



Monthly Provider Outreach

November 21, 2024

Your Safety • Your Mobility • Your Economic Opportunity

November Agenda

- *Safety Share
- *ITD-PT Updates
- *FTA Updates
- Reporting & Annual Performance Report
- Meals & Refreshments
- Working Groups
- *Summit Updates
- *Upcoming Trainings
- *Provider Barriers, Challenges, & Successes
- December Agenda

* Standing Agenda Item





Safety Share

Holiday Cooking Fire Safety

- Clean your oven
- Don't leave an in-use stovetop unattended
- Stay in the home when cooking
- Check on your oven
- Keep floors and walkways clear
- No Dangling Cords
- Attend to lit candles
- Test Smoke Alarms



The background features a large, semi-transparent watermark of the ITD-PT logo, which consists of a stylized profile of a person's head and the letters 'ITD-PT' in a bold, sans-serif font.

ITD-PT Office Updates

ITD-PT Office Updates

- 2024 Site Reviews
 - Findings
- Remit to addresses
- December travel
- Holidays and time off



FTA Updates

FTA Updates

- TrAMS is OPEN!
- NTD Reporting





Reporting & APR

Reporting Reminders

- Reporting Due 11/30/24
 - Monthly Reporters: September
 - Quarterly Reporters: Quarter 3
- Email Reminders

Annual Performance Report

- ITD-PT Prepares this report annually
- Encompasses 4 years of data (2020-2023)
- Contains Calendar Year Operational and Financial information
 - Passenger Trips
 - Operating Costs per Passenger Trips
 - Operating Costs per Revenue Mile
- Distributed and Available to state and local officials
 - Support Agencies
 - Board of Directors
 - General Public



Transit Provider Role

- Completed reporting through Calendar Year 2023
- Provider Comments
 - Ridership
 - Operating and Maintenance Costs
 - Narrative of Services
 - Significant Changes
 - Successes and Challenges





Meals & Refreshments

Meals & Refreshments

- Coordinate with your grant contact
- State requirements
- NO TIPS!



Gratuities, service charges, and other fees are included in the allowable per diem

Refreshments Qualificatio

ALL of the following conditions must exist to qualify for reimbursable refreshments:

- * The meeting/training session has a published agenda and attendance is mandatory - **attach agenda**
- * The meeting or training session has duration of **three (3) hours or more**.
- * There are **five (5) or more attendees**
- * The total **cost per attendee PER DAY** cannot exceed the partial day Per Diem allowance for (\$13.75) as established by the Board of Examiners.

Meal Qualifications for Department Sponsored Meeting/Training Sessions

When a meal is provided during Department sponsored meeting/training session; **ALL** of the following conditions must exist.

- * The meeting/training session has a published agenda - **attach agenda** (The agenda must state that the meal will be served and reimbursed by the department. The agenda must also specify that the meal reimbursement will not be claimed again by any employee and attendance is mandatory.)
- * **Location or scheduling of the meeting/training conflicts** does not lend themselves to a meal
- * **Speeches, presentations, or interpersonal exchange** furthers the meeting's business. Specific actions that would not normally occur on a daily basis.
- * The meeting/training session has a duration of **six (6) hours or more**.
- * There are **five (5) or more attendees**
- * Per attendee, the **cost of the meal does not exceed** the allowable partial day meal

Breakfast = \$13.75; Lunch = \$19.25; Dinner = \$30.25

Any employee that is in travel status **shall not** submit a reimbursement for this specific meal.



Working Groups

Public Transportation (PT) Office

[About Us](#)[Summit](#)[Transit Providers](#)[Advisory](#)[Application](#)[Intercity](#)[Grants](#)[Performance](#)[Compliance](#)[Training](#)[Outreach](#)

Public Transportation Advisory and Working Groups

Engagement and coordination is key to the continued success of public transportation in Idaho. That is why, per Idaho Code 40-514, the Idaho Transportation Department's Public Transportation Program (ITD-PT) supports two stakeholder groups both focused on public transportation, the Interagency Working Group (IWG) and the Public Transportation Advisory Council (PTAC). The IWG is made up of representing government agencies that have a role in public transportation in Idaho. The PTAC has six members appointed by the Idaho Transportation Department Board and advises the Department on issues and policies regarding public transportation. Please see below to learn more about these groups.

