

**Interagency Aviation Training Subcommittee (IATS)  
Request for Change**

<b>Requestor:</b> <i>(check applicable boxes)</i>				
<input type="checkbox"/> BIA	<input type="checkbox"/> BLM	<input type="checkbox"/> BOEM	<input type="checkbox"/> BOR	<input type="checkbox"/> OAS
<input type="checkbox"/> BSEE	<input type="checkbox"/> FWS	<input type="checkbox"/> NPS	<input type="checkbox"/> NSF	<input type="checkbox"/> Other
<input type="checkbox"/> States	<input type="checkbox"/> USFS	<input type="checkbox"/> USGS	<input type="checkbox"/> NWCG Committee	<input type="checkbox"/>
<b>Contact Information:</b>				
Name: _____				
Agency: _____				
Home Unit: Contact #: _____				
Email: _____				
Date Submitted: _____				
<b>Describe the Proposed Change*</b> (Provide a concise description):				
<b>Description of the Issue/Reason for Change*</b> (Concise overview and background):				
<b>Systems Affected by Change*</b> (e.g., Policy (DOI-DM's/OPM's, USFS-FSM 5700/FSH 5709.16), IAT Website, IAT Guide, NWCG 310-1):				
<b>For IATS Use Only</b>				
<b>IATS Tracking #:</b>				
<b>Approval:</b>				
<input type="checkbox"/> CONCUR <input type="checkbox"/> NO-CONCURRENCE <input type="checkbox"/> Pending				
Date: _____ Name: _____				
<b>*IATS Concurrence of RFC (2/3 members-Quorum); Submit Memo to NIAC Chair for vote of Approval</b>				
<b>Rationale:</b>				

**\*Attach any supporting documentation that may help to further explain the requested change.**

Send completed form to your bureau IATS member and the IATS Chair. IATS Roster link

## Interagency Aviation Training Subcommittee -Request for Change (RFC) Process

### 1) RFC submitted by Agency, Bureau or OAS

- a. If RFC affects policy and/or an NWCG committee, **vetting** of RFC with the Agency, Bureau IATS Rep or [NWCG Committee](#) Chair may be required prior to submitting to IATS Chair.

Example of an NWCG Committee that course revision RFC's were vetted with:

#### [Incident and Position Standards Committee \(IPSC\)](#)

##### Training and Qualifications

- [Incident Qualifications and Certification System \(IQCS\)](#)
- [Incident Qualification System \(IQS\)](#)
- [FEMA Emergency Management Institute \(EMI\)](#)
- [National Wildland Fire Training](#)
- [NWCG Position Task Books \(PTBs\)](#)
- [Agency Specific Position Task Books \(PTBs\)](#)

### 2) Identify Systems affected (See Agency/Bureau POLICY Links below)

### 3) IATS Chair will submit Memo to [NIAC Chair](#), if RFC has attained IATS concurrence per a quorum (2/3 IATS Members).

[2021 IATS to NIAC Memo Example](#)

[NWCG NIAC Memo TEMPLATE](#)

## POLICY

### Interagency Aviation Training

- [IAT Guide](#)
- [Interagency Aviation Training Website](#)

## DOI

- [Department Manual \(DM\)](#)
- [Operational Procedures Memoranda Index | U.S. Department of the Interior \(doi.gov\)](#)

For example:

- [OPM-04 Aviation User Training Program](#)
- [OPM-11 DOI Use of Unmanned Aircraft Systems \(UAS\)](#)
- [OPM-22 Manned Aircraft, Pilot - Training Program](#)
- [DOI Office of Emergency Management](#)  
[Incident Positions Qualification Guide \(IPQG\)](#)

## USFS

- [Forest Service Manual \(FSM\) 5700](#)
- [Forest Service Handbook \(FSH\) 5709.16](#)
- [Forest Service Fire & Aviation Qualification Guide \(FSFAQG\)](#)

## NWCG

- [NWCG 310-1 \(NWCG Standards for Wildland Fire Position Qualifications\)](#)
- [NWCG 310-1 Supplement](#)