



Summit Steering Committee Meeting Notes

March 28, 2024, 1:00 pm MT

Microsoft Teams Meeting

Attendees

- Shauna Miller
- Alisa Anderson
- Chad Ingle
- Janet Miller
- Leslie Pedrosa
- Jason Rose

DropBox Link: <https://www.dropbox.com/home/2024%20PT%20Summit>

Previous Meeting Notes & Action Items

- Completed:
 - Shauna – Launch Hall of Fame Nominations
 - Committee – Start adding contacts into contact dropbox list
 - Shauna & Ron – Meet with Alisa
- Ongoing
 - Leslie – Budget proposal to Shauna for marketing (May)
 - Committee – Continue adding contacts into contact dropbox list
 - Suzanne & Janet – Vendor Packet
 - Shauna – send out survey for swag items

Sub-Committee Updates

- Communication/Marketing Plan – Leslie, Larry, & Maxine
 - Put the signup sheet in the dropbox for swag
- Networking/Social Event & Vendor Showcase – Janet & Suzanne
 - Exhibitor packet should be done this week
- Day 1 Statistical Economic Development Data/Case Study – Suzanne
 - No update at this time. Will be reaching Chad
- Day 1 Data Showcase – Chad & Alisa
 - Chad will be the new representative for Kootenai County.



- Day 1 What we could be – Larry & Maxine
 - No update at this time.
- Day 1 Messages from DC – Kim
 - No updates at this time.
- Economic Panel – Ron
 - No updates at this time.
- Kick Off – ITD-PT
 - No updates at this time.
- PSA Update – ITD-PT
 - No updates at this time.
- Hall of Fame – ITD-PT
 - No submissions yet
- Next Meeting Agenda 04/11/2024

Meeting Action Items:

- Leslie – Budget proposal to Shauna for marketing (May)
- Committee – Continue adding contacts into contact dropbox list
- Suzanne & Janet – Vendor Packet
- Shauna – send out survey for swag items