[Interagency Working Group \(IWG\)](#)

[Public Transportation Advisory Council \(PTAC\)](#)

Interagency Working Group (IWG)

Members:

- Community Transportation Association of Idaho - Skyler Beebe, sbeebe@pocatello.us, (208) 232-5057
- Idaho Commission on Aging - Janet Miller, janet.j.miller@Aging.Idaho.gov, (208) 577-2854
- Idaho Council on Developmental Disabilities - Richelle Tierney, Richelle.Tierney@icdd.Idaho.gov (208) 577-2630
- Idaho Department of Education - Ali Stolzman, astolzman@sde.Idaho.gov, (208) 332-6856
- Idaho Department of Health and Welfare - Fred Martin, fred.martin@dhw.Idaho.gov, (208) 912-4741
- Idaho Department of Health and Welfare, Division of Medicaid - Dan Mallory, daniel.mallory@dhw.Idaho.gov, (208) 200-1021
- Idaho Department of Labor - Terry Gammel, Terry.Gammel@labor.idaho.gov, (208) 332-3570 ext. 3501
- Division of Vocational Rehabilitation - Heather Haugen, MS, CRC, Heather.Haugen@vr.idaho.gov, (208) 465-8414
- Idaho Transportation Department - Ron Duran, ron.duran@itd.idaho.gov, (208) 334-4475
- Idaho Workforce Development Council - Amanda Ames, amanda.ames@wdc.idaho.gov, (208) 488-7563
- Office of the Governor - Lori Wolff, Lori.Wolff@gov.idaho.gov, (208) 854-3010

Ex-Officio Members:

- Idaho Department of Commerce - Jerry Miller, Jerry.Miller@commerce.Idaho.gov
- Idaho Department of Environmental Quality - Mary Anderson mary.anderson@deq.idaho.gov, (208) 373-0202
- Idaho Veterans Services - Kevin Wallior, Kevin.Wallior@veterans.idaho.gov
- Idaho Walk Bike Alliance - Cece Osborn, cece@idahowalkbike.org
- Nez Perce Tribe - MaryBeth Frank-Clark, MaryBethF@nezperce.org, (208) 621-3682





Your Safety • Your Mobility • Your Economic Opportunity



PTAC Representatives

- District 1: Ryan Luttmann (2027)
- District 2: Alisa Anderson (2025)
- District 3: Allan Schneider (2026)
- District 4: Jeff McCurdy (2027)
- District 5: Michael Lefevor (2026)
- District 6: Michelle Ziel-Dingman (2025)





