

# MS Student Final Exam Checklist

This checklist must be completed by the student's MS advisory committee at the student's Final Exam.

**Student Name:** \_\_\_\_\_ **UKID:** \_\_\_\_\_ **Start Date:** \_\_\_\_\_

\_\_\_ **I. ADVISORY COMMITTEE:** (Minimum of 3 "core" members. All must be members of the graduate faculty. 2 members must be full members of the graduate faculty.)

Committee Member	Email	Committee Member	Email
1.		2.	
3.		4.	
5.		6.	

\_\_\_ **II. COURSES:** (All course work should be approved by the student's Advisory Committee)

**a. Core Courses** (Must complete 3 of the 5 core courses with a grade of B or higher)

EE 611: Semester \_\_\_\_\_ Grade \_\_\_\_\_      EE 661: Semester \_\_\_\_\_ Grade \_\_\_\_\_

EE 621: Semester \_\_\_\_\_ Grade \_\_\_\_\_      EE 685: Semester \_\_\_\_\_ Grade \_\_\_\_\_

EE 640: Semester \_\_\_\_\_ Grade \_\_\_\_\_      Total Credits from core courses: \_\_\_\_\_

EE 641: Semester \_\_\_\_\_ Grade \_\_\_\_\_

Note any repeats or withdrawals from core courses: \_\_\_\_\_

**b. Advanced or Specialty Courses:** (Exclude EE 783 not contributing to pre-qualifying credit)

Course	Semester	Grade	Credits	Course	Semester	Grade	Credits

**Total Credit Hours Completed** \_\_\_\_\_ **GPA** \_\_\_\_\_

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### III. Publications and Patents

(List publications in the format: AuthorLastName, first, "Title of Publication," *Journal Name*, vol. #, pp. 1 – 4, Month, Year.)

#### Refereed Journal Articles:

[1]

\_\_\_\_\_

[2]

\_\_\_\_\_

[3]

\_\_\_\_\_

[4]

\_\_\_\_\_

#### Refereed Conference Publications:

[1]

\_\_\_\_\_

[2]

\_\_\_\_\_

[3]

\_\_\_\_\_

[4]

\_\_\_\_\_

#### Other Publications (including Patents):

[1]

\_\_\_\_\_

[2]

\_\_\_\_\_

[3]

\_\_\_\_\_

[4]

\_\_\_\_\_

### IV. Awards & Activities (List any awards received, or significant activities, such as NSF ethics training)

Award/Activity: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

Date: \_\_\_\_\_

Award/Activity: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

Date: \_\_\_\_\_

Award/Activity: \_\_\_\_\_

Awarding Institution: \_\_\_\_\_

Date: \_\_\_\_\_

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\_\_\_ **V. Final Defense:**

(See Rubrics for quantitative scoring)

Defense Date: \_\_\_\_\_

MS Thesis (Plan A)

MS Project (Plan B)

Thesis/Project Title: \_\_\_\_\_

Quality of Writing (Thesis/Project): \_\_\_\_\_

Quality of Oral Presentation: \_\_\_\_\_

Quality of the Research: \_\_\_\_\_

Ability to Field Technical Questions: \_\_\_\_\_

Ability to Perform *Creative* Research: \_\_\_\_\_

Overall Score: \_\_\_\_\_

Committee Recommendation:  Pass

Fail

Committee Comments:

Chair Signature: \_\_\_\_\_ Date: \_\_\_\_\_