
 - Changes: District 3 & District 5 terms updated to 2026
 - Member Anderson motioned to approve, member Lefevor seconded

- XI. PTAC Annual Board Presentation (ITD-Duran)
 - Board Meeting: December 13
 - Member Luttmann to present in-person

- XII. Summit Update and Discussion (ITD-Miller)
- XIII. 2024 Meeting Schedule (ITD-Miller) Vote – Approved
 - Member Schneider motioned to approve, Member Anderson Seconded

- XIV. PTAC Guidance (ITD-Duran) Vote – Approved
 - Summit Steering Committee
 - Member Schneider motioned to appoint Member Anderson for the committee, Member McCurdy seconded.

- XV. Next Meeting Agenda Review (Chair)
- XVI. New Business and Future Business (Chair) - None
- XVII. Adjourn (Chair)
 - Member McCurdy motioned to adjourn, Member Anderson seconded