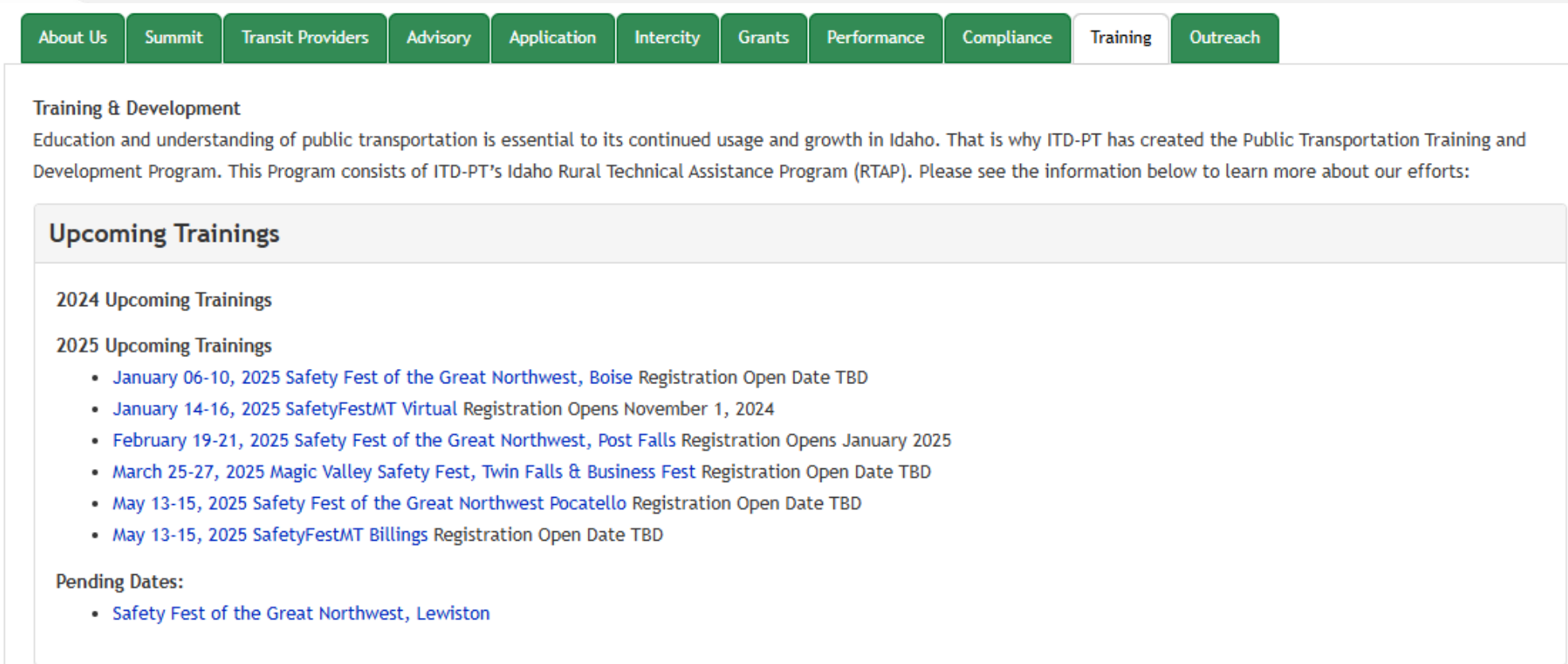
Summit Updates

The background is a solid blue color. On the right side, there is a large, light blue, stylized letter 'T' shape. To the left of the 'T', there is a faint, light blue silhouette of a person's head and shoulders in profile, facing right. A horizontal orange banner is positioned across the lower third of the image, containing the text 'Upcoming Trainings' in white.

Upcoming Trainings

Upcoming Trainings

- Lead: Shauna Miller
- Direct link: <https://itd.idaho.gov/pt/?target=Training>



The screenshot shows a navigation menu with buttons for About Us, Summit, Transit Providers, Advisory, Application, Intercity, Grants, Performance, Compliance, Training (highlighted), and Outreach. Below the menu is the "Training & Development" section, which includes a paragraph about the program and a list of upcoming trainings for 2024 and 2025.

Training & Development
Education and understanding of public transportation is essential to its continued usage and growth in Idaho. That is why ITD-PT has created the Public Transportation Training and Development Program. This Program consists of ITD-PT's Idaho Rural Technical Assistance Program (RTAP). Please see the information below to learn more about our efforts:

Upcoming Trainings

2024 Upcoming Trainings

2025 Upcoming Trainings

- [January 06-10, 2025 Safety Fest of the Great Northwest, Boise](#) Registration Open Date TBD
- [January 14-16, 2025 SafetyFestMT Virtual](#) Registration Opens November 1, 2024
- [February 19-21, 2025 Safety Fest of the Great Northwest, Post Falls](#) Registration Opens January 2025
- [March 25-27, 2025 Magic Valley Safety Fest, Twin Falls & Business Fest](#) Registration Open Date TBD
- [May 13-15, 2025 Safety Fest of the Great Northwest Pocatello](#) Registration Open Date TBD
- [May 13-15, 2025 SafetyFestMT Billings](#) Registration Open Date TBD

Pending Dates:

- [Safety Fest of the Great Northwest, Lewiston](#)





Provider Updates

Provider updates

*Raise your hand to share
your barriers, challenges,
and successes*





Next Meeting Agenda Review

Next Meeting: December 17 at 1:30 pm MT

- Standing Agenda Items
 - Safety Share
 - ITD-PT Updates
 - FTA Updates
 - Summit Updates
 - Upcoming Trainings
 - Provider Barriers, Challenges, & Successes
- Additional Items:
 - Records Retention
 - TAM Plan
 - Drug & Alcohol Reporting



Questions?
Feedback!
Suggestions...



Share the Ride Idaho

Share the Ride Idaho

[SharetheRideIdaho.com](https://www.sharetherideidaho.com) is your resource to find the commuting option that makes the most sense for you. It will make it easy for you to find the best route, locate a park and ride lot, map your route, or even find a commuting buddy based on your work schedule or neighborhood. With it's easy to use ride match tool, you'll be put in touch with other smart carpoolers like you who are looking to save money and time.

For more information visit the Share the Ride Idaho website at <https://www.sharetherideidaho.com> and view the [Frequently Asked Questions](#).

ITD-PT Outreach Webinars

Monthly Provider Outreach Webinars

Our office hosts a monthly webinar to provide an additional platform for our public transportation agencies so that we can all continue to collaborate and elevate transportation services in Idaho.

Please complete our survey at <https://forms.office.com/g/6Vk1H6bAXM> to provide your feedback for future webinars. Survey will be open until April 7, 2024.

Register now for upcoming webinars:

- April 30, 2024, 1:30 pm MT
- May 30, 2024, 10:30 am MT
- June 18, 2024, 1:30 pm MT
- July 18, 2024, 10:30 am MT
- August 27, 2024, 1:30 pm MT
- September 19, 2024, 10:30 am MT
- October 29, 2024, 1:30 pm MT
- November 21, 2024, 10:30 am MT
- December 17, 2024, 1:30 pm MT

Previous webinars:

March 28, 2024 Presentation, Recording

Link to today's presentation & recording



Registration links for future webinars





THANK

YOU

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We Appreciate you

SO MUCH!