



Doctoral Portfolio Requirements Checklist
Department of Family Sciences

Publications

- Submit qualifying exam manuscript to a peer-reviewed journal following successful oral defense

Select one of the following (in consultation with advisory committee):

- Submit a manuscript to a peer-reviewed journal prior to oral qualifying exam
- Coauthor a peer-reviewed and accepted publication prior to oral qualifying exam

Presentations

- Research presentation at department, school, college, or university research meeting
- Two research presentations at national or international scientific conferences
 - must be sole or first author on at least one presentation
 - paper or poster presentations only
 - both presentations must be based on studies that involve data analysis

Select one of the following (in consultation with advisory committee):

- Online presentation
- Guest lecture in a faculty member's class

Teaching

- Full responsibility for teaching a 3-credit-hour class with faculty mentorship
- Teaching portfolio

Leadership & Citizenship

- Maintain membership in a professional organization beginning the first year in doctoral program

Select two of the following (in consultation with advisory committee):

- Review conference presentation proposals
- Review manuscript submitted for publication to peer-reviewed journal
- Coordinate a departmental (or broader) research symposium
- Serve on a department, university, regional, or national committee
- Serve as a moderator or discussant at a state, regional, national, or international conference
- Hold a leadership role in a graduate student organization
- Committee-approved alternative: _____

Note: All portfolio items must be approved by the student's Advisory Committee