

Brianna Butler

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Education

University of Kentucky, Lexington, KY

May 2021

- Master of Health Administration

University of South Florida, Tampa, FL

December 2018

- Bachelor of Science in Public Health, Cum Laude
- Bachelor of Science in Biomedical Sciences, Cum Laude

Work Experience

Barnes-Jewish Hospital, St. Louis, MO

June 2021 – Present

Administrative Fellow

- Conducted system and hospital level rotations through clinical and non-clinical areas while spending time with executive leadership and frontline staff members working on various projects and initiatives
- Executed and developed administrative fellowship recruitment process, including the management and content creation of all marketing and social media platforms
- Completed standard work responsibilities such as constructing the Daily Confidential Report for the Vice President Huddle, creating and managing the agenda for the High Reliability Organization Director's Meeting, and serving as Documentation Unit Leader and IC Support Staff for Incident Command Operations

University of Kentucky Campus Recreation and Wellness, Lexington, KY

August 2019 – June 2021

Facility Operations and Management Graduate Assistant

- Managed the hiring, scheduling, performance evaluations, and promotions of 200 employees for three Recreation and Wellness facilities, including assistants, supervisors, and managers
- Executed and developed emergency action plans and risk management procedures for normal operations and modified procedures for COVID-19 guidelines
- Developed training conferences for Campus Recreation and Wellness Facilities Staff that included training presentations, professional development sessions, and executions of emergency preparedness procedures

UNC Health, Chapel Hill, NC

June 2020 – August 2020

Administrative Intern, UNC Health Faculty Physicians Operations

- Developed a standardized onboarding process for new providers, including inpatient, outpatient, and APP's entering the Medical Center, Faculty Physicians, and School of Medicine
- Constructed a clinical onboarding guide and timeline, in-person curriculum, and a task-completion Gantt Chart
- Conducted an inventory of the current training processes by executing meetings with stakeholders from the Medical Center, School of Medicine, UNC Hospitals, Inpatient and Outpatient, Faculty Physicians, and APP's

Health Professional Experience and Research

University of South Florida, Global Health Research, Tampa, FL

February 2018 – December 2018

Undergraduate Research Assistant, Scaling Immunity Project

University of South Florida, CREATE, Tampa, FL

January 2018 – May 2018

Independent Public Health Researcher, Mental Health in Young Adults

Sarah Bush Lincoln Hospital, Mattoon, IL

August 2014 – May 2015

Certified Nursing Assistant Student

Leadership

University of Kentucky

- Quantitative Methods and Operations Course Project Mentor
- Master of Health Administration Student Association First-Year Service Coordinator & College Mentor
- UK HealthCare Pediatric Cancer Unit Philanthropy Event Participant

Professional Affiliations and Certifications

Institute for Healthcare Improvement Basic Certificate in Quality & Safety

August 2020 – Present

Introduction to the Incident Command System, ICS 100

August 2020 – Present

Health Financial Management Association

December 2019 – Present

American College of Healthcare Executives

November 2019 – Present